



**MINUTES**  
**Strategic Priorities Committee**

April 19, 2022

9:00 am

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Edney (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Sarah Andrews, Library CEO  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
André Morin, Director of Corporate Services / Treasurer  
Ray Cousineau, Facilities Manager

**1. CALL TO ORDER**

Chair Strathdee called the meeting to order at 9:00 am.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF THE AGENDA**

**Resolution 2022-04-19-01**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Craigmile

**THAT** the April 19, 2022 Strategic Priorities Committee agenda be accepted as presented.

**CARRIED**

#### **4. STRATEGIC PRIORITIES REVIEW**

##### **4.1 ADMIN 19-2022 Corporate Priorities Review**

Brent Kittmer presented ADMIN 19-2022 report.

The Committee reviewed the priorities outlined within the report and as presented by the senior management team. The Committee provided feedback on the priorities, but no specific changes were suggested to the key priorities for the organization for 2022.

##### **Resolution 2022-04-19-02**

**Moved By:** Councillor Edney

**Seconded By:** Councillor Hainer

**THAT** ADMIN 19-2022 Corporate Priorities Review report be received;  
and

**THAT** the Strategic Priorities Committee receives the 2022 Corporate Work Plan for information.

**CARRIED**

##### **4.2 ADMIN 20-2022 Public Disclosure re 14 Church Street N and Next Steps for the Downtown Service Location Review Project**

Brent Kittmer presented ADMIN 20-2022 report.

The Committee was of the consensus that the project delivery model should include a Steering Committee with public participants.

The Committee discussed the option between proceeding immediately with the interior demolition and structural works or holding off until the 2023 municipal budget is considered. The Committee was of the consensus that the work should proceed immediately.

##### **Resolution 2022-04-19-03**

**Moved By:** Councillor Luna

**Seconded By:** Councillor Hainer

**THAT** ADMIN 20-2022 Public Disclosure re 14 Church Street N and Next Steps for the Downtown Service Location Review Project be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** staff be directed to develop and report back with a draft terms of reference for a public led Steering Committee for the Downtown Service Location Review project; and

**THAT** the interior demolition and structural works for 14 Church Street North proceed immediately to be funded from the working capital reserve.

**CARRIED**

The Committee took a brief recess at 10:19 am.

Chair Strathdee called the meeting back to order at 10:29 am.

#### **4.3 DEV 11-2022 Town Hall First Floor Renovation**

Grant Brouwer and Ray Cousineau presented DEV 11-2022 report.

The Committee reviewed the options presented in the staff report and discussed the advantages and disadvantages of each.

#### **Resolution 2022-04-19-04**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Hainer

**THAT** DEV 11-2022 Town hall First Floor Renovation report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** Council approves Design Concept #2 to proceed to detailed design; and

**THAT** Council create a Design Committee to oversee the design of Design Concept #2 “Remodel First Floor”; and

**THAT** Councillors Luna and Pridham be appointed to the Design Committee.

**CARRIED**

#### **5. NEXT MEETING**

Chair Strathdee reviewed the upcoming meeting as presented on the agenda.

**6. ADJOURNMENT**

**Resolution 2022-04-19-05**

**Moved By:** Councillor Hainer

**Seconded By:** Councillor Luna

**THAT** this meeting of the Strategic Priorities Committee adjourns at 11:02 am.

**CARRIED**

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Al Strathee, Mayor

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Jenna McCartney, Clerk