



MINUTES Regular Council

August 16, 2022
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Edney (in-person)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (in-person)
Councillor Winter (in-person)

Council Regrets: Councillor Craigmile

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Sarah Andrews, Library CEO
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Ray Cousineau, Facilities Manager

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

2.1 Councillor Winter - St. James Men's Service Club #73 re: Event of Municipal Significance Designation

2.2 Councillor Winter - ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-08-16-01

Moved By Councillor Edney
Seconded By Councillor Luna

THAT the August 16, 2022 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent provide the following questions in advance of the meeting.

1. With the problems encountered with road work, will the budget be over for road construction?
2. With Gordys being closed, should the patio be dismantled for the extra parking spots?
3. Has the Town considered mail in ballots for the election?

In response to the first question, Mayor Strathdee stated that the Huron Street construction project was not budgeted for. Staff will be reporting to Council on the final total in the near future.

In response to the second question, Jed Kelly, Director of Public Works, stated that staff are working with the restaurant owner to remove the patio from the public road allowance.

In response to the third question, Mayor Strathdee stated that Council previously considered a report from staff on the options for voting and that Council approved the 2022 municipal election will be conducted by in-person voting with ballots.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Strategic Priorities Committee - July 19, 2022

Resolution 2022-08-16-02

Moved By Councillor Pridham
Seconded By Councillor Luna

THAT the July 19, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

THAT minute items 4.1 and 4.3 be raised for consideration.

CARRIED

6.1.1 Pre-Budget Approval

Resolution 2022-08-16-03

Moved By Councillor Edney

Seconded By Councillor Luna

THAT Council approves the proposed 2023 timelines; and

THAT Council provides pre-budget approval for the following projects:

- \$150,000 - PRC – 2 HVAC units
- \$10,000 - Cameras (Kin Pavilion & Cadzow Pavilion)
- \$600,000 - Town Hall Roof Replacement
- \$43,000 - MOC Carpet Replacement
- \$25,000 - MOC Painting of Admin Side; and

THAT Council provides the following budget direction to staff:
target the 2023 budget increase of 2%.

CARRIED

6.1.2 Advisory Committee Inventory and Review

Resolution 2022-08-16-04

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT Council direct staff to place a call for applications for advisory committee members; and

THAT Council approves housekeeping amendments to the following advisory committee terms of reference:

- Committee of Adjustment

- Community Policing
- Green; and
- Recreation and Leisure; and

THAT Council makes the following recommendations to the 2022-2026 Nomination Committee:

- **THAT** the Accessibility Advisory Committee be disbanded, and that staff be directed to continue to follow the legislative requirements of the Accessibility for Ontarians with Disabilities Act with respect to consultation with persons with disabilities through a wide scope of communication tools.
- **THAT** the Heritage Advisory, Museum Advisory and Public Art Advisory Committees be amalgamated as the Heritage and Culture Advisory Committee.
- **THAT** the Recreation and Leisure Services Advisory and Senior Services Advisory Committees be amalgamated as the Recreation and Leisure Services Advisory Committee.
- **THAT** the youth council no longer be deemed to be an advisory committee of Council but remain a stakeholder group to be consulted by staff.

CARRIED

6.2 Regular Council - July 26, 2022

Resolution 2022-08-16-05

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the July 26, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Special Council - July 29, 2022

Resolution 2022-08-16-06

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT the July 29, 2022 special meeting of Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Proclamation for Terry Fox Run

Resolution 2022-08-16-07

Moved By Councillor Luna

Seconded By Councillor Pridham

WHEREAS; On April 12, 1980, Terry Fox undertook his Marathon of Hope, moved by his experience in the cancer ward where a few children had given up on the hope of a cure; and

WHEREAS; the Province of Ontario now observes the second Sunday after Labour Day as Terry Fox Day; and

WHEREAS; 2022 is the 42nd Anniversary of The Terry Fox Run for Cancer research that has raised more the \$850 Million, across Canada, and in over 50 countries throughout the world; and

WHEREAS; As Terry said, "I want to set an example that will never be forgotten. It's got to keep going without me."; and

WHEREAS; the Terry Fox Run is inspired by a dream, grounded in tradition and entirely volunteer driven, with events held annually around the world; and

WHEREAS; Terry Fox himself stayed in St. Marys during his Marathon of Hope and inspired so many in our small town to give to cancer research; and

WHEREAS; The Terry Fox Run will take place on Sunday, September 18, 2022 in person both in the morning walking/running/biking on the Trussel pathway and in the afternoon paddling on the river from Milt Dunnell Field. This event gives our St. Marys Community an opportunity to get involved in the efforts to find a cure for cancer, a disease whose devastating effects have been felt by so many people. As Terry said, "I'm Not A Quitter".

THEREFORE, Council for The Corporation of the Town of St. Marys, does hereby proclaim the week of **September 12 to September 18, 2022** as "**Terry Fox Week**" in the Town of St. Marys and encourage citizens to

take note of this special week and to participate in the Terry Fox Run for Cancer Research on Sunday, September 18, 2022.

CARRIED

7.2 Huron Perth Public Health re: Thank You

Resolution 2022-08-16-08

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT the correspondence from Huron Perth Public Health regarding a letter of thanks to the municipality be received.

CARRIED

7.3 St. James Men's Service Club #73 re: Event of Municipal Significance Designation

Having declared, Councillor Winter turned off his camera and did not participate in the discussion or the vote.

Resolution 2022-08-16-09

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the correspondence from St. James Men's Service Club #73 regarding a request for Council to designate an event as municipally significant be received; and

THAT the matter be referred for consideration under agenda item 8.1.2.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 42-2022 August Monthly Report (Administration)

Resolution 2022-08-16-10

Moved By Councillor Luna

Seconded By Councillor Edney

THAT ADMIN 42-2022 August Monthly Report (Administration) be received for information.

CARRIED

8.1.2 ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73

Having declared, Councillor Winter turned off his camera and did not participate in the discussion or the vote.

Resolution 2022-08-16-11

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73 report be received; and

THAT Council designate the September 8, 2022 St. James Men's Service Club #73 steak dinner event as one of municipal significance for the purpose of the event organizer applying for a special occasion permit, related to the sale of alcohol, through the Alcohol and Gaming Commission of Ontario at St. James Masonic Hall, 45 Thames Road N, St. Marys.

CARRIED

8.1.3 ADMIN 45-2022 Establish Advance Election Days and Special Voting Locations

Resolution 2022-08-16-12

Moved By Councillor Edney

Seconded By Councillor Luna

THAT ADMIN 45-2022 Establish Advance Election Day and Special Voting Locations report be received; and

THAT Council consider By-law 82-2022 for the purpose of establishing an advance election day and special voting locations in the Town of St. Marys for the 2022 municipal election.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 64-2022 August Monthly Report (Building and Development)

Resolution 2022-08-16-13

Moved By Councillor Luna
Seconded By Councillor Pridham

THAT DEV 64-2022 August Monthly Report (Building and Development) be received for information.

CARRIED

8.2.2 DEV 55-2022 Fire Department Emergency Siren

Resolution 2022-08-16-14

Moved By Councillor Edney
Seconded By Councillor Luna

THAT DEV 55-2022 Fire Department Emergency Siren report be received; and

THAT Council provides pre-budget approval to the following 2023 Capital Budget Project:

- \$56,500– Fire Department Emergency Siren Installation procured from Federal Signal; and

THAT the project be funded from the Fire Capital Reserve.

CARRIED

8.2.3 DEV 56-2022 Town Hall Interior Renovation

Resolution 2022-08-16-15

Moved By Councillor Edney
Seconded By Councillor Pridham

THAT DEV 56-2022 Town Hall Interior Renovation report be received; and

THAT Council refers the Town Hall Interior Renovation project to the capital budget for consideration as a part of the 2023 budget review process.

CARRIED

8.2.4 DEV 57-2022 Town Building Artistic Lighting

Resolution 2022-08-16-16

Moved By Councillor Edney
Seconded By Councillor Winter

THAT DEV 57-2022 Town Building Artistic Lighting report be received; and

THAT Council refers the Town building artistic lighting project to the capital budget for consideration as a part of the 2023 budget review process.

CARRIED

8.3 Community Services

8.3.1 DCS 41-2022 August Monthly Report (Community Services)

Resolution 2022-08-16-17

Moved By Councillor Edney
Seconded By Councillor Hainer

THAT DCS 41-2022 August Monthly Report (Community Services) be received for information.

CARRIED

8.4 Corporate Services

8.4.1 COR 35-2022 August Monthly Report (Corporate Services)

Resolution 2022-08-16-18

Moved By Councillor Edney
Seconded By Councillor Pridham

THAT COR 35-2022 August Monthly Report (Corporate Services) be received for information.

CARRIED

8.4.2 COR 39-2022 Pre-Budget Approval for Public Works Capital Projects

Resolution 2022-08-16-19

Moved By Councillor Edney
Seconded By Councillor Hainer

THAT COR 39-2022 Pre-Budget Approval for Public Works Capital Projects be received; and

THAT Council provides pre-budget approval to the following 2023 Capital Budget Projects

- \$525,000 – Sanitary Sewer Rehabilitation (various locations)
- \$190,000 – J-60 Backhoe Replacement

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 10-2022 August Monthly Report (Emergency Services)

Resolution 2022-08-16-20

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FD 10-2022 August Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Public Works

8.6.1 PW 58-2022 August Monthly Report (Public Works)

Resolution 2022-08-16-21

Moved By Councillor Edney

Seconded By Councillor Luna

THAT PW 58-2022 August Monthly Report (Public Works) be received for information.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Resolution 2022-08-16-22

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received; and,

THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

9.2.2 Business Improvement Area - Coun. Winter

9.2.3 CBHFM - Coun. Edney

9.2.4 Committee of Adjustment

**9.2.5 Community Policing Advisory Committee - Coun. Winter,
Mayor Strathdee**

9.2.6 Green Committee - Coun. Pridham

9.2.7 Heritage Advisory Committee - Coun. Pridham

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.9 Museum Advisory Committee - Coun. Hainer

9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12 Senior Services Advisory Committee - Coun. Winter

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

9.2.14 St. Marys Minor Hockey Association Board - Coun. Craigmile

**9.2.15 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.16 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2022-08-16-23

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 82-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

**12.1 By-Law 82-2022 Establish Dates and Times of Voting for the 2022
Municipal Election**

13. UPCOMING MEETINGS

August 23, 2022 - 9:00 am, Strategic Priorities Committee

September 13, 2022 - 6:00 pm, Regular Council

September 20, 2022 - 9:00 am, Strategic Priorities Committee

September 27, 2022 - 6:00 pm, Regular Council

Council took a brief break at 7:50 pm.

Mayor Strathdee called the meeting back to order at 8:01 pm.

14. CLOSED SESSION

Resolution 2022-08-16-24

Moved By Councillor Luna

Seconded By Councillor Winter

THAT Council move into a session that is closed to the public at 8:02 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

14.1 Minutes CLOSED SESSION

14.2 Verbal Update Legal Advice

14.3 ADMIN 44-2022 CONFIDENTIAL Report Back on Land Sale (Former Rails Lands, James Street South)

15. RISE AND REPORT

Resolution 2022-08-16-25

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT Council rise from a closed session at 8:45 pm.

CARRIED

Mayor Strathdee reported that a closed session was held with two matters being discussed, one related to a verbal update on legal advice and the second about land disposition and acquisition. Staff were given direction related to the legal advice. Council will consider the matter of land disposition and acquisition now.

15.1 Land Sale of Former Rail Lands, James Street South

Resolution 2022-08-16-26

Moved By Councillor Winter

Seconded By Councillor Edney

THAT Council consider By-law 83-2022, being a by-law to declare surplus parcels of former rails lands adjacent to James Street South and to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431533 Ontario Inc; and

THAT Council consider By-law 84-2022, being a by-law to declare surplus parcels of former rails lands adjacent to James Street South and to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431532 Ontario Inc; and

THAT Council consider By-law 85-2022, being a by-law to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431533 Ontario Inc. and 1431532 Ontario Inc.

CARRIED

Resolution 2022-08-16-27

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT By-Laws 83-2022, 84-2022 and 85-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

15.1.1 By-Law 83-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc.

15.1.2 By-Law 84-2022 Agreement of Purchase and Sale with 1431532 Ontario Inc.

15.1.3 By-Law 85-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc. and 1431532 Ontario Inc.

16. CONFIRMATORY BY-LAW

Resolution 2022-08-16-28

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT By-Law 86-2022, being a by-law to confirm the proceedings of August 16, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2022-08-16-29

Moved By Councillor Luna

Seconded By Councillor Winter

THAT this regular meeting of Council adjourns at 8:50 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk