



MINUTES Regular Council

July 27, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (video conference)
Councillor Edney (video conference) arrived at 6:08 pm
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Mark Stone, Planner
Jeff Wolfe, Asset Management Specialist

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:04 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2021-07-27-01

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the July 27, 2021 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

In advance of the meeting, Frank Doyle of St. Marys Independent provided the following questions.

1. Has the Town issued health restrictions for yard sales, if there are any?
2. Has Council considered opening the arena for the summer as other municipalities are doing. Tavistock, for example are completely booked out.
3. For recorded votes, should not who voted for or against be recorded in the minutes, such as the Indigenous vote at the last Council meeting?

In response to question 1, Jenna McCartney stated that the Town does not have restrictions on yard sales for 2021 at this time. There were restrictions put in place in 2020 which were lifted by August 2020.

In response to question 2, Brent Kittmer stated that staff have been discussing summer ice needs with local users to determine if the need meets the Town's threshold for installation of ice. At this time, the need does not meet the threshold so staff, unless hearing differently from ice users about needs, will begin installation of ice by the end of August for one ice pad with the second ice pad to follow by mid-September.

In response to question 3, Ms. McCartney stated that the tally for recorded votes should be included within all minutes of Council. The minutes from the regular Council meeting on June 22, 2021 will be amended to reflect the recorded vote prior to the Mayor and Clerk signing.

Councillor Edney joined the meeting at 6:08 pm.

In advance of the meeting, correspondence about the addition of sidewalk on the east side of Huron Street South, between Elgin St. and Rogers Ave. was received from Robert and Lori Linton, Brian and Deb Martin, Betty and Roy Marshall, and Wendy and Ken Duncan, all residing in St. Marys.

The correspondence includes the following highlights:

- Request that Council reconsider the decision about installing a sidewalk on Huron Street South between Eglin Street and Rogers Avenue.

- Consider installing sidewalk on Huron Street South from Queen Street to Rogers Avenue to improve connectivity.
- By installing the proposed length of new sidewalk, it will improve safety of pedestrians travelling to and from the school zone area (at DCVI).
- If the sidewalk is installed as the Town has planned, along the east side of Huron Street, it will create a boulevard on private properties which reduce parking options for property owners. A curb-faced sidewalk along the west side of Huron Street would be less of an issue.
- Has the Town considered the costs of this new installation weighed against the opportunity to repair or replace other sidewalks in Town.
- If the Town wishes to remove the 4-way stop at Elgin Street and Huron Street, it is believed that a hazard for pedestrians and vehicles will be created.
- Seeking clarification on the Town's tree policy regarding replacement ratio.
- If the Town continues with the installation of the sidewalk project, would taxpayers have an opportunity to provide input on curb-facing sidewalk versus boulevard style?

Council will take this correspondence into consideration during agenda item 8.7.1, Public Works Monthly Report.

In advance of the meeting correspondence was provided on behalf of the St. Marys Pickleball Association. The correspondence provided the following highlights:

- Pickleball is the number one growing sport in North America, not just for seniors, but for young people as well.
- Since the reopening started in our province, our membership has grown significantly.
- Currently have two club nights at two existing courts. Despite limiting our game times, the wait to get on a court is very long.
- Temporary solution of taping 4 courts onto existing 2 courts and bringing own removable nets at an approximate cost of \$100 per month.
- Permanent solution is to paint lines on all courts.

Council will take this correspondence into consideration during agenda item 7.6, St. Marys Pickleball Association regarding request to paint additional pickleball courts at the tennis and pickleball facility.

Councillor Edney confirmed he had no declaration of pecuniary interest to provide for tonight's meeting.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 #Strong As Stone Nominees

Council acknowledged the following #StrongAsStone nominees and thanked them for their contribution to the community:

- Matt Brenner
- Don Pike

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - June 22, 2021

Resolution 2021-07-27-02

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT the June 22, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Council - June 29, 2021

Resolution 2021-07-27-03

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the June 29, 2021 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Special Council - July 20, 2021

Resolution 2021-07-27-04

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the July 20, 2021 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Ministry of Municipal Affairs and Housing re: Municipal Modernization Program Funding for Town of St. Marys Projects

Resolution 2021-07-27-05

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding the municipal modernization program funding for Town of St. Marys projects be received.

CARRIED

7.2 Ministry of Municipal Affairs and Housing re: Municipal Modernization Program funding for the Perth County Municipalities Joint Road Maintenance Modernization Project

Resolution 2021-07-27-06

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding the municipal modernization program funding for the Perth County Municipalities Joint Road Maintenance Modernization project be received.

CARRIED

7.3 St. Marys Business Improvement Area re: Request for Increased Surveillance and Patrol in the Downtown Core

Resolution 2021-07-27-07

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the correspondence from St. Marys Business Improvement Area regarding a request for increased surveillance and patrol by police in the downtown be received; and

THAT the correspondence be forwarded to the Community Policing Advisory Committee for consideration.

CARRIED

7.4 Wilson Court Residents re: Request to Amend Town Zoning By-Law and Establish a By-Law to Regulate Trees on Private Property

Resolution 2021-07-27-08

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the correspondence from residents of Wilson Court regarding an amendment to the Town's Zoning By-law be received; and

THAT staff report back on the process, timelines, and implications of amending the Town Zoning By-Law to include buffering for residential zones, including the R3-16 zone; and

THAT staff report back on the Town's tree management policies for private and public property.

CARRIED

7.5 St. Marys Minor Ringette Association re: Request to Reduce Ice User Fees

Resolution 2021-07-27-09

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the correspondence from the St. Marys Minor Ringette Association requesting reduced user fees be received.

CARRIED

7.6 St. Marys Pickleball Association re: Request to Paint Additional Pickleball Courts at the Tennis/Pickleball Facility

Resolution 2021-07-27-10

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the correspondence from the St. Marys Pickleball Association requesting painting of additional courts be received and referred to staff to report back as part of the 2022 Budget deliberations.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 31-2021 July Monthly Report (Administration)

Brent Kittmer and Jenna McCartney presented ADMIN 31-2021 report.

Resolution 2021-07-27-11

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT ADMIN 31-2021 July Monthly Report (Administration) be received for information.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 35-2021 July Monthly Report (Building & Development)

Grant Brouwer presented DEV 35-2021 report.

Resolution 2021-07-27-12

Moved By Councillor Luna

Seconded By Councillor Winter

THAT DEV 35-2021 July Monthly Report (Building & Development) be received for information.

CARRIED

8.2.2 DEV 34-2021 Sole Source Award for Planning Services to MLS Planning Consulting

Grant Brouwer presented DEV 34-2021 report.

Resolution 2021-07-27-13

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT DEV 34-2021 Sole Source Award for Planning Services to MLS Planning Consulting be received;

THAT Council approves a two-year contract with with MLS Planning Consulting, with an option for a possible extension of two years, as per Attachment A: "Proposal for Continuation of Planning Consulting Services for the Town of St. Marys"; and

THAT Council consider By-Law 70-2021 authorizing the Mayor and the Clerk to sign the associated contract extension agreement with MLS Planning Consulting.

CARRIED

8.2.3 DEV 36-2021 St. Marys Community Improvement Plan

Grant Brouwer presented DEV 36-2021 report.

Resolution 2021-07-27-14

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT DEV 36-2021 St. Marys Community Improvement Plan be received; and

THAT Council consider By-law 68-2021 to establish a Community Improvement Project Area for the Town of St. Marys Community Improvement Plan; and,

THAT Council consider By-law 69-2021 to adopt the Community Improvement Plan for the Town of St. Marys.

CARRIED

8.3 Community Services

8.3.1 DCS 24-2021 July Monthly Report (Community Services)

Stephanie Ische presented DCS 24-2021 report.

Resolution 2021-07-27-15

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT DCS 24-2021 July Monthly Report (Community Services) be received for information.

CARRIED

8.4 Corporate Services

8.4.1 COR 27-2021 July Monthly Report (Corporate Services)

André Morin presented COR 27-2021 report.

Resolution 2021-07-27-16

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT COR 27-201 July Monthly Report (Corporate Services) be received for information.

CARRIED

8.4.2 COR 28-2021 Municipal Insurance Renewal

André Morin presented COR 28-2021 report.

Resolution 2021-07-27-17

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT COR 28-2021 Municipal Insurance Renewal report be received; and

THAT the Town of St. Marys renew its 2021 insurance contract with Intact Public Entities for the term June 30, 2021 – June 30, 2022; and

THAT Council consider By-Law 71-2021 authorizing the Mayor and the Clerk to sign the associated renewal documents with Intact Public Entities.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 11-2021 July Monthly Report (Emergency Services)

Fire Chief Anderson presented FD 11-2021 report.

Resolution 2021-07-27-18

Moved By Councillor Winter

Seconded By Councillor Edney

THAT FD 11-2021 July Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 11-2021 July Monthly Report (Human Resources)

Brent Kittmer presented HR 11-2021 report.

Resolution 2021-07-27-19

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT HR 11-2021 July Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 52-2021 July Monthly Report (Public Works)

Jed Kelly presented PW 52-2021 report.

Resolution 2021-07-27-20

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the 2021 sidewalk project on Huron Street be deferred to a future date; and

THAT staff report back to Council on the 2020 Sidewalk Plan to allow for a discussion on priority projects.

CARRIED

Resolution 2021-07-27-21

Moved By Councillor Luna

Seconded By Councillor Edney

THAT PW 52-2021 July Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 50-2021 Service Club Sign Application - Inner Wheel Club of St. Marys

Jed Kelly presented PW 50-2021 report.

Resolution 2021-07-27-22

Moved By Councillor Luna

Seconded By Councillor Edney

THAT PW 50-2021 Service Club Sign Application – Inner Wheel Club of St. Marys report be received;

THAT Council approves the Inner Wheel Club of St. Marys' application to install a logo sign on each of the Service Club Sign Structures; and

THAT the Town no longer accept Application the Service Club Sign Structures unless there is vacancy.

CARRIED

8.7.3 PW 53-2021 Award for RFT-PW-09-2021 Supply, Installation and Maintenance of Town Flower Program

Jed Kelly presented PW 53-2021 report.

Resolution 2021-07-27-23

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT PW 53-2021 Award for RFT-PW-09-2021 Supply, Installation and Maintenance of Town Flower Program be received; and

THAT the procurement for RFT-PW-09-2021 be awarded St. Marys Landscaping Ltd. for the approximate price of \$336,529.82, inclusive of all taxes and contingencies; and

THAT Council consider By-Law 72-2021 authorizing the Mayor and the Clerk to sign the associated agreement with St. Marys Landscaping Ltd.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Each member of Council provided a highlight of recent meetings of Committees and Boards.

Resolution 2021-07-27-24

Moved By Councillor Winter

Seconded By Councillor Edney

THAT Council recommends to the Stratford Police Service Board that the Community Equity Action Team be expanded to include the Town of St. Marys as a contributing member.

CARRIED

Resolution 2021-07-27-25

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

**9.2.2 Business Economic Support and Recovery Task Force - Mayor
Strathdee, Coun. Edney**

9.2.3 Business Improvement Area - Coun. Winter

9.2.4 CBHFM - Coun. Edney

9.2.5 Committee of Adjustment

**9.2.6 Community Policing Advisory Committee - Coun. Winter,
Mayor Strathdee**

9.2.6.1 Community Equity Action Team

9.2.7 Green Committee - Coun. Pridham

9.2.8 Heritage Advisory Committee - Coun. Pridham

**9.2.9 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.10 Museum Advisory Committee - Coun. Hainer

9.2.11 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.12 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.13 Senior Services Advisory Committee - Coun. Winter

9.2.14 St. Marys Lincolns Board - Coun. Craigmile

**9.2.15 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.16 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

11.1 Councillor Hainer re: Weir Fountain and Painting of Crosswalks

Councillor Hainer provided an overview of the notice of motions.

In light of Councillor Hainer's advanced notice of her absence on August 24, 2021, the notices of motion will be referred to the September 14, 2021 regular Council agenda.

12. BY-LAWS

Resolution 2021-07-27-26

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT By-Laws 68-2021, 69-2021, 70-2021, 71-2021 and 72-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 68-2021 Community Improvement Plan Area Designation

12.2 By-Law 69-2021 Adopt a Community Improvement Plan

12.3 By-Law 70-2021 Agreement with MLS Planning Consulting

12.4 By-Law 71-2021 Agreement with Intact Public Entities

12.5 By-Law 72-2021 Agreement with St. Marys Landscaping Ltd.

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Councillor Hainer departed the meeting at 8:34 pm.

Council took a brief recess at 8:34 pm.

Mayor Strathdee called the meeting back to order at 8:41 pm.

14. CLOSED SESSION

Resolution 2021-07-27-27

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council move into a session that is closed to the public at 8:42 pm to consider closed session agenda items 14.1, 14.2 and 14.3 as authorized under the *Municipal Act*, Section 239(2)(k) *a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality;* and Section 239(2)(a) *the security of the property of the municipality.*

CARRIED

14.1 Minutes CLOSED SESSION

14.2 COR 29-2021 CONFIDENTIAL Cyber Security Update

**14.3 ADMIN 32-2021 CONFIDENTIAL Update on 665 James Street North
LPAT Appeal**

15. RISE AND REPORT

Resolution 2021-07-27-28

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT Council rise from a closed session at 9:23 pm.

CARRIED

Mayor Strathdee reported that a closed session was held regarding two matters. With respect to the LPAT matter, staff received instructions to be forwarded to the Town solicitor.

There is nothing else to report at this time.

16. CONFIRMATORY BY-LAW

Resolution 2021-07-27-29

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT By-Law 73-2021, being a by-law to confirm the proceedings of the July 27, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2021-07-27-30

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourns at 9:24 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk