



AGENDA

Heritage Advisory Committee

April 11, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the April 11, 2022 Heritage Advisory Committee agenda be accepted as presented.

4. DELEGATIONS

5. CORRESPONDENCE

6. AMENDMENT AND ACCEPTANCE OF MINUTES

3

RECOMMENDATION

THAT the March 14, 2022 Heritage Advisory Committee minutes be accepted as presented.

7. BUSINESS ARISING FROM MINUTES

7.1. Heritage Interpretive Plaque Update

7.2. 135 Queen Street East Update

8. REGULAR BUSINESS

8.1. Heritage Conservation District Update

8.2. Municipal Register, Part 1 - Designations/designated property matters

8.2.1. Heritage Grant- 84 Water Street South

7

RECOMMENDATION

THAT DCS 15-2022 84 Water Street South Heritage Grant report be received for information, and;

THAT the Heritage Advisory Committee recommends approval of a Heritage Grant for the application, as submitted, for 84 Water Street South in the amount no greater than \$7,500.

8.3. Municipal Register, Part 2 - List of Significant properties

8.4. Properties of interest or at risk (not necessarily designated)

8.5. Homeowner/Property owner letters

9. COUNCIL REPORT

10. OTHER BUSINESS

10.1. Homecoming/Heritage 2022

11. UPCOMING MEETINGS

May 9, 2022 at 6:15pm

12. ADJOURNMENT

RECOMMENDATION

THAT the April 11, 2022 Heritage Advisory Committee meeting adjourn at pm.



MINUTES

Heritage Advisory Committee

March 14, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-d0YKteFQ>

Members Present	Councillor Pridham
	Barbara Tuer
	Clive Slade
	Janis Fread
	Michael Bolton
	Michelle Stemmler
	Paul King
	Sherri Winter-Gropp
	Stephen Habermehl

Staff Present	Amy Cubberley, Cultural Services Manager
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Members Absent	Mayor Strathdee
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1. CALL TO ORDER

Chair Habermehl called the meeting to order at 6:15pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Clive Slade

Seconded By Barbara Tuer

THAT the March 14, 2022 agenda be accepted as presented.

CARRIED

4. DELEGATIONS

None.

5. CORRESPONDENCE

None received.

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Michael Bolton

Seconded By Sherri Gropp

THAT the February 14, 2022 Heritage Advisory Committee minutes be accepted as presented.

CARRIED

7. BUSINESS ARISING FROM MINUTES

Addressed in sections 8.4.1 and 10.1 of the agenda

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Sign Applications

8.1.1.1 6 Water Street South Sign Permit

Amy Cubberley spoke to DEV 16-2022 and responded to questions.

Moved By Councillor Pridham

Seconded By Michelle Stemmler

THAT DEV 16-2022 Water St S Sign Permit report be received; and

THAT the Heritage Committee support the window sign permit.

CARRIED

8.1.1.2 47 Water Street South Sign Permit

Amy Cubberley spoke to DEV 17-2022 and responded to questions.

Moved By Barbara Tuer

Seconded By Clive Slade

THAT DEV 17-2022 47 Water St S sign permit be received; and

THAT the Heritage Committee support the window sign permit.

CARRIED

8.2 Municipal Register, Part 1 - Designations/designated property matters

None Identified.

8.3 Municipal Register, Part 2 - List of Significant properties

None identified.

8.4 Properties of interest or at risk (not necessarily designated)

8.4.1 135 Queen Street East- follow up

Amy Cubberley confirmed that Town staff have contacted the owner of 135 Queen Street East. Based on the owner's response, the concerns raised by a delegation to the February 8 Council meeting have been addressed.

8.5 Homeowner/Property owner letters

None identified.

9. COUNCIL REPORT

Councillor Pridham gave an update on recent Council activities, including the climate change action plan, green initiatives, and the Town purchasing 14 Church Street North.

10. OTHER BUSINESS

10.1 Heritage Interpretive Signs

Amy Cubberley shared the list of current Heritage Interpretive Plaques and the following list of suggested themes for new plaques:

- Marys Cemetery- general history, somewhere near the entrance
- George Graham- near gravestone
- Grand Trunk Trail/Trestle- somewhere along trail or below trestle
- Maxwells- near former site/proposed skate park
- Park Street Bridge/Flooding- former swinging bridge, Helen Wilson
- D. Moore- near Community Living building
- West Ward School
- Indigenous history

The Committee gave staff direction to decide on the 2022 plaque theme based on which topics have sufficient information at the Museum.

11. UPCOMING MEETINGS

Monday, April 11, 2022 at 6:15pm

12. ADJOURNMENT

Moved By Janis Fread

Seconded By Michelle Stemmler

THAT the March 14, 2022 Heritage Advisory Committee meeting adjourn at 6:44 pm.

CARRIED

Chair

Committee Secretary

INFORMATION REPORT

To:	Chair and Members of the Advisory Committee
Prepared by:	Amy Cubberley, Cultural Services Manager
Date of Meeting:	11 April 2022
Subject:	DCS 15-2022 84 Water Street South Heritage Grant

INFORMATION

This report provides information to the Heritage Advisory Committee for their review of a Heritage Grant Application for 84 Water Street South.

RECOMMENDATION

THAT DCS 15-2022 84 Water Street South Heritage Grant report be received for information, and;

THAT the Heritage Advisory Committee recommends approval of a Heritage Grant for the application, as submitted, for 84 Water Street South in the amount no greater than \$7,500.

BACKGROUND

84 Water Street South is designated under Part IV of the Ontario Heritage Act. While it is not in the Heritage Conservation District, it is immediately adjacent to the District and still falls within the Central Commercial District. The Heritage Property Grant is open to all designated properties within the Central Commercial District, regardless of whether they are designated under Part IV or Part V.

The owners of 84 Water Street South are undertaking a multi-year project to renovate the building. In 2021 they were a successful applicant of Heritage Grant funding for raising the upper-level ceilings to expose the full height of the windows, replacing the window on the centre of the front façade that had been covered, scaping, caulking and painting lower level windows and doors that were not being replaced.

REPORT

The applicant is requesting grant support for the following work:

- Replacement of ten windows along the north and south sides of the building. This includes all windows on the south side of the building and three of the four windows on the upper north side of the building. These windows will be the same as the wooden windows what were installed on the east façade of the building in 2021.

Section 2n of the grant states that eligible work includes:

- Repair or replacement of wood windows to match the original size, shape, form, and materials. Aluminum storms and windows which are vinyl, aluminum, or PVC clad will not be eligible.

The scope of this work was recommended for Heritage Permit approval by the Heritage Advisory Committee at the April 12, 2021 meeting.

SUMMARY & IMPLICATIONS

A Heritage Property Grant may cover up to 50% of eligible project costs, to a maximum of \$2,500 for painting projects and \$7,500 for other restoration projects.

As the quotes submitted for this project exceeds \$15,000, the project is eligible for the maximum amount of \$7,500.

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
 - Pillar #4 Culture and Recreation:
 - Outcome: Downtown Revitalization
 - Tactic(s): Investigate options for incentivizing or enforcing standards for heritage properties.

OTHERS CONSULTED

- Morgan Dykstra, Public Works and Planning Coordinator

ATTACHMENTS

- Photo of windows that were replaced in 2021 on east facade
- Photos of current windows on north and south sides, to be replaced

REVIEWED BY

Recommended by the Department



Amy Cubberley
Cultural Services Manager





