



## **MINUTES Regular Council**

April 12, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Edney (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Andy Anderson, Director of Emergency Services / Fire Chief  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Doug LaPointe, Recreation Operations Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

#### **Resolution 2022-04-12-01**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** the April 12, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Maggie Martin re: PC Connect Quarterly Update**

Stephanie Potter and Mike Mousley presented the PC Connect transit update.

**Resolution 2022-04-12-02**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** the delegation from Stephanie Potter and Michael Mousley regarding the PC Connect transit update be received.

**CARRIED**

**5.2 Seebach & Company, Chartered Professional Accountants re: 2020 Draft Financial Statements**

Paul Seebach presented the 2020 draft financial statements.

**Resolution 2022-04-12-03**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the presentation from Seebach & Company, Chartered Professionals Accountants regarding the 2020 draft financial statements be received.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Strategic Priorities Committee - March 15, 2022**

**Resolution 2022-04-12-04**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** the March 15, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk;  
and

**THAT** minute items 4.1, 4.2 and 4.3 be raised for consideration.

**CARRIED**

**6.1.1 Town of St. Marys Parking Study**

**Resolution 2022-04-12-05**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** Council adopt the following recommendation for the Town's parking strategy:

Remove the nursing home definition from the Zoning By-law and use long-term care home along with the recommended parking requirement.

**CARRIED**

**Resolution 2022-04-12-06**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** staff present an updated parking rate for hospital's following consultation with St. Marys Memorial Hospital.

**CARRIED**

**Resolution 2022-04-12-07**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** Staff be directed to proceed with the Parking Study implementation plan as amended.

**CARRIED**

**6.1.2 Climate Change Action Plan - Draft Initiatives**

**Resolution 2022-04-12-08**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Edney

**THAT** the Council endorse Draft #1 of the Climate Change Action Plan; and,

**THAT** Council direct Town Staff and the Green Committee to identify short-term, mid-term, and long-term initiatives to be incorporated into the Climate Change Action Plan for Council's approval.

**CARRIED**

#### **6.1.3 Draft Tree Compensation By-Law**

**Resolution 2022-04-12-09**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** Council consider by-law 37-2022, being a by-law to require compensation plantings for trees removed on various private properties.

**CARRIED**

#### **6.2 Regular Council - March 22, 2022**

**Resolution 2022-04-12-10**

**Moved By** Councillor Edney  
**Seconded By** Councillor Winter

**THAT** the March 22, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

### **7. CORRESPONDENCE**

#### **7.1 St. Marys Kinsmen Club re: REVISED Summerfest 2022 Request**

**Resolution 2022-04-12-11**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Edney

**THAT** the correspondence from Kinsmen Club of St. Marys regarding a revision to the original dates of the 2022 Summerfest event be received; and

**THAT** Council declares Summerfest as an event of municipal significance in the Town of St. Marys from Thursday, July 21 to Saturday, July 23; and

**THAT** Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Park, for the purpose of Summerfest until the time of 1:00 am on July 22, 2022, 1:00 am on July 23, 2022 and to 1:00 am on July 24, 2022 subject to the condition of notifying all property owners within a 150m radius; and

**THAT** Council grant exclusive use of Milt Dunnell Park to the Kinsmen Club of St. Marys between Monday, July 18, 2022 and Monday, July 25, 2022 for the purpose of setting up, running and taking down for Summerfest with the exception of use of space for the St. Marys Farmers Market on Saturday July 23, 2022; and

**THAT** Council grant an exemption of the Parks By-law, under Section 1 (a), (b), (k), and (l) to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Park between July 18, 2022 and July 25, 2022; and

**THAT** Council grant an exemption of the Traffic and Parking By-law, under Section 3.1.3 (q) and 3.1(6) to the applicant Kinsmen Club of St. Marys at Milt Dunnell Park between July 18, 2022 and July 25, 2022.

**CARRIED**

## **7.2 Operation Smile Canada re: June 19, The Longest Day of SMILES**

### **Resolution 2022-04-12-12**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** the correspondence from Operation Smile Canada regarding June 19, the longest day of SMILES, be received.

**CARRIED**

## **8. STAFF REPORTS**

### **8.1 Administration**

#### **8.1.1 ADMIN 18-2022 Return to In-person Meeting Process**

During debate for motion 2022-04-12-13, Mayor Strathdee ruled he would not permit an additional motion to be put on the floor until the current motion was either amended or decided upon.

**Resolution 2022-04-12-13**

**Moved By** Councillor Pridham

**Seconded By** Councillor Winter

**THAT** Council approve the option for members of Council's committees to return to in-person meeting attendance and that a hybrid model be offered.

**CARRIED**

**Resolution 2022-04-12-14**

**Moved By** Councillor Pridham

**Seconded By** Councillor Winter

**THAT** Council approves public access to Council and committee meetings through in-person attendance for those listed on the agenda, up to five (5) people.

**DEFEATED**

During debate for motion 2022-04-12-15, Mayor Strathdee ruled that the motion did not require a vote for reconsideration related to the decision of Council on February 22, 2022 for resolution 2022-02-22-03.

**Resolution 2022-04-12-15**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** Council impose the following restrictions be put into place for all Council and committee in-person meeting attendants:

- active screening
- masks be worn while rates of COVID transmission are high
- attest to being up to date on vaccination and feeling well at the time of meeting
- maintain physical distancing of 2m.

**DEFEATED**

**Resolution 2022-04-12-16**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** ADMIN 18-2022 Return to In-person Meeting Process report be received; and

**THAT** Council approve the return to in-person meeting plans for committee members effective May 16, 2022 as outlined in report ADMIN 18-2022.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 18-2022 - Part Lot Control Applications Registered Plan 44M-79, Thames Crest Farms Subdivision Blocks 51 and 53 – Teahen Construction Ltd.**

**Resolution 2022-04-12-17**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

**THAT** DEV 18-2022 regarding the Applications for Part Lot Control for Blocks 51 and 53 of the Thames Crest Farms subdivision be received;

**THAT** Council consider By-law 32-2022 affecting Block 51, Registered Plan No. 44M-79 for a one-year period, ending April 12, 2023; and,

**THAT** Council consider By-law 33-2022 affecting Block 53, Registered Plan No. 44M-79 for a one-year period, ending April 12, 2023.

**CARRIED**

Council took a brief break at 7:51 pm.

Mayor Strathdee called the meeting back to order at 8:03 pm.

**8.2.2 DEV 24-2022 Official Plan Review Project**

**Resolution 2022-04-12-18**

**Moved By** Councillor Edney  
**Seconded By** Councillor Luna

**THAT** DEV 24-2022 Official Plan Review Project be received;

**THAT** Council consider By-law 36-2022, being a by-law to adopt Official Plan Amendment No. 38; and,

**THAT** Official Plan Amendment No. 38 be submitted to the Ministry of Municipal Affairs and Housing for final approval.

**CARRIED**

### **8.3 Community Services**

#### **8.3.1 DCS 14-2022 RFT 19-2022 RTU-ACS1 HVAC Replacement**

**Resolution 2022-04-12-19**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Winter

**THAT** DCS 14-2022 RFT 19-2022 RTU-ACS1 HVAC REPLACEMENT report be received; and,

**THAT** the procurement for replacement of the HVAC unit be awarded to Black and McDonald Ltd. for the procured price of \$180,630.50, inclusive of all taxes and contingencies; and,

**THAT** Council consider By-Law 35-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

### **8.4 Corporate Services**

#### **8.4.1 COR 16-2022 CBHFM Agreement Background**

**Resolution 2022-04-12-20**

**Moved By** Councillor Edney  
**Seconded By** Councillor Luna

**THAT** COR 16-2022 CBHFM Agreement Background report be received; and

**THAT** Council approves the funding request from CBHFM for up to \$30,000.



Councillor Craigmile moved an amendment to the main motion.

**Resolution 2022-04-12-21**

**Moved By** Councillor Craigmile

**Seconded By** No Seconder

**THAT** resolution 2022-04-12-20 be amended to remove "\$30,000" and to replace with "up to \$25,000 to install cameras".

**FAILED**

Councillor Pridham moved an amendment to the main motion.

**Resolution 2022-04-12-22**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** resolution 2022-04-12-20 be amended to add the following statement:

"**THAT** Council requests a future capital plan from the Canadian Baseball Hall of Fame and Museum."

**CARRIED**

**Resolution 2022-04-12-20**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** COR 16-2022 CBHFM Agreement Background report be received; and

**THAT** Council approves the funding request from CBHFM for up to \$30,000; and

**THAT** Council requests a future capital plan from the Canadian Baseball Hall of Fame and Museum.

**CARRIED**

**8.4.2 COR 17-2022 Enterprise Resource Planning Software RFP Award**

**Resolution 2022-04-12-23**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** COR 17-2022 Enterprise Resource Planning Software RFP Award report be received; and,

**THAT** the procurement for the Enterprise Resource Planning Software be awarded to MuniSight Ltd. for up to the procured price of \$279,844.50, inclusive of all taxes and contingencies; and,

**THAT** Council approve the Director of Corporate Services/Treasurer to negotiate and finalize the scope of the project; and,

**THAT** Council consider By-Law 38-2022 and authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

#### **8.4.3 COR 18-2022 Provincial Gas Tax Agreement - 2022**

**Resolution 2022-04-12-24**

**Moved By** Councillor Pridham

**Seconded By** Councillor Winter

**THAT** COR 18-2022 Provincial Gas Tax Agreement – 2022 report be received; and

**THAT** Council confirm that the Town of St. Marys continues to be the host of transit joint service for the Town of St. Marys, Municipality of Perth South, Municipality of Zorra, and Municipality of Thames Centre; and

**THAT** Council approve By-law 34-2022 authorizing the Mayor and the Clerk to execute the Letter of Agreement for Provincial Gas Tax Funds for Public Transportation Program.

**CARRIED**

#### **8.4.4 COR 19-2022 Audited Financial Statements - 2020**

**Resolution 2022-04-12-25**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** COR 19-2022 Audited Financial Statements – 2020 report be received; and

**THAT** the 2020 surplus of \$1,058,008 be transferred to the Working Capital Reserve; and

**THAT** the Audited Financial Statements for the Year Ended December 31, 2020 be received.

**CARRIED**

## **8.5 Fire and Emergency Services**

### **8.5.1 FD 04-2022 Capital Project Pumper Apparatus Change Orders**

**Resolution 2022-04-12-26**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** FD 04-2022 Capital Project Pumper Apparatus Change Orders be received for information

**CARRIED**

## **8.6 Public Works**

### **8.6.1 PW 26-2022 James Street Drainage Works Maintenance**

**Resolution 2022-04-12-27**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** report PW 26-2022, James Street Drainage Works Maintenance be received for information.

**CARRIED**

## **9. COUNCILLOR REPORTS**

### **9.1 Operational and Board Reports**

**Resolution 2022-04-12-28**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

**CARRIED**

**9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee**

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,  
Coun. Luna**

**9.1.4 Huron Perth Public Health - Coun. Luna**

**9.1.5 Spruce Lodge Board - Coun. Luna, Pridham**

**9.1.6 Upper Thames River Conservation Authority**

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Accessibility Advisory Committee - Coun. Hainer**

**9.2.2 Business Improvement Area - Coun. Winter**

**9.2.3 CBHFM - Coun. Edney**

**9.2.4 Committee of Adjustment**

**9.2.5 Community Policing Advisory Committee - Coun. Winter,  
Mayor Strathdee**

**9.2.6 Green Committee - Coun. Pridham**

**9.2.7 Heritage Advisory Committee - Coun. Pridham**

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.  
Luna**

**9.2.9 Museum Advisory Committee - Coun. Hainer**

**9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer**

**Resolution 2022-04-12-29**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** Council hold a statutory Public Meeting for the planning application for 752 Queen Street East on May 10, 2022 at 6:00 pm.

**CARRIED**

**9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham**

**9.2.12 Senior Services Advisory Committee - Coun. Winter**

**9.2.13 St. Marys Lincolns Board - Coun. Craigmile**

**9.2.14 St. Marys Minor Hockey Association Board - Coun. Craigmile**

**9.2.15 St. Marys Cement Community Liaison Committee - Coun.  
Craigmile, Winter**

**9.2.16 Youth Council - Coun. Edney**

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2022-04-12-30**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** By-Laws 32-2022, 33-2022, 34-2022, 35-2022, 36-2022, 37-2022 and 38-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 32-2022 Part Lot Control Exemption for Block 51 44M-79  
(Teahen)**

**12.2 By-Law 33-2022 Part Lot Control Exemption for Block 53 44M-79  
(Teahen)**

**12.3 By-Law 34-2022 Agreement with the Minister of Transportation for  
the Province of Ontario for Dedicated Gas Tax Funds**

**12.4 By-Law 35-2022 Agreement with Black and McDonald Ltd. for HVAC  
Replacement**

**12.5 By-Law 36-2022 Official Plan Amendment No. 38**

**12.6 By-Law 37-2022 Tree Compensation**

**12.7 By-Law 38-2022 Agreement with MuniSight Ltd.**

**13. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented in the agenda.

Council took a brief break at 10:01 pm.

Mayor Strathdee called the meeting back to order at 10:04 pm.

**14. CLOSED SESSION**

**Resolution 2022-04-12-31**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** Council move into a session that is closed to the public at 10:05 pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

**14.1 Minutes CLOSED SESSION**

**14.2 COR 15-2022 CONFIDENTIAL BIA Board Appointment of a New Treasurer**

**15. RISE AND REPORT**

**Resolution 2022-04-12-32**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** Council rise from a closed session at 10:10 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held with one matter related to personal matters about an identifiable individual was discussed.

Council will now consider a resolution related to the matter.

**15.1 Appointment to St. Marys Business Improvement Area**

**Resolution 2022-04-12-33**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** Council consider By-Law 39-2022, to appoint Megan Feeney as BIA Treasurer until November 14, 2022 being the end of term.

**CARRIED**

**Resolution 2022-04-12-34**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** By-Law 39-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. CONFIRMATORY BY-LAW**

**Resolution 2022-04-12-35**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** By-Law 40-2022, being a by-law to confirm the proceedings of April 12, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2022-04-12-36**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** this regular meeting of Council adjourns at 10:12 pm.

**CARRIED**

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Al Stratthdee, Mayor

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Jenna McCartney, Clerk