



## **MINUTES Regular Council**

February 14, 2023  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee  
Councillor Aylward  
Councillor Craigmile  
Councillor Edney  
Councillor Luna  
Councillor Pridham

Council Regrets: Councillor Lucas

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
**Conference Line**  
Jenna McCartney, Clerk  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environmental Services Manager  
Doug LaPointe, Recreation Operations Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

Councillor Craigmile requested that each Councillor provide an update regarding feedback received during Coffee with Council under section 9.

**Resolution 2023-02-14-01**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** the February 14, 2023 regular Council meeting agenda be accepted as amended.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - January 24, 2023**

**Resolution 2023-02-14-02**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** the January 24, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Special Meeting of Council - February 7, 2023**

**Resolution 2023-02-14-03**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the February 7, 2023 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN 07-2023 Request to Designate Event of Municipal Significance (Rotary Brews and Food Fest June 18, 2023)**

**Resolution 2023-02-14-04**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**THAT** ADMIN 07-2023 Request to Designate Event of Municipal Significance (Rotary Brews and Food Fest June 18, 2023) report be received; and

**THAT** Council designate the June 18, 2023 Rotary Club of St. Marys' Brews and Food Fest event at 386 Church Street South, St. Marys, as an event of municipal significance in accordance with the Alcohol and Gaming Commission of Ontario regulations; and

**THAT** Council direct staff to communicate the requirements of the Refreshment Vehicle By-law to Rotary Club of St. Marys.

**CARRIED**

**8.1.2 ADMIN 08-2023 Request to Designate Event of Municipal Significance (Mudmen Performance, March 31, 2023, Town Hall Auditorium)**

**Resolution 2023-02-14-05**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** ADMIN 08-2023 Request to Designate Event of Municipal Significance (Mudmen Performance, March 31, 2023, Town Hall Auditorium) report be received; and

**THAT** Council designate the March 31, 2023 performance by Mudmen at 175 Queen Street East, St. Marys, as an event of municipal significance in accordance with the Alcohol and Gaming Commission of Ontario regulations; and

**THAT** Council delegate the authority to the Clerk, on an interim basis, to review and make a determination on requests for designating an event of municipal significance based on the sample framework provided in report ADMIN 07-2023 until a draft of the final program is brought back to Council for consideration.

**CARRIED**

**8.2 Community Services**

**8.2.1 DCS 03-2023 PRC Digital Road Sign Replacement**

**Resolution 2023-02-14-06**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**THAT** DCS 03-2023 PRC Digital Road Sign Replacement report be received for information; and

**THAT** Council deems the sign to be a legal non-conforming "Official Sign" under the Sign By-law; and

**THAT** Council grants an exemption from the following sections of the Sign By-Law for the installation of the replacement road sign at the PRC: 3.0(1), 3.2(1)(d), 3.2(1)(k), 3.2(1)(n), and any other section of the by-law which may conflict with the sign's status as legal non-conforming.

**CARRIED**

**8.3 Corporate Services**

**8.3.1 COR 18-2023 Draft Budget Update**

**Resolution 2023-02-14-07**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** COR 18-2023 Draft Budget Update report be received; and

**THAT** staff be directed to present the final budget at a public meeting on February 28, 2023.

**CARRIED**

**8.3.2 COR 19-2023 Amending Agreement – MMP 3**

**Resolution 2023-02-14-08**

**Moved By** Councillor Aylward

**Seconded By** Councillor Craigmile

**THAT** COR 19-2023 Amending Agreement – MMP 3 report be received; and

**THAT** Council consider By-law 14-2023, being a by-law authorize the Mayor and Clerk to sign the amending agreement with the Ministry of Municipal Affairs and Housing for the grant extension of the Enterprise Resource Planning software implementation project.

**CARRIED**

#### **8.4 Public Works**

##### **8.4.1 PW 06-2023 Contract award for fine bubble aeration system replacement at the water pollution control plant**

**Resolution 2023-02-14-09**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** report PW 06-2023, Contract award for fine bubble aeration system replacement at the water pollution control plant be received; and,

**THAT** the procurement for a fine bubble aeration piping and diffuser system be awarded to Straightline Group Incorporated for the procured price of \$585,679.00, inclusive of all taxes and contingencies; and,

**THAT** Council approves a variance of \$5,117.36 to be incurred as identified in report PW 06-2023, to be funded from wastewater reserves; and,

**THAT** Council consider By-Law 12-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

##### **8.4.2 PW 07-2023 Backhoe Replacement RFP Award**

**Resolution 2023-02-14-10**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** PW 07-2023 Backhoe Replacement RFP Award report be received; and,

**THAT** the replacement of the Town's backhoe be awarded to Toromont CAT for the bid price of \$235,435.50, inclusive of all taxes and contingencies; and,

**THAT** Council approves a variance of \$21,829.40 to be incurred as identified in Council report PW 07-2023, to be funded from the Equipment Reserve; and,

**THAT** Council consider By-Law 15-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

#### **8.4.3 PW 08-2023 Drinking Water System Inspection Report**

**Resolution 2023-02-14-11**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** Report PW 08-2023, Drinking water system inspection report be received for information.

**CARRIED**

#### **8.4.4 PW 09-2023 Hydraulic Capacity Update for the Water Pollution Control Plant Update**

**Resolution 2023-02-14-12**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** Report PW 09-2023, Hydraulic Capacity Update for the Water Pollution Control Plant be received for information.

**CARRIED**

#### **8.4.5 PW 10-2023 Award of Contract RFP-PW-06-2023 for 2023 Sewer Lining (CIPP)**

**Resolution 2023-02-14-13**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** Report PW 10-2023, Award of contract RFP-PW-06-2023 for 2023 sewer lining (CIPP) be received; and,

**THAT** the procurement for in-situ cured in place pipe lining services be awarded to Clearwater Structures Inc. for the procured price of \$398,583.77, inclusive of all taxes and contingencies; and,

**THAT** Council consider By-Law 13-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

**8.4.6 PW 11-2022 Agreement for Water Reading and Billing Services with Festival Hydro Services Inc.**

**Resolution 2023-02-14-14**

**Moved By** Councillor Aylward

**Seconded By** Councillor Craigmile

**THAT** report PW 11-2022, Agreement for Water Reading and Billing Services with Festival Hydro Services Inc. be received; and

**THAT** Council consider By-law 16-2023, being a by-law to authorize the Mayor and Clerk to sign an agreement with Festival Hydro Services Inc.

**CARRIED**

**9. COUNCILLOR REPORTS**

**9.1 Operational and Board Reports**

**Resolution 2023-02-14-15**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.7 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

- 9.1.1 Bluewater Recycling Association - Coun. Craigmile**
- 9.1.2 Business Improvement Area - Coun. Aylward**
- 9.1.3 Huron Perth Public Health - Coun. Luna**
- 9.1.4 Library Board - Mayor Strathdee, Couns. Aylward and Pridham**
- 9.1.5 Municipal Shared Services Committee - Mayor Strathdee, Coun. Edney**
- 9.1.6 Spruce Lodge Board - Couns. Lucas, Luna**
- 9.1.7 Upper Thames River Conservation Authority - Coun. Craigmile**
- 9.2 Advisory and Ad-Hoc Committee Reports**
  - 9.2.1 Canadian Baseball Hall of Fame and Museum - Coun. Edney**
  - 9.2.2 Committee of Adjustment**
  - 9.2.3 Community Policing Advisory Committee - Couns. Edney and Luna**
  - 9.2.4 Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham**
  - 9.2.5 Flats Revitalization Committee - Coun. Edney**
  - 9.2.6 Green Advisory Committee - Coun. Aylward**
  - 9.2.7 Heritage and Culture Advisory Committee - Coun. Lucas**
  - 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
  - 9.2.9 Planning Advisory Committee - Couns. Craigmile, Lucas**
  - 9.2.10 Recreation and Leisure Advisory Committee - Coun. Pridham**
  - 9.2.11 St. Marys Lincolns Board - Coun. Craigmile**
  - 9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile**
  - 9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney**
  - 9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas**



**9.2.15 Town Hall Renovation Committee - Couns. Luna and Pridham**

**9.3 Update from Coffee with Council Input**

A verbal update was provided from Council on the event.

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2023-02-14-16**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** By-Laws 12-2023, 13-2023, 14-2023, 15-2023 and 16-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 12-2023 Agreement with Straightline Group Inc. for fine bubble aeration system replacement at water pollution control plant**

**12.2 By-Law 13-2023 Agreement with Clearwater Structures Inc. for cured in place pipe (CIPP) sanitary sewer rehabilitations**

**12.3 By-Law 14-2023 Amending agreement with Minister of Municipal Affairs and Housing for Municipal Modernization Program - Intake 3 Implementation Stream**

**12.4 By-Law 15-2023 Agreement with Toromont CAT for the purchase of a backhoe**

**12.5 By-Law 16-2023 Agreement with Festival Hydro Services Inc. for water reading and billing services**

**13. UPCOMING MEETINGS**

February 16, 2023 - 9:00 am, Special Meeting of Council (Housing), Council Chambers

February 28, 2023 - 6:00 pm, Regular Council, Council Chambers

**14. CONFIRMATORY BY-LAW**

**Resolution 2023-02-14-17**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** By-Law 17-2023, being a by-law to confirm the proceedings of February 14, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**15. ADJOURNMENT**

**Resolution 2023-02-14-18**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** this regular meeting of Council be adjourned at 7:30 pm.

**CARRIED**

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Al Stratheed, Mayor

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Jenna McCartney, Clerk