



## MINUTES

### Heritage Advisory Committee

July 11, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Mayor Strathdee Councillor Pridham Barbara Tuer Clive Slade Janis Fread Michelle Stemmler Paul King Sherri Winter-Gropp Stephen Habermehl
Staff Present	Amy Cubberley, Cultural Services Manager Grant Brouwer, Director of Building and Development Ray Cousineau, Facilities Manager
Members Absent	Michael Bolton

#### 1. CALL TO ORDER

Chair Habermehl called the meeting to order at 6:14pm

#### 2. DECLARATION OF PECUNIARY INTEREST

None declared.

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

**Moved By** Clive Slade

**Seconded By** Michelle Stemmler

THAT the July 11, 2022 Heritage Advisory Committee agenda be accepted as presented.

**CARRIED**

**4. DELEGATIONS**

None.

**5. CORRESPONDENCE**

**6. AMENDMENT AND ACCEPTANCE OF MINUTES**

It was noted that under 10.2, one of the volunteers leading Heritage Bus Tours is a former Heritage Advisory Committee member.

**Moved By** Councillor Pridham

**Seconded By** Barbara Tuer

THAT the June 13, 2022 Heritage Advisory Committee meeting minutes be accepted as amended.

**CARRIED**

**7. BUSINESS ARISING FROM MINUTES**

**7.1 78 Robinson Street**

Staff reported that an email response has been sent to the owners of 78 Robinson Street, thanking them for their email and stating that the Committee looks forward to reviewing their plans in the future.

**8. REGULAR BUSINESS**

**8.1 Heritage Conservation District Update**

**8.1.1 Heritage Permits**

**8.1.1.1 DEV 45-2022 15 Church St. N. (Library) Southside Exit Door**

Ray Cousineau spoke to DEV 45-2022 and responded to questions.

**Moved By** Michelle Stemmler

**Seconded By** Clive Slade

**THAT** DEV 45-2022 15 Church St. N. (Library) Southside Exit door report be received; and

**THAT** the Heritage Committee support a heritage permit for the installation of a new door at 15 Church Street North.

**CARRIED**

**8.1.1.2 DEV 46-2022 Library Church Street Door Refurbishing**

Ray Cousineau spoke to DEV 46-2022 and responded to questions. He confirmed that the word "replacement" in the report was a typo, and the door is not being replaced.

**Moved By** Clive Slade

**Seconded By** Janis Fread

**THAT** DEV 46-2022 Library Church Street Door Refurbishing report be received; and

**THAT** the Heritage Committee support a heritage permit for the refurbishing of a Church Street door at 15 Church Street North

**CARRIED**

**8.1.2 Sign Applications**

**8.1.2.1 DEV 52-2022, 6 Water St S Sign Permit (Betty's Bookshelf)**

Grant Brouwer spoke to DEV 52-2022 and responded to questions.

**Moved By** Michelle Stemmler

**Seconded By** Janis Fread

**THAT** report be received; and

**THAT ... the Heritage Committee support the façade sign permit**

**CARRIED**

**8.1.2.2      DEV 53-2022, 159 Queen St E. Sign Permit (TUTT Co.)**

Grant Brouwer spoke to DEV 53-2022 and responded to questions.

**Moved By** Clive Slade

**Seconded By** Sherri Gropp

**THAT** DEV 53-2022, 159 Queen St E. Sign Permit (TUTT Co.) be received; and

**THAT ... The Heritage Committee support the sign permit.**

**CARRIED**

**8.2      Municipal Register, Part 1 - Designations/designated property matters**

None discussed.

**8.3      Municipal Register, Part 2 - List of Significant properties**

None discussed.

**8.4      Properties of interest or at risk (not necessarily designated)**

None discussed.

**8.5      Ontario Heritage Conference Report**

Paul King reported on the Ontario Heritage Conference in Brockville in June.

Some of the sessions are available to view online [Program \(ontarioheritageconference.ca\)](http://ontarioheritageconference.ca)

Next year's conference will be held in London.

**8.6      Homeowner/Property owner letters**

Staff will pass on the mailing addresses for 322 Emily Street (designated, sold), 232 Elgin Street East (listed, sold), 75 Water Street North (designated, sold) once the closing dates have passed.

The Committee noted that the owners of 252 Queen Street East take possession soon and are due for a welcome letter.

**9. COUNCIL REPORT**

Mayor Strathdee reported on recent Council activities, including housekeeping bylaws and construction projects.

**10. OTHER BUSINESS**

**10.1 Canada Day/Homecoming/Heritage Recap**

Staff reported on the Canada Day/Homecoming/Heritage weekend and asked for Committee feedback. There was a general consensus that heritage bus tours could be offered more frequently throughout the year. Staff will investigate this possibility with Mobility Services.

**11. UPCOMING MEETINGS**

Monday, August 8, 2022 at 6:15pm

**12. ADJOURNMENT**

**Moved By** Michelle Stemmler

**Seconded By** Clive Slade

THAT the July 11, 2022 Heritage Advisory Committee meeting adjourn at 6:38 pm.

**CARRIED**

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Chair

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Committee Secretary