



AGENDA

Regular Council Meeting

March 8, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the March 8, 2022 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda.

Submissions will be accepted via email at clerksoffice@town.stmarys.on.ca or in the drop box at Town Hall, 175 Queen Street East, lower level.

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None

6. **ACCEPTANCE OF MINUTES**

RECOMMENDATION

THAT the February 15, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

THAT minute items 4.1 and 4.3 be raised for consideration.

6.1.1. Housing Strategy Update

RECOMMENDATION

THAT staff be directed to report back on:

1. amendments to the Town's Zoning By-law and the preparation of urban design guidelines to permit tiny home development that is appropriately located and designed; and / or,
2. opportunities for disposing of surplus municipal land for the provision of new affordable housing or to provide proceeds to an affordable housing fund; and / or,
3. an inclusionary zoning strategy for new development in the Town.

RECOMMENDATION

THAT staff report back on the hiring of a consultant to assist in advancing the Town's housing strategy.

6.1.2. Aeration System Piping Replacement

RECOMMENDATION

THAT the replacement of the aeration system piping at the WPCP be advanced on the Capital Plan to 2022; and,

THAT an unbudgeted amount of \$480,000.00 + HST be approved for aeration system piping replacements in 2022 to be funded through wastewater reserves.

RECOMMENDATION

THAT the February 22, 2022 regular Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

7. CORRESPONDENCE

None

8. STAFF REPORTS

8.1. Building and Development Services

- 8.1.1. DEV 12-2022 Application for Zoning By-law Amendment, Holding Symbol Removal (Z01-2022) by 2503778 Ontario Incorporated, 187 Wellington Street North 22

RECOMMENDATION

THAT DEV 12-2022 Application for Zoning By-law Amendment, Holding Symbol Removal for 187 Wellington Street North be received; and,

THAT Council consider Zoning By-law Z149-2022 to remove the Holding “-H” symbols from the property known as 187 Wellington Street North.

8.2. Community Services

- 8.2.1. DCS 08-2022 Spring Ice 2022 26

RECOMMENDATION

THAT DCS 08-2022 Spring Ice 2022 report be received; and

THAT Council approve a one-time exemption from the current Ice Allocation policy for the Spring of 2022 and approve the Blue Ice pad remaining installed until after the Easter long weekend; and

THAT the “ice-in” and “ice-out” provisions of the Ice Allocation Policy be implemented for the 2022-2023 ice season.

8.3. Public Works

8.3.1. PW 17-2022 Award for PW-12-2022-RFT Turf Maintenance Activities

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RECOMMENDATION

THAT PW 17-2022 Award for PW-12-2022-RFT Turf Maintenance report be received; and,

THAT the procurement for PW-12-2022-RFT Turf Maintenance be awarded to St. Marys Landscaping Ltd. for the procured price of \$531,343.66, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 17-2022 report; and,

THAT Council consider By-Law 23-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

8.3.2. PW 18-2022 Grand Trunk Trail Staircase Tender Award

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RECOMMENDATION

THAT PW 18-2022 Grand Trunk Trail Staircase Tender Award report be received; and,

THAT the tender for the construction of a new Grand Trunk Trail Staircase be awarded to VanDriel Excavating Inc. for the bid price of \$117,606.75, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 18-2022 Grand Trunk Trail Staircase Tender Award report; and,

THAT Council consider By-Law 24-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

9. COUNCILLOR REPORTS

9.1. Operational and Board Reports

RECOMMENDATION

THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and,

THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.

9.1.1.	Bluewater Recycling Association - Coun. Craigmile	40
	February 17, 2022 Highlights	
9.1.2.	Library Board - Coun. Craigmile, Edney, Mayor Strathdee	49
	February 3, 2022 Minutes	
9.1.3.	Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna	
9.1.4.	Huron Perth Public Health - Coun. Luna	53
	February 4, 2022 Minutes	
9.1.5.	Spruce Lodge Board - Coun. Luna, Pridham	56
	January 19, 2022 Minutes	
9.1.6.	Upper Thames River Conservation Authority	62
	January 25, 2022 Meeting *draft minutes	
9.2.	Advisory and Ad-Hoc Committee Reports	
9.2.1.	Accessibility Advisory Committee - Coun. Hainer	72
	February 23, 2022 Minutes	
9.2.2.	Business Improvement Area - Coun. Winter	
9.2.3.	CBHFM - Coun. Edney	
9.2.4.	Committee of Adjustment	

- 9.2.5. **Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee** 75
- February 23, 2022 Minutes
- *Recommendation from minute item 5.1 to be considered by Council
- RECOMMENDATION**
- THAT** Council support the resolution from the City of Sarnia regarding their request of Federal and Provincial governments to prepare meaningful improvements to the current state of "catch and release" justice.
- 9.2.6. **Green Committee - Coun. Pridham**
- 9.2.7. **Heritage Advisory Committee - Coun. Pridham** 79
- February 14, 2022 Minutes
- 9.2.8. **Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
- 9.2.9. **Museum Advisory Committee - Coun. Hainer** 84
- February 9, 2022 Minutes
- 9.2.10. **Planning Advisory Committee - Coun. Craigmile, Hainer**
- 9.2.11. **Recreation and Leisure Advisory Committee - Coun. Pridham**
- 9.2.12. **Senior Services Advisory Committee - Coun. Winter**
- 9.2.13. **St. Marys Lincolns Board - Coun. Craigmile**
- 9.2.14. **St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter**
- 9.2.15. **Youth Council - Coun. Edney**

10. **EMERGENT OR UNFINISHED BUSINESS**

11. **NOTICES OF MOTION**

12. BY-LAWS

RECOMMENDATION

THAT By-Laws 23-2022, 24-2022 and Z149-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

12.1.	By-Law 23-2022 Agreement with St. Marys Landscaping for Turf Maintenance	87
12.2.	By-Law 24-2022 Agreement with VanDriel Excavating Inc. for Grand Trunk Trail Staircase Construction	88
12.3.	Z149-2022 H Removal 187 Wellington Street North	89

13. UPCOMING MEETINGS

*All meetings will be live streamed to the Town's YouTube channel

March 15, 2022 - 9:00 am, Strategic Priorities Committee

March 22, 2022 - 6:00 pm, Regular Council

14. CONFIRMATORY BY-LAW 91

RECOMMENDATION

THAT By-Law 25-2022, being a by-law to confirm the proceedings of March 8, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

15. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourns at _____ pm.



MINUTES
Strategic Priorities Committee

February 15, 2021
9:00 am
Town Hall, Council Chambers

Council Present: Mayor Strathdee (video conference)
Councillor Craigmile (video conference)
Councillor Edney (video conference)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Dave Blake, Environmental Services Manager
Mark Stone, Planner

1. CALL TO ORDER

Chair Strathdee called the meeting to order at 9:00 am.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF THE AGENDA

Resolution 2022-02-15-01

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT the February 15, 2022 Strategic Priorities Committee agenda be accepted as presented.

4. STRATEGIC PRIORITIES REVIEW

4.1 DEV 08-2022 St. Marys Housing Strategy Update and What's Next

Mark Stone presented DEV 08-2022 report.

The Committee discussed strategies around affordable housing initiatives in St. Marys.

The Committee was of the consensus that it would like staff to report back on necessary amendments to the Town's Zoning By-law and the preparation of urban design guidelines to permit tiny home development.

Mayor Strathdee vacated the role of Chair at 10:30 am and passed the gavel to Deputy Mayor Winter.

Deputy Mayor Winter assumed the role of Chair.

The Committee continued their discussion about various initiatives to achieve affordable housing.

The Committee was of the consensus that it would like staff to report back on how hiring consultant resources may help the Town move more quickly on its housing strategy.

Resolution 2022-02-15-02

Moved By: Councillor Edney

Seconded By: Councillor Hainer

THAT DEV 08-2022 St. Marys Housing Strategy Update and What's Next report be received; and

THAT the Strategic Priorities Committee recommends to Council:

THAT staff be directed to report back on:

1. amendments to the Town's Zoning By-law and the preparation of urban design guidelines to permit tiny home development that is appropriately located and designed; and / or,
2. opportunities for disposing of surplus municipal land for the provision of new affordable housing or to provide proceeds to an affordable housing fund; and / or,

3. an inclusionary zoning strategy for new development in the Town.

CARRIED

Resolution 2022-02-15-03

Moved By: Councillor Luna

Seconded By: Councillor Hainer

THAT staff report back on the hiring of a consultant to assist in advancing the Town's housing strategy.

CARRIED

The Committee took a brief break at 11:16 am.

The Chair called the meeting back to order at 11:21 am.

4.2 PW 07-2022 Status Update on Grit Removal, Administration Building, and Odour Control System Upgrades at the Water Pollution Control Plant

Dave Blake presented PW 07-2022 report.

Resolution 2022-02-15-04

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT report PW 07-2022, Status Update on the Grit, Administration and Odour Control System Upgrades at the Water Pollution Control Plant be received for information.

CARRIED

4.3 PW 08-2022 Aeration System Piping Replacement

Dave Blake presented PW 08-2022 report.

Resolution 2022-02-15-05

Moved By: Councillor Hainer

Seconded By: Councillor Craigmile

THAT report PW 08-2022, Aeration System Piping Replacement be received for information; and,

THAT the Strategic Priorities Committee recommends to Council:

THAT the replacement of the aeration system piping at the WPCP be advanced on the Capital Plan to 2022; and,

THAT an unbudgeted amount of \$480,000.00 + HST be approved for aeration system piping replacements in 2022 to be funded through wastewater reserves.

CARRIED

4.4 PW 09-2022 Industrial Waste Surcharge Program

Dave Blake presented PW 09-2022 report.

Resolution 2022-02-15-06

Moved By: Councillor Edney

Seconded By: Councillor Pridham

THAT report PW 09-2022, Industrial Waste Surcharge Program be received for information.

CARRIED

5. NEXT MEETING

The Chair reviewed the upcoming meeting as presented on the agenda.

6. ADJOURNMENT

Resolution 2022-02-15-07

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT this meeting of the Strategic Priorities Committee adjourns at 11:43 pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk



MINUTES Regular Council

February 22, 2022
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee (video conference)
Councillor Craigmile (video conference)
Councillor Edney (in-person)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Sarah Andrews, Library CEO
Grant Brouwer, Director of Building and Development
Lisa Lawrence, Director of Human Resources
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Jeff Wolfe, Asset Management Specialist

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Mayor Strathdee declared a pecuniary interest for agenda item 8.2.2.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-02-22-01

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the February 22, 2022 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent provided one question in advance of the meeting.

1. In light of the latest Census numbers will the Town file an objection or ask for a clarification with Statistics Canada regarding the numbers issued?

Brent Kittmer stated that the Town has reviewed the numbers and believes they may not be consistent with what the TOnw believes growth to have been. As a next step he will contact the MP's office to seek clarification on the process of review..

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 #Strong as Stone Nominees

Council acknowledged the following #StrongAsStone nominees and thanked them for their contribution to the community:

- Tina Ritu
- Zoë Ritu
- Willow Ritu

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - February 8, 2022

Resolution 2022-02-22-02

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the February 8, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

7. CORRESPONDENCE

None

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 10-2022 February Monthly Report (Administration)

Councillor Hainer joined the meeting at 6:15 pm.

Resolution 2022-02-22-03

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT Council direct staff to operate municipal services and programs consistent with the public health directives of the day published by the province and/or HPPH.

CARRIED

Resolution 2022-02-22-04

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT ADMIN 10-2022 February Monthly Report (Administration) be received for information.

CARRIED

8.1.2 ADMIN 11-2022 Rotary Brews and Food Fest Designation

Resolution 2022-02-22-05

Moved By Councillor Edney

Seconded By Councillor Luna

THAT ADMIN 11-2022 Rotary Brews and Food Fest Designation report be received; and

THAT Council designate the Rotary Club of St. Marys Brews and Food Fest as an event of municipal significance between 12:00 pm and 6:00 pm on Sunday, June 19, 2022; and

THAT Council provide an exemption to the interpretation of refreshment vehicle usage in St. Marys and grant the Rotary Club of St. Marys a one-day permit to host up to eight (8) refreshment vehicles at the Canadian Baseball Hall of Fame on Sunday, June 19, 2022 contingent upon the refreshment vehicle operators adhering to public health regulations implemented by Huron Perth

Public Health and fire-related inspections by the St. Marys Fire Department.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 09-2022 February Monthly Report (Building and Development)

Resolution 2022-02-22-06

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT DEV 09-2022 February Monthly Report (Building and Development) be received for information.

CARRIED

8.2.2 DEV 10-2022 Site Plan Agreement for 60 Road 120 (Candice King and Donald King)

Mayor Strathdee declared a conflict on this item.

Having declared a pecuniary interest, Mayor Strathdee passed the gavel to Deputy Mayor Winter.

Deputy Mayor Winter assumed the role of Chair.

Resolution 2022-02-22-07

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DEV 10-2022 Site Plan Agreement for 60 Road 120 (Candice King and Donald King) report be received;

THAT Council consider By-law 21-2022 and authorize the Mayor and Clerk to sign a Site Plan Agreement between the Town of St. Marys and Candice King and Donald King; and,

THAT Council consider Zoning By-law Z148-2022 to remove the Holding symbols “-H” and “-H2” from the property known as 60 Road 120.

CARRIED

Deputy Mayor Winter vacated the role of Chair and passed the gavel to Mayor Strathdee.

Mayor Strathdee resumed the role of Chair.

8.3 Community Services

8.3.1 DCS 04-2022 February Monthly Report (Community Services)

Having experienced connectivity issues, Deputy Winter assumed the role of Chair at 7:14 pm.

Resolution 2022-02-22-08

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT DCS 04-2022 Monthly Report (Community Services) be received for information.

CARRIED

8.3.2 DCS 02-2022 New Development Street Name Suggestions

Resolution 2022-02-22-09

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT DCS 02-2022 New Development Street Name Suggestions report be received for information, and;

THAT DCS 02-2022 New Development Street Name Suggestions be forwarded to the Building and Development and Public Works Departments for consideration when discussing street names in future developments.

CARRIED

8.3.3 DCS 05-2022 Skatepark Expansion

Resolution 2022-02-22-10

Moved By Councillor Luna

Seconded By Councillor Edney

THAT DCS 05-2022 Skatepark Expansion be received; and

THAT Council approves moving forward with a Request for Proposal of a design build option for the Skate Park Expansion, and

THAT Council approves up to \$15,000 for the design portion of the project, to be funded from the General Capital reserve.

CARRIED

8.3.4 DCS 06-2022 Inflatable Waterpark Management Contract

Resolution 2022-02-22-11

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DCS 06-2022 Inflatable Waterpark Management Contract report be received; and

THAT Council consider By-law 17-2022 to authorize the Mayor and Clerk to execute the associated agreement with PT Watersports Inc. o/a Funsplash Sports Park - St. Marys and to repeal by-law 27-2020.

CARRIED

8.4 Corporate Services

8.4.1 COR 09-2022 February Monthly Report (Corporate Services)

Mayor Strathdee returned to role of Chair at 7:43 pm.

Resolution 2022-02-22-12

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT COR 09-2022 February Monthly Report (Corporate Services) be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 02-2022 February Monthly Report (Emergency Services)

Resolution 2022-02-22-13

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FD 02-2022 February Monthly Report (Emergency Services)
be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 02-2022 February Monthly Report (Human Resources)

Resolution 2022-02-22-14

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT HR 02-2022 February Monthly Report (Human Resources)
be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 10-2022 February Monthly Report (Public Works)

Resolution 2022-02-22-15

Moved By Councillor Luna

Seconded By Councillor Edney

THAT PW 10-2022 February Monthly Report (Public Works) be
received for information.

CARRIED

8.7.2 PW 11-2022 Wellington Street Reconstruction Tender Award

Experiencing connectivity issues, Mayor Strathdee passed the
gavel to Deputy Mayor Winter for the remainder of the meeting.

Deputy Mayor Winter assumed the role of Chair.

Resolution 2022-02-22-16

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT PW 11-2022 Wellington Street Reconstruction Tender Award
be received; and,

THAT the tender for the Wellington Street Reconstruction be awarded to Lavis Contracting Company Ltd. for the bid price of \$2,375,792.94, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 11-2022 Wellington Street Reconstruction Tender Award report; and,

THAT Council consider By-Law 18-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.7.3 PW 12-2022 Queen St. E. Guide Rail Replacement Tender Award

Resolution 2022-02-22-17

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT PW 12-2022 Queen St. E. Guide Rail Replacement Tender Award be received; and,

THAT the tender for Queen St. E. Guide Rail Replacement be awarded to Royal Fence Ltd. for the bid price of \$98,168.75, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 12-2022 Queen St. E. Guide Rail Replacement Tender Award; and,

THAT Council consider By-Law 19-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.7.4 PW 13-2022 Pavement Marking Tender Award

Resolution 2022-02-22-18

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT PW 13-2022 Pavement Marking Tender Award report be received; and,

THAT the tender for Pavement Markings be awarded to Provincial Road Markings Inc. for the bid price of \$89,958.62, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 13-2022 Pavement Markings Tender Award report; and,

THAT Council consider By-Law 20-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2022-02-22-19

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT By-Laws 17-2022, 18-2022, 19-2022, 20-2022, 21-2022 and Z148-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 17-2022 Agreement with PT Watersports Inc. o/a Funsplash Sports Park for Inflatable Waterpark and to Repeal By-Law 27-2020

11.2 By-Law 18-2022 Agreement with Lavis Contracting Company Limited for Wellington Street Reconstruction

11.3 By-Law 19-2022 Agreement with Royal Fence Ltd. for Guide Rail Replacement along Queen Street East at the CN Overpass

11.4 By-Law 20-2022 Agreement with Provincial Road Markings Inc. for Annual Pavement Marking for three year term

11.5 By-Law 21-2022 Site Plan Agreement with Candice King and Donald King for 60 Road 120

11.6 Z148-2022 H Removal 60 Road 120

12. UPCOMING MEETINGS

Deputy Mayor Winter reviewed the upcoming meetings as presented on the agenda.

13. CONFIRMATORY BY-LAW

Resolution 2022-02-22-20

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 22-2022, being a by-law to confirm the proceedings of February 22, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

14. ADJOURNMENT

Resolution 2022-02-22-21

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT this regular meeting of Council adjourns at 8:37 pm.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk

FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: Mark Stone, Planner

Date of Meeting: 8 March 2022

Subject: **DEV 12-2022 Application for Zoning By-law Amendment, Holding Symbol Removal (Z01-2022) by 2503778 Ontario Incorporated, 187 Wellington Street North**

PURPOSE

The purpose of this report is to present a request to remove Holding Symbols from the zoning that applies to 187 Wellington Street North and provide a recommendation to Council.

RECOMMENDATION

THAT DEV 12-2022 Application for Zoning By-law Amendment, Holding Symbol Removal for 187 Wellington Street North be received; and,

THAT Council consider Zoning By-law Z149-2022 to remove the Holding “-H” symbols from the property known as 187 Wellington Street North.

BACKGROUND

The subject property is located at the northeast corner of Wellington Street North and Egan Avenue, as shown on the General Location Map (refer to Attachment 1 of this report). The property is the site of the former Dresden Factory and is considered a former brownfield site that has been remediated.

In December of 2020, the Town granted draft approval of a plan of subdivision and passed implementing Zoning By-law No. Z141-2020 to permit a total of 52 residential dwelling units as follows:

- 8 semi-detached dwelling units in 4 buildings fronting onto Egan Avenue on Blocks 2 through 5
- 6 street townhouse dwelling units in 2 buildings fronting onto Egan Avenue on Blocks 1 and 8
- 8 dwelling units in 2 ‘attached duplex’ buildings fronting onto Egan Avenue on Blocks 6 and 7
- 30 vacant land condominium townhouse dwelling units in 6 buildings on Block 9 to be accessed via a private street from Egan Avenue

The draft approved plan of subdivision is provided in Attachment 2 of this report.

The owner has submitted an Application for Zoning By-law Amendment to remove Holding Symbols that affect the subject lands.

REPORT

The Zoning By-law No. Z141-2020 changed the zoning of the property from Development (RD) to “Residential Zone Four (R4-12-H)”, “Residential Zone Four (R4-13-H)”, “Residential Zone Five (R5-14a-H)”, “Residential Zone Five (R5-14b-H)” and “Residential Zone Five (R5-14c-H)”. The by-law stipulates that only existing uses are permitted until such time as the Town is in receipt of a Record of

Site Condition, prepared in accordance with the Environmental Protection Act and acknowledged by the Ministry of the Environment and Climate Change, confirming that the subject property is suitable for residential land uses. Once holding provisions are removed, the applicable site specific R4 and R5 regulations would apply,

The property owner is working towards registration of the plan of subdivision by satisfying the conditions of draft approval and this includes finalizing and entering into a subdivision agreement with the Town. On February 16, 2022, the owner filed a Record of Site Condition in the Environmental Site Registry and was acknowledged by the Ministry of Environmental, Conservation and Parks.

The owner has indicated intentions to request one building permit to commence construction on the subject lands following removal of the Holding symbols. This may occur prior to final approval and registration of the plan of subdivision however, one permit for the existing larger landholding could be issued if there is compliance with applicable zoning and any other Town requirements.

FINANCIAL IMPLICATIONS

N/A

SUMMARY

On the basis of the above, it is recommended that Council pass Zoning By-law Z149-2022 to remove the Holding Symbols that apply to the subject lands.

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
- Pillar #6 Housing:
 - Outcome: In order to get the 'right demographic mix' for St. Marys, it will be essential to ensure housing stock is flexible and attractive for youth, workers, immigrants and persons of all abilities.

OTHERS CONSULTED

Town of St. Marys Development Team

ATTACHMENTS


- 1) General Location Map
- 2) Draft Approved Plan of Subdivision

REVIEWED BY

Recommended by the Department



Mark Stone
Planner



Grant Brouwer
Director of Building and Development

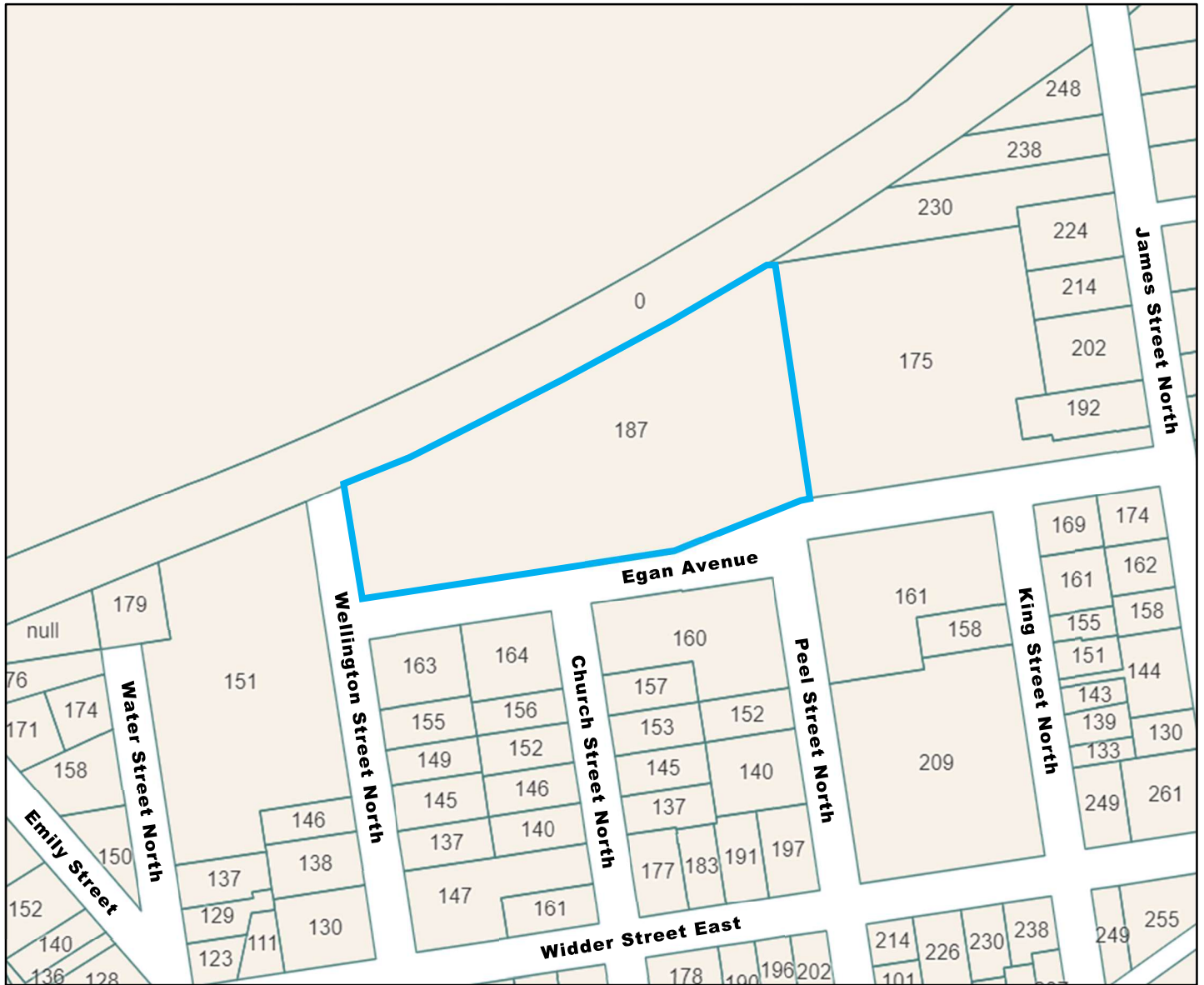
Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

GENERAL LOCATION MAP

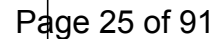
187 Wellington Street North
Part Lot 16, Concession 17 Blanshard
Town of St. Marys



Subject Lands



July 9, 2020



FORMAL REPORT

To: Mayor Stratthdee and Members of Council

Prepared by: Doug LaPointe, Recreation Operations Manager

Date of Meeting: 8 March 2022

Subject: **DCS 08-2022 Spring Ice 2022**

PURPOSE

The purpose of this report is for Council to approve an exemption from the current Ice Allocation policy as we come out of the pandemic and return to normal operations.

RECOMMENDATION

THAT DCS 08-2022 Spring Ice 2022 report be received; and

THAT Council approve a one-time exemption from the current Ice Allocation policy for the Spring of 2022 and approve the Blue Ice pad remaining installed until after the Easter long weekend; and

THAT the “ice-in” and “ice-out” provisions of the Ice Allocation Policy be implemented for the 2022-2023 ice season.

BACKGROUND

The Town established an ice allocation procedure in 2011, as approved by Council, shortly after the addition of the second ice pad. This procedure was put in place to create clarity and to address the supply and demand of ice required by groups. Since then, this procedure is reviewed annually by staff but has remained similar for many years.

An ice allocation policy addresses the demand and supply of ice, the changing demographics and the successful ongoing management of this service. The objectives of this policy are to:

- Establish a fair, transparent, consistent and equitable process for facility allocation, distribution and management in a fiscally responsible manner;
- Ensure that the Town’s ice facilities are used for the benefit of the entire community;
- Recognize the need for flexibility to effectively respond to changing needs and demands for facility; and
- Balance the needs of user groups, casual participants and those of the town as a whole.

REPORT

At the November 26, 2019 Council meeting Council approved amendments to the Ice Allocation policy. These amendments were reflective of cost savings decisions made by Council during the 2019 Service Delivery Review. These changes were to take effect for the 2020-2021 ice season.

The most significant changes as approved by Council included:

- One ice pad opens for rentals beginning in Mid-August, second ice pad opens for rentals beginning in Mid-September.

- First ice pad to be removed on or near March 31st; second ice pad remains in as long as there are 30 hours rented concurrently each week, and/or all minor and junior league playoffs have been completed.
- No Body Contact (NBC) Tournament be moved from the Easter Weekend to another long weekend during the year (Thanksgiving or Family Day).

However, as the pandemic started in March 2020, the amended Ice Allocation policy has not had a full year in operation.

As Council is aware, the 2021-2022 ice season was forced to shutdown for one month due to provincial restrictions. Ice sports resumed in early February, and users have updated their plans to reflect this change in their season:

- The Lincolns play-offs begin April 4 and could run until the end of May. During this time there is minimal ice required by regular users so securing the 30 hours concurrently per pad each week will not be possible. To accommodate the Lincoln's playoffs, the Rock pad will remain installed.
- One of St. Marys Minor Hockey's main fundraisers is the NBC Tournament. Prior to the January shut down, this tournament was planned to be held on Family Day weekend. SMMHA amended their scheduling to host a youth tournament on Family Day long weekend and now would like to offer the fundraising tournament this year on the Easter weekend, April 15-16, 2022.

What this means is both ice pads would be required to accommodate this tournament. To accommodate this request the Blue rink would remain in until the NBC tournament is completed and then be removed. The Rock rink will remain in until the Lincolns are done play-offs.

Given the plans outlined above, following the approved Ice Allocation policy for this season is going to be a challenge. If Council is comfortable with this approach, an exemption is needed.

FINANCIAL IMPLICATIONS

There will be limited revenue to offset the cost of operating for the spring season. Rentals during operating hours will still be accepted. Although there will be an increased operating cost to the Town, the Town has received COVID monies in the past to assist with the increased operating costs caused by the pandemic.

SUMMARY

The current policy sets out a clear and uniform procedures for determining ice allocations. However, the January lockdown has made it difficult for SMMHA to follow through on their initial plans.

Staff are recommending that Council consider approving a one-time exception to the ice allocation policy and leave two ice pads operational until after the Easter Long weekend.

Once operations return to the pre-pandemic norm the Ice Allocation policy will be followed as previously approved by Council. Staff anticipate the policy will be followed as written in the fall of 2022 for the 2022-2023 ice season.

STRATEGIC PLAN

☒ This initiative is supported by the following priorities, outcomes, and tactics in the Recreation and Leisure Master Plan primarily as it relates to the sale of additional ice.

Recommendation #32

To maximize revenue opportunities by making efficient use of the Town's ice pads by encouraging greater use of available ice, particularly during the shoulder and weekend hours. Other strategies may include, but not limited to, promoting drop-in skating programs during available prime time hours on the

weekend and co-ordinating blackout periods with user groups to ensure that it does not negatively impact playing schedules.

OTHERS CONSULTED

Ice users

ATTACHMENTS

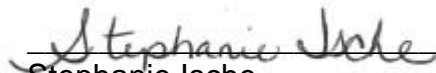
None.

REVIEWED BY

Recommended by the Department

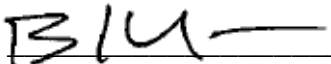


Doug LaPointe
Operations Manager



Stephanie Ische
Director of Community Services

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

PROCUREMENT AWARD

To:	Mayor Strathdee and Members of Council
Prepared by:	Morgan Dykstra, Public Works and Planning Coordinator
Date of Meeting:	8 March 2022
Subject:	PW 17-2022 Award for PW-12-2022-RFT Turf Maintenance Activities

PROJECT DETAILS

The Request for Tender (RFT) covers the provision of turf maintenance for the St. Marys Cemetery and various municipal parks and open spaces within the Town of St. Marys for a contract period of three (3) years (2022, 2023 and 2024), with an optional fourth year in 2025. Historically the open space turf maintenance and St. Marys Cemetery turf maintenance contracts have been separate contracts, this tender combines the two contracts. Turf maintenance activities are performed between April 1 and November 15 of each calendar year for the duration of the contract.

The locations prescribed in the RFT follow the service delivery decisions made in 2019, whereby a number of locations were internalized by the Public Works Department, additional locations have been added to the Public Works cutting areas due to further development in the North Ward. The RFT notes that the Town retains the right to add and delete areas as it deems necessary.

The Contractor shall be responsible for the cutting for turf maintenance, turf shall be maintained at the following heights:

Table 1. Turf Maintenance Grass Heights

Location Type	Height
Sports Fields	2'-2.5"
Open Space	2.5"-3"
Vegetation Open Space	4'-8"
Cemetery Lands	3"

When experiencing periods of rapid growth, the Contractor shall double cut in perpendicular directions. If there is extreme growth, the Contractor shall pick up all excessive grass clippings. Furthermore, all trees, posts, rocks, signs, fence lines and other ground level objects are to be neatly trimmed with line trimmers with no scalping of turf or damage to bark of trees, or finish of objects. Preventative measures must be taken to ensure that no damage is caused by the Contractor's equipment to sprinkler heads, monuments, headstones, or other ground level of above grade fixtures. All trimming shall take place within 24 hours of mowing (clause added to mitigate concerns expressed to Council in 2021).

Additional wording was provided in the RFT with respect to behaviour on Cemetery grounds, the Contractor agrees that the Contractor will train employees to respect the solemn dignity of the

Cemetery, and prevent damage to tombs, stones and monuments, should there be any damage the Public Works Department shall be notified immediately.

The Contractor shall also be responsible for providing weed control services to the Town, weed control services shall be directed by the Town’s Weed Inspector (Parks Operator A), typically the Town makes 2 to 3 weed control requests per year.

The Contractor shall also assist with the annual sweeping of boulevards throughout Town for the purpose of removing winter debris (i.e., sand and gravel) each spring. Such activities will be at the direction of the Public Works Department.

RECOMMENDATION

THAT PW 17-2022 Award for PW-12-2022-RFT Turf Maintenance report be received; and,

THAT the procurement for PW-12-2022-RFT Turf Maintenance be awarded to St. Marys Landscaping Ltd. for the procured price of \$531,343.66, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 17-2022 report; and,

THAT Council consider By-Law 23-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

PROCUREMENT SUMMARY

A procurement document was administered for the above noted project. The following is a summary of the procurement results, as well as a recommendation for a successful proponent:

Table 2. Procurement Summary

Procurement Information	Details and Results
Procurement Title:	PW-12-2022-RFT Turf Maintenance
Tender Closing Date:	Thursday, February 24, 2022
Number of Bids Received:	Three (3)
Successful Proponent:	St. Marys Landscaping Ltd.
Approved Project Budget:	Details Below.
Cost Result – Successful Bid (Inclusive of HST):	Details Below.
Cost Result – Successful Bid (Inc. Net of HST rebate):	Details Below.
Project Over-budget (Net of HST)	Details Below.

The Request for Tender (RFT) Document requests that each bidder provide an annual maintenance fee for each location, the maintenance cost for each location is not adjusted by number of cuts. In addition, the RFT requests an hourly rate for weed control and boulevard sweeping services which are supplementary to the RFT. For granular price breakdowns please see **Attachment A: PW-12-2022-RFT Cost Breakdown.**

Table 3. Overall Bid Prices

	Right Way Blading & Sodding Inc.	CS Landscaping Corporation	St. Marys Landscaping
2022	\$897,387.50	\$329,725.00	\$146,038.99
2023	\$897,387.50	\$345,200.00	\$155,966.24
2024	\$897,387.50	\$359,698.00	\$168,210.40
Subtotal	\$2,692,162.50	\$1,034,623.00	\$470,215.63
HST	\$349,981.11	\$134,500.99	\$61,128.03
Total	\$3,445,793.60	\$1,169,123.99¹	\$531,343.66
Net HST	\$3,103,043.86	\$1,052,832.36	\$478,491.42

The procurement document submitted by St. Marys Landscaping Ltd. was found to be complete, contractually acceptable, and ultimately provided the best value for the municipality. As such, staff recommends award of the project to St. Marys Landscaping Ltd..

FINANCIAL IMPLICATIONS

The 2022 funding sources for the above noted project are as follows:

Table 4. 2022 Financial Implications

	Budgeted	Proposed (Net. HST)	Variance
Parks Administration Contracted Services 01-7110-6990	\$70,000.00	\$100,290.50	\$30,290.50
Cemetery Contracted Services 01-5400-6990	\$30,000.00	\$48,318.77	\$18,318.77
Total	\$100,000.00	\$148,609.27	\$48,609.27

In 2022, turf maintenance activities will incur a negative variance of \$48,609.27. The 2023 and 2024 operating budgets will need to be adjusted to account for the price increases seen in 2022. It is anticipated that the Public Works Department will need to conduct a service delivery review of the turf maintenance contract prior to the delivery of the 2023 budget to mitigate increase costs (mitigation may occur via internalization or naturalization approaches), furthermore the cemetery rates may need to be adjusted to reflect increased maintenance costs.

¹ There was an adding error in the submission document. Adding all values, the total tender price is \$1,169,123.99, whereas the Bidder listed the total value to be \$1,227,149.99.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

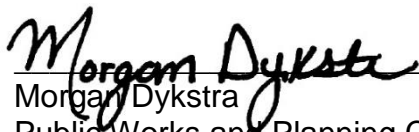
André Morin - Director of Corporate Services / Treasurer
John Hahn – Parks Operator A
Todd Thibodeau – Public Works Manager
Public Works Operators

ATTACHMENTS

Attachment A: PW-12-2022-RFT Cost Breakdown

REVIEWED BY

Recommended by the Department

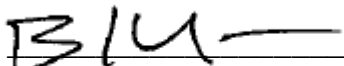


Morgan Dykstra
Public Works and Planning Coordinator



Jed Kelly
Director of Public Works

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

Attachment A: PW-12-2022-RFT Turf Maintenance – Cost Breakdown

Table A. Schedule “A” – Sports Fields

Company	2022	2023	2024	Total
Right Way Blading & Sodding Inc.	\$73,125.00	\$73,125.00	\$73,125.00	\$279,375.00
CS Landscaping Corporation	\$20,625	\$21,649	\$4,125.00	
St. Marys Landscaping	\$21,691.10	\$23,317.94	\$25,080.34	\$70,089.38

Table B. Schedule “B” – Open Spaces and Parks

Company	2022	2023	2024	Total
Right Way Blading & Sodding Inc.	\$689,812.50	\$689,812.50	\$689,812.50	\$2,069,437.50
CS Landscaping Corporation	\$229,400.00	\$240,870.00	\$252,340.00	\$506,610.00
St. Marys Landscaping	\$73,843.54	\$78,949.66	\$84,734.40	\$237,527.60

Table C. Schedule “C” – Vegetative Areas

Company	2022	2023	2024	Total
Right Way Blading & Sodding Inc.	\$38,575.00	\$38,575.00	\$38,575.00	\$115,725.00
CS Landscaping Corporation	\$19,700.00	\$20,685.00	\$21,670.00	\$62,055.00
St. Marys Landscaping	\$3,021.28	\$3,247.88	\$3,493.36	\$9,762.52

Table D. Schedule “D” – Cemetery

Company	2022	2023	2024	Total
Right Way Blading & Sodding Inc.	\$95,875.00	\$95,875.00	\$95,875.00	\$287,625.00
CS Landscaping Corporation	\$60,000.00	\$62,000.00	\$63,000.00	\$185,000.00

St. Marys Landscaping	\$47,483.07	\$50,450.76	\$54,902.30	\$152,836.13
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Table E. Weed Control Bid Price Summary (w/out HST)

Company	2022	2023	2024
Right Way Blading & Sodding Inc.	No Bid	No Bid	No Bid
CS Landscaping Corporation	\$80.00 / hr	\$80.00 / hr	\$80.00 /hr
St. Marys Landscaping	\$110.00 / hr	\$125.00 / hr	\$145.00 / hr

Costs not included in total tender price as weed control will be based on an occurrence basis.

Table F. Boulevard Sweeping Bid Price Summary (w/out HST)

Company	2022	2023	2024
Right Way Blading & Sodding Inc.	\$600.00 / hr	\$600.00 / hr	\$600.00 /hr
CS Landscaping Corporation	\$85.00 / hr	\$85.00 / hr	\$85.00 / hr
St. Marys Landscaping	\$250.00 / hr	\$275.00 / hr	\$300.00 / hr

Costs not included in total tender price as boulevard sweeping will be based on an occurrence basis.

PROCUREMENT AWARD

To:	Mayor Stratthdee and Members of Council
Prepared by:	Jeff Wolfe, Asset Management Specialist
Date of Meeting:	8 March 2022
Subject:	PW 18-2022 Grand Trunk Trail Staircase Tender Award

PROJECT DETAILS

The Grand Trunk Trail Staircase that connects Milt Dunnell Park to the Grand Trunk Trail is in need of replacement. Several staff reports have been brought to Council in the past as the project evolved. At times it was thought that the project would be an excellent community project with an opportunity to have local contractors and groups participate in construction and fund raising efforts but a decision was made to hire a turnkey contractor after soil testing revealed the presence of asbestos in the work area. The staircase will be constructed of wood with concrete pier foundations and designed to limit the impact of the natural surroundings and disturbance of soil. The work is expected to be relatively short and be finished in less than one month. Impacts to traffic and the trail users will be minimal.

RECOMMENDATION

THAT PW 18-2022 Grand Trunk Trail Staircase Tender Award report be received; and,

THAT the tender for the construction of a new Grand Trunk Trail Staircase be awarded to VanDriel Excavating Inc. for the bid price of \$117,606.75, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 18-2022 Grand Trunk Trail Staircase Tender Award report; and,

THAT Council consider By-Law 24-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

PROCUREMENT SUMMARY

A tender document was administered for the above noted project. The following is a summary of the bid results, as well as a recommendation for a successful proponent:

Procurement Information	Details and Results
Procurement Title:	PW-RFT-14-2022
Tender Closing Date:	Wednesday, February 23, 2022
Number of Bids Received:	Three (3)
Successful Proponent:	VanDriel Excavating Inc.
Approved Project Budget:	\$89,000.00
Cost Result – Successful Bid (Inclusive of HST):	\$117,606.75
Cost Result – Successful Bid (Inc. Net of HST rebate):	\$105,908.52
Other Costs (Engineering, Approvals)	\$18,000.00
Total Project Cost (Net HST)	\$123,908.52
Project Over-budget (Net of HST)	\$34,908.52

The bid document submitted by VanDriel Excavating Inc. was found to be complete, contractually acceptable, and ultimately provided the best value for the municipality. As such, staff recommends award of the project to VanDriel Excavating Inc.

FINANCIAL IMPLICATIONS

The funding sources for the above noted project are as follows:

Reserve – General Capital (budgeted)	\$89,000.00
Tender over-budget (if needed)	\$34,908.52
Total	\$123,908.52
Transfer from Reserve – General Capital	\$34,908.52

The project will incur a variance of \$34,908.52 from the 2022 Capital Budget. The variance will be transferred from the General Capital Reserve. There is the possibility for private donations for this project.

STRATEGIC PLAN

☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.

- Pillar # 4 Culture & Recreation:
 - Outcome: St. Marys' parks are not only a prized asset, they are also a natural gathering place that can be optimized and incorporated into enhancing the cultural profile of St. Marys
 - Tactic(s): Tie the Grand Trunk Trail to Milt Dunnell Park.
- Pillar # 1 Infrastructure:
 - Outcome: St. Marys is committed to developing a progressive and sustainable infrastructure plan that meets the infrastructure needs of today and tomorrow. This will require a balance between building and regular maintenance.

- Tactic(s): When reviewing priorities of needs for maintenance investments in “discretionary” Town assets, the following Town icons will be considered of most importance: historic Town Hall, historic water tower; Mill Race Dam and Spillway; Carnegie Library, museum, Water Street bridge, Church Street Bridge, Grand Trunk Trail and Sarnia Bridge, and Junction Station

OTHERS CONSULTED

André Morin, Director of Corporate Services / Treasurer
Accessibility Advisory Committee

ATTACHMENTS

1. Bid Summary

REVIEWED BY

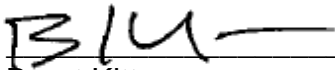
Recommended by the Department



Jeff Wolfe
Asset Management Specialist


Jed Kelly
Director of Public Works

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

B. M. ROSS AND ASSOCIATES LIMITED

Engineers and Planners

62 North Street, Goderich, ON N7A 2T4

p. (519) 524-2641 www.bmross.net

File No. 19275

VIA EMAIL ONLY

February 24, 2022

Jeff Wolfe, C.Tech.
Asset Management/Engineering Specialist
Town of St. Marys
408 James St. South., Box 998
St. Marys, ON N4X 1B6

Dear Jeff

Re: Emily Street Stairs

Tenders were received on February 23, 2022 for the above noted project, as summarized by the following table:

Tenderer	Tendered Amount
VanDriel Excavating Inc.	\$117,606.75
Texo Terra Contracting Ltd.	\$119,308.49
Armstrong Paving and Materials Group Ltd.	\$182,148.47

All of the tenders were checked and found to be mathematically correct. All tenders were properly signed and each was submitted with the specified tender deposit and Agreement to Bond.

Texo Terra Contracting Ltd. did not include a price for Bonding and Insurance, the exclusion of this item does not impact the bid positions.

VanDriel Excavating Inc. included a partially completed COVID-19 Vaccine Contractor Declaration. Texo Terra Contracting Ltd. and Armstrong Paving and Materials Group Ltd. did not include a COVID-19 Vaccine Contractor Declaration within their tender submissions.

Since the lowest tender is acceptable contractually, and the tenderer is experienced in stairway construction, further analysis is limited to the lowest bid. We are not aware of any reason why the contract should not be awarded to VanDriel Excavating Inc. for the total tender sum of \$117,606.75.


Please retain the tender deposits from the two low bidders until the contracts are formally signed. The other tender deposit may now be returned.

Should you have any questions, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per



Jeff Jones, P. Eng.

JJ:es

**Board of Directors Meeting Highlights
Held on February 17th, 2022 at 8:30 AM
as a Virtual Meeting**



Freedom Convoy and COVID Restrictions affect Association Operations

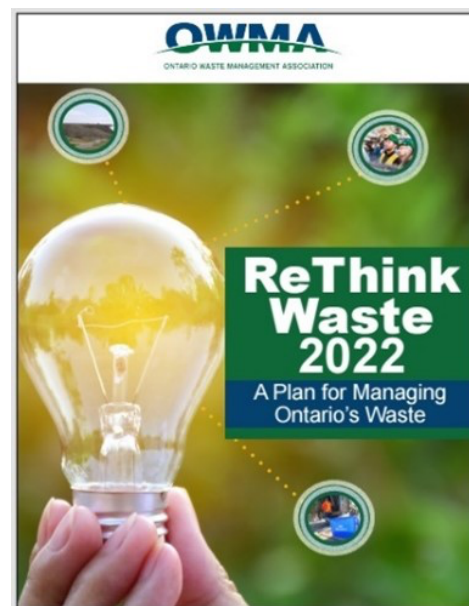
COVID restrictions have caused their fair share of challenges to the Association operations over the last two years as we navigate the various restrictions and abide by the quarantine requirements. Unplanned COVID related staffing shortages have caused delays in services at times despite not having any case of contraction at work. Similarly, the supply of parts and equipment has been affected. New equipment ordered in 2020 is starting to arrive in 2022. Parts to repair existing equipment are difficult to get at times placing more pressure on the older equipment. However, lately the Freedom Convoy has effectively stopped our ability to ship materials to end markets. We continue to receive materials collected everyday by our fleet but shipping the commodities to end markets has essentially come to a stop from the lack of haulers available. Continued interruptions could affect curbside collection services if not resolved soon.

OWMA's ReThink Waste 2022 Policy Report Released

Ontario faces two major waste management challenges. First, waste diversion rates have stagnated, with 2018's overall diversion rate of 25% just slightly higher than the 22% level in 2008. Second, disposal capacity for the 75% of waste that is not diverted is becoming increasingly scarce, with 27% of our waste now being transported to U.S. landfill sites.

OWMA's ReThink Waste 2022 presents 29 different recommendations to improve waste diversion and resource recovery, build sufficient waste disposal capacity to accommodate future economic growth, and reduce red tape and administrative burdens for Ontario's \$4.2 billion waste management sector and its 33,000 jobs. Key recommendations from OWMA's ReThink Waste 2022 report include:

- increasing waste diversion targets and adding more materials in Ontario's producer responsibility regulations;
- expanding food and organic waste diversion through disposal bans, disposal levies, extended producer responsibility programs, and new rules for compostable packaging;
- updating enforceable recycling regulations in the industrial, commercial, and institutional (IC&I) sectors;
- supporting competitive and sustainable end markets for recovered materials, energy, and chemicals from waste processing;
- cutting red tape to enable increased investment in necessary waste systems infrastructure; and,
- introducing a disposal levy to conserve landfill space and encourage recycling and diversion.



Environmental Assessment Requirements for Advanced Recycling Facilities

The Ministry of the Environment, Conservation and Parks (MECP) is proposing updates to the thresholds for determining the environmental assessment requirements for advanced recycling facilities under the Environmental Assessment Act (EAA). The new environmental assessment (EA) requirements would apply to thermal treatment-based advanced recycling facilities. The government is proposing these changes to make it easier for advanced recycling facilities to obtain environmental approval by clarifying how advanced recycling recovers resources from waste similar to traditional recycling facilities. Some of the proposed changes include:

- Thresholds based on tonnage treated, with an incentive of reduced administrative burden for “good performers” with a high recovery rate.
- An upper threshold that would require very large projects to undergo a comprehensive environmental assessment.

Moving to a Project List Approach Under the Environmental Assessment Act

July 2020 amendments to the Environmental Assessment Act (EAA) enabled moving to a project list approach, which means that projects that require a comprehensive environmental assessment (EA) will be listed in the regulation rather than being based mainly on who is proposing the project. This change allows some projects to instead follow a streamlined approval process.

The proposed regulation requires a comprehensive EA when changing a landfill to increase the total waste disposal volume by more than 375,000 cubic metres. OWMA has recommended an amendment that would specify a threshold of an increase to the total waste disposal volume by more than 375,000 cubic metres, or 25% if the change would increase the total waste disposal volume by more than 375,000 cubic metres. Applying a 25% volume increase threshold for volume increases above 375,000 cubic metres is more reasonable and would allow more of Ontario’s larger public and private landfill sites (that currently manage about 70% of Ontario’s waste disposal) to follow a streamlined process for adding necessary waste capacity and aid in Ontario’s economic recovery.

Cross-border Movement of Hazardous Waste and Hazardous Recyclable Material Regulations

On October 31, 2021, the Cross-border Movement of Hazardous Waste and Hazardous Recyclable Material Regulations (XBR) came into force. The XBR, as published in the Canada Gazette, Part II, on March 12, 2021, repeal and replace the following regulations:

- Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations (EIHWHRMR);
- PCB Waste Export Regulations, 1996; and,
- Interprovincial Movement of Hazardous Waste Regulations.

Existing permits under these former regulations continue to be valid until their expiration date. In accordance with the XBR, all new permit requests must be submitted using the Canadian Notification and Movement Tracking System (CNMTS). Movement documents also have to be generated through the CNMTS. Further information on the XBR, including permitting requirements, fact sheets, and access to news bulletins, are available online.

Build of the Hazardous Waste Program Digital Reporting Service Has Begun

The Resource Productivity and Recovery Authority (RPRA) has announced that building of the new digital reporting service for Ontario's Hazardous Waste Program is well underway. The digital reporting service, or the Hazardous Waste Program Registry, is set to launch January 1, 2023, and will replace the current Hazardous Waste Information Network (HWIN). By the end of February, key features of the registration component that have been built will include registration for generators, carriers and receivers, identifying waste streams, on-site activity reporting, managing facilities, and reporting activities. RPRA is currently designing the manifesting component and will provide more updates this spring.

Energy Vision Report Analyzes Non-Petroleum Fuel Options For Waste And Recycling Fleets

Energy Vision has published The Refuse Revolution, a new report on alternative fuels and new vehicle technologies for waste and recycling.

The sustainable energy NGO Energy Vision has published The Refuse Revolution, its report on alternative fuels and new vehicle technologies for waste and recycling collection truck fleets. The publication

assesses biodiesel and renewable diesel, fossil and renewable natural gas, hybrid technologies, battery electric vehicles (BEVs), DME, and hydrogen for cost, performance, and climate and health impacts.



The report compares "lifecycle" GHG emissions of each option, covering fuel production, transport and use. It finds that the claim of BEV trucks being zero-emission isn't accurate. The heavy weight of their batteries causes them to stir up road dust and increases tire wear, generating particulate pollution that may be greater than that of diesel trucks. BEVs also have considerable lifecycle GHG emissions, since they charge their batteries on a 58 percent fossil fuel-powered electric grid.

Trucks with natural gas engines powered by renewable natural gas (RNG) fuel achieve the greatest benefits at the lowest cost, the report finds. RNG trucks rated highest for performance, cost, and cutting lifecycle GHG emissions and health-damaging pollutants. Since RNG is made from captured methane biogases emitted by decomposing organic wastes, scaling up its production could cut overall U.S. methane emissions by 15 percent. This would take us halfway to the global goal of reducing methane emissions by 30 percent by 2030, deemed essential by UN and IPCC scientists in order to avoid catastrophic climate change beyond 1.5 degrees centigrade.

Quebec Delays Expanded Deposit System For Bottles, Cans But Still Plans To Reform Recycling Industry

Government plans to make producers more accountable for recovering, recycling

A day after Quebec's environmental watchdog reprimanded the province for not meeting its waste reduction targets, Quebec announced it is postponing its expanded deposit-return system for drink containers, intended in part to manage its overflowing landfills.



The new policy, now scheduled for spring 2023, was scheduled for the end of 2022, but labour shortages caused by the pandemic prompted officials to offer retailers and several organizations involved an extra six months to prepare.

In January 2020, the Quebec government announced all beverage containers — from 100 millilitres to two litres in size — will be returnable under a new deposit system.

All metal, plastic or glass containers will be eligible for the deposit, and multi-layered containers will be subject to the deposit two years after the system is implemented.

The government will require merchants who sell these products to take them back and refund the deposit. Wine and spirit bottles will be worth 25 cents, while other bottles will be worth 10 cents.

The Environment Ministry estimates the new deposit-return system will redirect 50,500 tonnes of material from landfill each year as of 2030 and will reduce greenhouse gas emissions by the equivalent of about 26,500 tonnes of carbon dioxide.

In 2019, Quebec set a goal of reducing the amount of landfill waste per person to 525 kilograms or less by 2023. The most recent data shows that in 2019, that number was 724 kg.

The Bureau d'audiences publiques sur l'environnement's (BAPE) report says nine of Quebec's 38 landfills will reach capacity by 2030 and 13 others will between 2030 and 2041 if the dumping of waste continues at the 2019 rate.

The new regulations announced Wednesday also aim to make producers and companies that put certain products on the market responsible for their long-term management.

A reform to Quebec's recycling system will require companies that produce certain containers to develop, implement and financially support a deposit system in order to recover and recycle them.

As of 2027, a producer of cardboard packaging will have to reach a recuperation rate of 85 per cent, and the rate will be 80 per cent for producers of containers made of fibres and rigid plastics.

Eastman To Invest Up To \$1 Billion To Build World's Largest Molecular Plastics Recycling Facility

French President Emmanuel Macron and Eastman CEO Mark Costa have jointly announced Eastman's plan to invest up to \$1 billion in a material-to-material molecular recycling facility in France. This facility would use Eastman's polyester renewal technology to recycle up to 160,000 metric tonnes annually of hard-to-recycle plastic waste that is currently being incinerated.



The investment would recycle enough plastic waste annually to fill Stade de France national football stadium 2.5 times, while also creating virgin-quality material with a significantly lower carbon footprint.

This multi-phase project includes units that would prepare mixed plastic waste for processing, a methanolysis unit to depolymerize the waste, and polymer lines to create a variety of first-quality materials for specialty, packaging, and textile applications. Eastman also plans to establish an innovation centre for molecular recycling that would enable France to sustain a leadership role in the circular economy.

This innovation centre would advance alternative recycling methods and applications to curb plastic waste incineration and leave fossil feedstock in the ground. The plant and innovation centre would be expected to be operational by 2025, creating employment for approximately 350 people and leading to an additional 1,500 indirect jobs in recycling, energy and infrastructure.

A circular economy is key to addressing the global plastic waste crisis and the climate crisis, which have both been at the centre of attention in France and throughout Europe. This long-term partnership between France and Eastman will contribute to the EU achieving its sustainability goals, by reducing carbon emissions and enabling a circular economy. France has demonstrated tremendous leadership by recognizing the vital role of molecular recycling and supporting investments in innovation.

Eastman's polyester renewal technology provides true circularity for hard-to-recycle plastic waste that remains in a linear economy today. This material is typically incinerated because it either cannot be mechanically recycled or must be downcycled with existing technology. This hard-to-recycle waste is broken down into its molecular building blocks and then reassembled to become first-quality material without any compromise in performance. Eastman's polyester renewal technology enables the potentially infinite value of materials by keeping them in production, lifecycle after lifecycle. With the technology's inherent efficiencies and the renewable energy sources available in France, materials can be produced with greenhouse gas emissions up to 80 percent less than traditional methods.

Honeywell, Avangard Innovative form joint venture to chemically recycle plastics



The joint venture will use Honeywell's UpCycle Technology to transform end-of-life plastics into recycled polymer feedstock that can be used to create new plastics.

Honeywell, headquartered in Charlotte, North Carolina, has announced the formation of a second joint venture to deploy its UpCycle Process Technology to chemically recycle end-of-life plastics into polymer feedstock that can be used to produce new plastic. The company is partnering with Houston-based Avangard Innovative to build an advanced recycling plant in Waller, Texas.

In November 2021, Honeywell announced its partnership with Sacyr, a global engineering and services company headquartered in Madrid that has operations in more than 20 countries worldwide. Honeywell and Sacyr's joint venture is planned for Andalucía, in southern Spain. Like Honeywell's partnership with Avangard, that facility also will be able to process 30,000 metric tons of mixed plastics annually, with production expected to begin in 2023.

Avangard Innovative provides waste management and recycling services to businesses and mechanically recycles low-density and linear-low-density polyethylene film in Houston and Waller. It will be the first U.S. company to deploy Honeywell's UpCycle Process Technology, with production anticipated to begin in 2023, Honeywell says.

Honeywell says that when its technology is used with mechanical recycling and other chemical recycling processes, along with improvements to collection and sorting, it potentially can increase the amount of postuse plastic that can be recycled to 90 percent.

Honeywell has a history of commercializing sustainable technology, particularly in the oil and gas and petrochemical markets. That commercialization includes Solstice, low-global-warming-potential hydrofluoroolefin refrigerants, aerosols, solvents and blowing agents, and Ecofining, a process that converts nonedible natural oils, animal fats and other waste feedstocks into Honeywell Green Diesel and Honeywell Green Jet Fuel.

Honeywell recognizes that waste management and recycling companies will be key to the successful commercialization of UpCycle Process Technology. This realization has led to the formation of the joint ventures with Sacyr and Avangard Innovative.

The Waller plant, which will be approximately the size of two football fields, likely is the first in the Avangard joint venture. Avangard Innovative is looking to expand the technology across all its plants throughout the United States.

Avangard's customers include consumer packaged goods companies and big-box retailers that generate considerable volumes of packaging films. The company is bringing its knowledge of these materials to the partnership. The joint venture also is allowing the company to expand the materials it can collect and recycle in-house.

Honeywell's UpCycle Process Technology was created within Honeywell's Sustainable Technology Solutions (STS) business, which is part of Honeywell UOP. The company started looking into advanced recycling in 2019, in response to growing demand to increase plastics recycling.

The company's 100 years in molecular management meant it could contribute to a global solution. Its chemical recycling process is based on pyrolysis, which uses heat in the absence of oxygen to break down polymers.

The technology produces 77 percent less CO₂ emissions than incineration or landfilling, and the resulting product can be used in the production of new plastics at a 25 percent blend rate.

Honeywell's UpCycle Process Technology is an end-to-end solution, that includes pretreatment, contaminant management and pyrolysis.

Honeywell's UpCycle Process Technology can handle mixed plastics, though some polymers must be limited.

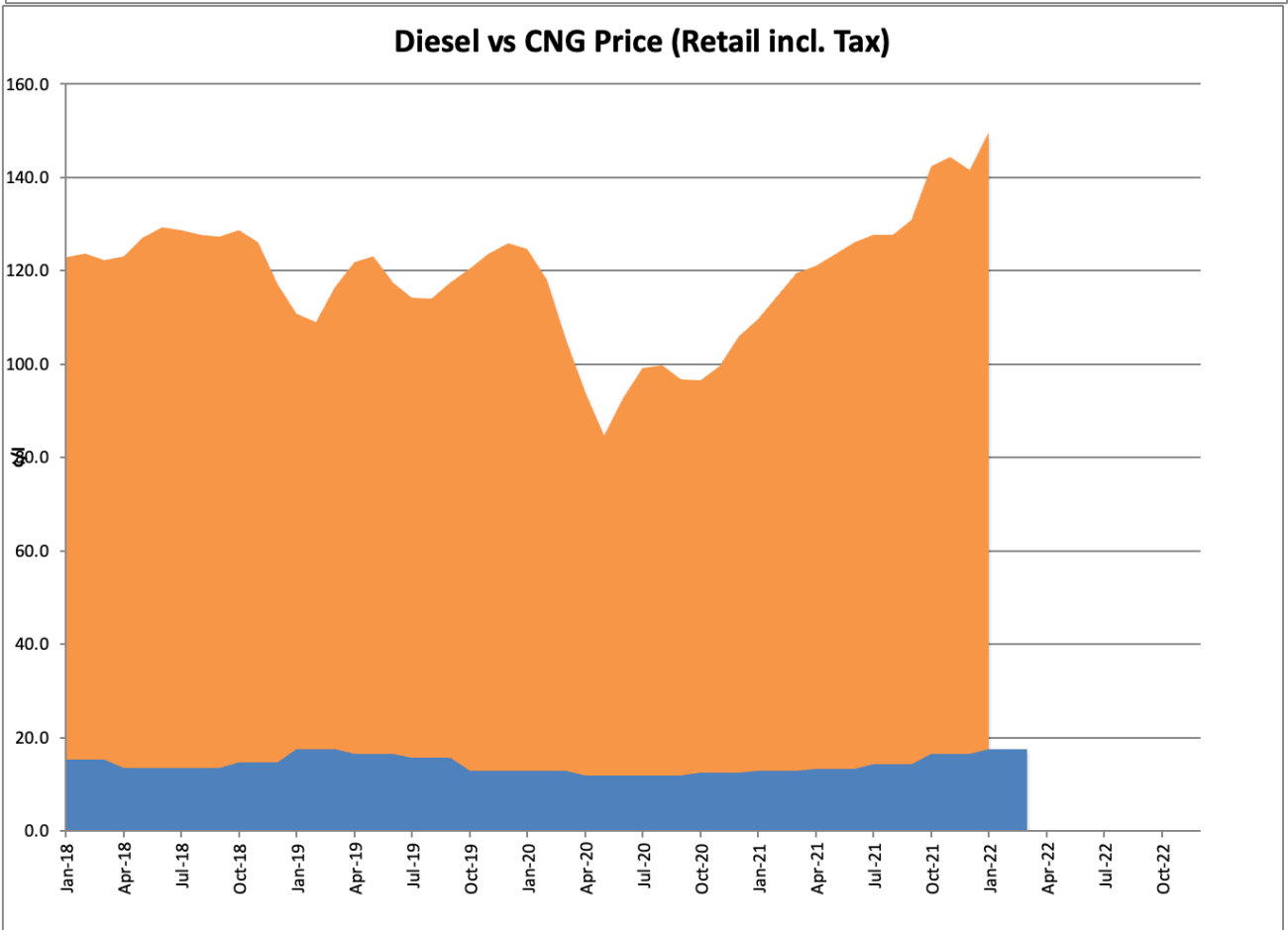
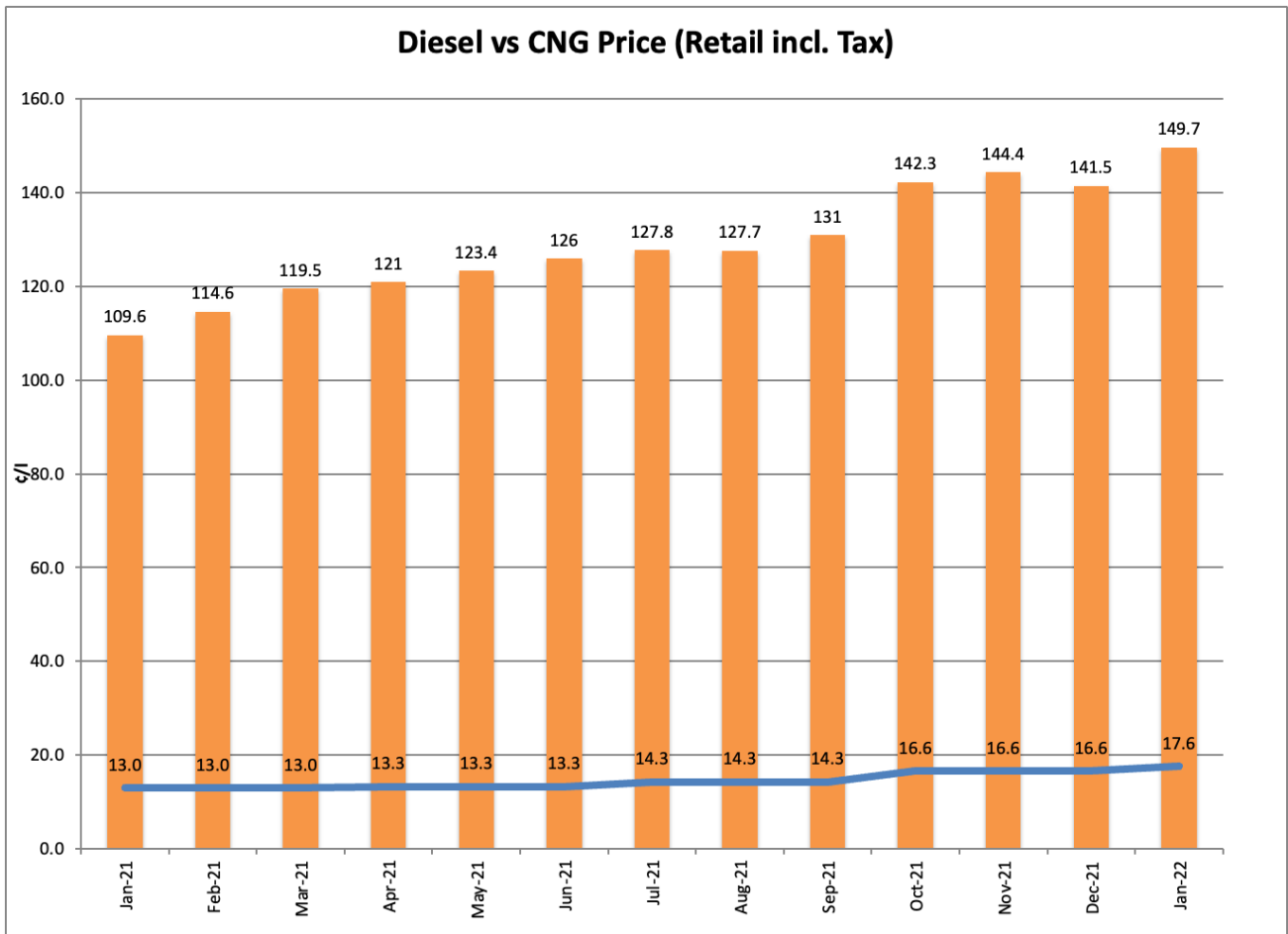
"PET (polyethylene terephthalate) in too large of an amount becomes contamination. Similarly with PVC (polyvinyl chloride). PVC creates chlorines, for example, which is very undesirable in the petrochemical processing industry.

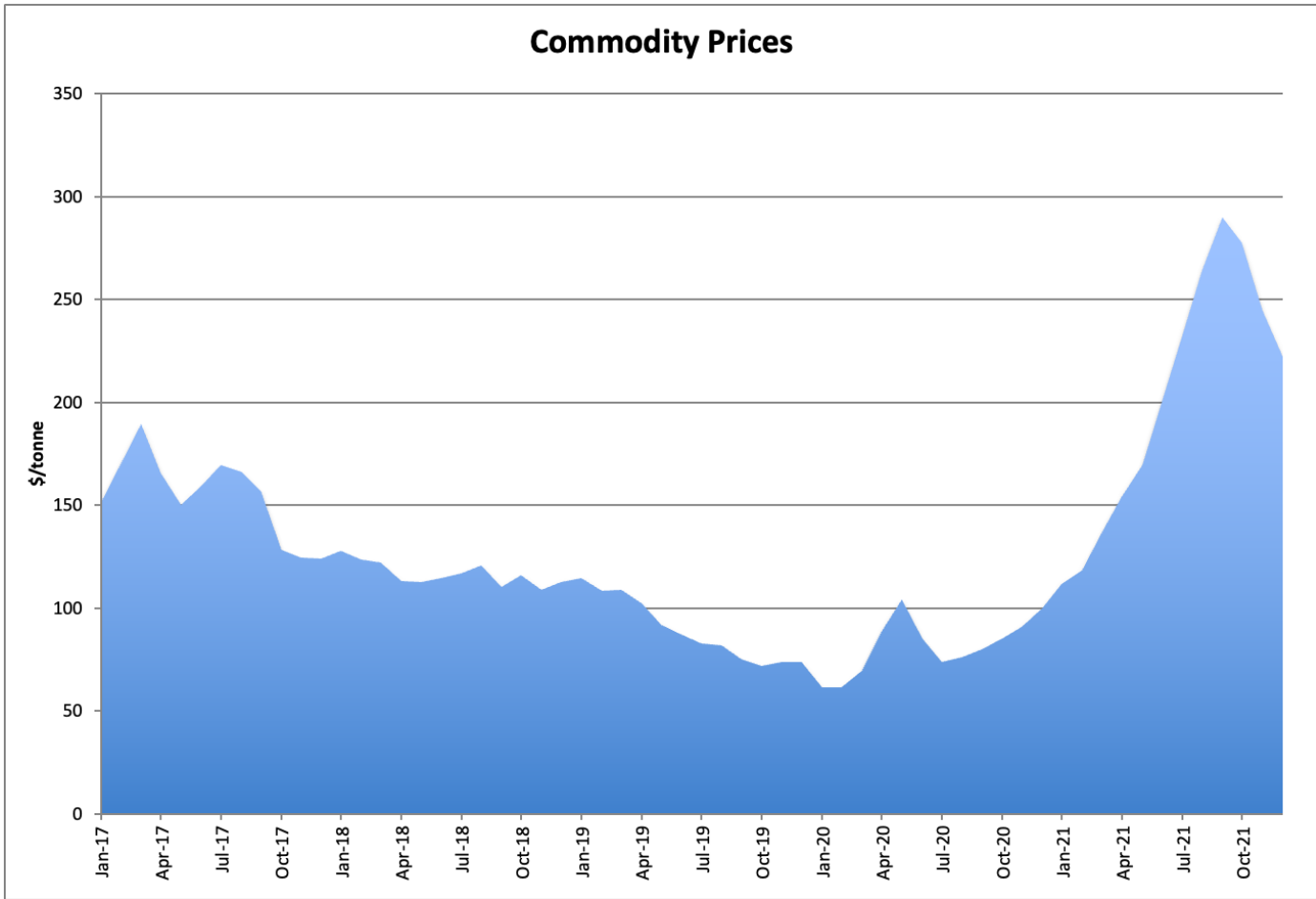
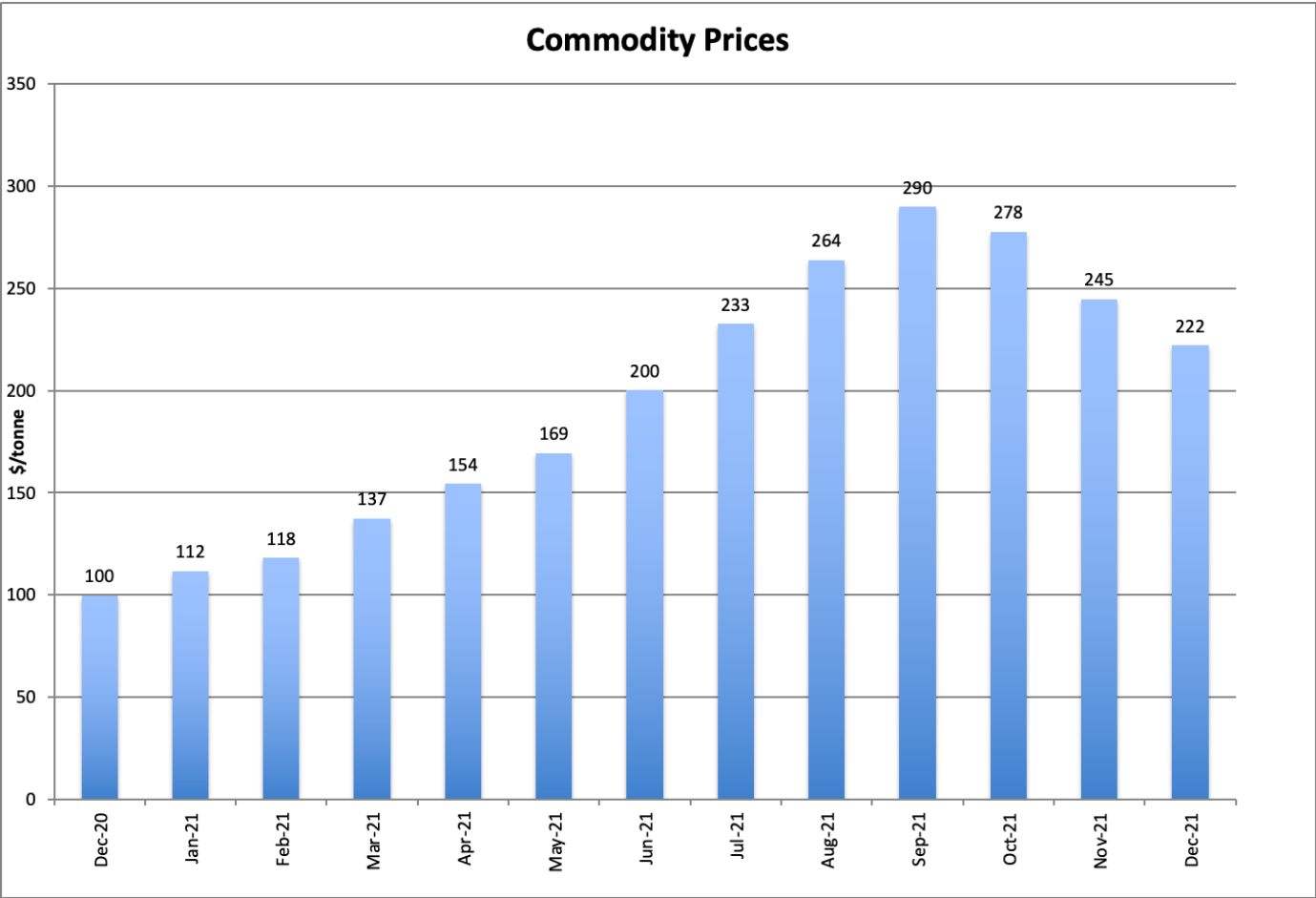
The technology can handle as much as 4 percent PVC and 20 percent polystyrene.

The contaminant management aspect of the technology addresses nonplastics, such as metals, as well as different types of chemicals and additives that might be on packaging and the chlorine in PVC, for example. Each aspect of the process has contaminant management, from pretreatment to pyrolysis to postpyrolysis.

Honeywell's technology also offers lower greenhouse gas emissions than comparable technologies that have been commercialized to date.

Chemical recycling is a critical part of the solution for ending plastic waste in the environment and reducing CO₂ emissions globally. They're commercializing UpCycle Process Technology to help meet that vision. It is just one of a portfolio of sustainable technologies at Honeywell. Our designs are focused to deliver greater yield of plastic to plastic, to handle higher levels of contamination to handle the variation that just naturally is going to exist in waste and to have not only a modular design but to be able to provide the services necessary so that waste management companies can expand into this new and emerging industry and do so while lowering greenhouse gas emissions."







Minutes

Library Board

February 3, 2022

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Mayor Strathdee, Councillor Craigmile, Councillor Edney, Cole Atlin, Lynda Hodgins, Reg Quinton, Joyce Vivian
Member Absent	Barbara Tuer, Melinda Zurbrigg
Staff Present	Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

1. CALL TO ORDER

The February 3, 2022 Regular Meeting of the St. Marys Public Library Board was called to order at 6:46pm by Board Chair C. Atlin.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Reg Quinton

Seconded By Councillor Edney

That the agenda for the February 3, 2022 regular meeting of the St. Marys Public Library Board be approved as presented.

Carried

4. DELEGATIONS

None present.

5. CONSENT AGENDA

Moved By Joyce Vivian

Seconded By Councillor Craigmile

That consent agenda items 5.1 through 5.2 be approved as presented.

Carried

5.1 Acceptance of Minutes

5.1.1 Minutes of the December 2, 2021 Regular Meeting

5.1.2 Minutes of the January 22, 2022 Library Board Annual General Meeting

5.2 Financial Report

6. NEW AND UNFINISHED BUSINESS

6.1 Year in Review

6.1.1 Statistical Infographic, 2021 in Review

6.2 Board Self Evaluation

CEO S. Andrews provided members of the Board with a sample of a Board Evaluation document for discussion.

Moved By Reg Quinton

Seconded By Councillor Edney

That the Board move forward with completing the Board evaluation document individually for compilation and review at the next regular Board meeting.

Carried

8. CLOSED SESSION

Moved By Lynda Hodgins
Seconded By Councillor Craigmile

THAT the St. Marys Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 16.1(4)(d) labour relations or employee negotiations at 7:15pm.

Carried

9. RISE AND REPORT

Moved By Reg Quinton
Seconded By Councillor Craigmile

THAT the Library Board rise from a closed session at 7:30pm.

10. UPCOMING MEETINGS

The next regular meeting of the St. Marys Public Library Board will take place on March 3, 2022 at 6:45pm.

11. ADJOURNMENT

Moved By Reg Quinton
Seconded By Joyce Vivian

That the February 3, 2022 regular meeting of the St. Marys Public Library Board be adjourned at 7:34pm.

Carried

7. ROUNDTABLE DISCUSSION

7.1 Friends of the Library Report



Chair

s. Andrews

Board Secretary

HURON PERTH PUBLIC HEALTH BOARD

Via Zoom

February 4, 2022
10:24am

Members present: Jim Fergusson, Bonnie Henderson, Dave Jewitt, Todd Kasenberg, Marg Luna, Bernie MacLellan, Myles Murdock, Kathy Vassilakos, Bob Wilhelm, Bob Parker, Paul Robinson

Staff present: Dr Miriam Klassen, Medical Officer of Health/CEO; Julie Pauli, Director of Corporate Services (Interim Chair); Barb Leavitt, Director of Population Health; Dr Lauren Hayward, Physician Consultant; Melissa Rintoul, Executive Assistant to the MOH (Recorder)

Regrets: Tanya Sangster, Director of Community and Family Health; Christina Taylor, Director of Health Protection;

Marg Luna left the meeting at 11:30 am
Todd Kasenberg left the meeting at 11:35am

Approval of the Agenda

Moved by: Bob Wilhelm
Seconded by: Marg Luna

That the agenda for today's meeting be adopted as presented.
Carried.

Pecuniary Interest

There were no disclosures of pecuniary interest.

Acceptance of the Motions and Minutes of the Risk and Governance Committee

Moved by: Myles Murdock
Seconded by: Jim Fergusson

That the Board of Health receive and accept the recommendations and minutes of the Risk and Governance Committee.
Carried.

Acceptance of the Motions and Minutes of the Finance and Personnel Committee Meeting

Moved by: Marg Luna
Seconded by: Todd Kasenberg

That the Board of Health receive and accept the recommendations and minutes of the Finance and Personnel Committee.
Carried

Director of Corporate Services Report

Financial Transactions Reports

Julie Pauli, provided an overview of the final GL Trial Balance Transaction Details for the period ending December 31, 2021.

Moved by: Bob Wilhelm
Seconded by: Marg Luna

**That the Board approve the Financial Transaction Reports for the period of December 1, 2021 to December 31, 2021 in the amount of \$544,565.91.
Carried.**

COVID expenses have created a \$1.6 million deficit which will create a cash flow issue until those moneys are refunded by the Ministry which are expected early April. Julie has reached out to the bank, to help float those costs until funding has been received, the interest of which will be floated back to the Ministry under COVID expenses as well.

Moved by: Bob Wilhelm
Seconded by: Marg Luna

That the Board directs staff to pursue a secured line of credit/loan agreement with the bank, utilizing the HPPH buildings as collateral, to cover this temporary cash flow short fall to be covered by Ministry funding for the COVID expenses, expected to be received in April.

Carried.

MOH Report

A written report, was presented by Dr Miriam Klassen and updated to current information in regards to the COVID-19 pandemic and the public health response, including time for questions from the Board of Health and discussion.

Moved by: Dave Jewitt
Seconded by: Bonnie Henderson

**That the Medical Officer of Health Report be adopted as presented.
Carried.**

Staff Report – COVID-19 Designation in ISPA

Dr Klassen presented the report covering the requirements under ISPA and the recommendation to include COVID-19 under that Act.

Moved by: Marg Luna
Seconded by: Dave Jewitt

That the Board of Health directs staff to draft a letter to Hon Christine Elliott, Deputy Premier and Minister of Health, recommending that the Province of Ontario amend the Immunization of School Pupils Act to include COVID-19 as a “designated disease”.

Carried.

Huron Perth and Area OHT Update

Dr Lauren Hayward provided an overview and update of the work being done by the Huron Perth and Area Ontario Health Team.

alPHa Pre-Budget Submission

Dr Klassen provided an overview of the alPHA Pre-Budget Submission Report.

Correspondence

- a. HKPRDHU letter re: Support for Local Board of Health
- b. alPHa – Information Break – January 2022
- c. alPHa – Public Health Resilience in Ontario Report – January 2022

Moved by: Bob Wilhelm
Seconded by: Bernie MacLellan

That the Board receive correspondence items for information purposes.
Carried.

Approval of the Minutes of the February 4, 2022 Board of Health Meeting.

Moved by: Jim Fergusson
Seconded by: Bob Parker

That the minutes of today's Board of Health meeting be approved as presented.
Carried.

Adjournment

Moved by: Myles Murdock
Seconded by: Paul Robinson

That we now adjourn.
Carried.

Meeting adjourned at 11:19 am

Next Meeting
Friday, March 4, 2022 at 930 am

Respectfully submitted,



Kathy Vassilakos, Chair

SPRUCE LODGE
Board of Management Meeting
January 19th, 2022

Present: *Peter Bolland, David Schlitt, Jennifer Facey*

Councillors: *Jim Aitcheson, Rhonda Ehgoetz, Danielle Ingram, Marg Luna, Kathy Vassilakos*

Regrets: *Councillor Fern Pridham*

➤ *The Administrator, Peter Bolland brought the meeting to order.*

Moved by Councillor Aitcheson
Seconded by Councillor Ingram

That the agenda for January 19th, 2022 be approved.
CARRIED

➤ *Declaration of pecuniary interest. (None noted.)*

Election of Officers:

Peter Bolland opened the floor for nominations for the year 2022.

Moved by Councillor Aitcheson
Seconded by Councillor Ingram

Councillor Kathy Vassilakos accepted the nomination.

That Councillor Kathy Vassilakos be nominated as Chairperson.
CARRIED

Moved by Councillor Ehgoetz

That Councillor Jim Aitcheson be nominated as Vice-Chairperson

Councillor Aitcheson declined the nomination

Moved by Councillor Vassilakos
Seconded by Councillor Ingram

Councillor Rhonda Ehgoetz accepted the nomination.

That Councillor Rhonda Ehgoetz be nominated as Vice-Chairperson.
CARRIED

Chairperson Vassilakos resumed as chairperson of the meeting.

SPRUCE LODGE - Continued
Board of Management Meeting
January 19th, 2022

Appointments:

Spruce Lodge Non-Profit Housing

Councillor Vassilakos

Councillor Aitcheson

Councillor Pridham

Home Assistance

The Spruce Lodge Board

Foundation

The Spruce Lodge Board

Hamlet Estates

Rhonda Ehgoetz

Moved by Councillor Aitcheson

Seconded by Councillor Luna

That the given appointments be accepted.

CARRIED

Appointment Recommendations:

Secretary

Administrative Assistant

Finance & Personnel

Councillor Luna

Councillor Vassilakos

Councillor Ehgoetz

HPNHSS

Administrator – Peter Bolland

Councillor Luna

Moved by Councillor Aitcheson

Seconded by Councillor Ingram

That the given appointment recommendations be accepted.

CARRIED

Medical Director Appointment:

Moved by Councillor Ingram

Seconded by Councillor Luna

That Doctor Doug Thompson be appointed as the Medical Director for 2022.

CARRIED

Dr. Thompson is making plans to retire, and has notified the Star Family Health Group of the need for a replacement.

SPRUCE LODGE - Continued
Board of Management Meeting
January 19th, 2022

Auditor Appointment:

Moved by Councillor Ingram
Seconded by Councillor Lun

**That the Graham Matthew Professional Corporation be appointed
as the Auditor for 2022.**
CARRIED

Approval of Minutes:

Moved by Councillor Aitcheson
Seconded by Councillor Ingram

That the minutes of the November 17th, 2021 be approved as presented.
CARRIED

Business Arising: *None Noted.*

New Business:

Ratification of Accounts:

Moved by Councillor Ehgoetz
Seconded by Councillor Luna

**That the November 2021 and December 2021 accounts in their respective amounts of
\$454,747.34 and \$313,264.32 be ratified.**
CARRIED

Financial Report:

The Business Manager distributed the Spruce Lodge Home for the Aged Financial Statement for the 11 months ending November 30, 2021 for review and discussion. The budget is reporting a surplus. The Province of Ontario funding includes direct care staffing funding of approximately \$92,000.00, which will continue through to March of 2022. Resident revenue compensation is filed quarterly, and adjusts revenue rates and occupancy expected. Resident rates are frozen and not adjusted until 2022.

The surplus includes the federal government student grant of \$72,000 and \$86,000 from the Conestoga College student initiative. \$182,000 in agency fees offset staff wages.

Moved by Councillor Luna
Seconded by Councillor Ehgoetz

**To accept the Spruce Lodge Home Financial Report for the 11 months ending
November 30th, 2021 as presented.**
CARRIED

No issues with the budget.

SPRUCE LODGE - Continued

Board of Management Meeting

January 19th, 2022

Administrator's Report:

COVID Update:

Over a dozen staff are off after testing positive for COVID-19, and six (6) of the seven (7) units were closed for surveillance testing, but no outbreak has been declared, and no residents have been infected. The West Wing opened today, and Cottages A and C can open again on Saturday. One resident in the west wing remains on isolation, and is being monitored as a high risk contact of an essential visitor.

Cottage B will be closed until January 21st, 2022 waiting for results of the second round of testing on January 18th, 2021. One resident with gastro symptoms was tested again today.

There are five (5) nursing staffing and one (1) dietary staff currently isolating after testing positive. None of the staff cases are linked, therefore no outbreak has been declared.

Eligible residents will receive their 4th dose of the vaccination Friday. Residents will receive Moderna, and will be monitored for side affects.

Staffing has been a challenge, with many staff working overtime shifts, and the use of agency staff.

All staff are PCR and rapid tested their first shift after the weekend, so Monday and Tuesday have been busy testing days.

Vaccinations:

The ministry has updated their mandate and has extended their original requirement to obtain the 3rd dose by January 28th, 2022 to March 14th, 2022.

66% if staff have received their 3rd dose, with 90% needing to be completed by January 28th.

No staff have come forward to indicate they do not wish to have their 3rd dose. No staff currently on leave for being unvaccinated have indicated a change to vaccination status. CUPE was advised that, on January 1st, 2022, full-time lines will be posted and benefits for those staff will be cancelled. C.U.P.E. has issued a grievance. We have chosen not to post the lines until an arbitration decision on another similar matter has been made. We anticipate that results will follow shortly.

One staff filed a claim against Spruce Lodge in small claims court against the vaccination mandate. Although signed off by a local law firm, the staff member is representing herself. Bass has a litigator on staff. The staff member was advised that she needs to deal with these matters through the union, and to drop her claim, or Spruce Lodge would pursue legal costs.

Staffing:

There are currently over a dozen vacant staff lines in Nursing, with absenteeism high but not unique. Staff are working short far too often, and overtime and agency costs are increasing.

Spruce Lodge was approached by the Avon Maitland school board about a program targeted to those who have not received their Ontario Secondary School (OSS) diploma. This program allows them to receive five (5) OSS credit for both in-class and placement pieces, with the ability to do their placement in long term care and assisted living. The College programs may no longer be funded, and supported by government. We are anticipating a significant drop in enrollment if this is the case. For those who can't afford to go back to school, it is beneficial to have the opportunity to be paid during their co-op placement. Spruce Lodge and Maitland Manor have agreed to participate in this program, 10 students will start by the end of February for in class, and placement

SPRUCE LODGE - Continued

Board of Management Meeting

January 19th, 2022

hours in both Spruce Lodge and Woodland Towers. Conestoga students tend to leave after completing their placement hours, as many are commuting from the Kitchener-Waterloo area.

Workforce Edge (WFE) Consulting:

The scheduling project with Workforce Edge is underway. Cindy Gravelle-Holbrook and Jenn Facey have been sending their information requests, and they have started their interview process. A survey was sent out to staff asking for feedback on such things as 12-hour work days.

A meeting took place with some Food Service Worker staff on Friday to discuss interest, if any, in 12 hour shifts and a possible pilot project.

Air Conditioning:

There are no updates on air conditioning project, although there has been discussion back and forth with the engineer and supply company, trying to find out if there is a viable alternative to the \$2,000,000 project. Might it be possible to use the existing ducting system? There is a product that may seal the duct system in order to use the existing. This may result in new roof top units.

Spruce Lodge Pool:

Staff are working to get the pool operational. Minor repairs have been made. Public health has advised that the pool cannot open in the lock down, but possibly January 27th

Moved by Councillor Luna
Seconded by Councillor Ingram

**To enter closed session at 5:46 p.m. to discuss an identifiable individual.
CARRIED**

Moved by Councillor Aitcheson
Seconded by Councillor Luna

**To enter open session at 6:05 p.m.
CARRIED**

**To enter open session at 5:33 p.m.
CARRIED**

Moved by Councillor Ingram
Seconded by Councillor Ehgoetz

**That the Administrator's report be accepted as presented.
CARRIED**

Other Business:

Long-Term Service Accountability Agreement: (LSAA):

Moved by Councillor Aitcheson
Seconded by Councillor Luna

**That the Schedule for the LTC Service Accountability agreement for the period
January 1, 2021 to December 31, 2021 be accepted.**

CARRIED

SPRUCE LODGE - Continued
Board of Management Meeting
January 19th, 2022

Correspondence: .

Dress Down Days:

- ☺ *For November 2021, the lucky charitable receipt winner is Janine Hamilton!*
- ☺ *For December 2021, the lucky charitable receipt winner is Nicole Bontaine!*

Moved by Councillor Ingram
That the meeting be adjourned.
CARRIED

Date & Time of Next Meeting:

Wednesday, February 16th, 2022 @ 5:00 p.m.

Councillor Vassilakos
Chairperson

Jennifer Facey
Secretary

Date

Feb 16/22

DRAFT

Minutes Upper Thames River Conservation Authority Board of Directors Meeting Tuesday, January 25, 2022

Virtual Meeting Due to COVID-19 Pandemic

Alan Dale, UTRCA Board Chair, called the meeting to order at 9:30am.

Members Present:

M.Blosh	P.Mitchell
A.Dale – Chair	A.Murray
A.Hopkins	B.Petrie
T.Jackson	J.Reffle
S.Levin	J.Salter
M.Lupton	M.Schadenberg
N.Manning	A.Westman
H.McDermid	

Regrets: None

Solicitor: G. Inglis

Staff:

J.Allain	T.Hollingsworth
T.Annett	K.Maaskant
E.Chandler	C.Saracino
B.Dafoe	J.Schnaithmann
J.Dony	C.Tasker
S.Gillingwater	B.Verscheure
B.Glasman	M.Viglianti - Recorder

1. Approval of Agenda

The Chair confirmed the mover and seconder were willing to let their names stand.

DRAFT

The Chair noted an amendment to the agenda. The matter the Harrington and Area Community Association planned on presenting to the Board has been resolved. They withdrew their request to delegate at this meeting.

Mover: B.Petrie

Second: J.Reffle

THAT the Board of Directors approve the agenda as amended.

Carried.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting – November 23, 2021

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: J.Salter

Second: M.Schadenberg

THAT the UTRCA Board of Directors approve the Board of Directors' minutes dated November 23, 2021, including any closed session minutes, as posted on the Members' web-site.

Carried.

4. Business Arising from the Minutes

4.1. By-Passes and Overflow in the Upper Thames Watershed

The Chair confirmed the mover and seconder were willing to let their names stand.

There was discussion on the limited scope and data available to staff for this report and Board members suggested a more comprehensive analysis and total sum of all by-passes in the watershed. Staff noted that while that Province does not currently have that data, there have been recent changes to reporting requirements for wastewater treatment plants so in the future that kind of detail would become available.

DRAFT

There was a suggestion to have staff provide an annual water quality and by-pass update report.

The Board discussed past research projects and non-point source nutrient loading. Staff were asked to circulate the 2015 Water Quality Assessment in the Thames River Watershed – Nutrient and Sediment Sources report to the Board members for their information.

Mover: A.Westman

Seconder: M.Blosh

THAT the Board of Directors receives the report as presented.

Carried.

5. Delegations

6. Correspondence

6.1. Letter of Thanks from Minister Rickford Regarding Flooding in British Columbia

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: A.Hopkins

Seconder: T.Jackson

THAT the Board of Directors receives the correspondence for information.

Carried.

7. Business for Approval

7.1. Species at Risk Stewardship Program Funding Concern - Letter to Minister, Environment, Conservation and Parks (Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

The Board raised concerns over the lack of transparency of the provincial funding program and discussed with staff options for future funding for the UTRCA species at risk program.

DRAFT

Mover: S.Levin

Seconded: M.Lupton

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

8. Business for Information

8.1. Administration and Enforcement - Section 28 Status Report

(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

A Board member noted a correction for Permit # 117-21, clarifying that the property is in the Municipality of Perth South, not Perth East.

Mover: N.Manning

Seconded: H.McDermid

THAT the Board of Directors receives the report as presented.
Carried.

8.2. 2022 Draft Budget and Municipal Feedback

(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff noted there had been no additional formal or written feedback from other Municipalities, but a budget presentation to West Perth Council is scheduled for next week. Staff also noted an upcoming meeting with Conservation Ontario to talk about the representation questions from the Town of St. Marys and what the process would be to change Board composition.

A.Murray left the meeting at 11:00am.

Concerns were raised regarding the need to replace trucks in 2022, given the supply shortage. A suggestion to consider electric or hybrid trucks was made.

Mover: P.Mitchell

Seconded: M.Lupton

THAT the Board of Directors receives the report as presented.
Carried.

8.3. Harrington and Embro Conservation Areas Heritage Studies and Other Update

(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

It was noted that the Harrington and Area Community Association expressed an interest in coming as a delegation to a future meeting to introduce themselves and discuss their long range plans.

Mover: J.Reffle

Secunder: B.Petrie

THAT the Board of Directors receives the presentation as presented.

Carried.

8.4.Inventory of Programs and Services Presentation

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff provided a presentation outlining the inventory of programs and services, which will come to the Board for approval at the February meeting, and answered questions.

Mover: M.Schadenberg

Secunder: J.Salter

THAT the Board of Directors receives the presentation as presented.

Carried.

8.5. Annual Meeting Details Verbal Update

Staff reminded the Board the Annual General Meeting would be held on Thursday, February 17th. The agenda will include the presentation of the 2022 budget for approval, recognition of service awards and the presentation of one Conservation Award, along with other regular business items.

9. 2022 Elections

The Chair requested a motion to nominate Grant Inglis as Acting Chair for the purpose of conducting the 2022 elections.

DRAFT

Mover: S.Levin

Seconder: N.Manning

THAT G.Inglis be nominated as Acting Chair for the purpose of conducting the 2022 elections.

Carried.

G.Inglis outlined the procedures for electing all available positions as specified in the Conservation Authorities Act and the UTRCA Board of Directors' Administrative By-Law.

i) Chair

G.Inglis called for nominations for the position of Chair of the UTRCA Board of Directors for 2022.

S.Levin nominated A.Dale for the position of Chair of the UTRCA Board of Directors for 2022.

G.Inglis called twice more for further nominations. A.Dale stated he would allow his name to stand.

Mover: P.Mitchell

Seconder: A.Hopkins

THAT nominations for the position of Chair be closed.

Carried.

Alan Dale was declared to be elected by acclamation to the position of Authority Chair for 2022.

ii) Vice-Chair

G.Inglis called for nominations for the position of Vice-Chair of the UTRCA Board of Directors for 2022.

S.Levin nominated B.Petrie for the position of Vice-Chair of the UTRCA Board of Directors for 2022.

G.Inglis called twice more for further nominations. B.Petrie stated he would allow his name to stand.

DRAFT

Mover: J.Reffle

Seconder: J.Salter

THAT nominations for the position of Vice-Chair be closed.

Carried.

Brian Petrie was declared to be elected by acclamation to the position of Authority Vice-Chair for 2022.

iii) Hearings Committee (2 positions)

G.Inglis noted that the Hearing Committee consists of the Authority Chair, Vice-Chair, past Chair, and two additional Authority members.

G.Inglis called for nominations for the two positions on the 2022 Hearings Committee.

H.McDermid nominated T.Jackson to be a member of the Hearing Committee for 2022.

B.Petrie nominated M.Blosh to be a member of the Hearing Committee for 2022.

G.Inglis called twice more for further nominations.

Both nominees agreed to let their names stand for the positions on the Hearing Committee for 2022.

Mover: A.Hopkins

Seconded: B.Petrie

THAT nominations for the positions on the Hearing Committee be closed.

Carried.

Tony Jackson and Marie Blosh were declared to be elected by acclamation to the Hearing Committee for 2022.

iv) Finance and Audit Committee (2-4 positions)

G.Inglis noted that the Finance and Audit Committee consists of the Authority Chair, plus two to four additional Authority members.

G.Inglis called for nominations for the positions on the 2022 Finance and Audit Committee.

J.Salter nominated J.Reffle to be a member of the Finance and Audit Committee for 2022.

DRAFT

S.Levin nominated A.Murray to be a member of the Finance and Audit Committee for 2022.

A.Dale nominated S.Levin to be a member of the Finance and Audit Committee for 2022.

G.Inglis called a second time for nomination.

P.Mitchell nominated B.Petrie to be a member of the Finance and Audit Committee for 2022.

G.Inglis called a third time for nominations.

All three nominees present agreed to let their names stand for the positions on the Finance and Audit Committee for 2022. A.Murray agreed to let her name stand for a position on the Finance and Audit Committee through written notice to staff prior to the election.

Mover: N.Manning

Seconder: A.Hopkins

THAT nominations for the positions on the Finance and Audit Committee be closed.
Carried.

Jim Reffle, Brian Petrie, Annamarie Murray and Sandy Levin were declared to be elected by acclamation to the 2022 Finance and Audit Committee.

v) Source Protection Striking Committee/Committee Liaison (1 position)

G.Inglis called for nominations for the position on the Source Protection Striking Committee and Committee Liaison.

J.Reffle nominated J.Salter to be the Source Protection Striking Committee Member and Committee Liaison.

G.Inglis called twice more for further nominations.

J.Salter agreed to let his name stand.

Mover: B.Petrie

Seconder: N.Manning

THAT nominations for the position of Source Protection Striking Committee Member and Committee Liaison be closed.
Carried.

DRAFT

Joe Salter was declared to be elected by acclamation as the Source Protection Striking Committee Member and Committee Liaison.

With the conclusion of the 2022 Elections, G.Inglis relinquished the Chair to A.Dale. The Chair congratulated all newly elected members and thanked them for stepping forward into those roles.

10. January 2022 For Your Information Report

The January FYI was presented for the member's information.

11. Other Business (Including Chair and General Manager's Concluding Remarks)

The Chair spoke to his re-election.

A.Westman left the meeting at 12:12pm.

12. Closed Session – In Camera

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: M.Blosh

Secunder: S.Levin

THAT the Board of Directors adjourn to Closed Session – In Camera, in accordance with Section C.13 of the UTRCA Administrative By-Law, to discuss litigation or potential litigation, including matters before administrative tribunals affecting the Authority.

Carried.

12.1. Litigation Affecting the Authority

Moved by: T.Jackson

Seconded by: A.Hopkins

THAT the Board of Directors Rise and Report progress.

Carried.

DRAFT

Mover: M.Lupton

Seconder: S.Levin

THAT the Board of Directors receive the report, as presented in closed session, for information.

Carried.

13. Adjournment

The Chair confirmed the mover was willing to let their name stand. There being no further business, the meeting was adjourned at 12:21 pm on a motion by N.Manning.

A handwritten signature in blue ink, appearing to read "Tracy Annett", with a long horizontal flourish extending to the right.

Tracy Annett, General Manager
Att.



MINUTES
Accessibility Advisory Committee

February 23, 2022
2:00 pm
Video Conference

Committee Members Present: Councillor Hainer
Beverley Grant
Donna Kurchak
Marie Ballantyne
Marti Lindsay
Mary Smith

Staff Present: Jenna McCartney, Staff Liaison
Jeff Wolfe, Asset Management Specialist
Ray Cousineau, Facilities Manager

1. CALL TO ORDER

Jenna McCartney called the meeting to order at 2:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. APPOINTMENT OF CHAIR AND VICE-CHAIR

Jenna McCartney opened the floor for nominations of Chair.

Marti Lindsay nominated Mary Smith as Chair. Ms. Smith accepted the nomination. There were no further nominations.

Moved By Marti Lindsay

Seconded By Councillor Hainer

THAT Mary Smith be appointed as the Chair of the Accessibility Advisory Committee effective immediately to November 14, 2022.

Carried

Jenna McCartney opened the floor for nominations to Vice Chair.

Marti Lindsay nominated Marie Ballantyne as Vice Chair. Ms. Ballantyne accepted the nomination. There were no further nominations.

Moved By Marti Lindsay

Seconded By Councillor Hainer

THAT Marie Ballantyne be appointed as the Vice-Chair of the Accessibility Advisory Committee effective immediately to November 14, 2022.

Carried

4. AMENDMENTS AND APPROVAL OF AGENDA

Mary Smith assumed the role of Chair.

Moved By Councillor Hainer

Seconded By Marie Ballantyne

THAT the February 23, 2022 Accessibility Advisory Committee meeting agenda be accepted as presented.

Carried

5. ACCEPTANCE OF MINUTES

Moved By Marie Ballantyne

Seconded By Beverley Grant

THAT the April 19, 2021 Accessibility Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

Carried

6. REPORTS

6.1 PW 14-2022 Public Works Capital Projects 2022

Jeff Wolfe presented PW 14-2022 report.

The Committee requested that wayfinding signage be installed at Milt Dunnell Field to indicate when accessible access to the Grand Trunk Trail is located.

Moved By Councillor Hainer

Seconded By Marie Ballantyne

THAT PW 14-2022 Public Works Capital Projects 2022 report be received for information.

Carried

6.2 DEV 11-2022 Facilities Capital Project Accessibility Review

Ray Cousineau offered an initial review of the two capital projects presented to the Committee in 2021.

Mr. Cousineau presented DEV 11-2022 report.

Moved By Donna Kurchak

Seconded By Marie Ballantyne

THAT DEV 11-2022 Facilities Capital Project Accessibility Review report be received; and

THAT the Accessibility Advisory Committee acknowledge the processes to accessibility is maintained during construction of the Capital Projects

Carried

7. UPCOMING MEETINGS

None at present.

8. ADJOURNMENT

Moved By Beverley Grant

Seconded By Councillor Hainer

THAT this meeting be adjourned at 3:00 pm.

Carried

Chair

Jenna McCartney, Staff Liaison



MINUTES
Community Policing Advisory Committee

February 23, 2022
9:00 am
Video Conference

Committee Members Present: Doug Diplock
Jacqueline Hibbert
Paul Dunseith
Councillor Edney (attending on behalf of Councillor Winter)

Committee Member Regrets: Mayor Strathdee
Councillor Winter

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Foster

Staff Present: Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Jacqui Hibbert

Seconded By Paul Dunseith

THAT the February 23, 2022 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Paul Dunseith
Seconded By Councillor Edney

THAT the January 19, 2022 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

5. CORRESPONDENCE

5.1 Township of Perth South re: Catch and Release Justice

Moved By Jacqui Hibbert
Seconded By Paul Dunseith

THAT the correspondence from the Township of Perth South regarding catch and release justice be received.

CARRIED

Moved By Paul Dunseith
Seconded By Councillor Edney

THAT the Community Policing Advisory Committee recommends to Council:

THAT Council support the resolution from the City of Sarnia regarding their request of Federal and Provincial governments to prepare meaningful improvements to the current state of "catch and release" justice.

CARRIED

6. REPORTS

6.1 CRIME STOPPERS REPORT

Not available at time of meeting.

6.2 POLICE MONTHLY STATISTICS

Deputy Chief Foster presented the January 2022 monthly report.

In response to an inquiry whether the three careless charges were related to the MVC statistics, Deputy Chief Foster stated he does not have that information at this time.

In response to a question whether the false alarms may have been related to weather, the information was not available at this time.

In response to inquiries about the process for reporting fraud, the members were advised that all concerns should be reported to the Stratford Police Service although not all will be referenced in reporting.

Moved By Jacqui Hibbert

Seconded By Councillor Edney

THAT the January 2022 Police Monthly Statistics report be received.

CARRIED

7. OTHER BUSINESS

7.1 Vision Zero Update: B. Kittmer

Brent Kittmer provided an update about the Road Network Safety Plan initiatives.

- Traffic by-law updates have resulted in the replacement of yield signs to stop signs.
- The Town created a Snowmobile Enforcement Plan and partnered with Stratford Police Service to implement the tasks.
- The Community Resources Officer has been working with local snowmobile clubs to ensure that communication is shared about applicable by-laws requirements. The Community Resources Officer was part of an education and enforcement campaign that unfolded to the northwest of St. Marys earlier in February with positive results.
- A number of stop bars will be painted this year to increase visibility of the intersection.
- Reviewing traffic camera service in St. Marys as experienced in a handful of municipalities. Staff will report back to the Committee in the near future with further details.

Next steps will be an intersection review over the next few quarters with a report coming back following.

Mr. Kittmer confirmed that there is not a specifically identified budget for vision zero initiatives, rather initiatives will be funded through a number of operation budgets such as signage, line painting, etc. Once the Road Network Safety Plan is developed, it will be used to develop annual budget allocations to implement its recommendations.

Chief Skinner provided comments on the recent announcement of the cancellation of fees for the provincial licence plate sticker. A number of

Services are transitioning to the utilization of an automatic licence plate reader (ALPR) system which is supported by the provincial government. ALPRs have the ability to read plates within a proximity and provide an alert of any registration concerns.

8. UPCOMING MEETINGS

The Chair reviewed the upcoming meeting as presented on the agenda.

9. ADJOURNMENT

Moved By Paul Dunseith

Seconded By Jacqui Hibbert

THAT this Community Policing Advisory Committee meeting adjourn at 9:41 am.

CARRIED

Chair Diplock

Jenna McCartney, Clerk



MINUTES

Heritage Advisory Committee

February 14, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Councillor Pridham Barbara Tuer (joined at 6:35) Janis Fread Michael Bolton Michelle Stemmler Paul King Sherri Winter-Gropp Stephen Habermehl
Staff Present	Amy Cubberley, Cultural Services Manager
Members Absent	Mayor Strathdee Clive Slade

1. CALL TO ORDER

In the Chair, Amy Cubberley called the meeting to order at 6:20pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. APPOINTMENT OF CHAIR AND VICE-CHAIR

Amy Cubberley asked the Committee for nominations for the role of Chair. Paul King nominated Stephen Habermehl. Stephen accepted the nomination. There were no further nominations.

Moved By Paul King

Seconded By Michelle Stemmler

THAT Stephen Habermehl be appointed as Chair of the Heritage Advisory Committee, effective immediately to November 2022.

CARRIED

Having notified the Committee that she would be late joining the meeting, the appointment of Vice-Chair was delayed until the 2021 Vice-Chair was able to join the meeting.

4. AMENDMENTS AND APPROVAL OF AGENDA

Chair Habermehl suggested that 3.1 Appointment of Vice-Chair be delayed until the 2021 Vice-Chair could join the meeting.

Moved By Councillor Pridham

Seconded By Sherri Gropp

THAT the February 14, 2022 Heritage Advisory Committee meeting agenda be accepted as amended.

CARRIED

5. DELEGATIONS

None.

6. CORRESPONDENCE

None.

7. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Michael Bolton

Seconded By Michelle Stemmler

THAT the December 13, 2021 Heritage Advisory Committee meeting minutes be accepted as presented.

8. BUSINESS ARISING FROM MINUTES

8.1 Street Naming Project Update

Amy Cubberley updated the Committee on the Street Naming Project. The report will go before Council on Tuesday, February 22.

9. REGULAR BUSINESS

9.1 Heritage Conservation District Update

No updates or permits to review.

9.2 Municipal Register, Part 1 - Designations/designated property matters

No updates or permits to review.

9.3 Municipal Register, Part 2 - List of Significant properties

No updates.

9.4 Properties of interest or at risk (not necessarily designated)

As a result of a recent delegation to Council the Committee expressed concern about 135 Queen Street East (Andrews Jeweller building). Staff was encouraged to contact the property owner to check on the status of renovations and ensure they are aware of the Heritage and CIP grants available to them.

9.5 Homeowner/Property owner letters

The Committee noted recent examples where designated properties were for sale, but the designation was not disclosed in the sales listing. Councillor Pridham confirmed that it is the seller's duty to disclose this information to their realtor.

10. COUNCIL REPORT

Councillor Pridham updated the Committee on recent Council activities, focusing on attainable housing and grants.

11. OTHER BUSINESS

Barbara Tuer joined the meeting at 6:35 p.m.

11.1 2018-2022 Term Goals

Staff and the Committee reviewed the 2018-2022 term goals. Staff will share a list of current Heritage Interpretive Plaques at the next meeting.

3.1 APPOINTMENT OF VICE-CHAIR

Stephen Habermehl asked the Committee for nominations for the role of Vice- Chair. Janis Fread nominated Barbara Tuer. Barbara accepted the nomination. There were no further nominations.

Moved By Janis Fread

Seconded By Sherri Gropp

THAT Barbara Tuer be appointed as Vice-Chair of the Heritage Advisory Committee, effective immediately to November 2022.

CARRIED

11.2 Realtor Tailgate

Amy Cubberley informed the Committee of a Realtor Tailgate that was hosted by the Town of St. Marys on February 9. She presented on the topics of the various types of heritage designations, heritage grants, and research services offered by the Museum and Archives.

11.3 Committee Survey

Staff reminded the Committee of the survey circulated by the Clerk, to be completed by February 17.

12. UPCOMING MEETINGS

March 14, 2022 at 6:15pm

13. ADJOURNMENT

Moved By Janis Fread

Seconded By Michelle Stemmler

THAT the February 14, 2022 Heritage Advisory Committee meeting adjourn at 6:57 pm.

CARRIED

Chair

Committee Secretary



Minutes

Museum Advisory Committee

February 9, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present Peter McAsh, Scott Crawford, Karen Ballard, Mayor Strathee

Members Absent Councillor Hainer, Doug Fread, Krissy Nickle

Staff Present Amy Cubberley

1. CALL TO ORDER

In the Chair, Amy Cubberley called the meeting to order at 6:18 pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. APPOINTMENT OF CHAIR AND VICE-CHAIR

Amy Cubberley asked the Committee for nominations for the role of Chair.

Peter McAsh self nominated. There were no further nominations.

Moved By Peter McAsh

Seconded By Karen Ballard

THAT Peter McAsh be appointed as Chair of the Museum Advisory Committee effective immediately to November 2022.

Carried

Amy Cubberley asked the Committee for nominations for the role of Vice-Chair.

Scott Crawford self nominated. There were no further nominations.

Moved By Scott Crawford

Seconded By Karen Ballard

THAT Scott Crawford be appointed as Vice-Chair of the Museum Advisory Committee effective immediately to November 2022.

Carried

4. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Scott Crawford

Seconded By Karen Ballard

THAT the February 9, 2022 Museum Advisory Committee agenda be accepted as presented.

Carried

5. DELEGATIONS

None.

6. ACCEPTANCE OF MINUTES

Moved By Scott Crawford

Seconded By Karen Ballard

THAT the December 8, 2021 Museum Advisory Committee minutes be accepted as presented.

Carried

7. BUSINESS ARISING FROM MINUTES

None.

8. REPORTS

8.1 DCS 03-2022 February Museum and Archives Update

Amy Cubberley spoke to DCS 03-2022 and responded to questions.

Moved By Scott Crawford

Seconded By Karen Ballard

THAT DCS 03-2022 February Museum and Archives Update be received for information.

Carried

8.2 Council Update

Mayor Strathdee updated the Committee on recent Council activities, highlighting the 2022 budget passing on February 8 and Homecoming 2022.

9. OTHER BUSINESS

9.1 2022 Municipal Election and Committee Survey

Amy Cubberley reminded the Committee of the survey circulated by Jenna McCartney, Clerk. It is to be completed by February 17.

10. UPCOMING MEETINGS

April 13, 2022 at 6:15pm.

11. ADJOURNMENT

Moved By Mayor Strathdee

Seconded By Scott Crawford

THAT the February 9, 2022 Museum Advisory Committee meeting adjourn at 6:29 pm.

Chair Peter McAsh

Board Secretary Amy Cubberley

BY-LAW 23-2022

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to authorize the signing of an agreement between The Corporation of the Town of St. Marys and St. Marys Landscaping Ltd.

- WHEREAS:** The Corporation of the Town of St. Marys released RFT-PW-12-2022 for the purpose of obtaining a firm to supply the necessary labour, equipment and services to complete turf maintenance on a number of municipal properties (the "Project");
- AND WHEREAS:** A tender for the Project was submitted by St. Marys Landscaping Ltd. which was subsequently approved by Council on March 8, 2022;
- AND WHEREAS:** The Corporation of the Town of St. Marys deems it expedient to enter into an Agreement with St. Marys Landscaping Ltd. for the purpose of clarifying and delineating the respective rights, obligations, payments and billing arrangements of and for the delivery of the Project;
- THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That the Mayor and Clerk are hereby authorized to execute an Agreement on behalf of The Corporation of the Town of St. Marys between The Corporation of the Town of St. Marys and St. Marys Landscaping Ltd.
 2. That a copy of the said Agreement is attached hereto this By-law, and to affix the corporate seal of the Corporation of the Town of St. Marys.
 3. This by-law comes into force and takes effect on the final passing thereof.

Read a first, second and third time and finally passed this 8th day of March 2022.

Mayor Al Stratthdee

Jenna McCartney, Clerk

BY-LAW 24-2022

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to authorize the signing of an agreement between The Corporation of the Town of St. Marys and VanDriel Excavating Inc.

- WHEREAS:** The Corporation of the Town of St. Marys released RFT-PW-14-2022 for the purpose of obtaining a firm to construction the staircase from Milt Dunnell Field to the Grand Trunk Trail (the “Project”);
- AND WHEREAS:** A tender for the Project was submitted by VanDriel Excavating Inc. which was subsequently approved by Council on March 8, 2022;
- AND WHEREAS:** The Corporation of the Town of St. Marys deems it expedient to enter into an Agreement with VanDriel Excavating Inc. for the purpose of clarifying and delineating the respective rights, obligations, payments and billing arrangements of and for the delivery of the Project;
- THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That the Mayor and Clerk are hereby authorized to execute an Agreement on behalf of The Corporation of the Town of St. Marys between The Corporation of the Town of St. Marys and VanDriel Excavating Inc.
 2. That a copy of the said Agreement is attached hereto this By-law, and to affix the corporate seal of the Corporation of the Town of St. Marys.
 3. This by-law comes into force and takes effect on the final passing thereof.

Read a first, second and third time and finally passed this 8th day of March 2022.

Mayor Al Stratthdee

Jenna McCartney, Clerk

THE CORPORATION OF THE TOWN OF ST. MARYS

BY-LAW NO. Z149-2022

Being a By-law pursuant to the provisions of Section 36 of the Planning Act to amend By-law No. Z1-1997, as amended, which may be cited as “The Zoning By-law of the Town of St. Marys”, to remove a holding symbol affecting lands located at 187 Wellington Street North in the Town of St. Marys.

WHEREAS the Council of the Corporation of the Town of St. Marys deems it necessary in the public interest to pass a By-law to amend By-law No. Z1-1997, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ST. MARYS ENACTS AS FOLLOWS:

1. The area shown in red outline on the attached map, Schedule “A”, and described as 187 Wellington Street North in the Town of St. Marys shall be:
 - (a) removed from the “Residential Zone Four (R4-12-H)”, “Residential Zone Four (R4-13-H)”, “Residential Zone Five (R5-14a-H)”, “Residential Zone Five (R5-14b-H)” and “Residential Zone Five (R5-14c-H)” and placed in the “Residential Zone Four (R4-12)”, “Residential Zone Four (R4-13)”, “Residential Zone Five (R5-14a)”, “Residential Zone Five (R5-14b)” and “Residential Zone Five (R5-14c)” of By-law No. Z1-1997, as amended;
2. The zoning of these lands shall be shown as “R4-12”, “R4-13”, “R5-14a”, “R5-14b” and “R5-14c” on Key Map 7 of Schedule “A” to By-law No. Z1-1997, as amended.
3. Schedule “A”, attached hereto, shall form part of this By-law.
4. All other provisions of By-law No. Z1-1997, as amended, shall apply.
5. The Clerk is hereby authorized and directed to proceed with the giving of notice of the passing of this By-law in accordance with the Planning Act, as amended, and to Regulations thereunder.
6. This By-law shall come into force on the day it was passed pursuant to the Planning Act, and to the Regulations thereunder.

Read a first, second and third time this 8th day of March, 2022.

Mayor Al Strathdee

Jenna McCartney, Clerk

THIS IS SCHEDULE "A"

TO BY-LAW NO. Z149-2022

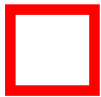
OF THE CORPORATION OF THE TOWN OF ST. MARYS

PASSED THIS 8TH DAY OF MARCH, 2022

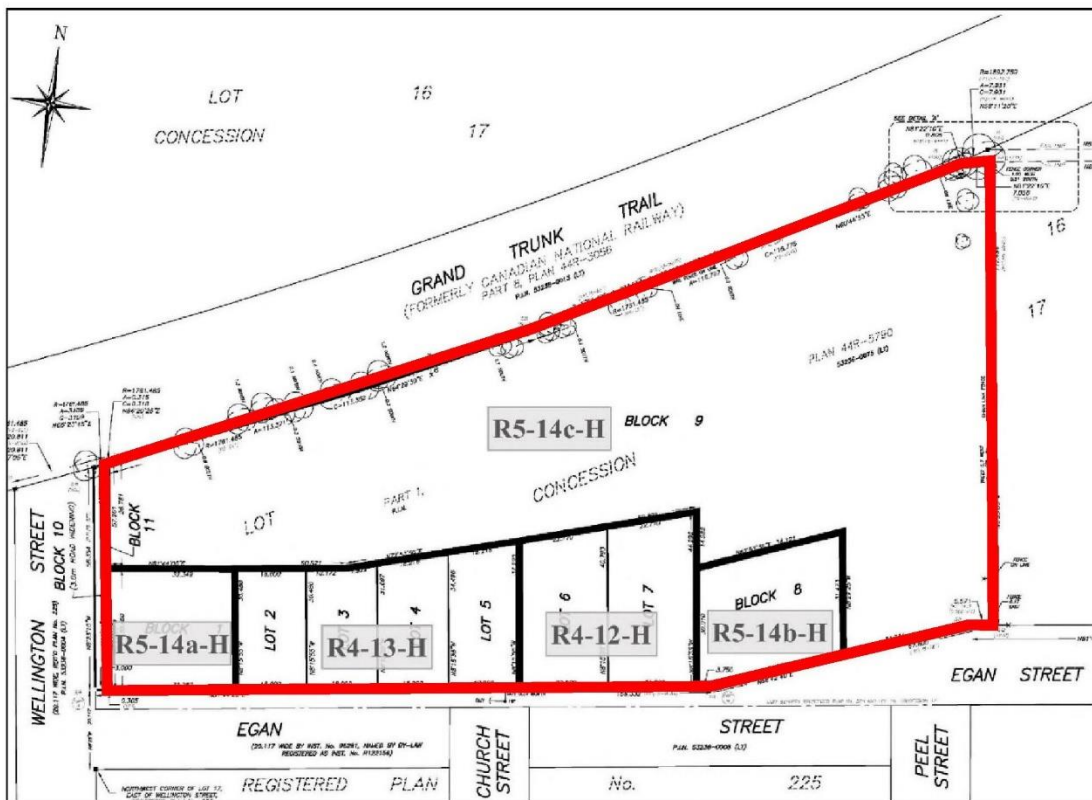
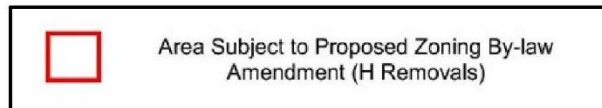
Al Stratthdee, Mayor

Jenna McCartney, Clerk

AREA AFFECTED BY THIS BY-LAW



Remove from "Residential Zone Four (R4-12-H)", "Residential Zone Four (R4-13-H)", "Residential Zone Five (R5-14a-H)", "Residential Zone Five (R5-14b-H)" and "Residential Zone Five (R5-14c-H)" and placed in the "Residential Zone Four (R4-12)", "Residential Zone Four (R4-13)", "Residential Zone Five (R5-14a)", "Residential Zone Five (R5-14b)" and "Residential Zone Five (R5-14c)" of By-law No. Z1-1997, as amended.



BY-LAW 25-2022

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on March 8, 2022

WHEREAS: *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 8th day of March 2022 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 8th day of March 2022.

Mayor Al Stratthdee

Jenna McCartney, Clerk