



MINUTES Regular Council

March 22, 2022
6:00pm
Town Hall, Council Chambers

Council Present: Councillor Craigmile (in-person)
Councillor Edney (in-person)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (in-person)
Deputy Mayor Winter (in-person)

Council Regrets: Mayor Strathdee

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Corporate Services / Treasurer
Dave Blake, Environmental Services Manager

1. CALL TO ORDER

Deputy Mayor Winter called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-03-22-01

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the March 22, 2022 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

In advance of the meeting Frank Doyle of St. Marys Independent provided the following questions.

1. Has the speed limit study for Queen Street been completed?
2. For transparency, why are the attendance numbers for meetings not included with the remuneration amounts?
3. Has the Town received any concerns about blocking sidewalks for patios?

Jed Kelly responded to the inquiry regarding the speed limit study. Mr. Kelly stated the study has not been completed at this time. It has been amalgamated with the road network safety study and will be presented when that study is completed.

Andre Morin responded to the inquiry regarding remuneration and attendance. Mr. Morin stated the report is a statutory requirement and the information is often presented in the same fashion throughout municipalities as presented by St. Marys. Within the requirements of the reporting, attendance is not stipulated.

In response to the inquiry regarding the blocking of sidewalks for patios, Mr. Kelly stated that staff have not received any concerns about sidewalks being blocked due to installation of patios.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 #Strong As Stone

Council acknowledged the nomination of Robert Doupe as #Strong As Stone and thanked him for his contribution to the community.

5.2 Ontario Clean Water Agency - 4th Quarter and Annual Reporting

Adam McClure presented the annual report and the fourth quarter report to Council and responded to questions.

Resolution 2022-03-22-02

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT the delegation from Ontario Clean Water Agency regarding the fourth quarter and annual reporting be received.

CARRIED

5.3 Canadian Baseball Hall of Fame re: Capital Project Update

Scott Crawford presented the capital project update delegation on behalf of Canadian Baseball Hall of Fame and Museum and responded to questions from Council.

Resolution 2022-03-22-03

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the correspondence from the Canadian Baseball Hall of Fame and Museum regarding a capital project funding request be received; and

THAT staff report back on the Town's obligations for funding site improvements at the Canadian Baseball Hall of Fame and Museum; and

THAT staff report back on the 2022 budget implications of the CBHFM's request by April 12, 2022.

CARRIED

5.4 St. Marys Kinsmen Club re: Designation as Event of Municipal Significance

Darcy Lemon and Chris Swarthout presented the delegation from St. Marys Kinsmen Club.

Resolution 2022-03-22-04

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT the delegation from St. Marys Kinsmen Club regarding a designation as an event of municipal significance be received; and

THAT Council consider the request as part of staff report ADMIN 14-2022.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - March 8, 2022

Resolution 2022-03-22-05

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the March 8, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Chair and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Municipality of Thames Centre re: Zoning Amendment Notice

Resolution 2022-03-22-06

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the correspondence from the Municipality of Thames Centre regarding notice of a zoning amendment be received.

CARRIED

7.2 Municipality of West Perth re: Thank You

Resolution 2022-03-22-07

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the correspondence from the Municipality of West Perth regarding gratitude of support provided by St. Marys Fire Department be received.

CARRIED

7.3 Autism Ontario re: World Autism Day Proclamation

Resolution 2022-03-22-08

Moved By Councillor Luna

Seconded By Councillor Edney

THAT World Autism Day will be recognized on April 2, 2022, in Canada thanks to Senator Jim Munson's Bill S-206, *An Act Respecting World Autism Awareness Day*, and

THAT Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians. Autism Spectrum Disorder is a neurodevelopmental disorder

affecting 1 in every 66 Canadian children, as well as their friends, family, and community; and approximately 1 - 2% of the Canadian population is on the autism spectrum; and

THAT ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each person as well. A child on the autism spectrum will become an adult on the autism spectrum; and

THAT Autism Ontario is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information, and opportunities for thousands of families and individuals across the province.

THAT Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its Regions share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; and

THAT Council for the Town of St. Marys does hereby proclaim April 2 as World Autism Day.

CARRIED

8. STAFF REPORTS

8.1 Public Works

8.1.1 PW 21-2022 March Monthly Report (Public Works)

Resolution 2022-03-22-09

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT PW 21-2022 March Monthly Report (Public Works) be received for information.

CARRIED

8.1.2 PW 23-2022 Annual Water System Report for 2021

Resolution 2022-03-22-10

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT Council receive report PW-23-2022, Annual Water System Report for 2021 as information; and,

THAT Council acknowledges receipt of the 2021 Annual Water Summary Report for the Town of St. Marys Water Supply and Distribution System.

CARRIED

8.1.3 PW 24-2022 Annual Wastewater System Report for 2021

Resolution 2022-03-22-11

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT report PW 24-2022, Annual Wastewater System Report for 2021 be received for information.

CARRIED

8.1.4 PW 25-2022 Engineering Services for Aeration Piping Replacement

Resolution 2022-03-22-12

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT report PW-25-2022, Engineering Services for Aeration Piping Replacement be received; and

THAT Council approves a sole source of this work to B.M. Ross and Associates Ltd. for a cost of \$27,830.00, plus HST.

CARRIED

8.1.5 PW 20-2022 Pride Banner Recognition Program

Resolution 2022-03-22-13

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT PW 20-2022 Pride Banner Recognition Program report be received; and

THAT Council approves the Pride Banner Recognition Program as detailed in report PW 20-2022; and

THAT Staff be directed to draft operational budget allocations for subsequent years to support the annual display of Pride Banners.

CARRIED

8.1.6 PW 22-2022 Downtown Patio Policy Approval

Resolution 2022-03-22-14

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT PW 22-2022 Downtown Patio Policy Approval report be received; and

THAT Council approve the Retail and Dining Use of the Downtown Road Allowance policy as amended to include that the area of patios and displays shall not exceed 5% of the total downtown on-street parking spaces.

CARRIED

8.2 Administration

8.2.1 ADMIN 13-2022 March Monthly Report (Administration)

Resolution 2022-03-22-15

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT ADMIN 13-2022 March Monthly Report (Administration) be received for information.

CARRIED

8.2.2 ADMIN 14-2022 Kinsmen Club of St. Marys Summerfest Designation as Event of Municipal Significance

Resolution 2022-03-22-16

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT ADMIN 14-2022 Kinsmen Club of St. Marys Summerfest Designation as Event of Municipal Significance report be received; and

THAT Council declares Summerfest as an event of municipal significance in the Town of St. Marys from Thursday, July 28 to Saturday, July 30; and

THAT Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Park, for the purpose of Summerfest until the time of 1:00 am on July 29, 2022, 1:00 am on July 30, 2022 and to 1:00 am on July 31, 2022 subject to the condition of notifying all property owners within a 150m radius; and

THAT Council grant exclusive use of Milt Dunnell Park to the Kinsmen Club of St. Marys between Monday, July 25, 2022 and Monday, August 1, 2022 for the purpose of setting up, running and taking down for Summerfest with the exception of use of space for the St. Marys Farmers Market on Saturday July 30, 2022; and

THAT Council grant an exemption of the Parks By-law, under Section 1 (a), (b), (k), and (l) to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Park between July 25, 2022 and August 1, 2022; and

THAT Council grant an exemption of the Traffic and Parking By-law, under Section 3.1.3 (q) and 3.1(6) to the applicant Kinsmen Club of St. Marys at Milt Dunnell Park between July 25, 2022 and August 1, 2022.

CARRIED

8.2.3 ADMIN 15-2022 Lame Duck Council

Resolution 2022-03-22-17

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT ADMIN 15-2022 Lame Duck Council report be received; and

THAT Council consider By-law 26-2022, delegating authority to the Chief Administrative Officer in the event of a lame duck council following Nomination Day.

CARRIED

**8.2.4 ADMIN 16-2022 Amending Agreement with St. Marys Cement
(Air Monitoring Station)**

Resolution 2022-03-22-18

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT ADMIN 16-2022 Amending Agreement with St. Marys Cement (Air Monitoring Station) be received; and

THAT that Council consider By-law 30-2022, being a by-law to authorize the Mayor and the Clerk to execute an amending agreement with St. Marys Cement.

CARRIED

**8.2.5 ADMIN 17-2022 Court Security and Prisoner Transportation
Program 2022**

Resolution 2022-03-22-19

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT ADMIN 17-2022 Court Security and Prisoner Transportation Program 2022 report be received; and

THAT Council approve the terms and conditions of the Court Security and Prisoner Transportation Program agreement; and

THAT Council consider By-Law 29-2022 authorizing the Mayor and the Clerk to execute the associated agreement.

CARRIED

8.3 Building and Development Services

**8.3.1 DEV 15-2022 March Monthly Report (Building and
Development)**

Resolution 2022-03-22-20

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT DEV 15-2022 March Monthly Report (Building and Development) be received for information.

CARRIED

8.3.2 DEV 13-2022 Museum Retaining Wall Repairs

Resolution 2022-03-22-21

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT DEV 13-2022 Museum Retaining Wall Repairs report be received; and

THAT the procurement for Museum Retaining Wall Repairs be awarded to Roof Tile Management for the procured price of \$79,665.00, inclusive of all taxes and contingencies; and

THAT Council approve the unbudgeted amount as identified in DEV 13-2022 report; and

THAT Council consider By-Law 27-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.3.3 DEV 14-2022 Town Hall and Municipal Operations Centre Floor Replacement

Resolution 2022-03-22-22

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT DEV 14-2022 Town Hall and Municipal Operations Centre Floor Replacement report be received; and,

THAT the procurement for RFQ-DEV- be awarded to Adias Impex Ltd. O/A Carpet Plus for the procured price of \$65,744.53, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in DEV 14-2022 report; and,

THAT Council consider By-Law 28-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

Council took a brief break at 8:35 pm.

The Chair called the meeting back to order at 8:43 pm.

8.4 Community Services

8.4.1 DCS 09-2022 March Monthly Report (Community Services)

Resolution 2022-03-22-23

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT DCS 09-2022 March Monthly Report (Community Services) be received for information.

CARRIED

8.5 Corporate Services

8.5.1 COR 10-2022 March Monthly Report (Corporate Services)

Resolution 2022-03-22-24

Moved By Councillor Edney

Seconded By Councillor Luna

THAT COR 10-2022 March Monthly Report (Corporate Services) be received for information.

CARRIED

8.5.2 COR-12-2022 Strong As Stone Recognition Program Update

Resolution 2022-03-22-25

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT COR12-2022 Strong As Stone Recognition Program Update report be received; and

THAT Council approves the program's continuation, with minor adjustments.

CARRIED

8.5.3 COR 13-2022 Closed Tender Summary

Resolution 2022-03-22-26

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT COR 13-2022 Closed Tender Summary report be received for information.

CARRIED

8.5.4 COR 14-2022 Finance Annual Reports

Resolution 2022-03-22-27

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT COR 14-2022 Finance Annual Reports report be received for information.

CARRIED

8.6 Fire and Emergency Services

8.6.1 FD 03-2022 March Monthly Report (Emergency Services)

Resolution 2022-03-22-28

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT FD 03-2022 March Monthly Report (Emergency Services) be received for information.

CARRIED

8.7 Human Resources

8.7.1 HR 03-2022 March Monthly Report (Human Resources)

Resolution 2022-03-22-29

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT HR 03-2022 March Monthly Report (Human Resources) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2022-03-22-30

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT By-Laws 26-2022, 27-2022, 28-2022, 29-2022 and 30-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 26-2022 Delegation of Authority to Chief Administrative Officer

11.2 By-Law 27-2022 Agreement with Roof Tile Management

11.3 By-Law 28-2022 Agreement with Adias Impex Ltd. O/A Carpet Plus

11.4 By-Law 29-2022 Agreement with Ministry of Solicitor General

11.5 By-Law 30-2022 Amending Agreement with St. Marys Cement Inc. (Canada)

12. UPCOMING MEETINGS

The Chair reviewed the upcoming meetings as presented on the agenda.

13. CONFIRMATORY BY-LAW

Resolution 2022-03-22-31

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT By-Law 31-2022, being a by-law to confirm the proceedings of March 22, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

14. ADJOURNMENT

Resolution 2022-03-22-32

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourns at 9:29 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk