



AGENDA

Regular Council Meeting

November 8, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the November 8, 2022 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda.

Submissions will be accepted via email at clerksoffice@town.stmarys.on.ca or in the drop box at Town Hall, 175 Queen Street East, lower level.

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None

6. **ACCEPTANCE OF MINUTES**

6.1. Regular Council - October 11, 2022

6

RECOMMENDATION

THAT the October 11, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

7. CORRESPONDENCE

7.1. Chris West re: Via Support

18

RECOMMENDATION

THAT the correspondence from Chris West regarding VIA support be received.

7.2. St. Marys Business Improvement Area (BIA) Christmas Committee re: Refreshment Vehicles

21

See staff report ADMIN 54-2022 for further information.

RECOMMENDATION

THAT the correspondence from the St. Marys Business Improvement Area Christmas committee regarding a request to operate refreshment vehicles be received and referred to agenda item 8.1.2 for consideration.

8. STAFF REPORTS

8.1. Administration

8.1.1. ADMIN 53-2022 Event of Municipal Significance Request for Kirkton Veterinary Professional Corporation

22

RECOMMENDATION

THAT ADMIN 53-2022 Event of Municipal Significance Request for Kirkton Veterinary Professional Corporation report be received; and

THAT Council designate the November 19, 2022 Grand Opening Open House Event at 488 Water Street South as an event of municipal significance in accordance with the Alcohol and Gaming Commission of Ontario.

**8.1.2. ADMIN 54-2022 St. Marys Business Improvement Area
Request for Refreshment Vehicles**

25

RECOMMENDATION

THAT ADMIN 54-2022 St. Marys Business Improvement Area
Request for Refreshment Vehicles report be received; and

THAT Council permit the St. Marys Business Improvement Area
Christmas Committee to organize the temporary placement of
up to two refreshment vehicles on Jones Street East, south side
of the street, between Water Street South and Wellington Street
South between Friday, November 18, 2022 and Sunday,
November 20, 2022 for the purpose of the Merchants' Open
House event.

8.2. Community Services

8.2.1. DCS 37-2022 Skatepark Expansion Update

27

RECOMMENDATION

THAT DCS 37-2022 Skatepark Expansion Update report be
received for information.

9. COUNCILLOR REPORTS

9.1. Operational and Board Reports

RECOMMENDATION

THAT Committee and Board minutes listed under agenda items 9.1.1 to
9.1.6 and 9.2.1 to 9.2.15 be received; and,

THAT the verbal updates provided by Council representatives on those
Committee and Board meetings be received.

9.1.1. Bluewater Recycling Association - Coun. Craigmile

9.1.2. Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3. Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4. Huron Perth Public Health - Coun. Luna

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9.2.9.	Museum Advisory Committee - Coun. Hainer	
9.2.10.	Planning Advisory Committee - Coun. Craigmile, Hainer	
9.2.11.	Recreation and Leisure Advisory Committee - Coun. Pridham	
9.2.12.	Senior Services Advisory Committee - Coun. Winter	
9.2.13.	St. Marys Lincolns Board - Coun. Craigmile	

9.2.14. St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter

9.2.15. Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

10.1. Presentation to Outgoing Council

10.2. Closing Remarks from Council

11. NOTICES OF MOTION

12. BY-LAWS

None

13. UPCOMING MEETINGS

*All meetings will be live streamed to the Town's YouTube channel

November 10, 2022 - 9:00 am Nomination Committee

November 15, 2022 - 6:00 pm Inaugural Meeting of Council

November 22, 2022 - 6:00 pm Regular Council

14. CONFIRMATORY BY-LAW

64

RECOMMENDATION

THAT By-Law 95-2022, being a by-law to confirm the proceedings of November 8, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

15. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourns at _____ pm.



MINUTES Regular Council

October 11, 2022

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (in-person)
Councillor Edney (in-person)
Councillor Hainer (video conference)
Councillor Luna (in-person)
Councillor Pridham (in-person)

Council Regrets: Councillor Winter

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Conference Line
Sarah Andrews, Library CEO
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Andre Morin, Director of Corporate Services / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2022-10-11-01

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the October 11, 2022 regular Council meeting agenda be accepted as presented.

4. PUBLIC INPUT PERIOD

In advance of the meeting, Frank Doyle of St. Marys Independent provided one question.

1. Are there any tourism numbers for the Baseball Hall of Fame Museum excluding Induction Day?

Mayor Strathdee stated that the Town is not in receipt of any data from the Canadian Baseball Hall of Fame and Museum regarding tourism statistics for the summer of 2022.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Strategic Priorities Committee - September 20, 2022

Resolution 2022-10-11-02

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the September 20, 2022 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and

THAT minute items 4.1 and 6 be raised for consideration.

CARRIED

6.1.1 Consolidated Fees By-Law Review (2023)

Council will consider this recommendation under staff report COR 46-2022.

6.1.2 Cost of Living Adjustment

Resolution 2022-10-11-03

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT staff be directed to prepare the 2023 draft operating budget with an annual COLA adjustment of 3% on a preliminary basis, with

COLA to be final approved by Council through the 2023 budget deliberations; and
THAT staff report back on an amendment to the Compensation Policy to address situations of significant fluctuations to the Consumer Price Index.

CARRIED

6.2 Regular Council - September 27, 2022

Resolution 2022-10-11-04

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the September 22, 2022 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 David Steward re: To St. Marys With Love Request

Resolution 2022-10-11-05

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the correspondence from David Steward regarding the To St. Marys with Love event be received and be referred for consideration under agenda item 8.3.3.

CARRIED

7.2 Reverend Dr. Mark G. McKim re: Policy With Respect to Flags and Banners

Resolution 2022-10-11-06

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the correspondence from Reverend Dr. Mark G. McKim regarding a policy with respect to flags and banners be received and be referred for consideration during Council's deliberation of the Commemorative Policy.

CARRIED

7.3 Kelly Badger re: Banner Program

Resolution 2022-10-11-07

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the correspondence from Kelly Badger regarding the banner program be received and be referred for consideration during Council's deliberation of the Commemorative Policy.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 50-2022 Final Draft Refreshment Vehicle By-law

Resolution 2022-10-11-08

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT ADMIN 50-2022 Final Draft Refreshment Vehicle By-Law be received; and

THAT Council consider by-law 92-2022, being a By-law to regulate the operation of refreshment vehicles in the Town of St. Marys.

CARRIED

8.1.2 ADMIN 51-2022 Report Back on Memorandum of Understanding with the St. Marys Public Library Board

Resolution 2022-10-11-09

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT ADMIN 51-2022 Report Back on Memorandum of Understanding with the St. Marys Public Library Board be received; and

THAT Council consider By-law 93-2022, being a by-law to authorize the Mayor and the Clerk to sign a memorandum of understanding with the St. Marys Public Library Board.

CARRIED

8.1.3 ADMIN 52-2022 Event of Municipal Significance Request for Mudmen Performance

Resolution 2022-10-11-10

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT ADMIN 52-2022 Event of Municipal Significance Request for Mudmen Performance report be received; and

THAT Council designate the October 28, 2022 performance by Mudmen at St. Marys Town Hall as an event of municipal significance in accordance with the Alcohol and Gaming Commission of Ontario.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 73-2022 Application for Zoning By-law Amendment (Z05-2022) for 60 Road 120 by C. and C. Management

Resolution 2022-10-11-11

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 73-2022 Application for Zoning By-law Amendment (Z05-2022) for 60 Road 120 by C. and C. Management report be received; and

THAT Council approve the Application for Zoning By-law Amendment (Z05-2022) by C. and C. Management for 60 Road 120; and

THAT Council consider Zoning By-law Z154-2022 for 60 Road 120.

CARRIED

8.2.2 DEV 72-2022 Planning Application Fee Review

Resolution 2022-10-11-12

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT DEV 72-2022 Planning Fees Review report be received; and

THAT Council approves the updated Planning Application fees as outlined in Staff report DEV 72-2022, to be included in draft By-law 91-2022; and

THAT Council consider repealing Schedule A of By-law 23-2006 to take force and effect on December 31, 2022.

CARRIED

8.2.3 DEV 75-2022- Building Permit Fee Review

Resolution 2022-10-11-13

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 75-2022- Building Permit Fee Review report be received; and

THAT Council approves the updated Building Department fees recommended by Watson & Associates to be included in draft By-law 91-2022; and

THAT Council directs staff to develop a policy that stipulates the Building Code Act Reserve Fund hold a balance at a multiple of 2 times annual direct costs.

CARRIED

8.3 Community Services

8.3.1 DCS 44-2022 Sports Wall of Fame

Resolution 2022-10-11-14

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT DCS 44-2022 Sports Wall of Fame report be received; and

THAT Council approves the following recommendation from the Recreation and Leisure Committee:

THAT staff proceed with a physical Sports Wall of Fame and showcase displaying memorabilia and a QR code linking to the website to be located on the East Wall at entrance B of the PRC; and,

THAT a static T.V. be located on the wall featuring Sports Wall of Fame inductees information with a blend of community information.

Councillor Pridham requested an amendment to resolution 2022-10-11-14.

Resolution 2022-10-11-15

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT resolution 2022-10-11-15 be amended to remove:

"**THAT** Council directs staff to implement a multi-purpose interactive display kiosk to integrate with the Sports Wall of Fame."

DEFEATED

Resolution 2022-10-11-14

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT DCS 44-2022 Sports Wall of Fame report be received; and

THAT Council approves the following recommendation from the Recreation and Leisure Committee:

THAT staff proceed with a physical Sports Wall of Fame and showcase displaying memorabilia and a QR code linking to the website to be located on the East Wall at entrance B of the PRC; and,

THAT a static T.V. be located on the wall featuring Sports Wall of Fame inductees information with a blend of community information; and further

THAT Council directs staff to implement a multi-purpose interactive display kiosk to integrate with the Sports Wall of Fame.

CARRIED

8.3.2 DCS 45-2022 Extended Ice Season Request

Resolution 2022-10-11-16

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT DCS 45-2022 Extended Ice Season Request report be received; and

THAT Council maintain the ice allocation policy, and that the ice season not be extended beyond April 30 unless 30 hours per week of rentals are guaranteed.

CARRIED

8.3.3 DCS 47-2022 Request for Support with ‘To St. Marys With Love’ Event

Resolution 2022-10-11-17

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DCS 47-2022 Request for Support with “To St. Marys With Love” Event report be received; and

THAT Council approve option #1 and provide the “To St. Marys with Love” event organizers with all requested spaces free of charge, excluding event insurance, as per the Community Grant Policy and request that the organizers submit a Community Grant application for this event in future years; and

THAT \$1,366.50 be transferred from the Community Grant account to the Community Services budget to cover the cost of the foregone rental revenue.

CARRIED

8.3.4 DCS 48-2022 Canada-Wide Early Learning and Child Care Enrollment

Resolution 2022-10-11-18

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT DCS 48-2022 Canada – Wide Early Learning and Child Care Enrollment report be received; and

THAT Council authorizes the Chief Administrative Officer to sign the Canada – Wide Early Learning and Child Care enrollment application on behalf of the Corporation.

CARRIED

8.4 Corporate Services

8.4.1 COR 43-2022 Farmers' Market Association Community Grant Request

Resolution 2022-10-11-19

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT COR 43-2022 Farmers' Market Association Community Grant Request report be received; and

THAT Council approves the Farmers' Market Association grant request in the amount of \$267 for the rental of the PRC Community Centre to host indoor farmers' markets on November 5, December 3 and December 17, 2022; and

THAT \$267 be transferred from the Community Grant account to the Community Services budget to cover the cost of the forgone rental revenue.

CARRIED

8.4.2 COR 44-2022 Tourism Update

Resolution 2022-10-11-20

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT COR 44-2022 Tourism Update report be received for information.

CARRIED

8.4.3 COR 45-2022 Development Charges Update

Resolution 2022-10-11-21

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT COR 45-2022 Development Charges Update report be received for information.

CARRIED

8.4.4 COR 46-2022 Consolidated Fees By-law Review (2023)

Resolution 2022-10-11-22

Moved By Councillor Edney

Seconded By Councillor Luna

THAT COR 46-2022 Consolidated Fees By-law (2023) report be received; and

THAT Council consider By-law 91-2022 for the 2023 consolidated fees.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Resolution 2022-10-11-23

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and,

THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

9.2.2 Business Improvement Area - Coun. Winter

9.2.3 CBHFM - Coun. Edney

9.2.4 Committee of Adjustment

**9.2.5 Community Policing Advisory Committee - Coun. Winter,
Mayor Strathdee**

9.2.6 Green Committee - Coun. Pridham

9.2.7 Heritage Advisory Committee - Coun. Pridham

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.9 Museum Advisory Committee - Coun. Hainer

9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12 Senior Services Advisory Committee - Coun. Winter

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

**9.2.14 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.15 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

None

11. NOTICES OF MOTION

None

12. BY-LAWS

Resolution 2022-10-11-24

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Laws Z154-2022, 91-2022, 92-2022 and 93-2022 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 Z154-2022 60 Road 120

12.2 By-Law 91-2022 Fees

12.3 By-Law 92-2022 Regulate Refreshment Vehicles

12.4 By-Law 93-2022 Memorandum of Understanding with St. Marys Public Library

13. UPCOMING MEETINGS

November 8, 2022 - 6:00 pm Regular Council

November 15, 2022 - 6:00 pm Inaugural Meeting of Council

14. CONFIRMATORY BY-LAW

Resolution 2022-10-11-25

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT By-Law 94-2022, being a by-law to confirm the proceedings of October 11, 2022 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2022-10-11-26

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT this regular meeting of Council adjourns at 7:55 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk

From: Chris West

Sent: Monday, October 17, 2022 4:53 PM

To: Al Strathdee

Cc: John Nater ; Matthew Rae

Subject: VIA rail

Good day Mayor Strathdee

It remains the hope of many that you, with the support of staff and council, might increase the pressure on federal and provincial members of parliament to get us back to where we were on transit only a short few years ago.

We have included a report completed for our rail efforts in St. Marys, Save VIA and All Aboard St. Marys that provides a detailed analysis relative to the North Main Line. A sample resolution is also included.

The only effective way of resolving the traffic mess that we are now in is through transit. It is our hope you will support our efforts.

Yours truly, Chris West, P. Eng, St. Marys ON

<https://ontario.transportation.ca/wp-content/uploads/2015/08/NML-Reborn-Final-Rev5-150801sm-1.pdf>

Chris West

AllRoads Dodge Chrysler Jeep Limited

Box 2859 425 Queen St. W

St. Marys, On, N4X 1A5

e: chriswest@kwic.com

text: 519-868-2989

www.allroadsdodge.ca

Whereas The Corporation of the Municipality of Clarington supports the National Transportation Policy and Section 5 of the *Canada Transportation Act*, S.C. 1996, c. 10 (as amended), which states in part:

a competitive, economic and efficient national transportation system that meets the highest practicable safety and security standards and contributes to a sustainable environment, makes best use of all modes of transportation at the lowest cost is essential to serve the needs of its users, advance the well-being of Canadians, enable competitiveness and economic growth in both urban and rural areas throughout Canada. Those objectives are achieved when:

(a) competition and market forces among modes of transportation, are prime agents in providing viable and effective transportation services;

(b) regulation and strategic public intervention are used to achieve economic, safety, security, environmental or social outcomes

(c) rates and conditions do not constitute an undue obstacle to the movement of traffic within Canada or to the export of goods from Canada;

(d) the transportation system is accessible without undue obstacle to the mobility of persons, including persons with disabilities; and

(e) governments and the private sector work together for an integrated transportation system.

Whereas The government of Canada has stated: “we are serious about climate change” and “smart investments in transit help connection communities We will continue to work with communities and invest in the infrastructure they need today and into the future”;

Whereas Abacus data has indicated that Canadians are focused on building transit to reduce congestion and connect communities;

Whereas The Canadian Transport Commission main finding at public hearings in 1977 was that there should be no further reductions to passenger rail services;

Whereas The frequency of VIA trains running in Canada has been reduced significantly since 1977, causing a subsequent significant drop in ridership;

Whereas There is a need for balanced transportation with more using transit and less using automobiles;

Whereas The changing demographic relating to house prices, housing affordability will require further expansions of transit;

Whereas There is a need to visit tourist sites located along rail lines;

Whereas The annual cost of congestion to the Greater Toronto Hamilton Area economy alone is between \$7.5 and \$11 billion;

Whereas There are 10 million more vehicles on the road today than there were in 2000; and

Whereas the Municipality of Clarington requests the support of this resolution from all communities served by VIA;

Be It Resolved That the Council of the Corporation of Clarington recommends to the Government of Canada to adequately fund and fully support VIA Rail Canada in increasing the frequency, reliability, ticket cost and speed of VIA rail service in 2020 and successive years.

October 25, 2022

On behalf of the St. Marys Christmas Committee

Jenna McCartney
Town Of St. Marys Town Clerk
St. Marys, ON

Dear Mayor Stratthdee and members of Council,

We are reaching out to Council to ask for an exemption to the by-law that restricts the use of a refreshment vehicle on public property. The St. Marys Christmas Committee is hosting the annual Merchants' Open House starting on Friday, November 18 and ending on Sunday, November 20, and we are hoping to have local food trucks included in this year's event.

There are currently two refreshment vehicles interested in being part of the Merchants' Open House event, Campbells' Catering and the Sunset Diner's Sunset Shack. No additional requirements (i.e., hook-ups) are needed for these refreshment vehicles to operate. We are looking to locate the refreshment vehicles on Jones Street on the South side of the street, right near Square One Skate Shop. In looking at possible locations for the food trucks, Jones Street made the most sense in terms of keeping the trucks off of the main street, thus not obstructing the flow of traffic or taking up in-demand parking spaces, as well as helping to further draw shoppers down Water street to its various businesses. We are seeking an exemption for the following dates and times:

- Friday, November 18 (11am to 6pm)
- Saturday, November 19 (11am to 6pm)
- Sunday, November 20 (11am to 6pm)

The Christmas Committee acknowledges and will notify the refreshment vehicle owners that there is a requirement to provide a sign off from both Huron Perth Public Health and the Town of St. Marys Fire Department to be approved for operation at the Merchants' Open House event. These requirements would be provided to the Clerk by the date of Friday, November 11, 2022.

Last year, we surpassed the previous record of visitors to our beautiful downtown on our annual Merchants' Open House, however the most frequent concern vocalized from shoppers was that we were lacking in food options for them. It is our hope that the addition of local refreshment vehicles will not only help to rectify this issue, but also further serve to attract a larger crowd and encourage attendees to shop, explore, and eat in the downtown core this holiday season

We thank you for your time and consideration,

Angela Patterson, Liz Cottrell-Warren, Marlene Foreman, and Erin Holliday

FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Jenna McCartney, Clerk
Date of Meeting:	8 November 2022
Subject:	ADMIN 53-2022 Event of Municipal Significance Request for Kirkton Veterinary Professional Corporation

PURPOSE

To seek approval from Council to designate the November 19, 2022 Grand Opening Open House Event for Kirkton Veterinary Professional Corporation as an event of municipal significance for the purpose of the event organizer applying for a special occasion permit through the Alcohol and Gaming Commission of Ontario (the "AGCO").

RECOMMENDATION

THAT ADMIN 53-2022 Event of Municipal Significance Request for Kirkton Veterinary Professional Corporation report be received; and

THAT Council designate the November 19, 2022 Grand Opening Open House Event at 488 Water Street South as an event of municipal significance in accordance with the Alcohol and Gaming Commission of Ontario.

BACKGROUND

The Kirkton Veterinary Professional Corporation has recently opened a new location for Bovine and ET services at 488 Water Street South in St. Marys. They will be hosting an open house event on Saturday November 19, 2022 and are wishing to serve alcohol at this event. In order for the Kirkton Veterinary Professional Corporation to offer a licenced bar, they must obtain a special occasion permit from the (AGCO).

The AGCO states that a special event of this nature must be designated by the municipality as an event or festival of municipal significance prior to the organization applying to the AGCO for a special occasion permit.

REPORT

Council has the authority of designating an event of municipal significance as per the AGCO. By designating an event as such, there is no further obligation of the Town.

The open house event will take place on November 19th from 12:00pm to 5:00pm with alcohol being served at no charge to invited guests. The event will be a drop-in with no tickets required, inviting staff and clients of the clinic.

Staff are not recommending notification of the event to neighbours as the event is expected to take place indoors.

FINANCIAL IMPLICATIONS

None.

SUMMARY

Staff are recommending that Council designates the November 19, 2022 Grand Opening Open House Event for The Kirkton Veterinary Professional Corporation as an event of municipal significance in accordance with the AGCO. Should Council approve the request, the Clerk will provide a copy of the necessary Council resolution to the event organizer so that they may proceed with the application for a special occasion permit.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

None

ATTACHMENTS

Request from Kirkton Veterinary Professional Corporation

REVIEWED BY

Recommended by the Department



Jenna McCartney
Clerk

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

Kirkton Veterinary Professional Corporation operating as

Kirkton Veterinary Clinic

1911 Mary St. Box # 96 Kirkton Ont. N0K 1K0
Tel: (519) 229-8911 - 1-888-443-4184 Fax: (519) 229-6823
Email: office@kirktonvetclinic.ca Web: www.kirktonvetclinic.com

B.J. Buckland DVM - R.A. Clinton DVM - M.C. Littlejohn DVM - A.R. Haight DVM - G.B. Couto DVM - R.H. Elgie DVM
R.L. Cornell DVM - G.L. Davidson DVM - T.E. Hornsby DVM - J.M. Pietersma DVM - B.T. Gilmer DVM - S.M. Miltenburg DVM
E.E. Minten DVM - J.L. Davison DVM

Town of St. Marys, Town Hall
175 Queen Street, E
St. Marys, ON, N4X 1B6

October 17, 2022

Attn: Jenna McCartney

Thank you for speaking with me over the phone regarding our application for letter of municipal significance. Please find below information on our upcoming event for your consideration at the next meeting on November 8th, 2022.

The Kirkton Veterinary Professional Corporation has recently opened a new location for our Bovine and ET services at 488 Water St S, in St. Marys (next door to our other clinic, the St. Marys Veterinary Clinic). We are hosting a Grand Opening open house event on Saturday, November 19th, 2022 from 12-5 PM, as a drop in event (no tickets required), and inviting our staff and clients.

We wish to serve alcohol at this event (no charge to guests and distributed by a Smart Serve certified bartender). There will also be food free of charge available to all guests. Per the ACGO's requirements for us to serve alcohol at our event, we require a letter of municipal significance.

Sincerely,

Melissa Van Soest
Clinic Manager
Kirkton Veterinary Professional Corporation



FORMAL REPORT

To:	Mayor Stratthdee and Members of Council
Prepared by:	Jenna McCartney, Clerk
Date of Meeting:	8 November 2022
Subject:	ADMIN 54-2022 St. Marys Business Improvement Area Request for Refreshment Vehicles

PURPOSE

To present a request to Council from the St. Marys Business Improvement Area Christmas Committee to permit refreshment vehicles on a public highway within the downtown core for the purpose of the Merchants' Open House on November 18, 19 and 20, 2022.

RECOMMENDATION

THAT ADMIN 54-2022 St. Marys Business Improvement Area Request for Refreshment Vehicles report be received; and

THAT Council permit the St. Marys Business Improvement Area Christmas Committee to organize the temporary placement of up to two refreshment vehicles on Jones Street East, south side of the street, between Water Street South and Wellington Street South between Friday, November 18, 2022 and Sunday, November 20, 2022 for the purpose of the Merchants' Open House event.

BACKGROUND

St. Marys Council approved By-law 92-2022, Refreshment Vehicles, on October 11, 2022. The By-law will come into force and effect on January 1, 2023. In the meantime, any request from the public to place a refreshment vehicle on public property including municipal road allowance must be presented to Town Council for consideration of approval. This report serves that purpose.

REPORT

The St. Marys Business Improvement Area Christmas Committee has organized the Merchants' Open House beginning Friday, November 18 between 11:00 am and 6:00 pm, to continue to Saturday, November 19 between 11:00 am and 6:00 pm and to wrap up on Sunday, November 20 between 11:00 am and 6:00 pm.

Part of the arrangement for the event was consideration of food venues that further draw shoppers into the downtown. The organizers reached out to two local refreshment vehicle owners, Campbell's Catering and Sunset Diner's Sunset Shack, to secure their services for the open house.

The owners are aware of the Town's requirements for proof of certificate from Huron Perth Public Health and St. Marys Fire Department of the refreshment vehicles. The organizers will ensure that the certificates are provided to the Clerk by Friday, November 11, 2022.

FINANCIAL IMPLICATIONS

None.

SUMMARY

In absence of the Refreshment Vehicle By-law being in full force and effect, all requests from the public to place a refreshment vehicle on public property must be presented to Town Council for consideration of approval.

St. Marys Business Improvement Area Christmas Committee is requesting Council consider permitting the placement of two refreshment vehicles on Jones Street East during the Merchants' Open House between November 18, 2022 and November 20, 2022. Provided that the refreshment vehicle owners provide the necessary certificates from Huron Perth Public Health and St. Marys Fire Department, staff support the request.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

Public Works Department

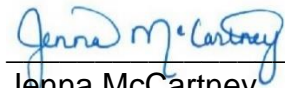
Building and Development Department

ATTACHMENTS

St. Marys Business Improvement Area Christmas Committee Request listed under Correspondence on the Agenda

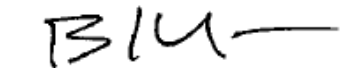
REVIEWED BY

Recommended by the Department



Jenna McCartney
Clerk

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

INFORMATION REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Darcy Drummond, Recreation Manager
Date of Meeting:	8 November 2022
Subject:	DCS 37-2022 Skatepark Expansion Update

INFORMATION

The purpose of this report is to update Council on the Skatepark Expansion.

RECOMMENDATION

THAT DCS 37-2022 Skatepark Expansion Update report be received for information.

BACKGROUND

On October 26, 2021, Council approved the skatepark expansion project in principle to allow for the Steering Committee to proceed with its planning efforts; and approved in-kind staff support to the Skatepark Steering Committee to assist with finance/donations, branding, engineering and design, etc. The goal of the project is to repair what currently exists and expand the park to ensure inclusivity of all wheels (bike, scooter, skateboard, and inline), and support a variety of skill levels.

On February 22, 2022, Council approved moving forward with a Request for Proposal of a design build option for the Skatepark Expansion and Council approved up to \$15,000 for the design portion of the project to be funded from the General Capital reserve.

REPORT

In April, Radius Contracting Inc. ("Radius Contracting") was selected for the design build of the Skatepark Expansion. The preliminary survey and school engagement completed in early 2022 was provided to Radius to take into consideration for the development of the conceptual designs. In October, Radius Contracting provided two conceptual designs - attached as Appendix A and B - both with a phased approach for flexible build options that can be phased based on monies raised. Each design has an estimated budget of \$315,000. Costs associated with the repair to the existing skatepark is not included in the designs.

The timeline for public engagement on the designs will begin in November 2022 and carry on throughout January 2023. The construction of the expansion is earmarked for Fall 2023 pending funds raised. Staff will report back to Council with the public engagement results and seek approval of the final design and budget. To provide an overall snapshot of the status of the project an updated skatepark timeline is attached as Appendix C.

Over the summer, the Skatepark Steering Committee has worked through the development of the donation packages, website, and the delivery of promotional material throughout town. The committee had a soft launch to their fundraising campaign with a booth at the Heritage Festival. Most recently, the committee ran the "Life with the Royal Family and Beyond" talk as a fundraiser for the expansion.

It was a success with just under 200 people in attendance. The Committee will begin to launch their larger campaign efforts along side the conceptual designs.

SUMMARY & IMPLICATIONS

This report is to update Council on the Skatepark Expansion. The next steps in the project will be public engagement on the two conceptual designs during the Winter of 2023, and the Steering Committee will start their larger fundraising campaign. Staff will report back to Council with the public engagement results and seek approval of the final design and budget.

STRATEGIC PLAN

- ☑ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
- Pillar #3 Balanced Growth: Youth Retention & retention strategy:
 - Outcome: It is important to not only attract youth to the Town, but also to retain existing youth by ensuring there are adequate opportunities.
 - Tactic(s): Focus on youth of all ages and abilities.
 - Pillar #3 Balanced Growth: Business Attraction, retention & expansion program:
 - Outcome: A key to growth is to ensure a vibrant and sustainable commercial sector.
 - Tactic(s): Partner with local business and work with local business development mentors.
 - Pillar #4 Culture and Recreation:
 - Outcome: Focused Park Strategy.
 - Tactic (s): Enhance the cultural profile of St. Marys.

OTHERS CONSULTED

Skatepark Steering Committee

Stephanie Ische, Director of Community Services

ATTACHMENTS

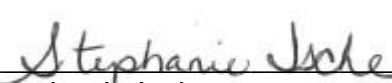
Radius Contracting Inc. Conceptual Designs – Appendix A and B

Skatepark Timeline – Appendix C

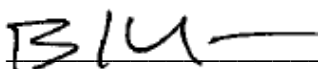
REVIEWED BY

Recommended by the Department


Darcy Drummond
Recreation Manager


Stephanie Ische
Director of Community Services

Recommended by the CAO


Brent Kittmer
Chief Administrative Officer

Appendix A – Skatepark Expansion – Concept One

ST. Marys, ON
Skatepark expansion - Concept one

Context Plan



ONTARIO CANADA
ST. MARYS

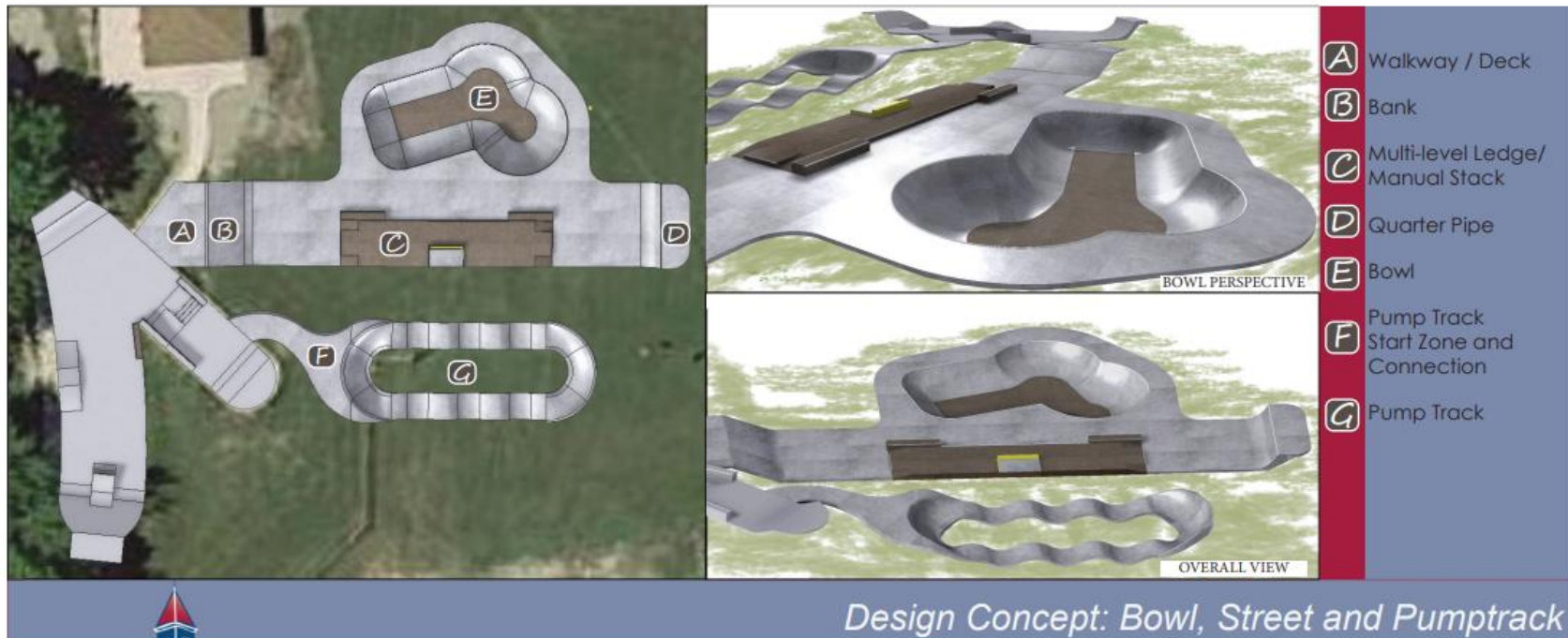
radius
CONTRACTING

TRANSITION
CONSTRUCTION

Appendix A – Skatepark Expansion – Concept One

ST. Marys, ON Skatepark expansion - Concept one

Concept plan



ONTARIO CANADA
ST. MARYS

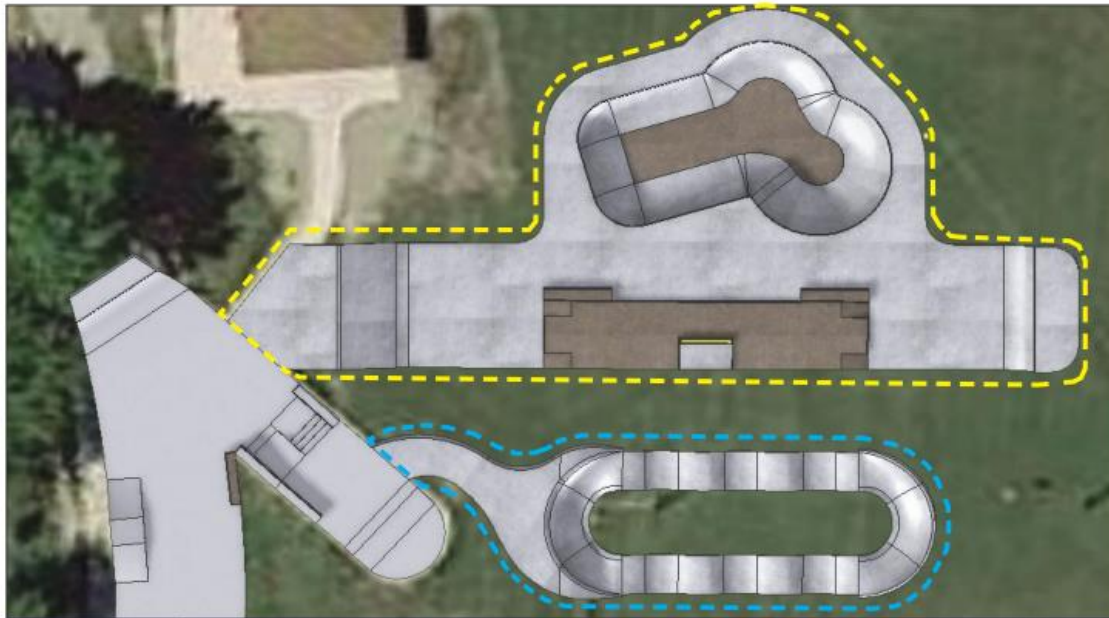
radius
CONTRACTING

TRANSITION
CONSTRUCTION

Appendix A – Skatepark Expansion – Concept One

ST. Marys, ON
Skatepark expansion - Concept one

Phasing plan



Phase One

Bowl and Street Feature

Estimated Budget - \$250,000

Phase Two

Pump Track

Estimated Budget - \$65,000

Total Estimated Budget: \$315,000

Design Concept: Street and Combined Pipe and Pump Track



ONTARIO CANADA
ST. MARYS

radius
CONTRACTING

TRANSITION
CONSTRUCTION

Appendix B – Skatepark Expansion – Concept Two

ST. Marys, ON Skatepark expansion - Concept Two

Context Plan



ONTARIO CANADA
ST. MARYS

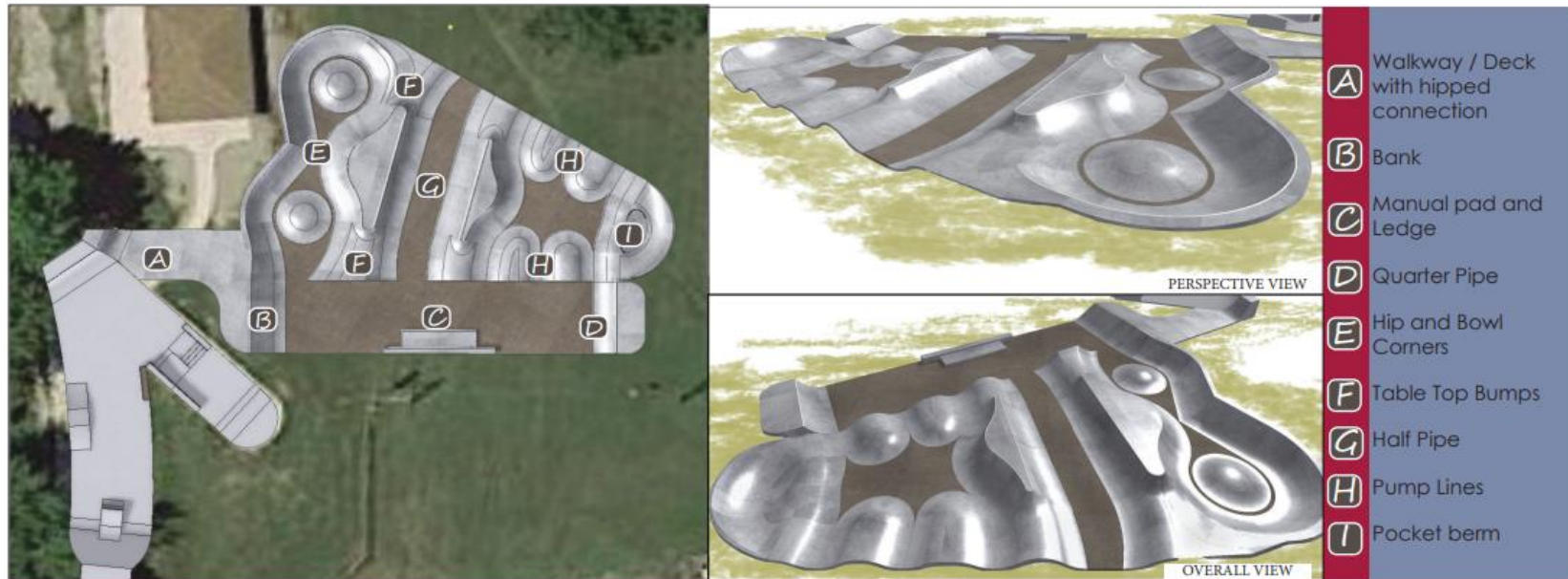
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TRANSITION
CONSTRUCTION

Appendix B – Skatepark Expansion – Concept Two

ST. Marys, ON Skatepark expansion - Concept two

Concept plan



Design Concept: Street and Combined Pipe and Pump Track



ONTARIO CANADA

ST. MARYS

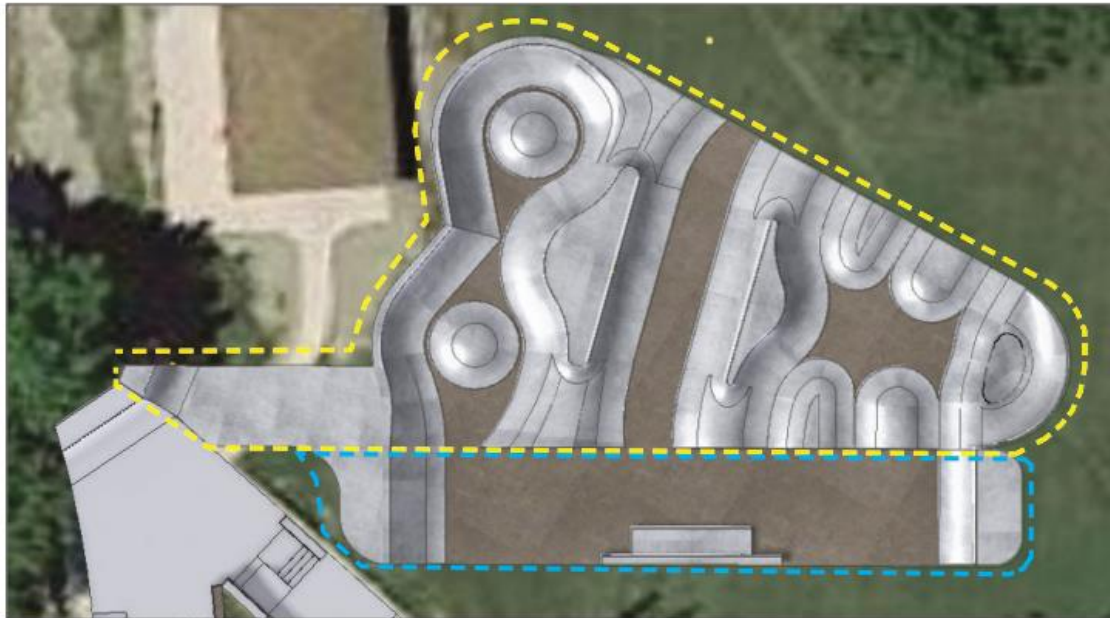
radius
CONTRACTING

TRANSITION
CONSTRUCTION

Appendix B – Skatepark Expansion – Concept Two

ST. Marys, ON
Skatepark expansion - Concept two

Phasing plan



Phase One

Combined Pipe and Pump Track

Estimated Budget - \$250,000

Phase Two

Street features

Estimated Budget - \$65,000

Total Estimated Budget: \$315,000

Design Concept: Street and Combined Pipe and Pump Track



ONTARIO CANADA

ST. MARYS

radius
CONTRACTING

TRANSITION
CONSTRUCTION

Appendix C - Skatepark Project Timeline

Last Update :

Nov 8 2022

Preliminary Work	Start	Est. Length	Status
Firehall land use	Nov/Dec	2 days	Completed
School Engagement	Feb/Mar	2 -3 weeks	Completed
Survey	Feb/Mar	3 weeks	Completed
Compile Results	Mar	1 week	Completed
Council Report - seek approval of design/build option	Feb	1 week	Completed
RFP Work	Start	Length	Status
Develop Criteria /RPF	Feb	1 week	Completed
RFP open for submissions	Feb/Mar	2-3 weeks	Completed
Review submitted RFPs	March	1 weeks	Completed
Design Work	April/May	4 -6 weeks	Completed
Council Report - seek approval of project design/budget. Get direction on funding	Feb/March 2023	1 week	
Funding and Publicity	Start	Length	Status
Website development	Mar/Apr	3 weeks	Completed
Donation Agreement Drafted	March/April	2 weeks	Completed
Council Report -seek approval of donation agreement	TBD	1 week	
Develop Donation Packages	March/April	2-3 weeks	Completed
Raise funds	Estimated 2022-23	TBD	ongoing
Publicity/Social Media	throughout		ongoing
Other items to consider	Start	Length	Status
Council updates	throughout		
Fundraiser events	Spring onward		
Grand Opening Event	TBD		
Construction of New Park	tentatively Fall 2023		pending funds raised

SPRUCE LODGE
Board of Management Meeting
September 21st, 2022

Present: *Peter Bolland, David Schlitt, and Jennifer Facey*
Councillors: *Jim Aitcheson, Ronda Ehgoetz, Danielle Ingram, Marg Luna, Kathy Vassilakos*
Regrets: *Councillor Fern Pridham*
Guests:

Co-chairperson Councillor Rhonda Ehgoetz brought the meeting to order as Councillor Kathy Vassilakos has to depart early.

Moved by Councillor Aitcheson
Seconded by Councillor Vassilakos

That the agenda for September 21st, 2022 be approved as presented.
CARRIED

➤ Declaration of pecuniary interest.

Approval of Minutes:

Moved by Councillor Vassilakos
Seconded by Councillor Luna

That the minutes of June 15th, 2022 be approved as presented.
CARRIED

Business Arising: *None noted.*

New Business:

Ratification of Accounts:

Moved by Councillor Aitcheson
Seconded by Councillor Luna

That the June to August 2022 accounts in the amount of \$1,712,373.85 to be ratified.
CARRIED

Financial Report:

The Business Manager presented the Spruce Lodge Home for the Aged Financial Statements for the period ending July 31st, 2022 for review and discussion. Resident revenue will increase effective October 1, 2022. Occupancy has increased to 94% in September. All funding increases announced are now in place. COVID containment fund continues. Why are admission down? Short stay beds can't be occupied, and ward rooms cannot be filled. We are also recovering from outbreaks and delays in assessments. There have been many applicants with care needs that can't be accommodated. Food costs are still tracking to budget with increased dollars in food envelope.

Moved by Councillor Vassilakos
Seconded by Councillor Luna

To accept the Spruce Lodge Home Financial Report for the period ending July 31st, 2022 as presented.
CARRIED

SPRUCE LODGE - Continued
Board of Management Meeting
September 21st, 2022

Administrator's Report:

MSAA:

Moved by Councillor Luna
Seconded by Councillor Aitcheson

**To accept the MSAA declaration of compliance
for the period April 1, 2021 to March 31, 2022.**

CARRIED

Occupancy

118 of 128 beds are now occupied. Two (2) short stay beds and three (3) ward room beds have been removed. Full funding returns in October. Changes are being made to ward bed funding, as the Ministry of Health is phasing out ward beds. Spruce Lodge has been grandfathered as an A home. What is the ratio of basics versus private on the waiting list? Is there are a required amount of space to retrofit a private room?

It was recommended to reach out to the head of the redevelopment branch to enquire about the addition of beds

Moved by Councillor Ingram
Seconded by Councillor Aitcheson

To accept the recommendation.

CARRIED

Boiler Failure:

Spruce Lodge has two (2) active boilers, and one (1) inactive boiler. There was a boiler failure in July, and Spruce Lodge had to resort to using the winter boiler which heats the building to produce hot water while waiting on parts to cross the border. Quotes to replace the boiler are being obtained, and will be presented at a future meeting.

COVID-19 Update:

Spruce Lodge just came out of Rhinovirus outbreak. There are five (5) COVID outbreaks in the Huron/Perth. Residents will receive the 5th dose on September 28th, with Woodland Towers and Hamlet Estates to follow on September 30th. Staff will be offered the vaccine following the resident vaccinations. It is critical for new staff to understand that vaccinations protect residents. Only 10% of staff have had the 4th dose. Staff will be strongly encouraged but not mandated to receive the newest bi-valent dose. Residents are well protected. Staff and visitors are still expected to mask and complete screening, with no change anticipated until at least April of 2023.

Staffing: (ADOC):

Kally Persaud, the Assistant Director of Resident Care (ADOC) announced her resignation a week ago effective October 10th, 2022. The recruitment process has begun, as there are no strong internal candidates. This individual needs to have strong communication skills dealing with challenging individuals, both family and staff.

Donna Partridge who has been a consultant with us the last decade handling mandatory programs, accreditation, and family surveys has retired. With the new fixing LTC act requirements, a new Quality Improvement Lead position has been developed, and Mary Anne Weller, who was the

SPRUCE LODGE - Continued

Board of Management Meeting

September 21st, 2022

previous Director of Care at Greenwood has been hired. She will be working three (3) days per week. She is not interested in ADOC position. Spruce Lodge is pleased to have her here.

Dr. Thompson, who has been the Medical Director since 1979 is retiring at the end of the month, but has helped in the recruitment of Ann Martin. We are moving in the direction of one (1) medical director and one (1) attending physician Dr. Barbara Cowen. This will phase out other attending physicians.

The per diem is currently \$0.30 per resident per day, but we are proposing to \$0.36 per diem for the Medical Director, and \$0.33 for attendings. Dr. Martin has asked to be co-insured through Spruce Lodge. Do residents know that Spruce Lodge has an attending physician?

Quality Projects:

The students Avon Maitland District School Board (AMDSB) program have had a few weeks added to their course due to pandemics delays. Placements have started, and will be completed by December. The School board is waiting on approvals to advertise another class starting in January.

Scheduling:

The new schedules for Resident Assistants (RAs) will come into effect October 2, 2022. All staff will now work two (2) shifts, as there are no longer any straight day lines. Many staff are co-ordinating permanent shift changes to accommodate their schedules. Several staff have decided to return to the floor, while other have taking the Dietary Aide lines. The twelve (12) hour hybrid schedule was introduced but not accepted, but will be tabled again in bargaining. Relief lines built on predicted absences and leaves will be posted.

New Recruiting Services:

We will begin using a new recruiting service Caring Support geared to long term care staff requirements, at a cost of approximately \$200.00 per months.

Celebrations:

Spruce Lodge celebrates its 125th anniversary, and although it has not been a good year for celebrations, the Life Enrichment department has put together a display and presentation that was included in classic car show last week.

The Long Service Awards have also been put on hold for the past few years, and staff were hoping to hold a long service event on October 19th, 2022 at the Stratford Country Club if the Board felt it was appropriate. Discussion took place, and because staff are vaccinated, it was determined to be permissible.

Moved by Councillor Aitcheson
Seconded by Councillor Ehgoetz

To enter closed session at 5:52 p.m. to discuss bargaining.

CARRIED

Moved by Councillor Aitcheson
Seconded by Councillor Luna

To enter open session at 6:01 p.m.

CARRIED

SPRUCE LODGE - Continued

Board of Management Meeting

September 21st, 2022

Moved by Councillor Ingram

Seconded by Councillor Luna

That the Administrator's report be accepted as presented.

CARRIED

Other Business: None noted.

Correspondence: None presented.

Dress Down Days:

☺ For June 2022, the lucky charitable receipt winner is **Jennifer Lobsinger!**

☺ For July 2022, the lucky charitable receipt winner is **Nicole Bontaine!**

☺ For August 2022, the lucky charitable receipt winner is **Lily Kampferseck!**

Moved by Councillor Ingram

That the meeting be adjourned.

CARRIED

Date & Time of Next Meeting:

Wednesday, October 19th, 2022 @ 5:00 p.m.

Councillor Vassilakos

Chairperson

Jennifer Facey

Secretary

Date

Oct 19/22

Minutes

Upper Thames River Conservation Authority (UTRCA)

Board of Directors Meeting

Tuesday, September 27, 2022

Virtual Meeting Due to COVID-19 Pandemic.

Alan Dale, UTRCA Board Chair, called the meeting to order at 9:32am.

Members Present:

M.Blosh	P.Mitchell
A.Dale – Chair	A.Murray
A.Hopkins	B.Petrie
M.Lupton	J.Reffle
N.Manning	J.Salter
H.McDermid	M.Schadenberg

Regrets:

S.Levin
T.Jackson
A.Westman

Staff Present:

J.Allain	C.Saracino
T.Annett	C.Tasker
E.Chandler	B.Verscheure
B.Glasman	M.Viglianti – Recorder
T.Hollingsworth	

1. Territorial Acknowledgement

The Chair read the territorial acknowledgement.

2. Modifications to the Agenda

The Chair noted an error on the agenda, item 7.3 should say September For Your Information, not August.

The Chair inquired whether the members had any proposed modifications to the agenda. There were none.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Delegations/Presentations

There were no delegations or presentations.

5. Administrative Business

5.1. Approval of Minutes of Previous Meeting: August 23, 2022

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: M.Lupton

Secunder: N.Manning

THAT that the Upper Thames River Conservation Authority Board of Directors approve the Board of Directors' minutes dated August 23, 2022, including any closed session minutes, as posted on the Upper Thames River Conservation Authority web-site.

Carried.

5.2. Business Arising from the Minutes

There was no business arising from the minutes.

5.3. Correspondence

5.3.1. Correspondence from the Ministry of Natural Resources and Forestry

The Chair confirmed the mover and seconder were willing to let their names stand.

Conservation Authorities are not anticipating any major changes with the transition back to the Ministry of Natural Resources and Forestry at this time.

Mover: H.McDermid

Secunder: P.Mitchell

THAT the Board of Directors receives the correspondence for information.

Carried.

6. Reports – For Consideration

6.1. 2023 Draft Budget Concepts Memo

The Chair confirmed the mover and seconder were willing to let their names stand.

Board members voiced support for the proposed budget concepts, feeling it was a reasonable and cautious approach given the current economic situation and upcoming transition period.

Concerns were raised on the inaccurate population numbers and lack of differentiation between Single-Tier and Lower-Tier Municipalities in the table provided by the Province. Staff confirmed they would bring the questions and concerns to the attention of Ministry staff.

Mover: A.Murray

Secunder: B.Petrie

THAT the Board of Directors approve the recommendations as presented in the report.
Carried.

6.2. Strathroy-Caradoc Boundary Adjustment/Enlargement

The Chair confirmed the mover and seconder were willing to let their names stand.

Members supported the motion, feeling it would provide clarity regarding Section 28 regulations and enforcement for both staff and residents in the area.

Staff noted there was no timeline for when this proposed change would be in effect, there are a number of steps under the Conservation Authorities Act that need to be completed.

Staff clarified that category one programs and Current Value Assessment will inform the levy amount for Strathroy-Caradoc, the ten thousand dollars noted in the report was just an estimate.

Mover: J.Reffle

Secunder: J.Salter

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

6.3. Quarterly Progress Report #2 – Inventory of Programs and Services

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: M.Blosh

Secunder: A.Hopkins

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

7. Reports – For Information

7.1. Administration and Enforcement – Section 28 Status Report

(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: M.Schadenberg

Secunder: H.McDermid

THAT the Board of Directors receive the report for information.
Carried.

7.2. Organization Modernization Overview

The Chair confirmed the mover and seconder were willing to let their names stand.

Board members thanked staff for putting this report together.

Mover: A.Murray

Secunder: M.Lupton

THAT the Board of Directors receive the report for information.
Carried.

7.3. September For Your Information Report

The Chair confirmed the mover and seconder were willing to let their names stand.

M.Schadenberg highlighted the Celebrating Natural Connections event on Saturday October 15th at Hodges Pond.

Mover: N.Manning

Seconder: H.McDermid

THAT the Board of Directors receive the report for information.

Carried.

8. Notices of Motion

The Chair inquired whether any Board members had motions to bring to the floor for a future meeting. There were none.

9. Chair's Comments

The Chair thanked P.Mitchell for representing the Board at the Celebrating Natural Connections event on Saturday (September 24th) and thanked all the staff who took part. He noted the event planned for Sunday (September 25th) in Dorchester was cancelled due to the weather, but a new date will be circulated when it is set.

The Chair noted that Conservation Ontario is also looking at a maintenance budget and that the UTRCA levy is slated to decrease for 2023.

The Chair reminded the members that the next meeting is Wednesday October 26th.

10. Member's Comments

B.Petrie wished M.Schadenberg and his wife a happy anniversary.

M.Blosh commented how nice it was to see two wetland creation permits listed in the Section 28 report.

P.Mitchell wished good luck to all members running in the upcoming election.

11. General Manager's Comments

The General Manager noted that, so far, none of the member municipalities have notified her that they plan to apply for an exemption to the mandatory 70% councilor representation requirement as per the Conservation Authorities Act. The City of London will be waiting for their new council's direction on this matter. The General Manager also noted that any applications for exemption are now to be made to the Minister of Natural Resources and Forestry.

12. Reports – In-Camera

There was no In-Camera business.

13. Adjournment

There being no further business, the meeting was adjourned at 10:41am on a motion by P.Mitchell.

A handwritten signature in blue ink, appearing to read "Tracy Annett", with a long horizontal flourish extending to the right.

Tracy Annett, General Manager
Att.

Minutes

St. Marys Business Improvement Area Meeting

Regular Meeting

October 17, 2022

5:30 pm

Video Conference

Click the following link:

1. CALL TO ORDER

Board Members Present: Councillor Tony Winter (Council Representative), Amie Rankin (Secretary), Megan Feeney (Treasurer)

Board Members Absent: Lanny Hoare (Chair), Gwendolen Boyle (Vice-Chair)

Staff Present: Stacey Frayne (Administrative Assistant)

Staff Liaisons Present: Kelly Deeks-Johnson (Tourism and Economic Development Manager), Jenna McCartney (Clerk)

Members Present: Angela Patterson (St. Marys Christmas Committee)

Councillor Tony Winter called the meeting to order at 5:33 pm.

2. DECLARATION OF PECUNIARY INTEREST / CONFLICT OF INTEREST

None

3. AMENDMENTS AND APPROVAL OF AGENDA

None

Moved By: Megan Feeney

Seconded By: Amie Rankin

THAT the October 17, 2022 St. Marys Business Improvement Area Board agenda be approved as amended.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By: Amie Rankin

Seconded By: Megan Feeney

THAT the September 12, 2022 St. Marys Business Improvement Area Board meeting minutes be approved by the Board and signed by the Chair and the Secretary.

CARRIED

5. BUSINESS ARISING FROM MINUTES

None

6. DELEGATIONS

6.1. Angela Patterson, St. Marys Christmas Committee

Angela confirmed the dates and events that of the Merchants' Open House occurring from Friday, November 18 to Sunday, November 20. It was highlighted that a new addition to this year's Open House will include local food trucks located on Jones St along with the mention of extending some of the events occurring on the weekend based upon feedback from previous years.

The Christmas Committee requested a budget increase from the original approved \$14 000 to \$23 578.04 to cover the costs for not only the three-day event, but for the entire Christmas season for things such as garland and continued advertising. It was noted that this number was not reflected in the provided Christmas Committee budget document in the agenda due to an error on actual costs.

The Board agreed that the weekend as a whole is biggest weekend of the year for businesses and had no concerns with increasing the budget for the Holiday Season by allocating the additional funds from the Board's Marketing line. It was noted that the event is a tourism draw for the Town.

Moved By: Megan Feeney

Seconded By: Amie Rankin

THAT the Christmas Committee report be accepted; and

THAT the St. Marys BIA Board approve the variance to the 2022 Christmas Committee budget line from \$14,000 to \$23,578.04 by allocating funds from the Marketing and Communications Sub Committee budget line.

CARRIED

6.2. Jenna McCartney (Town of St. Marys Clerk)

The Clerk shared the key dates for the upcoming 2022-2026 BIA Board election noting that communication will be shared with the membership on the election process. The Nomination period will be closing on Thursday, October 27 at 10:00 am and the application paperwork is to be filled out and returned to the Clerk at the Town Hall during hours of operation.

The Clerk encouraged anyone interested to visit the Town of St. Marys website to find all of the information on the Nomination and Election process.

Moved By: Megan Feeney

Seconded By: Amie Rankin

THAT the Business Improvement Area (BIA) Election 2022 report be accepted.

CARRIED

7. CORRESPONDENCE

None

8. COUNCIL REPORT

None

9. TREASURER'S REPORT

The Treasurer touched base on the Christmas Committee budget increase from item 6.1. noting the excitement to move new ideas forward and celebrate all Merchants over the Open House event and the Holiday Season.

There will be an invoice coming for the hanging flower baskets.

Moved By: Megan Feeney

Seconded By: Amie Rankin

CARRIED

10. OTHER BUSINESS

None

11. UPCOMING MEETINGS

To be determined by the new term of the St. Marys Business Improvement Area Board

12. ADJOURNMENT

Moved by: Amie Rankin

Seconded By: Megan Feeney

THAT this meeting of the St. Marys Business Improvement Area Board adjourns at 5:54 pm.

CARRIED

Chair

Committee Secretary



Minutes

Committee of Adjustment

September 21, 2022

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Chair Steve Cousins William Galloway Stephen Glover Paul King Clive Slade
Staff Present	Mark Stone, Town Planner Grant Brouwer, Secretary / Treasurer Morgan Dykstra, Public Works and Planning Coordinator
Others Present	Tom Dill, Applicant (279 Elizabeth Street) Wilma Dill, Applicant (279 Elizabeth Street) Dave Lucas, Applicant's Agent (453 Jones Street East)

1. CALL TO ORDER

Chair Cousins called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Clive Slade

Seconded By William Galloway

THAT the September 21, 2022 Committee of Adjustment agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Paul King

Seconded By Stephen Glover

THAT the August 3, 2022 Committee of Adjustment minutes be approved and signed by the Chair and the Secretary / Treasurer.

CARRIED

5. REPORTS

Chair Steve Cousins advised how members of the public can participate in the meeting as described in the agenda and the Notices of Public Hearing.

5.1 DEV 70-2022 Consent to Sever Application (File B02-2022) by T. and W. Dill, 279 Elizabeth Street, Town of St. Marys

Mark Stone, The Town's Planner spoke to the Application as detailed in the staff report.

Chair Steve Cousins asked if the Applicant's, Tom and Wilma Dill wanted to speak to the Application.

Tom and Wilma Dill confirmed they have no further comments regarding the Application and requested that all further correspondence be directed to their lawyer, Ron White.

Chair Steve Cousins asked if the members of the Committee had any questions or comments regarding the Application.

Stephen Glover sought clarification regarding the size of the severed lot contained in the report.

Mark Stone responded that two lot sizes are provided in the report, the size of the lot without a road widening, and the size of the lot with a road widening.

Clive Slade asked if the provisional approval provided by the Committee of Adjustment in 2021 included the clauses set out by Canadian National Railway.

Mark Stone responded that the Canadian National Railway's comments were received last minute, and some of the conditions provided in 2022 were not included in 2021. Mark Stone further explained that some of the comments provided by Canadian National Railway are recommendations and not requirements.

Clive Slade asked if a 30-metre setback from the railway would impact the severed lot.

Mark Stone responded that the setback would not affect the new lot.

William Galloway asked if the minor variance requirements have been addressed.

Mark Stone responded that a minor variance was included as a condition within the 2021 provisional approval, since that meeting the Committee of Adjustment has approved a minor variance for the lot.

William Galloway asked if a building permit needs to be issued within two years.

Mark Stone responded that a building permit needs to be issued within one year of the minor variance approval.

Chair Steve Cousins asked Morgan Dykstra if there are any public comments. Morgan Dykstra responded that there are no meeting attendees and no public comments have been received during the meeting.

The Committee made the following recommendation:

Moved By William Galloway

Seconded By Clive Slade

THAT the Application for Consent to Sever by T. and W. Dill (Application No. B02-2022) affecting a parcel of land municipally known as 279 Elizabeth Street, in the Town of St. Marys for the purpose of severing a lot into two lots be **APPROVED** as the severance proposal conforms to the policies of the Official Plan, subject to the following conditions:

1. The Certificate of the Official must be issued by the Secretary-Treasurer for Committee of Adjustment within a period of two years from the date of the mailing of the Notice of Decision;
2. Confirmation from the Town's Treasury Department that their financial requirements have been met;
3. Pay 5 per cent of the value of the land as cash-in-lieu-of parkland pursuant to Section 51 of the Planning Act;
4. To make payment to the Town for one boulevard hardwood tree for each lot as per the Town's tree planting policy;
5. The Committee must be provided with a description that is consistent with the application and equal to that required for registration of a deed/transfer or other conveyance of interest in land under the provisions of the Registry Act or Land Titles Act;
6. Confirmation be received from the solicitor that the Certificate of the Official will be scanned and attached to the electronic registration of the Transfer;
7. That the owner prepares a Reference Plan to the satisfaction of the Town of St. Marys Engineering and Public Works Department showing a 5.0 metre road allowance parallel to James Street South for the extent of the James Street South frontage of 279 Elizabeth Street to be conveyed to the Town; and further, those lands identified on the Reference Plan as the 5.0 metre road allowance be conveyed to the Town of St. Marys;
8. That the owner confirm that the following clause has been inserted in all development agreements, offers to purchase, and agreements of Purchase and Sale or Lease of each dwelling unit within 300 metres of the railway right-of-way: "Warning: Canadian National Railway Company or its assigns or successors in interest has or have a rights-of-way within 300 metres from the land the subject hereof. There may be alterations to or expansions of the railway facilities on such rights-of-way in the future including the possibility that the railway or its assigns or successors as aforesaid may expand its operations, which expansion may affect the living environment of the residents in the vicinity, notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the development and individual dwelling(s). CNR will not

be responsible for any complaints or claims arising from use of such facilities and/or operations on, over or under the aforesaid rights-of-way.”

9. If required by the Town, the owner submit a noise and vibration impact assessment to the Town for review and approval.

THAT failure to comply with and maintain the conditions of the Committee will render the approval null and void.

CARRIED

- 5.2 DEV 71-2022 Consent to Sever and Minor Variance Applications (Files B03-2022 and A05-2022) by W. Zhu and X. Yu, 453 Jones Street East, Town of St. Marys

Mark Stone, the Town's Planner spoke to the Application as detailed in the staff report.

Chair Steve Cousins invited the Applicant's Agent, Dave Lucas to speak to the Application.

Dave Lucas advised the Committee that he entered into a purchase agreement with the current property owners to purchase the proposed severed lot, he is proposing to construct a semi-detached building with rental units. Dave Lucas explained that he has been in contact with Festival Hydro who has indicated that the existing pole cannot be moved, however the proposed location of the driveways shall comply with Festival Hydro's spacing requirements.

Chair Steve Cousins asked the Committee if they had any questions or comments regarding the Application.

Clive Slade sought clarification whether the Committee needs to address any outstanding zoning deficiencies regarding the existing shed.

Mark Stone responded that the Applicant has indicated that the shed will be removed and therefore no further action is required regarding the existing shed.

Chair Steve Cousins asked Morgan Dykstra if there are any public comments. Morgan Dykstra responded that there are no meeting attendees and no public comments have been received during the meeting.

The Committee made the following recommendation.

Moved By Clive Slade

Seconded By William Galloway

THAT the Application for Consent to Sever by W. Zhu and X. Yu (Application No. B03-2022) affecting a parcel of land municipally known as 453 Jones Street East, in the Town of St. Marys for the purpose of severing a lot into two lots be **APPROVED** as the severance proposal conforms to the policies of the Official Plan, subject to the following conditions:

1. The Certificate of the Official must be issued by the Secretary-Treasurer for Committee of Adjustment within a period of two years from the date of the mailing of the Notice of Decision;
2. Confirmation from the Town's Treasury Department that their financial requirements have been met;
3. Pay 5 per cent of the value of the land as cash-in-lieu-of parkland pursuant to Section 51 of the Planning Act;
4. To make payment to the Town for one boulevard hardwood tree for each lot as per the Town's tree planting policy;
5. The Committee must be provided with a description that is consistent with the application and equal to that required for registration of a deed/transfer or other conveyance of interest in land under the provisions of the Registry Act or Land Titles Act;
6. Confirmation be received from the solicitor that the Certificate of the Official will be scanned and attached to the electronic registration of the Transfer;

THAT the Application for Minor Variance by W. Zhu and X. Yu (Application No. A05-2022) affecting land described as 453 Jones Street East in the Town of St. Marys to:

- designate the Jones Street East frontage as the lot frontage;
- permit a minimum lot area of 490 square metres (for Severed Lot) whereas 666 square metres is required for an interior lot;
- permit a minimum lot frontage of 16.5 metres (for Severed Lot) whereas 18.0 metres is required for an interior lot;

- permit a minimum lot depth of 30.0 metres (for Severed Lot) and 29.0 metres (for Retained Lot) whereas 37.0 metres is required; and,
- permit a minimum interior side yard of 1.2 metres (for Severed Lot).

be **APPROVED**, subject to the following conditions:

1. This approval is granted only to the nature and extent of this Application.
2. Required building permit(s) shall be obtained within two (2) years of the Committee's decision.

That failure to comply with and maintain the conditions of the Committee will render the approval null and void.

CARRIED

6. **UPCOMING MEETINGS**

Town staff to contact the Committee When an application has been deemed complete, the Committee can continue to meet until November.

7. **ADJOURNMENT**

Moved By Clive Slade

Seconded By Stephen Glover

THAT this Committee of Adjustment meeting be adjourned at 6:29 pm.

CARRIED

Steve Cousins, Chair

Grant Brouwer, Secretary-Treasurer



MINUTES
Community Policing Advisory Committee

October 19, 2022
9:00 am
Town Hall, Council Chambers

Committee Members Present: Mayor Strathdee
Doug Diplock
Jacqueline Hibbert
Paul Dunseith
Councillor Winter

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Foster
Constable Aaron Mounfield

Staff Present: Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Jed Kelly, Director of Public Works

1. CALL TO ORDER

The Chair called the meeting to order at 9:00 am and acknowledged the tragic passing of three police officers across Canada over the past week and a half.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By P. Dunseith

Seconded By Councillor Winter

THAT the October 19, 2022 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By J. Hibbert

Seconded By Mayor Strathdee

THAT the September 21, 2022 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

5. CORRESPONDENCE

5.1 Municipality of East Ferris re: Let's Remember Adam

Moved By Councillor Winter

Seconded By P. Dunseith

THAT the correspondence from the Municipality of East Ferris regarding the Let's Remember Adam campaign be received.

CARRIED

6. REPORTS

6.1 CRIME STOPPERS REPORT

Chief Skinner reviewed the September Crime Stoppers report.

In response to an inquiry about the three attempted murders, the locations are unknown as the report covers all of Huron and Perth counties.

Moved By J. Hibbert

Seconded By P. Dunseith

THAT the September 2022 Crime Stoppers report be received.

CARRIED

6.2 POLICE MONTHLY STATISTICS

Deputy Foster provided a review of the September 2022 monthly statistics.

Regarding speeding enforcement, it was noted that the frequency of tickets was lower. Deputy Foster explained that there was additional training activities and resources were dedicated to training.

In response to an inquiry about a RIDE program during the holiday season, Deputy Foster confirmed there will be festive RIDE programs and that there is \$16,000 funded by the Province to support the program.

Moved By J. Hibbert

Seconded By P. Dunseith

THAT the September 2022 Police Monthly Statistics report be received.

7. OTHER BUSINESS

7.1 Road Network Safety Plan Update: B. Kittmer

Jed Kelly was asked to provide an update on Road Network Safety Plan, Speed Camera Enforcement, and inquiry on Town Radar Data.

The following updates were provided:

- Stop signs installations are ongoing, with four at a time being installed and no complaints
- Jones Street parking lot lights are underway
- Guard rails for Queen Street have been installed
- Stop bars are being upgraded throughout the Town, railway crossings were added
- Sidewalk master plan is ongoing along with Wayfinding and trail updates
- Creating a database on the intersection sightline improvements
- Currently renewing parking lot permits and preparing media campaign for on street parking throughout the winter
- Investigating pedestrian crossing for Water Street South at the Quarry, James Street North at Egan Ave. and James Street South at Maxwell Street.
- Maintaining speed sign deployment throughout town.

7.2 Speed Radar Data Gathering:

Mr. Kelly confirmed that data is collected from the radar signs and Stratford Police are provided a summary every two weeks. Signs did stay in the current locations through August and September.

In response to an inquiry regarding data collected from the signs, the data will be reviewed and submitted to the new committee.

7.3 Update on Speed Camera Enforcement Option

Mr. Kelly is awaiting further details about the program. Staff are not ready to make a recommendation at this time.

Chief Skinner discussed that the technology needed for back office support is the largest cost associated with utilizing video.

Chief Skinner further shared that the Stratford Police are providing enhanced visibility in the community as the service received funding to support a part time policing program. The Ministry has permitted use of

year one funding to support officers conducting part time foot patrol on paid duty basis. The purpose is to have more officers visible and provide targeted areas with enforcement.

In response to an inquiry about high volume of traffic at Queen Street lights and synchronizing lights, Mr. Kelly shared that the timing of the lights was set within the traffic light cabinets based on the traffic count study conduct in 2015 and implemented during the 2016 reconstruction of Queen Street.

Mayor Strathdee departed the meeting at 9:30 am.

In response to an inquiry about the time difference between the Queen Street and Church Street intersection and the Queen Street and Water Street intersection, Mr. Kelly confirmed that intersections are semi-activated. There is no fix time as there are variables that are at play.

8. UPCOMING MEETINGS

Staff will communicate the next meeting of the committee once members are appointed.

9. ADJOURNMENT

Moved By P. Dunseith

Seconded By Councillor Winter

THAT this Community Policing Advisory Committee meeting adjourn at 9:37 am.

CARRIED

Doug Diplock, Chair

Jenna McCartney, Clerk



MINUTES

Heritage Advisory Committee

October 3, 2022

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Councillor Pridham Clive Slade Janis Fread Michael Bolton Michelle Stemmler Stephen Habermehl Paul King Sherri Winter-Gropp
Members Absent	Barbara Tuer Mayor Strathdee
Staff Present	Amy Cubberley, Cultural Services Manager Grant Brouwer, Director of Building and Development

1. CALL TO ORDER

Chair Habermehl called the meeting to order at 6:14pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared

3. AMENDMENTS AND APPROVAL OF AGENDA

It was noted that item 6 should reflect the July 11 minutes, not June 13.

Moved by: Clive Slade

Seconded by: Michelle Stemmler

THAT the October 3, 2022 Heritage Advisory Committee agenda be accepted as amended.

Carried

4. DELEGATIONS

None

5. CORRESPONDENCE

None

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved by: Councillor Pridham

Seconded by: Michael Bolton

THAT the July 11, 2022 Heritage Advisory Committee meeting minutes be accepted as presented.

Carried

7. BUSINESS ARISING FROM MINUTES

None

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Heritage Permits: DEV 77-2022 Heritage Permit for 136 Queen Street East (Bank of Montreal)

Moved by: Michael Bolton

Seconded by: Clive Slade

THAT DEV 77-2022 Heritage Permit 136 Queen St. E (Bank of Montreal) report be received; and

Carried

Grant Brouwer and Amy Cubberley spoke to DEV 77-2022 and responded to questions.

Moved by: Michael Bolton

Seconded by: Clive Slade

THAT the Heritage Advisory Committee supports the application for a Heritage Permit for windows W3 and 5D with the recommendation be that mullions have a configuration of at least two over two; and

THAT the Heritage Advisory Committee supports the heritage permit for W4, W5E, W5F, and W6 as presented; and

THAT if aluminum is the window frame material that ends up being used, a colour treatment that is less stark than plain silver aluminum be considered; and

THAT the Heritage Advisory Committee does not support the application for Heritage Permit for windows W1, W2, or any windows on the second story that haven't been identified on the drawings of 136 Queen St. E.

Carried

The applicant had also requested guidance from the Heritage Advisory Committee on the second and third storey windows. The Committee was of the consensus that the arched upper treatment is less important than the mullion configuration treatment on these windows.

8.1.2 Sign Permits: DEV 76-2022 26 Water Street South Sign Permit

Grant Brouwer spoke to DEV 76-2022 and responded to questions.

Moved by: Sherri Winter-Gropp

Seconded by: Paul King

THAT DEV 76-2022 26 Water St S sign permit be received; and

THAT ...the Heritage Committee support the facade sign permit.

Carried

8.2 Properties of interest or at risk (not necessarily designated)

None identified.

8.3 Municipal Register

No updates.

8.4 Homeowner/Property owner letters

Staff will send Paul King mailing addresses for 398 Queen Street East, 165 Queen Street West, 232 Elgin Street East, 75 Water Street North, 232 Emily Street, and 252 Queen Street East.

9. COUNCIL REPORT

Councillor Pridham updated the Committee on the upcoming election.

10. OTHER BUSINESS

10.1 Heritage and Culture Committee TOR

Amy Cubberley shared the Heritage and Culture Committee Terms of Reference. This consolidated committee will take the place of the Heritage Advisory, Museum Advisory, and Public Art committees for the 2022-2026 Council term.

10.2 Sign by-law

Committee members asked staff what the current status of the grandfathered signs is. Staff stated that the deadline is 2023. The Committee suggested that there may be opportunities for efficiencies when other work is being completed. For example, BMO has a non-compliant sign and is having windows replaced, so there may be opportunity to replace the sign when scaffolding is in place.

Committee members asked if a sign can be made compliant by simply unplugging it. Staff will report back.

Committee members asked if a sign permit was approved for IG Wealth Management, 48 Wellington Street South. Staff will report back.

11. UPCOMING MEETINGS

None scheduled.

12. ADJOURNMENT

Moved by: Michelle Stemmler

Seconded by: Paul King

THAT the October 3, 2022 Heritage Advisory Committee meeting adjourn at 7:30 pm.

Carried

Chair

Committee Secretary

BY-LAW 95-2022

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on November 8, 2022

WHEREAS: *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 8th day of November 2022 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 8th day of November 2022.

Mayor Al Stratthdee

Jenna McCartney, Clerk