



## **AGENDA**

### **Regular Council Meeting**

September 13, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

**Pages**

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

#### **RECOMMENDATION**

**THAT** the September 13, 2022 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda.

Submissions will be accepted via email at [clerksoffice@town.stmarys.on.ca](mailto:clerksoffice@town.stmarys.on.ca) or in the drop box at Town Hall, 175 Queen Street East, lower level.

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

- 5.1. **Ontario Clean Water Agency- 2nd Quarter Reporting**

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#### **RECOMMENDATION**

**THAT** the delegation from Ontario Clean Water Agency regarding the second quarter reporting be received.

- 5.2. **Maggie Kerr re: PC Connect Quarterly Update** 27

**RECOMMENDATION**

**THAT** the delegation from Maggie Kerr of Perth County regarding the PC Connect quarterly update be received.

- 5.3. **Rev. John Goodwin re: Street Banners** 37

**RECOMMENDATION**

**THAT** the delegation from Rev. John Goodwin regarding street banners be received; and

**THAT** Council refer the request to staff for a report back when the draft Commemorative Policy is considered by Council.

**6. ACCEPTANCE OF MINUTES**

- 6.1. **Regular Council - August 16, 2022** 39

**RECOMMENDATION**

**THAT** the August 16, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

- 6.2. **Strategic Priorities Committee - August 23, 2022** 54

**RECOMMENDATION**

**THAT** the August 23, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

**THAT** minute items 4.1 and 4.2 be raised for consideration.

### **6.2.1. Bill 109 and St. Marys Planning Process**

#### **RECOMMENDATION**

**THAT** the Town maintain the Planning Advisory Committee's role with respect to reviewing Planning Act applications and general policy or regulatory matters (Option 1A); and

**THAT** the Town implement the following planning process enhancements:

- a. Require applicants to ensure certain Town department and agency reviews and approvals are completed prior to submitting application.
- b. Reduce time to deem complete (target a maximum of 15 to 20 days).
- c. Reduce time to issue notice (target within 48 hours of deeming application complete).
- d. Reduce minimum circulation periods in advance of PAC meetings from 20 to 15 days.
- e. Eliminate PAC deferrals; and

**THAT** Council direct staff to complete a review of Planning Act application fees levied by the Town and present findings and recommendations to Council in a detailed report (Option 3A).

### **6.2.2. St. Marys Housing Strategy - Mobile/Modular Homes**

#### **RECOMMENDATION**

**THAT** Council direct staff to:

- a. include a proposed amendment to the definition of 'modular home' to also include detached accessory apartments as permitted in Section 5.1.2 of the Zoning By-law, with the next general or housing related amendment to the Zoning By-law; and,
- b. include specific guidelines for modular homes as part of the upcoming project to establish urban design guidelines in the Town.
- c. include a proposed amendment to the definition of 'single - detached dwelling' to state that Section 3.47.13 of the Zoning By-law be replaced with the following "Single-Detached means a separate building which contains one (1) dwelling unit in which entrance is gained only by a private entrance directly from outside, including modular homes. Single-detached dwelling shall not include a mobile home."

## **7. CORRESPONDENCE**

### **7.1. CN re: Rail Safety Week 2022**

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#### **RECOMMENDATION**

**THAT** Rail Safety Week is to be held across Canada from September 19 to 25, 2022;

**THAT** it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

**THAT** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**THAT** CN has requested Town Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

**THAT** it is hereby resolved to support national Rail Safety Week to be held from September 19 to 25, 2022.

## **8. STAFF REPORTS**

### **8.1. Building and Development Services**

#### **8.1.1. DEV 67-2022 Part Lot Control Block 1, R. Plan 44M-86 (by Lang Contracting Co. Ltd.)**

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#### **RECOMMENDATION**

**THAT** DEV 67-2022 Part Lot Control Block 1, R. Plan 44M-86 (by Lang Contracting Co. Ltd.) report be received; and

**THAT** Council consider By-law 87-2022 affecting Block 1, Registered Plan No. 44M-86 for a one-year period, ending September 13, 2023.

## **9. COUNCILLOR REPORTS**

## **9.1. Operational and Board Reports**

### **RECOMMENDATION**

**THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and,**

**THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.**

**9.1.1. Bluewater Recycling Association - Coun. Craigmile**

**9.1.2. Library Board - Coun. Craigmile, Edney, Mayor Strathdee**

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August 3, 2022 Minutes (draft)

**9.1.3. Municipal Shared Services Committee - Mayor Strathdee,  
Coun. Luna**

**9.1.4. Huron Perth Public Health - Coun. Luna**

**9.1.5. Spruce Lodge Board - Coun. Luna, Pridham**

**9.1.6. Upper Thames River Conservation Authority**

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June 28, 2022 Minutes (draft)

## **9.2. Advisory and Ad-Hoc Committee Reports**

**9.2.1. Accessibility Advisory Committee - Coun. Hainer**

**9.2.2. Business Improvement Area - Coun. Winter**

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August 15, 2022 Minutes

**9.2.3. CBHFM - Coun. Edney**

**9.2.4. Committee of Adjustment**

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August 3, 2022 Minutes

**9.2.5. Community Policing Advisory Committee - Coun. Winter, Mayor  
Strathdee**

**9.2.6. Green Committee - Coun. Pridham**

9.2.7. Heritage Advisory Committee - Coun. Pridham

9.2.8. Huron Perth Healthcare Local Advisory Committee - Coun. Luna

9.2.9. Museum Advisory Committee - Coun. Hainer

9.2.10. Planning Advisory Committee - Coun. Craigmile, Hainer

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August 2, 2022 Minutes

\*Recommendations from minute items 5.1 and 6.1 were discussed at the August 23, 2022 Strategic Priorities Committee meeting.

August 29, 2022 Minutes

\*Recommendation from minute item 5.1

#### **RECOMMENDATION**

**THAT** Council proceed with a public meeting to consider the application for 60 Road 120.

9.2.11. Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12. Senior Services Advisory Committee - Coun. Winter

9.2.13. St. Marys Lincolns Board - Coun. Craigmile

9.2.14. St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter

9.2.15. Youth Council - Coun. Edney

10. **EMERGENT OR UNFINISHED BUSINESS**

11. **NOTICES OF MOTION**

12. **BY-LAWS**

#### **RECOMMENDATION**

**THAT** By-Law 87-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**13. UPCOMING MEETINGS**

\*All meetings will be live streamed to the Town's YouTube channel

September 20, 2022 - 9:00 am Strategic Priorities Committee

September 27, 2022 - 6:00 pm Regular Council

- Statutory Public Meeting for 60 Road 120
- Statutory Public Meeting for Planning Fees

**14. CONFIRMATORY BY-LAW**

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**RECOMMENDATION**

**THAT** By-Law 88-2022, being a by-law to confirm the proceedings of September 13, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**15. ADJOURNMENT**

**RECOMMENDATION**

**THAT** this regular meeting of Council adjourns at \_\_\_\_\_ pm.



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

# Town of St. Marys Drinking Water System Operational Report Second Quarter 2022

Ontario Clean Water Agency, Midwest Region  
Renee Hornick, Regional Operations Manager  
Susan Budden, Business Development Manager  
Issue Date: Aug 5, 2022



**Facility Name:** St. Marys Drinking Water System  
**Facility Classification:** Class 2 Water Distribution & Supply  
**Population Served:** 7,200

### **Capacity Information**

#### **Capacity Information – Well No. 1**

Total Design Capacity: 5,184 (m<sup>3</sup>/day)  
Total Annual Flow (2021 Data): 370,922.15 (m<sup>3</sup>/year)  
Average Day Flow (2021 Data): 1,016.23 (m<sup>3</sup>/day)  
Maximum Day Flow (2021 Data): 3,312.43 (m<sup>3</sup>/day)

#### **Capacity Information – Well No. 2A**

Total Design Capacity: 5,184 (m<sup>3</sup>/day)  
Total Annual Flow (2021 Data): 435,402.61 (m<sup>3</sup>/year)  
Average Day Flow (2021 Data): 1,192.88 (m<sup>3</sup>/day)  
Maximum Day Flow (2021 Data): 3,140.29 (m<sup>3</sup>/day)

#### **Capacity Information – Well No. 3**

Total Design Capacity: 5,184 (m<sup>3</sup>/day)  
Total Annual Flow (2021 Data): 306,809.03 (m<sup>3</sup>/year)  
Average Day Flow (2021 Data): 840.57 (m<sup>3</sup>/day)  
Maximum Day Flow (2021 Data): 2,934.08 (m<sup>3</sup>/day)

#### **Capacity Information – Ground Level Reservoir**

Total Design Capacity: 1,600 m<sup>3</sup>

#### **Capacity Information – Elevated Tower (37.9 m)**

Total Design Capacity: 1,820 m<sup>3</sup>

### **Flow Comparisons (Total monthly flows of Wells 1, 2A and 3 - m<sup>3</sup>)**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2022</b>	86,944	79,792	87,218	88,764	96,050	97,327						
<b>2021</b>	88,841	85,693	95,047	90,661	103,380	104,477	100,237	101,151	86,109	88,195	84,772	84,571

### **Operational Description**

Each of the Pump Houses No. 1, 2A and 3 houses a vertical turbine pump, each rated at 60L/s capacity. These draw water from the three wells. Water passes through the air release valves, a backflow check valve, pressure gauges, the primary UV light disinfection unit, flow meter, the chlorine gas injection point, and actuator control valve and then into the contact chamber piping located underground.

## **Compliance and Exceedance Summary**

There were no compliance or exceedance issues identified to date.

## **Occupational Health & Safety**

The COVID-19 Pandemic Issue was corporately brought to the attention of all OCWA staff; precautionary protection measures were implemented at all facilities.

- Additional PPE and supplies were sourced as applicable
- The frequency of facility and vehicle cleaning and surface disinfection was increased.
- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility access to required contractors or delivery personal is closely monitored.

## **General Maintenance and Plant Activities Second Quarter**

### **Well #1**

The following repairs and maintenance have been completed:

- Chlorine gas detector calibrations (May 18)
- UV sensor repairs (May 20)
- Ball valve replacement (Jun 15)
- Instrumentation calibrations (Jun 14)
- Bi-annual UV maintenance (Jun 28)

### **Well #2A**

The following repairs and maintenance have been completed:

- Chlorine gas line repairs (May 17)
- Chlorine gas detector calibrations (May 18)
- Ball valve replacement (May 30)
- Computer Replacement (May 31)
- Instrumentation calibrations (Jun 14)
- Bi-annual UV system maintenance (Jun 28)

### **Well #3**

The following repairs and maintenance have been completed:

- Rotometer replacement (Apr 20)
- Chlorine gas detector calibrations (May 18)
- Instrumentation calibrations (Jun 9)
- Bi-annual UV system maintenance (Jun 28)

### **Booster Station**

The following repairs and maintenance have been completed:

- Signal testing in coordination with Industries (Jun 6)
- Flow testing (Jun 29)

### **Reservoir**

The following repairs and maintenance have been completed:

- Chlorine injector maintenance (Apr 27)
- Air Valve maintenance (May 18)
- Chlorine gas detector calibrations (May 18)

### **Tower**

The following repairs and maintenance have been completed: N/A

### **Preventative Maintenance Work Orders Generated**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
79	57	61	59	67	73							396

All work orders have been completed on schedule.

### **Distribution Work**

Location	Date
Service Installations Wellington St	Multiple dates Apr/Jun
Service Installation - 488 Water St S	Apr 11, 2022
Watermain repair - Huron St S at Elgin St E	Apr 26, 2022
Leak detection - West side of St. Marys	Apr 26, 2022
Watermain repair - Huron St S at Elgin St E	Apr 28, 2022
Watermain repair - 209 Carling St	May 09, 2022
Temp water repair - Huron St S at Elgin St E	May 23, 2022
Valve replacement and watermain capped - Huron St S	May 24, 2022
Hydrant Installation - Wellington St S	May 25, 2022
Temp water repair - 97 Huron St S	May 27, 2022
Service repair - 15 Meadowridge Dr	May 31, 2022
Watermain repair - 206 Carling St	June 02, 2022
Watermain tie-in's - Huron St S at Elgin St E and Elizabeth St	June 22, 2022
Service repair - 521 Elgin St E	June 23, 2022
Watermain repair - Queen St E at Huron St S	June 29, 2022

### **Alarms/Call-Ins**

- Well 3 - UV alarm (May 10)
- Tower - Door alarm (May 10)
- Well 1 - UV alarm (May 19)
- 17 Water St S - Water complaint (May 20)
- Huron St S - Temp water repair (May 23)

- Well 3 - Low Chlorine alarm (May 27)
- Huron St S - Temp water repair (May 28)
- All facilities - Power failure (Jun 11)

### **Complaints & Concerns**

- 238 Elgin St E - Calcium buildup in Kettle (Apr 14)
- 17 Water St S - No water, internal issue with property owner

### **DWQMS Update**

Management Review – September 10, 2021

Internal Audit – July 27, 2021

External Audit – October 01, 2021

Annual Risk Assessment Review - September 10, 2021

36 Month Risk Assessment – March 11, 2020

Accreditation Status – Full Scope Entire Accreditation Expires November 2, 2023

### **Regulatory Inspections**

MECP Inspection occurred on January 17, 2022; a rating of 97.34% was received for the St. Marys Drinking Water System.

### **APPENDIX A – PERFORMANCE ASSESSMENT REPORT**

See attached.

# APPENDIX A

## Ontario Clean Water Agency Performance Assessment Report Water

From: 01/01/2022 to 30/06/2022

Facility: [1262] ST MARYS DRINKING WATER SYSTEM

	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	<--Total-->	<--Avg-->	<--Max-->	<--Min-->	<--Criteria-->	
Flows:												
Raw Flow: Monthly Total - Well #1 (m³)	35137.38	34086.48	40387.64	24854.77	29748.49	29867.09	194081.85					
Raw Flow: Monthly Total - Well #2 (m³)	38917.02	29483.53	21900.48	43492.21	33456.12	30920.7	198170.06					
Raw Flow: Monthly Total - Well #3 (m³)	12889.59	16221.85	28098.42	20417.29	32845.56	36538.78	147011.49					
Raw Flow: Monthly Avg - Well #1 (m³/d)	1133.46	1217.37	1302.83	828.49	959.63	995.57		1072.89				
Raw Flow: Monthly Avg - Well #2 (m³/d)	1255.39	1052.98	706.47	1449.74	1079.23	1030.69		1095.75				
Raw Flow: Monthly Avg - Well #3 (m³/d)	415.79	579.35	906.4	680.58	1059.53	1217.96		809.94				
Raw Flow: Monthly Max - Well #1 (m³/d)	2540.53	2691.07	2640.43	5456.44	3030.01	2193.96			5456.44			
Raw Flow: Monthly Max - Well #2 (m³/d)	2884.41	2750.65	2354.36	3217.56	3225.06	3003.98			3225.06			
Raw Flow: Monthly Max - Well #3 (m³/d)	2147.06	1758.89	2530.66	2394.38	2374.52	2906.02			2906.02			
Raw Flow: Monthly Total - Total Raw Flow (m³)	86943.99	79791.86	90386.54	88764.27	96050.17	97326.57	539263.4					
Raw Flow: Monthly Avg - Total Raw Flow (m³/d)	2804.64	2849.71	2915.69	2958.81	3098.39	3244.22		2978.58				
Raw Flow: Monthly Max - Total Raw Flow (m³/d)	3303.61	3226.83	3351.08	5456.44	3454.02	4078.29			5456.44			
Turbidity:												
Raw: Max Turbidity - Well #1 (NTU)	0.36	0.35	0.38	0.36	0.32	0.35			0.38			
Raw: Max Turbidity - Well #2 (NTU)	0.2	0.33	0.25	0.3	0.53	0.39			0.53			
Raw: Max Turbidity - Well #3 (NTU)	0.76	0.27	0.2	0.17	0.29	0.34			0.76			
Chemical Parameters:												
Treated: Max Nitrite - Treated Water #1 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrite - Treated Water #2 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrite - Treated Water #3 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrate - Treated Water #1 (mg/L)	2.7			3.25					3.25			
Treated: Max Nitrate - Treated Water #2 (mg/L)	1.25			1.32					1.32			
Treated: Max Nitrate - Treated Water #3 (mg/L)	1.03			1.04					1.04			
Distribution: Max THM - Distribution System (µg/l)	10			7.9					10			
Chlorine Residuals:												
Treated: Min Free Cl2 Resid - Treated Water #1 (mg/L)	1.04	0.33	1.09	1.05	0.92	1.06				0.33		
Treated: Min Free Cl2 Resid - Treated Water #2 (mg/L)	0.98	1.04	0.94	0.97	1.02	1.02				0.94		
Treated: Min Free Cl2 Resid - Treated Water #3 (mg/L)	0.95	0.96	0.92	0.88	0.92	1.04				0.88		
Treated: Max Free Cl2 Resid - Treated Water #1 (mg/L)	1.41	1.52	1.43	1.41	1.45	1.44			1.52			
Treated: Max Free Cl2 Resid - Treated Water #2 (mg/L)	1.42	1.31	1.45	1.38	1.5	1.37			1.5			
Treated: Max Free Cl2 Resid - Treated Water #3 (mg/L)	1.53	1.38	1.36	1.31	1.37	1.44			1.53			
Dist: Min Free Cl2 Resid - Distribution System (mg/L)	0.61	0.65	0.62	0.58	0.57	0.54				0.54		
Dist: Max Free Cl2 Resid - Distribution System (mg/L)	1.06	1.14	1.32	1.26	1.3	1.3			1.32			
Bacti Samples Collected:												
Raw Bacti: # of samples - Well #1	4	4	5	4	5	4	26					
Raw Bacti: # of samples - Well #2	4	4	5	4	5	4	26					
Raw Bacti: # of samples - Well #3	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #1	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #2	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #3	4	4	5	4	5	4	26					
Dist Bacti: # of samples - Distribution System	16	16	20	16	20	16	104					
Treated Bacti: # of TC exceedances - Treated Water #1	0	0	0	0	0	0	0					
Treated Bacti: # of TC exceedances - Treated Water #2	0	0	0	0	0	0	0					
Treated Bacti: # of TC exceedances - Treated Water #3	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #1	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #2	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #3	0	0	0	0	0	0	0					
Dist Bacti: # of TC exceedances - Distribution System	0	0	0	0	0	0	0					
Dist Bacti: # of EC exceedances - Distribution System	0	0	0	0	0	0	0					



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

**Town of St. Marys Wastewater Treatment  
Plant & Collection System  
Operational Report  
Second Quarter 2022**

Ontario Clean Water Agency, Midwest Region  
Renee Hornick, Regional Operations Manager  
Susan Budden, Business Development Manager  
Issue Date: Aug 5, 2022

**Facility Name:** St. Marys Wastewater Treatment Plant & Collection System  
**Facility Classification:** Class 3 Wastewater Treatment/Class 2 Wastewater Collection  
**Population Served:** 7,200  
**Environmental Compliance Approval:** 4934-AH9S98

### **Capacity Information**

Total Design Capacity: 5,560 m<sup>3</sup>/day

-	2018 Flow Data	2019 Flow Data	2020 Flow Data	2021 Flow Data	2022 Flow Data To Date
<b>Average Daily Flow (m<sup>3</sup>/d)</b>	4,374	4,416	4,113	4,392	4,576
<b>% of Average Daily Design Flow</b>	79%	80%	74%	79%	82%

-	Design Flow (m <sup>3</sup> /d)	2022 Average Daily Flow (m <sup>3</sup> /d)	2022 % Capacity	Design Peak Flow (m <sup>3</sup> /d)	2022 Maximum Daily Flow (m <sup>3</sup> /d)	2022 % Peak Flow
<b>January</b>	5,560	3,838	69%	14,250	4,488	31%
<b>February</b>	5,560	4,573	82%	14,250	8,620	60%
<b>March</b>	5,560	6,042	108%	14,250	8,446	59%
<b>April</b>	5,560	5,077	91%	14,250	8,337	59%
<b>May</b>	5,560	4,352	78%	14,250	6,024	42%
<b>June</b>	5,560	3,574	64%	14,250	4,233	30%
<b>July</b>	5,560	-	-	14,250	-	-
<b>August</b>	5,560	-	-	14,250	-	-
<b>September</b>	5,560	-	-	14,250	-	-
<b>October</b>	5,560	-	-	14,250	-	-
<b>November</b>	5,560	-	-	14,250	-	-
<b>December</b>	5,560	-	-	14,250	-	-
<b>Average to Date</b>	-	4,576	82%	-	-	-
<b>Maximum to Date</b>	-	-	-	-	8620	60%

## **Operational Description**

### **Treatment Process**

Raw sewage flows by gravity throughout the system to the wastewater treatment plant. Where gravity flow is not possible due to elevation restrictions, raw sewage flows to one of the three pump stations.

### **Inlet Works**

Sewage flows from the collection system and pump stations into the wet well through automatic bar screens then through a grit tank and comminutor, the grit is conveyed to a bin which is then sent to a landfill. Sewage then flows by gravity to the anoxic tanks.

### **Anoxic Tanks**

Sewage is split between two circular tanks with submersible mixers.

### **Aeration Tanks**

Sewage enters an inlet chamber where flows are split to three distribution chambers which feed three aeration basins operating in parallel.

### **Phosphorus Removal**

Aluminum sulphate is added to the channel of the outlet of the aeration tanks in order to reduce the phosphorus.

### **Secondary Clarifiers**

Sewage is split into four centre feed round clarifiers. Waste activated sludge collected here can be transferred from the clarifiers to the aeration, anoxic tanks or waste activated equalization tanks.

### **Disinfection and Discharge**

Effluent passes through two ultraviolet banks containing a total of 112 lamps. A sodium hypochlorite liquid feed system is provided for backup chlorination in the event of UV failure.

Final effluent is discharged via pipe to a concrete structure on the bank of the Thames River.

### **Sludge Handling**

Waste activated sludge is transferred to one of the two sludge storage tanks on site. Currently one of the storage tanks is out of service. Digester supernatant can be directed to the aeration or anoxic tanks inlet.

The sludge is dosed with polymer and passes through a rotary drum thickener prior to transfer to the sludge storage tank. The sludge storage is the holding tank for the centrifuge. The dewatered sludge produced by the centrifuge is then run through the Lystek process. Sludge is mixed with potassium hydroxide in a heated mixing tank and processed. Product from the mixing tank is pumped to a sludge storage tank equipped



with an odour control system. Sludge is then loaded to a tanker from an overhead fill pipe.

### **Compliance and Exceedance Summary**

There has been no compliance or exceedances in the second quarter.

### **Inspections**

The last MECP Inspection occurred on December 7, 2017. Typically inspections occur every 3-5 years based on the Ministry's scheduling.

### **Occupational Health & Safety**

The COVID-19 Pandemic Issue was corporately brought to the attention of all OCWA staff; precautionary protection measures were implemented at all facilities.

- Additional PPE and supplies were sourced as applicable.
- The frequency of facility and vehicle cleaning and surface disinfection was increased.
- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility access to required contractors or delivery personal is closely monitored.

There was one health and safety issue at the WPCP. On May 13, 2022 electrical components caught fire in the Lystek building PLC. Power was disconnected to stop the fire. The St. Marys fire department came on site make sure there was no further issues.

### **General Maintenance and Plant Activities Second Quarter**

#### **Water Pollution Control Plant**

The following repairs and maintenance were completed:

- RAS pump #3 repair (Apr 1)
- Centrifuge electrical upgrades (Apr 4)
- Lystek reactor bearing replacement (Apr 5)
- Safety relay replacement CP-7 (Apr 5)
- UPS replacement in CP-4 (Apr 14)
- Clarifier chamber clean out (Apr 26)
- Lifting device inspections (Apr 27)
- Check valve repair P241 (May 3)
- Backflow preventer replacement (May 9)
- P 404 VFD repair (May 11)
- RAS pump #4 wear ring replacement (May 11)
- Power supply replacement CP-7 (May 16)
- Gas detector calibrations (May 18)
- Coupler replacement P242 (June 1)
- Effluent pump replacement (June 9)
- RAS pumps #1 and #2 realignment (Jun 15)
- Generator Repair (Jun 20)

- RDT cooling fan replacement (Jun 21)
- Bar screen inlet level sensor replacement (Jun 27)

### **Robinson St Pumping Station**

The following repairs and maintenance were completed:

- Unclogged pump #1 (May 2)

### **Wastewater Collection System**

The following repairs and maintenance were completed:

- Huron St - Sanitary repairs and replacement (Apr-Jun)
- 217 Elgin St E – private sewer blockage (Jun 22)

### **Alarms/Call-Ins**

#### **April:**

15: WPCP – Power failure

29: Robinson St PS – Power failure

#### **May:**

N/A

#### **June:**

6: Robinson St PS – Generator Fault

11: All facilities – Power failure

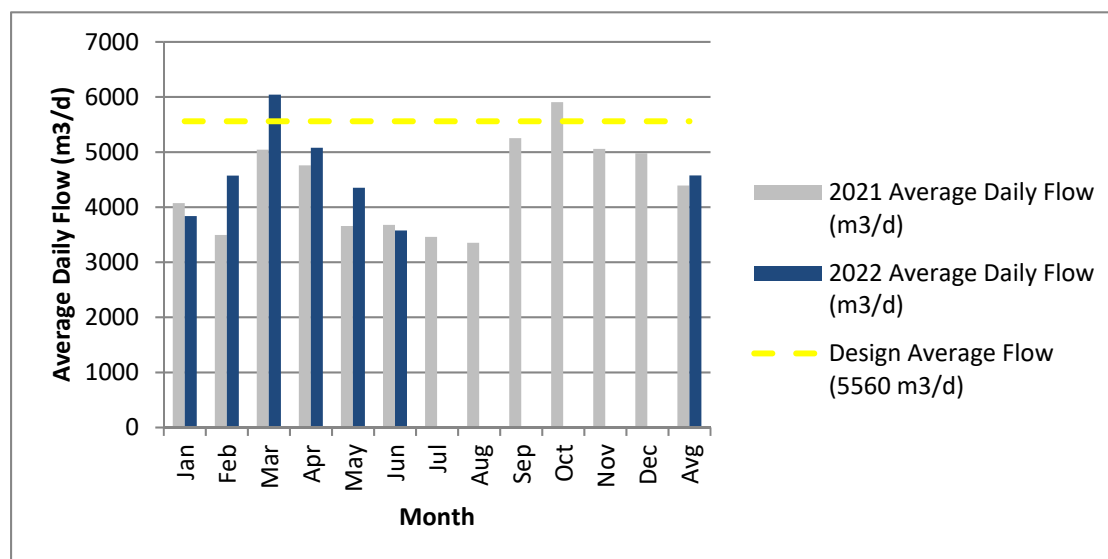
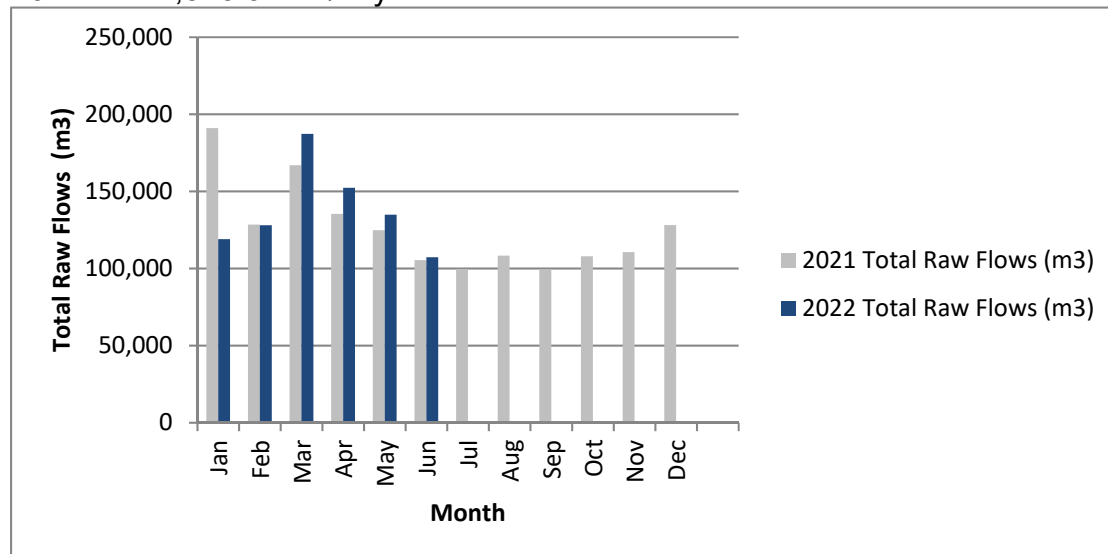
15: Emily St PS – High level alarm

### **Complaints & Concerns**

There was an odour complaint on May 10, 2022 from a resident on Wellington St S complaining of a sewage odour in the construction area.

## Performance Assessment Report

The total raw flow to date in 2022 was 828,752 m<sup>3</sup>. The average daily flow to date in 2022 was 4,575.92 m<sup>3</sup>/day.



**Raw sewage samples** are collected on a weekly basis following the ECA requirements. The table below shows the raw sewage sample results for 2022. The ECA does not stipulate raw sewage compliance values.

Table 1. Raw Sewage sample results for 2022.

-	<b>BOD5 (mg/L)</b>	<b>TSS (mg/L)</b>	<b>TP (mg/L)</b>	<b>TKN (mg/L)</b>
<b>January</b>	394	269	4.4	27.0
<b>February</b>	316	263	4.9	32.8
<b>March</b>	161	208	1.9	16.7
<b>April</b>	374	297	3.4	20.6
<b>May</b>	328	318	4.0	25.3
<b>June</b>	532	324	6.3	32.0
<b>July</b>	-	-	-	-
<b>August</b>	-	-	-	-
<b>September</b>	-	-	-	-
<b>October</b>	-	-	-	-
<b>November</b>	-	-	-	-
<b>December</b>	-	-	-	-
<b>Average</b>	351	280	4.1	25.7

**The effluent** is sampled on a weekly basis following the requirements of the ECA. The table below summarizes the monthly average results compared against the objectives and limits identified in the ECA.

Table 2. Effluent sample results for 2022.

-	CBOD5 (mg/L)	TSS (mg/L)	TP (mg/L)	TAN (mg/L)	***E. coli (cfu/100mL)	pH	Dissolved Oxygen Min. (mg/L)
<b>January</b>	3.3	6.0	0.07	0.6	7.5	6.91 - 7.69	7.0
<b>February</b>	6.0	6.6	0.06	5.5	6.0	7.03 - 8.02	6.1
<b>March</b>	3.0	9.3	0.07	5.5	42.6	6.85 - 7.72	6.2
<b>April</b>	4.0	12.75	0.11	0.9	149.5	6.86 - 7.65	6.6
<b>May</b>	3.4	6.4	0.08	0.4	84.5	6.89 - 7.79	6.8
<b>June</b>	3.5	6.5	0.09	0.1	13.8	7.8 - 7.94	6.7
<b>July</b>	-	-	-	-	-	-	-
<b>August</b>	-	-	-	-	-	-	-
<b>September</b>	-	-	-	-	-	-	-
<b>October</b>	-	-	-	-	-	-	-
<b>November</b>	-	-	-	-	-	-	-
<b>December</b>	-	-	-	-	-	-	-
<b>Average</b>	3.9	7.92	0.08	2.2	50.6	-	-
<b>Range</b>	-	-	-	-	-	6.85 - 8.02	6.1 - 7.0
<b>Minimum Value</b>	-	-	-	-	-	-	6.1
<b>ECA Objective</b>	10.0	10.0	0.7	2.5	100 / **200	6.0- 8.5	4.0
<b>ECA Limit</b>	15	15	1.0	6.0	200	6.0- 9.5	NA

\*Non-freezing months

\*\*Freezing months

\*\*\*Expressed as geometric mean density

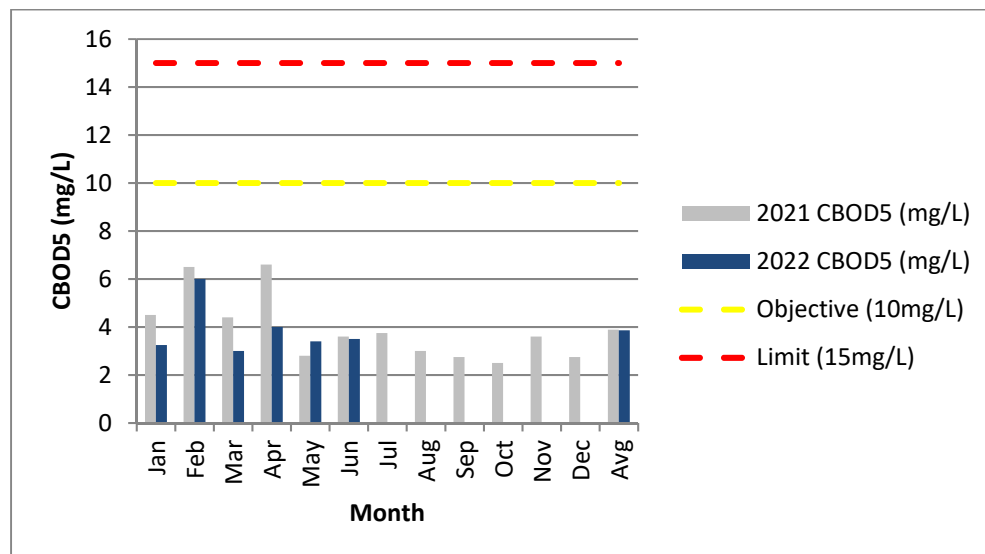
- One daily limit exceedance and four design objective exceedances occurred to date in 2022.
- The final effluent Total Ammonia Nitrogen (TAN) daily concentration limit of 8.0 mg/L was exceeded on February 3, 2022. The February 3, 2022 final effluent TAN concentration was 14.4 mg/L. This exceedance was related to an industrial load into

the system combined with extreme cold weather conditions freezing the blower intake. The February monthly average concentration limit of 6.0 mg/L was not exceeded.

- Final effluent TAN Monthly Average Objective value of 2.5 mg/L was not met in the months of February (5.46 mg/L) and March (5.48 mg/L) of 2022. The objective exceedances were related to industrial loading into the plant combined with cold weather conditions.
- Final effluent TSS Monthly Average Objective value of 10.0 mg/L was not met in the month of April (12.75 mg/L); monthly limit value of 15 mg/L was met. The objective exceedance was related wet weather conditions.
- Final effluent E.coli Monthly Average Objective value of 100 cfu/ 100mL was not met in the month of April (149.48 cfu/ 100mL); monthly limit value of 200 cfu/ 100mL was met. The objective exceedance was related to wet weather conditions.

**Effluent Carbonaceous Biochemical Oxygen Demand (CBOD5)** monthly average to date for 2022 is 3.9 mg/L. The maximum monthly CBOD average value of 6.0 mg/L was recorded for the month of February. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 2 below.

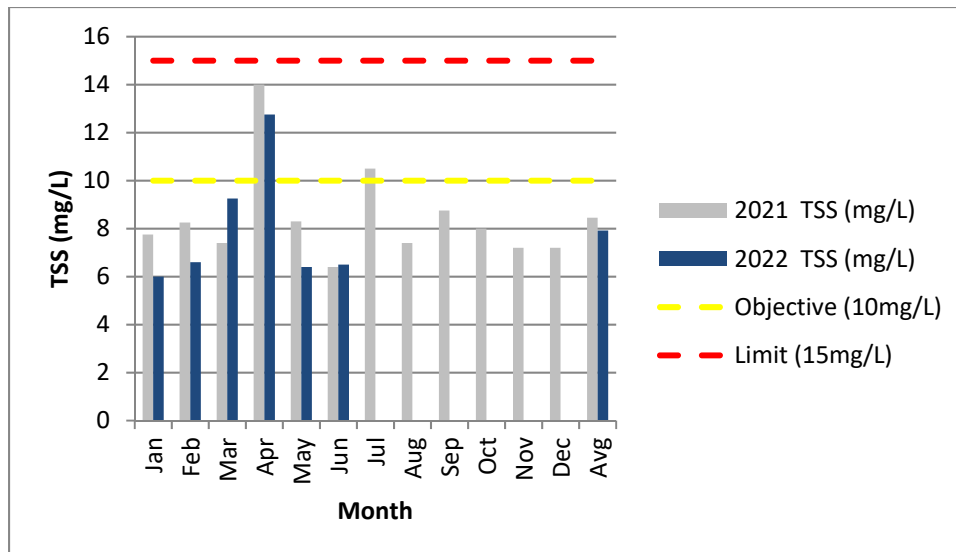
Chart 2. Average Monthly Effluent CBOD5 results for 2022 compared to 2021.



**Effluent Total Suspended Solids (TSS)** monthly average to date for 2022 is 7.9 mg/L. The maximum monthly TSS average value of 12.75 mg/L was recorded for the month of

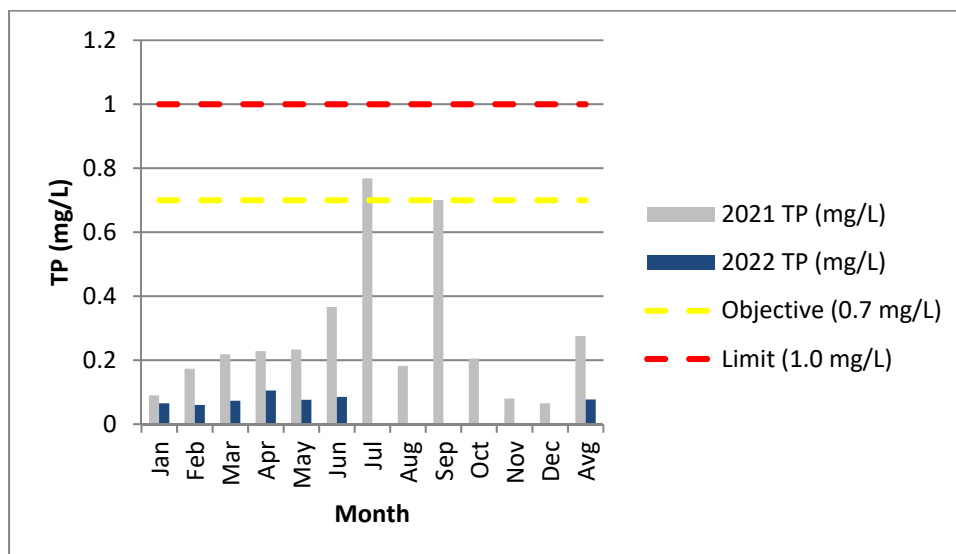
April. Monthly averages met the effluent limit identified in the ECA; the TSS objective value of 10.0 mg/L was not met in the month of April, see Chart 3 below.

Chart 3. Average Monthly Effluent TSS results for 2022 compared to 2021.



**Effluent Total Phosphorus (TP)** monthly average to date for 2022 is 0.08 mg/L. The maximum monthly TP average value of 0.11 mg/L was recorded for the month of April. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 4 below.

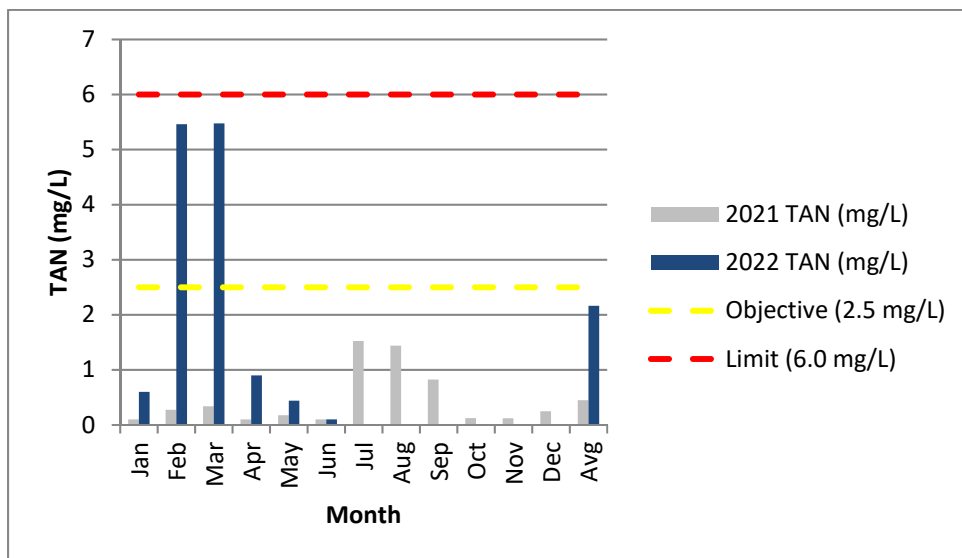
Chart 4. Average Monthly Effluent TP results for 2022 compared to 2021.



**Effluent Total Ammonia Nitrogen (TAN)** monthly average to date for 2022 is 2.2 mg/L. The maximum monthly TAN average value of 5.5 mg/L was recorded for the

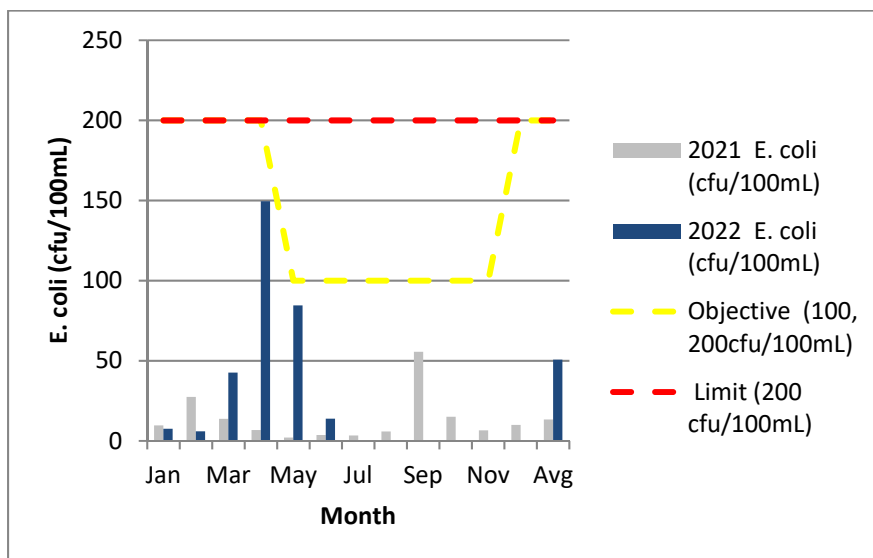
months of February and March. Monthly averages met the effluent limit identified in the ECA. Monthly averages did not meet the design objective value of 2.5 mg/L in the months of February and March; see Chart 5 below.

Chart 5. Average Monthly Effluent TAN results for 2022 compared to 2021.



**Effluent E. coli** average monthly Geometric Mean Density (GMD) to date for 2022 is 50.6 cfu/100 mL. The maximum monthly GMD value of 149.48 cfu/100 mL was recorded for the month of April. Monthly averages met the effluent limit identified in the ECA; objective was not met in the month of April, see Chart 6 below.

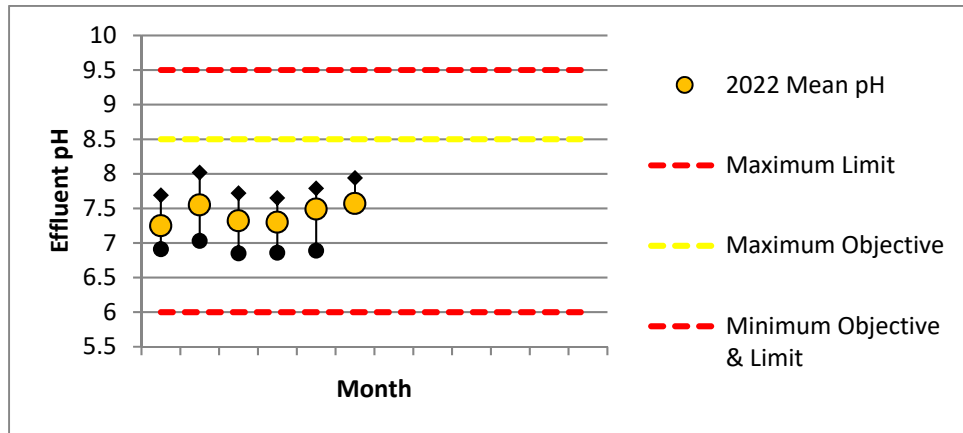
Chart 6. Effluent E. coli GMD results for 2022 compared to 2021.





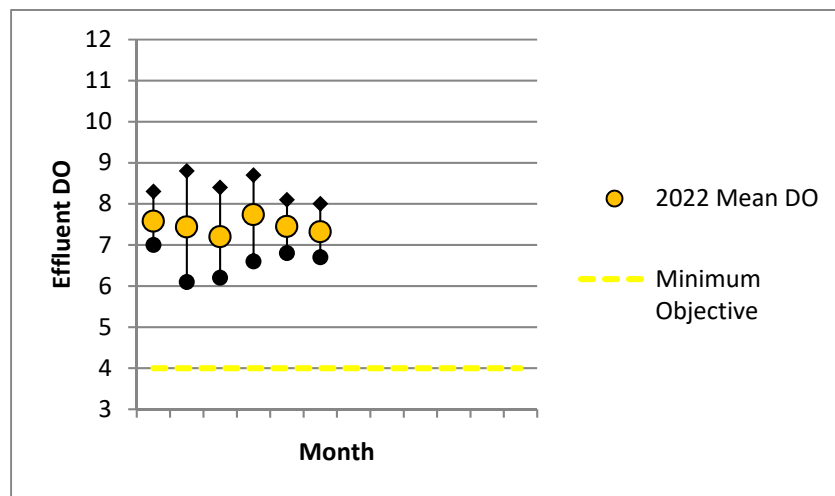
**Effluent pH** values to date for 2022 met the objectives and limits identified in the ECA. A minimum pH value of 6.85 was recorded in the month of March; a maximum pH value of 8.02 was recorded in the month of February; see Chart 7 below.

Chart 7. Final Effluent pH results for 2022.



**Effluent Dissolved Oxygen (DO)** values to date for 2022 met the design objective identified in the ECA consistently. The minimum DO value of 6.1 mg/L was recorded in the month of February; see Chart 8 below.

Chart 8. Final Effluent DO minimum results for 2022.



Ontario Clean Water Agency  
Performance Assessment Report Water

From: 01/01/2022 to 30/06/2022

Facility: [1262] ST MARYS DRINKING WATER SYSTEM

	01/2022	02/2022	03/2022	04/2022	05/2022	06/2022	<--Total-->	<--Avg-->	<--Max-->	<--Min-->	<--Criteria-->	
Flows:												
Raw Flow: Monthly Total - Well #1 (m³)	35137.38	34086.48	40387.64	24854.77	29748.49	29867.09	194081.85					
Raw Flow: Monthly Total - Well #2 (m³)	38917.02	29483.53	21900.48	43492.21	33456.12	30920.7	198170.06					
Raw Flow: Monthly Total - Well #3 (m³)	12889.59	16221.85	28098.42	20417.29	32845.56	36538.78	147011.49					
Raw Flow: Monthly Avg - Well #1 (m³/d)	1133.46	1217.37	1302.83	828.49	959.63	995.57		1072.89				
Raw Flow: Monthly Avg - Well #2 (m³/d)	1255.39	1052.98	706.47	1449.74	1079.23	1030.69		1095.75				
Raw Flow: Monthly Avg - Well #3 (m³/d)	415.79	579.35	906.4	680.58	1059.53	1217.96		809.94				
Raw Flow: Monthly Max - Well #1 (m³/d)	2540.53	2691.07	2640.43	5456.44	3030.01	2193.96			5456.44			
Raw Flow: Monthly Max - Well #2 (m³/d)	2884.41	2750.65	2354.36	3217.56	3225.06	3003.98			3225.06			
Raw Flow: Monthly Max - Well #3 (m³/d)	2147.06	1758.89	2530.66	2394.38	2374.52	2906.02			2906.02			
Raw Flow: Monthly Total - Total Raw Flow (m³)	86943.99	79791.86	90386.54	88764.27	96050.17	97326.57	539263.4					
Raw Flow: Monthly Avg - Total Raw Flow (m³/d)	2804.64	2849.71	2915.69	2958.81	3098.39	3244.22		2978.58				
Raw Flow: Monthly Max - Total Raw Flow (m³/d)	3303.61	3226.83	3351.08	5456.44	3454.02	4078.29			5456.44			
Turbidity:												
Raw: Max Turbidity - Well #1 (NTU)	0.36	0.35	0.38	0.36	0.32	0.35			0.38			
Raw: Max Turbidity - Well #2 (NTU)	0.2	0.33	0.25	0.3	0.53	0.39			0.53			
Raw: Max Turbidity - Well #3 (NTU)	0.76	0.27	0.2	0.17	0.29	0.34			0.76			
Chemical Parameters:												
Treated: Max Nitrite - Treated Water #1 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrite - Treated Water #2 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrite - Treated Water #3 (mg/L)	< 0.003			< 0.003					< 0.003			
Treated: Max Nitrate - Treated Water #1 (mg/L)	2.7			3.25					3.25			
Treated: Max Nitrate - Treated Water #2 (mg/L)	1.25			1.32					1.32			
Treated: Max Nitrate - Treated Water #3 (mg/L)	1.03			1.04					1.04			
Distribution: Max THM - Distribution System (µg/l)	10			7.9					10			
Chlorine Residuals:												
Treated: Min Free Cl2 Resid - Treated Water #1 (mg/L)	1.04	0.33	1.09	1.05	0.92	1.06				0.33		
Treated: Min Free Cl2 Resid - Treated Water #2 (mg/L)	0.98	1.04	0.94	0.97	1.02	1.02				0.94		
Treated: Min Free Cl2 Resid - Treated Water #3 (mg/L)	0.95	0.96	0.92	0.88	0.92	1.04				0.88		
Treated: Max Free Cl2 Resid - Treated Water #1 (mg/L)	1.41	1.52	1.43	1.41	1.45	1.44			1.52			
Treated: Max Free Cl2 Resid - Treated Water #2 (mg/L)	1.42	1.31	1.45	1.38	1.5	1.37			1.5			
Treated: Max Free Cl2 Resid - Treated Water #3 (mg/L)	1.53	1.38	1.36	1.31	1.37	1.44			1.53			
Dist: Min Free Cl2 Resid - Distribution System (mg/L)	0.61	0.65	0.62	0.58	0.57	0.54				0.54		
Dist: Max Free Cl2 Resid - Distribution System (mg/L)	1.06	1.14	1.32	1.26	1.3	1.3			1.32			
Bacti Samples Collected:												
Raw Bacti: # of samples - Well #1	4	4	5	4	5	4	26					
Raw Bacti: # of samples - Well #2	4	4	5	4	5	4	26					
Raw Bacti: # of samples - Well #3	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #1	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #2	4	4	5	4	5	4	26					
Treated Bacti: # of samples - Treated Water #3	4	4	5	4	5	4	26					
Dist Bacti: # of samples - Distribution System	16	16	20	16	20	16	104					
Treated Bacti: # of TC exceedances - Treated Water #1	0	0	0	0	0	0	0					
Treated Bacti: # of TC exceedances - Treated Water #2	0	0	0	0	0	0	0					
Treated Bacti: # of TC exceedances - Treated Water #3	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #1	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #2	0	0	0	0	0	0	0					
Treated Bacti: # of EC exceedances - Treated Water #3	0	0	0	0	0	0	0					
Dist Bacti: # of TC exceedances - Distribution System	0	0	0	0	0	0	0					
Dist Bacti: # of EC exceedances - Distribution System	0	0	0	0	0	0	0					

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**To:** Mayor Strathdee and Members of Council

**Meeting Date:** September 13, 2022

**Prepared By:** Maggie Kerr, Transit Project Coordinator, Perth County  
Michael Mousley, Manager of Transit, City of Stratford  
Stephanie Potter, Corporate Initiatives Lead, City of Stratford

**Subject:** PC Connect Quarterly Update- September 2022

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### Background Information

The PC Connect service continues to provide much needed transportation to residents, enabling them to stay connected to their communities, access employment and social programs, attend appointments, visit friends and family, and maintain an independent and active lifestyle. PC Connect operates 5 fixed routes Monday to Saturday (omitting all statutory holidays), and provides connectivity throughout the communities of Perth County, Stratford, St. Marys, Kitchener/Waterloo and London. St. Marys is located along PC Connect Routes B, 2 and 3, providing residents with direct access to London, Stratford, K/W and Mitchell. To date, PC Connect has serviced a total of 8,546 rides (data up to Aug 1, 2022). Staff are working to continue to expand the service through implementing service enhancements, executing marketing and advertising efforts, and engaging in community and employer outreach.

### PC Connect Free Ride Week

To kick-off summer, Staff launched a free ride week campaign to promote the PC Connect service and give the public the opportunity to participate in summer activities using PC Connect free of cost. PC Connect Free Ride Week took place from July 4-9, 2022, and welcomed many new and existing riders on board the buses. The campaign was heavily advertised through paid and organic social media, press, and radio, resulting in over 20,000 impressions on social media alone. The campaign resulted in a total of 483 rides completed throughout the week, which represents 94% of the average *monthly* ridership this year (January-June 2022). Staff are hopeful that the campaign success will encourage new riders to continue leveraging the service, and in turn increase long-term ridership.

### Digital Booking App

On June 1, 2022, a new booking application was made available to new and existing PC Connect riders. Through an official RFP process, Perth County has

partnered with Blaise Transit, a Canadian on-demand transit software solution, to provide PC Connect riders with the convenience of both a mobile and web booking app.

By downloading the new booking app, PC Connect riders are able to access a number of new features at their fingertips, which include the following:

- **Pre-book** and secure their seat up to 14 days in advance, or a minimum of 10 minutes before the scheduled departure time.
- **Pay** for their fare with a debit or credit card, or continue to pay cash in the exact change upon boarding the bus.
- **Track** the PC Connect bus location in real-time so that riders know exactly when the bus is arriving at the designated bus stop.
- **Receive service notifications** alerting riders when to leave for the bus stop, and/or any service delays or cancellations that may affect their planned trip.

The 'Blaise Transit' app is available to download for free from both the App Store and Google Play. If riders do not have access to a mobile device, they are also able to access all of the new PC Connect features through the [online platform](#). Alternatively, riders can continue to pre-book their ride through the PC Connect Call Centre, or simply arrive at the bus stop 5 minutes before the scheduled pick-up time.

To date, over 560 rider profiles have been created and over 720 rides have been booked and completed through the platform. Through the app, PC Connect has received a 4.85 rating from riders, with consistent feedback regarding how impactful and beneficial the service has been to riders. In addition to an improved customer experience, the new technology has also enabled improved reporting capabilities that will provide insight into travel patterns, peak usage, volumes, and other key information and metrics to better inform service improvements, and contribute to the long-term sustainability of the service.

### **Ongoing Marketing & Advertising**

PC Connect continues to be advertised across multiple radio stations, social media platforms, and print media throughout the County, St. Marys, Stratford, and surrounding areas. A sample of recent and ongoing PC Connect advertisements include:

- FM 96 – 30 ads/week reaching 156,726 weekly listeners (ongoing)
- Country 104 – 30 ads/week reaching 98,433 weekly listeners (ongoing)
- The Ranch 100.1 – 155 ads reaching approximately 16,000 listeners

- 107.1 Juice FM & 107.7 2Day FM – 110 ads covering Stratford, Listowel, Mitchell, St. Marys, London & more
- Mitchell Advocate advertisements
- Stratford Beacon advertisements
- Town of St. Marys Visitors' Guide
- Huron-Perth Boomers magazine (upcoming)
- Listowel Digital Billboard (ongoing)
- TikTok advertisements – one promoted video resulting in over 30,000 impressions and 285 link clicks.

Additionally, staff are currently running a “PC Connect for You” campaign, which has been designed to promote the PC Connect service to different personas throughout the service areas, and provide ideas on how the service can be leveraged to explore different areas of interest. The first reel of the series was titled ‘PC Connect for the Adventurer’, which showcased a day trip along the G2G Trails, using PC Connect to get to and from the different trailheads. The first video organically reached over 1,000 viewers, and received more reactions, comments and shares than 90% of the County’s 50 most recent Facebook posts. The campaign series continues with focus on the foodie, the athlete, the shopper, etc., and will be advertised through a multi-media marketing campaign, with emphasis on social media.

### **Community & Employer Outreach**

Community and employer outreach are ongoing as Staff continue to meet with representatives to promote the service, distribute informational resources, and offer employer tool-kits to those acquiring new talent. To date, Staff have partnered with over 10 organization for bulk ticket purchases, and have contacted over 100 businesses to distribute resources, discuss the benefits of the service, and explore potential improvements to make PC Connect more valuable for local businesses.

### **Ridership**

PC Connect ridership continues to increase month over month, with 8,546 rides completed across the service to date (Aug. 1, 2022). With Free Ride Week, increased marketing efforts, and the launch of the new Blaise Transit digital application, PC Connect ridership increased by 106% from May to July.

As mentioned, the new app technology has provided enhanced insight into PC Connect trip origins and destinations. The attached ridership data provides insight into PC Connect trip origins and destinations, however please note that the data provided only reflects trips pre-booked through the app or call centre, which currently represents approximately 30% of monthly ridership.

PC Connect Ridership to Date						
	Route A: Perth County North	Route B: Perth County South	Route 1: KW to Listowel	Route 2: KW to St.Marys	Route 3: London to Stratford	TOTALS
<b>Funding Year 3</b> (Nov 16, 2020- March 2021)	342	87	55	186	94	<b>764</b>
<b>Funding Year 4</b> (April 2021-March 2022)	1116	578	872	978	1127	<b>4,671</b>
<b>Funding Year 5</b> April 2022	128	37	128	102	106	<b>501</b>
May 2022	143	38	110	168	64	<b>589</b>
June 2022	203	49	188	210	160	<b>810</b>
July 2022	320	120	209	335	227	<b>1,211</b>
<b>TOTALS</b>	<b>2,252</b>	<b>909</b>	<b>1,562</b>	<b>1,970</b>	<b>1,853</b>	<b>8,546</b>

## Route Enhancements

- **Route 2:** Monday to Friday scheduling is being changed to begin at 7:30am instead of 6:00am, beginning 19 September. We have seen consistently low ridership on our early morning trips, and the new schedule will better accommodate students traveling to and from Kitchener-Waterloo, five days a week. Staff will monitor the results of this shift and may consider similar changes on Route 3, subject to user feedback.
- **Route B:** As a result of consistently low ridership on Route B, Staff are working with the service provider to develop a new and improved route that will better serve the public. Recommendations will be brought forward to the County's Community Transportation Steering Committee, and reviewed with all stakeholders prior to approving and implementing any significant changes.

## Other Updates

- **AMO Delegation:** The City of Stratford had a delegation with the Ministry of Transportation at the 2022 Association of Municipalities of Ontario (AMO) Conference. A letter co-signed by the heads of Council for each Perth County municipality (including St. Marys and Stratford) was presented at the meeting, requesting additional funding to continue the Community Transportation (CT) pilot program to 2025, and increased GO Train frequency for Stratford and St. Marys. Staff had a follow-up conversation with the Ministry of Transportation CT Program staff on September 1. The CT Team has requested a business case to further support the request for additional funding.

- **SCT:** As a member of the Southwest Community Transit Association, PC Connect will be included in a Needs Assessment, funded by the Rural Transit Solutions Fund. This project will include a comprehensive evaluation of each member's service to determine where there may be opportunities for additional connections or efficiencies. Recommendations will be developed for various futures, including similar levels of CT funding, additional funding, or terminated funding. The assessment will be a resource for the Committee, as well as a resource for all members to use for their individual transit systems. Maggie Kerr, Transit Project Coordinator has been appointed to the Steering Committee to help guide and execute the project.

**Attached:**

**PC Connect App Poster**

**PC Connect St. Marys Ridership Summary**

Get where you want to  
go with PC Connect!



# Public transit at your fingertips



Book and pay for your ride by  
downloading the Blaise Transit app

Track your ride in real-time so  
you're always on-time

Follow a few easy steps to  
get to your destination

Download the  
free Blaise Transit  
app today!

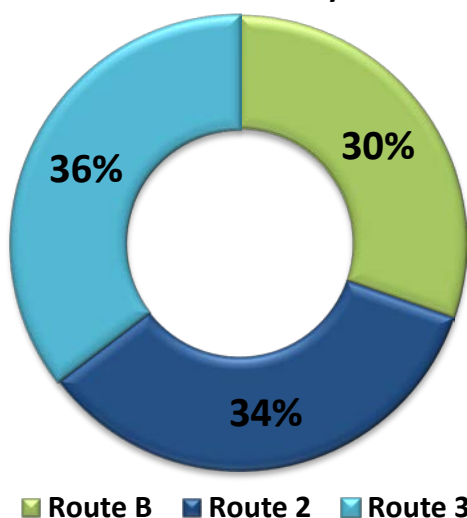




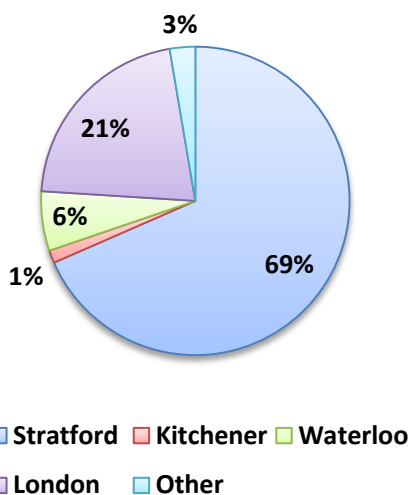
## PC CONNECT ST. MARYS RIDERSHIP SUMMARY:

Total St. Marys Ridership: November 2020-July 2022:			
Route	On	Off	TOTAL
Route B	224	131	355
Route 2	268	133	401
Route 3	242	172	414
<b>TOTAL</b>	<b>734</b>	<b>436</b>	<b>1,170</b>

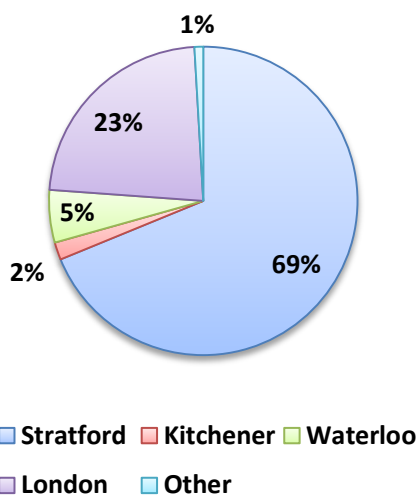
Total St. Marys Route Utilization:  
November 2020-July 2022



June-August 2022 App Data  
From St. Marys To:

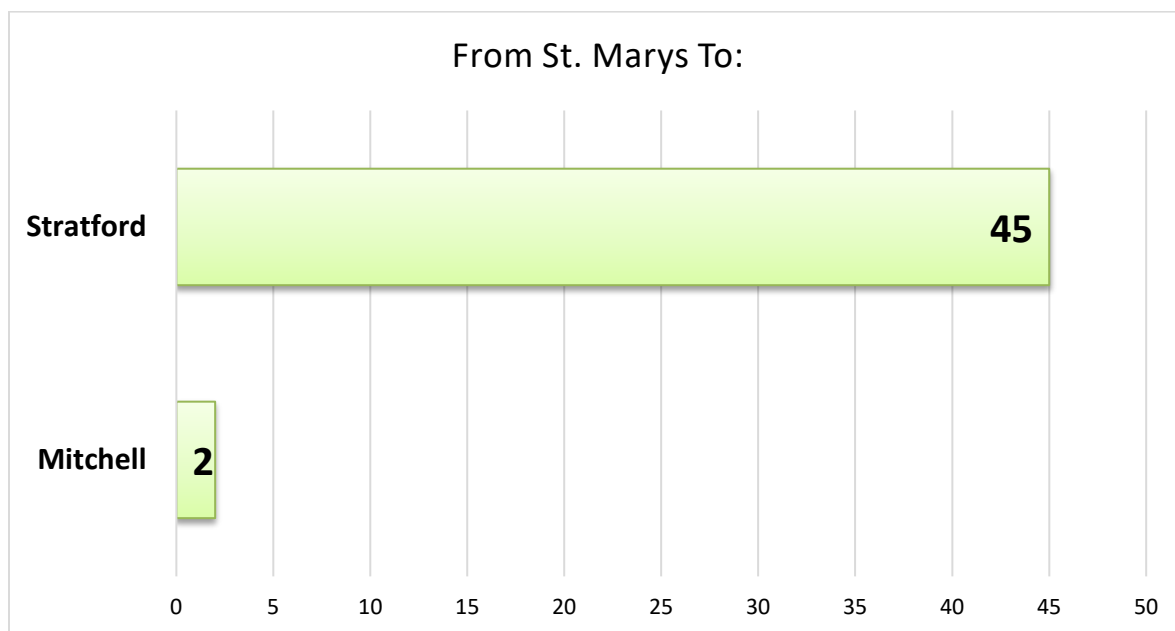


June-August 2022 App Data  
To St. Marys From:

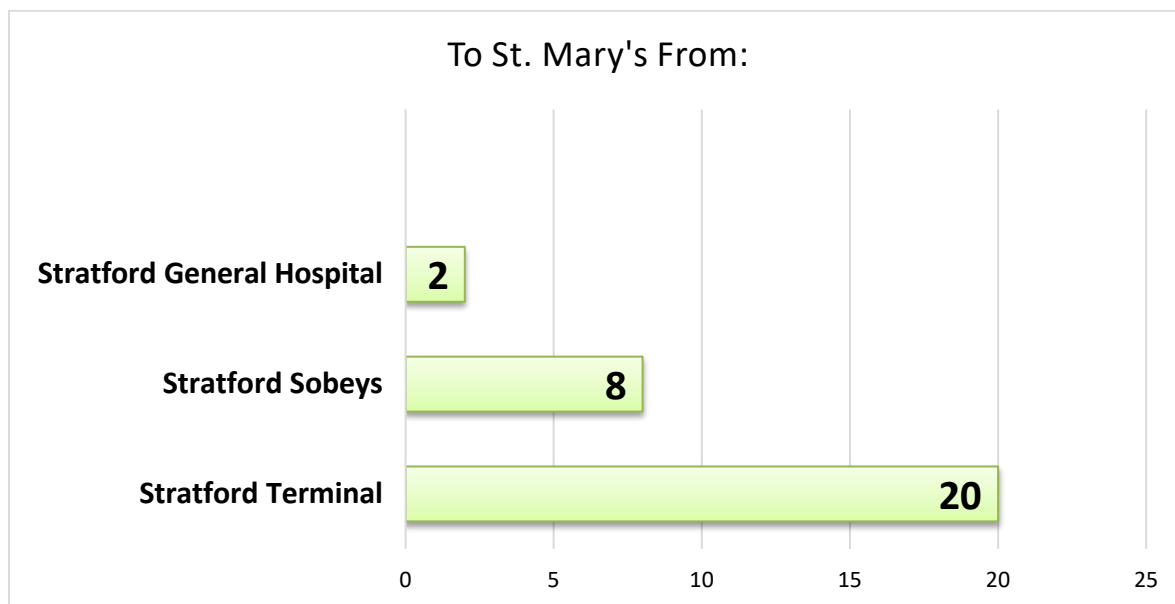


## ROUTE B – June-August 2022 App Data<sup>1</sup>

### St. Marys Origin



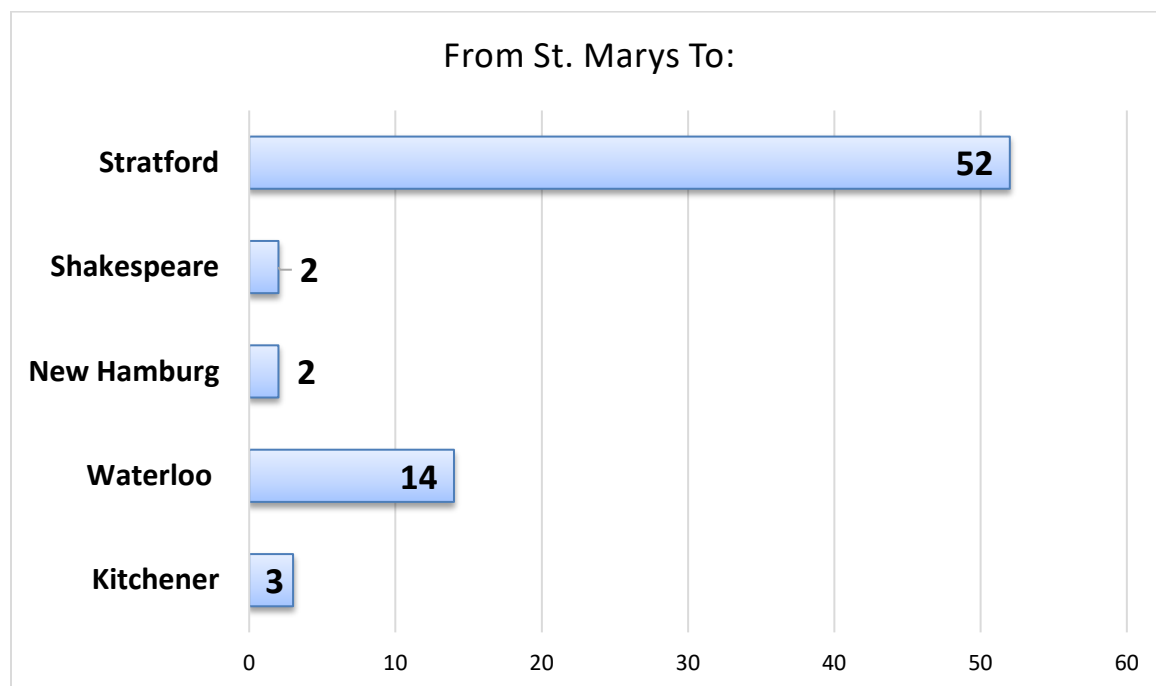
### St. Marys Destination



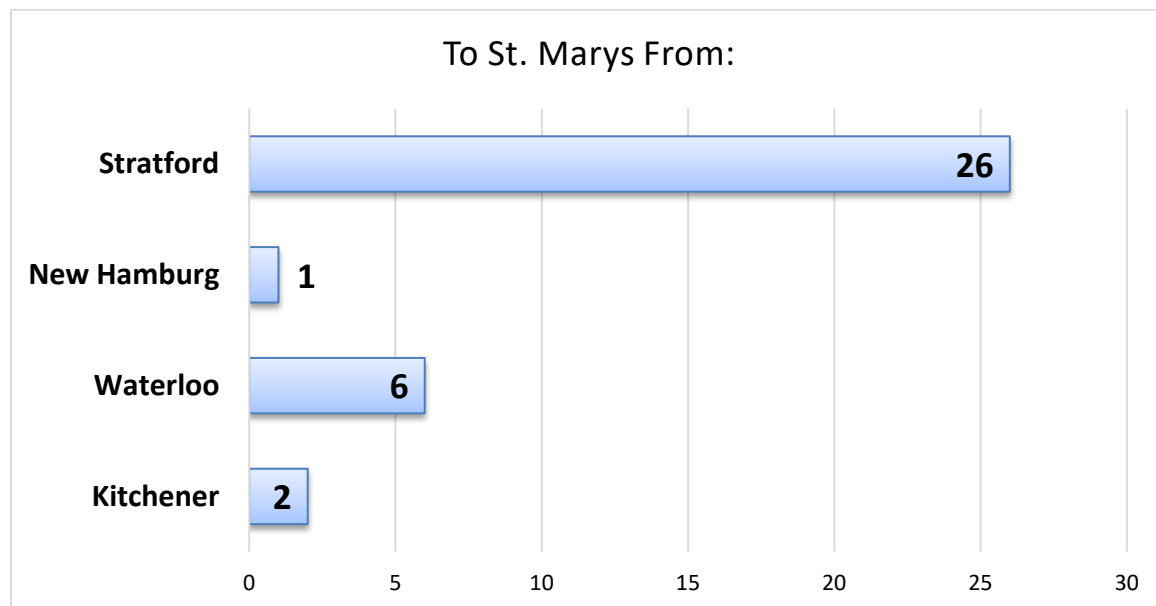
<sup>1</sup> Please note that data collected through the app only represents ridership booked through the Blaise App – approximately 25% of June - August 2022 ridership.

## ROUTE 2 – June-August 2022 App Data<sup>2</sup>

### St. Marys Origin



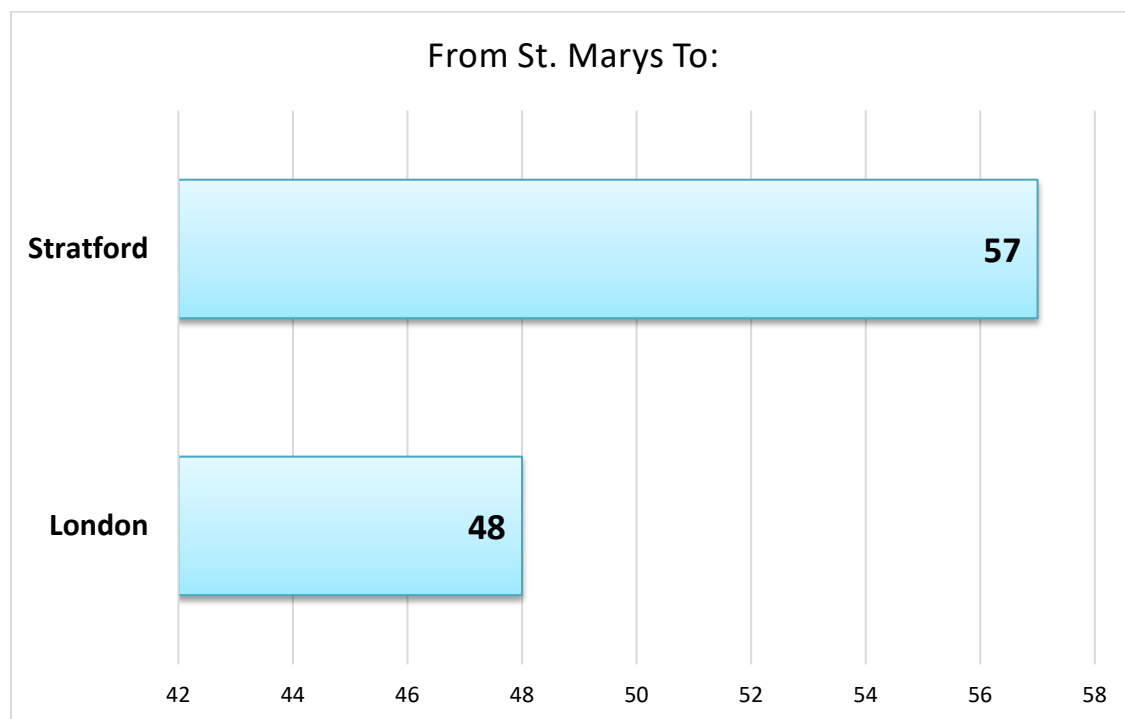
### St. Marys Destination



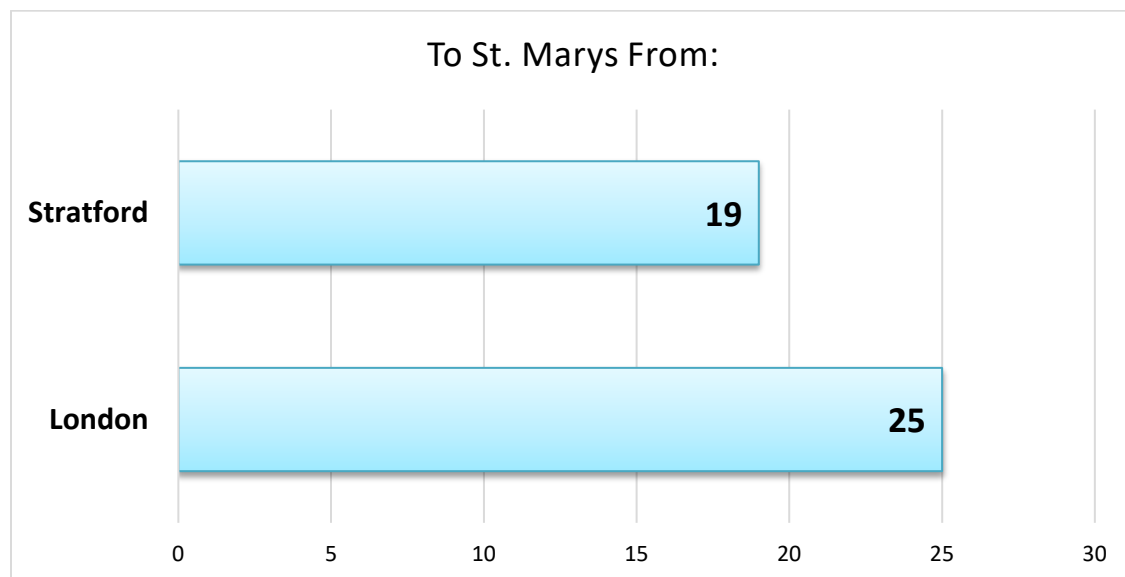
<sup>2</sup> Please note that data collected through the app only represents ridership booked through the Blaise App – approximately 25% of June - August 2022 ridership.

## ROUTE 3 – June-August 2022 App Data<sup>3</sup>

### St. Marys Origin



### St. Marys Destination



<sup>3</sup> Please note that data collected through the app only represents ridership booked through the Blaise App – approximately 25% of June - August 2022 ridership.

To: Mayor Al Strathdee  
Town of St. Marys

July 2022

Dear Mayor Strathdee

Recently I wrote to you about the banners hung around town during the month of June. I noted that on Canada day and for some weeks after they were all still in place. Now it seems that the town has adopted a policy which will see a certain number of flags remain on streets permanently.

Therefore, desiring to take advantage of the Town's policy to represent the inequalities and struggles of sometimes persecuted minorities, I and others signing this letter wish to apply for some more banners to be added to the public display.

As you may know, the State of Ohio has determined that Canada is a nation which must be added to the list of countries which persecute Christians, along with Iran and North Korea and others. Recently we have seen pastors in Canada jailed for holding church or other activities deemed illegal by the state. Additionally the Charter of Rights and Freedoms, which opens by acknowledging first and foremost that in Canada we recognize the supremacy of God, has in the last two years or so been rendered null and void by political overreach.

In St. Marys itself, which has a rich Christian tradition, the Town banned a local church from participating in "Heritage Days" by handing out free bibles to anyone who wanted one.

Around the world Christianity remains the most persecuted religion, with over 900,000 people martyred for their Christian faith in the ten years up to 2017. (<https://www.christianpost.com/news/over-900000-christians-martyred-for-their-faith-in-last-10-years-report.html>)

Therefore we would like to have an equal number of banners hung in the centre of town representing the Christian faith, to acknowledge the struggles of Christians, the inequity and opposition to this invisible minority. This will create a thought-provoking installation to educate and challenge residents and tourists to St. Marys.

On notice of approval from the Town Council we will provide professionally designed and manufactured banners, although the town may have a budget line or access to donated funds to purchase these, as they have for other interest groups.

We look forward to your positive response and equal access to public space.

Yours truly



Rev. John Goodwin, on behalf of interested parties signing this letter.

(Signatories are residents of St. Marys and area, people who work here, have family here, come to worship in this town or have other business interests in St. Marys).

September 9, 2022

Clerks Comments re: Rev. Goodwin's street banner request

Council,

The correspondence speaks to others who have signed the letter. Those signatories were added to the original correspondence but did not include printed names or addresses. Therefore, the attachment was not provided in the public agenda.

Jenna McCartney  
Clerk



## **MINUTES Regular Council**

August 16, 2022  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Edney (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Regrets: Councillor Craigmile

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Ray Cousineau, Facilities Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

**2.1 Councillor Winter - St. James Men's Service Club #73 re: Event of Municipal Significance Designation**

**2.2 Councillor Winter - ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73**

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2022-08-16-01**

**Moved By** Councillor Edney  
**Seconded By** Councillor Luna

**THAT** the August 16, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

#### **4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent provide the following questions in advance of the meeting.

1. With the problems encountered with road work, will the budget be over for road construction?
2. With Gordys being closed, should the patio be dismantled for the extra parking spots?
3. Has the Town considered mail in ballots for the election?

In response to the first question, Mayor Strathdee stated that the Huron Street construction project was not budgeted for. Staff will be reporting to Council on the final total in the near future.

In response to the second question, Jed Kelly, Director of Public Works, stated that staff are working with the restaurant owner to remove the patio from the public road allowance.

In response to the third question, Mayor Strathdee stated that Council previously considered a report from staff on the options for voting and that Council approved the 2022 municipal election will be conducted by in-person voting with ballots.

#### **5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

#### **6. ACCEPTANCE OF MINUTES**

##### **6.1 Strategic Priorities Committee - July 19, 2022**

**Resolution 2022-08-16-02**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna



**THAT** the July 19, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

**THAT** minute items 4.1 and 4.3 be raised for consideration.

**CARRIED**

#### **6.1.1 Pre-Budget Approval**

##### **Resolution 2022-08-16-03**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** Council approves the proposed 2023 timelines; and

**THAT** Council provides pre-budget approval for the following projects:

- \$150,000 - PRC – 2 HVAC units
- \$10,000 - Cameras (Kin Pavilion & Cadzow Pavilion)
- \$600,000 - Town Hall Roof Replacement
- \$43,000 - MOC Carpet Replacement
- \$25,000 - MOC Painting of Admin Side; and

**THAT** Council provides the following budget direction to staff:  
target the 2023 budget increase of 2%.

**CARRIED**

#### **6.1.2 Advisory Committee Inventory and Review**

##### **Resolution 2022-08-16-04**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** Council direct staff to place a call for applications for advisory committee members; and

**THAT** Council approves housekeeping amendments to the following advisory committee terms of reference:

- Committee of Adjustment

- Community Policing
- Green; and
- Recreation and Leisure; and

**THAT** Council makes the following recommendations to the 2022-2026 Nomination Committee:

- **THAT** the Accessibility Advisory Committee be disbanded, and that staff be directed to continue to follow the legislative requirements of the Accessibility for Ontarians with Disabilities Act with respect to consultation with persons with disabilities through a wide scope of communication tools.
- **THAT** the Heritage Advisory, Museum Advisory and Public Art Advisory Committees be amalgamated as the Heritage and Culture Advisory Committee.
- **THAT** the Recreation and Leisure Services Advisory and Senior Services Advisory Committees be amalgamated as the Recreation and Leisure Services Advisory Committee.
- **THAT** the youth council no longer be deemed to be an advisory committee of Council but remain a stakeholder group to be consulted by staff.

**CARRIED**

## **6.2 Regular Council - July 26, 2022**

**Resolution 2022-08-16-05**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** the July 26, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

## **6.3 Special Council - July 29, 2022**

**Resolution 2022-08-16-06**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

THAT the July 29, 2022 special meeting of Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 Proclamation for Terry Fox Run**

**Resolution 2022-08-16-07**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**WHEREAS;** On April 12, 1980, Terry Fox undertook his Marathon of Hope, moved by his experience in the cancer ward where a few children had given up on the hope of a cure; and

**WHEREAS;** the Province of Ontario now observes the second Sunday after Labour Day as Terry Fox Day; and

**WHEREAS;** 2022 is the 42<sup>nd</sup> Anniversary of The Terry Fox Run for Cancer research that has raised more the \$850 Million, across Canada, and in over 50 countries throughout the world; and

**WHEREAS;** As Terry said, "I want to set an example that will never be forgotten. It's got to keep going without me."; and

**WHEREAS;** the Terry Fox Run is inspired by a dream, grounded in tradition and entirely volunteer driven, with events held annually around the world; and

**WHEREAS;** Terry Fox himself stayed in St. Marys during his Marathon of Hope and inspired so many in our small town to give to cancer research; and

**WHEREAS;** The Terry Fox Run will take place on Sunday, September 18, 2022 in person both in the morning walking/running/biking on the Trussel pathway and in the afternoon paddling on the river from Milt Dunnell Field. This event gives our St. Marys Community an opportunity to get involved in the efforts to find a cure for cancer, a disease whose devastating effects have been felt by so many people. As Terry said, "I'm Not A Quitter".

**THEREFORE,** Council for The Corporation of the Town of St. Marys, does hereby proclaim the week of **September 12 to September 18, 2022** as "**Terry Fox Week**" in the Town of St. Marys and encourage citizens to

take note of this special week and to participate in the Terry Fox Run for Cancer Research on Sunday, September 18, 2022.

**CARRIED**

**7.2 Huron Perth Public Health re: Thank You**

**Resolution 2022-08-16-08**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** the correspondence from Huron Perth Public Health regarding a letter of thanks to the municipality be received.

**CARRIED**

**7.3 St. James Men's Service Club #73 re: Event of Municipal Significance Designation**

Having declared, Councillor Winter turned off his camera and did not participate in the discussion or the vote.

**Resolution 2022-08-16-09**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** the correspondence from St. James Men's Service Club #73 regarding a request for Council to designate an event as municipally significant be received; and

**THAT** the matter be referred for consideration under agenda item 8.1.2.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN 42-2022 August Monthly Report (Administration)**

**Resolution 2022-08-16-10**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** ADMIN 42-2022 August Monthly Report (Administration) be received for information.

**CARRIED**

**8.1.2 ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73**

Having declared, Councillor Winter turned off his camera and did not participate in the discussion or the vote.

**Resolution 2022-08-16-11**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** ADMIN 43-2022 Event of Municipal Significance for St. James Men's Service Club #73 report be received; and

**THAT** Council designate the September 8, 2022 St. James Men's Service Club #73 steak dinner event as one of municipal significance for the purpose of the event organizer applying for a special occasion permit, related to the sale of alcohol, through the Alcohol and Gaming Commission of Ontario at St. James Masonic Hall, 45 Thames Road N, St. Marys.

**CARRIED**

**8.1.3 ADMIN 45-2022 Establish Advance Election Days and Special Voting Locations**

**Resolution 2022-08-16-12**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** ADMIN 45-2022 Establish Advance Election Day and Special Voting Locations report be received; and

**THAT** Council consider By-law 82-2022 for the purpose of establishing an advance election day and special voting locations in the Town of St. Marys for the 2022 municipal election.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 64-2022 August Monthly Report (Building and Development)**

**Resolution 2022-08-16-13**

**Moved By** Councillor Luna  
**Seconded By** Councillor Pridham

**THAT** DEV 64-2022 August Monthly Report (Building and Development) be received for information.

**CARRIED**

#### **8.2.2 DEV 55-2022 Fire Department Emergency Siren**

**Resolution 2022-08-16-14**

**Moved By** Councillor Edney  
**Seconded By** Councillor Luna

**THAT** DEV 55-2022 Fire Department Emergency Siren report be received; and

**THAT** Council provides pre-budget approval to the following 2023 Capital Budget Project:

- \$56,500– Fire Department Emergency Siren Installation procured from Federal Signal; and

**THAT** the project be funded from the Fire Capital Reserve.

**CARRIED**

#### **8.2.3 DEV 56-2022 Town Hall Interior Renovation**

**Resolution 2022-08-16-15**

**Moved By** Councillor Edney  
**Seconded By** Councillor Pridham

**THAT** DEV 56-2022 Town Hall Interior Renovation report be received; and

**THAT** Council refers the Town Hall Interior Renovation project to the capital budget for consideration as a part of the 2023 budget review process.

**CARRIED**

#### **8.2.4 DEV 57-2022 Town Building Artistic Lighting**

**Resolution 2022-08-16-16**

**Moved By** Councillor Edney  
**Seconded By** Councillor Winter

**THAT** DEV 57-2022 Town Building Artistic Lighting report be received; and

**THAT** Council refers the Town building artistic lighting project to the capital budget for consideration as a part of the 2023 budget review process.

**CARRIED**

### **8.3 Community Services**

#### **8.3.1 DCS 41-2022 August Monthly Report (Community Services)**

**Resolution 2022-08-16-17**

**Moved By** Councillor Edney  
**Seconded By** Councillor Hainer

**THAT** DCS 41-2022 August Monthly Report (Community Services) be received for information.

**CARRIED**

### **8.4 Corporate Services**

#### **8.4.1 COR 35-2022 August Monthly Report (Corporate Services)**

**Resolution 2022-08-16-18**

**Moved By** Councillor Edney  
**Seconded By** Councillor Pridham

**THAT** COR 35-2022 August Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **8.4.2 COR 39-2022 Pre-Budget Approval for Public Works Capital Projects**

**Resolution 2022-08-16-19**

**Moved By** Councillor Edney  
**Seconded By** Councillor Hainer

**THAT** COR 39-2022 Pre-Budget Approval for Public Works Capital Projects be received; and

**THAT** Council provides pre-budget approval to the following 2023 Capital Budget Projects

- \$525,000 – Sanitary Sewer Rehabilitation (various locations)
- \$190,000 – J-60 Backhoe Replacement

**CARRIED**

## **8.5 Fire and Emergency Services**

### **8.5.1 FD 10-2022 August Monthly Report (Emergency Services)**

**Resolution 2022-08-16-20**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** FD 10-2022 August Monthly Report (Emergency Services) be received for information.

**CARRIED**

## **8.6 Public Works**

### **8.6.1 PW 58-2022 August Monthly Report (Public Works)**

**Resolution 2022-08-16-21**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** PW 58-2022 August Monthly Report (Public Works) be received for information.

**CARRIED**

## **9. COUNCILLOR REPORTS**

### **9.1 Operational and Board Reports**

**Resolution 2022-08-16-22**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham



**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

**CARRIED**

**9.1.1 Bluewater Recycling Association - Coun. Craigmile**

**9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee**

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,  
Coun. Luna**

**9.1.4 Huron Perth Public Health - Coun. Luna**

**9.1.5 Spruce Lodge Board - Coun. Luna, Pridham**

**9.1.6 Upper Thames River Conservation Authority**

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Accessibility Advisory Committee - Coun. Hainer**

**9.2.2 Business Improvement Area - Coun. Winter**

**9.2.3 CBHFM - Coun. Edney**

**9.2.4 Committee of Adjustment**

**9.2.5 Community Policing Advisory Committee - Coun. Winter,  
Mayor Strathdee**

**9.2.6 Green Committee - Coun. Pridham**

**9.2.7 Heritage Advisory Committee - Coun. Pridham**

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.  
Luna**

**9.2.9 Museum Advisory Committee - Coun. Hainer**

**9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer**

**9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham**

**9.2.12 Senior Services Advisory Committee - Coun. Winter**

**9.2.13 St. Marys Lincolns Board - Coun. Craigmile**

**9.2.14 St. Marys Minor Hockey Association Board - Coun. Craigmile**

**9.2.15 St. Marys Cement Community Liaison Committee - Coun.  
Craigmile, Winter**

**9.2.16 Youth Council - Coun. Edney**

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2022-08-16-23**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** By-Law 82-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 82-2022 Establish Dates and Times of Voting for the 2022  
Municipal Election**

**13. UPCOMING MEETINGS**

August 23, 2022 - 9:00 am, Strategic Priorities Committee

September 13, 2022 - 6:00 pm, Regular Council

September 20, 2022 - 9:00 am, Strategic Priorities Committee

September 27, 2022 - 6:00 pm, Regular Council

Council took a brief break at 7:50 pm.

Mayor Strathdee called the meeting back to order at 8:01 pm.

**14. CLOSED SESSION**

**Resolution 2022-08-16-24**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** Council move into a session that is closed to the public at 8:02 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**14.1 Minutes CLOSED SESSION**

**14.2 Verbal Update Legal Advice**

**14.3 ADMIN 44-2022 CONFIDENTIAL Report Back on Land Sale (Former Rails Lands, James Street South)**

**15. RISE AND REPORT**

**Resolution 2022-08-16-25**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** Council rise from a closed session at 8:45 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held with two matters being discussed, one related to a verbal update on legal advice and the second about land disposition and acquisition. Staff were given direction related to the legal advice. Council will consider the matter of land disposition and acquisition now.

**15.1 Land Sale of Former Rail Lands, James Street South**

**Resolution 2022-08-16-26**

**Moved By** Councillor Winter

**Seconded By** Councillor Edney

**THAT** Council consider By-law 83-2022, being a by-law to declare surplus parcels of former rails lands adjacent to James Street South and to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431533 Ontario Inc; and

**THAT** Council consider By-law 84-2022, being a by-law to declare surplus parcels of former rails lands adjacent to James Street South and to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431532 Ontario Inc; and

**THAT** Council consider By-law 85-2022, being a by-law to authorize the Mayor and the Clerk to execute an agreement of purchase and sale with 1431533 Ontario Inc. and 1431532 Ontario Inc.

**CARRIED**

**Resolution 2022-08-16-27**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** By-Laws 83-2022, 84-2022 and 85-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**15.1.1 By-Law 83-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc.**

**15.1.2 By-Law 84-2022 Agreement of Purchase and Sale with 1431532 Ontario Inc.**

**15.1.3 By-Law 85-2022 Agreement of Purchase and Sale with 1431533 Ontario Inc. and 1431532 Ontario Inc.**

**16. CONFIRMATORY BY-LAW**

**Resolution 2022-08-16-28**

**Moved By** Councillor Hainer

**Seconded By** Councillor Edney

**THAT** By-Law 86-2022, being a by-law to confirm the proceedings of August 16, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2022-08-16-29**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** this regular meeting of Council adjourns at 8:50 pm.

**CARRIED**

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Al Strathdee, Mayor

---

Jenna McCartney, Clerk



**MINUTES**  
**Strategic Priorities Committee**

August 23, 2022  
9:00 am  
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Edney (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
**Conference Line**  
Grant Brouwer, Director of Building and Development

**1. CALL TO ORDER**

Chair Strathdee called the meeting to order at 9:00 am.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF THE AGENDA**

**Resolution 2022-08-23-01**

**Moved By:** Councillor Craigmile

**Seconded By:** Councillor Edney

**THAT** the August 23, 2022 Strategic Priorities Committee agenda be accepted as presented.

**CARRIED**

**4. STRATEGIC PRIORITIES REVIEW**

#### **4.1 DEV 65-2022 Bill 109 and St. Marys Planning Process**

Grant Brouwer presented DEV 65-2022 report.

The Committee discussed the options within the report.

To further expedite the Planning Advisory Committee's review of applications, staff were requested to consider providing the Committee members notice of an application once it is deemed complete and to direct members to the Town's planning website so that they can review the application materials.

#### **Resolution 2022-08-23-02**

**Moved By:** Councillor Edney

**Seconded By:** Councillor Craigmile

**THAT** DEV 65-2022 Bill 109 and St. Marys Planning Process report be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** the Town maintain the Planning Advisory Committee's role with respect to reviewing Planning Act applications and general policy or regulatory matters (Option 1A); and

**THAT** the Town implement the following planning process enhancements:

- a. Require applicants to ensure certain Town department and agency reviews and approvals are completed prior to submitting application.
- b. Reduce time to deem complete (target a maximum of 15 to 20 days).
- c. Reduce time to issue notice (target within 48 hours of deeming application complete).
- d. Reduce minimum circulation periods in advance of PAC meetings from 20 to 15 days.
- e. Eliminate PAC deferrals; and

**THAT** Council direct staff to complete a review of Planning Act application fees levied by the Town and present findings and recommendations to Council in a detailed report (Option 3A).

**CARRIED**

#### **4.2 DEV 66-2022 St. Marys Housing Strategy – Mobile / Modular Homes**

Grant Brouwer presented DEV 66-2022 report.

##### **Resolution 2022-08-23-03**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Luna

**THAT** DEV 66-2022 St. Marys Housing Strategy – Mobile and Modular Homes report be received;

**THAT** the Strategic Priorities Committee recommends:

**THAT** Council direct staff to:

- a. include a proposed amendment to the definition of 'modular home' to also include detached accessory apartments as permitted in Section 5.1.2 of the Zoning By-law, with the next general or housing related amendment to the Zoning By-law; and,
- b. include specific guidelines for modular homes as part of the upcoming project to establish urban design guidelines in the Town.
- c. include a proposed amendment to the definition of 'single - detached dwelling' to state that Section 3.47.13 of the Zoning By-law be replaced with the following "Single-Detached means a separate building which contains one (1) dwelling unit in which entrance is gained only by a private entrance directly from outside, including modular homes. Single-detached dwelling shall not include a mobile home."

**CARRIED**

#### **5. NEXT MEETING**

September 20, 2022 - 9:00 am, live streamed to the Town's YouTube channel

#### **6. ADJOURNMENT**

##### **Resolution 2022-08-23-04**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Luna

**THAT** this meeting of the Strategic Priorities Committee adjourns at 9:52 am.

**CARRIED**



---

Al Strathdee, Mayor

---

Jenna McCartney, Clerk

From: Daniel Salvatore <REDACTED>  
Date: 2022-08-02 11:28 (GMT-05:00)  
To: Al Strathdee <[astrathdee@town.stmarys.on.ca](mailto:astrathdee@town.stmarys.on.ca)>  
Subject: Rail Safety Week 2022 – Sept 19-25, 2022 | Proclamation request – Follow up

**Caution:** This is an external email. Please take care when clicking links or opening attachments.  
When in doubt, contact your IT Department

Dear Mayor Strathdee:

I hope that this note finds you well and that you are enjoying the summer months. I wanted to take a moment to follow up with you on a note that CN's Chief of Police Stephen Covey would have sent you in June pertaining to Rail Safety Week 2022.

Year after year we at CN do our best to promote a better understanding and knowledge about the risks of being near railroad tracks. Every year more than 2,100 North American's are killed or seriously injured because of unsafe behaviour around tracks and trains – every one of these incidents and deaths are preventable.

We would ask that you and council consider adopting the attached draft proclamation and that if you do choose to do so that you please send a copy of that proclamation via email to [marie-pier.triganne@cn.ca](mailto:marie-pier.triganne@cn.ca).

Thank you for your time and consideration.

Regards,

Dan



**Daniel Salvatore**

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Manager Public Affairs, Ontario & Atlantic Canada  
Corporate Services  
C: REDACTED

## Building Safer Communities



Interview with **Steve Covey**, CN's Chief Security Officer and Chief of Police North America.



**Q- The CN Police Service is closely involved with local communities in promoting rail safety. Can you give us a couple of examples?**

A- Sure. First off, we continue to be active in communities right across our network — 24 hours a day, 365 days a year — to promote safe behaviour around the railroad. Our activities include conducting enforcement initiatives at locations prone to incidents and delivering safety presentations to high-risk groups.

Another example is Rail Safety Week that takes place every September. CN Police officers and other employees partner with community leaders and law enforcement to get the message out to be careful at railway crossings and not trespass on tracks, because train accidents can result in loss of life, and our goal is to eliminate all injuries and fatalities on or near railway tracks. This year Rail Safety Week is taking place September 19 to September 25.

**Q- Media reports suggest aggressive driving incidents are on the rise over the past two years. What can we all do to help eliminate crossing accidents?**

A- It's true. Numerous studies show a sharp rise in aggressive driving and pandemic stress might be partially to blame. Eliminating crossing accidents is simple: Obey the signals and stop when required; look both ways; and listen for approaching trains. NEVER try to beat an oncoming train because you could lose a lot more than time. And, if anyone witnesses a dangerous situation, at any time of day, call the CN Police at 1-800-465-9239 right away.

**Q- Hundreds of communities have signed resolutions or expressed their support for Rail Safety Week. Why is this collaboration important to support rail safety?**

A- Because we can't do it alone. After all, rail safety is a shared responsibility. We encourage all communities from across our network to show their support for rail safety through coordinated policing and public crossing maintenance activities. In 2021, a record 378 communities signed resolutions or proclamations or expressed their support for Rail Safety Week, and we appreciate their support very much. Of course, our shared responsibility goes beyond resolutions and pledges. It's all about constant communication to warn of the dangers of trespassing and crossing illegally and to

sensitize citizens about safe behaviours that help save lives. All incidents can be prevented, and we all play a role in ensuring people know that.



# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Mark Stone, Planner
<b>Date of Meeting:</b>	13 September 2022
<b>Subject:</b>	<b>DEV 67-2022 Part Lot Control Block 1, R. Plan 44M-86 (by Lang Contracting Co. Ltd.)</b>

## PURPOSE

The purpose of this report is to provide Council with a summary and recommendations as it pertains to an Application for Part Lot Control for Block 1 of Registered Plan 44M-86 (Egan Avenue / Wellington Street).

## RECOMMENDATION

**THAT** DEV 67-2022 Part Lot Control Block 1, R. Plan 44M-86 (by Lang Contracting Co. Ltd.) report be received; and

**THAT** Council consider By-law 87-2022 affecting Block 1, Registered Plan No. 44M-86 for a one-year period, ending September 13, 2023.

## BACKGROUND

Part lot control is a power used by public authorities to prohibit a property owner from conveying a part of a lot from a registered plan of subdivision without approval from the appropriate authority. Section 50(7) of the *Planning Act* provides Council with the authority to exempt or suspend part lot control on parcel(s) of land to allow for further land division by passing a by-law which is registered on title. Exemptions from part lot control are typically requested for semi-detached and townhouse lots due to the difficulty in building common walls between dwelling units precisely along property lines. An exemption from part lot control allows for lot lines to be fixed along the common walls of built foundations/walls.

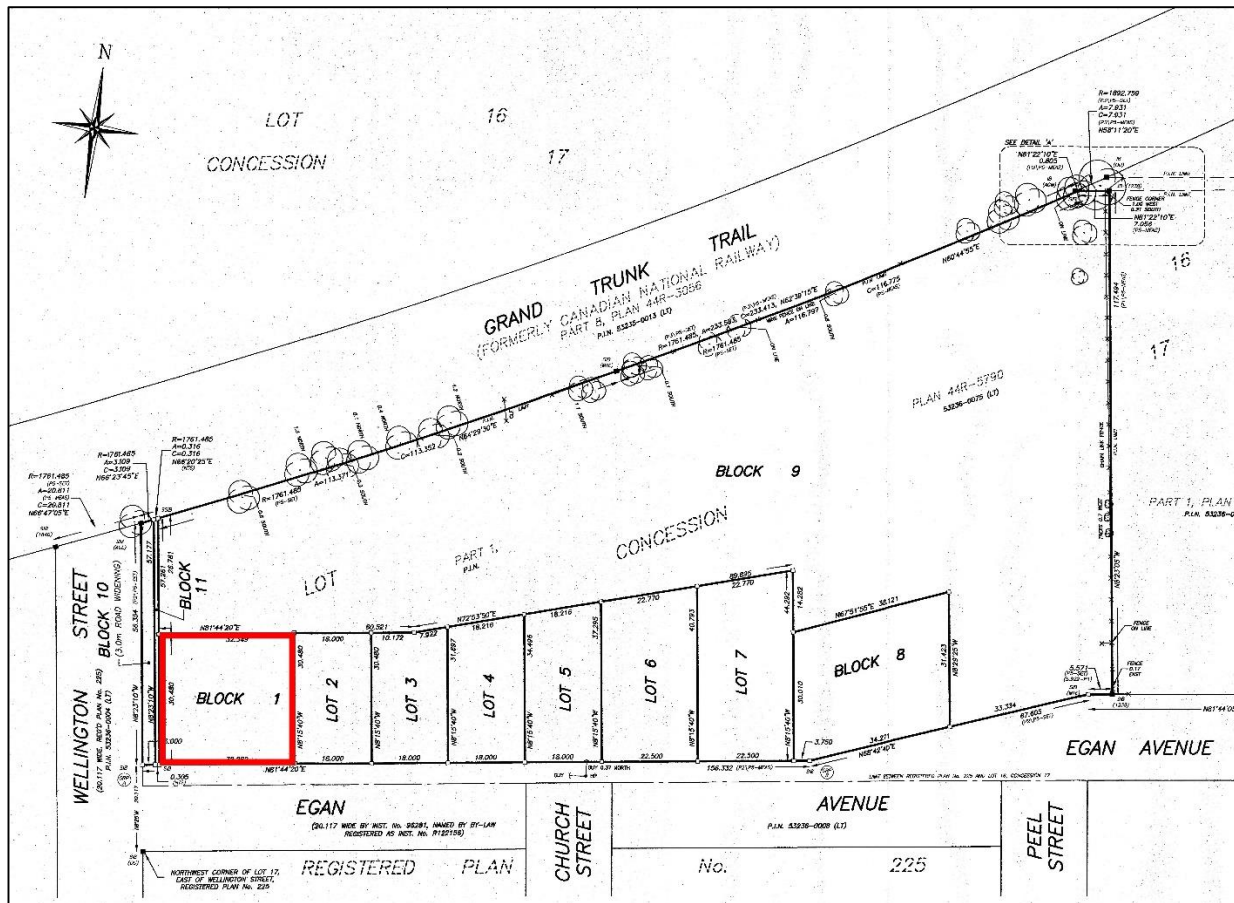
Council has approved policies for the implementation of exemption from part lot control under certain circumstances, including the creation of parcels for townhouse dwellings. Each by-law must include a lapse date to ensure part lot control is re-instated on the properties.

On July 14, 2022, Plan of Subdivision 44M-86 was registered to permit the development of 52 residential dwelling units (8 semi-detached, 6 street townhouse, 8 dwelling units in 2 'attached duplex' buildings, 30 vacant land condominium townhouses).

## REPORT

An Application for Part Lot Control has been received seeking to subdivide Block 1 for the purposes of conveying three townhouse units along common party walls.

**Figure 1 – Block 1, 44M-86**



Block 1 is designated Residential in the Official Plan and zoned “Residential Zone Five (R5-14a)” according to the Town’s Zoning By-law which permits townhouse dwellings.

Provincial and local policies were considered and implemented through the registration of the plan of subdivision and approval of zoning. An exemption to part lot control allows for orderly and appropriate development of this plan of subdivision. The requests are consistent with Council’s procedures and part lot control implementation guidelines.

## FINANCIAL IMPLICATIONS

\$1,000 Part Lot Control Fee per Application

## SUMMARY

An exemption from part lot control does not involve a public process under the *Planning Act* and as such, public notification is not required.

As the Application meets the requirements for part lot control exemption and constitute good planning, it is recommended that Council approve By-law No. 87-2022 to exempt part lot control for Block 1 of Registered Plan 44M-86, for a period of one year.

## STRATEGIC PLAN

☒ Not applicable to this report.

## OTHERS CONSULTED

N/A

## ATTACHMENTS

- 1) General Location Map
- 2) Registered Plan 44M-86
- 3) R-plan for Block 1

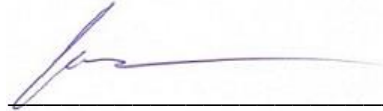
## REVIEWED BY

### Recommended by the Department



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Mark Stone  
Planner



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Grant Brouwer  
Director of Building and Development

### Recommended by the CAO

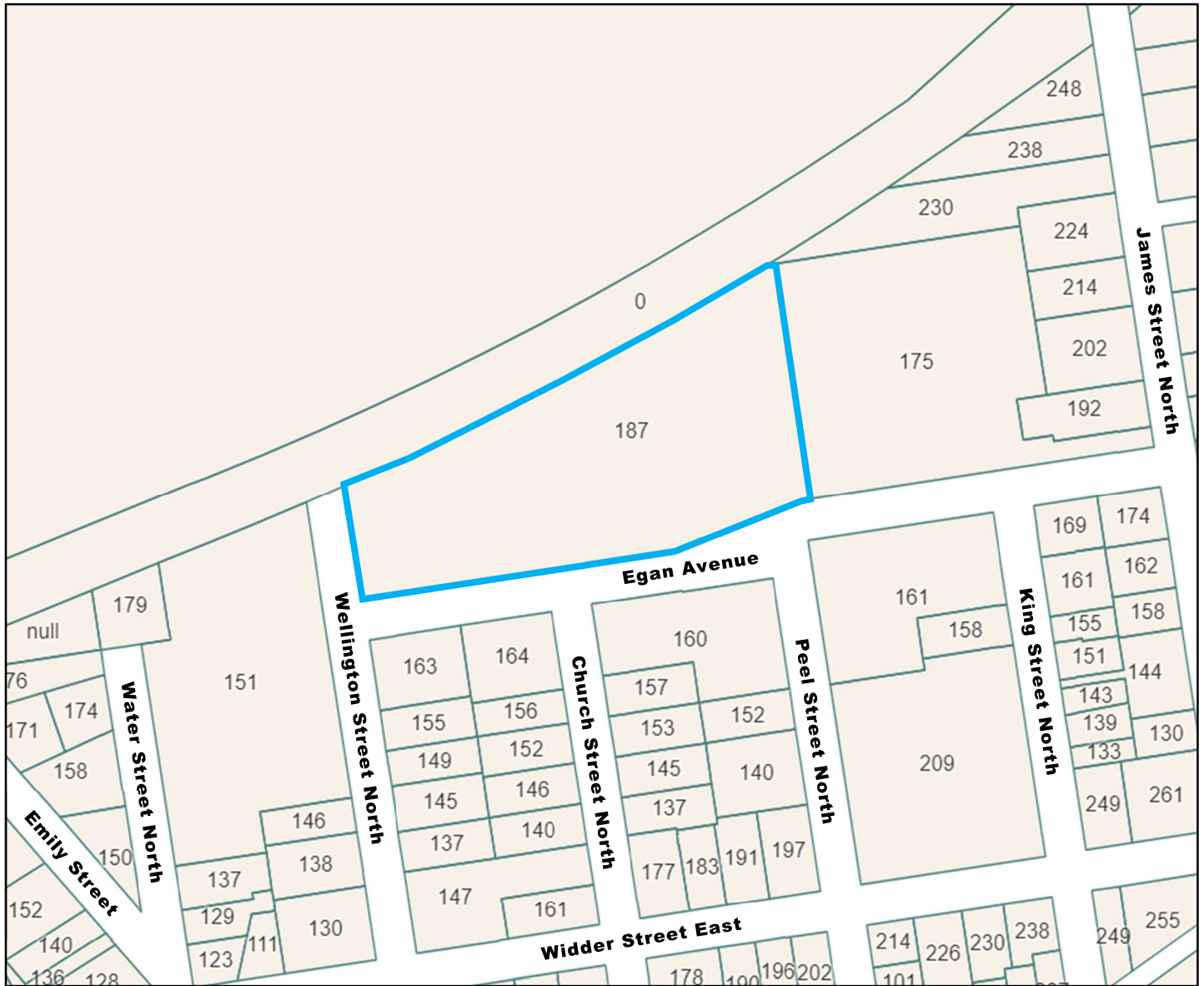


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Brent Kittmer  
Chief Administrative Officer

# GENERAL LOCATION MAP

187 Wellington Street North  
Part Lot 16, Concession 17 Blanshard  
Town of St. Marys



Subject Lands



July 9, 2020





[illegible]



## **Minutes**

### **Library Board**

August 3, 2022

6:45 pm

Video Conference

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Councillor Craigmile, Councillor Edney, Barbara Tuer, Cole Atlin, Lynda Hodgins, Mayor Strathdee, Reg Quinton, Joyce Vivian
Member Absent	Cole Atlin, Melinda Zurbrigg
Staff Present	Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

#### **1. CALL TO ORDER**

The August 3, 2022 Special Meeting of the St. Marys Public Library Board was called to order at 6:47pm by Board Chair C. Atlin.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Joyce Vivian

**Seconded By** Reg Quinton

That the agenda for the August 3, 2022 special meeting of the St. Marys Public Library Board be approved as presented.

**Carried**

**4. CLOSED SESSION**

**Moved By** Reg Quinton

**Seconded By** Lynda Hodgins

THAT the Library Board move into a session that is closed to the public at 6:51pm as authorized under the Public Libraries Act, Section 16.1(4) (a) security of the property of the Board, and (c) a proposed or pending acquisition or disposition of land by the Board.

**Carried**

**4.1. Adult Learning Relocation**

**5. RISE AND REPORT**

**Moved By** Reg Quinton

**Seconded By** Joyce Vivian

**THAT** the Library Board rise from closed session at 7:57pm.

**Carried**

**Moved By** Reg Quinton

**Seconded By** Joyce Vivian

**THAT** Adult Learning move forward with an RFP process to secure a new location.

**Carried**

**6. ADJOURNMENT**

**Moved By** Lynda Hodgins

**Seconded By** Joyce Vivian

**THAT** the special meeting of the St. Marys Public Library Board be adjourned at 8:01pm

**Carried**

**DRAFT**

# Minutes

## Upper Thames River Conservation Authority (UTRCA)

### Board of Directors Meeting

#### Tuesday, June 28, 2022

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Virtual Meeting Due to COVID-19 Pandemic.

Alan Dale, UTRCA Board Chair, called the meeting to order at 9:33am.

#### Members Present:

M.Blosh	P.Mitchell
A.Dale – Chair	A.Murray
A.Hopkins	B.Petrie
T.Jackson	J.Reffle
S.Levin	J.Salter
M.Lupton	A.Westman
H.McDermid	

#### Regrets:

N.Manning  
M.Schadenberg

Solicitor: G. Inglis

#### Staff Present:

J.Allain	S. Pratt
T.Annett	C.Saracino
E.Chandler	S.Singh
D.Charles	C.Tasker
B.Dafoe	B.Verscheure
B.Dryburgh	M.Viglianti – Recorder
M.Funk	S.Viglianti
B.Glasman	J.Welker
T.Hollingsworth	

## **1. Territorial Acknowledgement**

The Chair read the territorial acknowledgement.

## **2. Modifications to the Agenda**

The Chair inquired whether the members had any proposed modifications to the agenda. There were none.

## **3. Declarations of Pecuniary Interest**

M.Lupton declared a conflict of interest for item 5.2.1 Compensation Review – Referred motion. M.Lupton's granddaughter became an Upper Thames employee after the May meeting when agenda item was previously discussed.

## **4. Delegations/Presentations**

There were no delegations or presentations.

## **5. Administrative Business**

### **5.1. Approval of Minutes of Previous Meeting: May 24, 2022**

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: A.Hopkins

Secunder: T.Jackson

THAT that the Upper Thames River Conservation Authority Board of Directors approve the Board of Directors' minutes dated May 24, 2022, including any closed session minutes, as posted on the Upper Thames River Conservation Authority web-site.

Carried.

### **5.2. Business Arising from the Minutes**

#### **5.2.1. Compensation Review**

Concerns were raised regarding the approval of the compensation review recommendation without seeing the changes fully accounted for in the budget. Questions were raised around the process for budget implementation.

## **DRAFT**

There was a suggestion to add a note to all current and upcoming job postings stating a salary review was underway.

While concerned about impact of the proposed changes on the levy for the 2023 budget, members felt the suggested changes were necessary, given the fifteen year period since the last compensation review and current job market.

A question was raised on whether this vote should be conducted as a weighted budget vote. After consulting the By-Laws, the Chair determined a weighted vote was not required.

T. Jackson requested a recorded vote.

Mover: S.Levin

Seconder: J.Salter

THAT the Board accepts the recommended change in the salary structure.

M.Blosh - For

A.Murray - For

A.Hopkins - For

B.Petrie - For

T.Jackson - For

J.Reffle - For

S.Levin - For

J.Salter - For

M.Lupton - For

A.Westman - For

H.McDermid - For

A.Dale - For

P.Mitchell - For

Outcome: 13 For, 0 Against.

Carried.

### **5.3. Correspondence**

There was no correspondence.

## **6. Reports – For Consideration**

### **6.1. 20 Year Flood Control Capital Updates**

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff noted that due to a clerical error, attachment number two was missing from the agenda package posted on June 21.

## **DRAFT**

Staff noted this report is closely linked to agenda item 7.2 Asset Management and Multi Year Budget.

The Board was informed of new concrete cracking recently discovered on the St. Marys flood wall. UTRCA staff will be meeting with St. Marys Public Works staff to discuss the issue.

Mover: S.Levin

Seconder: M.Lupton

THAT the Board of Directors approve the recommendations as presented in the report.  
Carried.

### **6.2. Planning and Regulations Fee Policy**

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff confirmed there is no consultation requirement for fee increases and there had been no communication with the development community prior to this meeting.

The Board discussed the public relation benefits of delaying this decision in order to consult with industry representatives and the financial impact of delaying the decision.

The Board discussed concerns on imposing a pre-consultation fee, not wanting to create a barrier to the public consulting staff before starting projects. It was clarified that the fees are specifically for larger development applications that come in through the planning process. The definition was not included in this report but will be in the full document posted on the website.

Members noted that the proposed changes were to bring the fees up to the level prescribed in the current Fees Policy.

Members discussed concerns raised by the London Development Institute, which included the lack of pre-consultation and lack of notice of the proposed fee changes.

Mover: A.Murray

Seconder: H.McDermid

THAT the Board of Directors approve the recommendation as presented in the report.

Mover: S.Levin

Seconder: B.Petrie



## **DRAFT**

To amend the motion to add Part B: Prior to subsequent fee updates, staff be asked to meet with industry representatives to explain the changes.

Carried.

THAT the Board of Directors approve the recommendation as presented in the report, and Part B, prior to subsequent fee updates, staff be asked to meet with industry representatives to explain the changes.

Carried.

It was clarified that while the London Development Institute would be the main focus of part B of the above motion, the information would be shared with the development community across the watershed.

### **6.3. Provincial Offences Act Officer Designation for Brad Dryburgh**

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: P.Mitchell

Secunder: A.Murray

THAT the Board of Directors approve the recommendation as presented in the report.

Carried.

### **6.4. Quarterly Progress Report – Inventory of Programs and Services**

The Chair confirmed the mover and seconder were willing to let their names stand.

The General Manager met with the Ministry of Environment, Conservation and Parks to review details of past agreements and to discuss the changes to the inventory recommended by member municipalities. The next step in the process will be to draft preliminary versions the agreements.

Mover: J.Salter

Secunder: J.Reffle

THAT the Board of Directors approve the recommendation as presented in the report.

Carried.

**DRAFT**

**7. Reports – For Information**

**7.1. Administration and Enforcement – Section 28 Status Report**

(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: B.Petrie

Secunder: J.Reffle

THAT the Board of Directors receive the report for information.

Carried.

**7.2. Asset Management and Multi Year Budget**

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: A.Westman

Secunder: M.Blosh

THAT the report regarding the Asset Management Planning and 5 Year Operating and Capital Budgets be received for information.

Carried.

**7.3. June For Your Information Report**

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: T.Jackson

Secunder: A.Hopkins

THAT the Board of Directors receive the report for information.

Carried.

**8. Notices of Motion**

**8.1. Notice of Motion by T. Jackson**

T. Jackson provided notice of his proposed motion, as circulated in the agenda package. Staff confirmed the motion would appear on the August agenda, accompanied by a staff report. The Board considered dispensing with the notice requirement.

## **DRAFT**

Members suggested clarifying the Notice of Motion wording in the By-Laws, as they felt it was not clear when the motion would be on the agenda for discussion after notice was given.

Mover: T.Jackson

Seconders: S.Levin

THAT the Board dispense with the notice requirement.

Defeated.

## **9. Chair's Comments**

The Chair informed the Board that Bonnie Fox is the current acting General Manager of Conservation Ontario.

The Chair attended the Oxford Children's Water Festival held at Pittock on June 11<sup>th</sup> and encouraged the members to visit the parks this summer. He also encouraged members to visit and use the new Conservation Ontario Website to help find hiking trails.

## **10. Member's Comments**

P. Mitchell shared information about Coyote Nature School, which is being offered out of Harrington Conservation Area and around the village of Harrington on a one year trial. Members were encouraged to visit their website for more information.

A. Westman informed the Members of his great experience at Longwoods Conservation Area and their First Nations village. He suggested future consideration be given to including First Nations messaging in UTRCA parks.

## **11. General Manager's Comments**

The General Manager noted that the doors of the WCC would be opening to the public starting July 4<sup>th</sup>. Visitors will continue to be encouraged to make appointments if they want to meet with staff.

The Members were reminded that the next meeting will be August 23.

## **12. Reports – In-Camera**

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: M.Lupton

Seconders: S.Levin

**DRAFT**

THAT the Board of Directors adjourn to Closed Session – In Camera, in accordance with Section C.13 of the UTRCA Administrative By-Law, to discuss plans and instructions to be applied to negotiations.

Carried.

Moved by: A.Murray

Seconded by: M.Lupton

THAT the Board of Directors Rise and Report progress.

Carried.

A.Westman left the meeting at 12:15pm

H.McDermid left the meeting at 12:27pm

J.Reffle left the meeting at 12:30pm.

**12.1. Plan and Instruction to be Applied to Negotiations – Children’s Safety Village**

Staff provided a brief update presentation on their progress since the last discussion.

**12.2. Plan and Instruction to be Applied to Negotiations – Cottage Program**

Staff provided a brief update presentation on their progress since the last discussion.

**13. Adjournment**

There being no further business, the meeting was adjourned at 12:33pm on a motion by P.Mitchell.



Tracy Annett, General Manager  
Att.

## **Minutes**

### **St. Marys Business Improvement Area Meeting**

#### **Regular Meeting**

August 15, 2022

6:00 pm

Video Conference

Click the following link:

#### **1. CALL TO ORDER**

**Board Members Present:** Councillor Tony Winter (Council Representative), Amie Rankin (Secretary), Megan Feeney (Treasurer), Gwendolen Boyle (Vice-Chair)

**Board Members Absent:** Lanny Hoare (Chair)

**Staff Present:** Stacey Frayne (Administrative Assistant)

**Staff Liaisons Present:** Kelly Deeks-Johnson (Tourism and Economic Development Manager)

**Members Present:** Sue Hyatt-Griffiths (Stone Home Creatives)

The Vice-Chair called the meeting to order at 6:04 pm.

#### **2. DECLARATION OF PECUNIARY INTEREST / CONFLICT OF INTEREST**

None

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

Kelly Deeks-Johnson requested the Board remove agenda item 10.1 and defer it to the September meeting.

Kelly Deeks-Johnson requested the Board add item 7.2 correspondence to the agenda for the Board to discuss Chantal Lynch's email request for a speaker from the OBIAA to present to the members of the BIA.

**Moved By:** Amie Rankin

**Seconded By:** Megan Feeney

**THAT** the August 15, 2022 St. Marys Business Improvement Area Board agenda be approved as amended.

CARRIED

#### **4. ACCEPTANCE OF MINUTES**

**Moved By:** Councillor Winter

**Seconded By:** Amie Rankin

**THAT** the June 13, 2022 St. Marys Business Improvement Area Board meeting minutes be approved by the Board and signed by the Chair and the Secretary.

CARRIED

## **5. BUSINESS ARISING FROM MINUTES**

### **5.1. St. Marys Money Report – Kelly Deeks-Johnson**

Kelly Deeks-Johnson outlined the history of St. Marys Money and how the process of program from the community purchasing St. Marys Money to the businesses reimbursing it. The Town is currently working on a Downtown Welcome package to include and encourage new businesses to sign up for the St. Marys Money program.

The Board discussed the potential to support the program and help to promote it for the businesses in Town while encouraging the program to grow.

Staff were requested to bring the stats for the start up and continuing costs of the St. Marys Money program to the next meeting.

**Moved By:** Megan Feeney

**Seconded By:** Amie Rankin

**THAT** the St. Marys Money report be received as information.

CARRIED

## **6. DELEGATIONS**

### **6.1. Sue Griffiths, Downtown Merchants Introduction**

Sue Griffiths presented the idea of an event for Merchants in the downtown on Wednesday, September 28. The Downtown Merchant Introduction event encourages merchants to meet in a common area and take a foot tour to each participating business to see what each store offers.

Sue Griffiths requested a budget for the Board to support networking the event, as well as ending at TUTTCO restaurant for a social wrap-up.

The Treasurer discussed the potential line items in Member Welcome and Networking Socials as well as Advertising budget line items that could support the initiative.

The Board agreed to finance the event at \$10 per person attending the event.

**Moved By:** Councillor Winter

**Seconded By:** Amie Rankin

**THAT** the delegation from Sue Griffiths regarding the Downtown Merchants Introductions event be received; and **THAT** the Board approve to contributing \$10 per registered person for the Downtown Merchants Introduction event to be taken from the New Member, Networking Socials and Advertising budget lines.

CARRIED

## **7. CORRESPONDENCE**

### **7.1. Email from Chantal Lynch, Hyggeligt Fabrics: Queen St. Picnic Area**

The Board discussed the current options for picnic locations at Milt Dunnell Field as well as a potential to create a small card or map that can direct people to all of the outdoor seating locations available that businesses can include within the takeout bag.

Kelly Deeks-Johnson discussed the opening of two new restaurants in the downtown area that are providing more options for dining. The Town is in the processes of redeveloping the flats as well as implementing Wayfinding signage that will also assist with providing direction and improved outdoor seating for the summers.

**Moved By:** Amie Rankin

**Seconded By:** Councillor Winter

**THAT** the correspondence from Chantal Lynch be received as information.

CARRIED

### **7.2. Email from Chantal Lynch, Hyggeligt Fabrics: OBIAA Speaker**

The Board discussed the opportunity to have Kay Matthews from the OBIAA virtually present to provide information on how a BIA operates before the upcoming election. The presentation will take place after the Downtown Merchant Introduction event with material being distributed at that time to encourage the membership to attend the virtual presentation. The BIA nomination will open in November.

Staff will reach out to Kay Matthews for availability and details to move forward with the virtual presentation along with creating material to distribute regarding the presentation at the Downtown Merchants Introduction event.

**Moved By:** Amie Rankin

**Seconded By:** Megan Feeney

**THAT** staff be directed to contact OBIAA speaker, Kay Matthews to confirm a virtual presentation date and details.

CARRIED

## **8. COUNCIL REPORT**

Councillor Winter provided a verbal update on Council discussions.

Highlights included:

- Council is starting to look at pre-budget approvals for certain Town projects,
- Huron Street has been finished apart from the second layer of asphalt. There has been other areas with degrading pipes located, and they are working to solve the problem
- There has been a cyber incident within the Town that will be addressed by the mayor at a later date
- There will be some adjustments to committees discussed in the upcoming Council meeting
- The Fire Hall is going to be getting a new siren

**Moved By:** Councillor Winter

**Seconded By:** Amie Rankin

**THAT** the verbal Council report be received.

CARRIED

## **9. TREASURER'S REPORT**

The Treasurer informed the Board that they have received the signing authority and logins for the account and documents. Provided an up-to-date outline of the ongoing costs and will be submitting a spreadsheet with a monthly breakdown moving forward will help with budget and cost planning. The Treasurer noted that there has been very little spend thus far in the year with the understanding that the bulk of the spend happens at the end of the year with Christmas initiatives.

**Moved By:** Amie Rankin

**Seconded By:** Councillor Winter

**THAT** the Treasurer's report be received as presented.

CARRIED

## **10. OTHER BUSINESS**

### **10.1. Building façade improvements and sidewalk closures - Jeff Wolfe**

To be moved to the September meeting.

## **11. UPCOMING MEETINGS**

September 12, 2022 - 6:00 pm

- Delegation from Julie Johnson regarding Giving Tuesday

## **12. ADJOURNMENT**

**Moved by:** Amie Rankin



**Seconded By:** Megan Feeney

**THAT** this meeting of the St. Marys Business Improvement Area Board adjourns  
at 6:56 pm.

CARRIED

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Chair

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Committee Secretary



## **Minutes**

### **Committee of Adjustment**

August 3, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Chair Steve Cousins William Galloway Stephen Glover Paul King Clive Slade
Staff Present	Mark Stone, Town Planner Grant Brouwer, Secretary / Treasurer Morgan Dykstra, Public Works and Planning Coordinator
Others Present	Ben Hinz, Applicant (130 Maxwell Street) Laura Hinz, Applicant (130 Maxwell Street) Ben Waghorn, Applicant's Agent – Waghorn, Stephens, Sipos & Poulton Law Professional Corporation (33-35 Wellington St N)

#### **1. CALL TO ORDER**

Chair Steve Cousins called the meeting to order at 6:00 p.m.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** William Galloway

**Seconded By** Clive Slade

**THAT** the August 3, 2022, Committee of Adjustment agenda be accepted as presented.

**CARRIED**

**4. ACCEPTANCE OF MINUTES**

**Moved By** Clive Slade

**Seconded By** William Galloway

**THAT** the June 1, 2022, Committee of Adjustment minutes be approved and signed by the Chair and the Secretary / Treasurer.

**CARRIED**

**5. REPORTS**

Chair Steve Cousins advised how members of the public can participate in the meeting as described in the agenda and Notices of Public Hearing.

Chair Steve Cousins vacated the role of Chair and passed the gavel to Vice-Chair Paul King, who assumed the role of Chair due to a perceived conflict of interest with the Application being considered by the Committee since he and the Applicant work for the same Corporation

**5.1 DEV 64-2022 Minor Variance Application (A04-2022) by B. Hinz for 130 Maxwell Street, St. Marys**

Mark Stone, the Town's Planner spoke to the Application as detailed in the staff report.

Grant Brouwer clarified that the building permit for the non-conforming garden shed was issued in error by Town staff.

Vice-Chair Paul King asked the Applicant Ben Hinz to speak to the Application.

Ben Hinz noted that they sought a building permit for the garden shed in 2016.

Vice-Chair Paul King asked if there are any comments from the Committee.

William Galloway asked why the Applicant the location of the pool cannot comply with the Zoning By-law requirements and sought clarification regarding what physical obstructions prevent compliance.

Ben Hinz explained that the location for the pool was chosen because it is a two-tiered yard, the location that would be considered legal is an open area for their children's use. Additionally, the proposed location is best suited since the pool can be easily blocked of and is viewable from the house. Furthermore, if the pool is placed in an alternative location the pool would be visible from the sidewalk whereas, the proposed location provides more privacy to the pool users.

Grant Brouwer added the proposed location for the pool improves functionality with respect to the use of the patio and allows for visuals to the pool and amenity areas from inside the house.

Stephen Glover asked if the backyard is fenced, and whether the fence is on the lot line.

Ben Hinz confirmed that the backyard is fenced and advised that the fence was installed one foot in from the lot line.

Clive Slade asked if the Committee is officially recognizing the shed as non-complying.

Mark Stone responded that the Applicant's original intention was to seek a minor variance for the placement of the pool, but it is staff's procedres that Applicant's address any existing non-compliant situations simultaneously.

Vice-Chair Paul King asked Morgan Dykstra if there are any public comments. Morgan Dykstra responded that no public comments have been received during the meeting.

Clive Slade asked that Item 3 of the staff recommendation be amended to read "above-ground pool", rather than "swimming pool".

The Committee made the following recommendation:

**Moved By** Clive Slade

**Seconded By** William Galloway

**THAT** the Application for Minor Variance by B. Hinz, affecting land described as 130 Maxwell Street in the Town of St. Marys to permit a maximum exterior side yard of 1.2 metres for an above ground swimming

pool and 1.4 metres to recognize an existing non-complying garden shed whereas Section 5.32.1(a) of the Zoning By-law requires a minimum exterior side yard setback of 6.0 metres be **APPROVED**, subject to the following conditions.

1. This approval is granted only to the nature and extent of this Application to permit a minimum exterior side yard of 1.2 metres for an above ground swimming pool and 1.4 metres to recognize an existing non-complying garden shed.
2. Required building permit(s) shall be obtained within one year of the Committee's decision.
3. That the construction of the proposed above-ground swimming pool be substantially in keeping with the plan(s) submitted with the Minor Variance Application.
4. That failure to comply with and maintain the conditions of the Committee will render the approval null and void.

**CARRIED**

Vice-Chair Paul King vacated the role of Chair and passed the gavel to Chair Steve Cousins who reassumed the role of Chair.

- 5.2 DEV 60-2022 Application for Minor Variance (File A03-2022) by B. and M. Mattiussi for 33-35 Wellington Street North, St. Marys

Mark Stone spoke to the Application as detailed in the staff report. Mark Stone added that no agency or public comments were received in response to the circulation.

Chair Steve Cousins asked the Applicant's Agent Ben Waghorn of Waghorn, Stephens, Sipos and Poulton Law Professional Corporation to speak to the Application.

Ben Waghorn explained that the owner's have owned the property for an extended period, and that a portion of the building had been used for a beauty salon and barber shop. Ben Waghorn reiterated that the residential use of the first floor of the building has likely existed as long as the building and the homeowners have sought relevant approvals from the Upper Thames River Conservation Authority to make the proposed changes. The purpose of extending the residential use is to reduce the frequency in which the homeowners need to use stairs and provide them with the ability to remain at the property longer. The exterior commercial use looks like a residential use, and the interior commercial use was open

to the residential use of the space. The property is within the Downtown core, however, the immediately abutting properties are used as residential in some form and therefore the extended residential use is not inconsistent with the neighbourhood.

William Galloway commented that this is a perfect example why the Planning Act permits the extension of legal non-conforming uses.

Stephen Glover sought clarification over the use of internal and external terminology regarding the expansion.

Mark Stone responded that the no exterior works are anticipated, rather the expansion is regarding an internal use.

Clive Slade asked if the Heritage Committee would be notified of the Committee's decision.

Grant Brouwer advised that the Town's representative for the Heritage Advisory Committee was circulated on the Application, since all works being proposed are interior the Heritage Advisory Committee will not be notified.

Clive Slade asked if the existing windows and doors will remain in the same locations

Ben Waghorn confirmed that that is his understanding.

Paul King commented that this property is a Part V Heritage designation which only regulates exterior changes not interior changes and therefore the Heritage Advisory Committee is not involved in the process.

Chair Steve Cousins asked Morgan Dykstra if there are any public comments. Morgan Dykstra responded that no public comments have been received during the meeting.

The Committee made the following recommendation:

**Moved By** William Galloway

**Seconded By** Clive Slade

**THAT** the Application for Minor Variance by B. and M. Mattiussi (File No. A03-2022), affecting a parcel of land described as 33-35 Wellington Street North, in the Town of St. Marys to enlarge/extend the existing legal non-conforming residential use, be **APPROVED**, subject to the following conditions:

1. This approval is granted only to the nature and extent of this Application being relief to permit the extension of the existing residential use and shall not permit the establishment of an additional/new residential unit.
2. Required building permit(s) shall be obtained within one year of the Committee's decision.
3. That the extension of the existing residential use be substantially in keeping with the plans submitted with the Application for Minor Variance.
4. That failure to comply with and maintain the conditions of the Committee will render the approval null and void.

**CARRIED**

**7. UPCOMING MEETINGS**

Town staff to contact the Committee when an application has been deemed complete.

**8. ADJOURNMENT**

**Moved By** William Galloway

**Seconded By** Stephen Glover

**THAT** this Committee of Adjustment meeting adjourn at 6:29 pm.

**CARRIED**

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Steve Cousins, Chair

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Grant Brouwer, Secretary - Treasurer



## **Minutes**

### **Planning Advisory Committee**

August 2, 2022

6:00 pm

Video Conference

Click the following link:

<https://youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFq>

Members Present	Chair Don Van Galen Councillor Craigmile William Galloway Councillor Hainer
Member Absent	Susan McMaster
Staff Present	Mark Stone, Planner Grant Brouwer, Director of Building and Development Morgan Dykstra, Public Works & Planning Coordinator

#### **1. CALL TO ORDER**

Chair Don Van Galen called the meeting to order at 6:00 pm.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** William Galloway

**Seconded By** Councillor Craigmile

**THAT** the August 2, 2022 Planning Advisory Committee agenda be accepted as presented.

**Carried**



#### **4. ACCEPTANCE OF MINUTES**

**Moved By** William Galloway

**Seconded By** Councillor Hainer

**THAT** the May 30, 2022 Planning Advisory Committee meeting minutes be approved and signed by the Chair and the Secretary - Treasurer.

**Carried**

#### **6. REPORTS**

##### **6.1 DEV 59-2022 Mobile Homes**

Mark Stone spoke to the report and responded to questions from the Committee.

Councillor Hainer inquired if there are any current applications for detached accessory dwelling units.

Grant Brouwer responded that the Town has received applications, and staff are working with the applicants to bring the applications to completeness, staff are in discussions with several property owners regarding similar developments.

Councillor Hainer asked if any of the developments would be identified as a tiny home.

Grant Brouwer responded that most developments being proposed are in the size range of 500 to 600 square feet, and therefore are not considered tiny homes.

Councillor Hainer asked if the developments being proposed have wheels or axles.

Grant Brouwer responded that the structures being proposed do not have wheels or axles.

William Galloway commented that if the structure has wheels, then it is not considered a modular home.

Councillor Hainer asked if the Town should consider parameters regarding the age of the modular dwelling being installed, for example is the Town comfortable with a twenty-year-old modular dwelling being permitted as a secondary unit.

Grant Brouwer advised that if permitted, the Town would need to consider the design of the modular dwelling unit and whether it complies with the Ontario Building Code, at this time the Town does not consider design guidelines. However, the Town should consider developing design guidelines.

**Moved By** William Galloway

**Seconded By** Councillor Craigmile

**THAT** DEV 59-2022 St. Marys Housing Strategy – Mobile Homes report be received;

**THAT** the Planning Advisory Committee recommend that Council consider:

- a. Amending the definition of ‘modular home’ to also include detached accessory apartments as permitted in Section 5.1.2 of the Zoning By-law; and,
- b. Establishing specific guidelines for modular homes as part of the upcoming project to establish urban design guidelines in the Town.

**Carried**

## **6.2 DEV 58-2022 Bill 109 and St. Marys Planning Process**

Mark Stone spoke to the report and responded to questions from the Committee.

Chair Don Van Galen asked if the Town has done a review of the Town's average processing timelines for planning applications.

Grant Brouwer responded that staff reviewed several applications, it was apparent that the applications that were deferred by the Planning Advisory Committee or Council were the applications that exceeded the new processing timelines provided by the Province, typically these applications received significant public input during the review process.

Grant Brouwer added that staff and Council rely on the Planning Advisory Committee to consider applications of a contentious nature to help identify potential concerns and make recommendations.

Grant Brouwer acknowledged that moving forward Council may be in the position where they need to approve or deny without additional consideration at the Planning Advisory Committee level.

Chair Don Van Galen commented that if applicants do not provide adequate information to the Town during the appropriate timelines, then Town Council may be in the position where they need to consider denying applications. Chair Don Von Galen added that often applications are delayed as a result of applicants not providing information in a timely manner.

Mark Stone noted that the Town has been flexible in application submission requirements, allowing applicants to submit documents at various times, whereas now, the Town will need to be more stringent.

Grant Brouwer added that staff have not yet determined how the Town will proceed with processing applications for Plan of Subdivision given the complexity of those applications.

Grant Brouwer noted that Town may require external agencies and internal departments comment on applications prior to the application being submitted to the Planning Department, however, that may be difficult as those agencies and departments also require the Planning Department's comments before proceeding with their comments.

Chair Don Van Galen commented that the Town will need to do a more thorough review at time of submission to ensure delays do not occur later in the process.

Chair Don Van Galen recommended that staff provide frequent reports to Council regarding how well the timelines are being met, and if any penalties are being paid.

Chair Don Van Galen asked if Council is considering eliminating the Planning Advisory Committee or considering processes that will by-pass the Planning Advisory Committee in an effort to streamline applications.

Grant Brouwer and Mark Stone responded that the *Planning Act* mandates the establishment of a Planning Advisory Committee, but many Councils' act as the Planning Advisory Committee. Grant Brouwer added that staff and Council believe that the Planning Advisory Committee provides a great benefit to the Town during the planning review process.

Councillor Craigmile commented that the Planning Advisory Committee will need to operate differently moving forward and suggested that the application fees will need to be increased and the Town should consider rebates for applicants who meet the Town's criteria. Councillor Craigmile

expressed concern with developer's bringing forward incomplete applications.

Grant Brouwer responded that staff has looked at increasing the application fees, but that penalizes the applicants who meet the Town's criteria.

Councillor Craigmile commented that the Planning Advisory Committee offers a forum to address public concerns prior to the public meeting, and that the new process doesn't allow for this type of back and forth.

Grant Brouwer commented that staff are reaching out to the Town's Solicitor to determine if applicants can waive the timelines to allow for additional consideration at the Committee or Council level.

Mark Stone noted that public will be able to provide a second comment at the public meeting, however there is a benefit in receiving public comments during a Planning Advisory Committee.

Councillor Craigmile inquired how Town staff will manage issues that are identified during or after a public meeting, and how that will influence the Planner's position of supporting or not supporting an application.

Mark Stone responded that the Town may need to encourage public participation via written submissions or meetings with staff, in addition staff may need to reconsider what is and what is not presented at the Committee level.

Mark Stone added that even minor applications can often benefit from the Planning Advisory Committee's review as demonstrated by applications received earlier this year.

William Galloway commented that most municipalities do not have a planning advisory committee that includes members of the public and asked if it is more efficient if the application is considered by Council acting as a planning advisory committee.

Grant Brouwer advised that Council values its advisory committees.

Chair Don Van Galen contributed that the Planning Advisory Committee adds value in the manner of input but also by providing a complete application to Council.

William Galloway sought clarification regarding when the processing timelines being proposed by commence.

Mark Stone responded that the timelines commence when an application has been deemed complete and conclude when a decision has been made by Council.

Mark Stone noted that sometimes there are positive delays during the review process such as negotiations, educating applicants and residents and bringing developers and residents together to compromise. Mark Stone added there are concerns that Councils will be in the position to deny applications based on the timelines, and as a result more applications will be brought forward to the Ontario Land Tribunal.

William Galloway agreed with Grant Brouwer's proposal to introduce waivers to alter timelines.

Chair Don Van Galen asked if a submitted application is incomplete and Council denies the application, can the timeline be restarted for the applicant to address the concerns expressed by Council.

Grant Brouwer responded that its difficult to answer without the Province providing the specific regulations, however, staff are under the assumption that a new application would need to be submitted which will lead to more complexity for the Town and developer.

Mark Stone added that if the Town deems an application incomplete then the applicant can appeal the Town's decision to not deem an application complete.

Councillor Hainer asked if the Town issues checklists detailing the application submission requirements.

Mark Stone responded that the Town issues a development specific checklist for each application, the checklist lists all of the applicable plans and reports that are required, in some cases the applicant may dispute a requirement and staff will consider that dispute.

Mark Stone highlighted that the applicant may submit all the required items, but those items are not adequately prepared.

Councillor Hainer commented that sometimes applications come forward to Council lacking all the appropriate reports.

Mark Stone commented that staff make the applicant aware additional reports may be required during the review process.

Councillor Hainer commented that transparency is important, and that she prefers Council not make a decision the same night as the public meeting. Councillor Hainer sought clarification regarding how the timelines will impact staff's review process.

Mark Stone responded the process for reviewing the application to determine if an application is complete will remain the same, however, the number of applications being considered at one time can impact the length of time required to review an application, staff understand that there are opportunities for efficiency.

Councillor Hainer reiterated that she wants to ensure that the Town will continue to make good decisions and be transparent with the public.

Mark Stone advised that transparency would continue, and that all applications will be made available on the Town's website.

Councillor Hainer added that Council has merged and disbanded some Committees, and that Council did not consider disbanding the Planning Advisory Committee.

Councillor Craigmile added Council did not disband the Planning Advisory Committee given the unknowns regarding Bill 109.

Councillor Hainer asked if an applicant is required to submit an application for a second time whether they are required to submit a second set of fees.

Mark Stone confirmed that any application will require a fee.

Chair Don Van Galen asked if an application is not completed within the timelines and a refund is provided to the applicant, is an applicant also able to make an appeal to the Ontario Land Tribunal.

Mark Stone clarified that appeals to the Ontario Land Tribunal can be made only when a decision is made by Council or lack of decision by Council, the Town's fee by-law may include clauses where fees can be returned because an application is withdrawn.

Grant Brouwer advised that the Town does not return application fees when an application is withdrawn, however, an application fee is only processed when an application has been deemed complete.

Councillor Craigmile asked if Town staff are able to gauge which applications will likely exceed the timelines provided by the Province.

Grant Brouwer affirmed that in most cases Town staff are able to gauge which applications will be more complex.

Grant Brouwer explained that more applications are infill developments that propose intensification which makes the application more complex, staff are endeavouring to have more thorough consultations with the applicants prior to submitting an application to address any significant concerns.

Councillor Craigmile asked if the applications fees will incorporate legal costs for appeals.

Grant Brouwer responded that staff will consider that recommendation.

Chair Don Van Galen asked if the Town has additional resources to support the shortened timelines.

Mark Stone advised that he has additional resources to support the Town, and Grant Brouwer added that staff consider capacity when deeming an application complete.

William Galloway inquired when Bill 109 comes into effect.

Grant Brouwer responded that the site plan agreement components came into effect on July 1, 2022, and all others are January 1, 2023.

Grant Brouwer commented that staff have been pushing the conversation to receive direction in anticipation of the municipal election and the establishment of a new Planning Advisory Committee.

The Committee made the following recommendation:

**Moved By** William Galloway

**Seconded By** Councillor Hainer

**THAT** the Planning Advisory Committee recommend that Council consider:

- a. Changes to the Town's planning process as outlined in DEV 58-2022; and,
- b. An update to the fees levied by the Town for planning applications

**Carried**

**7. UPCOMING MEETINGS**

Staff will contact the Committee when an application is deemed complete.

**8. ADJOURNMENT**

**Moved By** William Galloway

**Seconded By** Councillor Hainer

**THAT** this meeting of the Planning Advisory Committee be adjourned at 7:21 pm.

**Carried**

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Don Van Galen, Chair

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Grant Brouwer, Secretary - Treasurer





## **Minutes**

### **Planning Advisory Committee**

August 29, 2022

6:00 pm

Video Conference

Click the following link:

<https://youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFq>

Members Present	Chair Don Van Galen Councillor Craigmile William Galloway Councillor Hainer Susan McMaster
Staff Present	Mark Stone, Planner Grant Brouwer, Director of Building and Development Morgan Dykstra, Public Works & Planning Coordinator

#### **1. CALL TO ORDER**

Chair Don Van Galen called the meeting to order at 6:15 pm.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** William Galloway

**Seconded By** Councillor Hainer

**THAT** the August 29, 2022 Planning Advisory Committee agenda be accepted as presented.

**Carried**

#### **4. ACCEPTANCE OF MINUTES**

**Moved By** William Galloway  
**Seconded By** Councillor Craigmile

**THAT** the August 2, 2022 Planning Advisory Committee meeting minutes be approved and signed by the Chair and the Secretary - Treasurer.

**Carried**

## **5. REPORTS**

### **5.1 DEV 67-2022 Application for Zoning By-law Amendment (Z05-2022) for 60 Road 120 by C. and C. Management**

Chair Don Van Galen advised how members of the public may participate in the meeting as described in the agenda and the Notice of Complete Application.

Mark Stone, the Town's Planner spoke to the Application as detailed in the staff report.

Mark Stone advised that in response to the circulation of the Notice of Complete Application, the Town received correspondence from Lizet Scott, Clerk of the Township of Perth South, detailing:

- The Applicant will be required to obtain new commercial access to Road 120 through a request to Perth South Council. The request can be made through the Township Clerk, and Council would set out the terms and conditions for access if granted.
- Alternatively, the existing stie plan could be revised to access St. Marys road infrastructure to gain access to the property.
- The Township of Perth South would like to be informed regarding the decision on the zoning by-law amendment.

Mark Stone advised that there will need to be follow up with the abutting Township regarding access to the property, and determining the process and requirements for obtaining a permit.

Chair Don Van Galen asked the Applicant's Agent, Caroline Baker of Baker Planning Group to speak to the Application.

Caroline Baker spoke to the Application, and the details contained within the Planning Justification Report.

Caroline Baker responded to the Township of Perth South's comments stating that to her understanding, Road 120 is under the jurisdiction of the

Township and there are several properties along the eastern edge of St. Marys that have frontage directly onto the road, and that it is the understanding that the Township's Director of Public Works was circulated during the site plan application review. The site plan included the new access onto Road 120, the proposed zone change does not propose new entrances to Road 120 nor alter the driveway which has already been reviewed by the Township of Perth South. The Applicant acknowledges that access permits will be required during construction, and that securities have been provided for the site plan as a condition of approval for the construction of the entrance.

Chair Don Van Galen asked the Committee if they had any questions.

William Galloway asked if the existing houses on the property will remain.

Caroline Baker responded that the owners currently rent out the houses and want to maintain that.

William Galloway asked if the residential use is permitted in the "M1" Zone and asked if the residential units are considered legal non-conforming. William Galloway suggested that the re-zoning address the legal-nonconforming use.

Mark Stone responded that the existing use is legal non-conforming, however, the Application could formally recognize the legal non-conforming use.

Councillor Craigmile commented that Council approved the site plan agreement in early 2022 and didn't recall any correspondence from the Township of Perth South during this process.

Mark Stone responded that the previous zoning application was regarding a Holding Removal which would not require circulation, however, there were discussions with the Township of Perth South during the site plan approval process, and the permit requirement has now been noted and staff will follow up on that.

Chair Don Van Galen commented that the ownership of the road is an unusual circumstance and asked what requirements Perth South could make of the Applicant for an entrance permit.

Mark Stone acknowledged that Town staff are working to identify what those requirements may be, and that entrance permits are a typical municipal process.

Chair Don Van Galen noted that if the Council for the Township of Perth South does not grant an entrance permit that the entrance would need to be provided by the Town of St. Marys by some other means and that is unrealistic.

Chair Don Van Galen asked Morgan Dykstra if there are any public comments related to the Application, Morgan Dykstra responded there are no public comments.

The Committee made the following recommendation:

**Moved By** William Galloway

**Seconded By** Susan McMaster

**THAT** DEV 67-2022 Application for Zoning By-law Amendment (Z05-2022) by C. and C. Management for 60 Road 120 be received;

**THAT** the Planning Advisory Committee endorse the Application, in principle; and,

**THAT** the Planning Advisory Committee recommend to Council:

**THAT** Council proceed with a public meeting to consider the Application.

**Carried**

## **6. UPCOMING MEETINGS**

Town staff to contact the Committee when an application has been deemed complete.

## **7. ADJOURNMENT**

**Moved By** William Galloway

**Seconded By** Susan McMaster

**THAT** this meeting of the Planning Advisory Committee be adjourned at 6:35 pm.

**Carried**

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Don Van Galen, Chair

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Grant Brouwer, Secretary - Treasurer

**BY-LAW 87-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a by-law to exempt from Part Lot Control  
Block 1, Registered Plan No. 44M-86 in the Town of St. Marys**

- WHEREAS:** Section 50(7) of the Planning Act, R.S.O. 1990, provides that the Council of a local municipality may, by By-law, provide that the Part Lot Control provisions contained in Section 50(5) of the Planning Act, R.S.O. 1990, do not apply to the lands designated in the By-law;
- AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient and in the public interest that Block 1, Registered Plan No. 44M-86 in the Town of St. Marys, in the County of Perth, be exempted from the Part Lot Control provisions of the Planning Act.
- THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:
- 1.** Block 1 in Registered Plan 44M-86 in the Town of St. Marys, in the County of Perth is hereby exempted from Part Lot Control pursuant to Section 50(7) of the Planning Act, R.S.O. 1990 which land is zoned to permit, among other things, townhouse dwellings in conformity with By-law No. Z1-1997 as amended (the Town of St. Marys' Comprehensive Zoning By-law).
  - 2.** This by-law comes into force on the final passing thereof.
  - 3.** Enactment of this By-law shall be deemed to be authorization to the solicitor for the Town to register same in the appropriate Land Registry Office, without further written authorization.
  - 4.** This By-law shall be in effect for one (1) year from the date of adoption of this By-law. Furthermore, this By-law may be repealed, extended, or may be amended to delete part of the lands described herein by the Council of The Corporation of the Town of St. Marys.
  - 5.** This By-law shall be registered in the Registry Office for the County of Perth, pursuant to Section 50(28) of the Planning Act, R.S.O. 1990.

**Read a first, second and third time and finally passed this 13<sup>th</sup> day of September, 2022.**

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Mayor Al Strathdee

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Jenna McCartney, Clerk

**BY-LAW 88-2022**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on September 13, 2022**

**WHEREAS:** *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 13<sup>th</sup> day of September 2022 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 13<sup>th</sup> day of September 2022.**

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Mayor Al Stratthdee

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Jenna McCartney, Clerk