



## MINUTES

### Heritage and Culture Advisory Committee

April 12, 2023

6:00 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Al Strathee Councillor Lucas Karen Ballard Julian Francoeur Stephen Habermehl Andrea Macko Trevor Schram Sherri Winter-Gropp
Staff Present	Amy Cubberley, Cultural Services Manager Jason Silcox, Building Inspector

#### 1. CALL TO ORDER

Stephen Habermehl called the meeting to order at 6:00pm

#### 2. DECLARATION OF PECUNIARY INTEREST

None declared.

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

**Moved By** Al Strathee

**Seconded By** Andrea Macko

**THAT** the April 12, 2023 Heritage and Culture Advisory Committee agenda be accepted as presented.

**CARRIED**

**4. DELEGATIONS**

**4.1 Brent Kittmer- Downtown Service Review Project**

Amy Cubberley presented ADMIN 22-2023 on behalf of Brent Kittmer.  
Suggestions for 14 Church Street North were provided by the Committee and will be compiled and forwarded to Brent.

**Moved By** Karen Ballard

**Seconded By** Julian Francoeur

**THAT** ADMIN 22-2023 Downtown Service Location Review Project be received for information.

**CARRIED**

**5. CORRESPONDENCE**

None received.

**6. ACCEPTANCE OF MINUTES**

**Moved By** Clive Slade

**Seconded By** Karen Ballard

**THAT** the March 8, 2022 Heritage and Culture Advisory Committee minutes be approved by the Committee and signed by the Chair and the staff liaison.

**CARRIED**

**7. BUSINESS ARISING FROM MINUTES**

None.

**8. REGULAR BUSINESS**

**8.1 Heritage Business**

**8.1.1 Heritage Permits**

Jason Silcox spoke to DEV 19-2023 and responded to questions.

**Moved By** Clive Slade

**Seconded By** Julian Francoeur

**THAT** DEV 19-2023 36 Water St S heritage permit be received; and

**THAT** the Heritage and Culture Advisory Committee support the heritage permit for window replacement as presented in the report with a two over two configuration.

**CARRIED**

#### **8.1.2 Sign Permits**

None.

#### **8.1.3 Heritage Grant Applications**

Amy Cubberley spoke to DCS 18-2023 and responded to questions.

**Moved By** Sherri Gropp

**Seconded By** Andrea Macko

**THAT** DCS 18-2023 210 Thomas Street Heritage Grant be received; and

**THAT** the Heritage and Culture Advisory Committee recommends approval of a Heritage Grant for the application, as submitted, for 210 Thomas Steet in the amount no greater than \$5192.

**CARRIED**

#### **8.1.4 Properties of Interest or At Risk**

Amy Cubberley spoke to DCS 19-2023 and responded to questions.

**Moved By** Councillor Lucas

**Seconded By** Julian Francoeur

**THAT** DCS 19-2023 Prioritized Non-Designated Heritage Properties report be received as information, and;

**THAT** staff move forward with contacting property owners to gauge their interest in heritage designation.

**CARRIED**

#### **8.1.5 Homeowner / Property Owner Letters**

None identified.

## **8.2 Museum Business**

Amy Cubberley spoke to DCS 20-2023 and responded to questions.

**Moved By** Karen Ballard

**Seconded By** Andrea Macko

**THAT** DCS 20-2023 April Monthly Report (Museum and Archives) be received for information.

**CARRIED**

## **8.3 Public Art Business**

### **8.3.1 DCS 21-2023 Public Art and Monuments Policy**

Amy Cubberley spoke to DCS 21-2023 and responded to questions. Suggestions for amendments included adding standard benches, headstones, and trees with markers to the list of excluded elements. Adding an education/interpretation element was also suggested.

**Moved By** Julian Francoeur

**Seconded By** Sherri Gropp

**THAT** DCS 23-2023 Public Art and Monuments Policy report be received; and

**THAT** the Heritage and Culture Advisory Committee recommends to Council that the Public Art and Monuments Policy be approved, as amended.

**CARRIED**

## **9. COUNCIL REPORT**

Councilor Lucas reported on 14 Church Street North.

## **10. OTHER BUSINESS**

### **10.1 Ontario Heritage Conference, June 15-17, 2023**

Staff noted that the Ontario Heritage Conference is being held in London, June 15-17.

## **11. UPCOMING MEETINGS**

May 10, 2023

**12. ADJOURNMENT**

**Moved By** Andrea Macko

**Seconded By** Trevor Schram

**THAT** this meeting be adjourned at 7:05 pm.

**CARRIED**

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Chair

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Committee Secretary