



## **MINUTES Regular Council**

May 24, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Regrets: Councillor Edney  
Councillor Hainer

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Jeff Wolfe, Infrastructure Services Manager  
Kelly Deeks-Johnson, Tourism and Economic Development Manager  
Andrea Macko, Events Coordinator  
Mark Stone, Planner

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

#### **Resolution 2022-05-24-01**

**Moved By** Councillor Luna  
**Seconded By** Councillor Craigmile

**THAT** the May 24, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 #Strong as Stone**

Council acknowledged the nominations of Laura Parkinson and Andrew Middleton as #Strong As Stone and thanked them for their contribution to the community.

**5.2 St. Marys Homecoming 2022 Proclamation and Event Update**

John Flanagan presented an overview of the St. Marys Homecoming 2022 event schedule and sought a proclamation from Council.

**Resolution 2022-05-24-02**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Winter

**THAT** Council recognize our community's ability to gather after more than two years of social distance, and

In recognition of the importance of friendship, both renewing old and discovering new, and

In recognition of the desire of all who hold St. Marys in high regard to come together to celebrate the best our citizens, past and present, have to offer, Council for the Town of St. Marys, hereby proclaims the dates of July 1-3 2022 "Homecoming-Heritage 2022" and

Furthermore, encourages all residents of St. Marys – young and old, and past, present and future – to join in celebrating "the Town worth living in."

**CARRIED**

**5.3 Public Meeting 478 Water Street South**

**Resolution 2022-05-24-03**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** the May 24, 2022 regular Council meeting be adjourned at 6:21 pm to hold a statutory public meeting as required under the Planning Act; and

**THAT** a Public Meeting to consider a planning application for 478 Water Street South be opened at 6:21 pm.

**CARRIED**

Mayor Strathdee opened the public meeting and informed the public that if they wished to be notified of Council's decision related to the planning application, to contact the Clerk.

Jenna McCartney, Clerk, advised how notice was provided to the public. Ms. McCartney stated that the Chippewas of the Thames First Nation have no objection to the application.

Councillor Craigmile advised that at the May 2, 2022 meeting, the Planning Advisory Committee considered the Application and public comments, and recommended that Council proceed with the statutory public meeting.

The Town's Planner, Mark Stone, provide an overview of the planning application.

Andy Forman, Applicant, confirmed his desire to proceed with the planning application for the subject property.

Staff confirmed that there were no questions from the public that has been submitted since the release of the agenda or during the meeting.

Council did not have any questions of staff or the applicant.

Mayor Strathdee thanked those who participated in the meeting and included that should Council proceed with passage of the Zoning By-law Amendment, notice will be provided as prescribed by the Planning Act and a 20-day appeal period to the Ontario Land Tribunal applies.

**Resolution 2022-05-24-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** this Public Meeting be adjourned at 6:29 pm; and  
**THAT** the May 24, 2022 regular Council meeting reconvene at 6:29 pm.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - May 10, 2022**

**Resolution 2022-05-24-05**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** the May 10, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - May 17, 2022**

**Resolution 2022-05-24-06**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** the May 17, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

**THAT** minute items 4.2, 4.3, 4.4 and 4.5 be raised for consideration.

**CARRIED**

**6.2.1 Downtown Service Location Review - Advisory Committee  
Terms of Reference**

**Resolution 2022-05-24-07**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the terms of reference for the Downtown Service Location Review and Master Plan project advisory committee be approved with the following amendment:

- Mayor and one councillor to represent Council.

**CARRIED**

### **6.2.2 St. Marys Housing Strategy - Tiny Homes**

**Resolution 2022-05-24-08**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** the Town support the implementation of Option 1: Permit tiny homes on existing smaller lots of record, and Option 3: Permit tiny homes development projects – infill, as set out in DEV 30, 2022; and

**THAT** staff report back on Option 2, Permit Tiny Homes Development Projects – Greenfield, as presented in DEV 30-2022 St. Marys Housing Strategy - Tiny Homes report.

**CARRIED**

### **6.2.3 St. Marys Housing Strategy - Surplus Lands**

**Resolution 2022-05-24-09**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** the Town support the implementation of the following options, as set out in DEV 31-2022:

Option 1: Sell Surplus Land at or Below Market

and/or

Option 2: Partnership Approach

and/or

Option 4: Consider Opportunities to Sell or Lease Parts of Underutilized Town Lands.

**CARRIED**

### **6.2.4 St. Marys Housing Strategy - Inclusionary Zoning**

**Resolution 2022-05-24-10**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** the Town does not pursue an inclusionary zoning approach in St. Marys at this time.

**CARRIED**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN 26-2022 May Monthly Report (Administration)**

Council provided consensus direction that it would like staff to report back on the legislation surrounding all-terrain vehicle use on public highways and the options available to a municipality for prohibition or permitting use.

**Resolution 2022-05-24-11**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** ADMIN 26-2022 May Monthly Report (Administration) be received for information.

**CARRIED**

**8.1.2 ADMIN 27-2022 Noise By-law Exemption Request for Queen Street and Water Street (Homecoming – Heritage 2022)**

**Resolution 2022-05-24-12**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** ADMIN 27-2022 Noise By-law Exemption Request for Queen Street and Water Street (Homecoming – Heritage 2022) report be received; and

**THAT** Council grant an extension to the Noise By-law, 43 of 2007, under Section 6, to the Homecoming Committee at Queen Street and Water Street, St. Marys, for the purpose of a public street dance between 11:00 pm to 11:59 pm on July 1, 2022, subject to the condition of notifying all property owners with a 150m radius.

**CARRIED**

**8.1.3 ADMIN 28-2022 Appoint Deputy Treasurer**

**Resolution 2022-05-24-13**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** ADMIN 28-2022 Appoint Deputy Treasurer report be received; and

**THAT** Council consider By-law 54-2022 to appoint a Deputy Treasurer for the Corporation.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 33-2022 May Monthly Report (Building and Development)**

**Resolution 2022-05-24-14**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** DEV 33-2021 May Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2.2 DEV 34-2022 - Part Lot Control Application Registered Plan 44M-79, Thames Crest Farms Subdivision Block 54 – RW Homes Inc.**

**Resolution 2022-05-24-15**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** DEV 34-2022 regarding the Application for Part Lot Control for Blocks 54 of the Thames Crest Farms subdivision be received;

**THAT** Council consider By-law 57-2022, to exempt from part lot control affecting Block 54, Registered Plan No. 44M-79 for a one-year period, ending May 24, 2023.

**CARRIED**

**8.2.3 DEV 35-2022 Application for Zoning By-law Amendment (Z05-2021) for 752 Queen Street East by North Bay Capital Investments Ltd.**

**Resolution 2022-05-24-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** DEV 35-2022 Application for Zoning By-law Amendment (Z05-2021) by North Bay Capital Investments Ltd. for 752 Queen Street East be received;

**THAT** Council approve the Zoning By-law Amendment Application for 752 Queen Street East; and,

**THAT** Council consider By-law Z150-2022, being a zoning by-law amendment for 752 Queen Street East.

**CARRIED**

**8.2.4 DEV 36-2022 Application for Zoning By-law Amendment (Z02-2022) for 478 Water Street South by Forman Electric Ltd.**

**Resolution 2022-05-24-17**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** DEV 36-2022 regarding an Application for Zoning By-law Amendment (Z02-2022) by Forman Electric Ltd. for 478 Water Street South be received;

**THAT** Council approve the Application for Zoning By-law Amendment (Z02-2022) for 478 Water Street South; and,

**THAT** Council consider By-Law Z151-2022, being a zoning by-law amendment for 478 Water Street South.

**CARRIED**

**8.3 Community Services**

**8.3.1 DCS 21-2022 May Monthly Report (Community Services)**

**Resolution 2022-05-24-18**



**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** DCS 21-2022 May Monthly Report (Community Services) be received for information.

**CARRIED**

### **8.3.2 DCS 18-2022 Sports Wall of Fame**

Council discussed the merits of the report and was of the consensus that further information should be researched and provided to the Recreation and Leisure Advisory Committee prior to a final decision.

Council would like the following considered by the Recreation and Leisure Advisory Committee:

- What are the pros and cons of a physical wall of fame? Why should this option be ruled out as the preferred option?
- Will a virtual wall of fame meet the community's expectations for visibility and prominence? How does the committee recommend that this be accomplished?
- If a virtual wall of fame is implemented:
  - Should it be through the existing TV screens only? OR
  - Through the existing TV screens and the kiosks (i.e. Options #2/#3 in the staff report)
  - Should there be some form of physical recognition located in the PRC (i.e. one master plaque with all inductees names engraved to serve as a permanent record at the facility?)
- If a kiosk is implemented:
  - Should it be solely dedicated to wall of fame inductees only to increase visibility? OR
  - Should it be multi-purpose and include other important community information (tourism, etc).
    - If the kiosk is multi-purpose, what is the Committee's recommendation to ensure that the visibility of the wall of

fame is not lost? How can we ensure it remains prominent?

- When unveiling the wall of fame, should we consider a large induction class in the first year to “seed” the wall of fame, and bring positive attention to this new initiative and the PRC?
- How else can the wall of fame be used to bring a sense of pride and community ownership to the PRC?

**Resolution 2022-05-24-19**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** Council refer the report back to the Recreation and Leisure Advisory Committee with a request for additional information about the Sports Wall of Fame as discussed at the May 24, 2022 regular meeting of Council.

**CARRIED**

**8.4 Corporate Services**

**8.4.1 COR 27-2022 May Monthly Report (Corporate Services)**

**Resolution 2022-05-24-20**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** COR 27-2022 May Monthly Report (Corporate Services) be received for information.

**CARRIED**

**8.4.2 COR 25-2022 Wayfinding RFP Award**

**Resolution 2022-05-24-21**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** COR 25-2022 Wayfinding RFP Award report be received; and,

**THAT** the procurement for COR 25-2022 RFP Wayfinding production and installation be awarded to FastSigns, London East

for the procured price of \$146,640.01, inclusive of all taxes plus up to \$50,000 for contingency; and,

**THAT** Council consider By-Law 56-2022, authorizing the Mayor and the Clerk to sign an agreement with FastSigns, London East.

**CARRIED**

#### **8.4.3 COR 28-2022 TRF Contribution Agreement**

**Resolution 2022-05-24-22**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** COR 28-2022 TRF Contribution Agreement report be received; and

**THAT** Council consider By-law 55-2022, authorizing the Mayor and Clerk to sign the Contribution Agreement with Her Majesty the Queen in Right of Canada for the Tourism Relief Fund.

**CARRIED**

#### **8.4.4 COR 29-2022 Heritage Event Re-Imagining – Sole Source**

**Resolution 2022-05-24-23**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** COR 29-2022 Heritage Event Re-Imagining – Sole Source report be received; and

**THAT** Council approve staff's funding options as outlined in COR 29-2022 report; and

**THAT** Council approve the unbudgeted difference of \$22,000.

**CARRIED**

Council took a brief break at 8:32 pm.

Mayor Strathdee called the meeting back to order at 8:40 pm.

### **8.5 Fire and Emergency Services**

#### **8.5.1 FD 06-2022 May Monthly Report (Emergency Services)**

**Resolution 2022-05-24-24**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Pridham

**THAT** FD 06-2022 May Monthly Report (Emergency Services) be received for information.

**CARRIED**

**8.6 Human Resources**

**8.6.1 HR 05-2022 May Monthly Report (Human Resources)**

**Resolution 2022-05-24-25**

**Moved By** Councillor Luna  
**Seconded By** Councillor Craigmile

**THAT** HR 05-2022 May Monthly Report (Human Resources) be received for information.

**CARRIED**

**8.7 Public Works**

**8.7.1 PW 34-2022 May Monthly Report (Public Works)**

**Resolution 2022-05-24-26**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna

**THAT** PW 34-2022 May Monthly Report (Public Works) be received for information.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None.

**10. NOTICES OF MOTION**

None.

**11. BY-LAWS**

Councillor Winter requested that By-law Z150-2022 be withdrawn and voted on separately with a recorded vote.

**Resolution 2022-05-24-27**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** By-Laws 54-2022, 55-2022, 56-2022, 57-2022 and Z151-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**Resolution 2022-05-24-28**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna

**THAT** By-Law Z150-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

Support (3): Mayor Stratthdee, Councillor Craigmile, and Councillor Pridham

Oppose (2): Councillor Luna, and Councillor Winter

**CARRIED**

**11.1 By-Law 54-2022 Appoint Deputy Treasurer Denise Feeney**

**11.2 By-Law 55-2022 Agreement with Federal Economic Development Agency for Southern Ontario**

**11.3 By-Law 56-2022 Agreement with FastSigns London East**

**11.4 By-Law 57-2022 Part Lot Control Exemption for Block 54 44M-79 (RW Homes Inc.)**

**11.5 Z150-2022 Zoning By-Law Amendment 752 Queen Street East**

**11.6 Z151-2022 Zoning By-law Amendment 478 Water Street South**

**12. UPCOMING MEETINGS**

Mayor Stratthdee noted that the May 30 and June 6 meeting have been postponed.

**13. CLOSED SESSION**

**Resolution 2022-05-24-29**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** Council move into a session that is closed to the public at 9:20 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**CARRIED**

**13.1 Minutes - CLOSED SESSION**

**13.2 ADMIN 29-2022 CONFIDENTIAL Request to Purchase Town Owned Lands (Near 20 Thames Road North)**

**14. RISE AND REPORT**

Mayor Strathdee stated that a closed session was held with one matter related to a proposed or pending acquisition or disposition of land by the municipality being considered. Staff were given direction in closed session.

**Resolution 2022-05-24-30**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** Council rise from a closed session at 9:50 pm.

**CARRIED**

**15. CONFIRMATORY BY-LAW**

**Resolution 2022-05-24-31**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** By-Law 58-2022, being a by-law to confirm the proceedings of May 24, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2022-05-24-32**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** this regular meeting of Council adjourns at 9:51 pm.

**CARRIED**



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Al Stratthdee, Mayor

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Jenna McCartney, Clerk