

AGENDA Community Policing Advisory Committee

April 20, 2022

9:00 am

Video Conference

Click the following link:

https://www.youtube.com/channel/UCzuUpFqxcEl8OG-dOYKteFQ

Pages

- 1. CALL TO ORDER
- 2. DECLARATION OF PECUNIARY INTEREST
- 3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the April 20, 2022 Community Policing Advisory Committee agenda be accepted as presented.

4. ACCEPTANCE OF MINUTES

3

RECOMMENDATION

THAT the March 16, 2022 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

- REPORTS
 - 5.1. CRIME STOPPERS REPORT

6

February 2022 Report

RECOMMENDATION

THAT the February 2022 Crime Stoppers report be received.

RECOMMENDATION THAT the March 2022 Police Monthly Statistics report be received. 6. OTHER BUSINESS 6.1. 2022 Policing Operating Budget & 5 Year Capital Plan RECOMMENDATION THAT the information regarding the 2022 Policing budget and 5-year capital plan be received; and THAT the Community Policing Advisory Committee recommend to Council: THAT Council approve the 2022 Stratford Police operating budget and 5-year capital plan. 6.2. Road Network Safety Plan Update: B. Kittmer 6.3. Legislative Amendment for Fees for Police Record Checks for Volunteers 6.4. Register a Bike (529 Garage) 7. UPCOMING MEETINGS May 18, 2022 - 9:00 am, live streamed to the Town's YouTube channel 8. ADJOURNMENT RECOMMENDATION THAT this Community Policing Advisory Committee meeting adjourn at am.		5.2.	POLICE MONTHLY STATISTICS	8
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RECOMMENDATION THAT this Community Policing Advisory Committee meeting adjourn at		May 1	18, 2022 - 9:00 am, live streamed to the Town's YouTube channel	
THAT this Community Policing Advisory Committee meeting adjourn at	8.	ADJO	DURNMENT	
		THAT		



MINUTES Community Policing Advisory Committee

March 16, 2022 9:00 am Video Conference

Committee Members Present: Jacqueline Hibbert

Paul Dunseith Councillor Winter

Committee Member Regrets: Mayor Strathdee

Doug Diplock

Stratford Police Services Present: Chief Greg Skinner

Deputy Chief Foster

Staff Present: Brent Kittmer, Chief Administrative Officer

Jenna McCartney, Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Agenda item 6.2 will be moved to immediately follow the acceptance of the minutes.

Moved By Jacqui Hibbert

Seconded By Councillor Winter

THAT the March 16, 2022 Community Policing Advisory Committee agenda be accepted as amended.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Jacqui Hibbert
Seconded By Councillor Winter

THAT the February 23, 2022 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

6. OTHER BUSINESS

6.2 Automated Speed Enforcement

Jed Kelly provided an update to the Committee regarding automated speed enforcement and confirmed that more details are required while the Town investigates further.

5. REPORTS

5.1 CRIME STOPPERS REPORT

Crime Stoppers continues to manage a recent staffing transition and the Chief anticipates reports in the near future.

5.2 POLICE MONTHLY STATISTICS

Deputy Chief Foster provided a review of the February 2022 monthly statistics.

Moved By Councillor Winter Seconded By Jacqui Hibbert

THAT the February 2022 Police Monthly Statistics report be received.

CARRIED

6. OTHER BUSINESS

6.1 Road Network Safety Plan Update: B. Kittmer

Brent Kittmer provided an update on the road network safety plan and identified that radar monitoring is in place throughout Town.

Mr. Kittmer stated that the painting contractor will be on site shortly to finalize the painting of bars across the street at new stops signs.

In response to the Chair's inquiry about measurement of road paint, Mr. Kittmer stated that staff do inspect the final painting but do not measure at this time.

6.3 Mental Health, Wellness and Resiliency Coordinator: Chief Skinner

Chief Skinner provided an update on the hiring of a Mental Health, Wellness and Resiliency Coordinator on a one-year pilot project. Stratford Police Service is committed to supporting their members through a number of initiatives including this most recent one.

In response to Councillor Winter's inquiry whether officers of Stratford Police Service were called upon to support the incident command centres throughout Ontario during recent events, Chief Skinner stated that members volunteered however, none were called from the Service.

7. UPCOMING MEETINGS

The Chair reviewed the upcoming meeting as presented on the agenda.

8. ADJOURNMENT

Moved By Jacqui Hibbert
Seconded By Councillor Winter

THAT this Community Policing Advisory Committee meeting adjourn at 9:32 am.

CARRIED



Crime Stoppers of Huron & Perth Counties P.O. Box 471 Goderich, Ontario, N7A 4C7 519-606-4166 crimestopper@ezlink.ca

Month-End Report for February 2022 Coordinator: Teresa PATTERSON

To: Inspector Jason Younan, Huron County OPP

A/Inspector W. Burrow Perth OPP

A/Staff Sergeant Andrew MacIsaac , Huron County OPP

A/D/Sgt Chas Rau, Huron County OPP

And to: S/Sgt Dave SINKO, Perth County OPP

Chief of Police Greg SKINNER, Stratford Police Service

A/D/Sgt. J.L. Meyer, Perth County OPP Sgt. Scott Lobb, North Perth OPP Sgt. Jason McTaggart, West Perth OPP

Constable Jen BENJAMIN, Stratford Police Service – Liaison Sgt. Scott Root, Sgt. Avery BASSETT, PC Shawn McFalls

Monthly Statistics for February 2021

40 Total Calls to Huron Perth County Crime Stoppers this month (tips and follow up calls) 17 New codes issued for Huron Perth County Crime Stoppers

- 08 Total new OPP tips (Huron County only)
 - ➤ 01 Huron Drugs
 - > 07 Huron Intelligence
- 05 Total new OPP tips (Perth County only)
 - > 00 Perth Drugs
 - > 04 Perth Intelligence
- 04 Total new Stratford Police Service tips
 - > 01 S.P.S. Drugs
 - > 03 S.P.S. Intelligence
- 03 Assigned out to other Crime Stopper Programs (caller in Huron County)
- 00 Assigned out to other agencies (i.e. Health unit, OSPCA, M.N.R., R.C.M.P.)

2022 Year-To-Date Highlights – HURON PERTH

	YTD	S.I. (1988)
TIPS	44	13,649
Arrests	1	1,390
Cases Cleared	1	2,598
Charges Laid	1	2,857
Weapons Seized	0	1,095
Property/Cash Recovered	\$10,000	\$3,765,153
Drugs Seized	\$110,000	\$13,758,343
Total Drugs, Cash,	\$120,000	\$17,518,996
Property		
Rewards Approved	\$800	\$133,760

February Tips by Type

Assault: 1 MVC: 1

Breach Prob: 1 Suspicious Person: 1

Police Info: 1 Other CC: 2
Covid: 4 Frauds: 1
Drugs: 2 Threats: 2
Death: 1 Theft of M/V: 1

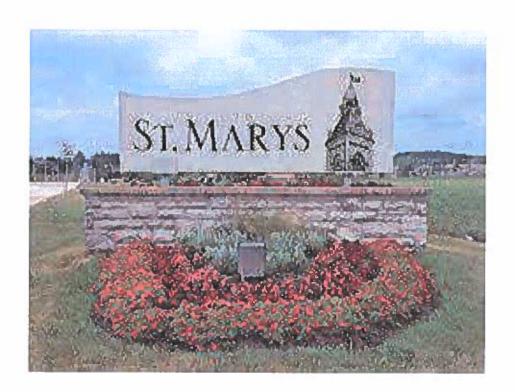
Warrant: 1

Upcoming Events

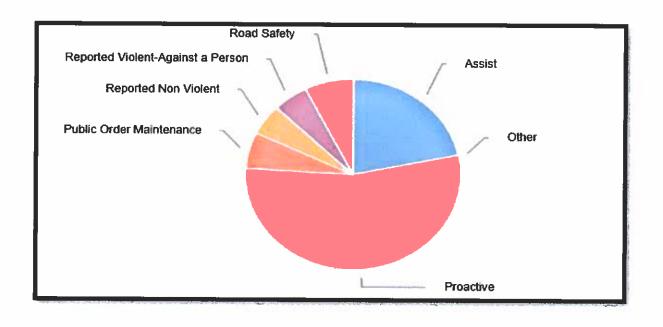
DATE	LOCATION	EVENT
Mar 10 th	Teleconference	HP Board Meeting



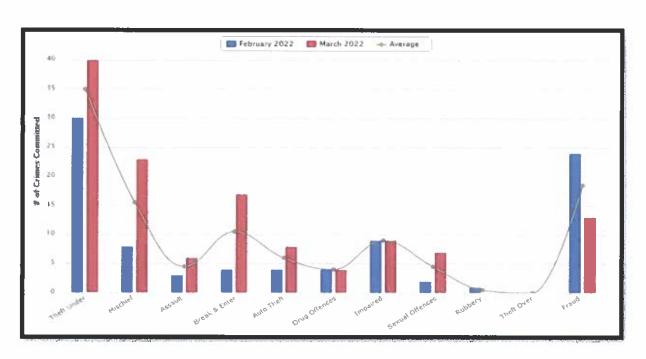
BOARD MONTHLY STATS St Marys 2022 March



OCCURRENCE STATISTICS						
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year	
OCCURRENCES	2021 Mar	2022 Feb	2022 Mar	Total 2021	Total 2022	
CALLS FOR SERVICE	225	208	231	2819	621	
E-TICKETS included in total	37	41	37	334	96	
PON WARNINGS included in total	16	12	12	157	31	
PART III SUMMONS charges	0	2	8	41	13	
CHARGES LAID	50	71	75	674	196	
YOUTH CHARGED	1	0	3	12	5	
YOUTH DIVERTED	0	0	1	1	_ 2	
FALSE ALARMS	2	6	3	74	18	
HATE / BIAS INCIDENTS	0	0	0	1	0	
MENTAL HEALTH RELATED - RPT	9	8	2	100	15	
SUICIDES (includes attempted)	1	0	0	2	1	
OVERDOSES	2	0	0	3	1	
DOMESTIC RELATED OCC'S	13	4	5	102	13	
OCC'S WITH DOMESTIC CHARGES	2	0	1	13	1	



OCCURRENCE CRIME REPORT						
	Same Month	_	Current			
	Last Year	Last Month	Month	Last Year	Current Year	
OCCURRENCES	2021 Mar	2022 Feb	2022 Mar	Total 2021	Total 2022	
VIOLENT CRIME						
ASSAULT	0	0	1	11	1	
SEXUAL OFFENCES	1	0	0	5	1	
ROBBERY	0	0	0	. 0	0	
PROPERTY CRIME			***			
BREAK & ENTER	0	1	3	21	5	
MISCHIEF	3	Ö	5	44	6	
AUTO THEFT	2	0	1	16	2	
THEFT OVER - OTHER	0	0	0	1	0	
THEFT UNDER - OTHER	2	5	4	34	10	
SHOPLIFTING.	0	1	1	4	2	
THEFT FROM MOTOR VEHICLE	1	0	2	32	3	
FRAUDS	2	3	0	18	4	
FRAUD ATTEMPTS	Ō	0	2	12	4	
DRUG/ALCOHOL CRIME						
DRUG OFFENCES	0	0	0	5	0	
IMPAIRED BY ALCOHOL	0	1	0	9	1	
IMPAIRED BY DRUG	0	0	0	1	0	



^{*} Above chart includes Stratford and Perth South.

MOTOR VEHICLE COLLISIONS						
	Same Month		Current			
	Last Year	Last Month	Month	Last Year	Current Year	
OCCURRENCES	2021 Mar	2022 Feb	2022 Mar	Total 2021	Total 2022	
MVC Total*	5	5	4	59	18	
MVC Personal Injury	Ó	1	0	4	2	
MVC PD Only	5	4	3	45	14	
MVC Hit & Run	0	0	1	10	2	
MVC Fatal	0	0	0	0	0	
TOP 5 E-TICKETS ISSUED	33	26	28	263	70	
Speeding	31	23	24	235	59	
Driving While Under Suspension	0	1	2	11	4	
No Currently Validated Permit	1	1	1	8	2	
Careless Driving	1	1	1	6	5	
No Validation on Plate	0	0	0	3	0	

^{*} Of the 4 MVC's reported in March 2022, 1 was in a parking lot and 3 were on the road or at intersections.



TRAFFIC STATISTICS						
OCCURRENCES	Vehicles Stopped	Charges Laid				
RIDE PROGRAMS	1	4	5 0			
VEHICLE PURSUITS / FAIL TO STOP	1		1 5			

MEMBER DEVELOPMENT/TRAINING

Number of Attending	Type of Course/Workshop	Location	Duration
17	In Service Training	SPS	5 Days
3	Basic Constable Training	OPC	23 Days
1	Drug Investigator	OPC	10 Days
1	Canine	London	2 Days
1	Assisting Handler Course	OPC	4 Days
1	Windsor HT Speaker	Windsor	2 Days
1	Level 3 Traffic Recon	WRPS	4 Days
1	CIT	WRPS	5 Days
2	PAO Conference	Richmond Hill	2 Days

MEMBER COMMENDATIONS/RECOGNITIONS

Member Name	Reported By	Type of Occurrence
		· · ·

RECRUITMENT

Competition	Competition Status	Number of Applicants	Standing
PT Clerk-Communicator (External)	Closed	10	Final - K. Seupersaud
Temp FT Clerk-Communicator	Ongoing	2	Final - H.Forsyth
Park Patrol	Ongoing	8	Final - A.Voisin, L.Galloway, S.Palleschi, J.Smith & C.Wray
Cell Guard - External	Ongoing	2	Ongoing

POLICE CHECKS - ST. MARYS

Туре	Walk-in	On-Line	Money Collected
Criminal Records Check - Volunteer	0	2	\$30
Criminal Records Check - Employment	0	2	\$50
Criminal Record and Judicial Matters Check - Volunteer	0	1	\$15
Criminal Record and Judicial Matters Check - Employment	0	1	\$25
Police Vulnerable Sector Check - Volunteer	0	25	\$625
Police Vulnerable Sector Check - Employment	1	18	\$950
Insurance Request	1	0	\$45
TOTAL:	2	49	\$1,740

COMMUNITY RESOURCE/YOUTH OFFICER REPORT - ST. MARYS

ELEMENTARY SCHOOL	Presentation - Little Falls
	*
SECONDARY SCHOOL	
COMMUNITY EVENTS:	
OTHER INITIATIVES:	

MEDIA RELEASES - ST. MARYS

DATE	DESCRIPTION
18-Mar	22-3550 - Pursuit



TO: Chair Diplock and Members of CPAC

FROM: Brent Kittmer, CAO/Clerk

DEPARTMENT: Administration

DATE: April 13, 2022

SUBJECT: 2022 Policing Operating Budget & 5 Year Capital Plan

CPAC,

Attached to this memo is the 2022 draft operating budget submission from the Stratford Police Service. Within the service agreement with the City of Stratford, there are prescriptive steps related to the annual budget review and dispute of the budget. The key sections of the agreement are Sections 14 - 19:

- 12. For every year in which this Agreement is in effect, the City shall provide the Town with a detailed Cost Estimate showing the projected cost of providing the Contracted Services for that year.
- 13. The Cost Estimate for 2018 is attached hereto as Schedule "E" to this Agreement.
- 14. For every Subsequent Year, the City shall provide the Cost Estimate to the Town not later than November 1 of the preceding year. The Cost Estimate for a Subsequent Year shall be in the same form as Schedule E, and shall include the following:
- (a) Estimated Full-time Personnel Costs the total Estimated Personnel Costs for the Subsequent Year, together with a detailed breakdown thereof;
- (b) Part-time Personnel Costs the total Part Time Salaries and Wages, Part-time Benefits, and Payable EAP;
- (c) Estimated Capital Costs the total estimated Capital Costs for the Subsequent Year, together with a detailed breakdown thereof;
- (d) Estimated Special Services Costs the total estimated Special Service Costs for the Subsequent Year, together with a detailed breakdown thereof;
- (e) The Total Estimated Reconcilable Cost, which shall be the total of the Estimated Full-Time Personnel Costs, Estimated Capital Costs and Estimated Special Services Costs;
- (f) Operating Costs & Support Costs the total Operating Costs and Support Costs for the Subsequent Year, together with a detailed breakdown thereof;

- (g) Total Estimated Annual Cost, which shall be the total of the Total Estimated Reconcilable Cost and the Operating and Support Costs; and,
- (h) Monthly cost, which shall be the Total Estimated Annual Cost divided by twelve.
- 15. The Cost Estimate shall include, where applicable, a concise explanation of any projected cost increases compared to the previous year.
- 16. Within sixty (60) days of receiving the Cost Estimate, the Town shall either provide the City with written confirmation that the Cost Estimate is accepted, or shall initiate the Dispute Resolution process set out below. If the Town does not respond to the Cost Estimate within sixty (60) days of receiving it, then it shall be deemed to have accepted the Cost Estimate.
- 18. In the event that the Town disputes the Cost Estimate, the Town shall nevertheless pay the Monthly Cost to the City and the payments made under the disputed Cost Estimate may be retroactively adjusted as a result of the dispute resolution.
- 19. Once every five years during which this Agreement is in effect, the City shall provide the Town with a detailed projection of the Capital Costs under this Agreement for the following five years, broken down by year, to assist the Town in budgeting appropriately. The five-year cost projection shall be updated as often as required to remain accurate, and in any event not less than once per year. The City shall use best efforts to ensure the five-year cost projection remains up to date.

Within the CPAC terms of reference Council has delegated specific duties to CPAC regarding the annual budget review. These include:

Reviewing the annual policing budget submission and recommending to Council
to adopt or dispute the annual budget. This includes working with the contract
police service provider to resolve any budget concerns prior to making a
recommendation to Council to proceed with formal dispute resolution.

In practical terms, the police are unable to provide their final budget estimates to the Town until Stratford City Council has reviewed and approved their budget. This does not perfectly align with the Town's budget schedule as the Town's budget process is generally completed ahead of the City of Stratford's by one to two months.

To develop the 2022 Town budget, the CAO used estimates from the Chief and Deputy Chief and included these in Council's budget package. The Town's 2022 budget has been approved, and Council approved the global police budget estimates provided. Staff can confirm that the budget estimates provided below by the police are within the \$1,136,465 budget that Council has approved for policing and park patrol in 2022.

OUTCOME: From the budget review, staff is seeking a final recommendation from CPAC to Council to accept the budget, or a recommendation to Council to initiate dispute resolution regarding the 2022 estimates.

Respectfully submitted,

Brent Kittmer

Chief Administrative Officer

2022 Policing Budget

Personnel Costs

Description	2019	2020	2021	2022
F.T. Salaries & Wages	\$697,678	\$684,690	\$679,855	\$731,592
(Reconcilable)				
F.T. Benefits (Reconcilable)	\$172,695	\$185,199	\$181,938	\$190,208
PREMIUMS (OT, Shif Diff, Acting,		\$28,205	\$36,643	\$26,831
On Call, Coaching)				
Part Time Salaries & Wages	\$10,200	\$17,225	\$22,405	\$24,405
(Fixed)				
P.T. Benefits (Fixed)	\$1,020	\$1,723	\$2,861	\$2,868
Payroll EAP (Fixed)	\$2,000	\$1,350	\$1,350	\$3,920
TOTAL	\$883,593	\$918,392	\$925,052	\$979,824

Support Costs (Fixed)

Description	2019	2020	2021	2022
Clothing	\$2,830	\$2,150	\$1,740	\$1,740
Petty Cash	\$50			
Office Supplies And Paper	\$624	\$800	\$765	\$900
Identification Supplies	\$425	\$425	\$425	\$425
Photocopier Expense	\$303	\$500	\$500	\$508
Postage	\$80	\$80	\$80	\$83
Printing	\$1,000			
Meals and Meeting Costs - Meeting Costs	\$430			
Prisoner Meals – Meals	\$253	\$253	\$253	\$253
Publications & Subscriptions	\$210			
Radio System Maintenance	\$1,450	\$1,450	\$1,450	\$1,450
Conferences	\$2,159			
Contracted Services	\$5,000	\$14,520	\$14,520	\$12,929
Courier/Freight	\$130	\$130	\$130	\$130
Legal	\$2,500	\$2,500	\$2,500	\$2,500
Maintenance Contracts	\$3,543	\$3,543	\$4,825	\$14,800
Training (Mileage, Expenses, Supplies)	\$8,080	\$5,500	\$5,050	\$7,260
RADIO Services – Other	\$200.00	\$200	\$200	\$200
Communications Revenue (Record Checks)	(\$4,000)	(\$4,000)		
Equipment Purchases	\$1,150	\$1,150	\$730	\$730
Materials - Community Services	\$600	\$500	\$500	\$500
Equipment Purchases - Pride Capital	\$10,000	\$8,700	\$10,500	\$8,700
Total Insurance	\$6,488			
Total Bell DSL IP Radio	\$10,250	\$10,250	\$10,250	\$10,250
TOTAL	\$53,754.00	\$48,651	\$54,418	\$63,358

Special Services Costs (Reconcilable)

Description	2019	2020	2021	2022
Cost of Special Services Procured from Other Providers	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	

Operating Costs (Fixed)

Description	2019	2020	2021	2022
Uniforms	\$1,750	\$1,750	\$1,750	\$1,750
Vehicle – Fuel	\$9,300	\$14,960	\$14,960	\$17,440
Vehicle Repairs (labour, parts,	\$3,642	\$3,700	\$5,250	\$5,250
licences)				
Telephone – Basic	\$3,700	\$3,700	\$3,700	\$3,800
Materials - Law Enforcement	\$2,375	\$2,375	\$2,375	\$2,375
Materials – Containment	\$1,400	\$2,000	\$2,000	\$2,000
Materials - CISO Projects /	\$3,050	\$3,050	\$3,050	\$3,050
Investigations				
General Fund-Police Dept -	\$525	\$525	\$525	\$525
Specialized Projects				
Transfer To Reserves	\$1,000			
Canine Unit	\$850	\$720	\$720	\$720
Transfer To Reserves	\$200			
PRIDE Services – Other	\$12,100	\$14,093	\$15,035	\$14,496
Police Radio Materials	\$825	\$825	\$825	\$825
TOTAL	\$40,717	\$47,698	\$50,190	\$52, 231

Total Estimated Annual Cost = Total Personnel, Support, and Operating Costs	\$978,064	\$1,014,740	\$1,056,596	\$1,095,413
3% Assumption of Liability Payment	<u>\$29,341.92</u>	<u>\$30,562</u>	<u>\$31,698</u>	<u>\$32,862</u>
Total	\$1,007,405*	\$1,045,302*	\$1,088,294	\$1,128,275
Monthly Cost	\$83,950.49	\$87,108.50	\$90,691.17	\$94,022.92

^{*} Park Patrol not included in these totals

For comparison, the budget for final OPP contract in 2017 was \$1,155,089.

Park Patrol	N/A	\$15,600.00	\$26,936	\$24,750
Replacement Cruiser	N/A	N/A	N/A	\$68,508

Town of St. Marys Policing Contract – 5 Year Capital Plan

	Five Year Capital Plan - St Marys (as of 2021)					
Year	Item	Details	Cost Estimate			
2021	Digital Evidence Management	Software solution to manage, distribute, and store the service's many forms of digital evidence. Note that the cost of the DEM solution may be included in the BWC camera costing as they become an integrated solution.	TBD			
2021	Body Worn Camera	While this may not be fully capital, BWC program	TBD			
2021	Radio System Upgrade	Cost of a replacement repeater system in St Marys. To support radio system upgrades in Stratford	\$57,00			
2022	Mobile Computer Replacement	Replacement of in car Mobile Computer terminals. Estimated at \$8,000 each	\$16,00			
2022	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Cost breakdown: \$52,000 vehicle, \$15,000 Re and Re, \$1000 wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle	\$68,00			
2023	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Cost breakdown: \$52,000 vehicle, \$15,000 Re and Re, \$1000 wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle	\$68,00			
2023	NG911	Shared cost of deployment for NG911 solution. Cost estimate provided is based on one of two vendors who have agreed to provide a costing at this point. Cost is for initial shared cost of set up and equipment. There would be a shared annual operational cost. Estimated St Marys cost annually is \$350.00	\$5,00			
		Note: Costs are not well understood at this point. What we do anticipate is technology based costs related to services and equipment. There could be staffing costs relating to review, handling, and redaction of images received through NG911				
2024	NG911 As above					

Fees Eliminated for Police Record Checks for Volunteers

The Ontario government has announced that it is eliminating the cost of police record checks for volunteers of all ages as of April 1, 2022. This includes Criminal Record Checks and Criminal Record and Judicial Matters Checks, which are commonly required by organizations that work with volunteers. Amendments to the *Police Record Checks Reform Act*, 2015 will remove the fee for up to five copies of these two types of police record checks.

AMO is supportive of this change. Volunteers contribute to strong and vibrant communities, and the elimination of feeds makes it easier for those who want to give back to our communities.