



## **MINUTES Regular Council**

September 27, 2022  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (in-person)  
Councillor Hainer (video conference)  
Councillor Luna (video conference)  
Councillor Pridham (in-person)  
Councillor Winter (in-person)

Council Present: Councillor Edney

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

### **Conference Line**

Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Andre Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environmental Services Manager  
Kelly Deeks-Johnson, Tourism and Economic Development  
Manager  
Mark Stone, Planner

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2022-09-27-01**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Winter

**THAT** the September 27, 2022 regular Council meeting agenda be accepted as presented.

**CARRIED**

#### **4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent newspaper provide two questions in advance of the meeting.

What is the completion date for Wellington Street South?

Will the loss of revenue for license plate renewals have an effect on the future of the Service Ontario office in St. Marys?

In response to question 1, Jed Kelly stated that the Wellington Street South project was slightly delayed due to the Huron Street construction. A second crew will be arriving shortly to move the project along. Sidewalks, curbs and the first coat of asphalt should be laid by end of October.

In response to question 2, Brent Kittmer stated that the Town's agreement with Service Ontario is not based per transaction, rather on a fixed rate of operation.

#### **5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

##### **5.1 Giving Tuesday Proclamation and Presentation**

Julie Docker Johnson presented the Giving Tuesday delegation.

##### **Resolution 2022-09-27-02**

**Moved By** Councillor Luna  
**Seconded By** Councillor Craigmile

**THAT** the delegation from Julie Docker-Johnson regarding Giving Tuesday 2022 be received; and

**THAT** Council proclaim November 29, 2022 as Giving Tuesday in the Town of St. Marys.

**CARRIED**

##### **5.2 Statutory Public Meeting - 60 Road 120**

##### **5.2.1 Procedural Comments**

Mayor Strathdee opened the public meeting and informed the public that if they wished to be notified of Council's decision related to the planning application, to contact the Clerk.

Jenna McCartney, Clerk, advised how notice was provided to the public.

Councillor Hainer advised that at the August 29, 2022 meeting, the Planning Advisory Committee endorsed the Application in principle, and recommended that Council proceed with the statutory public meeting.

#### **5.2.2 Presentation (Town Planner)**

Mark Stone presented an overview of the application.

#### **5.2.3 Presentation (Applicant and Agent)**

Caroline Baker, acting as the Applicant's Agent, presented a review of the planning application.

Ms. Baker confirmed that the two properties are under the same ownership with differing zoning as the two properties have only recently been consolidated.

#### **5.2.4 Public Comments**

From correspondence received on August 25, 2022, the Township of Perth South provided the following comments:

- The applicant will be required to obtain new commercial access to Road 120 through a request to Perth South Council. A request can be made through the Township Clerk. Perth South Council would set the terms and conditions for access, if granted.
- Alternatively, the existing site plan could be revised to access St. Marys road infrastructure to gain access to the property.
- Perth South staff will view the Planning Advisory Committee meeting as per the instructions outlined in the notice.
- The Township of Perth South would like to be informed regarding the decision on the zoning by-law amendment.

From correspondence received on September 27, 2022, the Township of Perth South provided the following comments:

- The Township has a number of concerns regarding the increased financial burden that this proposed development would have on Perth South.
- As any development activities impact this boundary road, we are requesting that the appropriate letter of credit in addition to the necessary upgrades to the entrance point be completed at the sole cost and expense of the developer.
- Any additional impacts on this infrastructure must be taken into consideration and reflected in any security provided that can be collected by the Township in the event of any damage to the road.
- As Perth South is the entity that has historically completed the repairs, maintenance and any upgrades associated with the road, the security deposit should be directed to the Township.
- In order for this development to proceed, Perth South asks that the applicant be required to provide a letter of credit in the amount of \$25,000 to the Township for any and all damages that may occur to the road in addition to the implementation of a condition that the developer be required to upgrade the entrance / exit to the road at their own cost and expense and to the applicable standards.
- Perth South also asks that the Town confirm the applicable standards it is enforcing with respect to the entrance of the development to and from the road. A further condition of the development is that Perth South be named as an additional insured for all work completed in the area of the road and that a Certificate of Insurance be provided to the Township.

There were no further comments from the public.

#### **5.2.5 Council Questions**

In response to an inquiry of Council whether the development could proceed without the Township of Perth South's permission with

respect to access to Road 120, Mr. Stone stated that the concerns raised by the Township of Perth South were only received earlier in the day and that staff would review and report back to Council about the situation.

### **5.3 Statutory Public Meeting - 2022 Building Permit Fees**

#### **5.3.1 Procedural Comments**

Mayor Strathdee opened the public meeting and informed the public that if they wished to be notified of Council's decision related to the building permit fee review, to contact the Clerk.

Jenna McCartney, Clerk, advised how notice was provided to the public.

#### **5.3.2 Presentation (Watson & Associates)**

Sean-Michael Stephen of Watson and Associates presented the 2022 building permit fees report.

#### **5.3.3 Public Comments**

None.

#### **5.3.4 Council Questions**

In response to an inquiry whether the impact of building permit fees would raise housing prices, the consultant stated that would be up to the developer while pointing out that the fees in St. Marys have not been increased since 2006.

### **5.4 Bannikin Travel and Tourism re: Heritage Festival Revitalization**

Kelly Deeks - Johnson welcomed the consultants from Bannikin Travel and Tourism, Camilo Montoya-Guevara and James Arteaga.

Council discussed the information contained within the report and the desire for a future event to attract tourists while maintaining the presence of residents.

#### **Resolution 2022-09-27-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** the delegation from Bannikin Travel and Tourism regarding the Heritage Festival revitalization be received; and

**THAT** staff report back to Council regarding next steps at a later date which will align with the next phase of the project.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - September 13, 2022**

**Resolution 2022-09-27-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** the September 13, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Kelly Boudreau re: Light it Up! for NDEAM 2022**

**Resolution 2022-09-27-05**

**Moved By** Councillor Hainer

**Seconded By** Councillor Pridham

**THAT** the correspondence from Kelly Boudreau regarding a request to participate in Light it Up! for NDEAM 2022 be received; and

**THAT** Council support the request to light up Town Hall on October 21, 2022 during the evening hours in support of National Disability Employment Awareness Month.

**CARRIED**

**8. STAFF REPORTS**

Council took a brief break at 7:53 pm.

Mayor Strathdee called the meeting back to order at 8:07 pm.

**8.1 Administration**

**8.1.1 ADMIN 48-2022 September Monthly Report (Administration)**

**Resolution 2022-09-27-06**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Pridham

**THAT** ADMIN 48-2022 September Monthly Report (Administration) be received for information.

**CARRIED**

**8.1.2 ADMIN 49-2022 Establish a Joint Compliance Audit Committee for 2022-2026**

**Resolution 2022-09-27-07**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna

**THAT** ADMIN 49-2022 Establish a Joint Compliance Audit Committee for 2022 - 2026 report be received; and

**THAT** Council consider By-law 89-2022 to establish and approve the appointment of members to a Joint Compliance Audit Committee for the 2022 – 2026 term of Council.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 72-2022 September Monthly Report (Building and Development)**

**Resolution 2022-09-27-08**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna

**THAT** DEV 72-2022 September Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2.2 DEV 68-2022 Application for Zoning By-law Amendment (Z05-2022) for 60 Road 120 by C. and C. Management**

**Resolution 2022-09-27-09**

**Moved By** Councillor Winter  
**Seconded By** Councillor Pridham

**THAT** DEV 68-2022 Application for Zoning By-law Amendment (Z05-2022) for 60 Road 120 by C. and C. Management report be received; and

**THAT** staff report back to Council through the preparation of a comprehensive report outlining staff recommendations on the disposition of the Application following an assessment of all internal department, external agency, public and Council comments.

**CARRIED**

### **8.2.3 DEV 69-2022- Building Permit Fee Review**

**Resolution 2022-09-27-10**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DEV 69-2022 Building Permit Fee Review report be received; and

**THAT** Staff report back to Council on October 11 for the adoption of the recommended building permit fees with an implementation date of January 01, 2023.

**CARRIED**

## **8.3 Community Services**

### **8.3.1 DCS 43-2022 September Monthly Report (Community Services)**

**Resolution 2022-09-27-11**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** DCS 43-2022 September Monthly Report (Community Services) be received for information.

**CARRIED**

## **8.4 Corporate Services**

### **8.4.1 COR 41-2022 September Monthly Report (Corporate Services)**

**Resolution 2022-09-27-12**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile



**THAT** COR 41-2022 September Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **8.4.2 COR 42-2022 National Truth and Reconciliation Day**

**Resolution 2022-09-27-13**

**Moved By** Councillor Pridham

**Seconded By** Councillor Winter

**THAT** COR 42-2022 National Truth and Reconciliation Day report be received; and

**THAT** Council provides staff with the authority to light up Town Hall orange on the evenings of September 29<sup>th</sup> and 30<sup>th</sup> for National Truth and Reconciliation Day.

**CARRIED**

### **8.5 Fire and Emergency Services**

#### **8.5.1 FD 11-2022 September Monthly Report (Emergency Services)**

**Resolution 2022-09-27-14**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** FD 11-2022 September Monthly Report (Emergency Services) be received for information.

**CARRIED**

### **8.6 Public Works**

#### **8.6.1 PW 61-2022 September Monthly Report (Public Works)**

**Resolution 2022-09-27-15**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** PW 61-2022 September Monthly Report (Public Works) be received for information.

**CARRIED**

#### **8.6.2 PW 59-2022 Organics Initiatives**

**Resolution 2022-09-27-16**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** report PW 59-2022, Organics Initiatives be received; and

**THAT** Council direct staff to administer a pilot program regarding At-Home organics options whereas the remaining Green Cone Digesters be sold to the public at \$67.50 + HST, which is equivalent to 50% of the unit cost; and,

**THAT** Staff report back on the success of the subsidy of the At-Home Diversion initiative for future consideration; and,

**THAT** Council direct staff to administer a Request for Proposal for Organics and / or Leaf and Yard Waste Collection services to facilitate 2023 budget deliberations and community program delivery.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None

**10. NOTICES OF MOTION**

None

**11. BY-LAWS**

**Resolution 2022-09-27-17**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** By-Laws 89-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.1 By-Law 89-2022 Establish a Joint Compliance Audit Committee**

**12. UPCOMING MEETINGS**

October 11, 2022 - 6:00 pm Regular Council

**13. CLOSED SESSION**

**Resolution 2022-09-27-18**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** Council move into a session that is closed to the public at 9:38 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**CARRIED**

**13.1 Minutes CLOSED SESSION**

**13.2 LIB 01-2022 CONFIDENTIAL Adult Learning Relocation**

**14. RISE AND REPORT**

**Resolution 2022-09-27-19**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** Council rise from a closed session at 10:05 pm.

**CARRIED**

**14.1 Adult Learning Relocation**

Mayor Strathdee reported that a closed session was held with one matter being discussed. Council will consider a motion in open session.

**Resolution 2022-09-27-20**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT**, in accordance with Section 19 (1) of the Public Libraries Act, Council provides its consent to the Library Board to lease property for the delivery of the Adult Learning Program.

**CARRIED**

**15. CONFIRMATORY BY-LAW**

**Resolution 2022-09-27-21**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** By-Law 90-2022, being a by-law to confirm the proceedings of September 27, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2022-09-27-22**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** this regular meeting of Council adjourns at 10:09 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk