



MINUTES Regular Council

February 28, 2023
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Aylward
Councillor Craigmile
Councillor Edney
Councillor Lucas
Councillor Pridham

Council Regrets: Councillor Luna

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Ray Cousineau, Facilities Manager
Darcy Drummond, Recreation Manager
Jennifer Lewis, Early Learning Services Manager

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2023-02-28-01

Moved By Councillor Craigmile

Seconded By Councillor Lucas

THAT the February 28, 2023 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Canadian Baseball Hall of Fame re: Roadway Naming Request

Resolution 2023-02-28-02

Moved By Councillor Edney

Seconded By Councillor Aylward

THAT the delegation from Canadian Baseball Hall of Fame and Museum regarding a roadway naming request be received; and

THAT Council approve the request from Canadian Baseball Hall of Fame and Museum to name the laneway as Ferguson Jenkins Way.

CARRIED

5.2 Paul Seebach of Seebach and Company Chartered Accountants re: 2021 Audited Financial Statements

Resolution 2023-02-28-03

Moved By Councillor Pridham

Seconded By Councillor Lucas

THAT the delegation from Paul Seebach of Seebach and Company Chartered Accountants regarding the 2021 audited financial statements be received.

CARRIED

5.3 2023 Draft Budget for Public Engagement

Resolution 2023-02-28-04

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT staff be directed to prepare the budget by-law for consideration at the March 14, 2023 regular Council meeting.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Special Meeting of Council - February 14, 2023

Resolution 2023-02-28-05

Moved By Councillor Aylward

Seconded By Councillor Craigmile

THAT the February 14, 2023 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

6.2 Regular Council - February 14, 2023

Resolution 2023-02-28-06

Moved By Councillor Edney

Seconded By Councillor Lucas

THAT the February 14, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

6.3 Special Meeting of Council - February 16, 2023

Resolution 2023-02-28-07

Moved By Councillor Craigmile

Seconded By Councillor Aylward

THAT the February 16, 2023 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 11-2023 February Monthly Report (Administration)

Resolution 2023-02-28-08

Moved By Councillor Lucas
Seconded By Councillor Aylward

THAT ADMIN 11-2023 February Monthly Report (Administration) be received for information.

CARRIED

8.1.2 ADMIN 12-2023 Kinsmen Club of St. Marys Summerfest Request for Noise By-law Exemption and Access to Milt Dunnell Field

Resolution 2023-02-28-09

Moved By Councillor Lucas
Seconded By Councillor Aylward

THAT ADMIN 12-2023 Kinsmen Club of St. Marys Summerfest Request for Noise By-law Exemption and Access to Milt Dunnell Field report be received; and

THAT Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Field, for the purpose of Summerfest until the time of 1:00 am on July 21, 2023, 1:00 am on July 22, 2023 and to 1:00 am on July 23, 2023 subject to the condition of notifying all property owners within a 150m radius; and

THAT Council grant exclusive use of Milt Dunnell Field, to the Kinsmen Club of St. Marys between Monday, July 17, 2023 and Monday, July 24, 2023 for the purpose of setting up, running and taking down for Summerfest with the exception of use of space for the St. Marys Farmers Market on Saturday July 22, 2023; and

THAT Council grant an exemption of the Parks By-law, under section 1 (a), (b), (k), and (l) to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Field between July 17, 2023 and July 24, 2023; and

THAT Council grant an exemption of the Traffic and Parking By-law, under Section 3.1.3 (q) and 3.1(6) to the applicant Kinsmen Club of St. Marys at Milt Dunnell Field between July 17, 2023 and July 24, 2023; and

THAT Council direct staff to communicate the requirements of the Refreshment Vehicle By-law to Kinsmen Club of St. Marys; and

THAT Council direct staff to communicate the requirements of obtaining a lottery licence under the Alcohol and Gaming Commission of Ontario.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 09-2023 February Monthly Report (Building & Development)

Resolution 2023-02-28-10

Moved By Councillor Pridham

Seconded By Councillor Aylward

THAT DEV 09-2023 February Monthly Report (Building & Development) be received for information.

CARRIED

8.2.2 DEV 08-2023 Town Hall Roof Replacement

Resolution 2023-02-28-11

Moved By Councillor Lucas

Seconded By Councillor Aylward

THAT DEV 08-2023 Town Hall Roof Replacement Award report be received; and,

THAT the procurement for RFT-DEV-09-2023 Town Hall Roof Replacement be awarded to 818185 Ontario Inc. o/a Robertson Restoration for the procured price of \$412,450.00, inclusive of all taxes and contingencies; and,

THAT Council consider By-Law 20-2023 to authorize the Mayor and the Clerk to sign the associated agreement with 818185 Ontario Inc. o/a Robertson Restoration for the Town Hall roof replacement.

CARRIED

8.2.3 DEV 10-2023 5 James St N (St Marys Train Station) Sign Replacement

Resolution 2023-02-28-12

Moved By Councillor Pridham

Seconded By Councillor Lucas

THAT DEV 10-2023 5 James St. N. (St. Marys Train Station) Sign Replacement report be received; and

THAT Council deems the St. Marys Train Station sign to be an “official sign” exempted from Section 3.2(1)(k) of the Sign By-law.

CARRIED

8.3 Community Services

8.3.1 DCS 04-2023 February Monthly Report (Community Services)

Resolution 2023-02-28-13

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT DCS 04-2023 February Monthly Report (Community Services) be received for information.

CARRIED

8.3.2 DCS 06-2023 Skate Park Survey Results and Design Recommendations

Resolution 2023-02-28-14

Moved By Councillor Edney

Seconded By Councillor Aylward

THAT DCS 06-2023 Skate Park Survey Results and Design Recommendation report be received; and

THAT Council approve Radius Contracting Inc’s conceptual design #1 for the expansion of the existing Skate Park.

CARRIED

8.3.3 DCS 07-2023 Rotary Club of St. Marys Capital Contribution Agreement for the Skate Park Expansion

Resolution 2023-02-28-15

Moved By Councillor Pridham
Seconded By Councillor Edney

THAT DCS 07-2023 Rotary Club of St. Marys Capital Contribution Agreement for the Skate Park Expansion be received; and

THAT Council consider By-Law 21-2023, being a bylaw to authorize the Mayor and the Clerk to sign a Capital Contribution Agreement with the Rotary Club of St. Marys for the Skate Park expansion.

CARRIED

8.3.4 DCS 09-2023 Canada-Wide Early Learning and Child Care Agreement

Resolution 2023-02-28-16

Moved By Councillor Craigmile
Seconded By Councillor Lucas

THAT DCS 09-2023 Canada-Wide Early Learning and Child Care Agreement report be received; and

THAT Council approve By-Law 19-2023 authorizing the Mayor and Clerk to execute the agreement with City of Stratford for the Canada-Wide Early Learning and Child Care program.

CARRIED

8.4 Corporate Services

8.4.1 COR 20-2023 February Monthly Report (Corporate Services)

Resolution 2023-02-28-17

Moved By Councillor Lucas
Seconded By Councillor Aylward

THAT COR 20-2023 February Monthly Report (Corporate Services) be received for information.

CARRIED

8.4.2 COR 21-2023 Audited Financial Statements - 2021

Resolution 2023-02-28-18

Moved By Councillor Pridham
Seconded By Councillor Edney

THAT COR 21-2023 Audited Financial Statements - 2021 be received; and

THAT Council approve the Audited Financial Statements for the Year Ended December 31, 2021

CARRIED

8.4.3 COR 22-2023 Business Improvement Area Utilization of Town Services

Resolution 2023-02-28-19

Moved By Councillor Aylward
Seconded By Councillor Pridham

THAT COR 22-2023 Business Improvement Area Utilization of Town Services report be received; and

THAT Council support the recommendation to provide the BIA Board with Town staff support for administrative functions as described in this report; and

THAT Council direct staff to prepare and finalize a Memorandum of Understanding with the BIA Board.

CARRIED

8.4.4 COR 23-2023 Annual Treasurer Reports

Resolution 2023-02-28-20

Moved By Councillor Craigmile
Seconded By Councillor Lucas

THAT COR 23-2023 Annual Treasurer Reports report be received.

CARRIED

Council took a brief break at 7:58 pm.

Mayor Strathdee called the meeting back to order at 8:07 pm.

8.5 Fire and Emergency Services

8.5.1 FD 02-2023 February Monthly Report (Emergency Services)

Resolution 2023-02-28-21

Moved By Councillor Edney

Seconded By Councillor Lucas

THAT FD 02-2023 February Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 02-2023 February Monthly Report (Human Resources)

Resolution 2023-02-28-22

Moved By Councillor Craigmile

Seconded By Councillor Aylward

THAT HR 02-2023 February Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 12-2023 February Monthly Report (Public Works)

Resolution 2023-02-28-23

Moved By Councillor Lucas

Seconded By Councillor Pridham

THAT PW 12-2023 February Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 15-2-23 Pedestrian Crossing Hardware Supply Award and Community Safety Zone Lighting

Resolution 2023-02-28-24

Moved By Councillor Craigmile

Seconded By Councillor Lucas

THAT PW-2023 Pedestrian Crossing Hardware Supply Award and Community Safety Zone Lighting report be received; and,

THAT the procurement for Pedestrian Crossing Hardware be awarded to Cedar Signs Ltd. for the quoted price of \$30,740.00, inclusive of all taxes and contingencies; and,

THAT Council direct staff to include flashing beacons to accommodate the community safety zones on Water Street S. and James St. N.

THAT the Chief Administrative Officer execute the associated agreement with Cedar Signs Ltd. For the procurement of pedestrian crossing hardware.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2023-02-28-25

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT By-Laws 19-2023, 20-2023 and 21-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 19-2023 Agreement with the Corporation of the City of Stratford for the Canada Wide Early Learning and Child Care Program

11.2 By-Law 20-2023 Agreement with 818185 Ontario Inc. o/a Robertson Restoration for Town Hall roof replacement

11.3 By-Law 21-2023 Capital Contribution Agreement with Rotary Club of St. Marys for skate park expansion

12. UPCOMING MEETINGS

March 14, 2023 - 6:00 pm, Regular Council, Council Chambers

March 21, 2023 - 9:00 am, Strategic Priorities Committee, Council Chambers

March 28, 2023 - 6:00 pm, Regular Council, Council Chambers

13. CONFIRMATORY BY-LAW

Resolution 2023-02-28-26

Moved By Councillor Aylward

Seconded By Councillor Lucas

THAT By-Law 22-2023, being a by-law to confirm the proceedings of February 28, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

14. ADJOURNMENT

Resolution 2023-02-28-27

Moved By Councillor Edney

Seconded By Councillor Aylward

THAT this regular meeting of Council be adjourned at 8:46 pm.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk