



MINUTES Regular Council

December 14, 2021
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (in-person)
Councillor Edney (in-person)
Councillor Luna (video conference)
Councillor Pridham (in-person)
Councillor Winter (in-person)

Council Regrets: Councillor Hainer

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer and Deputy Clerk
Conference Line
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Edney declared a conflict of interest for agenda items 7.2. and 8.1.2.

Councillor Pridham declared a potential pecuniary interest for agenda item 8.2.1.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Craigmile requested an update related to rapid tests for COVID-19 and the Omnicron variant be added under Correspondence.

Resolution 2021-12-14-01

THAT the December 14, 2021 regular Council meeting agenda be accepted as amended.

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent submitted two questions in advance of the meeting.

1. How many Town employees are still working from home?
2. Will the Town continue to broadcast Council meetings live after the pandemic is over?

In response to the first question, Brent Kittmer stated that the Town implemented a Work From Home Policy earlier in 2021. The implementation offered staff the ability to work from home up to 40% of their work week with 60% being in the workplace. On a typical day, the Town has up to 5 individuals working under this policy.

With the recent media about the arrival of the Omnicron variant in Huron and Perth Counties, the Town has put the policy on hold until further notice.

In response to the second question, Mr. Kittmer stated that it is staff's recommendation that live streaming of Council meetings continue outside of the pandemic now that YouTube offers closed captioning services in live streamed programs and archived videos.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency - 3rd Quarter Reporting

Resolution 2021-12-14-02

Moved By Councillor Luna

Seconded By Councillor Winter

THAT the delegation from Ontario Clean Water Agency regarding the third quarter reporting be received.

CARRIED

5.2 #Strong As Stone Nominees

Council acknowledged the following #StrongAsStone nominees and thanked them for their contribution to the community:

- Julie Docker Johnson
- Marilyn Haywood

- Julie McNeil
- Nancy Wojcik
- Jennifer Cronsberry
- Marg McLean
- Cindy Taylor

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - November 23, 2021

Resolution 2021-12-14-03

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the November 23, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Strategic Priorities Committee - November 30, 2021

Resolution 2021-12-14-04

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the November 30, 2021 Special Strategic Priorities Committee meeting minutes be accepted by Council and signed and sealed by the Mayor and the Clerk; and

THAT resolution 2021-11-30-05 (Comprehensive Parking Review) be raised for consideration by Council; and

THAT resolution 2021-11-30-06 (Information Systems Strategic Plan) be raised for consideration by Council; and

THAT resolution 2021-11-30-07 (Traffic, Parking and Boulevard Maintenance By-law Amendment 2.0) be raised for consideration by Council.

CARRIED

Resolution 2021-12-14-05

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT Council accepts the Comprehensive Parking Review and directs staff to report back with an implementation plan, in particular showing how High Priority recommendations will be advanced, as well as the other matters raised the Committee, and budgeted for.

CARRIED

Resolution 2021-12-14-06

Moved By Councillor Edney

Seconded By Councillor Luna

THAT Council accepts the final Information Systems Strategic Plan and directs staff to develop an implementation plan.

CARRIED

Resolution 2021-12-14-07

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT Council consider the proposed amendment to By-law 58-2018 Traffic, Parking and Boulevard Maintenance By-law within agenda item 8.4.1, PW 84-2021 Request to Approve Traffic, Parking and Boulevard Maintenance 2.0.

CARRIED

7. CORRESPONDENCE

7.1 Municipality of Perth South re: Zoning By-law Amendment Proposal for Lands in Perth South

Resolution 2021-12-14-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the correspondence from the Municipality of Perth South regarding a proposed zoning by-law amendment of lands in Perth South be received.

CARRIED

7.2 St. Marys United Way Community Committee re: Coldest Night of the Year

Councillor Edney declared a conflict of interest related to this item.

Resolution 2021-12-14-09

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the correspondence from the St. Marys United Way Community Committee regarding the Coldest Night of the Year event be received; and

THAT Council consider staff report ADMIN 53-2021 By-law Exemption Request for Coldest Night of the Year Event.

CARRIED

7.3 Update about COVID-19 and the Omnicron Variant

Mr. Kittmer advised Council that the Town is in the process of procuring a package of rapid tests for all staff and Council to have for the holidays, and so that they can test prior to their return to work in January. Mr. Kittmer further updated Council that the senior management team is once again reviewing contingency plans for operations in the event that the Omicron variant causes staffing shortages within the organization.

Councillor Luna recommended consideration be given to pausing in-person meetings in the New Year.

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 52-2021 Annual Deputy Mayor Appointment

Mayor Strathdee opened the floor for nominations.

Councillor Edney nominated Councillor Winter. Councillor Pridham seconded the nomination.

Councillor Winter accepted the nomination.

Resolution 2021-12-14-10

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT ADMIN 52-2021 Annual Deputy Mayor Appointment report be received; and

THAT Council appoint Councillor Winter as Deputy Mayor effective December 15, 2021 through to November 14, 2022.

CARRIED

**8.1.2 ADMIN 53-2021 Request for Coldest Night of the Year Event
Use of Refreshment Vehicle at PRC**

Councillor Edney declared a conflict of interest on this matter.

Resolution 2021-12-14-11

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT ADMIN 53-2021 Request for Coldest Night of the Year Event Use of Refreshment Vehicle at PRC report be received; and

THAT Council permit the organizers of the Coldest Night of the Year in St. Marys to utilize one refreshment vehicle on the public property at 317 James Street South (Pyramid Recreation Centre) on February 26, 2022 provided the refreshment vehicle owner complies with requirements from the St. Marys Fire Department and Huron Perth Public Health.

CARRIED

Resolution 2021-12-14-12

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT staff report back with regards to refreshment vehicles use on commercial properties as soon as possible in 2022.

CARRIED

8.1.3 ADMIN 54-2021 Stratford Police Service Agreement Review

Resolution 2021-12-14-13

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT ADMIN 54-2021 Stratford Police Service Agreement Review be received; and

THAT Council continues to retain the policing from the Stratford Police Services (SPS) and renew the services agreement for a second 5-year term; and

THAT Council considers improvements to the language of the following sections of the Services Agreement, to be discussed with the SPS, the City of Stratford Police Services Board, and the City of Stratford:

- Financial Administration and Cost Reconciliation; and
- Termination.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 51-2021 Application for Zoning By-law Amendment (Z04-2021) by Heybolt Ontario Ltd. for 17 Peel Street South

Councillor Pridham declared a potential pecuniary interest on this matter.

Resolution 2021-12-14-14

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT DEV 51-2021 Application for Zoning By-law Amendment (Z04-2021) by Heybolt Ontario Ltd. for 17 Peel Street South be received;

THAT Council approve the Zoning By-law Amendment Application for 17 Peel Street South; and,

THAT Council consider Zoning By-law Amendment No. Z147-2021.

CARRIED

8.3 Fire and Emergency Services

8.3.1 FD 16-2021 Award for RFP-FIRE-01-2021 Pumper

Resolution 2021-12-14-15

Moved By Councillor Luna
Seconded By Councillor Winter

THAT FD 16-2021 Award for RFP-FIRE-01-2021 Pumper report be received; and,

THAT the procurement for the two-door commercial top mount enclosed pumper with pump and water tank be awarded to Safetek Emergency Vehicles for the procured price of \$605,042.68, inclusive of all taxes and contingencies; and,

THAT Council consider By-Law 104-2021 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.4 Public Works

8.4.1 PW 84-2021 Request to Approve Traffic, Parking and Boulevard Maintenance 2.0

Resolution 2021-12-14-16

Moved By Councillor Pridham
Seconded By Councillor Edney

THAT PW 84-2021 Request to Approve Traffic, Parking and Boulevard Maintenance 2.0 report be received;

THAT Council approve the proposed changes to By-laws 58-2018 and 59-2019; and

THAT By-law 105-2021, being a by-law to amend By-laws 58-2018 and 59-2019, be approved.

CARRIED

8.4.2 PW 85-2021 Request to Expand the St. Marys Pollinator Garden

Resolution 2021-12-14-17

Moved By Councillor Pridham
Seconded By Councillor Edney

THAT PW 85-2021 Request to Expand the St. Marys Pollinator Garden report be received; and

THAT Council approve an expansion of the St. Marys Pollinator Garden located in the Sparling Bush trail triangle by 96m²; and,

THAT Council direct staff to pursue grant funding to fund the pollinator garden expansion.

CARRIED

9. COUNCILLOR REPORTS

Each Councillor provided an update regarding recent meetings of committees and boards.

9.1 Operational and Board Reports

Resolution 2021-12-14-18

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

9.2.2 Business Improvement Area - Coun. Winter

9.2.3 CBHFM - Coun. Edney

9.2.4 Committee of Adjustment

**9.2.5 Community Policing Advisory Committee - Coun. Winter,
Mayor Strathdee**

9.2.6 Green Committee - Coun. Pridham

9.2.7 Heritage Advisory Committee - Coun. Pridham

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.9 Museum Advisory Committee - Coun. Hainer

9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12 Senior Services Advisory Committee - Coun. Winter

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

**9.2.14 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.15 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2021-12-14-19

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Laws Z147-2021, 104-2021 and 105-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 Z147-2021 17 Peel Street South

12.2 By-Law 104-2021 Agreement with Safetek Emergency Vehicles

**12.3 By-Law 105-2021 Amendment to 58-2018 and 59-2019 Traffic, Parking
and Boulevard Maintenance**

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

14. CONFIRMATORY BY-LAW

Resolution 2021-12-14-20

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT By-Law 106-2021, being a by-law to confirm the proceedings of December 14, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2021-12-14-21

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourns at 7:55 pm.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk