



## **MINUTES Regular Council**

April 11, 2023  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee  
Councillor Aylward  
Councillor Craigmile  
Councillor Edney  
Councillor Lucas  
Councillor Luna  
Councillor Pridham

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
**Conference Line**  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Jenny Mikita, Senior Services Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

Councillor Luna requested an emergent item be added under item 10.1 as correspondence from the County of Perth regarding recommendations to improve the long-term care regulatory framework.

**Resolution 2023-04-11-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** the April 11, 2023 regular Council meeting agenda be accepted as amended.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - March 28, 2023**

**Resolution 2023-04-11-02**

**Moved By** Councillor Edney

**Seconded By** Councillor Lucas

**THAT** the March 28, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - March 21, 2023**

**Resolution 2023-04-11-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** the March 21, 2023 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk; and

**THAT** minute item 5.2 be raised for consideration.

**CARRIED**

**Resolution 2023-04-11-04**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** Council approve the Designation of Public Events as Municipally Significant Policy; and

**THAT** Council consider By-law 41-2023, being a by-law to delegate to the Clerk the authority to process requests for events of municipal significance.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Friends of the St. Marys Public Library re: Sign Fee Waiver Request  
Resolution 2023-04-11-05**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** the correspondence from the Friends of the St. Marys Public Library regarding a request to the Town to waive the applicable sign permit fee be received; and

**THAT** the request from Friends of the St. Marys Public Library for sign permit fees be approved for 2023; and

**THAT** staff direct the Friends of the St. Marys Public Library to the annual Community Grant Program for all future requests.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN 20-2023 Cyber Incident Report Out**

**Resolution 2023-04-11-06**

**Moved By** Councillor Aylward

**Seconded By** Councillor Luna

**THAT** ADMIN 20-2023 Cyber Incident Report Out be received for information.

**CARRIED**

**8.2 Community Services**

**8.2.1 DCS 17-2023 National Volunteer Week**

**Resolution 2023-04-11-07**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DCS 17-2023 National Volunteer Week report be received;  
and

**THAT** Council proclaim the week of April 16 – 22 as National  
Volunteer Week in the Town of St. Marys.

**CARRIED**

### **8.3 Corporate Services**

#### **8.3.1 COR 24-2023 Municipal Accessible Dock in Milt Dunnell Field**

**Resolution 2023-04-11-08**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** COR 24-2023 Municipal Accessible Dock in Milt Dunnell  
Field report be received; and

**THAT** Council approve sole source procurement from EZ Dock for  
the supply and installation of an accessible dock system in the  
amount of \$62,680 plus HST; and

**THAT** Council consider By-law 40-2023, being a by-law to  
authorize the Mayor and the Clerk to sign the associated  
agreement for the supply and installation of an accessible dock  
system; and

**THAT** Council authorize staff to complete the full project, including  
dock purchase and installation and necessary additional  
groundworks, and fund the project through a donation from  
Community Living, with the remaining funds to be allocated through  
the Flats Revitalization project approved 2023 capital funding.

**CARRIED**

#### **8.3.2 COR 31-2023 Mobility Gas Tax Request - 2023**

**Resolution 2023-04-11-09**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** COR 31-2023 Mobility Gas Tax Request - 2023 report be received; and

**THAT** the Town of St. Marys approves the request for an increase to the Ontario Gas Tax transfer of \$115,000 for the period of April 1, 2023 to March 31, 2024; and

**THAT** Town staff is directed to negotiate the rental of space and IT equipment agreement to take effect retroactive to April 1, 2023; and

**THAT** Town staff be directed to work with the partners to complete the noted legal agreements by the end of 2023; and

**THAT** St. Marys and Area Mobility Service be requested to present Council with a long-term plan during the 2024 Town budget process for consideration of future dedicated Provincial Gas Tax allocations.

**CARRIED**

#### **8.4 Public Works**

##### **8.4.1 PW 28-2023 Service Delivery of Organic Material Management**

###### **Resolution 2023-04-11-10**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** report PW 28-2023, Service Delivery for Organics Material Management be received; and

**THAT** the procurement for curbside leaf and yard waste services be awarded to Barry's Handyman Services for a three-year contract totalling of ten (10) collection events per property per year for twenty (20) total collection events each year at the procured price of \$83,410.95 inclusive of all taxes and contingencies; and,

**THAT** the procurement for operations and management of the MOC leaf and yard waste depot be awarded to Texo Terra Contracting Ltd. for a three-year contract for the procured price of \$94,995.34 inclusive of all taxes and contingencies; and,

**THAT** Council approves a variance of \$31,558.40 to be incurred in 2023 as identified in report PW 28-2023, to be funded from waste management reserves; and,

**THAT** Council consider By-Law 38-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with Barry's Handyman Services for leaf and yard waste collection services; and

**THAT** Council consider By-Law 39-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreements with Texo Terra Contracting Ltd for the operation and management of the leaf and yard waste depot; and,

**THAT** Council defer implementation of a curbside green bin organics program through at least 2025; and,

**THAT** Council direct staff to incorporate a Financial Plan for waste management services into the future scope of work that will be tendered for landfill operations and design in the coming years.

**CARRIED**

## **9. COUNCILLOR REPORTS**

### **9.1 Operational and Board Reports**

#### **Resolution 2023-04-11-11**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.7 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

**CARRIED**

**9.1.1 Bluewater Recycling Association - Coun. Craigmile**

**9.1.2 Business Improvement Area - Coun. Aylward**

**9.1.3 Huron Perth Public Health - Coun. Luna**

**9.1.4 Library Board - Mayor Strathdee, Couns. Aylward and Pridham**

**9.1.5 Municipal Shared Services Committee - Mayor Strathdee,  
Coun. Edney**

**9.1.6 Spruce Lodge Board - Couns. Lucas, Luna**

**9.1.7 Upper Thames River Conservation Authority - Coun. Craigmile**

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Canadian Baseball Hall of Fame and Museum - Coun. Edney**

**9.2.2 Committee of Adjustment**

**9.2.3 Community Policing Advisory Committee - Couns. Edney and Luna**

**Resolution 2023-04-11-12**

**Moved By** Councillor Pridham

**Seconded By** Councillor Lucas

**THAT** Council approve the 2023 Stratford Police operating budget and 5 year capital plan.

**CARRIED**

**9.2.4 Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham**

**9.2.5 Flats Revitalization Committee - Coun. Edney**

**9.2.6 Green Advisory Committee - Coun. Aylward**

**9.2.7 Heritage and Culture Advisory Committee - Coun. Lucas**

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**

**9.2.9 Planning Advisory Committee - Couns. Craigmile, Lucas**

**9.2.10 Recreation and Leisure Advisory Committee - Coun. Pridham**

**9.2.11 St. Marys Lincolns Board - Coun. Craigmile**

**9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile**

**9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney**

**9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas**

**9.2.15 Town Hall Renovation Committee - Couns. Luna and Pridham**

**10. EMERGENT OR UNFINISHED BUSINESS**

**10.1 Correspondence from County of Perth regarding recommendations to improve the long-term care regulatory framework**

**Resolution 2023-04-11-13**

**Moved By** Councillor Luna

**Seconded By** Councillor Lucas

**THAT** Council supports the correspondence from the County of Perth to the Ministry of Long-Term Care regarding recommendations to improve the long-term care regulatory framework for the province; and

**THAT** correspondence be forwarded to the Ministry of Long-Term Care confirming the Town of St. Marys' support.

**CARRIED**

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2023-04-11-14**

**Moved By** Councillor Aylward

**Seconded By** Councillor Luna

**THAT** By-Laws 38-2023, 39-2023, 40-2023 and 41-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 38-2023 Agreement with Barry's Handyman Services**

**12.2 By-Law 39-2023 Agreement with Texo Terra Contracting Ltd.**

**12.3 By-Law 40-2023 Agreement with EZ Dock**

**12.4 By-Law 41-2023 Delegation of Authority**

**13. UPCOMING MEETINGS**

April 18, 2023 - 9:00 am, Strategic Priorities Committee

April 25, 2023 - 6:00 pm, Regular Council

Council took a brief break at 7:26 pm.



Mayor Strathdee called the meeting back to order at 7:36 pm.

**14. CLOSED SESSION**

**Resolution 2023-04-11-15**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** Council move into a session that is closed to the public at 7:36 pm as authorized under the *Municipal Act*, Section 239(2)(d) labour relations or employee negotiations.

**CARRIED**

**14.1 Minutes - CLOSED SESSION**

**14.2 ADMIN 21-2023 CONFIDENTIAL Town of St. Marys COVID-19  
Vaccination Policy**

**15. RISE AND REPORT**

**Resolution 2023-04-11-16**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** Council rise from a closed session at 8:25 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held in regards to one matter about labour relations or employee negotiations. Council will consider a resolution about the matter.

**15.1 Town of St. Marys COVID-19 Vaccination Policy**

**Resolution 2023-04-11-17**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** the requirements of the Town of St. Marys' mandatory COVID-19 vaccination policy be suspended effective April 11, 2023; and

**THAT** the Town of St. Marys continues to support public health recommendations as an important step in a multi-layered approach to protecting the health and safety of members of staff and the public from infection with COVID-19; and

**THAT** the Town of St. Marys strongly encourages all eligible individuals to get vaccinated and stay up to date with booster doses.

**CARRIED**

**16. CONFIRMATORY BY-LAW**

**Resolution 2023-04-11-18**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** By-Law 42-2022, being a by-law to confirm the proceedings of April 11, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2023-04-11-19**

**Moved By** Councillor Pridham

**Seconded By** Councillor Lucas

**THAT** this regular meeting of Council be adjourned at 8:27 pm.

**CARRIED**

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Al Stratheed, Mayor

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Jenna McCartney, Clerk