



## **MINUTES Regular Council**

July 26, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Regrets: Councillor Edney

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environment Services Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2022-07-26-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** the July 26, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 HG Media Events Team re: Request for September 3 Event**

Lauren Thomson and Ryan Livingston of HR Media Events presented a request to Council regarding an event proposed for September 3, 2022 in St. Marys.

Council discussed staff's recommendation and staff elaborated on the definition of "an event of municipal significance".

**Resolution 2022-07-26-02**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** the delegation from HG Media Events Team regarding a request for an event on September 3, 2022 be received;

**THAT** Council deems the St. Marys End of Summer Bash event on September 3, 2022 as an event of municipal significance for the purpose of the event organizer obtaining a special occasion permit related to the sale of alcohol at St. Marys Milt Dunnell Park, subject to the condition of notifying all property owners with a 150m radius;

**THAT** Council approve the placement of a refreshment vehicle at St. Marys Milt Dunnell Park on September 3, 2022 provided that the event organizer provide confirmation of a St. Marys Fire Department certificate and a Huron Perth Public Health certificate in accordance with the operation of a refreshment vehicle; and

**THAT** Council grants the exclusive use of the St. Marys Milt Dunnell Park on September 3, 2022 to the event organizer with the exception of the St. Marys Farmers' Market's use of the Park.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Strategic Priorities Committee - June 21, 2022**

**Resolution 2022-07-26-03**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the June 21, 2022 Strategic Priorities Committee meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Special Council - June 28, 2022**

**Resolution 2022-07-26-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** the June 28, 2022 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.3 Regular Council - June 28, 2022**

**Resolution 2022-07-26-05**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the June 28, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN July Monthly Report - Verbal Update**

**Resolution 2022-07-26-06**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** the ADMIN July Monthly verbal report be received.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 56-2022 July Monthly Report (Building and Development)**

**Resolution 2022-07-26-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** DEV 56-2022 July Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2.2 DEV 51-2022 - Part Lot Control Application, Block 48, Registered Plan 44M-79, Thames Crest Farms Subdivision – Bickell Built Homes**

**Resolution 2022-07-26-08**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** DEV 51-2022 regarding the Application for Part Lot Control for Block 48 of the Thames Crest Farms subdivision be received; and

**THAT** Council approve By-law 78-2022 affecting Block 48, Registered Plan No. 44M-79 for a one-year period, ending July 26, 2023.

**CARRIED**

**8.2.3 DEV 54-2022 Contract By-law Enforcement Provider Update**

**Resolution 2022-07-26-09**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** DEV 54-2022 Contract By-law Enforcement Provider Update report be received; and

**THAT** Council consider By-Law 79-2022 for the purpose of appointing municipal law enforcement officers for the Town of St. Marys, employed by Tenet Security Group.

**CARRIED**

### **8.3 Community Services**

#### **8.3.1 DCS 40-2022 July Monthly Report (Community Services)**

**Resolution 2022-07-26-10**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DCS 40-2022 July Monthly Report (Community Services) be received for information.

**CARRIED**

### **8.4 Corporate Services**

#### **8.4.1 COR 34-2022 July Monthly Report (Corporate Services)**

**Resolution 2022-07-26-11**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** COR 34-2022 July Monthly Report (Corporate Services) be received for information.

**CARRIED**

### **8.5 Fire and Emergency Services**

#### **8.5.1 FD 09-2022 July Monthly Report (Emergency Services)**

**Resolution 2022-07-26-12**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** FD 09-2022 July Monthly Report (Emergency Services) be received for information.

**CARRIED**

### **8.6 Public Works**

#### **8.6.1 PW 56-2022 July Monthly Report (Public Works)**

##### **Resolution 2022-07-26-13**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** PW 56-2022 July Monthly Report (Public Works) be received for information.

**CARRIED**

#### **8.6.2 PW 57-2022 Robinson Street Sanitary Sewer**

##### **Resolution 2022-07-26-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** report PW 57-2022, Robinson Street Sanitary Sewer be received; and

**THAT** Council authorize staff to incur a 2022 budget variance up to \$50,000.00 to procure design engineering services from B.M. Ross and Associates Limited for the replacement of the Robinson Street sanitary sewer should the in-situ rehabilitation of the pipe be determined to not be a suitable option.

**CARRIED**

### **9. COUNCILLOR REPORTS**

#### **9.1 Operational and Board Reports**

##### **Resolution 2022-07-26-15**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

**CARRIED**

##### **9.1.1 Bluewater Recycling Association - Coun. Craigmile**

- 9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee
- 9.1.3 Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna
- 9.1.4 Huron Perth Public Health - Coun. Luna
- 9.1.5 Spruce Lodge Board - Coun. Luna, Pridham
- 9.1.6 Upper Thames River Conservation Authority
- 9.2 Advisory and Ad-Hoc Committee Reports
  - 9.2.1 Accessibility Advisory Committee - Coun. Hainer
  - 9.2.2 Business Improvement Area - Coun. Winter
  - 9.2.3 CBHFM - Coun. Edney
  - 9.2.4 Committee of Adjustment
  - 9.2.5 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee
  - 9.2.6 Green Committee - Coun. Pridham
  - 9.2.7 Heritage Advisory Committee - Coun. Pridham
  - 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna
  - 9.2.9 Museum Advisory Committee - Coun. Hainer
  - 9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer
  - 9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham
  - 9.2.12 Senior Services Advisory Committee - Coun. Winter
  - 9.2.13 St. Marys Lincolns Board - Coun. Craigmile
  - 9.2.14 St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter
  - 9.2.15 Youth Council - Coun. Edney

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2022-07-22-16**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** By-Laws 78-2022 and 79-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 78-2022 Part Lot Control Exemption Block 48 (Bickell Built Homes)**

**12.2 By-Law 79-2022 Appointment of Municipal Law Enforcement Officials**

**13. UPCOMING MEETINGS**

August 16, 2022 - 6:00 pm, Regular Council

August 23, 2022 - 9:00 am, Strategic Priorities Committee

**14. CLOSED SESSION**

**Resolution 2022-07-26-17**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** Council move into a session that is closed to the public at 7:54 pm as authorized under the *Municipal Act*, Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**14.1 Verbal Update Legal Advice**

**15. RISE AND REPORT**

**Resolution 2022-07-26-18**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** Council rise from a closed session at 9:27 pm.

**CARRIED**



Mayor Strathdee reported that a closed session was held regarding legal advice. Staff were given direction. There is nothing further to report.

**16. CONFIRMATORY BY-LAW**

**Resolution 2022-07-22-19**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** By-Law 80-2022, being a by-law to confirm the proceedings of July 26, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2022-07-26-20**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** this regular meeting of Council adjourns at 9:29 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk