



MINUTES Regular Council

February 8, 2022
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (video conference)
Councillor Edney (in-person)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Council Regrets: Councillor Hainer

Staff Present: **In-Person**
Jenna McCartney, Clerk
Conference Line
Brent Kittmer, Chief Administrative Officer
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Mark Stone, Planner

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-02-08-01

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the February 8, 2022 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Rob Staffen re: Strategic Consideration

Rob Staffen presented the strategic consideration delegation and responded to questions from Council.

Councillor Luna requested a friendly amendment to motion 2022-02-08-02, so that the information presented from the delegation be set into an agenda at a future Strategic Priorities Committee meeting.

Councillor Craigmile supported the friendly amendment.

Resolution 2022-02-08-02

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the delegation from Rob Staffen regarding strategic consideration be received;

THAT the information presented from the delegation be set into an agenda at a future Strategic Priorities Committee meeting.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - January 25, 2022

Resolution 2020-02-08-03

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the January 25, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Town of Aurora re: Dissolve the Ontario Land Tribunal

Resolution 2022-02-08-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the correspondence from the Town of Aurora regarding a request to support the dissolving of the Ontario Land Tribunal be received.

CARRIED

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 06-2022 Site Plan Agreement Amendment for 752 Queen Street East

Resolution 2022-02-08-05

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DEV 06-2022 Site Plan Agreement Amendment for 752 Queen Street East (North Bay Capital Investments Ltd.) be received; and

THAT Council consider By-law 15-2022 to approve the proposed Site Plan Agreement Amendment for 752 Queen Street East and authorize the Mayor and the Clerk to execute the Site Plan Agreement Amendment between the Town of St. Marys and North Bay Capital Investments Ltd.

CARRIED

8.2 Administration

8.2.1 ADMIN 06-2022 Service Delivery of Commissioner of Oath

Resolution 2022-02-08-06

Moved By Councillor Edney

Seconded By Councillor Luna

THAT ADMIN 06-2022 Service Delivery of Commissioner of Oath report be received; and

THAT Council direct staff to develop policy and procedures related to the commissioning of documents and the incorporation of a fee for service; and

THAT Council approve the fee of \$20 per commissioned document for the service delivery of Commissioner of Oath effective February 15, 2022.

Resolution 2022-02-08-07

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT resolution 2022-02-08-06 be amended to change the proposed fee from \$20 per commissioned document to \$25 per commissioned document.

CARRIED

Resolution As Amended 2022-02-08-06

Moved By Councillor Edney

Seconded By Councillor Luna

THAT ADMIN 06-2022 Service Delivery of Commissioner of Oath report be received; and

THAT Council direct staff to develop policy and procedures related to the commissioning of documents and the incorporation of a fee for service; and

THAT Council approve the fee of \$25 per commissioned document for the service delivery of Commissioner of Oath effective February 15, 2022.

CARRIED

**8.2.2 ADMIN 07-2022 Report Back on Refreshment Vehicles
Operating on Private Property**

Resolution 2022-02-08-08

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT ADMIN 07-2022 Report Back on Refreshment Vehicles Operating on Private Property be received for information.

CARRIED

Resolution 2022-02-08-09

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT staff bring back a report regarding refreshment vehicle licensing in St. Marys to a future Strategic Priorities Committee meeting.

CARRIED

8.2.3 ADMIN 08-2022 Municipal Election Update for 2022

Resolution 2022-02-08-10

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT ADMIN 08-2022 Municipal Election Update for 2022 report be received for information.

CARRIED

8.2.4 ADMIN 09-2022 AMO Call to Action – CN Rail and Drainage

Resolution 2022-02-08-11

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT Council for the Town of St. Marys support the AMO call to action regarding CN Rail and Drainage; and

THAT the Clerk send a letter to CN Rail following the AMO letter template.

CARRIED

8.3 Corporate Services

Council took a brief break at 8:28 pm.

Mayor Strathdee called the meeting back to order at 8:40 pm.

8.3.1 COR 06-2022 Adoption of 2022 Budget

Resolution 2022-02-08-12

Moved By Councillor Winter
Seconded By Councillor Luna

THAT COR 06-2022 Adoption of 2022 Budget report be received;
and

THAT Council consider adopting By-law 10-2022 being a by-law to
adopt the 2022 Budget and Tax Levy; and

THAT Council consider adopting By-law 11-2022 being a by-law to
set tax ratios for prescribed property classes for municipal purposes
for the year 2022; and

THAT Council consider adopting By-law 12-2022 being a by-law to
levy the rates of taxation for the year 2022.

CARRIED

8.3.2 COR 08-2022 MMP Intake 3 Agreement

Resolution 2022-02-08-13

Moved By Councillor Craigmile
Seconded By Councillor Pridham

THAT COR 08-2022 MMP Intake 3 Agreement report be received;

THAT Council consider By-law 13-2022 authorizing the Mayor and
Clerk to sign the Transfer Payment Agreement for the Municipal
Modernization Program Intake 3 – Implementation stream; and

THAT Council consider By-law 14-2022 authorizing the Mayor and
Clerk to sign the Transfer Payment Agreement for the Municipal
Modernization Program Intake 3 – Review stream.

CARRIED

8.4 Public Works

8.4.1 PW 05-2022 Amending Agreement for Product Care Association of Canada

Resolution 2022-02-08-14

Moved By Councillor Luna
Seconded By Councillor Pridham

THAT report PW 05-2022 Amending Agreement for Product Care Association of Canada be received for information; and,

THAT Council authorize the Chief Administrative Officer to execute the amending agreement with Product Care Association of Canada on behalf of the Corporation.

CARRIED

8.4.2 PW 06-2022 Service Agreement for Trojan Technologies

Resolution 2022-02-08-15

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT report PW 06-2022, Service Agreement for Trojan Technologies be received for information; and,

THAT Council authorize the Chief Administrative Officer to execute the service agreement with Trojan Technologies on behalf of the Corporation.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Resolution 2022-02-08-16

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

9.2.2 Business Improvement Area - Coun. Winter

9.2.3 CBHFM - Coun. Edney

9.2.4 Committee of Adjustment

**9.2.5 Community Policing Advisory Committee - Coun. Winter,
Mayor Strathdee**

9.2.6 Green Committee - Coun. Pridham

9.2.7 Heritage Advisory Committee - Coun. Pridham

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.9 Museum Advisory Committee - Coun. Hainer

9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12 Senior Services Advisory Committee - Coun. Winter

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

**9.2.14 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.15 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2022-02-08-17

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT By-Laws 10-2022, 11-2022, 12-2022, 13-2022, 14-2022 and 15-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 10-2022 Adopt 2022 Budget

12.2 By-Law 11-2022 Tax Ratios

12.3 By-Law 12-2022 Tax Rates

12.4 By-Law 13-2022 Agreement with Minster of MMAH for Municipal Modernization Program Intake 3 (implementation stream)

12.5 By-Law 14-2022 Agreement with Minster of MMAH for Municipal Modernization Program Intake 3 (review stream)

12.6 By-Law 15-2022 Amend Site Plan Agreement with North Bay Capital Investment Ltd.

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 9:17 pm.

Mayor Strathdee called the meeting back to order at 9:18 pm.

14. CLOSED SESSION

Resolution 2022-02-08-18

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT Council move into a session that is closed to the public at 9:18 pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

14.1 Minutes CLOSED SESSION

14.2 COR 07-2022 CONFIDENTIAL BIA Board Representation

15. RISE AND REPORT

Resolution 2022-02-08-19

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT Council rise from a closed session at 9:25 pm.

CARRIED

Mayor Strathdee reported that a closed session was held with one matter regarding BIA Board representation being considered. Council will now consider a resolution on the matter.

15.1 BIA Resignation

Resolution 2022-02-08-20

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT Council accepts Kyle Burnside's resignation from the St. Marys Business Improvement Area Board effective March 31, 2022; and

THAT Council directs staff to open a nomination period to replace this position.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2022-02-08-21

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 16-2022, being a by-law to confirm the proceedings of February 8, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2022-02-08-22

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourns at 9:27 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk