



**MINUTES  
Regular Council**

April 26, 2022  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (video conference)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Regrets: Councillor Edney

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**

Andy Anderson, Director of Emergency Services / Fire Chief  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
André Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environmental Services Manager  
Jen Lewis, Early Learning Services Manager  
Andrea Slade, Aquatics Manager

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2022-04-26-01**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** the April 26, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent forwarded two questions in advance of the meeting.

#1 Was a final decision made whether or not to charge for parking at the hospital?

Councillor Luna stated that the Huron Perth Health Alliance has not discussed this option.

#2 Has the Volunteer of the Year award been abandoned?

Brent Kittmer stated that a staff report was presented to Council recently. Council approved the continuation of the Strong As Stone nomination program as a way to recognize members of the public.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - April 12, 2022**

**Resolution 2022-04-26-02**

**Moved By** Councillor Luna  
**Seconded By** Councillor Pridham

**THAT** the April 12, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - April 19, 2022**

**Resolution 2022-04-26-03**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Hainer

**THAT** the April 19, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk; and

**THAT** minute items 4.2 and 4.3 be raised for consideration.

**CARRIED**

**6.2.1 Public Disclosure re: 14 Church Street N and Next Steps for the Downtown Service Location Review Project**

**Resolution 2022-04-26-04**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** staff be directed to develop and report back with a draft terms of reference for a public led Steering Committee for the Downtown Service Location Review project; and

**THAT** the interior demolition and structural works for 14 Church Street North proceed immediately to be funded from the working capital reserve.

**CARRIED**

**6.2.2 Town Hall First Floor Renovation**

**Resolution 2022-04-26-05**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** Council approves Design Concept #2 to proceed to detailed design; and

**THAT** Council create a Design Committee to oversee the design of Design Concept #2 “Remodel First Floor”; and

**THAT** Councillors Luna and Pridham be appointed to the Design Committee.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 St. Marys Ringette Association re: Extended Ice Period Request**

**Resolution 2022-04-26-06**

**Moved By** Councillor Luna  
**Seconded By** Councillor Hainer

**THAT** the correspondence from St. Marys Ringette Association regarding a request to extend the ice period be received; and

**THAT** Council approves the Rock Rink to remain installed until May 16, 2022, or until the completion of the St. Marys Lincolns' playoff season, whichever is the later; and

**THAT** a summer rate of \$150 per hour plus HST be implemented for all ice rentals after May 1.

**CARRIED**

## **7.2 Henry Monteith re: Town Hall Renovations**

**Resolution 2022-04-26-07**

**Moved By** Councillor Luna  
**Seconded By** Councillor Hainer

**THAT** the correspondence from Henry Monteith regarding Town Hall renovations be received.

**CARRIED**

## **8. STAFF REPORTS**

### **8.1 Administration**

#### **8.1.1 ADMIN 21-2022 April Monthly Report (Administration)**

**Resolution 2022-04-26-08**

**Moved By** Councillor Winter  
**Seconded By** Councillor Pridham

**THAT** ADMIN 21-2022 April Monthly Report (Administration) be received for information.

**CARRIED**

#### **8.1.2 ADMIN 22-2022 Community Developer Program Update**

**Resolution 2022-04-26-09**

**Moved By** Councillor Winter  
**Seconded By** Councillor Luna

**THAT** ADMIN 22-2022 Community Developer Program Update be received; and

**THAT** Council approves staff to create a one-year contract Community Developer and Support Worker position, with future extensions to be considered as a part of the 2023 operating budget deliberations; and

**THAT** Council consider By-law 44-2022, authorizing the Mayor and the Clerk to sign a supported partner agreement with the United Way Perth Huron for the Community Developer and Support Worker program.

**CARRIED**

**8.1.3 ADMIN 23-2022 Vote Counting Equipment and Alternative Voting Methods**

**Resolution 2022-04-26-10**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** ADMIN 23-2022 Vote Counting Equipment and Alternative Voting Methods report be received; and

**THAT** Council consider By-Law 43-2022, approving the use of optical scan vote tabulators in the 2022 municipal and school board election in the Town of St. Marys.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 21-2022 April Monthly Report (Building and Development)**

**Resolution 2022-04-26-11**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** DEV 21-2022 April Monthly Report (Building & Development) be received for information.

**CARRIED**

**8.3 Community Services**

**8.3.1 DCS 13-2022 April Monthly Report (Community Services)**

**Resolution 2022-04-26-12**

**Moved By** Councillor Hainer

**Seconded By** Councillor Pridham

**THAT** DCS 13-2022 Monthly Report (Community Services) be received for information.

**CARRIED**

**8.3.2 DCS 12-2022 New Agreement for Child Care from Province**

In advance of this agenda item, Councillor Luna declared a pecuniary interest with respect to the DCS 12-2022 report.

During the deliberation of the report, Council requested that staff report back to Council regarding fee subsidies for childcare during the next update that is brought forward on \$10 per day childcare services.

**Resolution 2022-04-26-13**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DCS 12-2022 New Agreement for Child Care from the Province report be received; and

**THAT** Council authorizes staff to opt into the Canada-Wide Early Learning and Child Care Agreement.

**CARRIED**

**8.3.3 DCS 17-2022 National Volunteer Week**

**Resolution 2022-04-26-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** DCS 17-2022 National Volunteer Week report be received report; and

**THAT** Council proclaim the week of April 24th to April 30<sup>th</sup> as National Volunteer Week in the Town of St. Marys.

**CARRIED**

### **8.3.4 DCS 19-2022 Evaporative Condenser Replacement**

#### **Resolution 2022-04-26-15**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** DCS-19-2022 Evaporative Condenser Replacement report be received; and

**THAT** the procurement for the replacement of the evaporative condenser be awarded to CIMCO Refrigeration a Division of Toromont for the procured price of \$143,078.17 inclusive of all taxes and contingencies; and

**THAT** Council approves an unbudgeted expense of \$13,846.32 for the project to be funded from the general capital reserve; and

**THAT** Council consider By-Law 45-2022 authorizing the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

### **8.3.5 DCS 20-2022 CPRA Youth Employment Experience Grant**

#### **Resolution 2022-04-26-16**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** DCS 20-2022 CPRA Youth Employment Experience Agreement be received; and

**THAT** Council consider By-law 46-2022 authorizing the Mayor and the Clerk to sign a contribution agreement with Canadian Parks and Recreation for youth employment experience.

**CARRIED**

## **8.4 Corporate Services**

### **8.4.1 COR 20-2022 April Monthly Report (Corporate Services)**

#### **Resolution 2022-04-26-17**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** COR 20-2022 April Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **8.4.2 COR 21-2022 CCRF Contribution Agreement**

**Resolution 2022-04-26-18**

**Moved By** Councillor Hainer

**Seconded By** Councillor Winter

**THAT** COR 21-2022 CCRF Contribution Agreement report be received; and

**THAT** Council consider By-law 42-2022 authorizing the Chief Administrative Officer and the Treasurer to sign the Contribution Agreement with Her Majesty the Queen in Right of Canada for the Canada Community Revitalization Fund.

**CARRIED**

#### **8.4.3 COR 22-2022 St. Marys Mobility Capital Request**

Councillor Luna requested a friendly amendment to remove "new" to insert "replacement" to better describe the vehicle that St. Marys Mobility will be purchasing.

**Resolution 2022-04-26-19**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** COR 22-2022 St. Marys Mobility Capital Request report be received; and

**THAT** Council approves the St. Marys and Area Mobility Service for funding up to \$33,323.00 for the purchase of a replacement accessible vehicle; and

**THAT** Council approves the funding to be provided from the Provincial Gas Tax reserve fund.

**CARRIED**

### **8.5 Fire and Emergency Services**

#### **8.5.1 FD 05-2022 April Monthly Report (Emergency Services)**



**Resolution 2022-04-26-20**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** FD 05-2022 April Monthly Report (Emergency Services) be received for information.

**CARRIED**

**8.6 Human Resources**

**8.6.1 HR 04-2022 April Monthly Report (Human Resources)**

**Resolution 2022-04-26-21**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** HR 04-2022 April Monthly Report (Human Resources) be received for information.

**CARRIED**

**8.7 Public Works**

**8.7.1 PW 32-2022 April Monthly Report (Public Works)**

**Resolution 2022-04-26-22**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

**THAT** PW 32-2022 April Monthly Report (Public Works) be received for information.

**CARRIED**

**8.7.2 PW 28-2022 Annual Drinking Water Inspection Report**

**Resolution 2022-04-26-23**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

**THAT** Report PW 28-2022, Annual Drinking Water Inspection Report be received for information.

**CARRIED**

### **8.7.3 PW 29-2022 Lystek Boiler System Replacement**

#### **Resolution 2022-04-26-24**

**Moved By** Councillor Hainer

**Seconded By** Councillor Luna

**THAT** report PW 29-2022 Lystek Boiler System Replacement be received; and

**THAT** Council authorize the procurement of a replacement boiler system and ancillary works at the Water Pollution Control Plant to Lystek International for the amount of \$184,312.00, inclusive of HST and contingency; and,

**THAT** Council approve an unbudgeted expense of \$124,312.00 for the project to be funded through wastewater reserves; and,

**THAT** Council consider By-law 41-2022, authorizing the Mayor and Clerk to sign the associated Agreement.

**CARRIED**

### **8.7.4 PW 30-2022 Annual Waste Management Report for 2021**

#### **Resolution 2022-04-26-25**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** report PW 30-2022 Annual Waste Management Report for 2021 be received for information.

**CARRIED**

## **9. EMERGENT OR UNFINISHED BUSINESS**

None.

## **10. NOTICES OF MOTION**

None.

## **11. BY-LAWS**

### **Resolution 2022-04-26-26**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** By-Laws 41-2022 through to 46-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

- 11.1 By-Law 41-2022 Agreement with Lystek International for boiler replacement at the water pollution control plant**
- 11.2 By-Law 42-2022 Agreement with Federal Economic Development Agency for Canada Community Revitalization Fund**
- 11.3 By-Law 43-2022 Authorize the use of optical scan vote tabulating recorders for the purpose of counting votes in the 2022 election**
- 11.4 By-Law 44-2022 Agreement with United Way Perth Huron for Community Developer and Support Worker program funding**
- 11.5 By-Law 45-2022 Agreement with Cimco Refrigeration for evaporative condenser replacement**
- 11.6 By-Law 46-2022 Agreement with Canadian Parks and Recreation for funding for the aquatics program**

**12. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 8:19 pm.

Mayor Strathdee called the meeting back to order at 8:31 pm.

**13. CLOSED SESSION**

**Resolution 2022-04-26-27**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** Council move into a session that is closed to the public at 8:31 pm as authorized under the *Municipal Act*, Section 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or

on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

**CARRIED**

**13.1 Minutes - CLOSED SESSION**

**13.2 PW 31-2022 CONFIDENTIAL Status Update on the Environmental Assessment for Future Solid Waste Disposal Needs**

**14. RISE AND REPORT**

**Resolution 2022-04-26-28**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** Council rise from a closed session at 9:25 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held with one matter related a status update on the environmental assessment for future solid waste disposal needs. There is nothing further to report at this time.

**15. CONFIRMATORY BY-LAW**

**Resolution 2022-04-26-29**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** By-Law 47-2022, being a by-law to confirm the proceedings of April 26, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2022-04-26-30**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** this regular meeting of Council adjourns at 9:26 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk