



**MINUTES**  
**Strategic Priorities Committee**

May 17, 2022

9:00 am

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Hainer (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Absent: Councillor Edney  
Councillor Luna

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
  
**Conference Line**  
Grant Brouwer, Director of Building and Development  
André Morin, Director of Corporate Services / Treasurer  
Mark Stone, Planner

**1. CALL TO ORDER**

Chair Strathdee called the meeting to order at 9:00 am.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF THE AGENDA**

**Resolution 2022-05-17-01**

**Moved By:** Councillor Winter

**Seconded By:** Councillor Craigmile

**THAT** the May 17, 2022 Strategic Priorities Committee agenda be accepted as presented.

**CARRIED**

## **4. STRATEGIC PRIORITIES REVIEW**

### **4.1 COR 26-2022 Draft Reserve Policy**

Andre Morin presented COR 26-2022 report. The Committee discussed the existing reserves and reserve funds.

#### **Resolution 2022-05-17-02**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Hainer

**THAT** COR 26-2022 Draft Reserve Policy report be received; and

**THAT** the Strategic Priorities Committee direct staff to bring forward a Reserve and Reserve Fund Policy to a future meeting of Council for consideration based on this report and direction.

**CARRIED**

### **4.2 ADMIN 25-2022 Downtown Service Location Review – Advisory Committee Terms of Reference**

Brent Kittmer presented ADMIN 25-2022 report.

The Committee discussed the composition of the proposed steering committee.

The Committee was of the consensus that:

- The Advisory Committee composition be changed to be the Mayor plus one Councillor;
- That recruitment for the committee commences after the new term of Council begins.

#### **Resolution 2022-05-17-03**

**Moved By:** Councillor Winter

**Seconded By:** Councillor Craigmile

**THAT** ADMIN 25-2022 Downtown Service Location Review – Advisory Committee Terms of Reference be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the terms of reference for the Downtown Service Location Review and Master Plan project advisory committee be approved with the following amendments:

- Mayor and one councillor to represent Council

**CARRIED**

#### **4.3 DEV 30-2022 St. Marys Housing Strategy – Tiny Homes**

Grant Brouwer and Mark Stone presented DEV 30-2022 report.

The Committee discussed the options available for 180 - 900 square foot floor plans.

##### **Resolution 2022-05-17-04**

**Moved By:** Councillor Craigmile

**Seconded By:** Councillor Hainer

**THAT** DEV 30-2022 St. Marys Housing Strategy – Tiny Homes report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the Town support the implementation of Option 1: Permit tiny homes on existing smaller lots of record, and Option 3: Permit tiny homes development projects – infill, as set out in DEV 30, 2022.

Councillor Pridham requested an amendment to resolution 2022-05-17-04

Councillor Pridham further requested a recorded vote on the amendment.

##### **Resolution 2022-05-17-05**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Hainer

**THAT** resolution 2022-05-17-04 be amended to include the following:

**THAT** staff report back on option 2, Permit Tiny Homes Development Projects – Greenfield, as presented in DEV 30-2022 St. Marys Housing Strategy - Tiny Homes report.

Support (5): Mayor Strathdee, Councillor Craigmile, Councillor Hainer, Councillor Pridham, and Councillor Winter

**CARRIED**

Councillor Pridham requested a recorded vote on the amended main motion.

##### **Resolution 2022-05-17-04**

**Moved By:** Councillor Craigmile

**Seconded By:** Councillor Hainer

**THAT** DEV 30-2022 St. Marys Housing Strategy – Tiny Homes report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the Town support the implementation of Option 1: Permit tiny homes on existing smaller lots of record, and Option 3: Permit tiny homes development projects – infill, as set out in DEV 30, 2022; and

**THAT** staff report back on option 2, Permit Tiny Homes Development Projects – Greenfield, as presented in DEV 30-2022 St. Marys Housing Strategy - Tiny Homes report.

Support (5): Mayor Strathdee, Councillor Craigmile, Councillor Hainer, Councillor Pridham, and Councillor Winter

**CARRIED**

#### **4.4 DEV 31-2022 St. Marys Housing Strategy – Surplus Lands**

Mr. Stone continued with the presentation and presented the options related to surplus lands.

##### **Resolution 2022-05-17-06**

**Moved By:** Councillor Hainer

**Seconded By:** Councillor Pridham

**THAT** DEV 31-2022 St. Marys Housing Strategy – Surplus Lands report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the Town support the implementation of the following options, as set out in DEV 31-2022:

Option 1: Sell Surplus Land at or Below Market

and/or

Option 2: Partnership Approach

and/or

Option 4: Consider Opportunities to Sell or Lease Parts of Underutilized Town Lands

**CARRIED**

**4.5 DEV 32-2022 St. Marys Housing Strategy – Inclusionary Zoning**

Mr. Stone completed the presentation with options related to inclusionary zoning.

**Resolution 2022-05-17-07**

**Moved By:** Councillor Winter

**Seconded By:** Councillor Craigmile

**THAT** DEV 32-2022 St. Marys Housing Strategy– Inclusionary Zoning report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the Town does not pursue an inclusionary zoning approach in St. Marys at this time.

**CARRIED**

**5. NEXT MEETING**

The Chair reviewed the upcoming meeting as presented on the agenda.

**6. ADJOURNMENT**

**Resolution 2022-05-17-08**

**Moved By:** Councillor Craigmile

**Seconded By:** Councillor Pridham

**THAT** this meeting of the Strategic Priorities Committee adjourns at 11:35 am.

**CARRIED**

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Al Stratthdee, Mayor

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Jenna McCartney, Clerk