



AGENDA
Community Policing Advisory Committee

March 15, 2023

9:00 am

Municipal Operations Centre
408 James Street South, St. Marys

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the March 15, 2023 Community Policing Advisory Committee agenda be accepted as presented.

4. ACCEPTANCE OF MINUTES

3

RECOMMENDATION

THAT the February 15, 2023 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

5. REPORTS

5.1 CRIME STOPPERS REPORT

7

February 2023

RECOMMENDATION

THAT the February 2023 Crime Stoppers report be received.

5.2 POLICE MONTHLY STATISTICS

9

February 2023

RECOMMENDATION

THAT the February 2023 Police Monthly Statistics report be received.

6. OTHER BUSINESS

6.1 2023 Policing Operating Budget & 5 Year Capital Plan

14

RECOMMENDATION

THAT the information regarding the 2023 Policing budget and 5-year capital plan be received; and

THAT the Community Policing Advisory Committee recommend to Council:

THAT Council approve the 2023 Stratford Police operating budget and 5-year capital plan.

6.2 Vaping Concern at St. Marys Skatepark - Identified by St. Marys Council

7. UPCOMING MEETINGS

*All meetings are open to the public to attend in person and will be live streamed to the Town's YouTube channel

April 19, 2023 - 9:00 am, Municipal Operations Centre

8. ADJOURNMENT

RECOMMENDATION

THAT this Community Policing Advisory Committee meeting be adjourned at _____ am.



MINUTES
Community Policing Advisory Committee

February 15, 2023
9:00 am
Municipal Operations Centre
408 James Street South, St. Marys

Committee Members Present: Mayor Strathdee
Jacqueline Hibbert
Tony Winter
Robert Zensner
Councillor Edney
Councillor Luna

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Foster
Constable Aaron Mounfield

Staff Present: Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Jed Kelly, Director of Public Works

1. CALL TO ORDER

The Chair called the meeting to order at 9:08 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the February 15, 2023 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Robert Zensner
Seconded By Mayor Strathdee

THAT the January 18, 2023 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

5. REPORTS

5.1 Crime Stoppers Report

Chief Skinner reviewed the Crime Stoppers report.

Moved By Councillor Edney
Seconded By Tony Winter

THAT the January 2023 Crime Stoppers report be received.

CARRIED

5.2 Police Monthly Statistics

Deputy Chief Foster presented the police monthly statistics.

In response to an inquiry about the number of 'no validated sticker' listed for January, Deputy Chief Foster stated that is likely related to the implementation of the new Provincial sticker program.

In response to an inquiry about the increased number of charges laid and calls for service appeared higher in December, Constable Mounfield stated that the Service received a request from the Town of St. Marys for increased traffic patrols in targeted areas at that time.

Moved By Robert Zensner
Seconded By Councillor Luna

THAT the January 2023 Police Monthly Statistics report be received.

CARRIED

5.3 Stratford Police Service Board Liaison Report - Coun. Edney

Councillor Edney was unable to attend the January PSB meeting but will have a full report for the March committee meeting.

6. OTHER BUSINESS

6.1 Pedestrian Crossing on Water Street South Update - Councillor Luna

Councillor Luna presented her request to the Service for increased patrol in the area of the Quarry during the summer.

Constable Mounfield stated that he has reviewed the speed statistics provided by the Town which has not identified significant areas of concern. He further advised that the Service has recently completed targeted enforcement, and patrols this area frequently.

Jed Kelly, Director of Public Works, provided an update on the progress of the installation of the pedestrian crossing equipment and expects to have everything in place prior to summer.

The Town will roll out social media guidance related to how to use the crossing as a pedestrian and as a motorist.

6.2 ADMIN 09-2023 Overview of the Stratford Police Services Contract

Brent Kittmer presented ADMIN 09-2023 report.

Mayor Strathdee identified the ongoing benefit to the community with the relationship between the Service and The City of Stratford's Social Services department that did not exist with the previous policing service provider.

Chair Hibbert inquired about the opportunity for a presentation from Victim Witness Services program in the future.

Moved By Councillor Edney

Seconded By Tony Winter

THAT ADMIN 09-2023 Overview of the Stratford Police Services Contract be received for information.

CARRIED

7. UPCOMING MEETINGS

March 15, 2023 - 9:00 am, Municipal Operations Centre

8. ADJOURNMENT

Moved By Mayor Strathdee

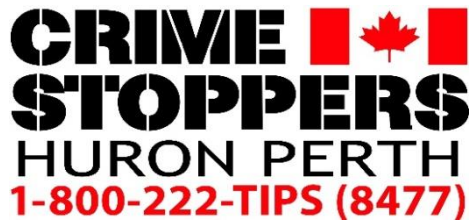
Seconded By Robert Zensner

THAT this Community Policing Advisory Committee meeting be adjourned at 9:51 am.

CARRIED

Jacqueline Hibbert, Chair

Jenna McCartney, Clerk



Crime Stoppers of Huron & Perth Counties
P.O. Box 471
Goderich, Ontario, N7A 4C7
519-606-4166
crimestopper@ezlink.ca

Month-End Report for FEBRUARY 2023

Coordinator: Teresa PATTERSON

To: Inspector Jason Younan, Huron County OPP
Inspector W. Burrow, Perth OPP
Staff Sergeant Andrew MacIsaac, Huron County OPP
D/Sgt Phil Hordijk, Huron County OPP

And to: S/Sgt Dave SINKO, Perth County OPP
Chief of Police Greg SKINNER, Stratford Police Service
D/Sgt Tara Bolstead, Perth County OPP
Sgt. Manny Coelho, North Perth OPP
Sgt. Scott Lobb, West Perth OPP, Sgt Barry Cookson Perth OPP
Constable Aaron Mounfield, Stratford Police Service – Liaison
Sgt. Chris Arnold, Sgt. Avery BASSETT,

Monthly Statistics for February 2023

25 Total Calls to Huron Perth County Crime Stoppers this month (tips and follow up calls)
10 New codes issued for Huron Perth County Crime Stoppers

08 Total new OPP tips (Huron County only)

- 01 Huron Drugs
- 07 Huron Intelligence

02 Total new OPP tips (Perth County only)

- 02 Perth Drugs
- 00 Perth Intelligence

13 Total new Stratford Police Service tips

- 01 S.P.S. Drugs
- 12 S.P.S. Intelligence

02 Assigned out to other Crime Stopper Programs (caller in Huron County)

00 Assigned out to other agencies (i.e. Health unit, OSPCA, M.N.R., R.C.M.P.)

2023 Year-To-Date Highlights – HURON PERTH

	YTD	S.I. (1988)
TIPS	70	14,062
Arrests	0	1,390
Cases Cleared	0	2,598
Charges Laid	0	2,857
Weapons Seized	0	1,095
Property/Cash Recovered	0	\$3,765,153
Drugs Seized	0	\$13,758,343
Total Drugs, Cash, Property	0	\$17,518,996
Rewards Approved	0	\$133,760

February Tips by Type

Death: 1 Traffic: 10 Child Porn: 1 Drugs: 4 Elder Abuse: 1	Human Trafficking: 1 Breach: 3 Threats: 1 Other CC: 2 Fraud: 1
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Upcoming Events

DATE	LOCATION	EVENT
March 9	Clinton/Virtual	Board Meeting

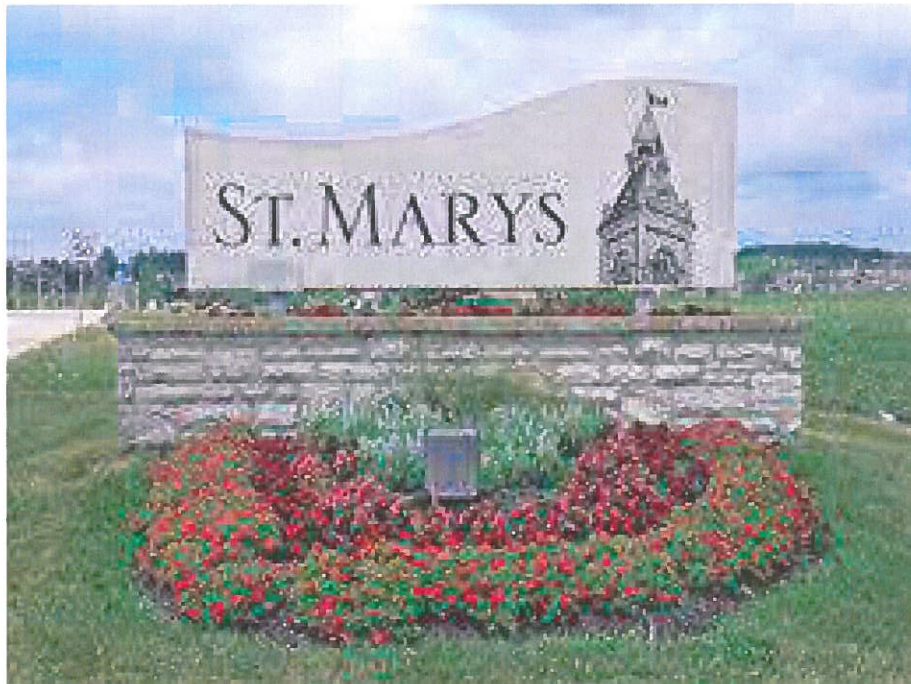
Stratford Police Service



SERVING SINCE 1854

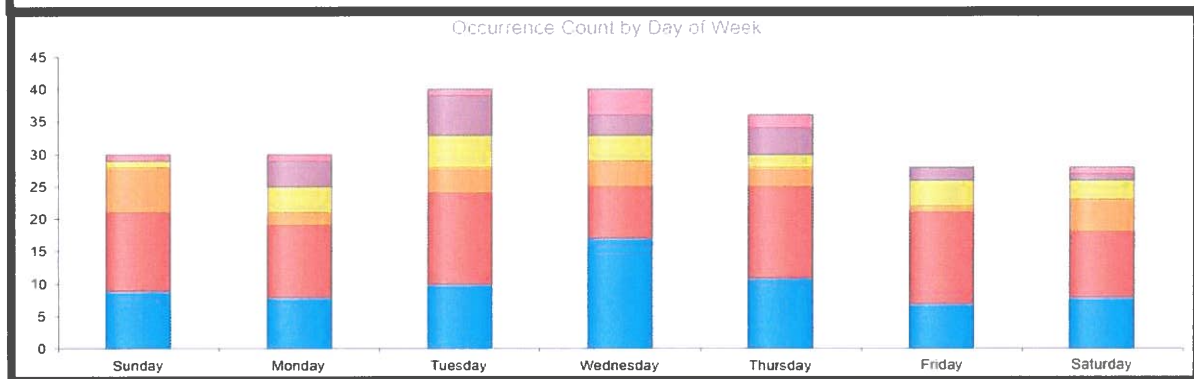
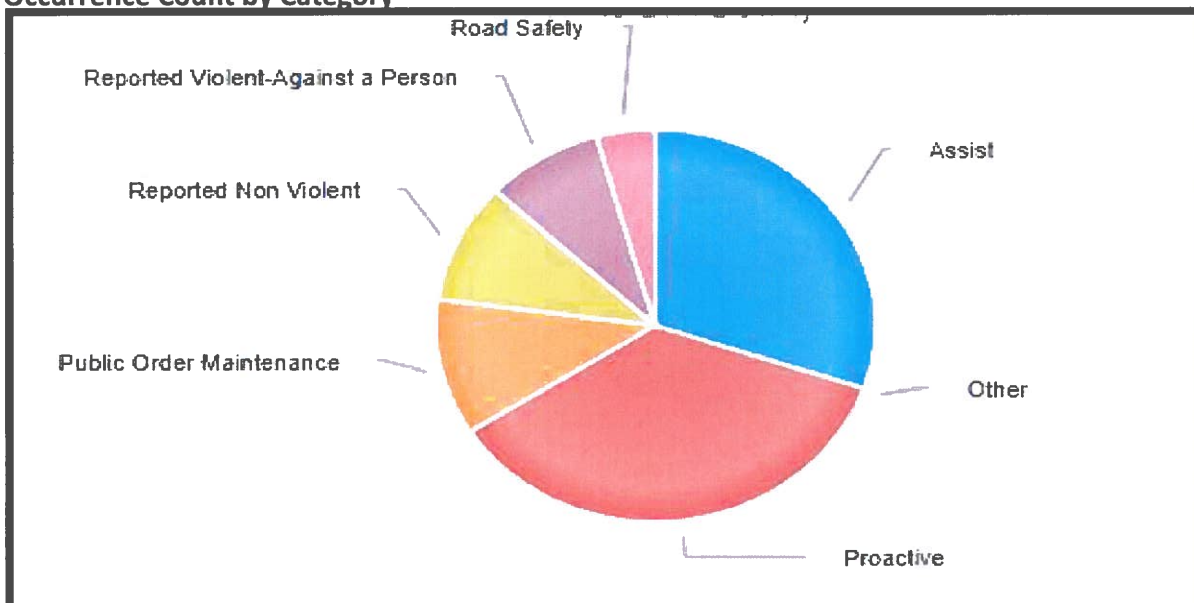
BOARD MONTHLY STATS

**St Marys
2023 February**

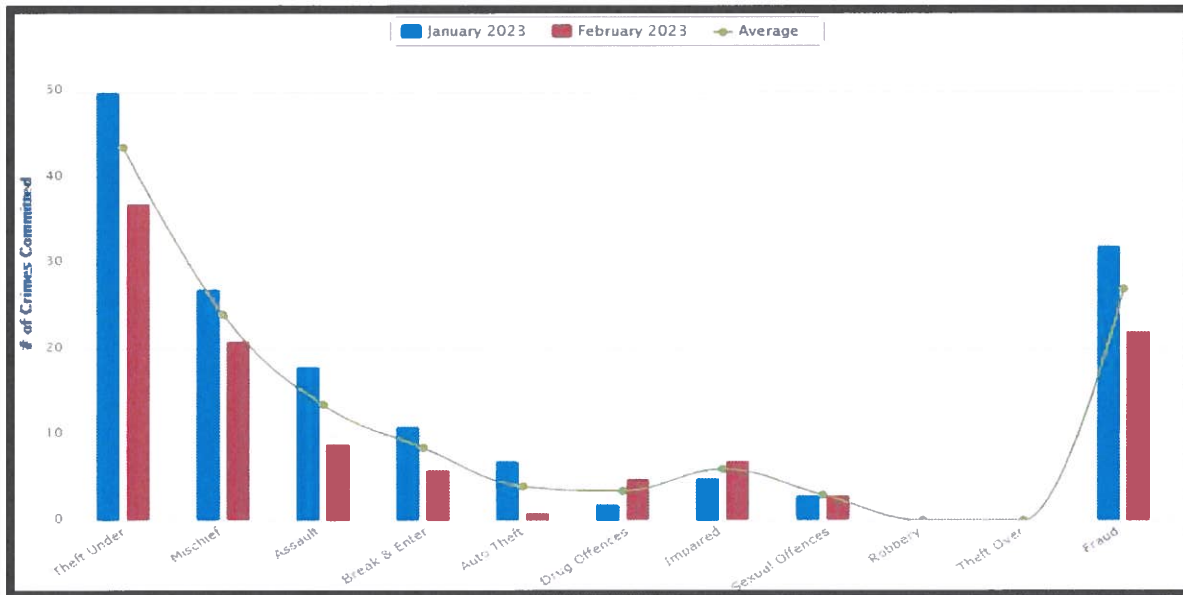


OCCURRENCE STATISTICS					
	Same Month Last Year	Current Month	Current Month	Previous Year	Current Year
OCCURRENCES	2022 Feb	2023 Jan	2023 Feb	Total 2022	Total 2023
CALLS FOR SERVICE	207	222	208	2764	430
E-TICKETS included in total	41	39	18	301	57
PON WARNINGS included in total	12	22	17	149	39
PART III SUMMONS charges	2	1	5	26	6
CHARGES LAID	72	69	42	584	111
YOUTH CHARGED	0	2	0	13	2
YOUTH DIVERTED	0	1	2	8	3
FALSE ALARMS	6	1	2	78	3
HATE / BIAS INCIDENTS	0	0	0	0	0
MENTAL HEALTH RELATED - RPT	8	3	9	54	12
SUICIDES (includes attempted)	0	0	1	4	1
OVERDOSES	0	0	0	2	0
DOMESTIC RELATED OCC'S	4	4	8	71	12
OCC'S WITH DOMESTIC CHARGES	0	0	2	9	2

Occurrence Count by Category



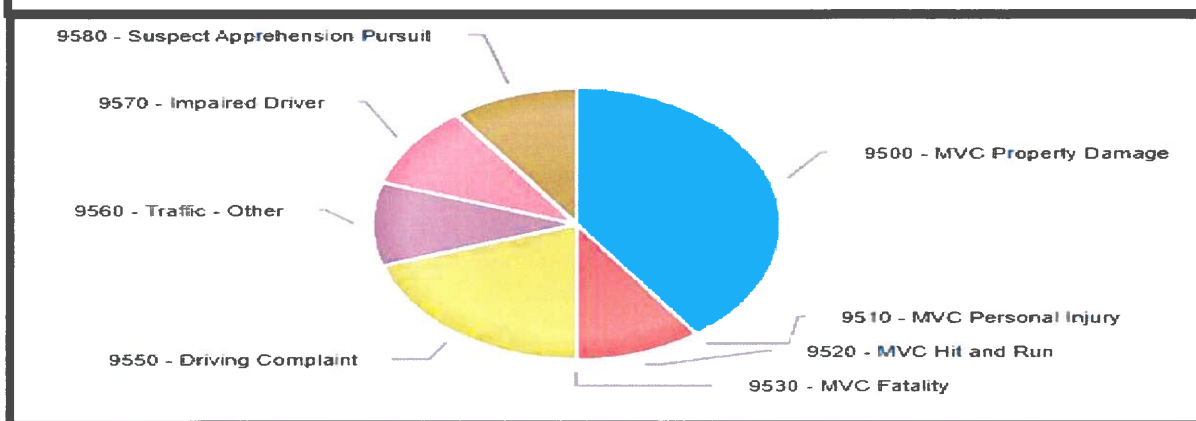
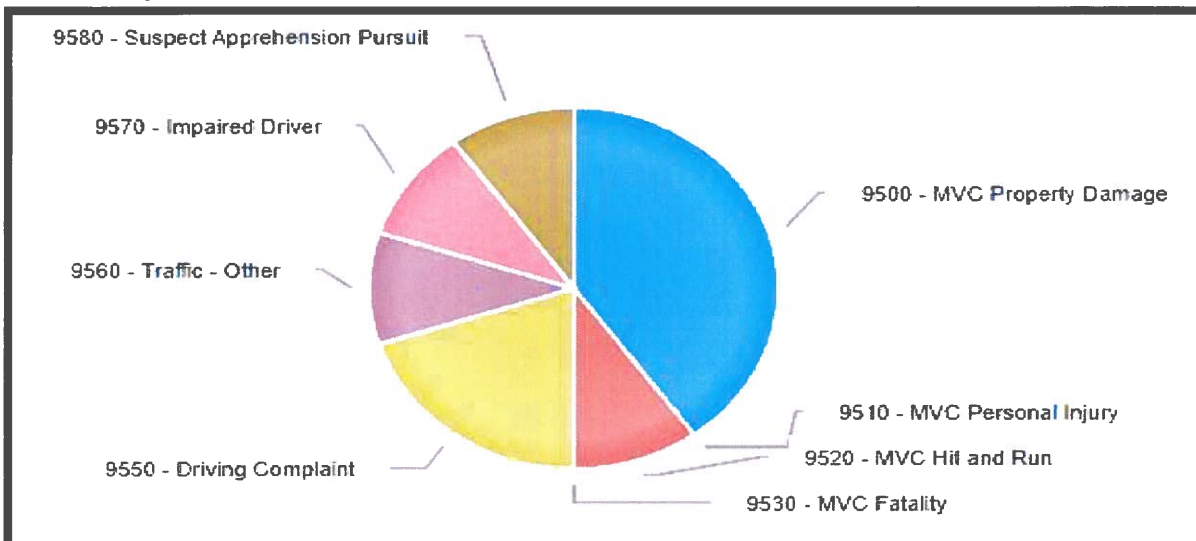
OCCURRENCE CRIME REPORT					
	Same Month Last Year	Current Month	Current Month	Previous Year	Current Year
OCCURRENCES	2022 Feb	2023 Jan	2023 Feb	Total 2022	Total 2023
VIOLENT CRIME					
ASSAULT	0	0	2	17	2
ROBBERY	0	0	0	1	0
SEXUAL OFFENCES	0	1	1	6	3
PROPERTY CRIME					
AUTO THEFT	0	1	0	12	1
BREAK & ENTER	1	2	1	19	3
FRAUDS	3	3	8	41	11
MISCHIEF	0	2	3	51	5
SHOPLIFTING	1	0	1	7	1
THEFT FROM MOTOR VEHICLE	0	0	0	28	0
THEFT OVER - OTHER	0	0	0	0	0
THEFT UNDER - OTHER	5	3	4	54	7
DRUG/ALCOHOL CRIME					
DRUG OFFENCES	0	0	0	2	0
IMPAIRED BY ALCOHOL	1	0	0	4	0
IMPAIRED BY DRUG	0	0	0	0	0



* Above chart includes Stratford and Perth South.

MOTOR VEHICLE COLLISIONS					
	Same Month Last Year	Current Month	Current Month	Previous Year	Current Year
OCCURRENCES	2022 Feb	2023 Jan	2023 Feb	Total 2022	Total 2023
MVC Total*	5	7	5	98	12
MVC Personal Injury	1	0	0	9	0
MVC PD Only	4	6	4	76	10
MVC Hit & Run	0	1	1	13	2
MVC Fatal	0	0	0	0	0
TOP 5 E-TICKETS ISSUED	28	38	17	249	55
Speeding	23	21	5	178	26
Driving While Under Suspension	1	0	2	10	2
No Currently Validated Permit	1	17	8	41	25
Careless Driving	2	0	1	13	1
Driver Fail to Surrender Licence	1	0	1	7	1

Road Safety



TRAFFIC STATISTICS			
OCCURRENCES	2023 Feb	Vehicle Stopped	Charges Laid
RIDE PROGRAMS	2	263	0
VEHICLE PURSUITS / FAIL TO STOP	0	0	0

MEMBER DEVELOPMENT/TRAINING

Number of Attending	Type of Course/Workshop	Location	Duration
7	In Service Training	SPS	3 Days *cont from Jan
12	In Service Training	SPS	5 Days
6	In Service Training	SPS	2 Days *continuing in March
1	Canine	London	1 Day
1	COYO	Niagara Falls	3 Days
1	Front Line Supervisor	Samia PS	5 Days
1	Investigative Interviewing	Brantford PS	2 Days

MEMBER COMMENDATIONS/RECOGNITIONS

Member Name	Reported By	Type of Occurrence

RECRUITMENT

Competition	Competition Status	Number of Applicants	Standing
Auxiliary	Closed	15	Interviews
Park Patrol	Closed	16	Final (3 new 2 returning)
Support Services Investigator (SCU)	Closed	4	Final - F.Anderson
Community Resource Officer (St. Marys)	Closed	1	Final - I.Siraj
Emergency Response Unit Member	Closed	2	Interviews
Police Constable (Internal & External)	Ongoing	30	Ongoing
FT Clerk Communicator	Ongoing	2	Ongoing

POLICE CHECKS - ST. MARYS

Type	Walk-in	On-Line	Money Collected
Criminal Records Check - Volunteer	0	1	\$15
Criminal Records Check - Employment	0	1	\$25
Criminal Record and Judicial Matters Check - Volunteer	0	2	\$30
Criminal Record and Judicial Matters Check - Employment	0	0	\$0
Police Vulnerable Sector Check - Volunteer	4	20	\$600
Police Vulnerable Sector Check - Employment	0	9	\$450
Insurance Request	0	0	\$0
TOTAL:	4	33	\$1,120

COMMUNITY RESOURCE/YOUTH OFFICER REPORT - ST. MARYS

ELEMENTARY SCHOOL	
SECONDARY SCHOOL	CARDS WITH A COP Meeting at DCVI re: serious collision
COMMUNITY EVENTS:	Salvation army volunteer meeting
OTHER INITIATIVES:	Community member case conference Fraud Prevention Talk

MEDIA RELEASES - ST. MARYS

DATE	DESCRIPTION
06-Feb	23-2126 - Window Smashed
06-Feb	23-2168 - Hit and Run Suspect
06-Feb	23-2220 - Tools Stolen in B&E
10-Feb	23-2168 - Hit and Run Driver Identified
13-Feb	23-2597 - gun & counterfeit cash seized
14-Feb	23-2738 - threats with firearm - arrest
21-Feb	23-2882 - Grandparent Scam Victim
21-Feb	23-3170 - tire slashing

TO: Chair Hibbert and Members of CPAC

FROM: Brent Kittmer, Chief Administrative Officer

DEPARTMENT: Administration

DATE: March 15, 2023

SUBJECT: **2023 Policing Operating Budget & 5 Year Capital Plan**

CPAC,

Attached to this memo is the 2023 draft operating budget submission from the Stratford Police Service. Within the service agreement with the City of Stratford, there are prescriptive steps related to the annual budget review and dispute of the budget. The key sections of the agreement are Sections 14 – 19:

12. For every year in which this Agreement is in effect, the City shall provide the Town with a detailed Cost Estimate showing the projected cost of providing the Contracted Services for that year.

13. The Cost Estimate for 2018 is attached hereto as Schedule “E” to this Agreement.

14. For every Subsequent Year, the City shall provide the Cost Estimate to the Town not later than November 1 of the preceding year. The Cost Estimate for a Subsequent Year shall be in the same form as Schedule E, and shall include the following:

(a) Estimated Full-time Personnel Costs – the total Estimated Personnel Costs for the Subsequent Year, together with a detailed breakdown thereof;

(b) Part-time Personnel Costs – the total Part Time Salaries and Wages, Part-time Benefits, and Payable EAP;

(c) Estimated Capital Costs – the total estimated Capital Costs for the Subsequent Year, together with a detailed breakdown thereof;

(d) Estimated Special Services Costs – the total estimated Special Service Costs for the Subsequent Year, together with a detailed breakdown thereof;

(e) The Total Estimated Reconcilable Cost, which shall be the total of the Estimated Full-Time Personnel Costs, Estimated Capital Costs and Estimated Special Services Costs;

(f) Operating Costs & Support Costs – the total Operating Costs and Support Costs for the Subsequent Year, together with a detailed breakdown thereof;

(g) Total Estimated Annual Cost, which shall be the total of the Total Estimated Reconcilable Cost and the Operating and Support Costs; and,

(h) Monthly cost, which shall be the Total Estimated Annual Cost divided by twelve.

15. The Cost Estimate shall include, where applicable, a concise explanation of any projected cost increases compared to the previous year.

16. Within sixty (60) days of receiving the Cost Estimate, the Town shall either provide the City with written confirmation that the Cost Estimate is accepted, or shall initiate the Dispute Resolution process set out below. If the Town does not respond to the Cost Estimate within sixty (60) days of receiving it, then it shall be deemed to have accepted the Cost Estimate.

18. In the event that the Town disputes the Cost Estimate, the Town shall nevertheless pay the Monthly Cost to the City and the payments made under the disputed Cost Estimate may be retroactively adjusted as a result of the dispute resolution.

19. Once every five years during which this Agreement is in effect, the City shall provide the Town with a detailed projection of the Capital Costs under this Agreement for the following five years, broken down by year, to assist the Town in budgeting appropriately. The five-year cost projection shall be updated as often as required to remain accurate, and in any event not less than once per year. The City shall use best efforts to ensure the five-year cost projection remains up to date.

Within the CPAC terms of reference Council has delegated specific duties to CPAC regarding the annual budget review. These include:

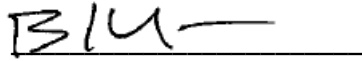
- *Reviewing the annual policing budget submission and recommending to Council to adopt or dispute the annual budget. This includes working with the contract police service provider to resolve any budget concerns prior to making a recommendation to Council to proceed with formal dispute resolution.*

In practical terms, the police are unable to provide their final budget estimates to the Town until Stratford City Council has reviewed and approved their budget. This does not perfectly align with the Town's budget schedule as the Town's budget process is generally completed ahead of the City of Stratford's by one to two months.

To develop the 2023 Town budget, the CAO used estimates from the Chief and Deputy Chief and included these in Council's budget package. The Town's 2023 budget has been approved, and Council approved the global police budget estimates provided. Staff can confirm that the budget estimates provided below by the police are within the budget that Council has approved for 2023.

OUTCOME: From the budget review, staff is seeking a final recommendation from CPAC to Council to accept the budget, or a recommendation to Council to initiate dispute resolution regarding the 2023 estimates.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "BK", followed by a horizontal line.

Brent Kittmer
Chief Administrative Officer

2023 Policing Budget

Personnel Costs

Description	2020	2021	2022	2023
F.T. Salaries & Wages (Reconcilable)	\$684,690	\$679,855	\$731,592	\$724,569
F.T. Benefits (Reconcilable)	\$185,199	\$181,938	\$190,208	\$206,101
PREMIUMS (OT, Shif Diff, Acting, On Call, Coaching)	\$28,205	\$36,643	\$26,831	\$40,910
Part Time Salaries & Wages (Fixed)	\$17,225	\$22,405	\$24,405	\$31,075
P.T. Benefits (Fixed)	\$1,723	\$2,861	\$2,868	\$6,215
Payroll EAP (Fixed)	\$1,350	\$1,350	\$3,920	\$3,920
TOTAL	\$918,392	\$925,052	\$979,824	\$1,012,790

Support Costs (Fixed)

Description	2020	2021	2022	2023
Clothing	\$2,150	\$1,740	\$1,740	\$1,740
Petty Cash				
Office Supplies And Paper	\$800	\$765	\$900	\$900
Identification Supplies	\$425	\$425	\$425	\$600
Photocopier Expense	\$500	\$500	\$508	\$508
Postage	\$80	\$80	\$83	\$150
Printing				
Meals and Meeting Costs - Meeting Costs				
Prisoner Meals – Meals	\$253	\$253	\$253	\$100
Publications & Subscriptions				
Radio System Maintenance	\$1,450	\$1,450	\$1,450	\$6,248
Conferences				
Contracted Services	\$14,520	\$14,520	\$12,929	\$13,260
Courier/Freight	\$130	\$130	\$130	\$130
Legal	\$2,500	\$2,500	\$2,500	\$4,338
Maintenance Contracts	\$3,543	\$4,825	\$14,800	\$30,870
Training (Mileage, Expenses, Supplies)	\$5,500	\$5,050	\$7,260	\$7,260
RADIO Services – Other	\$200	\$200	\$200	\$200.00
Communications Revenue (Record Checks)	(\$4,000)			
Equipment Purchases	\$1,150	\$730	\$730	\$730
Materials - Community Services	\$500	\$500	\$500	\$500
Equipment Purchases - Pride Capital	\$8,700	\$10,500	\$8,700	\$8,429
Total Insurance				
Total Bell DSL IP Radio	\$10,250	\$10,250	\$10,250	\$10,250
TOTAL	\$48,651	\$54,418	\$63,358	\$86,231

Special Services Costs (Reconcilable)

Description	2020	2021	2022	2023
Cost of Special Services Procured from Other Providers	0.00	0.00	0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00

Operating Costs (Fixed)

Description	2020	2021	2022	2023
Uniforms	\$1,750	\$1,750	\$1,750	\$1,750
Vehicle – Fuel	\$14,960	\$14,960	\$17,440	\$17,440
Vehicle Repairs (labour, parts, licences)	\$3,700	\$5,250	\$5,250	\$6,000
Telephone – Basic	\$3,700	\$3,700	\$3,800	\$5,401
Materials - Law Enforcement	\$2,375	\$2,375	\$2,375	\$2,375
Materials – Containment	\$2,000	\$2,000	\$2,000	\$2,000
Materials - CISO Projects / Investigations	\$3,050	\$3,050	\$3,050	\$3,050
General Fund-Police Dept - Specialized Projects	\$525	\$525	\$525	\$525
Transfer To Reserves				
Canine Unit	\$720	\$720	\$720	\$720
Transfer To Reserves				
PRIDE Services – Other	\$14,093	\$15,035	\$14,496	\$15,311
Police Radio Materials	\$825	\$825	\$825	\$825
TOTAL	\$47,698	\$50,190	\$52, 231	\$55,397

Total Estimated Annual Cost = Total Personnel, Support, and Operating Costs (For 2023 Total Cost also includes Park Patrol, and grant revenue)	\$978,064	\$1,014,740	\$1,056,596	\$1,168,408
3% Assumption of Liability Payment	<u>\$29,341.92</u>	<u>\$30,562</u>	<u>\$31,698</u>	<u>\$35,052</u>
Total	\$1,007,405.9	\$1,045,302*	\$1,088,294	\$1,203,460
Monthly Cost	\$83,950.49	\$87,108.50	\$90,691.17	\$100,288.35

* NOTE:.. For comparison, the budget for final OPP contract in 2017 was **\$1,155,089.**

Park Patrol	N/A	\$15,600.00	\$26,936	\$28,800
Replacement Cruiser	N/A	N/A	N/A	\$81,000
ALPR/ICV (In-Car Video)				\$37,682
Grant Revenue (Part-time Policing)				(\$14,810)

Five Year Capital Plan - St Marys (as of 2023)

Year	Item	Details	Cost Estimate
2023	Radio System Upgrade Carry Over from 2021	Cost of a replacement repeater system in St Marys. To support radio system upgrades in Stratford	\$57,000
2023	Cruiser Replacement	Replacement of one St Marys cruiser. Total estimated cost would include vehicle, Re and Re, wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle and a small buffer has been added for unknown costs during re and re	\$67,000
2023	Automatic Licence Plate Reader & In Car Video System	Outfit St Marys cruisers with ALPR/ICV technology	\$37,682
2024	Body Armor Replacement	Replace five sets of body armour for officers assigned to St Marys. Cost per set is \$1,100	\$5,500
2024	NG911	Shared cost of deployment for NG911 solution. Cost estimate provided is based on one of two vendors who have agreed to provide a costing at this point. Cost is for initial shared cost of set up and equipment. There would be a shared annual operational cost. Estimated St Marys cost annually is \$1000.00	\$10,000
2025	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Total estimated cost would include vehicle, Re and Re, wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle and a small buffer has been added for unknown costs during re and re	\$84,239
2026	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Total estimated cost would include vehicle, Re and Re, wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle and a small buffer has been added for unknown costs during re and re	\$85,891
2027	TBD		
2028	TBD		