



MINUTES Regular Council

January 25, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (video conference)
Councillor Edney (in-person)
Councillor Hainer (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Council Regrets: Councillor Luna

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Corporate Services / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-01-25-01

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT the January 25, 2022 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Mark Bell re: Request to Amend Town's Policy for Access to Facilities

Mark Bell presented a request to Council regarding an amendment to the Town's proof of vaccination policy for access to facilities.

Resolution 2022-01-25-02

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the delegation from Mark Bell regarding the request to amend Town's policy for access to facilities be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - January 11, 2022

Resolution 2022-01-25-03

Moved By Councillor Edney

Seconded By Councillor Winter

THAT the January 11, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

6.2 Special Council (Budget) - January 18, 2022

Resolution 2022-01-25-04

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT the January 18, 2022 special Council meeting minutes (budget) be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Special Council (Public Meeting) - January 18, 2022

Resolution 2022-01-25-05

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT the January 18, 2022 special Council meeting (public meeting) minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Douglas Laycock re: Fireworks Ban

Resolution 2022-01-25-06

Moved By Councillor Edney

Seconded By Councillor Winter

THAT the correspondence from Douglas Laycock regarding a Fireworks Ban be received.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 02-2022 January Monthly Report (Administration)

Resolution 2022-01-25-07

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT ADMIN 02-2022 January Monthly Report (Administration) be received for information.

CARRIED

8.1.2 ADMIN 03-2022 Snowmobile Education and Enforcement Plan

Resolution 2022-01-25-08

Moved By Councillor Craigmile
Seconded By Councillor Pridham

THAT ADMIN 03-2022 Snowmobile Education and Enforcement Plan report be received for information.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 02-2022 January Monthly Report (Building and Development)

Resolution 2022-01-25-09

Moved By Councillor Edney
Seconded By Councillor Craigmile

THAT DEV 02-2022 January Monthly Report (Building and Development) be received for information.

CARRIED

8.2.2 DEV 01-2022 Site Plan Agreement for 488 Water Street South (Kirkton Veterinary Professional Corporation)

Resolution 2022-01-25-10

Moved By Councillor Edney
Seconded By Councillor Winter

THAT DEV 01-2022 Site Plan Agreement for 488 Water Street South (Kirkton Veterinary Professional Corporation) report be received; and

THAT Council consider By-law 04-2022 and authorize the Mayor and Clerk to sign a sign a Site Plan Agreement between the Town of St. Marys and Kirkton Veterinary Professional Corporation.

CARRIED

8.2.3 DEV 04-2022 - Part Lot Control Application Registered Plan 44M-79, Thames Crest Farms Subdivision Block 46 – Bickell Built Homes Ltd.

Resolution 2022-01-25-11

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT DEV 04-2022 regarding the Application for Part Lot Control for Block 46 of the Thames Crest Farms subdivision be received; and

THAT Council consider By-law 07-2022 affecting Block 46, Registered Plan No. 44M-79 for a one-year period, ending January 25, 2023.

CARRIED

8.2.4 DEV 05-2022 Tree Compensation Policy

Resolution 2022-01-25-12

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 05-2022 Tree Compensation Policy be received; and

THAT the Town adopt the Tree Compensation standards as outlined in DEV 05-2022; and

THAT staff report back with a formal Tree Compensation Policy to be applied to building and development projects.

CARRIED

8.3 Community Services

8.3.1 DCS 01-2022 January Monthly Report (Community Services)

Resolution 2022-01-25-13

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DCS 01-2022 Monthly Report (Community Services) be received for information.

CARRIED

8.4 Corporate Services

8.4.1 COR 03-2022 January Monthly Report (Corporate Services)

Resolution 2022-01-25-14

Moved By Councillor Winter
Seconded By Councillor Edney

THAT COR 03-2022 January Monthly Report (Corporate Services) be received for information.

CARRIED

8.4.2 COR 02-2022 Access to Recreation Policy

Resolution 2022-01-25-15

Moved By Councillor Edney
Seconded By Councillor Pridham

THAT COR 02-2022 Access to Recreation Policy report be received; and

THAT Council approve the Access to Recreation Grant Policy.

CARRIED

8.4.3 COR 04-2022 Interim Tax Levy By-law

Resolution 2022-01-25-16

Moved By Councillor Winter
Seconded By Councillor Pridham

THAT COR 04-2022 Interim Tax Levy By-law report be received; and

THAT Council consider By-law 05-2022 to authorize the collection of the interim property taxes for 2022.

CARRIED

8.4.4 COR 05-2022 Temporary Borrowing By-law

Resolution 2022-01-25-17

Moved By Councillor Craigmile
Seconded By Councillor Edney

THAT COR 05-2022 Temporary Borrowing By-law report be received; and

THAT Council consider By-law 06-2022 authorizing temporary borrowing for the Town.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 01-2022 January Monthly Report (Emergency Services)

Resolution 2022-01-25-18

Moved By Councillor Edney

Seconded By Councillor Winter

THAT FD 01-2022 January Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 01-2022 January Monthly Report (Human Resources)

Resolution 2022-01-25-19

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT HR 01-2022 January Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 03-2022 January Monthly Report (Public Works)

Resolution 2022-01-25-20

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 03-2022 January Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 01-2022 Award for RFT-PW-16-2021 Pruning, Removal and Disposal of Trees

Resolution 2022-01-25-21

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT PW 01-2022 Award for RFT-PW-16-2021 Pruning, Removal and Disposal of Trees report be received; and,

THAT the procurement for RFT-PW-16-2021 Pruning, Removal and Disposal of Trees be awarded to Davey Tree Expert Co. of Canada, Limited for the bid unit prices provided in Table 2. Bid Unit Prices of this report; and,

THAT Council consider By-Law 08-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2022-01-25-22

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT By-Laws 04-2022, 05-2022, 06-2022, 07-2022, 08-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 04-2022 Site Plan Agreement with Kirkton Veterinary Professional Corp. for 488 Water Street South

11.2 By-Law 05-2022 Interim Tax Levy

11.3 By-Law 06-2022 Temporary Borrowing

11.4 By-Law 07-2022 Part Lot Control Exemption Block 46 44M-79 (Bickell)

11.5 By-Law 08-2022 Agreement with Davey Tree Expert Co. of Canada Ltd.

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 8:17 pm.

Mayor Strathdee called the meeting back to order at 8:30 pm.

13. CLOSED SESSION

Resolution 2022-01-25-23

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:30 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, and (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

13.1 Minutes CLOSED SESSION

13.2 ADMIN 04-2022 CONFIDENTIAL Update on Employee Relations Matter

13.3 ADMIN 05-2022 CONFIDENTIAL Request to Purchase Town Owned Lands

14. RISE AND REPORT

Resolution 2022-01-25-24

Moved By Councillor Edney

Seconded By Councillor Winter

THAT Council rise from a closed session at 9:11 pm.

CARRIED

Mayor Strathdee reported that a closed session was held with two matters being discussed as presented on the agenda. Staff were given direction in closed session related to the request to purchase Town owned lands.

There is nothing further to report at this time.

15. CONFIRMATORY BY-LAW

Resolution 2022-01-25-25

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT By-Law 09-2022, being a by-law to confirm the proceedings of January 25, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2022-01-25-26

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT this regular meeting of Council adjourns at 9:13 pm.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk