



## **AGENDA**

### **Regular Council Meeting**

August 16, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

**Pages**

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

#### **RECOMMENDATION**

**THAT** the August 16, 2022 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda.

Submissions will be accepted via email at [clerksoffice@town.stmarys.on.ca](mailto:clerksoffice@town.stmarys.on.ca) or in the drop box at Town Hall, 175 Queen Street East, lower level.

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None

6. **ACCEPTANCE OF MINUTES**

**RECOMMENDATION**

**THAT** the July 19, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

**THAT** minute items 4.1 and 4.3 be raised for consideration.

**6.1.1. Pre-Budget Approval**

**RECOMMENDATION**

**THAT** Council approves the proposed 2023 timelines; and

**THAT** Council provides pre-budget approval for the following projects:

- \$150,000 - PRC – 2 HVAC units
- \$10,000 - Cameras (Kin Pavilion & Cadzow Pavilion)
- \$600,000 - Town Hall Roof Replacement
- \$43,000 - MOC Carpet Replacement
- \$25,000 - MOC Painting of Admin Side; and

**THAT** Council provides the following budget direction to staff: target the 2023 budget increase of 2%.

### 6.1.2. Advisory Committee Inventory and Review

#### **RECOMMENDATION**

**THAT** Council direct staff to place a call for applications for advisory committee members; and

**THAT** Council approves housekeeping amendments to the following advisory committee terms of reference:

- Committee of Adjustment
- Community Policing
- Green; and
- Recreation and Leisure; and

**THAT** Council makes the following recommendations to the 2022-2026 Nomination Committee:

- **THAT** the Accessibility Advisory Committee be disbanded, and that staff be directed to continue to follow the legislative requirements of the Accessibility for Ontarians with Disabilities Act with respect to consultation with persons with disabilities through a wide scope of communication tools.
- **THAT** the Heritage Advisory, Museum Advisory and Public Art Advisory Committees be amalgamated as the Heritage and Culture Advisory Committee.
- **THAT** the Recreation and Leisure Services Advisory and Senior Services Advisory Committees be amalgamated as the Recreation and Leisure Services Advisory Committee.
- **THAT** the youth council no longer be deemed to be an advisory committee of Council but remain a stakeholder group to be consulted by staff.

### 6.2. Regular Council - July 26, 2022

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#### **RECOMMENDATION**

**THAT** the July 26, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**RECOMMENDATION**

THAT the July 29, 2022 special meeting of Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**7. CORRESPONDENCE**



## 7.1. Proclamation for Terry Fox Run

### RECOMMENDATION

**WHEREAS;** On April 12, 1980, Terry Fox undertook his Marathon of Hope, moved by his experience in the cancer ward where a few children had given up on the hope of a cure; and

**WHEREAS;** the Province of Ontario now observes the second Sunday after Labour Day as Terry Fox Day; and

**WHEREAS;** 2022 is the 42<sup>nd</sup> Anniversary of The Terry Fox Run for Cancer research that has raised more the \$850 Million, across Canada, and in over 50 countries throughout the world; and

**WHEREAS;** As Terry said, "I want to set an example that will never be forgotten. It's got to keep going without me."; and

**WHEREAS;** the Terry Fox Run is inspired by a dream, grounded in tradition and entirely volunteer driven, with events held annually around the world; and

**WHEREAS;** Terry Fox himself stayed in St. Marys during his Marathon of Hope and inspired so many in our small town to give to cancer research; and

**WHEREAS;** The Terry Fox Run will take place on Sunday, September 18, 2022 in person both in the morning walking/running/biking on the Trussel pathway and in the afternoon paddling on the river from Milt Dunnell Field. This event gives our St. Marys Community an opportunity to get involved in the efforts to find a cure for cancer, a disease whose devastating effects have been felt by so many people. As Terry said, "I'm Not A Quitter".

**THEREFORE,** Council for The Corporation of the Town of St. Marys, does hereby proclaim the week of **September 12 to September 18, 2022** as "**Terry Fox Week**" in the Town of St. Marys and encourage citizens to take note of this special week and to participate in the Terry Fox Run for Cancer Research on Sunday, September 18, 2022.

## 7.2. Huron Perth Public Health re: Thank You

30

### RECOMMENDATION

**THAT** the correspondence from Huron Perth Public Health regarding a letter of thanks to the municipality be received.

7.3.	<b>St. James Men's Service Club #73 re: Event of Municipal Significance Designation</b>	31
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**RECOMMENDATION**

**THAT** the correspondence from St. James Men's Service Club #73 regarding a request for Council to designate an event as municipally significant be received; and

**THAT** the matter be referred for consideration under agenda item 8.1.2.

**8. STAFF REPORTS**

**8.1. Administration**

8.1.1.	<b>ADMIN 42-2022 August Monthly Report (Administration)</b>	32
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**RECOMMENDATION**

**THAT** ADMIN 42-2022 August Monthly Report (Administration) be received for information.

8.1.2.	<b>ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73</b>	36
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**RECOMMENDATION**

**THAT** ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73 report be received; and

**THAT** Council designate the September 8, 2022 St. James Men's Service Club #73 steak dinner event as one of municipal significance for the purpose of the event organizer applying for a special occasion permit, related to the sale of alcohol, through the Alcohol and Gaming Commission of Ontario at St. James Masonic Hall, 45 Thames Road N, St. Marys.

8.1.3.	<b>ADMIN 45-2022 Establish Advance Election Days and Special Voting Locations</b>	38
	<b>RECOMMENDATION</b>	
	<b>THAT</b> ADMIN 45-2022 Establish Advance Election Day and Special Voting Locations report be received; and	
	<b>THAT</b> Council consider By-law 82-2022 for the purpose of establishing an advance election day and special voting locations in the Town of St. Marys for the 2022 municipal election.	
8.2.	<b>Building and Development Services</b>	
8.2.1.	<b>DEV 64-2022 August Monthly Report (Building and Development)</b>	41
	<b>RECOMMENDATION</b>	
	<b>THAT</b> DEV 64-2022 August Monthly Report (Building and Development) be received for information.	
8.2.2.	<b>DEV 55-2022 Fire Department Emergency Siren</b>	47
	<b>RECOMMENDATION</b>	
	<b>THAT</b> DEV 55-2022 Fire Department Emergency Siren report be received; and	
	<b>THAT</b> Council provides pre-budget approval to the following 2023 Capital Budget Project:	
	<ul style="list-style-type: none"> <li>• \$59,500– Fire Department Emergency Siren Installation; and</li> </ul>	
	<b>THAT</b> the project be funded from the Fire Capital Reserve.	
8.2.3.	<b>DEV 56-2022 Town Hall Interior Renovation</b>	56
	<b>RECOMMENDATION</b>	
	<b>THAT</b> DEV 56-2022 Town Hall Interior Renovation report be received; and	
	<b>THAT</b> Council refers the Town Hall Interior Renovation project to the capital budget for consideration as a part of the 2023 budget review process.	

**8.2.4. DEV 57-2022 Town Building Artistic Lighting 62**

**RECOMMENDATION**

**THAT** DEV 57-2022 Town Building Artistic Lighting report be received; and

**THAT** Council refers the Town building artistic lighting project to the capital budget for consideration as a part of the 2023 budget review process.

**8.3. Community Services**

**8.3.1. DCS 41-2022 August Monthly Report (Community Services) 65**

**RECOMMENDATION**

**THAT** DCS 41-2022 August Monthly Report (Community Services) be received for information.

**8.4. Corporate Services**

**8.4.1. COR 35-2022 August Monthly Report (Corporate Services) 69**

**RECOMMENDATION**

**THAT** COR 35-2022 August Monthly Report (Corporate Services) be received for information.

**8.4.2. COR 39-2022 Pre-Budget Approval for Public Works Capital Projects 73**

**RECOMMENDATION**

**THAT** COR 39-2022 Pre-Budget Approval for Public Works Capital Projects be received; and

**THAT** Council provides pre-budget approval to the following 2023 Capital Budget Projects

- \$525,000 – Sanitary Sewer Rehabilitation (various locations)
- \$190,000 – J-60 Backhoe Replacement

**8.5. Fire and Emergency Services**

8.5.1.	FD 10-2022 August Monthly Report (Emergency Services)	77
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**RECOMMENDATION**

**THAT** FD 10-2022 August Monthly Report (Emergency Services) be received for information.

**8.6. Public Works**

8.6.1.	PW 58-2022 August Monthly Report (Public Works)	80
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**RECOMMENDATION**

**THAT** PW 58-2022 August Monthly Report (Public Works) be received for information.

**9. COUNCILLOR REPORTS**

**9.1. Operational and Board Reports**

**RECOMMENDATION**

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

9.1.1.	Bluewater Recycling Association - Coun. Craigmile	83
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July Highlights

9.1.2.	Library Board - Coun. Craigmile, Edney, Mayor Strathdee	
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9.1.3.	Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna	
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9.1.4.	Huron Perth Public Health - Coun. Luna	96
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2021 Annual Report

9.1.5.	Spruce Lodge Board - Coun. Luna, Pridham	
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9.1.6.	Upper Thames River Conservation Authority	
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**9.2. Advisory and Ad-Hoc Committee Reports**

- 9.2.1. Accessibility Advisory Committee - Coun. Hainer
- 9.2.2. Business Improvement Area - Coun. Winter
- 9.2.3. CBHFM - Coun. Edney
- 9.2.4. Committee of Adjustment
- 9.2.5. Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee 118
- June 15, 2022 Minutes
- 9.2.6. Green Committee - Coun. Pridham
- 9.2.7. Heritage Advisory Committee - Coun. Pridham
- 9.2.8. Huron Perth Healthcare Local Advisory Committee - Coun. Luna
- 9.2.9. Museum Advisory Committee - Coun. Hainer
- 9.2.10. Planning Advisory Committee - Coun. Craigmile, Hainer
- 9.2.11. Recreation and Leisure Advisory Committee - Coun. Pridham
- 9.2.12. Senior Services Advisory Committee - Coun. Winter
- 9.2.13. St. Marys Lincolns Board - Coun. Craigmile
- 9.2.14. St. Marys Minor Hockey Association Board - Coun. Craigmile
- 9.2.15. St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter
- 9.2.16. Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

11. NOTICES OF MOTION

## **12. BY-LAWS**

### **RECOMMENDATION**

**THAT** By-Law 82-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

#### **12.1. By-Law 82-2022 Establish Dates and Times of Voting for the 2022 Municipal Election**

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## **13. UPCOMING MEETINGS**

\*All meeting will be live streamed to the Town's YouTube channel

August 23, 2022 - 9:00 am, Strategic Priorities Committee

September 13, 2022 - 6:00 pm, Regular Council

September 20, 2022 - 9:00 am, Strategic Priorities Committee

September 27, 2022 - 6:00 pm, Regular Council

## **14. CLOSED SESSION**

### **RECOMMENDATION**

**THAT** Council move into a session that is closed to the public at \_\_\_\_\_ pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

#### **14.1. Minutes CLOSED SESSION**

June 14, 2022 ADHOC CAO Performance

June 14, 2022 Council

June 21, 2022 Strategic Priorities Committee

June 28, 2022 Special Council

July 29, 2022 Emergent Council

#### **14.2. Verbal Update Legal Advice**

**14.3. ADMIN 44-2022 CONFIDENTIAL Report Back on Land Sale (Former Rails Lands, James Street South)**

**15. RISE AND REPORT**

**RECOMMENDATION**

**THAT** Council rise from a closed session at \_\_\_\_\_ pm.

**15.1. Land Sale of Former Rail Lands, James Street South**

**RECOMMENDATION**

**THAT** By-Laws 83-2022, 84-2022 and 85-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

<b>15.1.1.</b>	<b>By-Law 83-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc.</b>	<b>122</b>
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<b>15.1.2.</b>	<b>By-Law 84-2022 Agreement of Purchase and Sale with 1431532 Ontario Inc.</b>	<b>123</b>
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<b>15.1.3.</b>	<b>By-Law 85-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc. and 1431532 Ontario Inc.</b>	<b>124</b>
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<b>16.</b>	<b>CONFIRMATORY BY-LAW</b>	<b>125</b>
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**RECOMMENDATION**

**THAT** By-Law 86-2022, being a by-law to confirm the proceedings of August 16, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**17. ADJOURNMENT**

**RECOMMENDATION**

**THAT** this regular meeting of Council adjourns at \_\_\_\_\_ pm.





**MINUTES**  
**Strategic Priorities Committee**

July 19, 2022

9:00 am

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Edney (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer

**1. CALL TO ORDER**

Chair Strathdee called the meeting to order at 9:00 am.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF THE AGENDA**

**Resolution 2022-07-19-01**

**Moved By:** Councillor Edney

**Seconded By:** Councillor Craigmile

**THAT** the July 19, 2022 Strategic Priorities Committee agenda be accepted as presented.

**CARRIED**

## **4. STRATEGIC PRIORITIES REVIEW**

### **4.1 COR 33-2022 2023 Pre-Budget**

Andre Morin presented COR 33-2022 report.

The Committee reviewed the pre-budget items and discussed the Town's investment strategy.

The Committee was of the consensus that a report back regarding the actual cost of the HVAC at the Pyramid Recreation Centre is required, with information regarding if the Town requires further HVAC upgrades to improve infection control measures in the building.

The Committee discussed a budget target for the 2023 budget and will provide staff with direction through a resolution.

#### **Resolution 2022-07-19-02**

**Moved By:** Councillor Winter

**Seconded By:** Councillor Edney

**THAT** COR 33-2022 2023 Pre-Budget report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** Council approves the proposed 2023 timelines; and

**THAT** Council provides pre-budget approval for the following projects:

- \$150,000 - PRC – 2 HVAC units
- \$10,000 - Cameras (Kin Pavilion & Cadzow Pavilion)
- \$600,000 - Town Hall Roof Replacement
- \$43,000 - MOC Carpet Replacement
- \$25,000 - MOC Painting of Admin Side; and

**THAT** Council provides the following budget direction to staff:

- target the 2023 budget increase of 2%.

**CARRIED**

### **4.2 ADMIN 39-2022 Report Back on Draft Refreshment Vehicle By-Law**

Brent Kittmer presented ADMIN 39-2022 report.

The Committee discussed the option of permitting refreshment vehicles to be located on industrial, commercial and institutional zoned property.

Staff confirmed that the fees will be brought back to Council for final approval at a future meeting.

**Resolution 2022-07-19-03**

**Moved By:** Councillor Luna

**Seconded By:** Councillor Edney

**THAT** ADMIN 39-2022 Report Back on Draft Refreshment Vehicle By-Law report be received; and

**THAT** staff be directed to make the following updates to the draft Refreshment Vehicle By-law and report to Council with a final draft:

- Update the private property location requirements to permit Refreshment Vehicles to operate on any industrial, commercial, or institutional zoned property;
- Update the proposed fees to those as recommended in report ADMIN 39-2022.

**CARRIED**

The Committee took a brief break at 10:48am.

Chair Strathdee called the meeting back to order at 11:00 am.

**4.3 ADMIN 40-2022 Advisory Committee Inventory and Review**

Jenna McCartney presented ADMIN 40-2022 report.

The Committee was of the consensus that the proposed Heritage and Culture Advisory Committee be comprised of one member of Council and up to eight members of the public.

Councillor Hainer departed the meeting at 11:31 am.

**Resolution 2022-07-19-04**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Luna

**THAT** ADMIN 40-2022 Advisory Committee Inventory and Review report be received; and

**THAT** that the Strategic Priorities Committee recommends to Council:

**THAT** Council direct staff to place a call for applications for advisory committee members; and

**THAT** Council approves housekeeping amendments to the following advisory committee terms of reference:

- Committee of Adjustment
- Community Policing
- Green; and
- Recreation and Leisure; and

**THAT** Council makes the following recommendations to the 2022-2026 Nomination Committee:

- **THAT** the Accessibility Advisory Committee be disbanded, and that staff be directed to continue to follow the legislative requirements of the Accessibility for Ontarians with Disabilities Act with respect to consultation with persons with disabilities through a wide scope of communication tools.
- **THAT** the Heritage Advisory, Museum Advisory and Public Art Advisory Committees be amalgamated as the Heritage and Culture Advisory Committee.
- **THAT** the Recreation and Leisure Services Advisory and Senior Services Advisory Committees be amalgamated as the Recreation and Leisure Services Advisory Committee.
- **THAT** the youth council no longer be deemed to be an advisory committee of Council but remain a stakeholder group to be consulted by staff.

**CARRIED**

**5. NEXT MEETING**

August 23, 2022 - 9:00 am, live streamed to the Town's YouTube channel

**6. ADJOURNMENT**

**Resolution 2022-07-19-05**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Craigmile

**THAT** this meeting of the Strategic Priorities Committee adjourns at 11:42 am.

**CARRIED**

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Al Strathee, Mayor

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Jenna McCartney, Clerk



## **MINUTES Regular Council**

July 26, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Regrets: Councillor Edney

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environment Services Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2022-07-26-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** the July 26, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 HG Media Events Team re: Request for September 3 Event**

Lauren Thomson and Ryan Livingston of HR Media Events presented a request to Council regarding an event proposed for September 3, 2022 in St. Marys.

Council discussed staff's recommendation and staff elaborated on the definition of "an event of municipal significance".

**Resolution 2022-07-26-02**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** the delegation from HG Media Events Team regarding a request for an event on September 3, 2022 be received;

**THAT** Council deems the St. Marys End of Summer Bash event on September 3, 2022 as an event of municipal significance for the purpose of the event organizer obtaining a special occasion permit related to the sale of alcohol at St. Marys Milt Dunnell Park, subject to the condition of notifying all property owners with a 150m radius;

**THAT** Council approve the placement of a refreshment vehicle at St. Marys Milt Dunnell Park on September 3, 2022 provided that the event organizer provide confirmation of a St. Marys Fire Department certificate and a Huron Perth Public Health certificate in accordance with the operation of a refreshment vehicle; and

**THAT** Council grants the exclusive use of the St. Marys Milt Dunnell Park on September 3, 2022 to the event organizer with the exception of the St. Marys Farmers' Market's use of the Park.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Strategic Priorities Committee - June 21, 2022**

**Resolution 2022-07-26-03**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the June 21, 2022 Strategic Priorities Committee meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Special Council - June 28, 2022**

**Resolution 2022-07-26-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** the June 28, 2022 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.3 Regular Council - June 28, 2022**

**Resolution 2022-07-26-05**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the June 28, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN July Monthly Report - Verbal Update**

**Resolution 2022-07-26-06**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham



**THAT** the ADMIN July Monthly verbal report be received.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 56-2022 July Monthly Report (Building and Development)**

**Resolution 2022-07-26-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** DEV 56-2022 July Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2.2 DEV 51-2022 - Part Lot Control Application, Block 48, Registered Plan 44M-79, Thames Crest Farms Subdivision – Bickell Built Homes**

**Resolution 2022-07-26-08**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** DEV 51-2022 regarding the Application for Part Lot Control for Block 48 of the Thames Crest Farms subdivision be received; and

**THAT** Council approve By-law 78-2022 affecting Block 48, Registered Plan No. 44M-79 for a one-year period, ending July 26, 2023.

**CARRIED**

**8.2.3 DEV 54-2022 Contract By-law Enforcement Provider Update**

**Resolution 2022-07-26-09**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** DEV 54-2022 Contract By-law Enforcement Provider Update report be received; and

**THAT** Council consider By-Law 79-2022 for the purpose of appointing municipal law enforcement officers for the Town of St. Marys, employed by Tenet Security Group.

**CARRIED**

### **8.3 Community Services**

#### **8.3.1 DCS 40-2022 July Monthly Report (Community Services)**

**Resolution 2022-07-26-10**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DCS 40-2022 July Monthly Report (Community Services) be received for information.

**CARRIED**

### **8.4 Corporate Services**

#### **8.4.1 COR 34-2022 July Monthly Report (Corporate Services)**

**Resolution 2022-07-26-11**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** COR 34-2022 July Monthly Report (Corporate Services) be received for information.

**CARRIED**

### **8.5 Fire and Emergency Services**

#### **8.5.1 FD 09-2022 July Monthly Report (Emergency Services)**

**Resolution 2022-07-26-12**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** FD 09-2022 July Monthly Report (Emergency Services) be received for information.

**CARRIED**

### **8.6 Public Works**

#### **8.6.1 PW 56-2022 July Monthly Report (Public Works)**

##### **Resolution 2022-07-26-13**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** PW 56-2022 July Monthly Report (Public Works) be received for information.

**CARRIED**

#### **8.6.2 PW 57-2022 Robinson Street Sanitary Sewer**

##### **Resolution 2022-07-26-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** report PW 57-2022, Robinson Street Sanitary Sewer be received; and

**THAT** Council authorize staff to incur a 2022 budget variance up to \$50,000.00 to procure design engineering services from B.M. Ross and Associates Limited for the replacement of the Robinson Street sanitary sewer should the in-situ rehabilitation of the pipe be determined to not be a suitable option.

**CARRIED**

### **9. COUNCILLOR REPORTS**

#### **9.1 Operational and Board Reports**

##### **Resolution 2022-07-26-15**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

**CARRIED**

##### **9.1.1 Bluewater Recycling Association - Coun. Craigmile**

- 9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee
- 9.1.3 Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna
- 9.1.4 Huron Perth Public Health - Coun. Luna
- 9.1.5 Spruce Lodge Board - Coun. Luna, Pridham
- 9.1.6 Upper Thames River Conservation Authority
- 9.2 Advisory and Ad-Hoc Committee Reports
  - 9.2.1 Accessibility Advisory Committee - Coun. Hainer
  - 9.2.2 Business Improvement Area - Coun. Winter
  - 9.2.3 CBHFM - Coun. Edney
  - 9.2.4 Committee of Adjustment
  - 9.2.5 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee
  - 9.2.6 Green Committee - Coun. Pridham
  - 9.2.7 Heritage Advisory Committee - Coun. Pridham
  - 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna
  - 9.2.9 Museum Advisory Committee - Coun. Hainer
  - 9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer
  - 9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham
  - 9.2.12 Senior Services Advisory Committee - Coun. Winter
  - 9.2.13 St. Marys Lincolns Board - Coun. Craigmile
  - 9.2.14 St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter
  - 9.2.15 Youth Council - Coun. Edney

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2022-07-22-16**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** By-Laws 78-2022 and 79-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 78-2022 Part Lot Control Exemption Block 48 (Bickell Built Homes)**

**12.2 By-Law 79-2022 Appointment of Municipal Law Enforcement Officials**

**13. UPCOMING MEETINGS**

August 16, 2022 - 6:00 pm, Regular Council

August 23, 2022 - 9:00 am, Strategic Priorities Committee

**14. CLOSED SESSION**

**Resolution 2022-07-26-17**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** Council move into a session that is closed to the public at 7:54 pm as authorized under the *Municipal Act*, Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**14.1 Verbal Update Legal Advice**

**15. RISE AND REPORT**

**Resolution 2022-07-26-18**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** Council rise from a closed session at 9:27 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held regarding legal advice. Staff were given direction. There is nothing further to report.

**16. CONFIRMATORY BY-LAW**

**Resolution 2022-07-22-19**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** By-Law 80-2022, being a by-law to confirm the proceedings of July 26, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2022-07-26-20**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** this regular meeting of Council adjourns at 9:29 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk



## **MINUTES Special Council**

July 29, 2022  
1:30 pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (video conference)  
Councillor Edney (video conference)  
Councillor Hainer (video conference)  
Councillor Pridham (video conference)  
Councillor Winter (video conference)

Council Regrets: Councillor Luna

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 1:30 pm.

### **2. DECLARATION OF PECUNIARY INTEREST**

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

#### **Resolution 2022-07-29-01**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** the July 29, 2022 special meeting of Council agenda be accepted as presented.

**CARRIED**

### **4. CLOSED SESSION**

#### **Resolution 2022-07-29-02**

**Moved By** Councillor Hainer  
**Seconded By** Councillor Winter

**THAT** Council move into a session that is closed to the public at 1:33 pm as authorized under the Municipal Act , Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

#### **4.1 Verbal Update Legal Advice**

### **5. RISE AND REPORT**

#### **Resolution 2022-07-29-03**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** Council rise from closed session at 2:38 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held with one matter regarding legal advice was considered. Direction was provided in closed session. There is nothing further to report.

### **6. CONFIRMING BY-LAW**

#### **Resolution 2022-07-29-04**

**Moved By** Councillor Edney  
**Seconded By** Councillor Hainer

**THAT** By-Law 81-2021, being a by-law to confirm the proceedings of the July 29, 2022 special meeting of Council, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

### **7. ADJOURNMENT**

#### **Resolution 2022-07-29-05**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Winter

**THAT** this special meeting of Council be adjourned at 2:40 pm.

**CARRIED**



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Al Strathdee, Mayor

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Jenna McCartney, Clerk

2022-08-05

Mayor Al Stratthdee,  
Brent Kittmer, CAO  
Town of St. Marys  
175 Queen Street East, P.O Box 998, St. Marys, ON N4X 1B6

Dear Mayor Al Stratthdee, Brent Kittmer, and Staff of the Town of St. Marys,

On behalf of Huron Perth Public Health, please allow me to sincerely thank you for all you have done, as part of your COVID-19 pandemic response, to protect and keep our Huron Perth communities as safe as possible from March 2020 - March 2022 and beyond. The pandemic has impacted everyone mentally, physically, emotionally and financially. It has been through the collective efforts of our communities that we have managed the pandemic and reduced its impacts where possible.

HPPH greatly values your leadership, support and partnership over the course of the pandemic. Of your many contributions, I would especially like to **acknowledge your work to share, promote and model the implementation of public health measures**. Your unwavering partnership and ability to prioritize the pandemic response, while balancing the demands associated with your role, were critical to the local COVID-19 pandemic response.

HPPH greatly values your commitment and dedicated support to mass vaccination clinics. Municipalities played various key roles within the rollout of clinics. This included the provision of ongoing municipal space, and collaboration with other municipalities, which allowed HPPH to plan and implement clinics within communities across both counties. We recognize and appreciate the dedication of CEMC support along with ongoing Clinic Logistics Committee representation. Lastly, municipal staff were pivotal to the volunteer coordination at clinics across both counties.

Although the pandemic is not over, I know that the partnership we have built will continue to keep residents of Huron Perth as safe as possible as we transition to a time where we manage COVID-19 using routine channels, while also resuming other work together that strengthens and promotes public health.

I extend my deepest gratitude to you, and your team, for your dedication, hard work and resolve.

Sincerely,

Dr. Miriam Klassen  
Medical Officer of Health and CEO  
Huron Perth Public Health

# St. James Men's Service Club # 73

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**August 11, 2022**

**Town of St. Marys, 75 Queen Street East, St. Marys, ON N4X 1B6**

**Dear Honorable Mayor and Distinguished Council Members:**

The St. James Service Club # 73 is planning a Steak Dinner to take place on September 8, 2022 at our new facility located at St. James Masonic Hall, 45 Thames Road N, St. Marys, ON.

The Steak Dinner is a fund raiser which assists our non-profit organization promote charitable and educational partnerships within our community. The St. James Men's Service Club is a strong supporter of our community and feel that events like this are an essential part of our ongoing commitment to the Town of St. Marys.

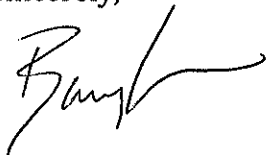
As part of the Steak Dinner, we have to apply for a special Occasion Permit with the Alcohol Gaming Commission of Ontario.

One requirement is that the Town of St. Marys declare the Steak Dinner "an event of municipal significance".

The St. James Men's Service Club is respectfully making a request to Town of St. Marys Council that this declaration be made.

If you have any questions, please contact the undersigned.

Sincerely,



**Barry Cookson**

Treasurer | [REDACTED] St. Marys, ON | [REDACTED] | [REDACTED] | [REDACTED]  
**P.I.I. Redacted** **P.I.I. Redacted**

# MONTHLY REPORT

**To:** Mayor Stratthdee and Members of Council

**From:** Administration

**Date of Meeting:** 16 August 2022

**Subject:** ADMIN 42-2022 August Monthly Report (Administration)

## RECOMMENDATION

THAT ADMIN 42-2022 August Monthly Report (Administration) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### 1. CAO

#### Strategic Planning and Projects

- Downtown Service Location Review
  - Project Consultant Procurement
    - Contract awarded. Kick-off meeting pending.
  - Interior Demolition of 14 Church Street North
    - Target is to release the tender late summer.
    - It is anticipated that the interior demolition work will be a Winter 2023 project.
- Community Developer Pilot Program
  - Offer made and accepted.
  - Start date is September 12, 2022
- Director of HR
  - Position closed, and Second round of interviews are underway.
  - Projecting a mid-September start date.
- Corporate Diversity, Equity, Inclusion and Belonging (DEIB) Policy
  - Draft framework for the policy has been created and reviewed by the SMT.
  - The process of training and educating staff on DEIB principles has begun with voluntary training being offered to all staff.
  - Expectation is that mandatory training will begin in 2023.
- Emergency Management Modernization Project:
  - All municipalities in the geographic County of Perth are participating in a funded project to review how emergency operations centers are mobilized and used.
  - The project is funded through a Municipal Modernization Grant (Review Stream) received by the County of Perth on everyone's behalf.
  - The goal of the project is for the project management consultant to offer suggestions on how to make Emergency Operation Centres more efficient and consistent across the region.
- Community Transportation Project:
  - Ridership:

<b>PC Connect Ridership to Date</b>					
<b>Funding Year</b>	<b>Route A: Perth County North</b>	<b>Route B: Perth County South</b>	<b>Route 1: KW to Listowel</b>	<b>Route 2: KW to St.Marys</b>	<b>Route 3: London to Stratford</b>
<b>Year 3</b>	342	87	55	186	94
<b>Year 4</b>	1116	578	872	978	1127
<b>Year 5</b>					
April 2022	128	37	128	102	106
May 2022	143	38	110	168	64
June 2022	203	49	188	210	160
July 2022	320	120	209	335	227

○ AMO

delegation:

- The City of Stratford has received a delegation at the annual AMO conference with the Ministry of Transportation.
- The purpose of the delegation is to request that the Ministry consider increasing the 2023-25 extension funding to help ensure that no service cuts are necessary to the transit project to meet budget.
- The City of Stratford will also be advocating for increased Go Train frequency.

#### Land Sales

- 275 Victoria Street
  - Draft agreements of purchase and sale presented in August 16 closed session for consideration.
- 20 Thames Road North
  - Lease negotiations under way for Town owned lands adjacent to the western trailhead of the Grand Trunk Trail.

#### Other

- Final draft of Refreshment Vehicle By-Law targeted for September. Staff will be recommending an in-force date of January 1, 2023 to allow time for notification to vendors.

## **2. Clerks**

#### Animal Control

- Animal licences issued to date: 368, 333 dog and 35 cat.
- 18 issued between July 11 to August 11
- Animal Control Officers have been following up with previous licence holders that have not renewed a licence in 2022.

#### By-Law Enforcement

- Stratford Police Service continue to monitor the parking situation at the Quarry during peak hours of operation to ensure vehicles are not parking along the road allowance. This traffic violation along Water Street South is concerning to staff due to the high volume of traffic and pedestrians in the area. Staff will have enhanced signage in the area to identify where additional parking exists.

- 228 parking tickets issued to date, 33 issued related to parking at the Quarry

### By-Law Review

- In progress:
  - Noise
  - Traffic, Parking and Boulevard Maintenance (ATV usage)
  - Animal Control
  - Procedure

### Election

- Nomination day closes on August 19 at 2:00 pm. All forms submitted to the clerk's department will be reviewed and a determination will be made whether each can be certified. The results of this process will be posted on the Town's website by 4:00 pm on August 22, 2022.
- Council to consider a by-law at the August 16 meeting with respect to the advance voting date and the special voting location dates for nursing homes.
- Call for 2022-2026 committee members to be released by end of August.
- Call for election officials to be released by end of August.

## **3. Human Resources**

### Recruitment (current/on-going)

- Job postings, reposts, interviews, and/or offers prepared for:
  - Community Developer
  - Recreation Attendant – Repost
  - Canteen Attendants
  - Educator & Educator Assistants (B&A – Sept.2022 start)
  - Curatorial & Programming Assistant
  - Cook (ELS)

### HR Systems/ Admin.

- STATS. Canada quarterly Job Vacancy survey
- Connected with Thomas International for assessments for current vacant permanent positions (Finance Clerk, Director of HR, etc.)

### Health & Safety/ Training

- New Hire Orientation – July 25<sup>th</sup>
- MOC JHSC meeting – July 13<sup>th</sup>
- PRC JHSC meeting – July 19<sup>th</sup>

### Committee Engagement

- Supported STEAM's Staff Appreciation BBQ – July 13<sup>th</sup>

### Payroll and Benefits

- Conducted Electronic Timesheet training sessions for new staff
- Completed and submitted report on hiring to Service Canada for July 2022
- Submitted documentation for reimbursement of Covid Paid Days (3) to WSIB for July. This program has been extended to March 31, 2023 (was to end July 31, 2022)

- Compiled billing information for Public Works & Finance on Holy Name of Mary School Crossing Guard invoicing to the Huron-Perth Catholic District School Board for the period January to June 2022
- Confirmed 2022 Equitable Life premium rates & coverages on July's billing associated with wage increases and renewal rates and applied these to employee profiles

## **SPENDING AND VARIANCE ANALYSIS**

None to report.

## **REVIEWED BY**

**Recommended by the CAO**



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Brent Kittmer  
Chief Administrative Officer

## FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Jenna McCartney, Clerk
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73</b>

### PURPOSE

To seek Council's approval to designate a steak dinner event being held by St. James Men's Service Club #73 on Thursday, September 8, 2022 as an event of municipal significance so that the organizers of the event may apply for a special occasion permit for the purpose of serving alcohol to the public attendees.

### RECOMMENDATION

**THAT** ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73 report be received; and

**THAT** Council designate the September 8, 2022 St. James Men's Service Club #73 steak dinner event as one of municipal significance for the purpose of the event organizer applying for a special occasion permit, related to the sale of alcohol, through the Alcohol and Gaming Commission of Ontario at St. James Masonic Hall, 45 Thames Road N, St. Marys.

### BACKGROUND

In a situation where a person, acting solely or in conjunction with an organization, wishes to allow for the sale and service of alcohol at a special occasion, the person must apply for a Special Occasion Permit (SOP) through the Alcohol and Gaming Commission of Ontario (the "AGCO").

In a provincial change that took effect January 1, 2018, the AGCO administers the SOP program directly rather than through the local LCBO. In order for a person to seek a SOP for a public event, the event must be designated either as a provincially, nationally or internationally significant event, or one that is of municipal significance.

In the case of the St. James Men's Service Club #73 steak dinner, the organization must seek permission from the municipality to be deemed as an event of municipal significance.

### REPORT

The organization has provided correspondence, which was listed on the August 16, 2022 regular Council meeting agenda, seeking permission from the municipality to designate the event as one of municipal significance.

The event will be held on Thursday, September 8, 2022 from 5:00 pm to 9:00 pm at the St. James Masonic Hall, 45 Thames Road N., St. Marys. There will be no music or entertainment at the Hall that would result in a noise disruption to the neighbours, therefore, staff are not recommending noise of the



event to the neighbours as is stand practice in these situations. The attendees will cook their own steak outside at BBQs set up around the property, and dine at centrally located picnic tables.

As is required by the Alcohol and Gaming Commission of Ontario (AGCO) for SOP applications, if the event is to be public, the municipality must designate the event as one of municipal significance in order to be considered by the AGCO to be eligible.

## **FINANCIAL IMPLICATIONS**

None.

## **SUMMARY**

The applicant is seeking Council's approval to designate its traditional steak dinner, held on September 8, 2022 at St. James Masonic Hall, 45 Thames Road N., St. Marys, as an event of municipal significance for the purpose of an application to the AGCO for a SOP. Staff have reviewed the request and recommend to Council that it supports the request.

## **STRATEGIC PLAN**

☒ Not applicable to this report.

## **OTHERS CONSULTED**

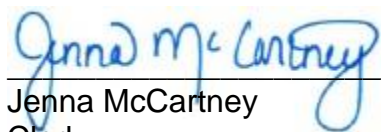
None

## **ATTACHMENTS**

St. James Men's Service Club #73 request letter listed under "Correspondence" on the August 16, 2022 regular Council agenda

## **REVIEWED BY**

### **Recommended by the Department**



Jenna McCartney  
Clerk

### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer

## FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Jenna McCartney, Clerk
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>ADMIN 45-2022 Establish Advance Election Days and Special Voting Locations</b>

### PURPOSE

To provide Council with proposed details regarding advance voting locations and special voting places and to seek Council's approval on these dates and times by by-law.

### RECOMMENDATION

**THAT** ADMIN 45-2022 Establish Advance Election Day and Special Voting Locations report be received; and

**THAT** Council consider By-law 82-2022 for the purpose of establishing an advance election day and special voting locations in the Town of St. Marys for the 2022 municipal election.

### BACKGROUND

The 2022 municipal election will take place on Monday October 24. The *Municipal Elections Act*, 1996, S.O 1996, c. 32 regulates the conduct of municipal and school board elections in Ontario.

As outlined in Section 43 (1) of the *Municipal Elections Act*, each local municipality shall hold an advance vote on one or more dates. Furthermore, in Section 43 (2), it states that the clerk shall establish the dates on which advance vote is held including the number and location of voting places.

In previous elections, the Town of St. Marys has held one advance vote day at the Pyramid Recreation Centre traditionally on the Saturday of the Thanksgiving weekend in hopes to attract additional electors who may wish to vote on the holiday weekend. In addition, there has been two special voting places designated at both Kingsway Lodge/Fairhill Residence and Wildwood Care Home for the residents of those institutions.

### REPORT

The *Municipal Elections Act* states in Section 43 (3) that an advance vote shall not be held more than 30 days before voting day. As previously indicated, voting day is held on Monday October 24, 2022 from 10:00 am to 8:00 pm.

#### Advance Voting Day

Staff are recommending that an advance voting day be held on Saturday, October 8, 2022 from 10:00 am to 4:00 pm at the Pyramid Recreation Centre located at 317 James Street South. This date has been specifically chosen as it falls within the Thanksgiving long weekend. By offering an advance vote day on this weekend, it provides an opportunity for students who are attending post secondary school to return home to vote within their municipality.

## Special Voting Place

The *Municipal Elections Act* states in Section 45 (7) provides that on voting day, a voting place shall be provided on the premises of an institution in which, on September 1, 20 or more beds are occupied by persons who are disabled, chronically ill or infirm, and of a retirement home in which, on September 1, 50 or more beds are occupied.

Further, Section 46(3) provides that the clerk may establish reduced voting hours for an institution or retirement home.

For the purposes of the municipal election, institution can be considered a place of living such as a nursing home, long-term care home, group home, etc. A hospital does not qualified as an institution in this example.

Voting at these locations is to be utilized only by the residents residing at each location. All staff members would be required to attend one of the two voting dates located at the Pyramid Recreation Centre.

The locations to be designated are:

- Kingsway Lodge and Fairhill Residence – October 24, 2022 from 8:30 am to 11:30 am
- Wildwood Care Home – October 24, 2022 from 12:30 pm to 2:00 pm

## FINANCIAL IMPLICATIONS

The budget for the 2022 municipal election has already been prepared.

## SUMMARY

Within this report, dates and times have been provided for an advance voting day as well as the details of special voting places. It is staff's recommendation that Council approve by by-law the dates provided and that staff are able to provide notice to the voters of St. Marys.

## STRATEGIC PLAN

☒ Not applicable to this report.

## OTHERS CONSULTED

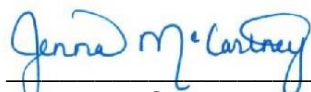
Brent Kittmer, Deputy Returning Officer

## ATTACHMENTS

Draft By-law 82-2022 has been attached to the "By-Law" section of the August 16 Council agenda

## REVIEWED BY

### Recommended by the Department



Jenna McCartney  
Clerk

### Recommended by the CAO



Brent Kittmer



# MONTHLY REPORT

**To:** Mayor Strathdee and Members of Council

**From:** Building and Development

**Date of Meeting:** 16 August 2022

**Subject:** DEV 64-2022 August Monthly Report (Building and Development)

## RECOMMENDATION

THAT DEV 64-2022 August Monthly Report (Building and Development) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### Building

- Please see Attachment B – Building Statistics

### Planning – Applications

Miscellaneous	
Pre-Consultation for Planning Applications	<ul style="list-style-type: none"> <li>• Three (3) pre-consultation meetings held between July 13 and August 4, 2022. A total of Twenty-one (21) pre-consultation meetings have been facilitated by the Department.</li> <li>• Significant support being provided to several applicants who have completed the pre-consultation process and are working towards submitting a planning application.</li> </ul>
Zoning Compliance Letters	<ul style="list-style-type: none"> <li>• Zero (0) Zoning and Compliances letters issued between July 12, 2022 and August 4, 2022. A total of eleven (11) Zoning Compliance Letters have been issued in 2022.</li> </ul>
Minor Variances	
33-35 Wellington Street North (A03-2022)	<ul style="list-style-type: none"> <li>• Request for Minor Variance to extend legal non-conforming residential use</li> <li>• Application approved by COA on August 3, 2022</li> <li>• Last day of appeal is August 23, 2022</li> </ul>
130 Maxwell Street (A04-2022)	<ul style="list-style-type: none"> <li>• Request for Minor Variance to reduce minimum exterior yard setbacks</li> <li>• Application approved by COA on August 3, 2022</li> </ul>

	<ul style="list-style-type: none"> <li>Last day of appeal is August 23, 2022</li> </ul>
<b>Severances</b>	
None.	None.
<b>Official Plan (OPA) and Zoning By-law (ZBLA) Amendments</b>	
178 Queen Street West (Z03-2022)	<ul style="list-style-type: none"> <li>Application to add an additional dwelling unit (from two to three dwelling units)</li> <li>Application deemed complete</li> <li>Planning Advisory Committee (PAC) on May 30, 2022; PAC endorsed the Application in principle.</li> <li>Zoning By-law Amendment approved by Council</li> <li>Appeal period closed on Tuesday, July 26, 2022 – no appeals received.</li> </ul>
60/50 Road 120	<ul style="list-style-type: none"> <li>Application submitted for rezoning, rezone part of the property from “Development (D1)” to “Light Industrial (M1)” to align with the zoning on the remaining portion of the Site to facilitate the expansion of the self-storage business. Properties have been deemed together.</li> <li>Working to deem Application complete. Anticipate a Planning Advisory Committee meeting at the end of August.</li> </ul>
<b>Site Plan Agreement</b>	
665 James Street North (Apartment Building)	<ul style="list-style-type: none"> <li>Application for Site Plan Agreement received on September 21, 2021; Town Staff distributed comments to the Applicant on October 13, 2021.</li> <li>Second submission received on June 6, 2022. Town staff comments returned to the Applicant the week of July 11, 2022.</li> </ul>
925 Queen Street East (Storage Building)	<ul style="list-style-type: none"> <li>Application for Site Plan Agreement received.</li> <li>Comments returned to the Applicant the week of February 14, 2022.</li> </ul>
347 James Street South (Townhouse)	<ul style="list-style-type: none"> <li>Application received on May 5, 2022; Town staff returned comments to the Applicant on June 10, 2022.</li> </ul>
20 Thames Road (Building Expansion)	<ul style="list-style-type: none"> <li>Application for Site Plan Agreement received – working towards providing comments to the Applicant. A minor variance will be required for this development to proceed.</li> </ul>
<b>Subdivision Agreements</b>	
187 Wellington Street North	<ul style="list-style-type: none"> <li>Subdivision Agreement brought forward to Council on May 10, 2022.</li> <li>Working with the Developer to execute the Subdivision Agreement requirements.</li> </ul>

Community Improvement Plan (CIP)	
Pre-Consultations for Community Improvement Plan:	<ul style="list-style-type: none"> <li>0 (0) pre-consultation meetings held between July 13 and August 5.</li> </ul>
Submission Checklists Issued (and applications not yet received):	<ul style="list-style-type: none"> <li>King Street (Eligible for Building and Site Improvement Grant, and Design and Study Grant)</li> <li>Queen Street East (Eligible for Sidewalk and Outdoor Patio Grant, ineligible for Façade and Signage Improvement Grant, Building and Site Improvement Grant, Planning Application and Building Permit Fee Rebate Grant)</li> <li>Queen Street East (Downtown Rental Housing Unit Grant, and Building and Site Improvement Grant)</li> <li>Queen Street East (Façade and Signage Improvement Grant)</li> <li>Queen Street East (Sidewalk Café and Outdoor Patio Grant)</li> <li>Queen Street East (Façade and Signage Improvement Grant)</li> <li>Queen Street East (Downtown Rental Housing Grant)</li> <li>Water Street South (Downtown Rental Housing Grant and Building and Site Improvement Grant)</li> <li>Park Street (Accessory Dwelling Unit Grant)</li> <li>Peel Street (Accessory Dwelling Unit Grant)</li> <li>Water Street South (Façade and Signage Improvement Grant)</li> <li>Queen Street East (Downtown Rental Housing Grant)</li> <li>Elgin Street East (Accessory Apartment)</li> </ul>
Approved CIP Applications:	<p>47 Water Street South (CIP-01-2022)</p> <ul style="list-style-type: none"> <li>Grant request approved for (a) Building and Site Improvement Grant, (b) Commercial Conversion and Expansion Grant and (c) Design and Study Grant</li> <li>Request to release funds received – Town staff processing.</li> </ul> <p>145 Queen Street East (CIP-02-2022) - COMPLETE</p> <ul style="list-style-type: none"> <li>Grant request approved for Sidewalk Café and Outdoor Patio Grant</li> <li>Grant funds distributed to Applicant week of July 4, 2022</li> </ul> <p>84 Water Street South (CIP-03-2022)</p> <ul style="list-style-type: none"> <li>Grant request approved for Building and Site Improvement Grant</li> </ul> <p>163-167 Queen Street East (CIP-04-2022)</p> <ul style="list-style-type: none"> <li>Grant request approved for Façade and Signage Improvement Grant</li> </ul> <p>130 James Street North (CIP-05-2022)</p> <ul style="list-style-type: none"> <li>Grant request approved Accessory Dwelling Unit Grant</li> </ul>
Allotment	As of August 5, 2022, \$39,677.49 of \$50,000 (\$10,323 remaining) has been allotted to CIP and Heritage projects, and \$3,328.88 been issued.

## Planning – Strategic Projects

- Official Plan
  - Staff have forwarded the notice and package to the Province. There is no appeal period related to the Town's adoption; the appeal period will follow Provincial approval. Staff is expecting comments soon.
- Affordable Housing Strategies
  - As per Council's direction on June 13, 2022, Town staff are:
    - Proceeding to retain experts/consultants to provide housing advice and assistance and prepare urban design guidelines for the Town
    - Re-evaluating the CIP as it relates to affordable/attainable housing with recommendations related to necessary funding levels. Anticipate follow up to Council August.
    - Review mobile homes and how they may fit into the housing strategy.
- Property File Digitization Project
  - Two (2) File Clerks are currently completing the project, progress is slower than originally anticipated, however efficiencies have already been realized on completed files.
  - Support from staff required as File Clerks encounter larger planning files
- Housekeeping Zoning By-law Amendment
  - Amendment approved on June 28, 2022. Amendments include:
    - Incorporation of revised parking rates as per the Parking Study, permitted uses for properties zoned "Residential Development (RD)".
    - Various housekeeping matters including formatting, and word clarification
  - Mobile Homes report presented to Planning Advisory Committee on August 2, 2022.
- Bill 109, More Homes for Everyone Act, 2022
  - Link to Bill 109: [Bill 109, More Homes for Everyone Act, 2022 - Legislative Assembly of Ontario \(ola.org\)](https://ola.org)
  - Planning Process report for Zoning By-law Amendments and Official Plan Amendments presented to Planning Advisory Committee on August 2, 2022. PAC provided comments to staff and a follow up report will be presented to Council.
- Community Improvement Plan – Promotional Campaign
  - Buck slips promoting the CIP Programs inserted into the July tax bills – this grew some interest in the program.

## Facilities – Operational

- Town Hall – a Designated Substance Survey was completed at Town Hall. Report has been delivered by JFM and is being approved by staff. Awaiting scheduling of remediation.
- Museum – Technology Room floor. Work to commence on July 28th.
- St. Maria Pumphouse Exterior painting – staff to paint this summer.
- Town Hall Queen Street Steps – repairs to front steps scheduled for early August
- Town Hall – Roof Tile Management will be onsite to repaint the stonework outside the second-floor window (northern most Human Resources window). More work than anticipated. Pricing has been approved. Anticipate works to commence week of August 8, 2022
- Milt Dunnell Field - Grit Engineering Inc. was onsite to perform a topographic survey. Survey received and being reviewed by Town Staff
- Town Hall – door frames are being painted by staff to match new flooring completed
- Town Hall – basement lobby has been painted to match new flooring and door frames completed



- Lind Sportsplex – Super Splash would like to install a sign. Town staff will install the sign to the south of the entrance walkway once the sign has been supplied. No sign has been supplied by Super Splash at this time.
- Kin Pavilion – a porta-pottie has been installed to allow for the washrooms to be locked between the hours of 5:00pm and 9:00am due to vandalism
- Cadzow Pavilion – a porta-pottie has been installed to allow for the washrooms to be locked between the hours of 5:00pm and 9:00am due to vandalism
- Lawn Bowling washrooms – a porta-pottie has been installed to allow for the washrooms to be locked between the hours of 5:00pm and 9:00am due to vandalism
- Museum – front and back porch to be refinished in July. Front porch completed.
- Town Hall – replaced compressor on lower-level HVAC unit
- Museum – replaced compressor on HVAC unit for original house at Museum
- Library – staff are removing garbage accumulated by the Friends of the Library book sale from the basement

### **Facilities – Capital**

- Museum Retaining Wall RFQ – project commenced on July 11. Project has been completed.
- Library Southside Exit Door Replacement - RFQ released, three (3) site tours completed, closed April 6. There were 2 bids on the project. Professional Service Agreement is completed. Heritage Committee Report to be submitted and approved. Scheduling of work estimated for September
- Lind Sportsplex Canteen Upgrades - RFQ released, three (3) site tours completed, closed April 6. There were 2 bids on the project. Professional Service Agreement is completed. Project scheduled for September
- Library Church Street Door refinishing – Professional Service Agreement is completed. Heritage Committee Report to be submitted and approved. Scheduling of work estimated for September
- Town Hall First Floor Renovation – staff have met with Architects to acquire pricing for design drawings. Staff have developed three (3) committees to help with the design phase of the project. Council Committee to review Council's needs, Staff Committee to review staff's needs and the Technical Committee to review technical requirements for the project. The rough layout and design have been established by the Committees. R. Ritz Architect has been chosen. The rough layout and design elements have been sent to R. Ritz Architect for first draft of drawings.

### **SPENDING AND VARIANCE ANALYSIS**

- Mold testing and remediation, costing received. Council Report approved budget for remediation.

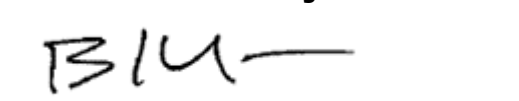
### **REVIEWED BY**

#### **Recommended by the Department**



Grant Brouwer  
Director of Building and Development

#### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer



## Attachment B: Building Department Monthly Summary

### *Building and Development Services Department*

**Table 1. Monthly Totals** (as of August 1 2022)

**Yearly Dwelling Unit Break Down**

Year	Building Permits	Year to Date	Dwelling Units for the Month	Year to Date	Single Family Dwelling	Semi Detached	Townhouse Unit	Accessory Dwelling Units	Apartment unit
2022	9	95	0	40	12	2	21	2	3
2021	162	162	0	72	20	4	42	6	0

**Table 2. Annual Totals**

Year	Building Permits	Dwelling Units	Construction Value
2022	95	40	\$ 19,068,973.00
2021	162	72	\$ 42,174,405.00
2020	166	72	\$ 38,801,203.00
2019	134	52	\$ 16,751,000.00
2018	172	53	\$ 22,875,651.00
2017	168	36	\$ 18,825,719.00
2016	120	38	\$ 14,244,002.00

There were **90** appointments made this month from the Building Department.

The Building Department presently has **8** permits waiting for payment.

The Building Department presently has **9** permits under review.

The Building Department presently has **12** new permit applications waiting to be transferred to "in review" (Permits in this section have outstanding documentation)



# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Ray Cousineau, Facilities Manager
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>DEV 55-2022 Fire Department Emergency Siren</b>

## PURPOSE

The purpose of this report is to provide Council with information regarding the status of the Fire Department Emergency Siren and a proposal to acquire a new system. This information will help Council to understand the reason why it is necessary to purchase and install a new system and the estimated cost.

## RECOMMENDATION

**THAT** DEV 55-2022 Fire Department Emergency Siren report be received; and

**THAT** Council provides pre-budget approval to the following 2023 Capital Budget Project:

- \$59,500– Fire Department Emergency Siren Installation; and

**THAT** the project be funded from the Fire Capital Reserve.

## BACKGROUND

Fire Department emergency sirens have long been used as a method to summon firefighters to the station when there is an emergency call. The St. Marys fire emergency siren was in service from the early 1960's until 2020. There were two sirens, one siren at the Fire Hall located at 172 James Street South, and one in the bell tower of Town Hall.

The fire emergency siren system was activated in conjunction with the Fire Department paging system. Whenever the firefighters were paged out to respond to an emergency, a fire emergency siren located at the Fire Hall and Town Hall would be activated. The St. Marys Fire Department operated the sirens between the hours of 7am and 7pm. The siren was programed to last up to 90 seconds if required.

Firefighters are alerted to emergency calls by their radio pagers that each are assigned. They also utilize a back up of sending a text message to their cell phones via the "Who's Responding" app. This gives the firefighters a second method of notification if a pager is defective or if a firefighter is out of the immediate area. The firefighters like the added security of the siren if they are in a building with poor reception or have stepped outside without their pagers.

Besides the sirens alerting the firefighters, the other purpose of this fire emergency siren system was to alert the public that St. Marys volunteer firefighters would be responding to the Fire Hall in their own personal motor vehicles (with green flashing lights).

## REPORT

During the new build of the Fire Hall, March 2020 – February 2021, the old siren system was dismantled and not reinstalled. One of the main reasons it could not be connected was discovery that the Bell lines

necessary for its operation were removed during the construction phase and they were not replaced. Both members of the Fire Department and members of the public have asked if the siren would be replaced.

Staff polled a number of local municipalities regarding their use of sirens:

- The use of fire sirens depends on the local municipality.
- Many municipalities have ceased their operation while many others still use them.
- Some municipalities have made the decision to retire their sirens when they are in need of replacing.
- Some municipalities report the same as St. Marys, that when a siren is removed it is missed.
- Some municipalities report that after the siren is out of operation for a period of time they received complaints when a new one was installed.

The following link shows the Ontario Warning Siren Map of all existing and removed sirens in Ontario.

- <https://www.google.ca/maps/d/u/0/viewer?mid=1ZSBPpDRirYo-DvphT-d9W189VfQ&ll=46.598565480825066%2C-84.60280760306554&z=6>

Staff is not aware of any negative issues from the use of the sirens in St. Marys over the years. Staff has discussed the merits of reinstating an emergency siren and agree that reinstalling a siren would be beneficial for the Fire Department and the community.

The IT Department has conducted extensive research to try and find a company(s) that is able to provide the Town with the necessary equipment and hardware for a new siren. Since this is very specialised equipment only one company could provide the information and equipment that is required.

#### **Siren options:**

**Option 1** – status quo. Do not install a siren. The Fire Hall has been running for over a year without the siren. The trucks have sirens which sound when attending a call to alert the public.

**Option 2** – Install a siren at the Fire Hall only. Staff will ensure the new siren will have the capability to notify the whole town and surrounding area.

**Option 3** – Install a siren at the Fire Hall and tie the Town Hall siren into the system, creating a two-siren system. This is what the original system was before the renovation.

<b>Siren Option</b>	<b>Maintenance Costs</b>	<b>Addresses safety concern for public</b>	<b>Addresses safety concern for Fire Fighters</b>	<b>Disruption to the Public</b>
Status Quo	none	No	No	None
Fire Hall Only	Minimal	Yes	Yes	Minor
2 Siren System (Town Hall & Fire Hall)	Highest (2 sirens to maintain)	Yes	Yes	Minor

Staff are recommending that one unit be installed at the fire hall to service the entire Town. One unit staff have identified is a rotating siren that has a radius of 1,981m at 70db of ambient noise. This unit would have a 90db ambient noise rating at the siren to approximately 488m. Then it would drop to 80db ambient noise to approximately 975m from the siren. If installed at the Fire Hall this unit would service the whole town making the siren at the Town Hall redundant.

### **Installation Location:**

Two options are possible for the siren to be installed: on the existing communication tower, or on a stand-alone pole. Staff's analysis of these options is as follows:

Location	Maintenance Costs	Addresses safety concern for public	Addresses safety concern for Fire Fighters	Height of Siren	Infrastructure on site
Communication Tower	Medium (will include crane costs)	Yes	Yes	50 Ft	Yes
Stand Alone Pole	Medium (will include crane costs)	Yes	Yes	50 ft	Yes

Staff are recommending that the siren be installed on a stand-alone pole. This option avoids having to install the 400 lb siren on the radio tower and avoids any risk to the radio tower which is the main communication tool to inform fire fighters of a call. Conduit has already been installed in the ground for a possible light post installation in the proposed location of the stand-alone pole. The conduit would be used to carry the siren wiring and the light wiring.

### **FINANCIAL IMPLICATIONS**

The following costs are associated with the purchase and installation of the Emergency Siren.

Purchase of the Siren	\$29,500.00
Installation of the siren components	\$15,000.00
Purchase of independent pole	\$ 7,000.00
<u>Contingency</u>	<u>\$ 5,000.00</u>
Total Costs	\$56,500.00

### **SUMMARY**

Town Staff have researched several options for installing the Fire Hall Emergency Siren. Staff recommend the installation of one siren at the Fire Hall to cover the whole town's needs. Staff are further recommending that the new siren be installed on top a stand-alone pole with the controls being located at the Fire Hall in the dispatch office.

### **STRATEGIC PLAN**

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #1: Infrastructure
    - Strategic Priority: Develop a Comprehensive and Progressive Infrastructure Plan
      - Tactic(s): When reviewing priorities of needs for maintenance investments in "discretionary" Town assets, the following Town icons will be considered of most importance: historic Town Hall, historic Water Tower; mill race dam and spillway; Carnegie Library, museum, Water Street bridge, Church Street Bridge, Grand Trunk trail and Sarnia Bridge, and Junction Station.
    - Strategic Priority: Maintenance Prioritization

- Tactic(s): Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly. Assess if any assets can be better utilized by others. Implement a seasonal inspection schedule

## **OTHERS CONSULTED**


1. Andy Anderson, Fire Chief
2. Barry Hamilton, Federal Signal Corporation
3. Grant Brouwer, Director of Building & Development

## **ATTACHMENTS**

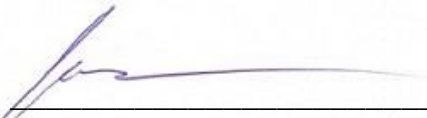
1. Sounds Information
2. Sound Map for Siren
3. Picture of Siren
4. Siren Data Sheet

## **REVIEWED BY**

### **Recommended by the Department**

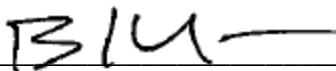


Ray Cousineau  
Facilities Manager



Grant Brouwer  
Director of Building and Development

### **Recommended by the CAO**



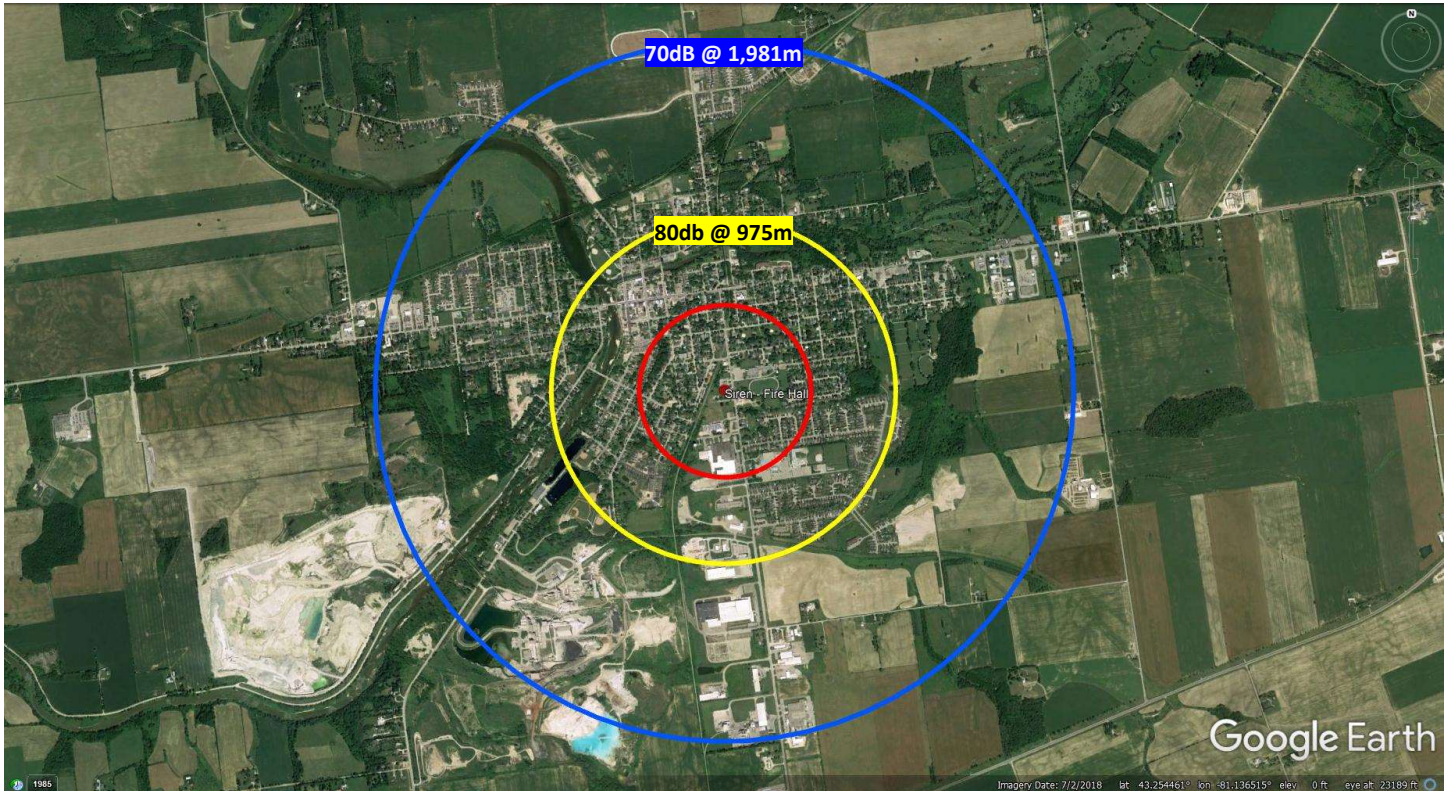
Brent Kittmer  
Chief Administrative Officer



## St. Marys Ontario Fire Hall Proposed Siren Location

May 24, 2022

The 2001-130 is rated at 130dB at 100 feet on axis and per FEMA Outdoor Warning Siren Technical Document. In residential areas, 55 - 65dB of ambient noise is typical. Assuming a 10dB loss per distance doubled, the effective range of the 2001-130 in this application is approximately 6,500 feet<sup>1</sup> (1,981 meters) at 70dB<sup>1</sup>



Siren #	Area / Zone	Siren Description	GPS Location
1	Fire Hall – St. Marys, ON.	2001-130	43.254871° / -81.136533°

### 2001-130 SIREN ESTIMATED COVERAGE

dB LEVELS	DISTANCE
130dB	100ft / 30.5m
120dB	200ft / 61m
110dB	400ft / 122m
100dB	800ft / 244m
90dB	1,600ft / 488m
80dB	3,200ft / 975m
70dB	6,500ft / 1,981m

#### NOTE:

1. Outdoor siren effective range is determined by Federal Emergency Management Agency (FEMA) Outdoor Warning System Guidelines. Federal Signal's siren ratings are based on far field measurements and verified by third party testing. Actual performance may vary depending on site terrain, structure, obstructions, environment conditions and most importantly actual ambient noise levels. The above siren coverage diagram is an estimate only of the siren sound propagation and actual siren coverage performance may vary.

## **Decibel Levels: A quick reference for levels of noise.**

20 dB – Leaves rustling  
30 dB – Whisper  
40 dB – Quiet library  
50 dB – Moderate rainfall  
60 dB – Normal conversations or dishwashers  
70 dB – Traffic, vacuums  
80 dB – Alarm clocks

**OVER 85 dB FOR EXTENDED PERIODS CAN CAUSE PERMANENT HEARING LOSS**

### **DANGEROUS OVER 30 MINUTES**

90 dB – Hair dryers, blenders, and lawnmowers, power tools  
100 dB – Snowmobiles, MP3 players at full volume  
110 dB – Concerts, car racing, and sporting events

### **DANGEROUS OVER 30 SECONDS**

120 dB – Jet planes at take off

### **AVOID OR USE HEARING PROTECTION**

130 dB – Ambulances, jackhammers and fire engine sirens  
140 dB – Gun shots, fireworks, and custom car stereos at full volume







► Model 2001-130 and Equinox

## High Power, Directional Rotating Siren

The Federal Signal 2001-130 and Equinox sirens is a high power, rotating, unidirectional outdoor warning siren. The high-decibel output provides maximum coverage with minimum installation cost. Radio/cellular/satellite or wireless IP activation can further minimize installation costs by eliminating the need for leased dedicated control lines.

The siren's projector produces a 60-degree projection of sound which rotates at 3 RPM and can produce three distinct warning signals: steady, wail and fast wail. The siren will supply a minimum of 15 minutes of full power output from its batteries after AC power loss. The siren controls are available with battery operation, solar, AC operation, and AC operation with battery back-up, one-way and two-way radio control, wired or wireless Ethernet, satellite/cellular or landline. The 2001 Series is offered in low frequency (500 Hz) or mid-range frequency (790 Hz).

Ideal applications for this warning siren include hazardous weather conditions, fires, floods, chemical spills and other types of community or facility emergencies.

### FEATURES

- High-powered rotating siren for maximum coverage
- Available in low and mid-range frequency
- Three distinct warning signals
- AC or Solar powered with battery operation or back-up
- Weather-resistant coating



# High Power, Directional Rotating Siren (2001-130/Equinox)

## SPECIFICATIONS

### Power:<sup>1</sup>

Sirens can be powered from 120VAC, 240VAC, with battery back-up or battery operation. Solar powering can also be provided

Signal Information:	2001-130	Equinox
Signal /Sweep Rate	Frequency Range	500 Hz
Steady /Continuous	790 Hz	
Wail /10 sec.	470-790 Hz	180-500 Hz
Fast Wail /3.5 sec.	600-790 Hz	300-500 Hz
Coverage: <sup>2</sup>	2001-130	Equinox
70dB	Up to 6,500'	Up to 6,100'
60dB	Up to 13,200'	Up to 12,200'

### Pole Mounts:

Wood, steel, composite or concrete poles can be provided.

Contact Federal Signal for details

### Communications:

Federal Signal can supply one-way and two-way communications.

Radio, IP, Landline, Satellite and Cellular can be combined to provide a robust alerting solution

Operating Temperature:<sup>3</sup> -22°F to 140°F -30°C to 60°C

Dimensions H x W x D: 62" x 37" x 41"  
(157 cm x 94 cm x 104 cm)

Net Weight:	420 lbs	190 kg
Shipping Weight:	460 lbs	205 kg
Equinox Net Weight	390 pounds	159 kg
Equinox Shipping Weight	460 pounds	205 kg

## HOW TO ORDER

**Contact our Federal Signal Sales Engineers to design a system that meets your specific requirements.**

### Description

### Part Number

#### Siren Ordering Information:

Rotating electro-mechanical siren 130 dBc +/- 1dBc @ 100' (30.5m) 48VDC, pole mount included

**2001-130**

Rotating electro-mechanical siren, low frequency, 125 dBc +/- 1dBc @ 100' (30.5m) 48VDC, pole mount included

**Equinox**

#### Siren Control Ordering Information:

One-way FC Controller, 120VAC operation

**FC/H/U**

Two-way FC Controller, 120VAC operation

**FCTBD/H/U**

One-way FC Controller, 120VAC to battery operation

**DCFCB/H/U<sup>4</sup>**

Two-way FC Controller, 120VAC to battery operation

**DCFCTBD/H/U<sup>4</sup>**

#### Command and Control for Multiple Siren Installation:

Console for siren activation (R for rack mount)

**SS2000+/R**

Commander software for PC based siren activation, monitoring and control

**SFCD<sup>5</sup>**

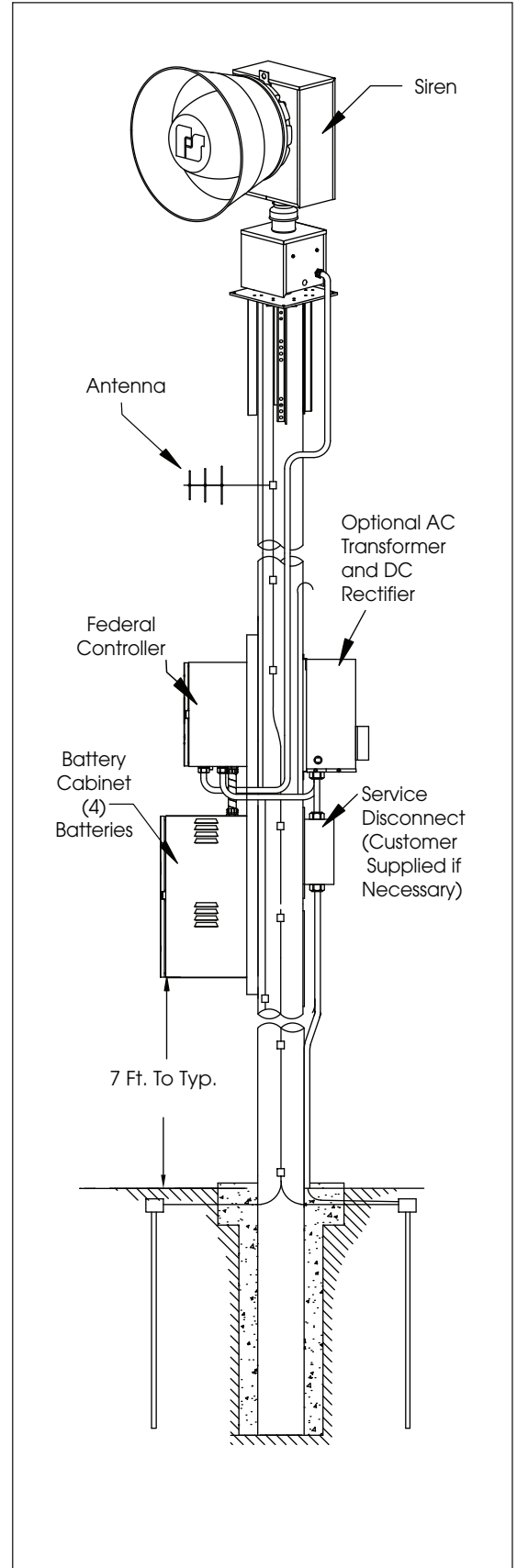
<sup>1</sup> Contact Federal Signal for powering options

<sup>2</sup> Actual coverage is dependent on many factors, contact Federal Signal for sound analysis of your specific location

<sup>3</sup> The siren can operate throughout this temperature range provided that battery temperature is maintained at 18°C or higher

<sup>4</sup> Batteries not included

<sup>5</sup> See product page for additional information



## FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Ray Cousineau, Facilities Manager
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>DEV 56-2022 Town Hall Interior Renovation</b>

### PURPOSE

The purpose of this report is to provide Council with information regarding the Town Hall first floor renovation, and a recommendation to refer the project for 2023 budget consideration.

### RECOMMENDATION

**THAT** DEV 56-2022 Town Hall Interior Renovation report be received; and

**THAT** Council refers the Town Hall Interior Renovation project to the capital budget for consideration as a part of the 2023 budget review process.

### BACKGROUND

The last renovation to the Council Chambers and the 1<sup>st</sup> floor of the Town Hall was completed in 1989/1990. The interior has been maintained over the years, but the space is showing its age and is not as up to date as we can be with technology. In the 2022 Budget process a project was approved to renovate the Council Chambers and bring the space into today and tomorrow's needs.

In March of 2022, staff presented three options to Council to consider for renovating Town Hall. Council approved Design Concept #2, the Remodel 1<sup>st</sup> Floor, and appointed Councillor Marg Luna and Councillor Fern Pridham to the Design Committee to oversee the design of Design Concept #2 "Remodel 1<sup>st</sup> Floor".

### REPORT

Over the last several months staff have met with the Design Committee to discuss and develop a conceptual design for remodelling the first floor of Town Hall. R. Ritz Architecture (Ritz) was selected to perform the duties of the architect for this project. Staff met with Ritz representatives and produced the final conceptual design for the construction drawings. Ritz has supplied a budget figure for the project to be included in the 2023 Capital Budget plan, which is attached to this report.

The budget estimate provided by Ritz is substantially higher than what was anticipated by staff. There are several factors to consider in this higher estimate:

- Ritz has qualified their cost estimate as a "Class D" estimate, meaning it is based on the conceptual design. Class D estimates typically carry a +/- 25% accuracy estimate, and in this case, a contingency of 25% is being carried as well.
- New structural elements (i.e. ceiling beams) are shown in the concept drawings. These were not budgeted for in staff's preliminary estimates.

- The estimate is based on a renovation cost range of \$275 - \$375 per square foot, which is based on contractors' recent experience over the last few years with increased costs. Also, this unit rate reflects a more intensive renovation than what was originally budgeted by staff.

As noted, at this point the design for the renovation is conceptual as is the pricing. Over the next number of weeks, the design will become more refined, and a pre-tender cost estimate can be developed which will be more accurate and reflective of the final price.

Originally, the critical path for this project was for staff to seek pre-budget approval for the work on August 16<sup>th</sup>, then finalize the design, and put the project out to tender for the work to begin in late-November or early-December. Under the assumption that this timeline would be achieved, staff have consulted the regular users of Town Hall in the fall to inform them that the first floor and the auditorium would not be available after November 1.

However, given the price increase, staff called a meeting of Design Committee to review next steps. It was the consensus of the committee that pre-budget approval of the project would not be appropriate given the pending municipal election, and that the project should be referred for full consideration by the new Council as a part of the 2023 budget process.

If Council supports this direction, the new critical path for the project would see tender and construction occur after the budget is approved in early 2023. This would then shift the blackout of the first floor and the auditorium to some time in the first half of 2023. Once the dates are known, meetings would again be held with the regular users so that they are aware and can plan around those key dates.

## FINANCIAL IMPLICATIONS

The high end of the cost range for this project is being estimated as follows:

Project Costs	\$ 803,880.00
Contingency	<u>\$ 200,970.00</u>
Total	\$1,004,850.00

The price above does not include costs associated with technology and furnishings for a renovated Council Chambers.

## SUMMARY

It is staff's and the Design Committee's recommendation that this project be referred to the 2023 capital budget for consideration during the regular budget deliberations.

## STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #1: Infrastructure
    - Strategic Priority: Develop a Comprehensive and Progressive Infrastructure Plan
      - Tactic(s): When reviewing priorities of needs for maintenance investments in "discretionary" Town assets, the following Town icons will be considered of most importance: historic Town Hall, historic Water Tower; mill race dam and spillway; Carnegie Library, museum, Water Street bridge, Church Street Bridge, Grand Trunk trail and Sarnia Bridge, and Junction Station.
    - Strategic Priority: Maintenance Prioritization
  - Tactic(s): Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly. Assess if any assets can be better utilized by others. Implement a seasonal inspection schedule

## **OTHERS CONSULTED**

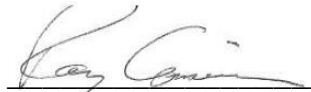
1. Leah Aylsworth, Arch. Tech. Dipl.
2. Jason Silcox, Building Official
3. Town Staff Design Committee

## **ATTACHMENTS**

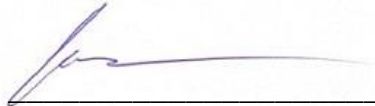
R.Ritz Architect Estimate and Schematics

## **REVIEWED BY**

### **Recommended by the Department**

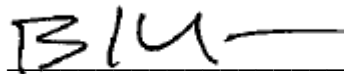


Ray Cousineau  
Facilities Manager



Grant Brouwer  
Director of Building and Development

### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer

Town of St Marys  
Building and Development  
317 James Street South,  
St Marys, Ontario N4X 1B6

August 8, 2022

Attention: Ray Cousineau, Facilities Manager  
Project: Town Hall Main Floor Renovation  
Re: Class D Budget for Renovations

Ray,

Based on the schematic floor plans prepared title Option A and B, we have prepared a Class D estimate for the renovation work at the Town Hall Main Floor.

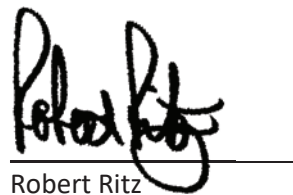
In collaboration with Feltz Design Build Ltd they have advised to carry \$275 - \$375 per square foot for construction cost. This would assume no asbestos removals or abatement. They determined this cost based on pro-rated similar projects completed in last 16 months.

Total Area of Renovation is approximately 2,550 square feet.

The budget cost we would advise based on above would fall in the \$701,800.00 – \$803,880.00. If you add a 25% contingency, the total estimated construction would be \$877,250.00 – \$1,004,850.00

Class D Estimate, is generally an estimate based on functional program and broad concept approach. The program and scope of work is based on meetings with Building and Development, and their program developed with the users of the building. The accuracy of this estimate is generally +/- 20 to 30% accurate depending on the complexity of the project and whether the project is new construction on a greenfield site or a renovation.

Sincerely,  
**R. RITZ ARCHITECT**



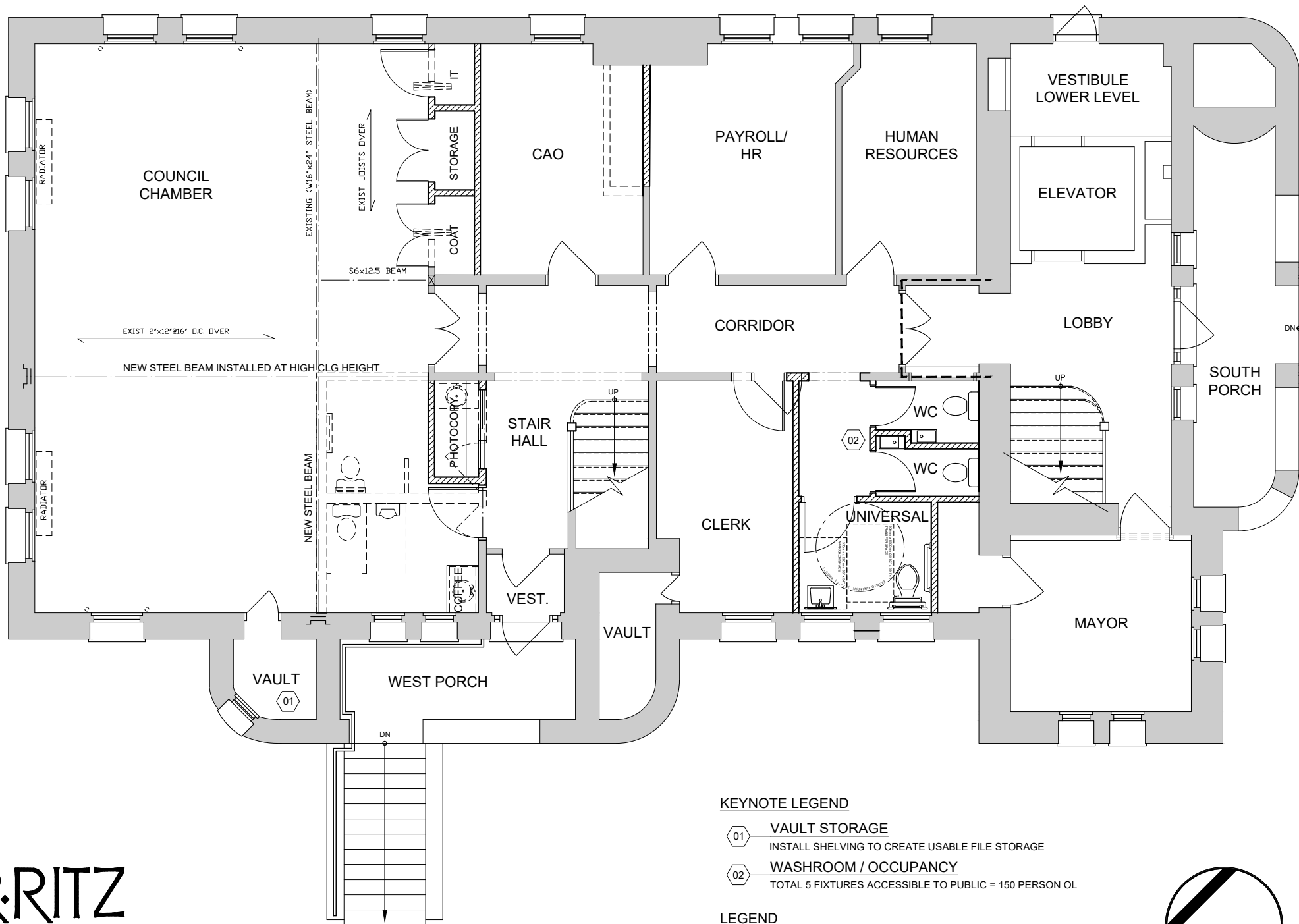
Robert Ritz  
B. Arch., O.A.A.



ROBERT J. RITZ B. Arch., O.A.A.  
322 ONTARIO STREET  
STRATFORD ONTARIO  
N5A 3H8 (519)271-4603

cc: Grant Brouwer, Jason Silcox

lca/rr

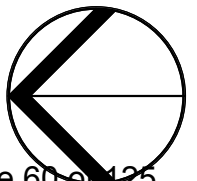


#### KEYNOTE LEGEND

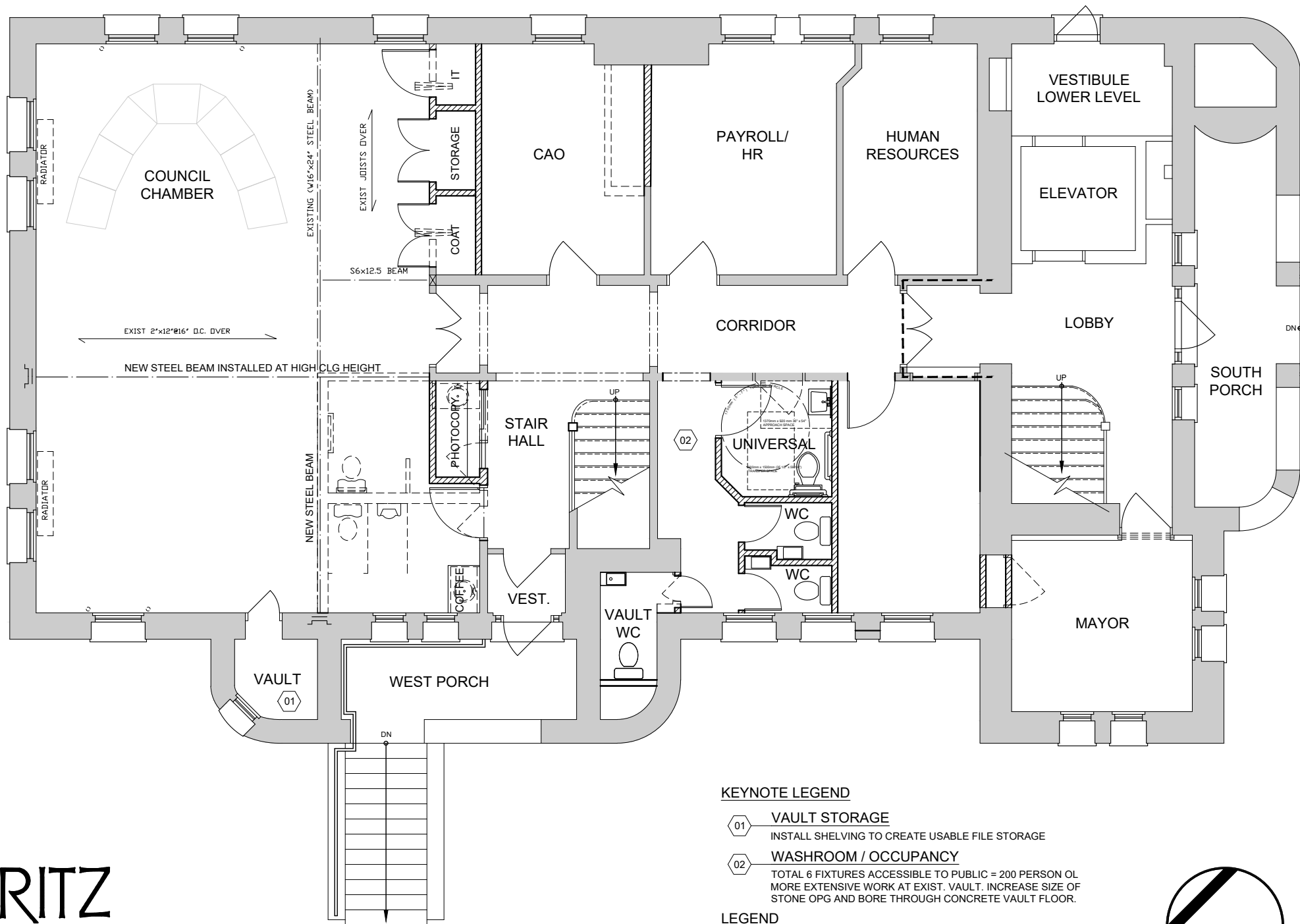
- 01 **VAULT STORAGE**  
INSTALL SHELVING TO CREATE USABLE FILE STORAGE
- 02 **WASHROOM / OCCUPANCY**  
TOTAL 5 FIXTURES ACCESSIBLE TO PUBLIC = 150 PERSON OL

#### LEGEND

- INDICATES WALL TO BE DEMOLISHED
- █ INDICATES EXISTING WALL
- ▨ INDICATES NEW WALL





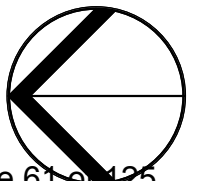


#### KEYNOTE LEGEND

- 01 VAULT STORAGE**  
 INSTALL SHELVING TO CREATE USABLE FILE STORAGE
- 02 WASHROOM / OCCUPANCY**  
 TOTAL 6 FIXTURES ACCESSIBLE TO PUBLIC = 200 PERSON OL  
 MORE EXTENSIVE WORK AT EXIST. VAULT. INCREASE SIZE OF  
 STONE OPG AND BORE THROUGH CONCRETE VAULT FLOOR.

#### LEGEND

- INDICATES WALL TO BE DEMOLISHED
- █ INDICATES EXISTING WALL
- ▨ INDICATES NEW WALL





# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Ray Cousineau, Facilities Manager
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>DEV 57-2022 Town Building Artistic Lighting</b>

## PURPOSE

The purpose of this report is to provide Council with information regarding Artistic Lighting for Town buildings. This information will help Council decide if this is a project the Town should put in the 2023 Budget.

## RECOMMENDATION

**THAT** DEV 57-2022 Town Building Artistic Lighting report be received; and

**THAT** Council refers the Town building artistic lighting project to the capital budget for consideration as a part of the 2023 budget review process.

## BACKGROUND

As Council is aware, the Town is receiving more and more requests to commemorate significant events, individuals, etc. Most frequently, the Town is being asked to fly flags representative of these commemorations. However, Town Council has been approached by different groups to “light up Town Hall” numerous times over the last few years. Most recently, Town staff were directed to light up the Town Hall blue and yellow to show solidarity with the Ukraine.

Currently, we are limited in how we light the building as described above. We have 3 ground mounted LED spotlights around the Town Hall. These lights turn on every night to light up the building. When we are requested to change the color, Town staff install color gels on the LED spotlights. The color does not always transmit to the building the way staff intends. Faded shades of the color or no color transfer to the building at all can occur. The color changing system is not ideal and is limited in its application.

## REPORT

### Policy

Regardless of Council’s decision on this report, the Town lacks a modern policy to guide who, what, when and how the Town will accommodate commemoration requests. Staff are currently working on this policy, and when adopted, it would provide guidance to Council and staff regarding requests for flag raisings, building lightings et cetera.

### Technology

Lighting the Town Hall is a unique way to add cultural vibrancy to the downtown. If lighting the building is to become a common practice, the Tourism and Events department would like to have more flexibility in the way we light up the Town Hall and the number of colors we could use to help further build the cultural presence of the downtown.

Town Staff have been in conversation with a light contractor about the options for lighting up Town buildings or creating artistic lighting on the buildings. The conversation has been based around three types of lighting options or combinations of the three.

1. Projecting the light up from the ground <https://gvalighting.com/>
2. Projecting the light down from the building <https://www.unitecelectric.com/gemstone/>
3. Lining the building with lights (similar to rope lighting) <https://gvalighting.com/>

These lighting systems will allow staff to change the light color to what ever combination needed. There will be limitations within the design for the lighting but almost any color or combination of color will be available. The lights can be controlled from a cell phone/control panel and adjusted whenever required. The new systems will have clearer colors and spread on the building. This project will draw people to see the Town Hall “lite up”. Making it a nighttime attraction similar to the CNR Towers lighting.

Staff will be directing installation of the lights to adhere to the Heritage of the Building. Hiding the lights in the ground or behind structural elements to not take away from the building’s architecture and photo appeal.

If approved through the 2023 budget process, staff will post an RFQ for lighting options out to the public. When the RFQ closes, it would be staff’s intent to bring several options for the design of the lighting for the Town Hall to the Public Art Committee to receive input on the final design.

## FINANCIAL IMPLICATIONS

Town Hall Lighting	\$ 50,000.00
Old Water Tower Lighting	\$ 35,000.00
Old Water Tower Hydro Hook up	\$ 5,000.00
Contingency	<u>\$ 10,000.00</u>
Total	\$100,000.00

\*\*\* Note: if the Library and/or the Museum were to be added to the list of buildings for artistic lighting, and additional \$40,000 each should be added to the budget.

## SUMMARY

Staff recommend that Council refers the inclusion of the Town Building Artistic Lighting to the 2023 Capital Budget. The scope of the project would include the lighting of the Town Hall and the Old Water Tower. Once these projects are completed, Council may want to install lighting on other Town Buildings such as the Museum and Library in the future.

## STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #1: Infrastructure
    - Strategic Priority: Develop a Comprehensive and Progressive Infrastructure Plan
      - Tactic(s): When reviewing priorities of needs for maintenance investments in “discretionary” Town assets, the following Town icons will be considered of most importance: historic Town Hall, historic Water Tower; mill race dam and spillway; Carnegie Library, museum, Water Street bridge, Church Street Bridge, Grand Trunk trail and Sarnia Bridge, and Junction Station.
    - Strategic Priority: Maintenance Prioritization

- Tactic(s): Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly. Assess if any assets can be better utilized by others. Implement a seasonal inspection schedule

## **OTHERS CONSULTED**

Marcel Tschudi, Unitec Electric & Utility Services

## **ATTACHMENTS**

None.

## **REVIEWED BY**

### **Recommended by the Department**

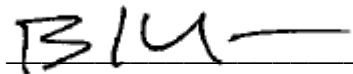


Ray Cousineau  
Facilities Manager



Grant Brouwer  
Director of Building and Development

### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer

# MONTHLY REPORT

**To:** Mayor Stratthdee and Members of Council

**From:** Community Services

**Date of Meeting:** 16 August 2022

**Subject:** DCS 41-2022 August Monthly Report (Community Services)

## RECOMMENDATION

THAT DCS 41-2022 August Monthly Report (Community Services) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### Grant Funding:

- Recruitment completed for Curatorial and Programming Assistant, funded through the Young Canada Works Building Careers in Heritage grant program. Successful candidates are scheduled to start on Tuesday, September 6.
- Senior Services has received an extension to complete the year-end Senior Active Living Centre final report.

### Programming/Wellness:

- The Museum led a heritage walking tour for Library summer program participants on July 15.
- The Museum hosted Camp PRC participants for a field trip on July 27.
- Heritage kayak tours continue to be successful. Six sold out tours have been offered.
- Senior Services is hosting the “Rethinking Aging” workshop offered by Thrive Together Sustainable Living and funded by New Horizons. This workshop will be offered virtually in a classroom format and will engage older adults in what it means to age well.
- Senior Services will be hosting an education workshop with Kingsway Lodge staff focusing on Falls Prevention
- Falls Prevention off site locations opening in September include Kingsway Lodge and Stoneridge Apartment complex.
- Senior Services staff are reaching out to all Stone Town Entertainers Choir members to do a program needs assessment to help shape the return of Choir in 2022
- Senior Services will be planning a larger bus trip for the Fall/Winter. Regional small bus trips continue to be popular.
- Senior Services is partnering with Adult Learning to offer short technology clinic appointments in the Friendship Centre with the goal of referring more in-depth appointments to the Adult Learning Centre for further education.

- Senior Services is hosting a Scrapbooking Garage Sale September 17<sup>th</sup>, Scrap-a-thon September 15<sup>th</sup>, and a Craft Show on November 19<sup>th</sup>.
- Melodies at the Museum had on August 3 had low attendance due to severe weather. Staff are hopeful that the rest of the concert series will be successful. The bands are fully sponsored by McCormick Canada and the Friends of the Museum.
- EarlyON continues to provide unique programming throughout the summer including Stroller Fit, which has been well received.
- EarlyON will continue to provide outdoor programming into the Fall if weather permits
- EarlyON is hosting a 4-session workshop for parents in the Fall and childcare will be provided so parents can attend
- EarlyON is collaborating with Senior Services on an intergenerational program to be rolled out later this year
- EarlyON looking at increasing programs that had high attendance this past year including the Play & Swim
- Summer programs at the childcare centre were very successful this summer, all programs were full to capacity with a waitlist. Summer programs end August 26/22
- Staffing compliment for our B&A programs is being completed and we are hopeful we can operate 2 programs at Little Falls this year as we have done in the past
- Child Care centre is reaching full capacity for the fall, and we are happy to move some families off the waitlist
- Youth Centre is open starting September 6<sup>th</sup> and families can buy a onetime membership fee for the entire school year for \$40.
- Learn to Skate program starting in the fall
- St. John's Babysitting (September 17) and Home Alone (September 18), courses open for registration
- Camp has had 300 registrations for the 9 weeks in operation and is still accepting campers where possible.

#### Facility Projects:

- Stone wall repointing continues at the Museum.
- Reverse Osmosis System replaced for Zamboni supply water, ready for ice season
- Desiccant wheel replaced for dehumidification system for ice rinks, ready for ice season
- Condenser for refrigeration plant has been assembled and is ready to be shipped, project is still on schedule to be complete for ice install.

#### Community Partnerships:

- Cultural Services Manager and Tourism/Economic Development Manager met with staff from all galleries and museums in St. Marys to discuss promotional partnership opportunities.
- Senior Services has met with Stratford Social Services to explore utilizing 329 Jones Street West as well as 270 Queen Street as outreach locations for Wellness programs.
- Senior Services is working with Happy Valley Family Health Team to explore options to offering grief education and coffee sessions for the community.

- Senior Services will be partnering with Alliance Wellness to offer Education sessions
- Senior Services was approached by David Stewart to brainstorm offering a “To St. Marys with Love” event in December 2022. Staff suggested some contacts to reach out to and will work support the group as needed. Staff have requested that organizers bring a delegation to Council seeking support for this event.
- Senior Services will be working with the Huron Perth Alzheimer's Society to resume satellite office space in the Friendship Centre for local location for community members.
- Senior Services supported the Local Food Bank in their drive for breakfast food. Community members donated 225 lbs. of food.
- Senior Services hosted the Friendship Force from Lethbridge Alberta for a tour of the facility and overview of the Community Services offered in St. Marys.
- Cultural Services Manager interviewed on the Front Porch Show on August 7, promoting upcoming programs and events at the Museum.
- Museum hosting Tracey-Mae Chambers, a Metis artist, as part of her #hopeandhealingcanada project on August 22. Working with Communications department to promote the day, and the art installation, which will remain at the Museum for three months. This has been fully sponsored by the Friends of the Museum.

#### Impact/Feedback:

- “I phoned you last week about the age of the building I’m living in. I just wanted to thank you and tell you how impressed I am. You got back to me so quickly with such precise information.”
- “I had the most wonderful surprise when I went to my garden plot this morning! Thanks so much to you and Public Works for the addition of waterlines to reach the new garden area. I can't tell you how much we appreciate it”
- “Last night was soooo much fun. Sorry more people didn’t come out, but we had a blast!! Thanks for all your hard work. We can't wait for the other shows in Aug!”
- Parent from our child care “Jen I appreciate your heart trying to find a solution for our communities’ families, we’re so lucky to have you”
- Parent from child care summer camp program “Our child is loving your summer camp so much, is there anyway he can attend more weeks, he is begging us to bring him back”
- Parent from child care summer camp program “I wanted to let you know that our girls are loving camp this week, they come home very happy & full of stories”

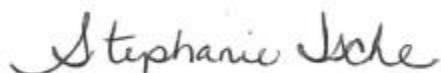
#### Program Statistics:

- Museum staff responded to 21 research requests in July.
- Museum has brought in \$26 more so far in 2022 using its admission by donation policy than it would have charging set admission fees.
- Quarry statistics up to August 8, 2022:
  - Town patrons – 16,514
  - Super Splash patrons –10,599

Friendship Centre Program Stats				
Program	May Units of Services 2021	May Clients Served 2021	May Units of Services 2022	May Clients Served 2022
Meals on Wheels	193	22	289	25
Group Fitness	412	64	605	108
Telephone Calls	385	35	97	18
Grocery Shopping	30	17	41	14
Community Dining	85	342	176	98

## REVIEWED BY

### Recommended by the Department



Stephanie Ische  
Director of Community Services

### Recommended by the CAO



Brent Kittmer  
Chief Administrative Officer



# MONTHLY REPORT

**To:** Mayor Stratthdee and Members of Council

**From:** Corporate Services

**Date of Meeting:** 16 August 2022

**Subject:** COR 35-2022 August Monthly Report (Corporate Services)

## RECOMMENDATION

THAT COR 35-2022 August Monthly Report (Corporate Services) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### Finance

- New folder/insert machine acquired
- Processed 69 efts/cheques in the month of July
- Mailed out final tax bills, with CIP buck slip inside, and voterlookup.ca stickers on envelopes.
- Entered rolls and legal descriptions for another townhouse block on Trailside Drive; created initial severance of land values.
- Assisted in preparing RFT-PW-13-2022 - Single Axle Truck Chassis for Bids & Tenders
- Property Sales: May = 20, June = 14, July = 13
- Participated in ERP MPAC processes meeting.

### Information Technology

- All activities have been focused on maintaining and restoring priority programs for operations as a result of the recent cyber incident.

### Tourism and Economic Development

- Staff have completed a field survey for the wayfinding and signage implementation.
- Staff are continuing to work on the Heritage Festival revitalization with a survey and interviews for feedback from key informants.
- Staff ran a successful Homecoming-Heritage Festival event and a Canada Day celebration. Feedback was positive; the full survey response will be shared with the revitalization report.
- The revitalization of Milt Dunnell Field RFP process closed, staff and Councillor Edney have reviewed all 8 proposals and will meet to make our selection.
- The Town's Event Coordinator has resigned, staff are reviewing the next steps.

### VIA and GO Services

- GO arrivals: 78
- GO departures: 79
- GO Tickets sold/ printed: 2
- VIA departures: 135

- VIA arrivals: 74
- VIA tickets sold/ printed: 13
- Travel Inquiries: 51

## Corporate Communications

### Media Relations

Total # of Media Releases (Stories sent to news outlets)	Total # of Media Mentions (Stories, photos, etc. published by news outlets)	Total # of Media Outlets (Newspapers, radio and television stations, websites, etc., that covered St. Marys stories)
12	54	34
<ul style="list-style-type: none"> <li>• Topics included: Cyber incident, Huron Street construction, Council nominations</li> <li>• Media mentions were more than double the average due to the cyber security incident; media outlets were more than quadruple the average</li> </ul>		

### Traditional Advertising

Total # of Print Ads/Publications	Total # of Radio Ads
5	-
<ul style="list-style-type: none"> <li>• Continued Weekly Stonetown Crier column</li> <li>• Other ads: Stonetown Crier e-newsletter</li> </ul>	

### Digital Advertising

Total # of Digital Ads (Facebook, Instagram, Google, etc.)	Total # of Users Reached by Ads (Number of users that saw the ad at least once)	Total # of Engagements/Outcomes (Likes, comments, link clicks, direct messages etc.)
1		
Stonetown Crier e-newsletter* (Facebook)	16,688	216 link clicks

### Website (townofstmarys.com)

Total # Website Visits	Most Visited Pages
180,361	<ol style="list-style-type: none"> <li>1. Swimming Quarry</li> <li>2. Library</li> <li>3. Aquatics Centre</li> <li>4. Cyber security news release</li> <li>5. Homecoming-Heritage</li> </ol>
<ul style="list-style-type: none"> <li>• Cyber security news release was viewed 1,836 times; dedicated web page was visited 273 times</li> </ul>	

### Social Media

Platform - Owner	Total # of New Followers	Total Followers
Facebook – Town of St. Marys	12	6,354
Facebook – Pyramid Rec Centre	6	3,550
Facebook – Friendship Centre	11	640
Twitter – Town of St. Marys	7	2,394
LinkedIn – Town of St. Marys	6	285
Instagram – Town of St. Marys	36	2,040
Instagram – Youth Centre	-3	290

## Current/Ongoing Communications Campaigns

	Tactics								
Topic	Web updates	News release	Social media	Print ads	Digital ads	Posters	Newsletter	Signage	Publication
Municipal Hazardous Waste event	✓	✓	✓				✓		
Huron Street sanitary sewer replacement		✓	✓						
Community Improvement Plan									✓
Facility closures	✓	✓	✓				✓	✓	
Election	✓		✓	✓					
Skate Park expansion	✓								
Recruitment			✓						
Youth programs			✓	✓					
SuperSplash/Quarry opening	✓	✓	✓				✓		
Stonetown Crier launch	✓		✓	✓	✓				
Open Air Burning Ban	✓	✓	✓						
Firefighter of the Month		✓	✓						
Adult Learning office move	✓	✓	✓				✓		
Melodies at the Museum		✓	✓				✓		
Shuffleboard			✓				✓		

## Additional Departmental Highlights

- Corporate e-newsletter:
  - e-Newsletter was formally launched on June 27; communications included:
    - News release (published in the Independent on June 6 and July 6)
    - Social media posts (both paid and non-paid)
    - Print ad (published in July 6 edition of the Independent)
    - New webpage (townofstmarys.com/enews)
    - Poster for Town facilities
    - Messaging on electronic signs
  - Three editions have been published to date:
    - Average open rate: 70%
    - Current subscribers: 260 (up by 30 since June)
- Commemoration policy:
  - A first draft of the Commemoration Policy has been drafted and circulated to the Clerk's Department for review.
- The Corporate Communications Specialist has resigned; staff are reviewing the next steps.

## SPENDING AND VARIANCE ANALYSIS

n/a

## REVIEWED BY

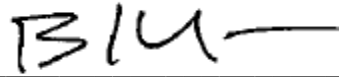
### Recommended by the Department



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Andre Morin  
Director of Corporate Services

### Recommended by the CAO



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Brent Kittmer  
Chief Administrative Officer

## FORMAL REPORT

<b>To:</b>	Mayor Strathdee and Members of Council
<b>Prepared by:</b>	André Morin, Director of Corporate Services / Treasurer
<b>Date of Meeting:</b>	16 August 2022
<b>Subject:</b>	<b>COR 39-2022 Pre-Budget Approval for Public Works Capital Projects</b>

### PURPOSE

To provide Council information on two Public Works 2023 capital projects in order to consider providing pre-budget approval.

### RECOMMENDATION

**THAT** COR 39-2022 Pre-Budget Approval for Public Works Capital Projects be received; and

**THAT** Council provides pre-budget approval to the following 2023 Capital Budget Projects

- \$525,000 – Sanitary Sewer Rehabilitation (various locations)
- \$190,000 – J-60 Backhoe Replacement

### BACKGROUND

At the Strategic Priorities Meeting on July 19, 2022; Committee recommended the following 2023 projects for Pre-Budget approval:

- \$150,000 – PRC – 2 HVAC units
- \$10,000 – Cameras (Kin Pavilion & Cadzow Pavilion)
- \$600,000 – Town Hall Roof Replacement
- \$43,000 – MOC Carpet Replacement
- \$25,000 – MOC Painting of Admin

It was also noted that further pre-budget approval requests may be brought at the August 16, 2022 meeting.

### REPORT

Public Works has two projects that will be included in the 2023 capital budget that would benefit from receiving pre-budget approval to allow for procurement this fall to ensure work/supplies is able to be completed in 2023. The project capital sheets are as follows:

# TOWN OF ST. MARYS

## 2022 Capital Project

**PROJECT #** \_\_\_\_ Sanitary Sewer Rehabilitation using CIPP

**DEPARTMENT:** Wastewater

**LOCATION:** Various (SAN Collection System)

### PROJECT DETAILS

#### SCOPE OF THE WORK

To use Cast in Place Pipe (CIPP) technology to structurally rehabilitate targeted sections of the sanitary sewer collection system that are deteriorating due to gas degradation. Section of pipe to be included are: Robinson Street, Queen Street West, Thomas Street, Queen Street East, Elizabeth Street and smaller pipe segments around Huron Street South.

#### JUSTIFICATION

A main line pipe failure in 2022 identified advanced gas degradation of a portion of the sanitary sewer collection system. During replacement efforts it was noted that visual inspections of the pipe appeared in good shape, however confirmed that the pipe was deteriorated and brittle. Further CCTV inspections of other targeted sections of the system also confirmed deteriorating pipe sections in line with what was experienced on Huron Street South. Through consultation with industry experts, the scope of work required within the Town at this time would be considered "small" and may prove more challenging to secure vendors. By seeking pre-budget approval, staff will be able to confirm the full scope of work and tender the works in the fall of 2022 to secure a vendor for this work and schedule for 2023 completion where a delay into 2023 may prevent successful project delivery in 2023.

#### ASSET MANAGEMENT

<b>Investment Type</b>	Rehabilitation
<b>Estimated Useful Life</b>	50 Years
<b>Lifecycle Costs</b>	Nil
<b>Impact to Operating Budget</b>	Nil
<b>Impact to Funding Deficit</b>	Nil
<b>Impact to Level of Service</b>	Maintain

#### STRATEGIC ALIGNMENT

Strategic Plan - Pillar No. 1 - Infrastructure

Developing a comprehensive and progressive infrastructure plan.

### BUDGET

#### COSTS

Construction	\$525,000
<b>TOTAL</b>	<b>\$525,000</b>

#### FUNDING

Wastewater Reserves	\$525,000
<b>TOTAL</b>	<b>\$525,000</b>



### COMMENTS

CIPP estimates based on \$1.00 per mm of pipe diameter per meter. Contingency values added to address by-pass pumping and Sewage Pump Station bypassing requirements as will be required.

Contingency for spot repair included in above costing on Robinson St should a section require replaced.

# TOWN OF ST. MARYS

## 2023 Capital Project

**PROJECT #** \_\_\_\_ J-60 Backhoe  
**DEPARTMENT:** Public Works **LOCATION:** 408 James Street S.

### PROJECT DETAILS

#### SCOPE OF THE WORK

Replacement of the existing J-60 Backhoe. The expectation is to reuse the various implements of the current equipment (ie. buckets, forks, etc.)

#### JUSTIFICATION

The J-60 Backhoe is a multi-purpose heavy piece of equipment used by Public Works on a daily basis. It is used for loading plow trucks with salt/sand during winter operations and used for a variety of summer operations including watermain breaks, sewer repairs, minor ditching, earthworks, yard waste, grading gravel shoulders, forks for loading/unloading deliveries, topsoil, landfill cleanup and bin consolidation, asphalt and concrete removals. Although the current machine is not that old, it has significant deterioration on some components on the front end as a result of loading salt during the winter. A temporary repair to the front axle was completed in 2022 but staff were informed that major rehabilitation would be required in the next 12 months. This rehabilitation work is expected to be more than the depreciated value of the equipment and it is therefore desirable to replace the equipment before that repair is required. The equipment is critical to winter operations and therefore pre-budget approval is requested to avoid the expected downtime during the winter for further repairs.

#### ASSET MANAGEMENT

<b>Investment Type</b>	Replacement
<b>Estimated Useful Life</b>	10 years
<b>Lifecycle Costs</b>	Built into operating budget costs below
<b>Impact to Operating Budget</b>	No impact - Historical Average Maintenance Cost = \$8,483/yr
<b>Impact to Funding Deficit</b>	\$7,479/year increase to funding deficit
<b>Impact to Level of Service</b>	Maintain existing LOS

#### STRATEGIC ALIGNMENT

Strategic Priority - Maintenance prioritization; Initiative - Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

### BUDGET

#### COSTS

Equipment	\$190,000
<b>TOTAL</b>	<b>\$190,000</b>

#### FUNDING

Reserve - Fleet	\$165,000
Sale of existing equipment	\$25,000
<b>TOTAL</b>	<b>\$190,000</b>



### COMMENTS

The value of equipment inflation is higher than predicted in the Town's AMP. The useful life experienced with this equipment is lower than what was previously anticipated. As a result of these two inputs, there is a negative impact to the annual funding deficit.

## **FINANCIAL IMPLICATIONS**

These capital projects would be funded per the above noted capital sheets.

## **SUMMARY**

Staff is presenting Council with information to consider pre-budget approval for Sanitary Sewer rehabilitation and the purchase of a Backhoe. Both would be procured in fall of 2022, to be completed in 2023.

## **STRATEGIC PLAN**

☒ Not applicable to this report.

## **OTHERS CONSULTED**

Public Works Staff

## **ATTACHMENTS**

None

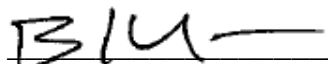
## **REVIEWED BY**

### **Recommended by the Department**



André Morin  
Director of Corporate Services

### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer





# MONTHLY REPORT

<b>To:</b>	<b>Mayor Stratthdee and Members of Council</b>
<b>From:</b>	<b>Emergency Services / Fire Department</b>
<b>Date of Meeting:</b>	<b>16 August 2022</b>
<b>Subject:</b>	<b>FD 10-2022 August Monthly Report (Emergency Services)</b>

## RECOMMENDATION

THAT FD 10-2022 August Monthly Report (Emergency Services) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### Emergency Responses

During the month of August (19 July – 05 August) the Fire Department responded to 07 emergency responses most notably:

- Automatic alarms – 1 St. Marys
- MVC – 1 St. Marys & 1 Perth South
- Field fire – 1 Perth South
- Pre-fire – 2 St. Marys
- Elevator rescue – 1 St. Marys

Average attendance of firefighters 17

Fire Chief attended 01 calls alone.

St. Marys Fire Department has responded to 83 calls for service (01 January – 05 August 2022) compared to 67 (01 January – 05 August 2021)

### Fire Prevention

During the month of July (19 July – 05 August) the Chief Fire Prevention Officer accomplished the following:

### Inspections

- 14-Routine
- 7-Follow up & ongoing
- 0-Requests
- 0-Site Visit
- 0-complaints
- 1-fire investigation
- Total-22

## **Public Education**

Portable fire extinguisher training – 1 summer student

PRC Day Camp fire hall tour – 25 children

## **Training**

- Tanker pumping operations
- Auto extrication
- Inspections & Maintenance of vehicles and equipment
- General meeting night

## **Summer Students**

- We have a total of four students from DCVI getting their volunteer hours completed.
- They are mainly employed cleaning the exterior and interior of the trucks, cleaning the bunker gear room, storage room, work room and the compressor room.

## **Genesis Spreaders**

- Staff sent a set of Genesis Spreaders to AJ Stone due to internal damage. They will conduct an inspection, maintenance, and testing of the unit.
- AJ Stone have sent us a set of spreaders.

## **Burn Ban**

- A Perth County Open Air Fire Ban is still in effect.
- Recreational campfires are permitted in Perth County and St. Marys.
- This ban shall remain in effect until further notice.

## **Hazardous Materials Contractor**

Hazardous Materials Contractor RFP has been posted with an end date of August 12, 2022.

Once all submissions are accepted the Perth County Fire Chiefs will review and select a suitable company.

Once this is completed it will be presented to council for approval.

## **Tiered Response**

Perth County Fire Chiefs are working with Perth County Paramedic Chief Mike Adair, to update the current Tiered Response Agreement.

Once this is completed it will be presented to council for approval.

## **Fire Department Chaplain**

Staff is currently researching the initiative of securing a Fire Department Chaplain position.

The St. Marys Fire Department is proactive in acknowledging that in a given year, 1 in 5 Canadians will personally experience a mental health issue. By age 40, about 50-percent of the population will have

experienced a mental illness. Amongst the population of firefighters, the prevalence of mental health problems, like depression, anxiety, and post-traumatic stress disorder (PTSD), is elevated considerably.

Our department has in place several measures to ensure that firefighters and their families have the resources to deal with job-related pressure and complications, especially issues regarding emotional and psychological stress.

Fortunately, there are several mental health organizations and support programs designed specifically to address the needs of our firefighters. We have established a network within our department to conduct a debriefing after every emergency response to see if there is a need for counselling as our members deal with difficult situations. We have a Counsellor in place through our EAP Program and peer support through neighbouring fire departments.

Our department feels that there is a need to implement holistic support initiatives and health and wellness programs. Programs which are designed to educate, promote, and encourage the health and well-being of firefighters which, in-turn, directly and indirectly impacts his or her home and family life. The goal of an effective health and wellness program is to build a firefighter's resiliency, improve health outcomes and enhance their overall quality of life.

Staff has contacted Badge of Life Canada for additional information and support. Badge of Life Canada has been operating since 2010. Badge of Life Canada empowers Canadian Public Safety Personnel (PSP) and their families, dealing with operational stress injuries (including post-traumatic stress and suicidal ideation), towards achieving healthy living and post-traumatic growth.

There will be more information about this initiative in the coming months.

## **SPENDING AND VARIANCE ANALYSIS**

- Nothing at time of reporting

### **REVIEWED BY**

#### **Recommended by the Department**



Richard Anderson  
Director of Emergency Services / Fire Chief

#### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer

# MONTHLY REPORT

**To:** Mayor Strathdee and Members of Council

**From:** Public Works

**Date of Meeting:** 16 August 2022

**Subject:** PW 58-2022 August Monthly Report (Public Works)

## RECOMMENDATION

THAT PW 58-2022 August Monthly Report (Public Works) be received for information.

## DEPARTMENTAL HIGHLIGHTS

### General Administration

- Green Committee
  - The Green Committee does not meet in July or August. Next meeting scheduled for September 28, 2022.
  - First round of Green Initiative Recognition Program was launched in March – April, the program is also slated to launch in September – October, due to Committee meeting schedules because of the election period and staff capacity, Town staff are proposing to pause the program for the fall and launch again in April 2023.
- Traffic and Parking
  - Deployment of new stop signs in the East Ward commenced on August 5, 2022 (as approved in the Traffic By-law Amendment).
  - Information related to the installations distributed via press release, newspaper, radio and direct communication with several stakeholders.
  - Transition from yields to stops will occur in phases
  - Residents from other wards have expressed interest in the replacement of yield signs with stops signs in other locations.
- St. Marys Transportation Network Safety Plan
  - Background work for the Safety Plan is ongoing
  - Outline of the report drafted
  - Concept #3 Sightline Inventory is underway – Town staff will be reviewing each intersection to identify sightline obstructions and recommendations to remediate those obstructions. Staff anticipate this may take a minimum of two months to complete.
- Corporate Climate Change Action Plan (CCAP)
  - Next step is to create a second draft of CCAP that includes the identification of short-term, mid-term, and long-term initiatives to help mitigate and adapt to climate change. This project has been paused while staff respond to emergency infrastructure repairs and planning files.
  - CCAP continues to be a priority for the Department. Town staff will work towards completing the second draft of CCAP.
- Road Occupancy Requests

- Department continues to process occupancy requests for both construction projects and events. Approximately 3 requests have been processed between July 12 and August 5.
- Procurement
  - Cemetery Columbarium Tender – to be issued
  - T-20 Replacement Plow Tender – closes on August 24, 2022
  - Wood and Brush Grinding Tender – to be issued
- Departmental Assistance
  - Provide both administration and operation assistance to various departments and organizations regarding various events (Hub Event, Teddy Bear Picnic, and Jumpstart)
- 2023 Budget
  - Starting to prepare both Capital and Operational Budgets

## **Environmental Services (Water, Wastewater, Solid Waste Collection, Management, and Landfill)**

- One (1) water main break (Water St/ Park St)
- One (1) water service repair (Church St S) – ongoing repair
- Two (2) sanitary service repair (Robinson St, Jones St. E.) – ongoing repair
- Three (3) water valves replaced (Water St/Park St)
- Municipal water/sanitary lot servicing on Brock Street planned for late August/early September
- Landfill Interim ECA Application submitted for July 31, 2022
- Landfill Environmental Assessment is ongoing
  - EA process discussions ongoing with MECP reviewers
- Textile Recycling bin deployed at Landfill Site – pilot program with Diabetes Canada
- UTRCA submitted a TD Tree Days Application for coniferous trees at the landfill site – grant was approved. Anticipate planting the trees along the stormwater management pond, if any remain, trees will be planted along the roadway for additional buffering. Anticipate planting in September.
- New Senior Operations Manager started for OCWA overseeing St. Marys operations

## **Public Works Operations**

- Continue to receive resident inquiries and requests that are being completed as time permits
- Hauling yard waste to the landfill
- Screening topsoil bunkers at the MOC and Cemetery
- Ward by ward identification of potholes and application of cold mix for mid-term repair
- Installation of new stop signs, and painting of stop bars at the stop signs (thermoplastic)
- Provide assistance on various environmental services emergency repairs
- Several burials and cremations
- Backfill at the landfill
- Fleet Maintenance

## **Parks, Trails, Tree Management, Beautification**

- Meadowridge Park – Tree Donations
  - Trail installed mid-July
  - Town staff working with vendor to order plaques to recognize donors
- Tree Subsidy Program
  - Collaborating with UTRCA staff to launch the tree subsidy program
  - 300 trees will be available of several different varieties (all natural species)
  - Final cost of the tree to be determined in the next couple weeks
  - Preliminary timelines have been established; residents will be able to order their tree starting Tuesday, September 20, 2022, and tree collection at the MOC will take place on Saturday, October 15, 2022, from 8am to 12pm.
  - Communications campaign to be launched in September.

- Forestry Management
  - Pruning program is ongoing
  - Trees planted – Parks staff are continuing to water the trees on an ongoing basis
- General Operations
  - Monthly and weekly playground inspections
  - Daily splashpad inspections
  - Grass cutting and trimming
  - Garbage collection on Mondays and Fridays
  - Grooming trails weekly
  - Road occupancies – various sidewalk closures throughout Town to accommodate maintenance works on private property.
- Repairs made to several benches along the trails due to damage

### **Capital Projects, Engineering, Asset Management**

- Huron Street construction mostly complete. Turf restoration scheduled for September and topcoat asphalt will be installed in October.
- Wellington Street reconstruction restarted. Work from Elgin Street to Queen Street to progress through September.
- Asphalt resurfacing on Queen St. W, Water Street S. and Waterloo St. S. – week of August 8
- Church St. retaining wall repairs (lower section) complete
- Assisting Recreation Dept with skate park design aspects
- Participating in AMO technical working group for asset management
- Streetlights on Egan Ave reinstalled by developer
- Maiden Lane streetlight conduit replacement and repair
- Safety inspection completed for Water Street bridge after oversized vehicle drove across – no damage found.
- Review of detailed design submissions for development applications

### **SPENDING AND VARIANCE ANALYSIS**

Operating Budget - Surface treatment (fibermat) project unlikely to be undertaken this year as a result of staff resources required for the unexpected Huron St. project.

### **REVIEWED BY**

#### **Recommended by the Department**



Jed Kelly  
Director of Public Works

#### **Recommended by the CAO**



Brent Kittmer  
Chief Administrative Officer

**Board of Directors Meeting Highlights  
Held on July 21st, 2022 at 8:30 AM  
as a Virtual Meeting**



**Delays Expected To Continue in the Short Term**

The Bluewater Recycling Association understands how its services are considered essential services and you have and expect the highest expectations for service provision. We are grateful and recognize our responsibility when you entrust your services in our hands.

Regrettably, things are not business as usual in our industry, and this is affecting our operations and our ability to serve you with our normal standards of care. The COVID-19 pandemic brought the world to a halt in early 2020. Despite that, our operations continued uninterrupted for the last two years.

The pandemic has created unprecedented and unforeseen strains on all aspects of the operation. Locally, there are recurring incidents of collection delays, resulting from a variety of persistent factors impacting our ability to serve you. Similar effects are being seen in other industries too, where companies and suppliers are struggling to restart, unclog supply chains and meet pent-up demand.

We anticipated many of these factors and began taking tangible action during the depth of the pandemic. Yet, despite detailed and careful planning, the largest and fastest scale of hiring in our history, as well as investments in trucks and equipment, it is now clear that the Association's operations too have been disrupted by the industry's complex and unavoidable challenges. The result has been recurring delays and customer service shortfalls on our part that we would never have intended for our customers or for our employees, and for which we sincerely apologize.

We wish we could tell you that these challenges are behind us, however despite our best effort to manage the situation, there are factors beyond our control that will lead to continued delays and possible cancellations specially in July and August.

We can assure you that the Association is also working in close cooperation with its third-party service providers, who all are striving to return to pre-pandemic standards of operation. We are convinced that recent changes will bring about improvements. But to set expectations, it should also be understood the real benefits of our actions will take time and be felt only gradually as we regain the reliability and robustness we had attained prior to the pandemic.

Please accept our sincere apologies for any disruption you have experienced or may experience with your service during this unprecedented period. We assure you that we very clearly see the challenges at hand, are taking action, and are confident we have the strategy to address them. This is our organization's focus at every level.

Thank you for your patience and understanding. We certainly look forward to continuing to serve you and regain your loyalty at a time when we can better demonstrate our commitment to taking good care of you.

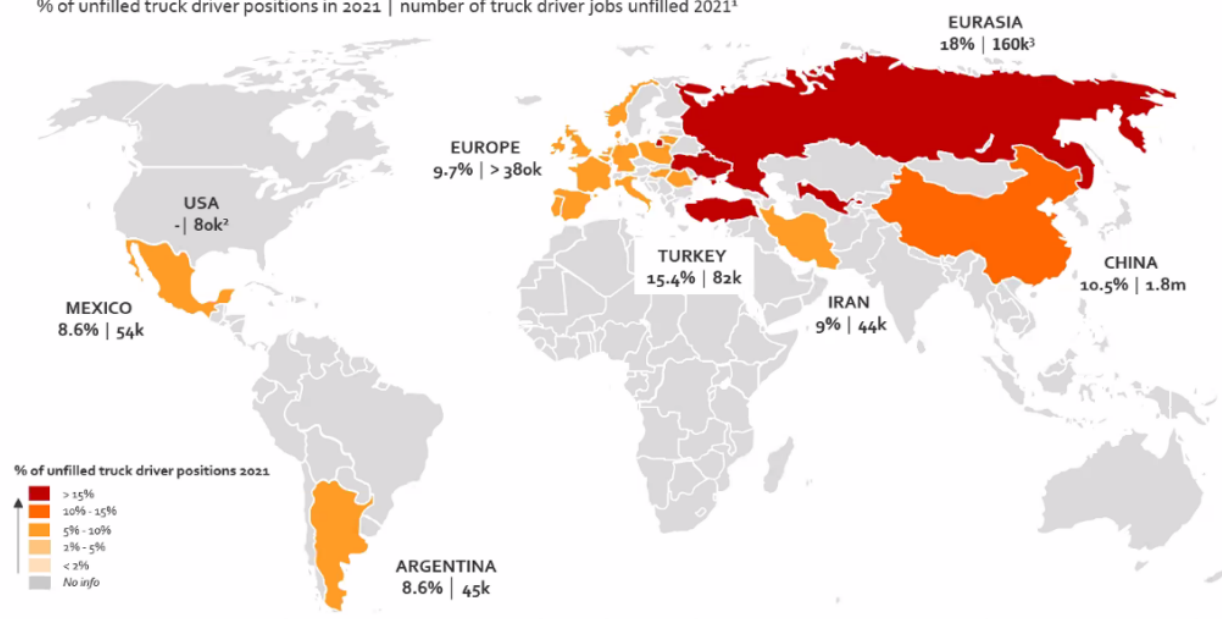
## World Was Short More Than 2.6 Million Truck Drivers In 2021

Trucking operations around the world are struggling to find the truck drivers they need, while women and youth continue to be largely under-represented in the roles.

The IRU – a global transportation organization – identified 2.6 million unfilled truck driving jobs in 2021, based on data from the U.S., Mexico, Argentina, Europe, Eurasia, Turkey, Iran and China. The problem intensified in all regions outside Eurasia, but 18% of its driving jobs were still unfilled. The shortage is also expected to intensify in 2022.

### Increased truck driver shortages in 2021 across all regions

% of unfilled truck driver positions in 2021 | number of truck driver jobs unfilled 2021<sup>1</sup>



Fewer than 3% of the truck drivers are women. And even though rates are higher in China (5%) and the U.S. (8%), the demographic split is still a long way from representing a 50% gender balance.

To compound matters, fewer than 7% of the world's truck drivers are under 25, and they're outnumbered by drivers over 55.

Canada, which wasn't captured in the IRU data, has more than 23,000 open truck driver jobs and is expected to climb to 55,000 drivers by the end of 2024. Canada's average truck driver is also 48 years old and climbing, which is 7.5 years older than the average worker. The Conference Board of Canada has referred to aging truck drivers as a demographic tsunami.

No single solution to shortage. One of the barriers to attracting younger drivers comes in the form of minimum licensing ages, which range from 21 to 26 in some regions, forcing younger workers to find jobs in other industries. The U.S. is running a pilot program that will allow 3,000 18-20-year-olds to work in interstate commerce when supported by additional training and more technology on the truck.

Truck driver wages are on the rise. Over the last few years, American long-haul drivers have seen average weekly earnings annually rise 8.5% per year – keeping pace with inflation, and outpacing average increases of 5.5% in other occupations. In many ways, that drives the businesses to develop better cultures that make the industry more attractive.



## **Federal Government To Delay Clean Fuel Standards**

The Trudeau government is delaying new emissions standards on gasoline and diesel another year but is demanding the oil and gas sector make bigger cuts to fuel emissions by 2030.

Cabinet approved the final regulations for the long-awaited Clean Fuel Standard last week and The Canadian Press obtained them ahead of their intended publication on July 6.

The Clean Fuel Standard was first promised in 2016 and was supposed to be implemented this year, but the final regulations say the first compliance check will now be in December of 2023.

The new rules say by the end of next year the emissions intensity of gasoline and diesel need to fall more than 3.5 per cent, and by 2030, emissions need to be down 15 per cent.

In 2020, the federal government said it would scale back the standard in the early years as oil and gas companies reeled from a pandemic revenue hit.

But Environment Minister Steven Guilbeault's office now says companies are making record profits.

## **Canada To Ban Making, Importing Many Single-Use Plastics From Dec**

The government of Canada published final regulations to prohibit “harmful” single-use plastics, with a ban on manufacturing and importing most of these items to come into effect in December. The ban will be on single-use plastics including checkout bags, cutlery, food-service ware made from or containing plastic that is hard to recycle, ring carriers, stir sticks and straws.

Canada said in 2020 it intended to impose binding standards for how much recyclable plastic content there has to be in products and packaging and added at the time it wanted new rules in place within 24 month. The sale of these items will be prohibited as of December 2023 to provide businesses in Canada with enough time to transition and to deplete their existing stocks.

The Government will also prohibit the export of plastics in the six categories by the end of 2025, making Canada the first among peer jurisdictions to do so internationally.

Up to 15 billion plastic checkout bags are used every year and about 16 million straws are used daily in Canada, according to government figures. Prohibitions on the manufacture and import of ring carriers and flexible straws packaged with beverage containers will come into force in June 2023 and the prohibition on the sale of these items will come into force in June 2024.

## **Ottawa's Plan To Reach Zero Plastic Waste By 2030 Will Have Virtually No Effect On The Environment, But Will Impose High Costs On Canadians**

The federal government announced the first phase of its plan to reach zero plastic waste by 2030, which will have little to no environmental benefit while imposing a large financial cost on Canadians, finds a new study published by the Fraser Institute, an independent, non-partisan Canadian public policy think-tank.

“Canada’s contribution to the global issue of aquatic plastic pollution is virtually non-existent, but banning plastic—almost all of which is properly disposed of in Canada—will impose high costs on Canadians and will actually result in more waste being generated,” said Kenneth P. Green, senior fellow at the Fraser Institute and author of Canada’s Wasteful Plan to Regulate Plastic Waste.

In 2021, the federal government announced its plan to phase-out plastic waste by 2030, and the government announced the first step—a ban on straws, takeout containers, grocery bags, cutlery, stir sticks and plastic rings used to hold cans or bottles together.

The study finds that the government’s overall plan will produce little to no environmental benefit. In fact, the government’s own analysis finds that only one per cent of Canada’s plastic waste is ever released into the environment as litter, with the rest being disposed of properly through recycling, incineration, or landfills.

Likewise, Canada’s contribution to global aquatic plastic pollution, when assessed in 2016, was between 0.02 per cent and 0.03 per cent of the global total. The government’s Zero-Plastic Waste 2030 plan will only prevent an almost undetectable reduction of three thousandths of one per cent of aquatic plastic pollution.

And whatever minimal environmental benefits might be achieved by banning plastic could be offset by the increased environmental harms of the plastic substitutes, including paper products and organic materials. Again, based on the government’s own analysis, while banning plastic will prevent approximately 1.6 million tonnes of plastics from entering the waste stream, it will add approximately 3.2 million tonnes of substitute materials for a net increase in waste.

Crucially, the additional waste generated by the substitutes for plastic will increase costs for municipalities by \$300 million a year, which is just one cost of this policy that will ultimately be a burden on Canadians.

“Instead of banning plastics in Canada, a move that will do virtually nothing to address the global issue of plastic pollution, policymakers should instead focus on improper waste disposal in Canada as a way of reducing what little amount of Canadian plastic that does end up as litter,” Green said.

### **New California Law Requires All Packaging to Be Recyclable or Compostable and Shifts Burden of Plastic Waste to the Plastics and Packaging Industry**

On June 30, Governor Gavin Newsom signed SB 54, requiring all packaging in the state to be recyclable or compostable by 2032, cutting plastic packaging by 25 percent in 10 years and requiring 65 percent of all single-use plastic packaging to be recycled in the same timeframe. Additionally, the legislation shifts the plastic pollution burden from consumers to the plastics industry by raising \$5 billion from industry members over 10 years to assist efforts to cut plastic pollution and support disadvantaged communities hurt most by the damaging effects of plastic waste.

SB 54 is the most significant overhaul of California’s plastics and packaging recycling policy in history, goes further than any other state on cutting plastics production at the source and continues to build a circular economy that is necessary to combat climate change. A global study in 2018 found that only nine percent of plastics actually get recycled – leaving 91 percent to litter land and oceans.

The legislation requires all plastic packaging in California to be recycled at the following levels:

- At least 30 percent on and after January 1, 2028.
- At least 40 percent on and after January 1, 2030.
- At least 65 percent on and after January 1, 2032.

The action builds on the California Climate Commitment, the biggest climate investment in history – a \$53.9 billion plan to combat extreme weather and accelerate the transition to clean energy.

## Highest Inflation Rates In 40 Years Have Canadians Tightening Belts

1983 in Canada was notable for, among other things, the first time Canadians celebrated Canada Day instead of Dominion Day, Canadian band Loverboy cracking the top 100 domestically with “Hot Girls in Love” and



the Edmonton Oilers' loss to the New York Islanders for Stanley Cup supremacy. It was also the last time the inflation rate in Canada was as high as it is today, 39 years later.

A new study from the non-profit Angus Reid Institute finds overall, 45 per cent say they are worse off now than they were at this time last year, the highest level in at least 12 years. Asked about the year ahead, one-third expect even worse – also the highest number in over a decade.

One-in-three say their expenditure on gas has increased over the past month, while nearly half say it has decreased as they use alternative transportation to save.

Two-in-five Canadians (38%) say they have credit card debt – rising to 62 per cent among those who are Struggling on the ARI Economic Stress Index. Among this group, three-in-five (58%) say it will take them more than a year to pay this off.

Those in lower earning households are more likely to find feeding their families difficult. Seven-in-ten (69%) of those in the lowest income bracket say it is difficult to put food on the table. Still, at least one-third of all income levels are struggling with their food budget:

Whether its rent or mortgage payments, many Canadians are facing difficulties in covering their housing costs. This challenge is more pronounced among renters, 52 per cent of whom say affording their rent is tough or very difficult. One-in-three (33%) homeowners feel this way about their own costs. The Angus Reid Institute presented mortgage holders with three different scenarios that they may face in the coming years – an increase of \$150, \$300, or \$450 a month on their mortgage payment. The first level of \$150 a month added causes problems for just over one-in-three (36%) while the second scenario of \$300 a month is problematic for nearly twice as many (66%). A \$450 a month increase would leave few homeowners able to manage comfortably, and two-in-five (43%) unable to pay.

For those lower-income households that have broken into the market, the risk is evident. Fewer than two-in-five (36%) say they would be able to accommodate a \$150 per month increase in their mortgage payment.





### **Eastman Considers Locations For Second US Methanolysis Site**

Two of the company's existing sites in Texas are among the locations being considered.

The future facility would be similar to the one that Eastman is building in Kingsport that uses methanolysis to convert end-of-life polyester products and polyethylene terephthalate (PET) packaging that are difficult to recycle by mechanical means into recycled raw materials that will be used to produce the company's specialty plastics. Eastman's Kingsport site is one of the largest integrated chemical manufacturing plants in North America.

According to the company, the Kingsport methanolysis plant will contribute to Eastman achieving its sustainability commitments for addressing the plastic waste crisis, which include recycling more than 500 million pounds of plastic waste annually by 2030 via molecular recycling technologies and becoming carbon neutral by 2050. Eastman says it has committed to recycling more than 250 million pounds of plastic annually by 2025.

During its 2021 Innovation Day last December, Brad Lich, Eastman executive vice president and chief commercial officer, said the Kingsport project was expected to begin producing at commercial quantities in 2023 and that the company expected to announce at least one additional circular economy project in Europe or the U.S. in the first half of 2022.

That announcement came in mid-January when the company said it would it planned to invest up to \$1 billion to build what it called the world's largest molecular plastics recycling facility in France.

Calling the facility in France a "material-to-material molecular recycling," Eastman said it will use its "polyester renewal technology" to recycle up to 160,000 metric tons annually of plastic scrap it characterizes as hard-to-recycle material "that is currently being incinerated."

## Plastic Waste Set To Triple By 2060

The amount of plastic waste produced globally is on track to almost triple by 2060, with around half ending up in landfill and less than a fifth recycled, according to a new OECD report.

Global Plastics Outlook: Policy Scenarios to 2060 says that without radical action to curb demand, increase product lifespans and improve waste management and recyclability, plastic pollution will rise in tandem with an almost threefold increase in plastics use driven by rising populations and incomes. The report estimates that almost two-thirds of plastic waste in 2060 will be from short-lived items such as packaging, low-cost products and textiles.

The report projects global plastics consumption rising from 460 million tonnes (Mt) in 2019 to 1,231 Mt in 2060 in the absence of bold new policies, a faster rise than most raw materials. Growth will be fastest in developing and emerging countries in Africa and Asia, although OECD countries will still produce much more plastic waste per person (238 kg per year on average) in 2060 than non-OECD countries (77 kg).

Globally, plastic leakage to the environment is seen doubling to 44 Mt a year, while the build-up of plastics in lakes, rivers and oceans will more than triple, as plastic waste balloons from 353 Mt in 2019 to 1,014 Mt in 2060. Most pollution comes from larger debris known as macroplastics, but leakage of microplastics (synthetic polymers less than 5 mm in diameter) from items like industrial plastic pellets, textiles and tire wear is also a serious concern.

The projected rise in plastics consumption and waste will come despite an expected increase in the use of recycled plastic in manufacturing new goods as well as technological advances and sectoral economic shifts that should mean an estimated 16% decrease by 2060 in the amount of plastic required to create a dollar of economic output.

The share of plastic waste that is successfully recycled is projected to rise to 17% in 2060 from 9% in 2019, while incineration and landfilling will continue to account for around 20% and 50% of plastic waste respectively. The share of plastic that evades waste management systems – ending up instead in uncontrolled dumpsites, burned in open pits or leaking into the soil or aquatic environments – is projected to fall to 15% from 22%.

The new report builds on the OECD's first Global Plastics Outlook: Economic Drivers, Environmental Impacts and Policy Options, released in February 2022. That first report found that plastic waste has doubled in two decades, with most ending up in landfill, incinerated or leaking into the environment. Since that report release, UN member states have pledged to negotiate a legally binding international agreement by 2024 to end plastic pollution.

Policies to reduce the environmental impacts of plastics and encourage a more circular use of them should include:

- Taxes on plastics, including on plastic packaging
- Incentives to reuse and repair plastic items
- Targets for recycled content in new plastic products
- Extended producer responsibility (EPR) schemes
- Improved waste management infrastructure
- Increased litter collection rates

## Cleanfarms's Barry Friesen Wins Stewardship Award

The agricultural plant science industry has recognized Barry Friesen, executive director of Cleanfarms, for his long-standing dedication and commitment to agricultural stewardship, helping farmers across Canada manage farm plastic materials when they are no longer needed.

Barry Friesen, executive director of Cleanfarms (on the left), accepts the Cam Davreux Stewardship Award from CropLife Canada's president and CEO, Pierre Petelle.

The agricultural stewardship program allows farmers to recycle various types of plastics such as empty pesticide and fertilizer containers, bale wrap, silage tarps, grain bags and baler twine.

CropLife Canada presented the Cam Davreux Stewardship Award to Friesen at an awards ceremony that took place in Ottawa, Ontario.



In his presentation remarks, CropLife Canada's president and CEO, Pierre Petelle, noted that Friesen's work in agricultural stewardship began when he took on the role of leading Cleanfarms more than a decade ago, when CropLife separated its empty pesticide container recycling and obsolete pesticide collection initiatives into a stand-alone stewardship organization.

Friesen said being presented with this particular award was a highlight in his career.

"Cam Davreux was a pioneer in agricultural stewardship. He was instrumental in transforming the plant science's vision to recover agricultural packaging for recycling to reality. He also laid the groundwork to recover old, obsolete pesticides for proper disposal management. His early work opened the door for Cleanfarms to expand the range of materials we collect for recycling and for proper disposal management today. Cleanfarms has developed into a world recognized ag stewardship organization that offers Canadian farmers sustainable options for managing farm-based packaging and ag products. I am exceptionally proud to receive this award created to celebrate Cam Davreux's achievements," Friesen said.

Friesen's career spans decades in leading public and private sector positions that have focused on establishing and improving the recovery and diversion of packaging, paper and resource materials for recycling instead of disposal in landfill. He is a professional engineer and holds a degree in mechanical engineering from the Technical University of Nova Scotia.

Cleanfarms is funded by its members in the crop protection, seed, fertilizer, animal health medication, ag plastics industries. Through a network of more than 1,500 recycling collection sites across Canada, Cleanfarms' recycling programs enable farmers to keep valuable resource materials out of landfill and the environment, and reinvested in the circular economy. Cleanfarms has staff located in Alberta, Saskatchewan, Manitoba, Ontario, and Quebec.



## Organic Waste

As part of AMO's Climate Change Series, a discussion paper was posted late last year on Recommendations for the Diversion of Food and Organic Waste in Ontario. These recommendations include four key actions that are discussed in further detail in the paper:

1. Develop and implement a coordinated provincial plan to address food loss and waste, including:
  - a. An awareness/public education campaign to drive sustained consumer behaviour change in all sectors to avoid and reduce food loss and waste.
  - b. Working with retailers to develop and promote "smart shopping" offerings and merchandising in grocery/food stores to support consumer behaviour change (e.g., smaller size offerings, information on best before dates, uses for left over foods).
  - c. Promoting and participating in reallocation of surplus food by supporting food rescue organizations through food donation provisions in government catering contracts including food waste reduction measures.
2. Implement an organic waste disposal ban for Ontario, including:
  - a. Progressive source separation requirements for Ontario businesses, institutions, and commercial entities starting with the largest organizations.
  - b. Mechanisms to help maintain and expand current infrastructure, develop new infrastructure, and incent better environmental and economic outcomes.
  - c. Provide enough time to allow for proper planning and consultation.
  - d. Phase-in of smaller generators and exemptions for unique environments.
  - e. Reporting requirements for all organic waste processing facilities.
  - f. Ensuring proper oversight and enforcement mechanisms.
3. Establish an escalating landfill levy for all waste being sent to disposal in Ontario or being exported outside Ontario to address the true cost of waste, climate change and Greenhouse Gas reduction and to create incentives for reduction or diversion activities. Funds raised from this levy should be allocated to municipal governments through a joint fund established to reduce waste, increase waste diversion, offset costs related to municipal operations (e.g., diversion at municipally operated buildings, administrative costs associated with the ban and levy), and promote other activities that reduce GHG emissions.
4. Address issues related to compostable products and packaging by:
  - a. Finalizing the Blue Box Regulation under the RRCEA and include reporting, collection and management targets, and enforcement for compostable materials.
  - b. Enforce labelling requirements to ensure only products and packaging that can be proven to compost at scale and in practice without contaminating end products are labelled as compostable.
  - c. Researching the efficacy of compostable materials in existing organics processing facilities (e.g., compost and anaerobic digestion) and make recommendations on how producers of these materials should best manage them at end-of-life.

AMO has been looking for guidance materials with details and examples for stakeholders regarding the [Food and Organic Waste Policy Statement](#) such as:

- How targets will be calculated and measured;
- Further clarification on which businesses and entities are obligated to meet targets; and,
- Data and record-keeping expectations.

These requirements begin in 2023 and municipal governments have been asking for this guidance for several years.

## **US Composting Council and the Biodegradable Products Institute Issue Joint Guidance on Compostable Products and Extended Producer Responsibility Program**

The US Composting Council (USCC) and the Biodegradable Products Institute (BPI) released joint guidance on how best to address compostable products in Extended Producer Responsibility (EPR) programs for packaging, part of a new Board approved strategic partnership designed to guide the extensive collaboration that exists between the two organizations. Collaboration on principles for EPR and the work of a joint task force have already contributed to the passing of a first of its kind EPR bill in Colorado that contains provisions specific to composting.

Food is consistently the top material landfilled each year, with the majority of the 4,000+ compost facilities in the US set up to process only yard trimmings. As communities and businesses look to reduce greenhouse gas emissions, they are establishing programs to collect food scraps for composting, requiring infrastructure to change and expand. USCC and BPI support a variety of funding mechanisms to help cover the costs of collecting and processing compostable products associated with food scraps, including EPR programs that collect fees from the sales of compostable products.

“We need solutions that reward participation and incentivize investment,” said Rhodes Yepsen, Executive Director of BPI. “Designed well, EPR programs provide a unique opportunity for certified compostable product manufacturers to support the cost of processing their products in food scraps programs. While EPR is not a silver bullet, we’re excited by the potential for these programs to bring together stakeholders and initiate solutions we’ve long needed.”

In their joint guidance document, USCC and BPI lay out specific recommendations for EPR programs that include: specifying how fees should be allocated, defining what products and materials should be included, ensuring representation in Producer Responsibility Organizations (PROs) and advisory councils, exempting compostables from PCR requirements, establishing compatibility with existing food scrap collection goals, and specific eco-modulation guidance. EPR fees should not, however, be considered the only means of funding a national network for food scrap composting, which would need to be addressed through grants/loans and voluntary funding mechanisms.

USCC and BPI also announced today that their respective Boards have approved parameters for a formal strategic partnership to build on the considerable collaboration that already exists between the two groups. Shared organizational objectives include: increased diversion of food scrap from landfills to composting facilities, reduced greenhouse gas production, reduced contamination from food scrap feedstocks to composting facilities, and improved soil health through the use of compost. One of the items specifically called out in the agreement is a joint committee to develop a model bill for the labeling and identification of compostable products and packaging.

“USCC and BPI have a long history of working closely together,” said Frank Franciosi, Executive Director of USCC. “Our joint efforts as part of the US Composting Infrastructure Council (USCIC) helped build support for the COMPOST Act and the Recycling and Composting Accountability Act, the first pieces of federal legislation to specifically address composting infrastructure. Having a more formal framework for collaboration gives us the structure we need to increase the effectiveness of the work we do together.”

For more information, visit [www.compostingcouncil.org](http://www.compostingcouncil.org) or [www.bpiword.org](http://www.bpiword.org).



## NASA Releases Garbage Bag From International Space Station In First-of-its-kind Test

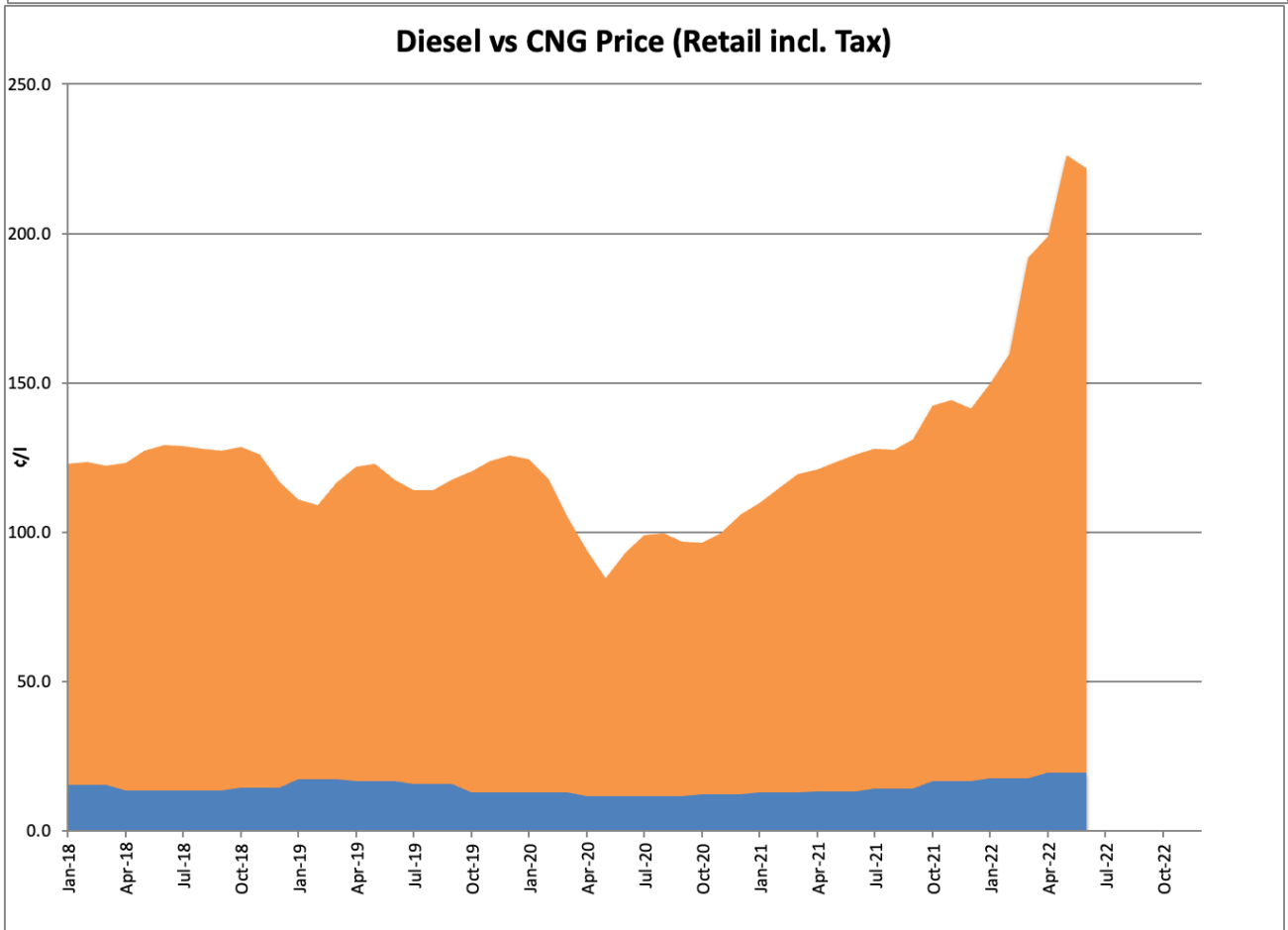
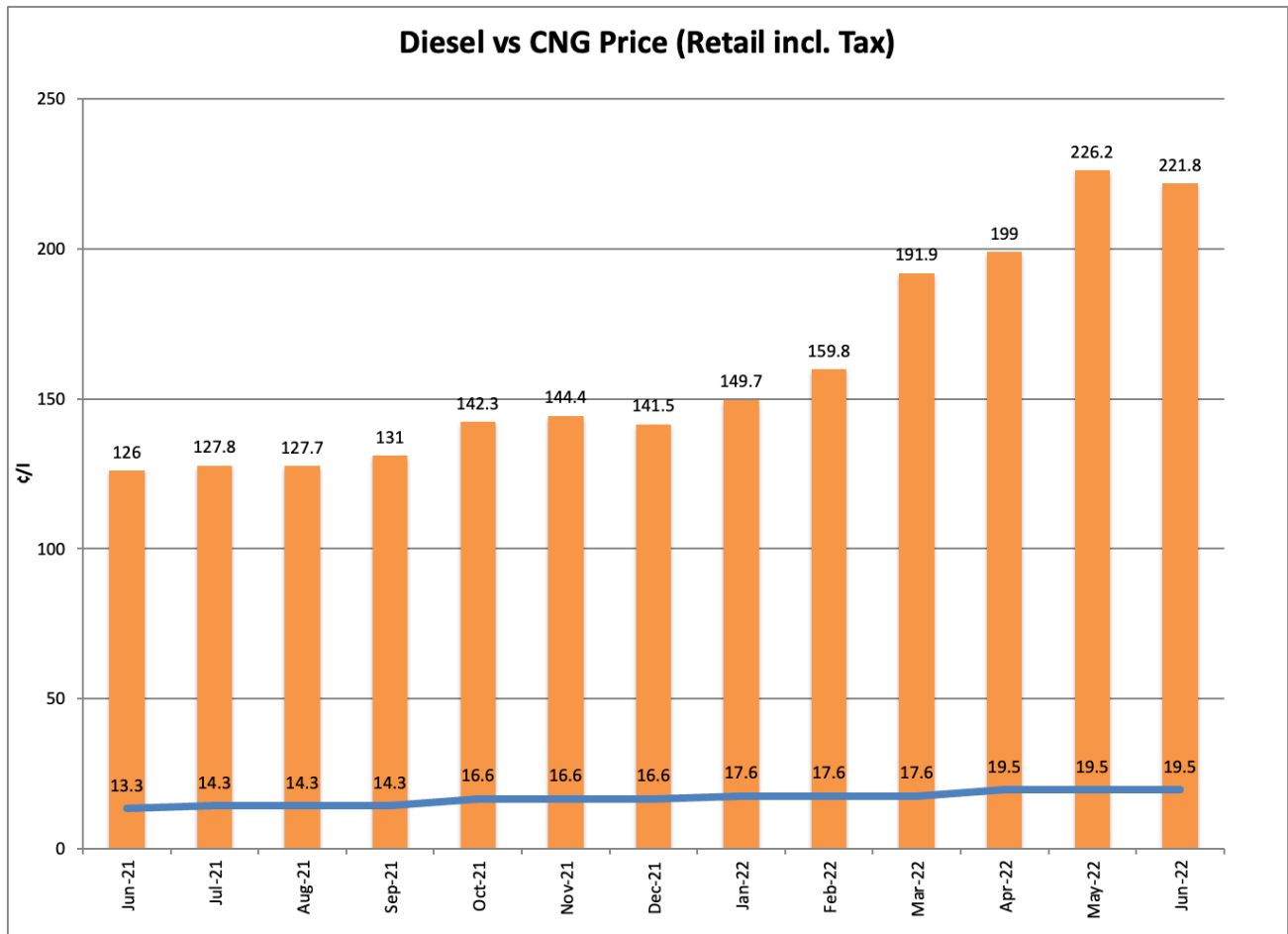


For the first time ever, NASA tested a new waste disposal technology by releasing about 78 kg of garbage from the International Space Station. The trash was jettisoned from the Bishop Airlock of the space station at 5:35 am IST on July 2 and deployed Nanoracks' first-of-its-kind technology. According to Nanoracks, which developed the first-of-its-kind technology in collaboration with NASA's Johnson Space Center, this initiative demonstrated an efficient and sustainable model for eliminating waste aboard the ISS.

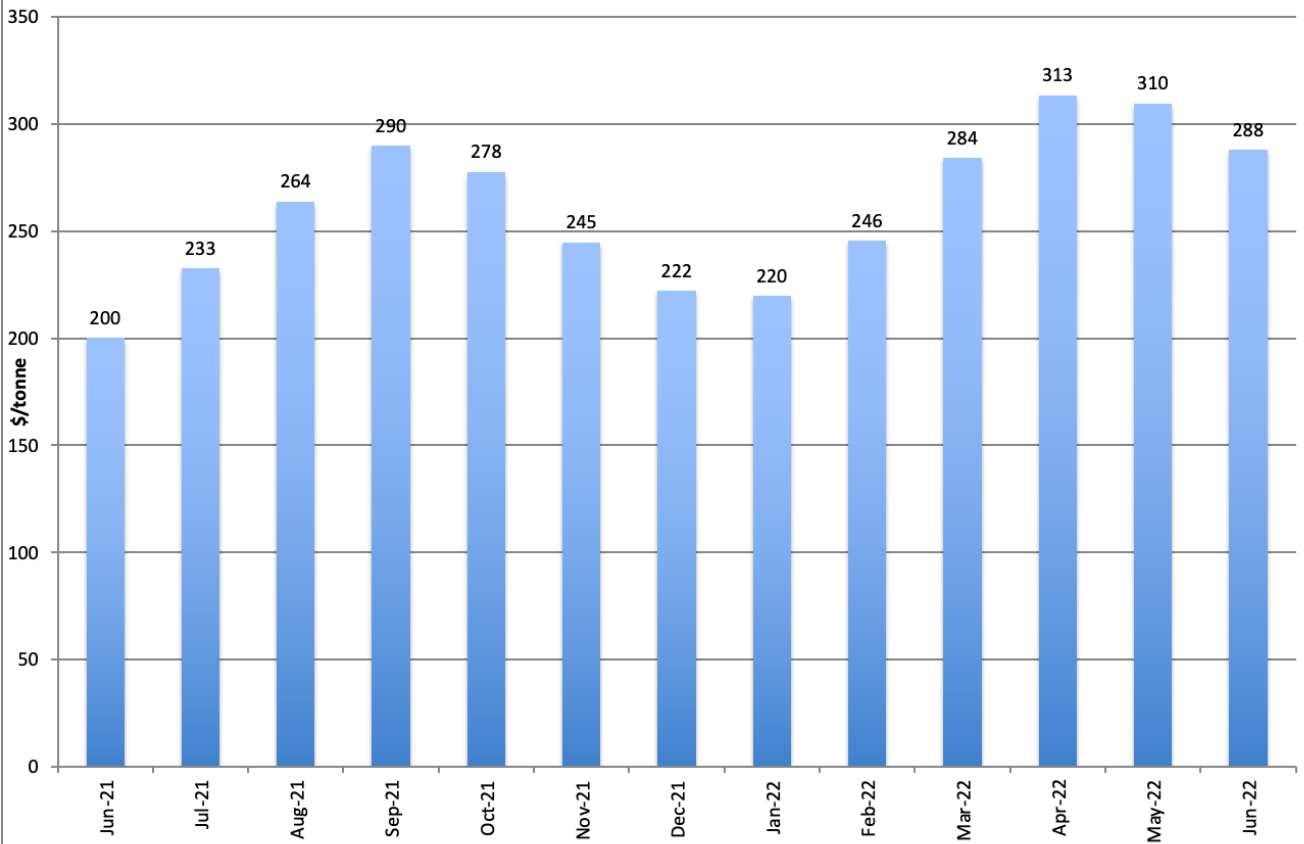
Under this pioneering test, the garbage bag released from the space station burned up into the atmosphere during re-entry thus eliminating the possibility of the trash falling on Earth. Owing to the atmospheric burn, the baggage also reduced the chances of adding to the space debris in the low-Earth orbit. Currently, astronauts aboard the ISS store their useless materials and wait for the Cygnus cargo spacecraft to arrive and collect the trash.

Once the Cygnus has completed its primary mission, it undocks from the space station and with bags of garbage, it entirely burns up during re-entry. For the latest test, the astronauts filled the bag with trash including foam and packing materials, cargo transfer bags, dirty crew clothing, assorted hygiene products and used office supplies. According to Cooper Read, Bishop Airlock program manager at Nanoracks, four astronauts can generate up to 2,500 kg of trash per year, or about two trash cans per week. He further said that waste collection has been a long-standing challenge and as more people are living and working in space, dealing with waste in a sustainable manner becomes a major objective.

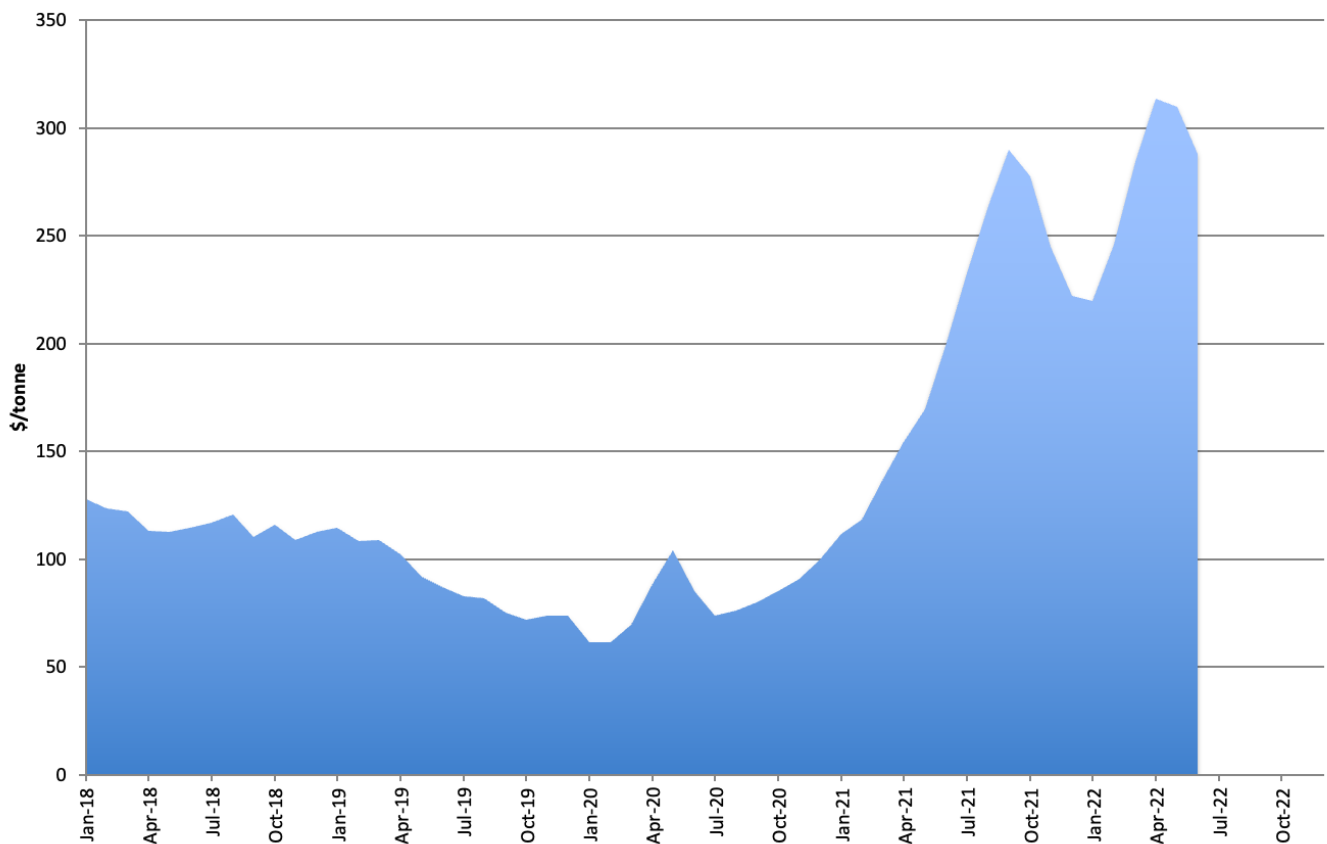
To read the full story, visit <https://www.republicworld.com/science/space/nasa-releases-garbage-bag-from-international-space-station-in-first-of-its-kind-test-articleshow.html>.

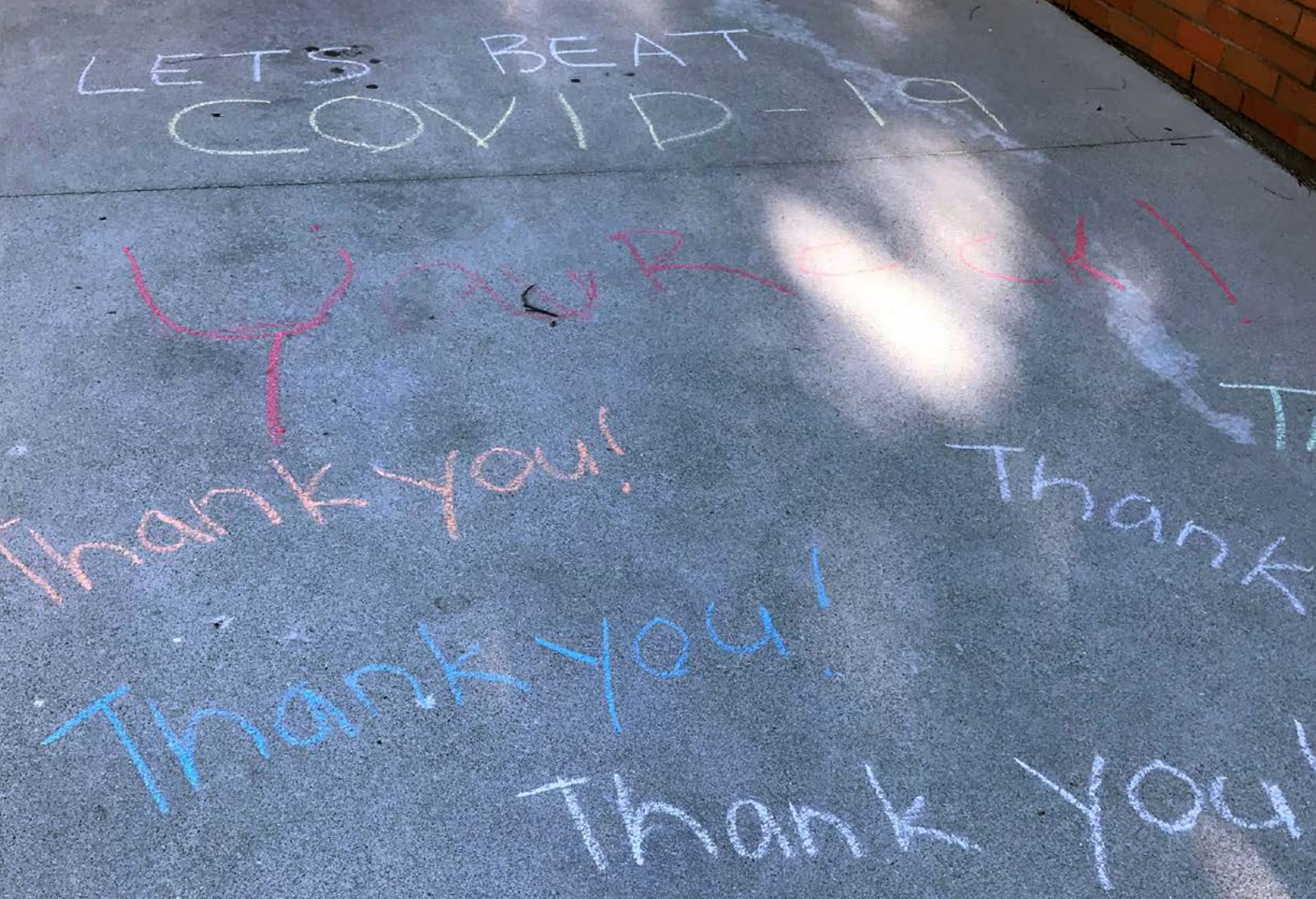


**Commodity Prices**



**Commodity Prices**





# Huron Perth Public Health Annual Report 2021

[www.hpph.ca](http://www.hpph.ca)



Huron Perth  
**Public  
Health**



# Vision, Mission & Values

## Vision

Optimized health and well-being for all.

## Mission

HPPH takes action to protect and promote population health and prevent disease, strengthening quality of life and well-being for all.

## Values

### Equity, Diversity and Inclusion

We value all community members. We are responsive to the communities we serve and commit to finding ways for people to feel safe and welcome.

### Evidence-informed Practices

We will use the best available information and public health best practices in our work.

### Partnership and Collaboration

We value our relationships and commit to authentic engagement in our work in order to meet the public health needs of our communities.



## People

We acknowledge that HPPH staff are the greatest asset to achieving our vision and mission, and commit to creating a healthy workplace together.

## Innovation

We embrace new ways to respond to the public health needs of our populations and will use bold and creative approaches as needed.

## Accountability

We focus on our public health mandate and are committed to transparent accountability for the use of our resources.

## Leadership

All staff are valued as HPPH ambassadors who continually show leadership by using public health knowledge, skills and expertise to improve population health.

# Board Chair Kathy Vassilakos

The COVID-19 pandemic has disrupted the daily routine of our lives and challenged our sense of time and place, which makes it difficult to know what day it is let alone what year.

However, as I reflect on the events of 2021 it becomes clear that 2021 was the year that changed the trajectory of the pandemic. It did not always feel that way, and many events challenged this trajectory, but there is no denying that the scientific miracle of vaccination turned the tide on both our local and global response to COVID-19. We are in a significantly better place now than in the summer of 2020, and this is in no small part due to the work of public health.

Like many citizens, I received all my vaccinations at a clinic run by Huron Perth Public Health (HPPH). The professionalism, compassion, efficiency, and expertise of HPPH staff was on full display. I am grateful for the work of HPPH employees and would like to acknowledge both their public-facing and behind-the-scenes efforts. I would also like to thank all the volunteers

and community and municipal partners who made the mass vaccination clinics possible.

While it is easy to focus on the pandemic, I would like to take a moment to highlight a few non-COVID-19 activities. Mother & Young Child Clinics, Healthy Babies Healthy Children, Healthy Smiles Ontario, and the Ontario Seniors Dental Care Program are just a few of the HPPH programs that continued in some capacity throughout 2021. The resources and planning required to resume full public health programming is significant, however the Board of Health has confidence in Dr. Klassen and HPPH staff. We know that given sufficient resources they are ready and capable of resuming a full slate of public health programming.

Early in the pandemic there was a public perception that we were all in the same boat, but



the pandemic highlighted what public health has understood for a long time: we are not all in the same boat and our social and economic conditions have a profound impact on our ability to weather the storm. As the Board of Health continues to support the work of HPPH, we remain united in our commitment to equity and evidence-informed decision making and to the vision, mission and values of HPPH. It is through these values that we meet our obligation to protecting the health of all the residents of Huron and Perth counties.

Kathy Vassilakos, Chair  
Huron Perth Public Health  
Board of Health

# Board Vice-Chair Dave Jewitt

As Vice-Chair of the Huron Perth Public Health (HPPH) Board of Health, I would like to take this opportunity to thank the staff at HPPH for their hard work and dedication on behalf of the residents in Huron and Perth Counties.

Without question the COVID-19 pandemic had, and continues to have, an impact on the lives of our residents. The educational background and work experience of our staff has benefited our communities greatly. I would be remiss if I did not thank the countless volunteers and community partners that freely gave of their time to assist HPPH during this time.

As a Board, protecting the health of our community is imperative and we recognize that much work will still be required to support community recovery. Public health encompasses a wide variety of areas and it is incumbent upon us to continue to provide community support and programs in all of these areas.

It is incredibly important that we continue to focus on equity within public health and the Board remains committed to ensuring that all of our work is viewed through this lens.

It has been an incredible experience to be a board member and see how public health impacts virtually every aspect of our lives. I firmly believe that with the commitment to providing exceptional public health from our staff, oversight by our Board and the continued support of our community members, that HPPH will continue to play an integral role in our community well-being.



Dave Jewitt, Vice-Chair  
Huron Perth Public Health  
Board of Health

# Board of Health in 2021

Jim Fergusson  
Deputy Mayor,  
Municipality of Bluewater

Bonnie Henderson  
Councillor, City of Stratford

Daryl Herlick\*  
Councillor,  
Municipality of Perth East

## Board of Health Vice-Chair

Dave Jewitt  
Deputy Mayor,  
Municipality of Central Huron

Todd Kasenberg\*\*  
Mayor, Municipality of North Perth

Marg Luna  
Councillor, Town of St. Marys

Bernie MacLellan  
Mayor, Municipality of Huron East

Myles Murdock  
Deputy Mayor, Town of Goderich

Paul Robinson  
Provincial Representative

## Board of Health Chair

Kathy Vassilakos  
Councillor, City of Stratford

Bob Wilhelm  
Mayor, Township of Perth South



**Above:** Board of Health Chair, Kathy Vassilakos receiving a COVID-19 vaccination.

\*stepped down February 2021

\*\*joined March 2021



# Medical Officer of Health Dr. Miriam Klassen

I am pleased to share the first comprehensive annual report for Huron Perth Public Health (HPPH). HPPH was established on January 1, 2020 as a result of the merger of former Huron County and Perth District Health Units.

The Senior Leadership Team began 2020 intending to complete the operational details of the merger. However, by March 11, the World Health Organization had assessed that COVID-19 could be characterized as a pandemic. On March 14, HPPH confirmed the first case of COVID-19 in a Huron Perth resident and on March 17, Ontario declared a State of Emergency. HPPH staff met the challenge of leading the public health response to COVID-19 with skill, dedication and compassion, despite the stress and uncertainty. The increased workload necessitated that most other programs and services were reduced or paused (including a condensed 2020 annual report). Even though most internal staff were redeployed to the pandemic response, significant human resource capacity was added to HPPH in order to meet the demands.

This report provides a high level summary of the extraordinary work that was completed in 2021 to mitigate the impact of COVID-19, while also maintaining other critical public health programs and services. HPPH staff investigated 3186 lab-confirmed cases of COVID-19, supported the management of 85 outbreaks, and led the roll out of the largest mass vaccination program in the history of Huron Perth, providing over 250 000 vaccine doses in collaboration with numerous community partners.

While this annual report provides a snapshot of our COVID-19 work in 2021, we'll be releasing additional reports over time that provide more detailed information on our COVID response over the entire pandemic, starting in March of 2020.

In 2021, HPPH also developed our new Vision, Mission, and Values Statements, which will guide this organization moving forward in continued efforts to optimize health for all in Huron Perth.

During the last 2 years, the pandemic has impacted every individual, family, and business/organization either directly through illness, or indirectly through the unavoidable effects of public health measures. Some of us have been merely inconvenienced; some of us experienced greater losses such as loss of jobs, lack of social connections, lost opportunities to mark special milestones, interruptions in education and delayed/missed treatment for other health conditions. Tragically, at the time of this report, 112 lives have been lost due to COVID-19 over the course of the pandemic. It is important to acknowledge that COVID-19 disproportionately impacted some populations such as workers in low-income occupations and racialized communities.



The pandemic started with great uncertainty; now, we have far greater understanding of COVID-19 and more tools to mitigate this serious infection including effective vaccines and treatments. We can move forward in 2022 knowing we have the knowledge and strategies to respond to new waves and new variants of COVID-19. We also look forward to renewing our efforts to tackle other public health challenges such as mitigating climate change, enhancing mental wellness, addressing the opioid crisis and striving for equity in all our programs and services; strong local public health is essential in tackling these complex issues.

I want to thank the Board for their ongoing leadership and support. To HPPH staff – you may recall my comments from early in the pandemic, when I advised we needed to prepare for a marathon, not a sprint. Thank-you! You have run the race well! It has been an honour to work with you and I am proud of what we have achieved together. Finally, I want to thank everyone in Huron Perth for your efforts to mitigate COVID-19, and for your continued kindness with one another as we navigate these challenges together.

Miriam Klassen  
Medical Officer of Health and CEO  
Huron Perth Public Health

# Management Team



## Medical Officer of Health & CEO

Dr. Miriam Klassen

## Physician Consultant

Dr. Lauren Hayward

## Directors

Barb Leavitt

Julie Pauli

Tanya Sangster

Christina Taylor

## Managers

Karen Bergin-Payette

Jennifer Duffin

Megan Goss

Lori Holmes

Annette Hoyles

Janet Jackson

Amy MacDonald\*

Rita Marshall

Tanya Patry

Melissa Purdy\*

Karen Sherwood

Nancy Summers

Jacqui Tam\*\*

Dori Taylor\*

Jessica Thompson\*

Angela Willert

\*temporary managers  
for COVID response

\*\*served part of 2021

## Locations

### Stratford

West Gore | 653 West Gore Street

Festival Square | 10 Downie Street

### Clinton

77722B London Road

### Listowel

161 Inkerman Street West

### Wingham

131 John Street East

**Above L-R:** HPPH offices  
at West Gore and Clinton

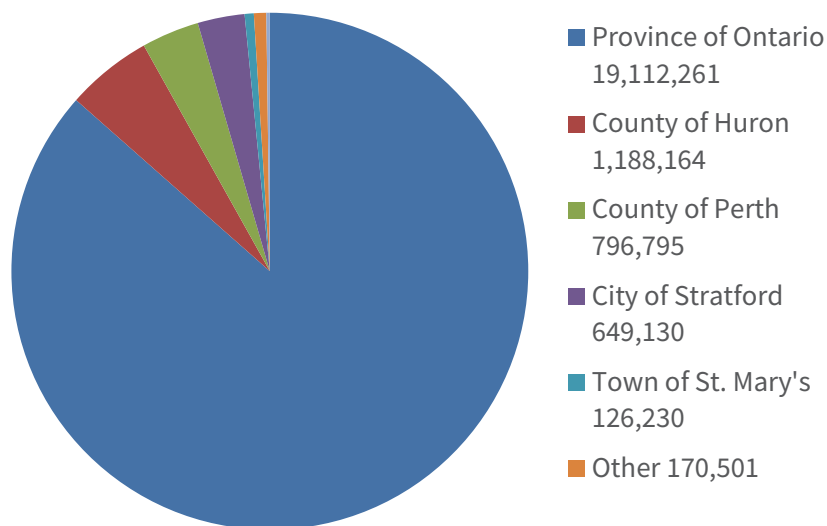


# Financials

Huron Perth Public Health financial picture, year ending December 31, 2021.

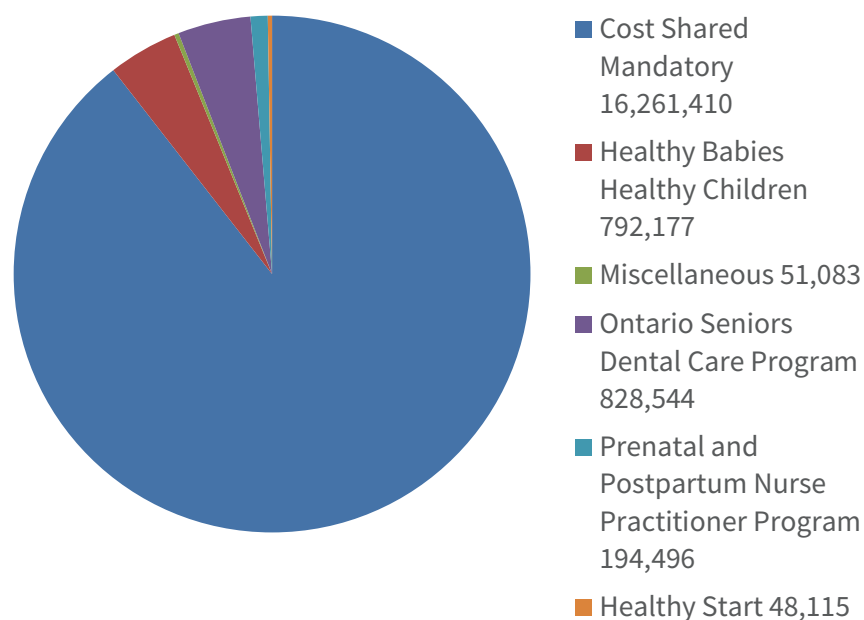
## 2021 Revenue Huron Perth Public Health

\$ 23,077,870



## 2021 Expenditures\* Huron Perth Public Health

\$ 24,424,804



### \*New for 2021

The 2021 statements include an actuarial review of the post retirement benefits and have been fully expensed in the 2021 statements. These expenses have been absorbed into accumulated surplus.

# COVID-19 Response

2021 saw several waves of infection driven by new, more transmissible variants of COVID-19, including Delta and Omicron. You will see more details in our Huron Perth Public Health COVID-19 Disease Report, but here are some highlights of our management of cases and outbreaks.

## 3186

Lab-Confirmed  
COVID-19 Cases



## 196

Cases in Healthcare  
Workers (6% Cases)



## 554

Cases in School-  
Aged (4-18 Years)



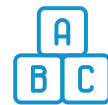
## 112

Hospitalized Due  
to COVID-19



## 88

Cases in Children  
(<4 Years) in  
Childcare



## 52

Huron Perth  
Residents Died  
Due to COVID-19

## COVID-19 Outbreaks by Setting

The definition of an outbreak varies by setting. In long-term care, retirement and congregate living settings: **one or more** residents or staff members with COVID-19. In hospital, workplace, school, childcare, and community settings: **two or more cases within 14 days**.

### 18

Long-term  
Care Home

### 6

Retirement  
Home

### 2

Hospital

### 28

Workplace

### 8

Congregate  
Living Setting

### 5

Community

### 16

School

### 2

Childcare





HPPH convened the Huron Perth Mass Vaccination Advisory Committee (HPMVAC) in December 2020. The committee played a critical role in guiding the COVID-19 vaccination rollout, including strategic decisions, coordination, and communication of vaccination activities locally.

HPMVAC was a collaborative of numerous stakeholders including Huron Perth Public Health, the Huron Perth and Area Ontario Health Team (representing **more than 60 organizations** including, but not limited to, Hospital, Paramedics, Primary Care, Community and Home Care, Mental Health and Addictions Services, Long-Term Care), pharmacy sector representation, municipalities and community representatives.

With the majority of Huron Perth residents vaccinated against COVID-19 by early 2022, the committee voluntarily disbanded in February, 2022.

Please visit our [Huron Perth Mass Vaccination Advisory Committee](#) webpage for more information.

**Above:** Vehicles lined up at a drive-through COVID-19 vaccination clinic, HPPH Clinton site, August 10, 2021.



# COVID Intake

The COVID Intake team responds to questions and requests for information from residents, businesses and organizations, schools, workplaces, places of worship and healthcare providers. On average, there were over 1000 phone and email inquiries per month in 2021. March, April and June each saw over 2000 inquiries.

## 20 014

Total  
inquiries

### Top 3 topics:



### Vaccine



### COVID Illness Case/Isolation



### Government Regulations



**Left:** Volunteers at COVID-19 vaccination clinic at Listowel's Steve Kerr Memorial Complex, June 2, 2021.

# COVID-19 Vaccine

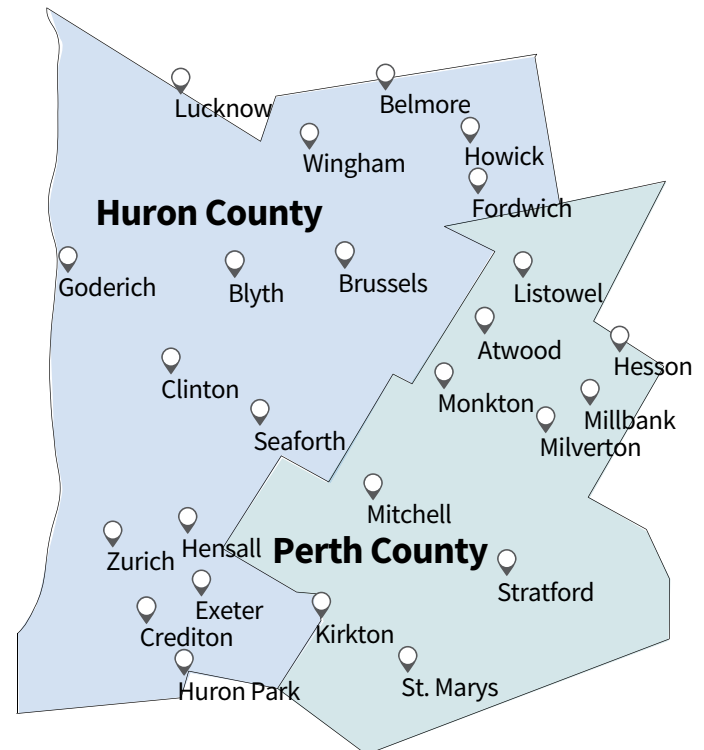
2021 saw the largest vaccine roll out in history. Vaccine supply was very limited initially and the focus was on our most vulnerable residents – those living in long-term care and retirement homes. As supply increased and became stable, eligibility expanded.

# 254 723

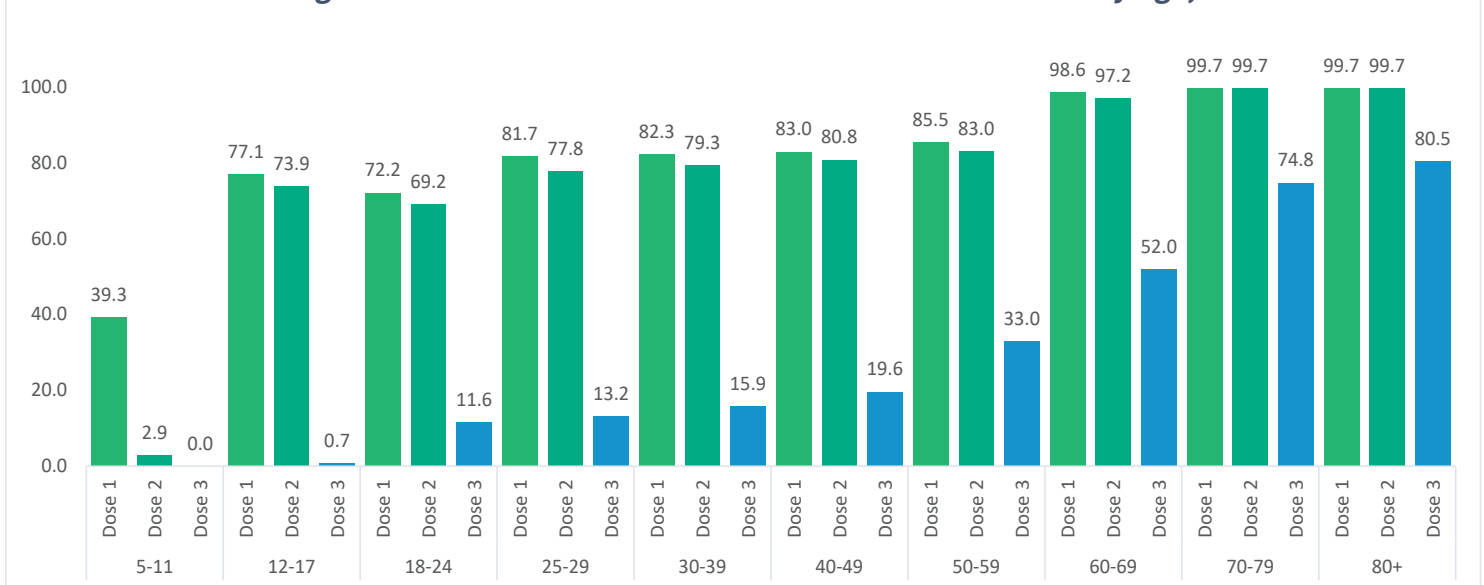
Vaccine Doses Administered by HPPH and Our Partners

## COVID-19 Mass Vaccination Clinics

HPPH held 282 mass vaccination clinics – **133 in Huron** and **149 in Perth**. The map shows the communities where clinics were held.



**Coverage of Huron Perth Residents for COVID-19 Vaccine Doses by Age, 2021**



Data for this graph span from January 1 to December 31, 2021 and are based on vaccine dose records assigned to HPPH. Age is calculated as the age at the date of vaccination.

# Provincial Regulations & Public Health Measures

For HPPH public health inspectors, the priority in 2021 was to provide education and enforcement related to the *Reopening Ontario Act*, provincial orders, public health measures and workplace inspections. The team supported two successful Multi-Ministry Team COVID-19 Inspection and Education blitzes, developed many resources and hosted workplace webinars to educate operators on the importance of COVID-19 prevention measures.

## Public Health Orders, Instructions & Recommendations

HPPH issued Section 22 Class Orders, Letters of Instruction (LOI), and Letters of Recommendation (LOR) in order to decrease the health risks to Huron Perth residents posed by COVID-19. The Medical Officer of Health issued the Sec. 22 Class Orders under the *Health Protection and Promotion Act*, and the LOIs under the *Reopening Ontario Act*. The documents were aligned with provincial direction where possible, and rescinded when possible. Learn more at [Sec. 22 Orders and Instructions](#).

### Orders and Letters issued or active in 2021

#### Class Order Section 22:

Cases and Contacts

Employers of Temporary Foreign Workers (TFW)

#### Letter of Instruction:

Places of Worship

Private and Parochial Schools

Sports and Recreation Facilities

#### Letter of Recommendation:

Employers, Businesses and Organizations

Businesses and Individuals (issued in partnership with Southwestern Public Health and Middlesex-London Health Unit)



# Supporting Vulnerable Community Members

## Self-isolation

Being required to isolate due to COVID-19 was a hardship for many families and individuals. Their life circumstances were barriers to being able to successfully or safely isolate. This was especially true for those living in poverty, experiencing homelessness, living in crowded conditions or social housing; those who are temporary international workers; those with mental health challenges and/or addiction; single parents; and those with English as a second language.



HPPH ensured the provision of supports such as groceries, cleaning supplies, pharmacy deliveries, other essential goods, and transportation or accommodations. **One hundred and seven (107) parties received grocery supports and three parties were provided accommodations.** Where possible, individuals and families were linked to other community services including social services, financial support, food banks and churches.

## Mobile Testing

HPPH worked with Huron and Perth County paramedics and local testing/assessment centres to arrange in-home COVID-19 PCR testing for individuals who faced barriers to getting tested.

## Mobile COVID-19 Vaccination Clinics

HPPH provided mobile COVID-19 vaccination clinics to long-term care homes, retirement homes and congregate living settings. Paramedic partners and facility staff assisted at some of these clinics.



# Non-COVID Public Health Programs

HPPH's response to COVID has required significant resources and we have redeployed staff from our regular programs and services to COVID for over two years. On average, public health units in Ontario **diverted 78% of all available resources to the COVID response.**

HPPH had to suspend, reduce or modify many of our regular public health programs and services. However, we continued to provide some services.

Source: Association of Local Public Health Agencies – [Public Health Resilience in Ontario Executive Summary](#)



Water sample bottles  
at St. Joseph's beach,  
July 21, 2021.

# Vaccine-Preventable Disease

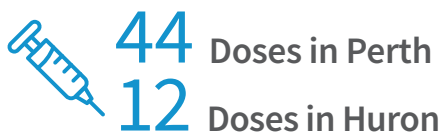
## Grade 7 Immunization Community Clinics      Influenza Clinics

HPPH held community clinics to help students get up-to-date on routine immunizations. Typically, students receive these immunizations at school-based clinics.

Seven clinics took place in Perth and six in Huron. Hepatitis B (Hep B), Human Papillomavirus (HPV) and Meningococcal (Men-C-ACYW-135) vaccines were offered.

Vaccine Doses Administered		
Vaccine	Perth	Huron
HPV	734	549
Men-C-ACYW-135	585	384
Hep B	712	558

HPPH held influenza immunizations clinics for children under age five without a family physician or who were not eligible to be vaccinated at a pharmacy.



# Infectious Disease

The Infectious Disease team is responsible for:

- Responding to and investigating diseases of public health significance (DoPHS).
- Responding to and investigating communicable disease outbreaks in highest risk settings such as long-term care homes, retirement homes and congregate living settings.
- Conducting infection, prevention and control audits to ensure facilities are equipped to respond to potential disease outbreaks.

In 2021, the team supported local investigations into recalled frozen mangoes suspected of Hepatitis A contamination.

This investigation mobilized a multi-health unit team response to support disease investigation, access to vaccination, and removal of product from store shelves.

Despite being heavily involved with COVID-19 disease outbreak management, the team conducted over 150 DoPHS investigations.



# Environmental Health

HPPH provided essential programming to protect health, prevent and reduce health hazards, and mitigate disease risks associated with both built and natural environments. Due to the demands of the pandemic response, Public Health Inspectors modified mandated inspections to ensure compliance with the *Reopening Ontario Act* and access to businesses under the restrictions of provincial orders and mandates.



## Inspections in 2021

Compliance	1121
Demand	15
Re-inspections	148
Complaint	17
Pre-opening	15
<b>Total</b>	<b>1316</b>

# 1799

Total inquiries & investigations completed

## Top 5 topics:



# 471

COVID-19



# 444

Rabies



# 275

Food Safety



# 151

Drinking Water



# 110

Health Hazard



## Beach Water Sampling

# 18

Locations Across Huron Perth



# 1189

Samples taken  
June 14–August 27



## Beach Sampling Locations

Amberley Beach

Ashfield Township Park Beach

Black's Point Beach

Goderich | Main Beach

Goderich | Rotary Cove

Goderich |  
St. Christopher's Beach

Hay Township Park Beach

Hidden Acres Mennonite Camp

Houston Heights Beach

Howard Street Beach  
(formerly Bayfield | South Beach)

Pier Beach  
(formerly Bayfield | Main Beach)

Port Albert Beach

Port Blake Beach

St. Joseph's Beach

St. Marys Quarry

Sunset Beach

Wildwood Conservation Area |  
Beach

Woodland Lake RV Resort

# Health Line

Health Line is a phone help line staffed by public health nurses who answer questions on a variety of health topics, offer resources, and provide information on HPPH and community programs. In 2021, Health Line responded to non-COVID inquiries and also received some COVID inquiries.

## Portion by Program

Vaccine preventable disease	39%
Infectious disease	16%
Healthy Babies Healthy Children/ Healthy growth and development	7%
Other	9%
Chronic disease, substance use and injury prevention	5%
Oral health	5%
Sexual health	3%
Foundations (e.g. mental health, violence prevention)	3%



# 2805

Total inquiries

## Top 5 topics:



# 810

Vaccine  
Preventable  
Disease



# 232

COVID-19



# 194

COVID-19  
Vaccine



# 143

Tuberculosis



# 130

Safe Water



## Method of Contact

Phone	2187
Email	559
Other / Not recorded	59

# Healthy Growth and Development



## Healthy Babies Healthy Children

(HBHC) program provides home visits to parents who would like support during pregnancy, after the baby is born, and during the early years as the child grows and develops. Due to COVID-19 response HPPH had to modify the format of HBHC visits by using virtual communication and also had to reduce services, which impacted the number of families that were able to participate in the program. In 2021, **61 families received HBHC home visiting services** (two or more home/virtual visits), about one-third of pre-pandemic levels.

## Pregnancy and Newborn Health

**362** Injoy ePrenatal Learning registrants

**109** Prenatal Education evaluations

**3162** Resource books distributed



## Mother and Young Child Clinic

Mother and Young Child Clinic provides nurse practitioner support to perinatal clients and families with young children in Anabaptist communities that may experience barriers to accessing primary care. There were **748 clinic visits** in 2021. Due to staff redeployment to support COVID response, the number of clinic visits decreased to about three-quarters of pre-pandemic levels.

# Sexual Health, Harm Reduction

Throughout the pandemic, we continued to provide harm reduction supplies, including naloxone, to clients and community partners.



## Sexual Health

2054

Visits to Sexual  
Health clinic



369

Sexually transmitted  
infection cases  
investigated  
(Chlamydia,  
Gonorrhea, Syphilis)



1098

Naloxone kits  
distributed to clients  
and community  
partners

# Oral Health



193

Ontario Senior Dental  
Care Program clients  
referred to dentist

289

Healthy Smiles  
Ontario clients  
referred to dentist

# Communications

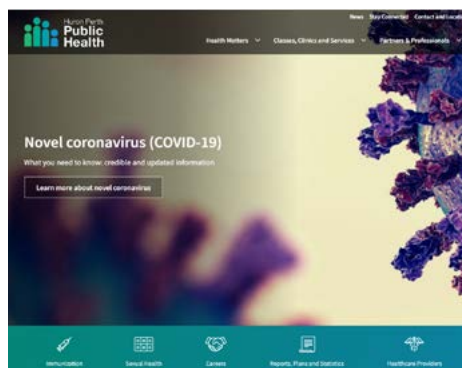
Online: [www.hpph.ca](http://www.hpph.ca)

3 085 069

Total Visits

6 681 189

Total Page Views



75

News Releases sent  
(60 COVID-related)

## Virtual Meetings/Zoom Calls (hosted by HPPH)

### Stakeholder group

Health care and Long-Term Care	33
Municipalities	36
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## Most popular webpages:

COVID-19 in Huron and Perth | **1 434 911 views** | 38.9% visits

COVID-19 Vaccine: Booking Appointments | **1 214 990 views** | 27.0% visits

Huron Perth Public Health landing page | **797 971 views** | 19.7% visits



**Facebook:**  
@HuronPerthPublicHealth

264 621  
Estimated Reach

109 689  
Visits

9 139  
Likes



**Twitter:**  
@HPPublicHealth

948  
Posts

3 662 900  
Impressions

4 063  
Followers



**Instagram:**  
@huronperthpublichealth

5 833  
Estimated Reach

6 581  
Visits

1 662  
Followers



**Twitter:**  
@huronbeachinfo

109  
Posts

140 600  
Impressions

1 781  
Followers





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**MINUTES**  
**Community Policing Advisory Committee**

June 15, 2022  
9:00 am  
Town Hall, Council Chambers

Committee Members Present: Mayor Strathdee  
Doug Diplock  
Jacqueline Hibbert  
Paul Dunseith  
Councillor Winter

Stratford Police Services Present: Chief Greg Skinner  
Constable Aaron Mounfield

Staff Present: Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**1. CALL TO ORDER**

The Chair called the meeting to order at 9:00 am.

**2. DECLARATION OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Paul Dunseith

**Seconded By** Jacqui Hibbert

**THAT** the June 15, 2022 Community Policing Advisory Committee agenda be accepted as presented.

**CARRIED**

**4. ACCEPTANCE OF MINUTES**

**Moved By** Jacqui Hibbert

**Seconded By** Paul Dunseith

**THAT** the May 18, 2022 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

**CARRIED**

## **5. REPORTS**

### **5.1 CRIME STOPPERS REPORT**

Not available.

### **5.2 POLICE MONTHLY STATISTICS**

Chief Skinner presented the May 2022 police monthly stats.

In response to an inquiry about the ongoing situation of homelessness and encampments within the area, Chief Skinner stated that the Stratford Police Service continue to work collaboratively with City of Stratford Social Services department to monitor the situation and respond as needed, on a case-by-case basis.

**Moved By** Councillor Winter

**Seconded By** Paul Dunseith

**THAT** the May 2022 Police Monthly Statistics report be received.

**CARRIED**

## **6. OTHER BUSINESS**

### **6.1 Road Network Safety Plan Update: B. Kittmer**

Mr. Kittmer provided an update on the progress of the road network safety plan including:

- desk work has stopped while staff work on implementing the capital plan. In process of changing yield signs to stop signs in east ward and staff will paint stop bars when all materials and availability exist.
- Council are aware of ongoing concerns from the public about the prohibited use of all-terrain vehicles on municipal roads. Staff will report back to Council with an update.
- staff are investigating the potential of replacing crossing guards at the James St. S. & Maxwell St location and James St. N. location with automated pedestrian crosswalks and will report back to Council

In response to an inquiry whether the existing automated pedestrian crosswalk at Queen St. E. and St. John. St would be removed, Mr. Kittmer confirmed it will remain.

**7. UPCOMING MEETINGS**

September 21, 2022 - 9:00 am

**8. ADJOURNMENT**

**Moved By** Jacqui Hibbert

**Seconded By** Paul Dunseith

**THAT** this Community Policing Advisory Committee meeting adjourn at 9:42 am.

**CARRIED**

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Doug Diplock, Chair

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Jenna McCartney, Clerk

**BY-LAW 82-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a by-law to establish dates and times for advance voting and to establish special voting places for the 2022 municipal election.**

- WHEREAS:** Sections 43(1) and 43(2) of the *Municipal Elections Act, 1996* provides that a municipality shall establish one or more dates for an advance vote, and the hours during which the specified voting places shall be open on that date or dates;
- AND WHEREAS:** Section 45(1) of the *Municipal Elections Act, 1996* provides that the Clerk of the municipality shall establish the number and location of voting places for an election as he or she considers most convenient for the electors;
- AND WHEREAS:** Section 46(3) of the *Municipal Elections Act, 1996* provides that a municipal council may pass a by-law with respect to reduced voting hours in voting places in retirement homes or those institutions as defined in Section 45(7) of the said Act, where the voting place is only for the use of the residents;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. An Advance Vote shall be held on Saturday October 8<sup>th</sup>, 2022, between the hours of 10:00 AM and 4:00 PM at the Pyramid Recreation Centre, 317 James Street South, St. Marys.
  2. Special voting places shall be established for the use of eligible electors residing in each of the following institutions for the period specified, these being:
    - a. Kingsway Lodge/Fairhill Residence, on Monday, October 24, 2022, between the hours of 8:30 AM and 11:30 AM; and,
    - b. Wildwood Care Centre, on Monday, October 24, 2022, between the hours of 12:30 PM and 2:00 PM.
  3. On Voting Day, being Monday October 24<sup>th</sup>, 2022, the vote shall be held between the hours of 10:00 AM and 8:00 PM at the Pyramid Recreation Centre, 317 James Street South.

**Read a first, second and third time and finally passed this 16<sup>th</sup> day of August, 2022.**

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Mayor Al Strathdee

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Jenna McCartney, Clerk

**BY-LAW 83-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to authorize an agreement of purchase and sale for former rail lands along James Street South with 1431533 Ontario Inc.**

**WHEREAS:** The Corporation of the Town of St. Marys has agreed to sell to 1431533 Ontario Inc. the land legally described as Part Lot 19 and Part Lot 20, Concession 17, Town of St. Marys, more particularly described as being Parts 20 and 15 on Reference Plan 44R-6006, being part of PINs 053245-0089 and 053245-0088, all in the Registry Office for the Land Titles Division of Perth (No. 44);

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to enter into an Agreement of Purchase and Sale with 1431533 Ontario Inc. which reflects the intent of the parties;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

- 1.** That land described Part Lot 19 and Part Lot 20, Concession 17, Town of St. Mary's, more particularly described as being Parts 20 and 15 on Reference Plan 44R-6006, being part of PINs 053245-0089 and 053245-0088, all in the Registry Office for the Land Titles Division of Perth (No. 44), is declared surplus to the municipal need.
- 2.** That the Mayor and the Clerk are authorized to execute the Agreement on behalf of the Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and 1431533 Ontario Inc.
- 3.** That a copy of the said Agreement is attached hereto and designated as Schedule "A" to this By-law, and to affix thereto the corporate seal of the Corporation of the Town of St. Marys.
- 4.** This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 16<sup>th</sup> day of August 2022.**

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Mayor Al Strathdee

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Jenna McCartney, Clerk

**BY-LAW 84-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to authorize an agreement of purchase and sale for former rail lands along James Street South with 1431532 Ontario Inc.**

**WHEREAS:** The Corporation of the Town of St. Marys has agreed to sell to 1431532 Ontario Inc. the land legally described as Part Lot 19, Concession 17, Town of St. Marys, more particularly described as being Part 21 on Reference Plan 44R-6006, being part of PIN 053245-0088, all in the Registry Office for the Land Titles Division of Perth (No. 44);

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to enter into an Agreement of Purchase and Sale with 1431532 Ontario Inc. which reflects the intent of the parties;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

1. That land described Part Lot 19 and Part Lot 20, Concession 17, Town of St. Mary's, more particularly described as being Part Lot 19, Concession 17, Town of St. Marys, more particularly described as being Part 21 on Reference Plan 44R-6006, being part of PIN 053245-0088, all in the Registry Office for the Land Titles Division of Perth (No. 44), is declared surplus to the municipal need.
2. That the Mayor and the Clerk are authorized to execute the Agreement on behalf of the Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and 1431532 Inc.
3. That a copy of the said Agreement is attached hereto and designated as Schedule "A" to this By-law, and to affix thereto the corporate seal of the Corporation of the Town of St. Marys.
4. This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 16<sup>th</sup> day of August 2022.**

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Mayor Al Stratthdee

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Jenna McCartney, Clerk

**BY-LAW 85-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to authorize an agreement of purchase and sale for lands along Victoria Street with 1431533 Ontario Inc. and 1431532 Ontario Inc.**

**WHEREAS:** The Corporation of the Town of St. Marys has agreed to purchase from 1431533 Ontario Inc. and 1431532 Ontario Inc. the land legally described as Part Lot 19 and Part Lot 20, Concession 17, Town of St. Marys, more particularly described as being Part 13, 18, 19, and 22 on Reference Plan 44R-6006, being part of PINs 053245- 0125 and 053245-0128, all in the Registry Office for the Land Titles Division of Perth (No. 44);

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to enter into an Agreement of Purchase and Sale with 1431533 Ontario Inc. and 1431532 Ontario Inc. which reflects the intent of the parties;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

- 1.** That the Mayor and the Clerk are authorized to execute the Agreement on behalf of the Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and 1431533 Ontario Inc. and 1431532 Ontario Inc.
- 2.** That a copy of the said Agreement is attached hereto and designated as Schedule "A" to this By-law, and to affix thereto the corporate seal of the Corporation of the Town of St. Marys.
- 3.** This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 16<sup>th</sup> day of August 2022.**

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Mayor Al Stratthdee

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Jenna McCartney, Clerk



**BY-LAW 86-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on August 16, 2022**

**WHEREAS:** *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 16<sup>th</sup> day of August 2022 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 16<sup>th</sup> day of August 2022.**

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Mayor Al Stratthdee

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Jenna McCartney, Clerk