



AGENDA

Regular Council Meeting

April 25, 2023

6:00 pm

Council Chambers, Town Hall

175 Queen Street East, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the April 25, 2023 regular Council meeting agenda be accepted as presented.

4. PUBLIC INPUT PERIOD

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda.

Submissions will be accepted via email at clerksoffice@town.stmarys.on.ca or in the drop box at Town Hall, 175 Queen Street East, lower level.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Huron Perth Public Health and United Way Perth Huron re: Food Insecurity

7

Candace Cunningham, HPPH

Kristin Crane, UWPH

RECOMMENDATION

THAT the delegation from the Huron Perth Public Health, United Way Perth Huron and Social Research and Planning Council regarding food insecurity be received.

5.2 United Way Perth Huron re: St. Marys Food Insecurity

43

Ryan Erb, UWPH

Chris Schorer, UWPH

RECOMMENDATION

THAT the delegation from the United Way Perth Huron regarding food insecurity in St. Marys be received.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 11, 2023

61

RECOMMENDATION

THAT the April 11, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

6.2 Strategic Priorities Committee - April 18, 2023

71

RECOMMENDATION

THAT the April 18, 2023 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk; and

THAT minute items 4.1 and 6 be raised for consideration.

6.2.1 Flats Conceptual Designs for Public Engagement

RECOMMENDATION

THAT Staff be directed to begin public consultation process as described within report COR 32-2023.

6.2.2 James Street Water Booster Station Assessment and Operational Considerations

RECOMMENDATION

THAT the Strategic Priorities Committee recommend to Council:

THAT staff be directed to research the facility capital needs of the James Street South Booster Pumping Station and funding strategies and sources for the station upgrades; ensuring consideration be given to the future industrial development potential in that area; and

THAT the existing benefitting properties, and future benefitting properties of the station be consulted for their future needs.

7. CORRESPONDENCE

- 7.1 Women of Ontario Say No regarding Support of Bill 5, Stopping Harassment and Abuse By Local Leaders Act 75**

RECOMMENDATION

THAT the correspondence from The Women of Ontario Say No regarding support of Bill 5, *Stopping Harassment and Abuse by Local Leaders Act*, be received.

8. STAFF REPORTS

8.1 Administration

- 8.1.1 ADMIN 24-2023 April Monthly Report (Administration) 80**

RECOMMENDATION

THAT ADMIN 24-2023 April Monthly Report (Administration) be received for information.

- 8.1.2 ADMIN 25-2023 Community Outreach Worker Annual Report 83**

RECOMMENDATION

THAT ADMIN 25-2023 Community Outreach Worker Annual Report be received.

8.1.3	ADMIN 26-2023 Noise By-Law Exemption Request for Army, Navy and Air Force for 2023	89
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RECOMMENDATION

THAT ADMIN 26-2023 Noise By-Law Exemption Request for Army, Navy and Air Force for 2023 report be received; and

THAT Council provide an exemption to the Noise By-law on July 14, 2023 from 11:00 pm to 12:00 am and July 15, 2023 from 11:00 pm to 12:00 am, to the Army, Navy and Air Force Branch #265, subject to the condition of notifying all property owners within a 150m radius.

8.2 Building and Development Services

8.2.1	DEV 20-2023 April Monthly Report (Building and Development)	91
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RECOMMENDATION

THAT DEV 20-2023 April Monthly Report (Building and Development) be received for information.

8.2.2	DEV 21-2023 Repeal By-law 47-15 a Site Plan Agreement for 20 Thames Rd. North	97
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RECOMMENDATION

THAT DEV 21-2023 Repeal By-law 47-20 a Site Plan Agreement for 20 Thames Rd. North report be received; and

THAT Council consider By-law 44-2023, being a By-law to repeal By-law 47-15 which authorized a site plan agreement between The Corporation of the Town of St. Marys and Perth County Ingredients Inc. for land described as Part Lot 19, Concession Thames, Blanshard as in R341246 in the Town of St. Marys in the County of Perth.

8.2.3	DEV 22-2023 - Part Lot Control Application, Lot 2, Registered Plan 44M-86 – 203778 Ontario Inc.	99
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RECOMMENDATION

THAT DEV 22-2023 regarding the Application for Part Lot Control for Lot 2 of Registered Plan 44M-86 be received; and

THAT Council consider By-law 43-2023, being a part lot control affecting Lot 2, Registered Plan 44M-86 for a one-year period, ending April 25, 2024.

8.3 Community Services

8.3.1	DCS 22-2023 April Monthly Report (Community Services)	105
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RECOMMENDATION

THAT DCS 22-2023 April Monthly Report (Community Services) be received for information.

8.4 Corporate Services

8.4.1	COR 33-2023 April Monthly Report (Corporate Services)	109
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RECOMMENDATION

THAT COR 33-2023 April Monthly Report (Corporate Services) be received for information.

8.5 Fire and Emergency Services

8.5.1	FD 05-2023 April Monthly Report (Emergency Services)	120
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RECOMMENDATION

THAT FD 05-2023 April Monthly Report (Emergency Services) be received for information.

8.6 Human Resources

8.6.1	HR 04-2023 April Monthly Report (Human Resources)	122
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RECOMMENDATION

THAT HR 04-2023 April Monthly Report (Human Resources) be received for information.

8.7 Public Works

RECOMMENDATION

THAT PW 31-2023 April Monthly Report (Public Works) be received for information.

9. EMERGENT OR UNFINISHED BUSINESS

10. NOTICES OF MOTION

11. BY-LAWS

RECOMMENDATION

THAT By-Laws 43-2023 and 44-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

11.1 By-Law 43-2023 Part Lot Control Exemption for Lot 2 44M-86 127

11.2 By-Law 44-2023 Repeal By-law 47-15, Site Plan Agreement for 20 Thames Road 128

12. UPCOMING MEETINGS

*All meetings are open to the public to attend in person and will be live streamed to the Town's YouTube channel

May 9, 2023 - 6:00 pm, Regular Council

May 16, 2023 - 9:00 am, Strategic Priorities Committee

May 23, 2023 - 6:00 pm, Regular Council

13. CONFIRMATORY BY-LAW 129

RECOMMENDATION

THAT By-Law 45-2023, being a by-law to confirm the proceedings of April 25, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

14. ADJOURNMENT

RECOMMENDATION

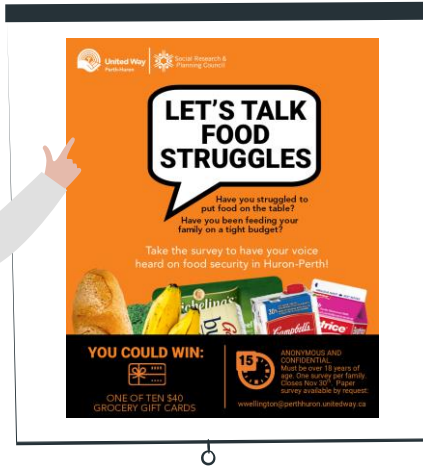
THAT this regular meeting of Council be adjourned at _____ pm.

FOOD INSECURITY

Presented by:

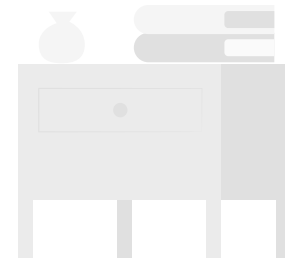
Candace Cunningham, Registered Dietitian

Kristin Crane, Director Social Research & Planning



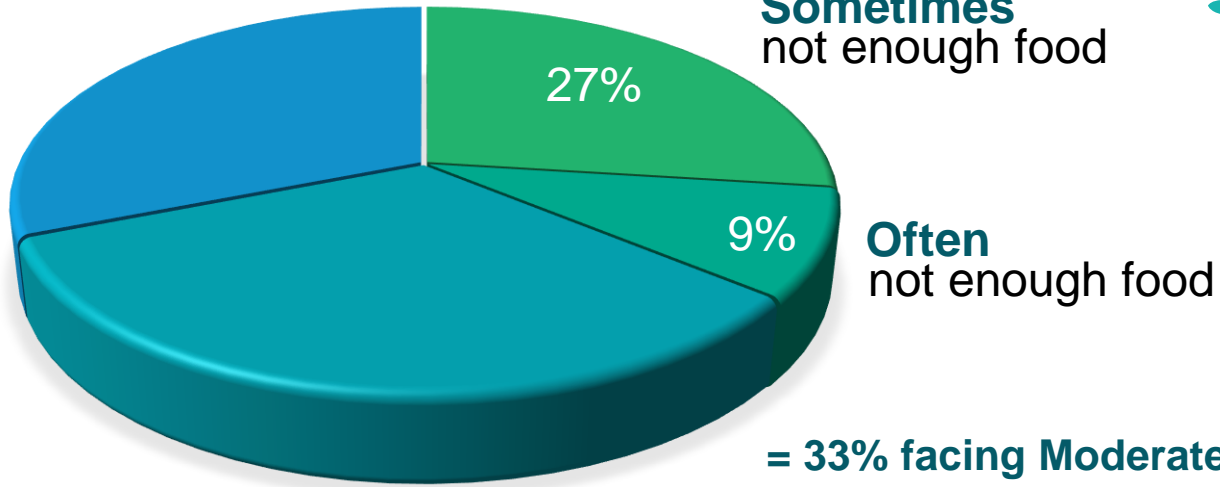
SURVEY BACKGROUND

- The Social Research & Planning Council implemented a food insecurity survey in **November 2022**
- Responses from **740** surveys were analyzed

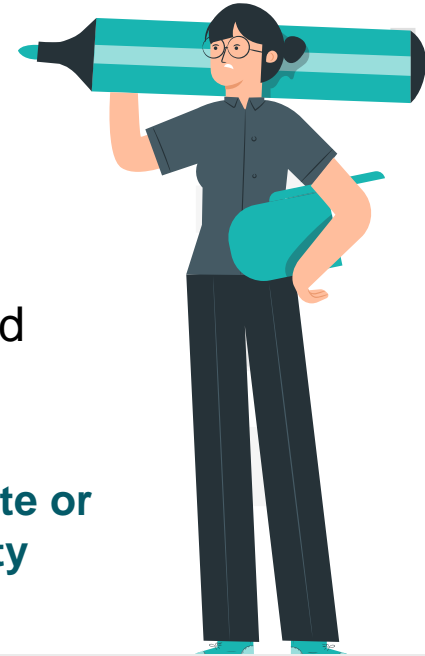


HOUSEHOLD FOOD SITUATION

(PAST 12 MONTHS)



= 33% facing Moderate or severe food insecurity



United Way
Perth-Huron



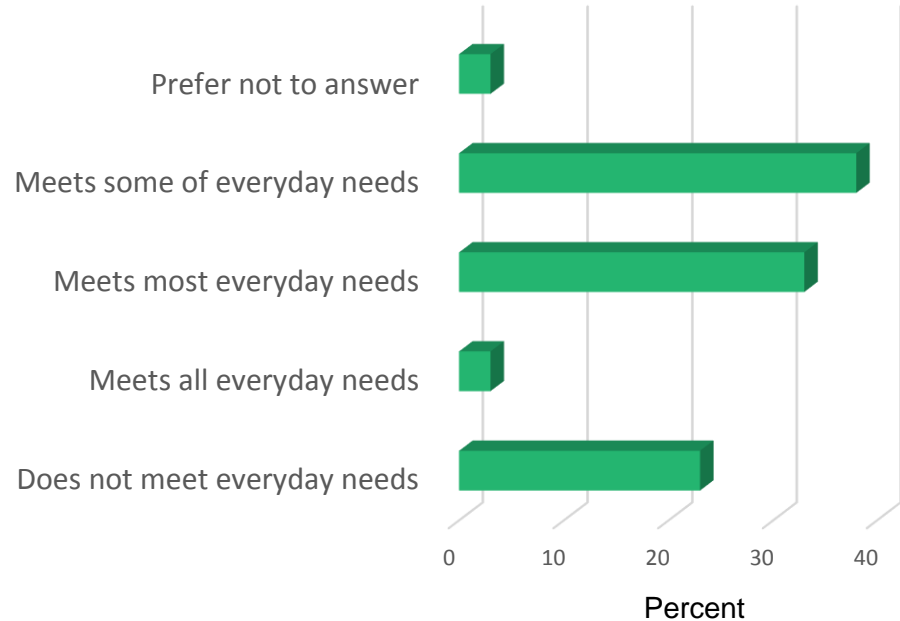
Social Research &
Planning Council

INCOME

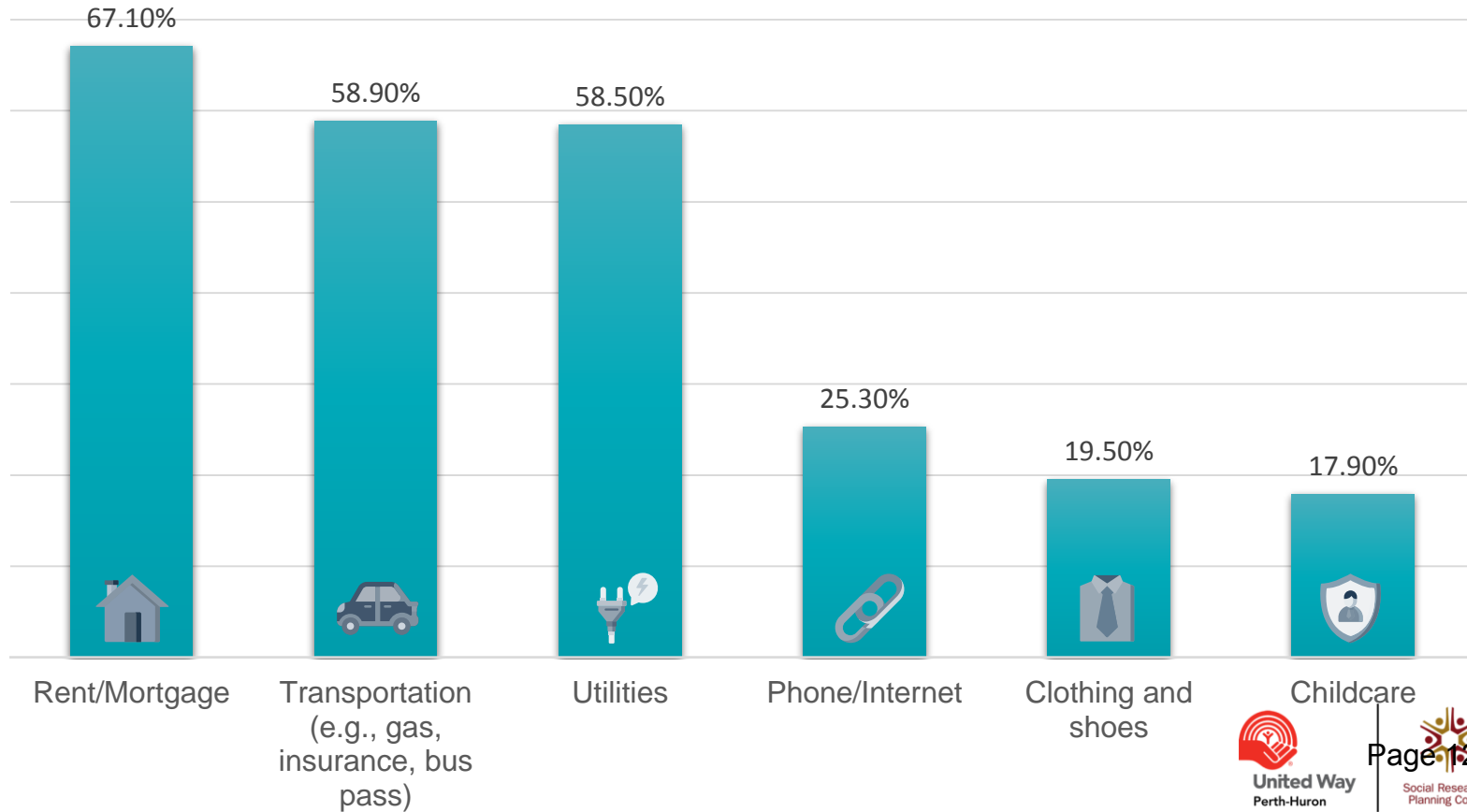


DOES INCOME MEET NEEDS?

- Approximately 37% indicated that their annual income is less than \$35,000
- Food insecurity is directly related to income



LIVING EXPENSES IMPACTING FOOD BUDGET



PREVALANCE OF FOOD INSECURITY

- In 2021, approx. 16% of Canadians and Ontarians were food insecure¹
- In 2021, approx. 14.6% of Huron Perth residents were food insecure²

	ADULTS	CHILDREN
Frequency of reducing size of meal or skipping meals	33% said almost every month	9% said almost every month
	29% said some months	12% said some months
Frequency of going a day without eating	19% said almost every month	3% said almost every month
	20% said some months	7% said some months



1. <https://proof.utoronto.ca/food-insecurity/how-many-canadians-are-affected-by-household-food-insecurity/>

2. Public Health Ontario (2023). *Household Food Insecurity Estimates from the Canadian Income Survey: Ontario 2018-2020*. <https://www.odph.ca/upload/membership/groups/10/on-food-insecurity-estimates-2023-02-01.pdf>

FOOD BANKS AND FOOD INSECURITY³

Probability of severely food-insecure households
using food banks and other strategies when short of money

59.1%

Ask Financial
Help From
Friends/Family

47.7%

Miss Bill
Payment

29.5%

Ask Help from
Organizations

28%

Miss Rent/
Mortgage
Payment

20.6%

Use Food Bank

19.6%

Pawn/Sell
Possession

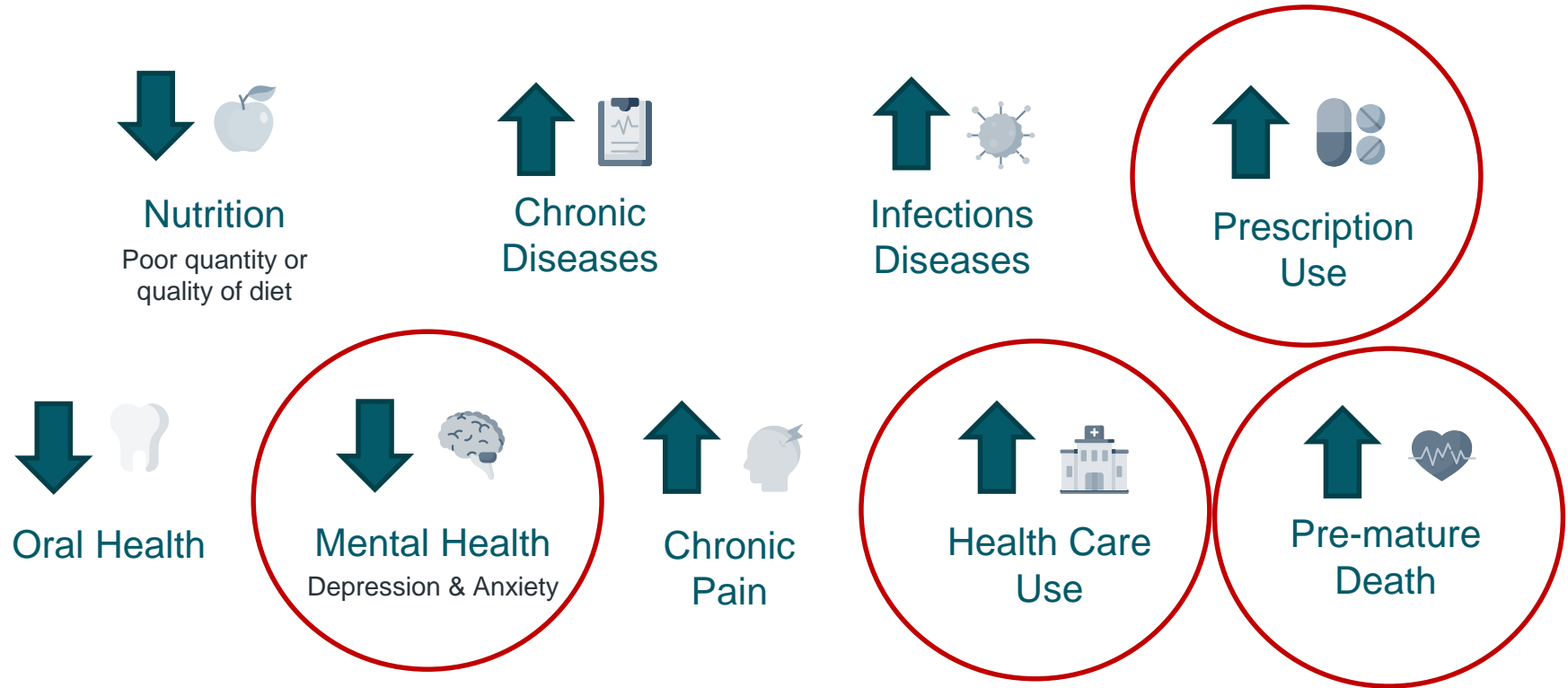
Data source: 2008 Canadian Household Panel Survey Pilot². Severe food insecurity was assessed with one question asking whether in the last 12 months household members ever had to eat less because they didn't have enough money to buy food.

ACCESSING COMMUNITY FOOD PROGRAMS

- Almost **50%** of respondents have **never** used community food programs
- Food programs that people have accessed:
 - Food bank (34%)
 - Food boxes (17%)
 - Community meals (14%)



Health Implications of Food Insecurity⁴



WHAT IS MONITORING FOOD AFFORDABILITY?

MONITORING FOOD AFFORDABILITY

- Survey price of food at various grocery stores

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- Meets the Canada's Food Guide Recommendations

The Monitoring Food Affordability Tool
and results are NOT to be used as
budgeting tool.

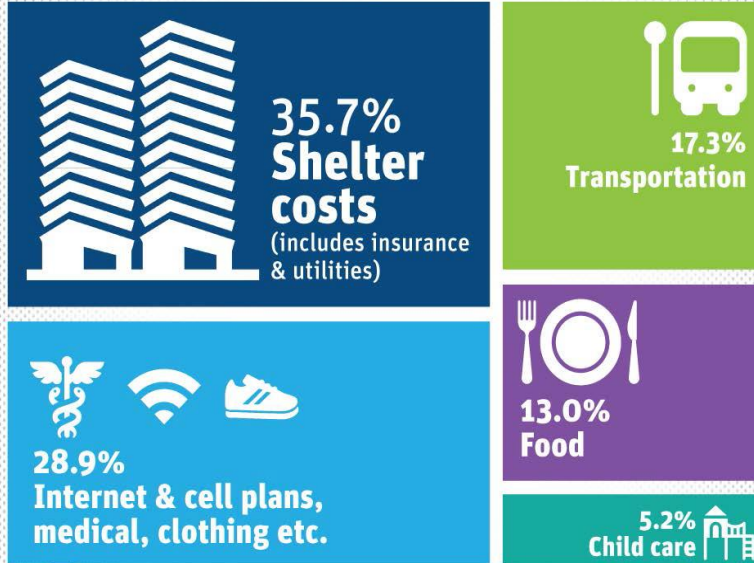
2022 INCOME SCENARIOS

SCENARIO	TOTAL INCOME	COST OF RENT	COST OF FOOD	FUNDS REMAINING
FAMILY OF FOUR MEDIAN ONTARIO INCOME (AFTER TAX)	\$9,323	3-BEDROOM \$1,423 (15% OF INCOME)	\$1,076 (12% OF INCOME)	\$6,824
FAMILY OF FOUR ONTARIO WORKS	\$2,760	3-BEDROOM \$1,423 (52% OF INCOME)	\$1,076 (39% OF INCOME)	\$261
FAMILY OF FOUR FULL TIME MINIMUM WAGE	\$3,793	3-BEDROOM \$1,423 (36% OF INCOME)	\$1,076 (23% OF INCOME)	\$1,474
SINGLE PARENT WITH 2 CHILDREN ONTARIO WORKS	\$2,528	2-BEDROOM \$1,622 (64% OF INCOME)	\$792 (31% OF INCOME)	\$114

SCENARIO	TOTAL INCOME	COST OF RENT	COST OF FOOD	FUNDS REMAINING
SINGLE PERSON ONTARIO WORKS	\$863	BACHELOR \$742 (86% OF INCOME)	\$386 (45% OF INCOME)	-\$265
SINGLE PERSON ONTARIO DISABILITY SUPPORT PROGRAM	\$1,309	1-BEDROOM \$1,258 (96% OF INCOME)	\$386 (29% OF INCOME)	-\$335
SINGLE PERSON OLD AGE SECURITY/GUARANTEE D INCOME SUPPLEMENT	\$1,885	1-BEDROOM \$1,258 (67% OF INCOME)	\$279 (15% OF INCOME)	\$348
MARRIED COUPLE ONTARIO DISABILITY SUPPORT PROGRAM	\$2,322	1-BEDROOM \$1,258 (54% OF INCOME)	\$643 (28% OF INCOME)	\$421

RECOMMENDATIONS

2022 Living Wage Breakdown: Perth Huron



Figures represent an aggregation of 3 household types. For more:
ontariolivingwage.ca/documentation

\$20.70/hr



**“Work should help you rise out of poverty,
not keep you there.”**

RECOMMENDATIONS

- Advocate for adequate income for all Canadians
- Become a Certified Living Wage Employer
- Support free income tax filing assistance
- Offer free sports and recreation activities

BASIC INCOME^{5,6}

- Unconditional cash transfer
- Meets basic needs, participate in society and live with dignity
- Works to full the gap
- Pilot test in Brantford, Hamilton and Brant County
- Improvement in health, food security status, decreased substance use

THANK YOU



Contact:

ccunningham@hpph.ca

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519-271-7730 ext. 235



**Social Research &
Planning Council**

2022

What is monitoring
food affordability?

Why can't people
afford food?

Why does the cost
of food matter?

Food charity is not
a solution to food
insecurity

What can we do
to ensure everyone
has access to
enough food?

Strategies to address
food insecurity

What else can you do?

The Real Cost of Eating in Huron and Perth



Food security is when all people, at all times, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life.

Food insecurity is when people or their families have inadequate or insecure access to food due to financial constraints.

What is monitoring food affordability?

To monitor food affordability, Huron Perth Public Health surveys the price of a variety of food from grocery stores across Huron and Perth counties. Using a survey tool called Monitoring Food Affordability (formerly the Nutritious Food Basket), we calculate the cost of one week's worth of groceries. In 2022, the tool was updated to reflect the new Canada's Food Guide recommendations (2019). The results cannot be compared to previous years because it is a new survey tool that is being piloted across the province.

This survey is conducted by pricing 59 food items using the lowest available cost in six area grocery stores (three conducted in-store, three conducted online) and calculating the average retail price. The items costed meet the recommendations from Canada's Food Guide, and assume that people have the time, skill, and equipment needed to cook these food items. The tool does not include prepared convenience foods or household non-food items, such as toiletries.

In 2022, the cost of groceries for a family of four in Huron Perth was \$249 per week, or \$1,076 per month. For a family of four receiving Ontario Works, this means they need to spend 39% of their income on food to meet the Canada's Food Guide recommendations. This leaves \$261 each month for all other expenses not including rent.

Why can't people afford food?

For people earning minimum wage, working part-time and precarious jobs, receiving social assistance (Ontario Works, Ontario Disability Support Program) or living on a fixed income, it's hard to make ends meet.

Households living on low income will struggle to afford food

Food insecurity is the inadequate or insecure access to food because of financial constraints. People living with food insecurity may not experience hunger, but the food available to them might not be enough, safe, culturally adequate or meet the Canada's Food Guide recommendations.

In 2017, it was estimated that 11%* of Huron Perth households experienced food insecurity.¹

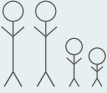
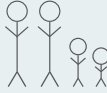






*Interpret with caution due to high sampling variability

Poverty is the root cause of food insecurity.

Below are examples of different income scenarios showing money remaining after basic monthly expenses are paid. As households living with low income often reside in rental housing, local rental rates are included.

These scenarios show that households living on low income have little, if any, money left over to pay for other basic expenses, such as:

- Heat, hydro and other utilities
- Transportation, car maintenance and gas
- Child care
- Phone and internet
- Clothing
- Insurance
- Laundry
- Non-prescription drugs and dispensing feeds for prescription drugs
- Eye and dental care
- Home maintenance
- Costs for children in school
- Household cleaners and personal hygiene products

	Households with Children				Households without Children			
	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6	Scenario 7	Scenario 8
	 Ontario Works	 Minimum Wage Earner	 Median Ontario Income	 Single Parent Ontario Works	 Ontario Works	 ODSP	 Senior OAS/GIS	 ODSP
Income								
Total Monthly Income (After Tax)	\$2,760	\$3,973	\$9,323	\$2,528	\$863	\$1,309	\$1,885	\$2,322
Expenses								
Housing ²⁻⁸	\$1,423	\$1,423	\$1,423	\$1,622	\$742*	\$1,258	\$1,258	\$1,258
Food	\$1,076	\$1,076	\$1,076	\$792	\$386	\$386	\$279	\$643
Monthly Income Remaining for Other Expenses								
	\$261	\$1,474	\$6,824	\$114	-\$265	-\$335	\$348	\$421
<p>A single person living on Ontario Works or Ontario Disability Support Program could spend most of their income on the rent. There would be no money left for food or other expenses.</p> <p>*The cost of rent could be higher for a single person on Ontario Works if there were no bachelor apartments available to rent in Huron and Perth counties, in which case they would need to rent a one-bedroom or share living expenses with a roommate.</p> <p>The situation is not much better for a family of four or a single parent on Ontario Works. After paying for rent and food, they have only \$261 and \$114 respectively left to cover all other expenses.</p>								
% Income Required for Rent	52%	36%	15%	64%	86%	96%	67%	54%
% Income Required for Food	39%	27%	12%	31%	45%	29%	15%	28%

Why does the cost of food matter?

In reality, people usually choose to pay their rent and other fixed expenses, such as heat and transportation, first. Food becomes a flexible expense, meaning food such as fresh vegetables and fruits is only bought **if** and **when** it can be afforded. This often results in a diet that does not meet Canada's Food Guide recommendations, as well as food insecurity.

When people can't afford to buy enough food, they are more likely to have poorer health. This may include experiencing depression, an increased risk of chronic illnesses, poor growth and development, and a shorter life expectancy.⁹

In 2015, Tarasuk et al. estimated that healthcare costs for severely food insecure households are 121% higher compared to those living in food secure households, which results in an additional \$2,322 per person per year in health care costs in Canada.¹⁰ Today, that cost is likely significantly higher.

Food charity is not a solution to food insecurity

Food banks were originally intended to provide temporary relief during difficult economic times in the 1980s. Even after the economy improved, the need for charitable food assistance continued and has grown exponentially in that time. Food banks remain the primary community response to food insecurity.

Many people believe that the existence of food banks means that food insecurity is solved. In reality, food banks and other charitable food programs are not a solution because:

- The majority of people who cannot afford to feed themselves and their families do not or are unable to access food banks. It's estimated that only about one quarter of households who are food insecure use food charities.¹¹
- Food banks operate under many constraints, including limited selection of food due to reliance on donations, and lack of facilities to store fresh produce.
- Food banks are forced to restrict the number of times people can use their services because of low supply, lack of storage and a shortage of volunteers. Individuals may only be allowed to visit a food bank once per month, receiving only five to seven days' worth of groceries.

Other food programs such as community kitchens, community gardens, community meals and school nutrition programs benefit participants greatly because they decrease social isolation, can teach food skills, and offer other opportunities. However, these programs are not able to decrease the prevalence of food insecurity, which is a result of inadequate income rather than lack of access to food or food skills.



What can we do to ensure everyone has access to enough food?

1. Become more aware about why food insecurity is a serious public health problem. You can read about this at [PROOF: Household Food Insecurity in Canada](#); [PROOF Fact Sheets](#) or participate in Food Insecurity Training put on by your local health unit.
2. Learn about why income solutions are needed to reduce food insecurity by reading the [Ontario Dietitians in Public Health \(ODPH\) Food Insecurity Position Statement](#)
3. Spread the word!
Share what you learn with others. This could be with community partners, clients, friends, family or coworkers to educate them about food insecurity and help them become aware of the root cause – income. You can use [ODPH's Food Insecurity Infographic](#) or share the [Cent\\$less Campaign](#).
4. Speak with Candidates.
You may have the opportunity to speak with candidates before the next election and you can bring up your findings about food insecurity and ask them how they plan to address the issue.
5. Send letters to your MP and MPP showing your support for income-based solutions to address food insecurity. ODPH has a [letter template](#) that you may use and edit as needed.

Strategies to address food insecurity

- Basic Income Guarantee
- Increases to Social Assistance and disability pension rates
- Implementing a Living Wage
- Increases to minimum wage
- Increases in investments for subsidized, affordable and stable housing
- Income protection for precarious employment and low wages
- Providing accessible and affordable child care
- Investing in affordable public transit



What else can you do?

- Visit the [Poverty to Prosperity Facebook page](#) to learn more about the causes of food insecurity, share what you learn with friends, neighbours and community leaders and start a conversation.
- Learn about the [Huron-Perth Living Wage](#) from the Social Research and Planning Council. Share the summary with friends, neighbours and community leaders and start a conversation.
- Ask your MP and MPP to support affordable housing, income security, public transit and accessible child care.
- Support free tax clinics, either by hosting or becoming a volunteer. These clinics provide free income tax filings to those living with low incomes in order to receive their entitled benefits.
- Visit [Ontario 211](#) to learn about the resources available to help families living with low income participate in community activities such as sports and arts activities.
- Join the thousands of Canadians who are advocating for Guaranteed Livable (Basic) Income!

Food insecurity is the inadequate or insecure access to food because of financial constraints.



References:

1. Canadian Community Health Survey (CCHS) Share File, 2017, Statistics Canada. Ontario Ministry of Health and Long-Term Care
2. [Facebook Marketplace](#). Retrieved July 18, 2022
3. [Housing and homelessness](#). Social Research & Planning Council – My Perth Huron. Retrieved July 18, 2022
4. [Housing Services](#). Huron County. Retrieved July 18, 2022
5. J. Koskamp (personal communication, August 2, 2022)
6. [Realtor.ca](#). Retrieved July 18, 2022
7. [Real Estate Rentals - Huron & Perth County. Huron Perth Association of Realtors](#). [Facebook page]. Retrieved July 18, 2022
8. [Rental Market Survey Data Tables](#). Canada Mortgage and Housing Corporation. Retrieved July 18, 2022
9. [What are the implications of food insecurity for health and health care?](#) Proof. Retrieved August 22, 2022
10. Tarasuk et al. (2015). [Association between household food insecurity and annual health care costs](#). Canadian Medical Association Journal, 187(14)
11. Tarasuk et al. (2020). [The Relationship Between Food Banks and Food Insecurity: Insights from Canada](#). Voluntas, 31:841–852



For more details about
Monitoring Food Affordability,
please contact
Huron Perth Public Health.

www.hp-ph.ca

1-888-221-2133



The Right Honourable Justin Trudeau, P.C., MP
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Chrystia Freeland, P.C., M.P.
Deputy Prime Minister
Office of the Deputy Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Chrystia Freeland, P.C., M.P.
Minister of Finance
Department of Finance Canada
90 Elgin Street
Ottawa, ON K1A 0G5

Dear Prime Minister Trudeau and Deputy Prime Minister Freeland:

Re: Basic Income for Income Security

On behalf of our Municipality, as Councillors, we are writing to convey our strong support for the call to institute a Basic Income program for all Canadians.

The impact of low income on health has been well documented. Substantial and robust evidence confirms a direct link between socioeconomic status and health status - people in the lowest socioeconomic groups carry the greatest burden of illness.¹

The need for a basic income for working age adults has become more urgent in light of the current global pandemic.² In addition, hundreds of thousands of workers are trying to survive with reduced hours or on care-giving or sick leave benefits. Trends towards precarious and low wage work may be exacerbated as inflation impacts our economy and employers aim to cut costs.³

Income is arguably the most significant social determinant of health. People with limited access to income are often more socially isolated, experience more stress, have poorer mental and physical health and fewer opportunities for early childhood development and post-secondary education. They also often have inadequate housing, more exposure to environmental pollutants and are unable to access healthy or adequate food.⁴ This reality has been visibly exacerbated by the COVID 19 pandemic.⁵ Basic income is a policy approach where the

¹ <https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health/what-makes-canadians-healthy-unhealthy.html>

² <https://www150.statcan.gc.ca/n1/daily-quotidien/230106/dq230106a-eng.htm>

³ [https://d3n8a8pro7vhmx.cloudfront.net/obin/pages/142/attachments/original/1592339040/REPORT - Case for Basic Income for Work -final.pdf?1592339040](https://d3n8a8pro7vhmx.cloudfront.net/obin/pages/142/attachments/original/1592339040/REPORT_-_Case_for_Basic_Income_for_Work_final.pdf?1592339040)

⁴ <http://evidencenetwork.ca/background-the-impact-of-poverty-on-health/>

⁵ <https://www.publichealthontario.ca/-/media/documents/ncov/covid-wwsf/2020/05/what-we-know-social-determinants-health.pdf?la=en>

government guarantees every individual a livable income regardless of their employment status.⁶

Around the world, basic income is becoming recognized as an effective way to support important societal goals, including the reduction and elimination of poverty and economic insecurity; the narrowing of extreme income and wealth inequalities; improving health, and supporting democratic engagement.⁷ Basic income, as part of a robust social safety net, has the potential to address these realities as well as associated health equity goals by mitigating the impact of the most significant social determinants of health.⁸

Examples of Canadian evidence that demonstrate the positive impact of basic income programs include the Old Age Security and Guaranteed Income Supplement delivered to seniors through Canada's public pension system and the Canada Child Benefit delivered to lower income families with children.

A recent [report](#) from Ontario Basic Income Network notes that while not a panacea, basic income is an important tool for placing human well-being above all else – and for revaluing work, both paid and unpaid. A basic income can establish a socio-economic floor beneath which no Canadians will fall. There is an abundance of substantiated data about basic income and its significant and positive impact on the overall health and well-being of individuals and families, our neighbourhoods and communities, and our economy and society at large.⁹

We encourage your government to take swift and immediate action on a Basic Income program as a long-term response to the problems of income insecurity as well as a response to the economic impact of the COVID-19 pandemic.

Sincerely,

⁶ <https://basicincomecanada.org/what-is-basic-income/>

⁷ <https://news.un.org/en/story/2020/05/1063312#:~:text=Senior%20UN%20official%20calls%20for%20universal%20basic%20income%20to%20tackle%20growing%20inequality,-6%20May%202020&text=The%20COVID%2D19%20pandemic%20is,huge%20numbers%20of%20people%20worldwide.>

⁸ <https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health.html>

⁹ https://d3n8a8pro7vbm.cloudfront.net/obin/pages/142/attachments/original/1592339040/REPORT_-_Case_for_Basic_Income_for_Work_final.pdf?1592339040

FOOD INSECURITY SURVEY

Summary of Findings

In November 2022, United Way Perth-Huron's Social Research & Planning Council created and implemented a survey to capture the characteristics of food insecurity in Huron County and Perth County, including the municipalities of Stratford and St. Marys. This was done based on specific demographic features and a target population. Thanks to exhaustive promotion and community efforts, 1,125 surveys were collected in both paper and digital formats; 66% (740) reached the narrowed down inclusion criteria (current clients of non-profit or other community organizations and are facing challenges in covering their basic needs). This report outlines the key findings of the 740 responses from this survey.

DEMOGRAPHICS

Approximately 79% of respondents identified as women and 20% as men. Men are underrepresented in this survey as they make up 49% of the population in Perth and Huron¹. The majority (58%) were 31–45 years old, 17% were 15–30 years old and 25% were over the age of 46. The ages of participants in this survey is compared to the overall population in Perth and Huron and outlined in the table on the right. Out of the 740 respondents, 13% self-identified as a person with a disability, almost 9% were Indigenous and approximately 7% were immigrants.

Age	Survey Respondents	Age	Huron-Perth Population
15-30 years old	17%	15-30 years old	17%
31-45 years old	58%	31-45 years old	17%
Over 45 years old	25%	Over 45 years old	49%

LIVING CONDITIONS THAT INCREASE THE RISK OF FOOD INSECURITY

The **main source of household income** for the majority (62%) of respondents was **full-time employment**. Other sources included the Ontario Disability Support Program (10%), part-time employment (9%), the Canada Child Benefit (5%), and seasonal or casual employment (3%).

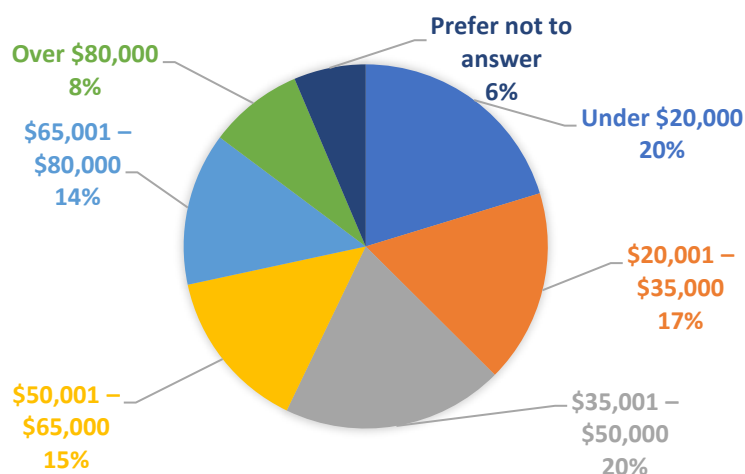


Figure 1: Average annual income

¹ Statistics Canada, Census 2021. Age (in single years), average age and median age and gender: Canada, provinces and territories, census divisions and census subdivisions.

The **average annual income** of respondents is displayed in the chart on the right. Approximately 37% indicated their annual income is less than \$35,000.

Over 70% of respondents have 3 or more dependents (including themselves) on their household income. About 81% of respondents indicated that they have children in their household; 43% were couple with children, 23% were one adult with children, and 15% was more than one adult with children. Below is a chart displaying the responses when participants were asked whether their income met their everyday needs. Of the 740 respondents, only 3% felt their income met their everyday needs.

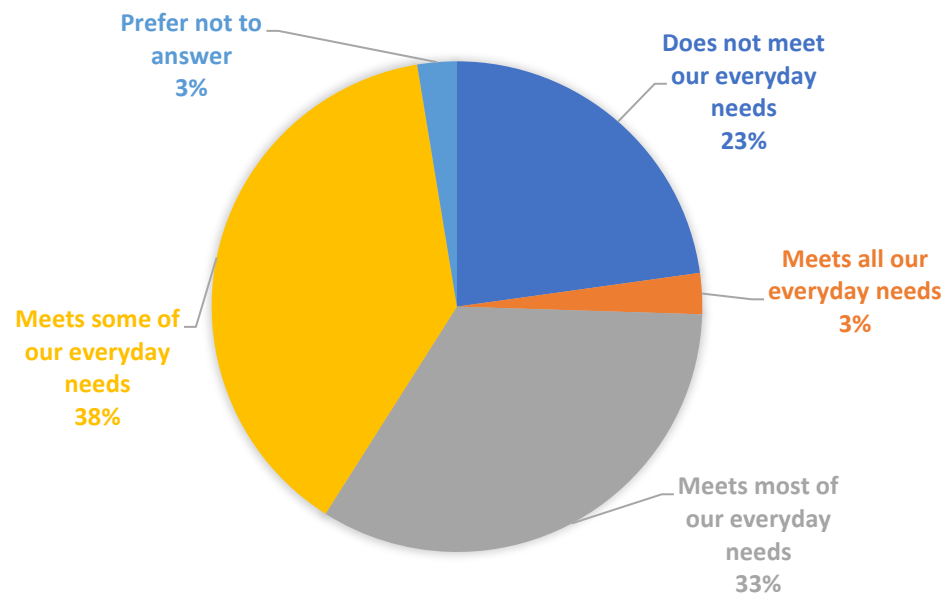


Figure 2: Does income meet everyday needs?

HOUSEHOLD FOOD SITUATION (PAST 12 MONTHS)

Twenty-seven percent (27%) of participants indicated that, in the past 12 months, they sometimes didn't have enough food to eat and 9% said they often didn't have enough to eat. 88% had to sacrifice their household food budget to pay other living expenses. Some of these expenses are displayed in the chart below.

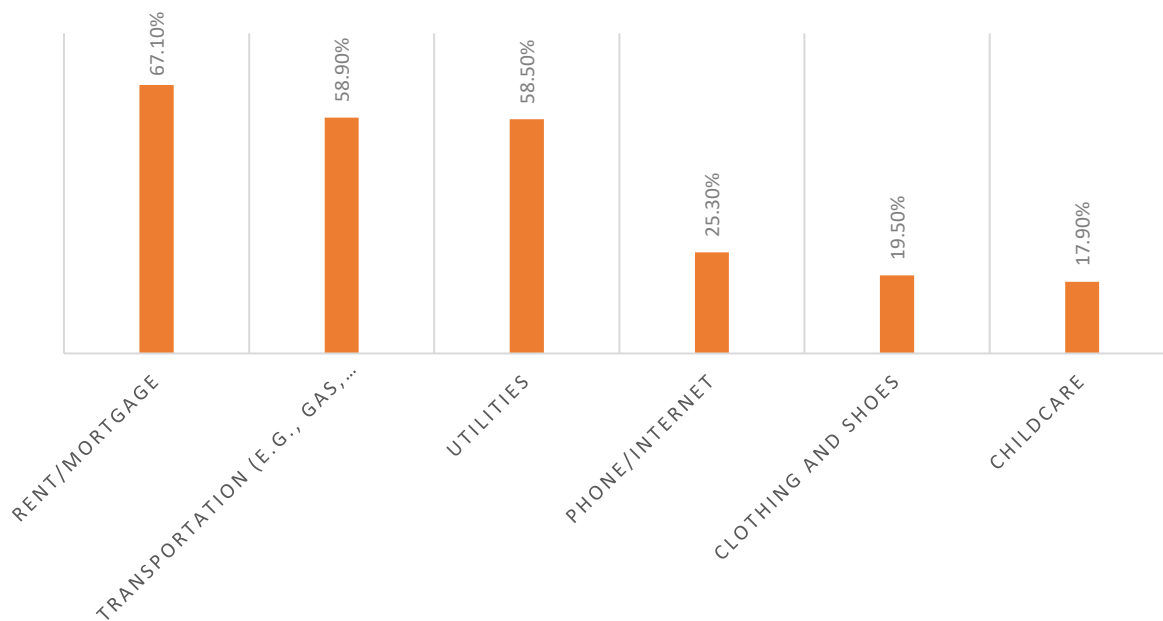


Figure 3: Living expenses people sacrificed their food budget for

MENTAL HEALTH AND SOCIAL IMPLICATIONS

Approximately 48% of respondents indicated they were often in situations where they ran short of money and were forced to try and make their food or food money go further. 25% of respondents said they were often in situations where the food they bought didn't last and they did not have the money to buy more. 41% said this was sometimes true. The chart below displays the **mental health implications** of an inadequate food budget or food supply.

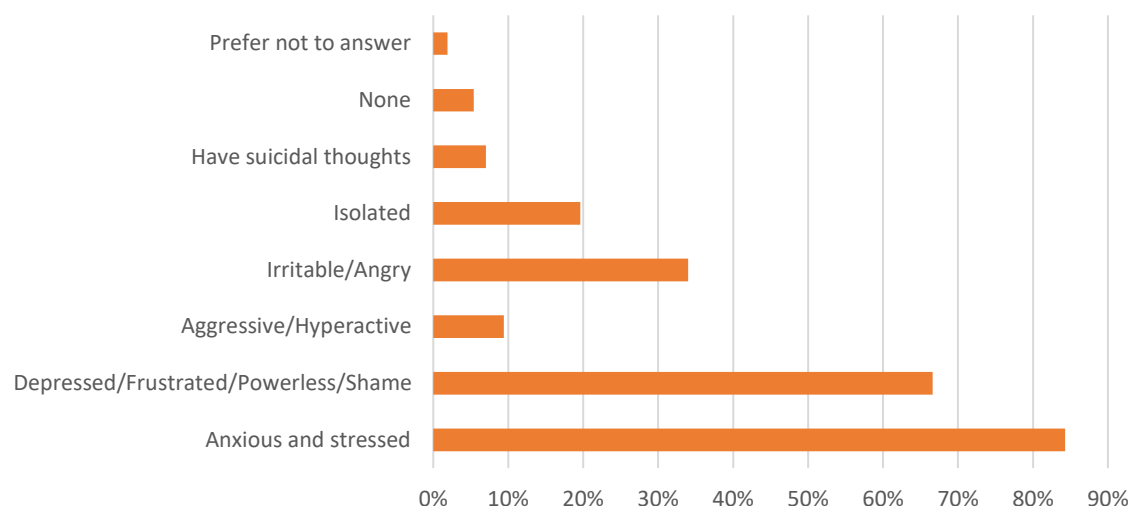


Figure 4: Mental health implications of inadequate food budget or supply

Due to their food situation, participants report facing physical and mental challenges (38%), relationship issues at home (31%), barriers to moving forward with their lives (29%) and low productivity at work or school (22%). 41% of respondents indicated they sometimes worried because their food would run out before they had money to buy more. 32% said this was often true and 18% said it was rarely true.

EATING BEHAVIOUR CHANGES DUE TO LACK OF MONEY

When asked if they faced situations where they could not afford balanced meals for themselves and their household members in the last 12 months, 38% of respondents said this was often the case and 44% said it was sometimes the case.

Below are the main foods people were unable to afford because of their high cost:

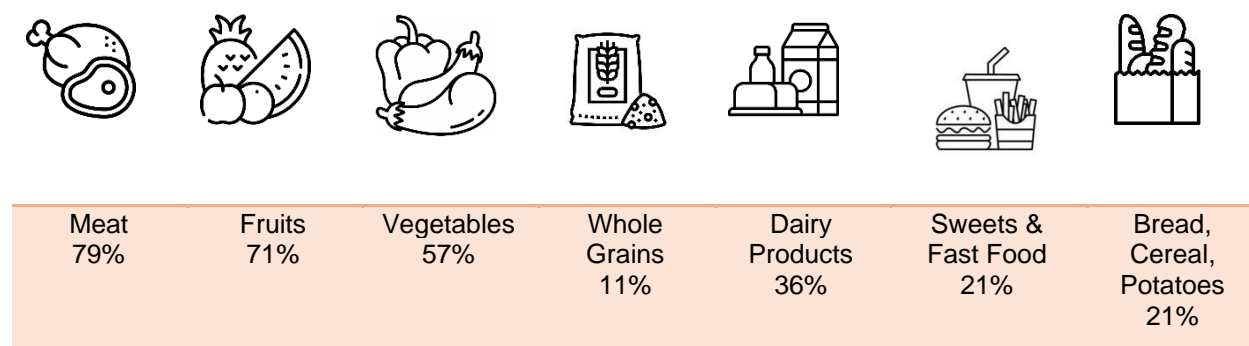
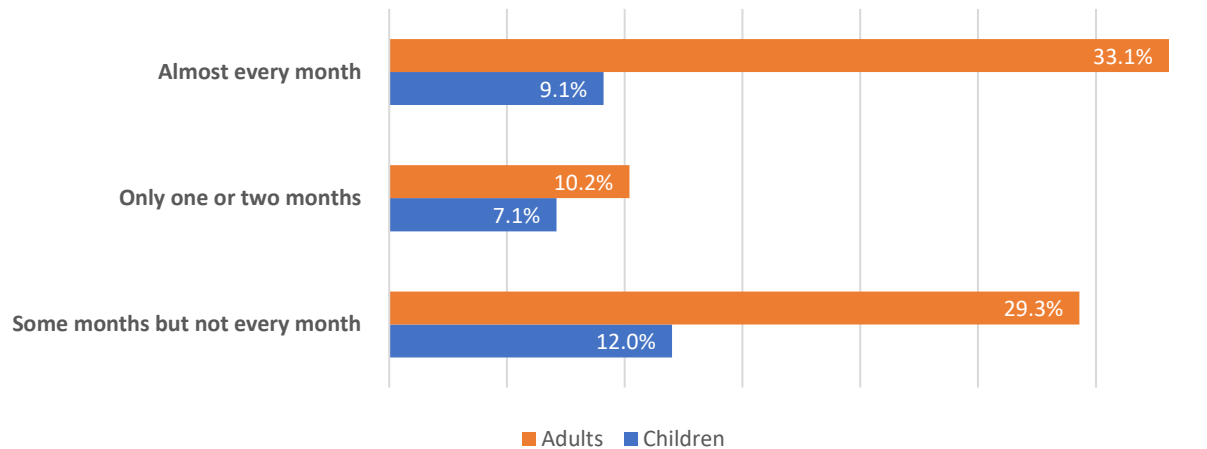


Figure 5: Foods people are unable to afford.

ADULTS AND CHILDREN EXPERIENCING FOOD INSECURITY (PAST 12 MONTHS)

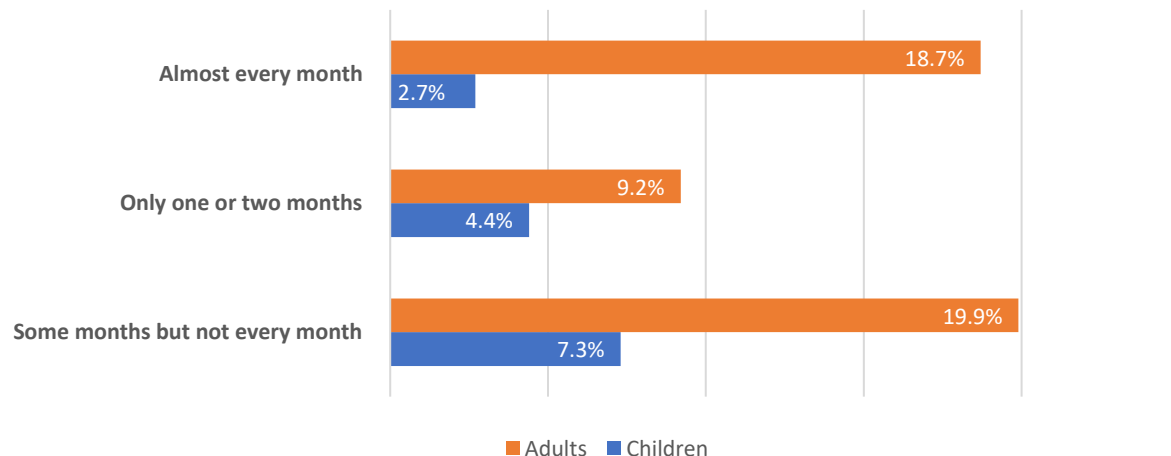
When asked if they had to cut the size of a meal or skip meals because there was not enough money to buy food, 33% indicated this happened almost every month and 29% said this happened some months. 9% of participants said they had to cut the size of their children's meals, or their children had to skip a meal almost every month. 12% said this happened some months but not every month.

Had to Cut the Size of a Meal or Skip Meals



When asked if they ever went a day without eating because there was not enough money to buy food, 19% said it happened almost every month and 20% said it happened some months. 3% said their children had to go a whole day without food almost every month and 7% said this happened some months.

Skipped a Whole Day of Food



FOOD COMMUNITY PROGRAM USAGE (PAST 12 MONTHS)

Almost **50% of participants said they never used any food community programs** (such as food boxes, community meals, food banks, food pantries). 34% indicated they accessed a food bank, 17% used food boxes and 14% accessed community meals. Other programs used included student nutrition programs, meal delivery services and food pantries.

RECOMMENDATIONS

Poverty is the root cause of food insecurity. When a household has sufficient income to cover household necessities — particularly fixed expenses such as rent or mortgage, transportation, and utilities — the food budget does not have to be sacrificed. Strategies that address poverty and increase incomes of low income households will also address food insecurity.

1. Promote the implementation of a **living wage**. When wages reflect the cost of living in a community, people can afford basic needs and will not have to sacrifice their food budget. Paying a living wage, and supporting employers to pay a living wage, helps ensure people can meet their household needs, including food.
2. Advocate for a **basic income**. A basic income is a guaranteed amount regularly given by the government to every household that needs it, without conditions, to meet basic needs. A basic income allows all individuals to have the purchasing power to acquire adequate, nutritious food.
3. Advocate for an **increase in social assistance rates** and increased earnings allowance and rates that adjust for inflation. If Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates are indexed to inflation, individuals who are unable to work can have enough income to cover basic living expenses, including adequate and nutritious food.



ONTARIO CANADA
ST. MARYS



United Way
Perth-Huron

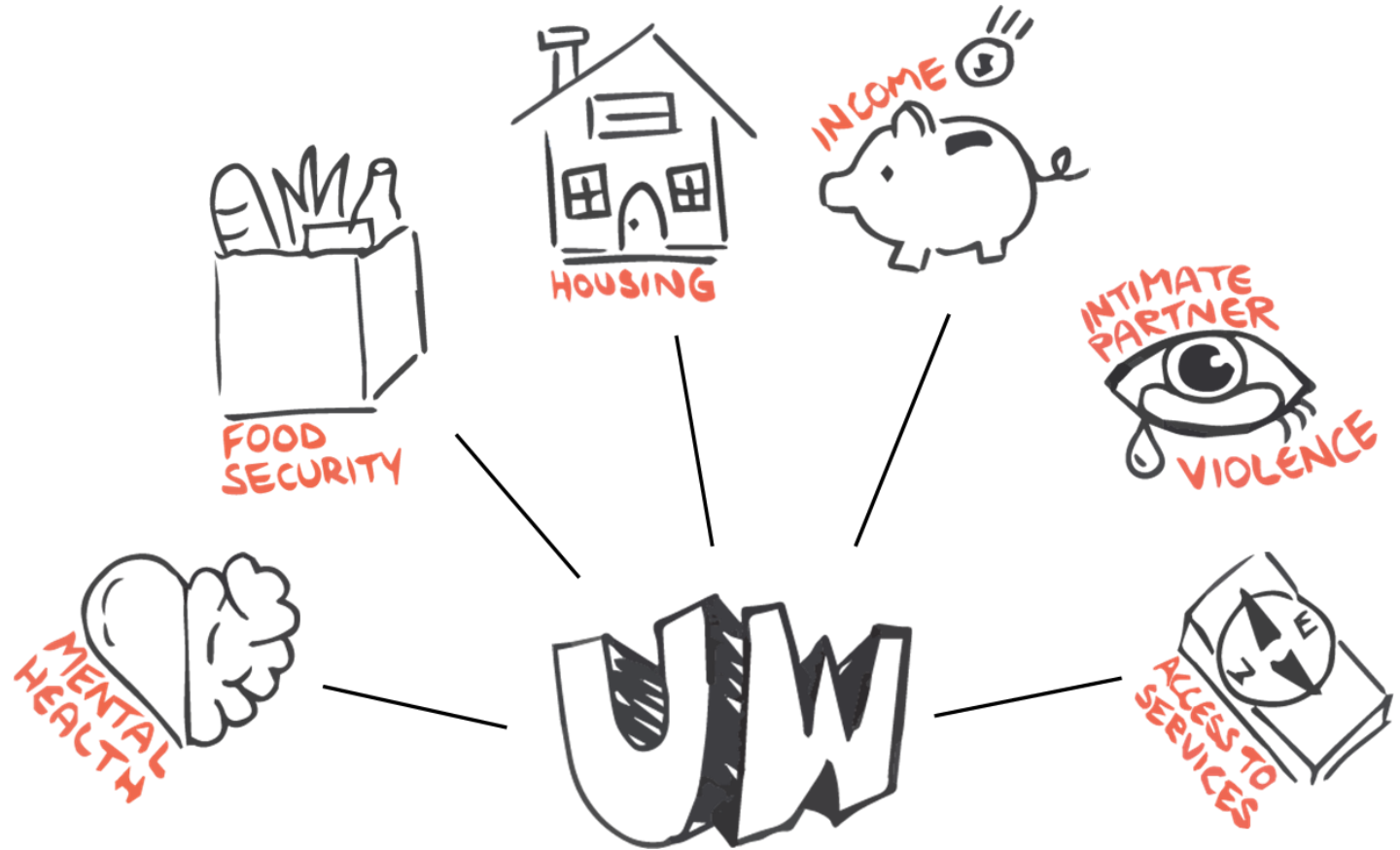
united in
local love





United Way
Perth-Huron

**HELPING
HERE**



100% LOCAL. ALWAYS.

Community Committees

St. Marys

Rob Edney (Co-Chair)
Leslie Edney (Co-Chair)
Don Dingwall
Jenny Mikita

Kim Ross Jones
Spencer Seymour
Paul Lloyd Williams
Pamela Zabel





\$2,292,557

\$50,020 raised
156 walkers • 41 volunteers

coldest
***night**
OF THE YEAR



FOOD SECURITY



Average NOURISH attendance is 100



57% of people earn less than a living wage (\$20.70)

Food Insecurity is a result of inadequate income



Of the 740 low-socioeconomic status people surveyed and analyzed

62% work full-time



38% face physical & mental health challenges



FOOD SECURITY IN ST. MARYS

Committee

Debra Swan, Executive Director, *Local Community Food Centre* (Chair)

Sarah Andrews, CEO, *St. Marys Public Library*

Jenny Mikita, Senior Services Manager, *Town of St. Marys*

Jennifer Morris, Community & Family Services Manager, *Salvation Army*

Cindy Jones, Volunteer Coordinator, *NOURISH Market*

Leslie Edney, Co-Chair, *United Way St. Marys Community Committee*

Ryan Erb, Executive Director, *United Way Perth-Huron*





RECOMMENDATIONS

CHALLENGE A:



TRANSPORTATION

01

**Support
transportation
to programs**

e.g. St. Marys Mobility
Bus, PC Connect

02

**Subsidize cost
of access**

03

**Help identify
additional funders**



RECOMMENDATIONS

CHALLENGE B:



LOCATION & HOURS

01

**Meet to ensure
coordination**

Food Security
Network

02

**Consolidate
services in one
place**

Food security and
social services

03

**Align and/or
expand hours**



RECOMMENDATIONS

CHALLENGE C:



SERVICE EXPANSION

01

**Explore
establishment of
Connection Centre**

Showers, laundry, clothes,
legal aid, warming/cooling

02

**Offer food
literacy
programs**

03

**Requiring
substantial
additional funds
raised locally**





Services Offered



Cooling/Warming



Food



Showers



Clothes



Laundry Facilities



Phone/Wi-Fi



Emotional
Support

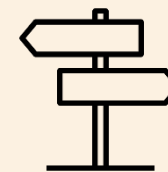


Social
Connection

Values of Operation



Client Centred



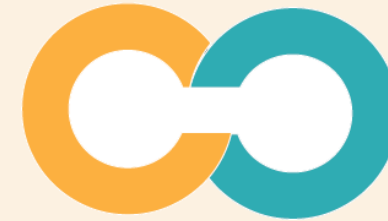
Dignity & Choice



Housing Focused

How It **Works**

Building *trust* with service providers and volunteers can lead to opportunities for clients to engage with more formal supports.



E.g.

- Showers
- Food
- Care & concern

E.g.

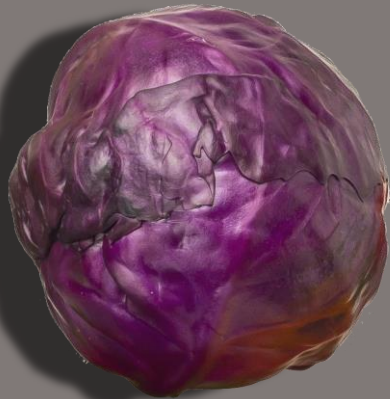
- Counselling
- Legal Aid
- Coordinated Access System

- Unrelenting focus on housing



United Way
Perth-Huron

Thank you



Food Security Sub-Committee Report and Recommendations

March 2023

Preamble

United Way Perth-Huron (UWPH) operates Community Committees in six areas across the region including St. Marys. Community Committees are made up of local residents. The committee, currently Chaired by Rob and Leslie Edney, actively pursues opportunities to improve services, advocate for marginalized residents and educate community members. It also raises funds to support local services.

Food Security remains an important concern for the Committee. Having established the Nourish Market, (an equal access farmers style market), discussions continued to encourage advancement of that specific program, collaboration with other food security leaders and ideas for new programming. As such, it was decided that a sub-committee should be formed to advance the conversation.

Charged by the UWPH St. Marys Community Committee, with encouragement from the town of St. Marys, a Food Security subcommittee gathered to work on short-, medium- and long-term objectives toward improving programming and collaboration among Food Security service providers.

The committee is Chaired by Debra Swan, Executive Director, The Local Community Food Centre and includes Sarah Andrews, CEO St. Marys Public Library; Jenny Mikita, Senior Services Provider Town of St. Marys; Jennifer Morris, Community and Family Services Manager, Salvation Army; Cindy Jones, Volunteer Coordinator Nourish Market; Leslie Edney, Co-Chair United Way St. Marys Community Committee; and Ryan Erb, Executive Director, United Way Perth-Huron.

Meetings were held February 25th, 2022, May 25th, 2022, September 14th, 2022, November 23rd, 2022, January 17th, 2023, and February 24th, 2023.

Food Security Data and the Problem of Income

In November 2022, United Way Perth-Huron's Social Research & Planning Council created and implemented a survey to capture the characteristics of food insecurity in Huron County and Perth County, including the municipalities of Stratford and St. Mary's. Of the 740 surveys that were analyzed, about 81% of respondents indicated that they have children in their household; 43% were couple with children, 23% were one adult with children, and 15% was one adult with children.

The main source of household income for the majority (62%) of respondents was full-time employment. Approximately 37% indicated their annual income is less than \$35,000. Of the 740 respondents, only 3% felt their income met their everyday needs. Twenty-seven (27) % of participants indicated that, in the past 12 months, they sometimes didn't have enough food to eat and 9% said they often didn't have enough to eat. This means that 33% of respondents are moderately or severely food insecure. 88% had to sacrifice their household food budget to pay other living expenses (housing, transportation, utilities, communications, clothing, childcare).

There are many health implications when someone lives in a food insecure household. Participants reported facing physical and mental challenges (38%), relationship issues at home (31%), barriers to moving forward with their lives (29%) and low productivity at work or school (22%). 41% of respondents

indicated that they sometimes worried because their food would run out before they had the money to buy more. 32% said that this was often true and 18% said that it was rarely true.

Further, it is widely understood that Food Insecurity is a result of inadequate income. In Perth-Huron, for example, 57 percent of people earn less than a living wage (\$20.70). Our survey validates the finding that poverty is the root cause of food insecurity. Food insecurity is solved by providing a livable wage and government policies and programs to ensure an adequate income for Canadians such as a basic income guarantee and social assistance (ODSP, OW) rates indexed to inflation.

Food Security Committee Work Plan

Early meetings focused on creating a work plan. As you can see in Appendix A, the committee was quickly able to identify and execute short term wins, including increasing the frequency of the Nourish Market from once per month to twice (average attendance is now around 100 people per market) as well as utilizing food from the market to stock the Library pantry/fridge, while providing vouchers that encouraged foodbank users to also utilize the Nourish market. The work plan includes promotion of services including via 211.

Challenges & Longer-Term Recommendations

1. Transportation & Accessibility

Residents struggle to afford and access transportation to food security programs. PC Connect, the regional transportation service, is not designed to move people within the town. The Mobility Bus, which offers on demand service, is unaffordable for some. Currently there is no Taxi service in St. Marys. Therefore, it is recommended:

- That the United Way Community Committee explore the feasibility of organizing ride sharing.
- That St. Marys Town Council and the United Way Community Committee explore supporting transportation to Food Security programs (i.e. St. Marys Mobility Bus, PC Connect etc.).
- That St. Marys Town Council and the United Way Community Committee explore the allocation funds to further subsidize cost of utilizing local transportation services to access food security programs.
- That, St. Marys Town Council and the United Way Community Committee help identify additional funders, if needed.

2. Service Location/Hours of Operation

Food Security programing is currently offered at multiple locations. The Salvation Army Food Bank is located at 220 Queen St. East while the Nourish Market and Community Meals operate out of the United Church (85 Church St.). Clients indicate that both the timing of program operation and multiple locations can be barriers to accessing services. Therefore, it is recommended:

- That a Food Security Network be established and regularly meet to ensure further coordination of services and that additionally identified community needs are met.
- That food security services (Foodbank, Nourish, Community Meals, potential cooking programs) be consolidated to a singular location if possible.
- That food security services consider aligning/expanding hours of operation.

3. Service Expansion

- Residents of St. Marys currently must travel to access non-traditional food security programming in Stratford (i.e., as offered by The Local Community Food Centre). The United Way Community Committee has previously identified program expansion as an ongoing priority. Further, during the committee's mandate, United Way was approached by local church leaders to consider replicating its Connection Centre model in St. Marys. Connection Centres are United Way funded programs that operate in Stratford, Listowel, Wingham and Exeter providing support for unsheltered, precariously housed and otherwise at-risk individuals. They are unique to each community, but core operations include basic need provision (food, warming/cooling, clothing, showers, laundry, hygiene) as well as bringing services on site to connect with clients (nurse practitioner, employment, document readiness, housing stability, addictions, mental health, legal, Ontario Works etc.). It is recognized that the potential establishment of a Connection Centre can intersect with the proposed consolidation of existing programming and the proposed expansion of food security programming. Therefore it is recommended:
- That food literacy-based programming allowing for skill development, recipe building, preparation, etc. be created in consultation with the Food Security Network. Should additional funding be required, it is recommended that the St. Marys Community Committee consider raising it locally.
- That the St. Marys Community Committee consider establishing a St. Marys Connection Centre where Food Security Programming may be housed.

WORK PLAN ST. MARYS NOURISH MARKET
updated February 28, 2023

GOAL	TASK	ACTIVITY	LEAD	TIMELINE	DESIRED OUTCOME
Ensure the Nourish Market is reaching its goals and achieving outcomes. Ensure that the market is supporting those that need us the most and to make sure that its purpose is familiar to the wider community, and that we are able to define what 'food insecurity' is.	Increase the market to twice a month.	Have a conversation with the church re: availability	Cindi	completed	
		Ensure volunteers are available	Cindi	completed	
	Extend our reach and educate the community regarding food insecurity and the nourish market specifically	Make presentations to community groups/school councils/other services	Debra/Nathan	deferred	
		create a one pager that describes 'food insecurity' and what are the causes - what does it look like? Send to sub-committee for input when draft is created.	Debra/Jenny/Sonia to proof	completed	
		Flyers across town	Cindi	completed	
		Notices in apartment buildings and in other places where people congregate	Leslie	completed	
		Develop information package to distribute to other community services/groups	Ryan/U.W. staff	completed	
	Develop connections with patrons to determine if the market is making a difference. Increasing the number of patrons that utilize the market consistently.	Assign one staff/volunteer to 'mingle' at each market; ask questions; develop relationships	Cindi/Jenn/Nathan/D on Dingwall	completed	
		Install a Q & A whiteboard for patrons to write down their thoughts; use a question of the week to focus information gathered.	Debra/Jenn	completed	
		Collect contact data (phone/email)	volunteer	deferred	

WORK PLAN ST. MARYS NOURISH MARKET
updated February 28, 2023

Determine the systemic food security supports currently available in St. Marys through other services – be they formal or informal; what gaps might be present and how they might be addressed; how the Nourish Market fits within the broader goal.	Create summary of services; hours of operation; specific services offered etc.	Research through available tools (211; census data)	Ryan/U.W. staff	completed	
		Contact and survey formal services/supports	??	completed	
		Contact and survey informal services/supports	??	completed	
	present findings and make recommendations to appropriate bodies (town council, United Way Committee, etc.)	Schedule presentations	Debra/Ryan	in progress	



MINUTES Regular Council

April 11, 2023

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Aylward
Councillor Craigmile
Councillor Edney
Councillor Lucas
Councillor Luna
Councillor Pridham

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Conference Line
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Jenny Mikita, Senior Services Manager

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Luna requested an emergent item be added under item 10.1 as correspondence from the County of Perth regarding recommendations to improve the long-term care regulatory framework.

Resolution 2023-04-11-01

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the April 11, 2023 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - March 28, 2023

Resolution 2023-04-11-02

Moved By Councillor Edney

Seconded By Councillor Lucas

THAT the March 28, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

6.2 Strategic Priorities Committee - March 21, 2023

Resolution 2023-04-11-03

Moved By Councillor Craigmile

Seconded By Councillor Aylward

THAT the March 21, 2023 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk; and

THAT minute item 5.2 be raised for consideration.

CARRIED

Resolution 2023-04-11-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council approve the Designation of Public Events as Municipally Significant Policy; and

THAT Council consider By-law 41-2023, being a by-law to delegate to the Clerk the authority to process requests for events of municipal significance.

CARRIED

7. CORRESPONDENCE

**7.1 Friends of the St. Marys Public Library re: Sign Fee Waiver Request
Resolution 2023-04-11-05**

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the correspondence from the Friends of the St. Marys Public Library regarding a request to the Town to waive the applicable sign permit fee be received; and

THAT the request from Friends of the St. Marys Public Library for sign permit fees be approved for 2023; and

THAT staff direct the Friends of the St. Marys Public Library to the annual Community Grant Program for all future requests.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 20-2023 Cyber Incident Report Out

Resolution 2023-04-11-06

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT ADMIN 20-2023 Cyber Incident Report Out be received for information.

CARRIED

8.2 Community Services

8.2.1 DCS 17-2023 National Volunteer Week

Resolution 2023-04-11-07

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DCS 17-2023 National Volunteer Week report be received;
and

THAT Council proclaim the week of April 16 – 22 as National
Volunteer Week in the Town of St. Marys.

CARRIED

8.3 Corporate Services

8.3.1 COR 24-2023 Municipal Accessible Dock in Milt Dunnell Field

Resolution 2023-04-11-08

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT COR 24-2023 Municipal Accessible Dock in Milt Dunnell
Field report be received; and

THAT Council approve sole source procurement from EZ Dock for
the supply and installation of an accessible dock system in the
amount of \$62,680 plus HST; and

THAT Council consider By-law 40-2023, being a by-law to
authorize the Mayor and the Clerk to sign the associated
agreement for the supply and installation of an accessible dock
system; and

THAT Council authorize staff to complete the full project, including
dock purchase and installation and necessary additional
groundworks, and fund the project through a donation from
Community Living, with the remaining funds to be allocated through
the Flats Revitalization project approved 2023 capital funding.

CARRIED

8.3.2 COR 31-2023 Mobility Gas Tax Request - 2023

Resolution 2023-04-11-09

Moved By Councillor Craigmile

Seconded By Councillor Aylward

THAT COR 31-2023 Mobility Gas Tax Request - 2023 report be received; and

THAT the Town of St. Marys approves the request for an increase to the Ontario Gas Tax transfer of \$115,000 for the period of April 1, 2023 to March 31, 2024; and

THAT Town staff is directed to negotiate the rental of space and IT equipment agreement to take effect retroactive to April 1, 2023; and

THAT Town staff be directed to work with the partners to complete the noted legal agreements by the end of 2023; and

THAT St. Marys and Area Mobility Service be requested to present Council with a long-term plan during the 2024 Town budget process for consideration of future dedicated Provincial Gas Tax allocations.

CARRIED

8.4 Public Works

8.4.1 PW 28-2023 Service Delivery of Organic Material Management

Resolution 2023-04-11-10

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT report PW 28-2023, Service Delivery for Organics Material Management be received; and

THAT the procurement for curbside leaf and yard waste services be awarded to Barry's Handyman Services for a three-year contract totalling of ten (10) collection events per property per year for twenty (20) total collection events each year at the procured price of \$83,410.95 inclusive of all taxes and contingencies; and,

THAT the procurement for operations and management of the MOC leaf and yard waste depot be awarded to Texo Terra Contracting Ltd. for a three-year contract for the procured price of \$94,995.34 inclusive of all taxes and contingencies; and,

THAT Council approves a variance of \$31,558.40 to be incurred in 2023 as identified in report PW 28-2023, to be funded from waste management reserves; and,

THAT Council consider By-Law 38-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with Barry's Handyman Services for leaf and yard waste collection services; and

THAT Council consider By-Law 39-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreements with Texo Terra Contracting Ltd for the operation and management of the leaf and yard waste depot; and,

THAT Council defer implementation of a curbside green bin organics program through at least 2025; and,

THAT Council direct staff to incorporate a Financial Plan for waste management services into the future scope of work that will be tendered for landfill operations and design in the coming years.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Resolution 2023-04-11-11

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.7 and 9.2.1 to 9.2.15 be received; and,

THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Business Improvement Area - Coun. Aylward

9.1.3 Huron Perth Public Health - Coun. Luna

9.1.4 Library Board - Mayor Strathdee, Couns. Aylward and Pridham

**9.1.5 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Edney**

9.1.6 Spruce Lodge Board - Couns. Lucas, Luna

9.1.7 Upper Thames River Conservation Authority - Coun. Craigmile

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Canadian Baseball Hall of Fame and Museum - Coun. Edney

9.2.2 Committee of Adjustment

9.2.3 Community Policing Advisory Committee - Couns. Edney and Luna

Resolution 2023-04-11-12

Moved By Councillor Pridham

Seconded By Councillor Lucas

THAT Council approve the 2023 Stratford Police operating budget and 5 year capital plan.

CARRIED

9.2.4 Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham

9.2.5 Flats Revitalization Committee - Coun. Edney

9.2.6 Green Advisory Committee - Coun. Aylward

9.2.7 Heritage and Culture Advisory Committee - Coun. Lucas

9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna

9.2.9 Planning Advisory Committee - Couns. Craigmile, Lucas

9.2.10 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.11 St. Marys Lincolns Board - Coun. Craigmile

9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile

9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney

9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas

9.2.15 Town Hall Renovation Committee - Couns. Luna and Pridham

10. EMERGENT OR UNFINISHED BUSINESS

10.1 Correspondence from County of Perth regarding recommendations to improve the long-term care regulatory framework

Resolution 2023-04-11-13

Moved By Councillor Luna

Seconded By Councillor Lucas

THAT Council supports the correspondence from the County of Perth to the Ministry of Long-Term Care regarding recommendations to improve the long-term care regulatory framework for the province; and

THAT correspondence be forwarded to the Ministry of Long-Term Care confirming the Town of St. Marys' support.

CARRIED

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2023-04-11-14

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT By-Laws 38-2023, 39-2023, 40-2023 and 41-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 38-2023 Agreement with Barry's Handyman Services

12.2 By-Law 39-2023 Agreement with Texo Terra Contracting Ltd.

12.3 By-Law 40-2023 Agreement with EZ Dock

12.4 By-Law 41-2023 Delegation of Authority

13. UPCOMING MEETINGS

April 18, 2023 - 9:00 am, Strategic Priorities Committee

April 25, 2023 - 6:00 pm, Regular Council

Council took a brief break at 7:26 pm.

Mayor Strathdee called the meeting back to order at 7:36 pm.

14. CLOSED SESSION

Resolution 2023-04-11-15

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 7:36 pm as authorized under the *Municipal Act*, Section 239(2)(d) labour relations or employee negotiations.

CARRIED

14.1 Minutes - CLOSED SESSION

**14.2 ADMIN 21-2023 CONFIDENTIAL Town of St. Marys COVID-19
Vaccination Policy**

15. RISE AND REPORT

Resolution 2023-04-11-16

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council rise from a closed session at 8:25 pm.

CARRIED

Mayor Strathdee reported that a closed session was held in regards to one matter about labour relations or employee negotiations. Council will consider a resolution about the matter.

15.1 Town of St. Marys COVID-19 Vaccination Policy

Resolution 2023-04-11-17

Moved By Councillor Luna

Seconded By Councillor Aylward

THAT the requirements of the Town of St. Marys' mandatory COVID-19 vaccination policy be suspended effective April 11, 2023; and

THAT the Town of St. Marys continues to support public health recommendations as an important step in a multi-layered approach to protecting the health and safety of members of staff and the public from infection with COVID-19; and

THAT the Town of St. Marys strongly encourages all eligible individuals to get vaccinated and stay up to date with booster doses.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2023-04-11-18

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 42-2022, being a by-law to confirm the proceedings of April 11, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2023-04-11-19

Moved By Councillor Pridham

Seconded By Councillor Lucas

THAT this regular meeting of Council be adjourned at 8:27 pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk



MINUTES
Strategic Priorities Committee

April 18, 2023

9:00 am

Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna
Councillor Lucas
Councillor Pridham
Councillor Aylward

Staff Present: **In-Person**
Jenna McCartney, Clerk

Conference Line
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
Andre Morin, Director of Corporate Services / Treasurer
Dave Blake, Environmental Services Manager
Kelly Deeks Johnson, Tourism and Economic Development
Manager

1. CALL TO ORDER

Chair Strathdee called the meeting to order at 9:00 am.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF THE AGENDA

Resolution 2023-04-18-01

Moved By: Councillor Craigmile

Seconded By: Councillor Pridham

THAT the April 18, 2023 Strategic Priorities Committee agenda be accepted as presented.

4. STRATEGIC PRIORITIES REVIEW

4.1 COR 32-2023 Flats Conceptual Designs for Public Engagement

André Morin presented COR 32-2023 report and introduced Scott Grieve of Northern Lights Landscaping Architects.

The Committee received clarification about the direction of vehicular traffic in the park being that a two-way road will bring vehicles into and out of the park to the designated parking lots. Both concepts presented to the Committee included a pedestrian walkway that runs parallel to the Thames River.

The consultant confirmed that the concepts do not recommend any removal of trees.

Regarding future presentation of winter lights, the consultant offered that a recommendation will be provided to the Town further into the design process.

The Committee discussed concerns about losing vehicular access to the waterfront for those individuals wishing to park and observe the surroundings. The recommendation of a smaller loop from an accessible standpoint of offering individuals not able to walk to the waterfront was presented.

The Committee inquired about the interests of local indigenous persons and persons with accessibility needs as it pertains to the concepts presented.

Staff provided an overview of the public engagement and the focus for information during the public survey.

The Committee received clarification that the number of washrooms and location(s) of such has not been finalized at this time.

Mr. Morin outlined the next steps for the project.

The Committee is interested to understand what the servicing level by Town departments will be for the revisioned park.

Resolution 2023-04-18-02

Moved By: Councillor Lucas

Seconded By: Councillor Luna

THAT COR 32-2023 Flats Conceptual Designs for Public Engagement report be received; and

THAT the Strategic Priorities Committee recommends to Council:

THAT Staff be directed to begin public consultation process as described within report COR 32-2023.

CARRIED

The Committee took a brief break at 10:01 am.

Chair Strathdee called the meeting back to order at 10:11am.

5. CLOSED SESSION

Resolution 2023-04-18-03

Moved By: Councillor Edney

Seconded By: Councillor Luna

THAT the Strategic Priorities Committee move into a session that is closed to the public at 10:12 am as authorized under the Municipal Act, Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

6. RISE AND REPORT

Resolution 2023-04-18-04

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT the Strategic Priorities Committee rise from a closed session at 11:26 am.

CARRIED

Chair Strathdee reported that a closed session was held with one matter relating to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board being considered.

The Committee will consider a resolution on this matter in open session.

Resolution 2023-04-18-05

Moved By: Councillor Edney

Seconded By: Councillor Lucas

THAT the Strategic Priorities Committee recommend to Council:

THAT staff be directed to research the facility capital needs of the James Street South Booster Pumping Station and funding strategies and sources for the station upgrades; ensuring consideration be given to the future industrial development potential in that area; and

THAT the existing benefitting properties, and future benefitting properties of the station be consulted for their future needs.

CARRIED

7. NEXT MEETING

May 16, 2023 - 9:00 am

8. ADJOURNMENT

Resolution 2023-04-18-06

Moved By: Councillor Craigmile

Seconded By: Councillor Aylward

THAT this meeting of the Strategic Priorities Committee be adjourned at 11:30 am.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk

For the Attention of: The Mayor and Councillors of The Town of St. Mary's.

The Women of Ontario Say No is a growing advocacy movement which is seeking to ensure that municipally elected officials are accountable to violence and harassment in the workplace. We now have over 50 municipalities on board (and growing every week), with a specific endorsement of **Bill 5**. You can learn more (including the rapidly growing list of municipalities in support) on our website: [The Women of Ontario Support Bill 5 \(thewomenofontariosayno.com\)](https://thewomenofontariosayno.com)

We are counting on the elected officials in Ontario's 444 municipalities to lead the way in ensuring that your workplace is safe and that there is basic human rights protection for all persons. We are formally requesting that you bring the attached motion to the table as soon as possible in an upcoming Council meeting.

As Council is aware, this bill died last session provincially when the provincial election was called. This bill is now-introduced as Bill 5. This is a non-partisan issue. Given this is the *third* time the bill is on the floor, continued advocacy is absolutely necessary. The bill "requires that codes of conduct for municipal councillors and members of local boards include requirements for those councillors and members to comply with workplace violence and harassment policies, and creates an integrity commissioner and judicial process to remove them from office for egregious acts of sexual, emotional and psychological misconduct" ([Hansard - Wednesday, August 10, 2022 | GovtMonitor](#)). Collective accountability is critical in good governance and this is applicable to all municipally elected officials.

[The Women of Ontario Support Bill 5](https://thewomenofontariosayno.com)

Right now in Ontario, there is no process for removing councillors from office, even when egregious acts are committed and substantiated. Bill 5 will change that, and we need help to get it passed.

www.thewomenofontariosayno.com

Background:

This advocacy stems from a series of examples throughout the province. Barrie, being one of them. It is hard to imagine living in a community where, had this Bill passed, in theory this councillor would not have been eligible to run for Mayor. The message this sent to the community at large, women and any minority was toxic.

Thank you in advance for being open to advocating for legislative change that will help ensure workplaces and community spaces are safe because elected municipal representatives should be held to the same standard of treatment as any other employee in the province. I have attached the motion from Sault Ste. Marie for your reference. Every council has passed it unanimously once put to a vote. We are hoping you are the person to champion this within your council and community!

Should you have any questions, please do not hesitate to reach out to us. This is a critical piece of legislation that will serve the public interest by demonstrating that elected officials will be

held to the same standards as the electorate. Please keep us posted on when you and your colleagues might pass this, because human rights can't wait.

Thank you for your support!

Sincerely,

Diane Noble
On Behalf of
The Woman of Ontario Say No

#THEWOMENOFONTARIOSAYNO

An Overview for Bill 5*: The Stopping Harassment and Abuse by Local Leaders Act

The Issue at Hand

Municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace. In fact, if a claim of egregious (the most severe) harassment is substantiated; the maximum penalty that can be imposed is three months without pay. But the councillor can retain their position, return to the workplace and seek re-election.

This differs from any other workplace in the province, where not only are workplaces mandated to have violence and harassment in the workplace policies (Bill 168), these policies outline consequences for egregious violation which includes termination.

Why this Bill is so important

The Bill was introduced as a private members bill, as a response to a sitting councillor in Ottawa who was able to seek re-election, even with outstanding claims of egregious sexual harassment (investigation by the Integrity Commissioner was underway). Other instances of councillors perpetrating harassment include Brampton, Barrie and Mississauga. Since this advocacy effort has started, there are further instances cited in many other municipalities across the province of Ontario.

What will the Bill do?

The Bill has three primary components:

1. Require councillors to comply with the workplace violence and harassment policies of the municipality they represent.
2. Permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies.
3. Restrict councillors—whose seat has been vacated—from seeking immediate subsequent re-election.

The Consequences of Doing Nothing

When councillors are able to perpetrate harassment without being held to account, a toxic message is sent to the community.

It means that as an elected official:

1. You are immune to the communal standards of treatment we have come to expect from the population at large, and;
2. You can abuse your power, unchecked, and continue to have the privilege of serving the population that elected you.

A fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is SAFE. This is currently not the case. As such, despite the most recent municipal elections in October, 2022, councillors currently can perpetrate the most egregious acts of harassment and keep their jobs.

This has an immeasurably negative impact on communities.

1. Community members and/or municipal staff may not feel safe meeting with their local ward councillor.
2. If a person is harassed, they may not see the point of filing a complaint with the Integrity Commissioner—if suitable action cannot be taken.
3. There is no deterrent for councillors when it comes to perpetrating harassment when they know they can still keep their job.
4. It stifles diversity of voice at the local decision making table—when personal safety is at risk, quality people may be deterred from seeking election.
5. When councillors who have perpetrated harassment to staff or fellow councillors can retain their position, no matter how serious, it creates and protects toxic workplaces, which in turn has an adverse effect on mental health in the workplace and throughout the community.

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.

6. Lack of accountability supports current systems of privilege and immunity of a certain segment of the population, which is not optimal for healthy communities.
7. It sends the message that if you have power, you are different, and superior to the average citizen.

History of the Bill

Private Members' Bills do not often get passed. They usually deal with an issue of public interest. In this instance, the Bill has received all party support. It was introduced as Bill 260, then the legislature was prorogued when the Federal Election was called. It was then reintroduced as Bill 10, but died when the provincial election was called. It has since been introduced as Bill 5 and it is slated for its second reading in May, 2023. This Bill needs support from every avenue to become law.

The Bill will amend:

1. *Municipal Act, 2001*
2. *The City of Toronto Act, 2006*

How you can help:

1. **Share, Like and Follow** on Social Media: @womenofontariosayno.
2. **Deliver a presentation** to a municipal council in Ontario requesting support (materials provided). This is a unique approach to advocacy, but is appropriate to approach local councils, as it is their workplace.
3. **Provide social media content**- send us a video as to why you or your organization/business supports Bill 5. Better yet—capture the reaction of those who are unaware of this gap in legislation and see if they are comfortable providing their reaction on a video or a quote. It is hard to believe we need to advocate for this.
4. **Showcase your organization or community groups' logo** on our website to add credibility and legitimacy to the advocacy effort.
5. **Meet, write, or call your local MPP** and express that this legislation matters to you, your organization, and their constituents in the community.

6. **Share information** with your networks.
7. **Email the Ontario Human Rights Commission** and request a public inquiry into the issue:

legal@ohrc.on.ca

8. Make a financial contribution to ensure **this never happens to another person in any community in Ontario ever again**. Check out the gofundme page to help support a full-time advocate to speak with all MPPs in the province.

www.gofundme.com/f/basic-human-rights-in-ontario

9. Feel empowered to have the hard conversations. So much of grassroots change occurs at our dinner table, speaking with a neighbour, or your local councillor. Start talking about the issue. Express the change you want to see and never feel ashamed to advocate for basic human rights. We often feel we have to be experts in legislation to advocate for it. We are all experts in how we want to be treated. Let this be your guide.

Be part of the change

Make sure your municipality is in support! Below is a growing list of municipalities since September 2022 that have formally endorsed and communicated public support for Bill 5:

- | | |
|----------------------------|-------------------------------------|
| • Town of Collingwood | • City of Ottawa |
| • Town of Adjala-Tosoronto | • Town of Wasaga Beach |
| • Township of Ramara | • Township of Tiny |
| • Town of Midland | • Town of Bradford West Gwillimbury |
| • Township of Oro-Medonte | • Town of Penetanguishene |
| • City of Woodstock | • Township of the Archipelago |
| • Town of New Tecumseth | • City of Orillia |
| • Essa Township | • Town of Midland |
| • Township of Clearview | • City of London |
| • City of Barrie | • Municipality of Kincardine |
| • Township of Springwater | • City of Kenora |

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.



CITY COUNCIL RESOLUTION

Regular Council Meeting

Agenda Number: 9.2.
Title: Support for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act
Date: Tuesday, February 21, 2023

Moved by: Councillor A. Caputo
Seconded by: Councillor L. Vezeau-Allen

Whereas municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace; and

Whereas a fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is safe; and

Whereas Bill 5, the *Stopping Harassment and Abuse by Local Leaders Act* would require Councillors to comply with the workplace violence and harassment policies of the municipality they represent, permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies as well as restrict officials whose seat has been vacated from seeking immediate subsequent re-election; and


Whereas over 20 municipalities have formally endorsed and communicated public support for Bill 5; and

Whereas Bill 5 would both hold accountable and protect all municipal officials;

Now Therefore Be It Resolved that Sault Ste. Marie City Council express its support for Bill 5, *Stopping Harassment and Abuse by Local Leaders Act*;

Further that this resolution be circulated to the Hon. Doug Ford, Premier of Ontario, Ross Romano, MPP for Sault Ste. Marie, the Association of Municipalities of Ontario, and MPP Stephen Blais (Orleans).

Carried


Matthew Shoemaker

MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Administration

Date of Meeting: 25 April 2023

Subject: ADMIN 24-2023 April Monthly Report (Administration)

RECOMMENDATION

THAT ADMIN 24-2023 April Monthly Report (Administration) be received for information.

DEPARTMENTAL HIGHLIGHTS

1. CAO

Strategic Planning and Projects

- Corporate Strategic Plan Review and Update
 - Internal background work is being completed as senior staff and their teams are documenting accomplishments of the 2017 Strategic Plan along with ideas for new and updated strategies.
 - RFP for this project will be issued once the public consultation phase of the Downtown Service Location Review is completed.
- Downtown Service Location Review
 - Steering Committee:
 - Kick-off meeting for the committee held on March 15. Focus of the meeting was orientation of committee members. Future meetings will be held at key milestones and decision-making points of the project.
 - Public engagement:
 - General public survey was launched April 1, and will be closing on April 22, 2023.
 - Survey was pushed to key stakeholder committees including: Library Board, Heritage and Culture, BIA, Community Players, and the Town's internal Customer Service Review committee. These committees are being given the opportunity to submit additional comments specific to 14 Church Street N.
 - Once the public consultation is complete, the feedback received will be reconciled for the project Steering Committee to review. The committee will be tasked with prioritizing the services, programs and "things" the Town should offer from the downtown in general. It will then be up to the project consultant to come up with four operating models recommending which building each of those programs, services and "things" should be offered from.
 - Library Space Needs:
 - The Library Board has formed a Building Sub-Committee to review their space needs, to be communicated to the Project Steering Committee and Council as part of this project.

- Town Building and Facilities department staff are now assisting the sub-committee and are replicating a similar process that was completed for the new Fire Hall space need assessment.
- Interior Demolition of 14 Church Street North
 - Final details of the tender for interior demolitions and structural repairs are being completed.
- Community Transportation Project:
 - No report provided.
- Community Outreach and Community Wellness:
 - See report ADMIN 25-2023 attached to the April 25, 2023 agenda for an update on the Community Outreach program.

2. Clerks

Animal Control

- Individual invoices have been issued to 116 customers for outstanding animal tag fees for 2023
 - Included on these invoices is a \$10 penalty as the tag was not paid prior to March 31st
 - Notice was also provided for any outstanding balances remaining by May 1st the fees will be applied to property taxes
- Within the first week following the invoices being mailed, staff are beginning to receive payments and individuals contacting the Clerk's office updating the statuses of pets
- New registrations continue to be processed regularly for individuals who have not previously had an animal tag

Refreshment Vehicle Licensing

- Applications are beginning submitted and reviewed within the department
- To date one licence has been issued, with three others currently in review
 - Of the licence issued to date, the applicant requested the parking stall on the west side of Water Street North, fronting the municipal parking lot south of Trout Creek. The applicant has identified on occasion that the parking stall is not always available upon arrival therefore necessitating a decision by the clerks department to identify that parking on the west side of Water Street North is the preferred location if possible, otherwise occupying a stall in the municipal parking lot will suffice.
- Notices have been provided to refreshment vehicles owners who have operated in Town without a licence outlining the requirements of by-law 92-2022

Events of Municipal Significance

- Following the temporary delegation to the Clerk to designate events as municipally significant, one request has been designated:
 - Designation was provided to the St. Marys Kinsmen Club for Summerfest occurring July 20, 2023 – July 22, 2023
- Following the Council meeting on April 11, 2023, the delegation to the Clerk was appointed by by-law and the associated policy was approved. All further events designated will be reported to Council for their information.

By-Laws

- The St. Marys Business Improvement Area draft Constitution will be presented at the annual general meeting on April 24, 2023. Staff will gather feedback and then present the constitution to Council for approval in May.
- Animal Control by-law is currently being reviewed and will return to SPC for consideration.

- Conducting a review of the draft Traffic, Parking and Boulevard Maintenance By-law to ensure enforcement may be provided for necessary provisions.

By-Law Enforcement

Month	Parking	Noise	Animal	Other	Total
January	4	7	1	0	12
February	7	1	1	0	9
March	7	12	2	0	21

Mobility Services Agreement

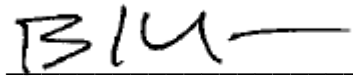
- Draft mobility services agreement has been received for partnership with Mobility Services.
 - A number of comments were provided which has caused Town staff to pause the general agreement while consideration be given to the drafting of formal agreements between the Town and municipal partners who contribute gas tax funds for public transit.
 - St. Marys Mobility will present Council with a long-term plan during the 2024 Town budget process for consideration of future dedicated Provincial Gas Tax allocations.

SPENDING AND VARIANCE ANALYSIS

None.

REVIEWED BY

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Brittany Petrie, Community Outreach Worker
Date of Meeting:	25 April 2023
Subject:	ADMIN 25-2023 Community Outreach Worker Annual Report

PURPOSE

The purpose of this report is to present Council with information regarding the positive impact the Town's Community Outreach Program has had.

RECOMMENDATION

THAT ADMIN 25-2023 Community Outreach Worker Annual Report be received.

BACKGROUND

Throughout 2020, an ad-hoc committee of Council worked with representatives from the United Way Perth Huron (UWPH) and the City of Stratford's Social Services (City) department to explore complex social issues that exist in St. Marys.

On February 9, 2021 Council approved a memorandum of understanding (MOU) to partner with the UWPH, the City, and Family Services Perth Huron (FSPH) for a one-year pilot to hire a Community Developer and Support Worker position for St. Marys. FSPH was the employer of this position, and after the contract end date on March 31, 2022, FSPH provided notice to the funding partners that they were no longer able to support the position as an employer but would maintain their role as an agency for referrals.

On April 26, 2022 Council approved the Town to internalize this role, with both the UWPH and the City staying on as funding partners. The position has transitioned to be called Community Outreach Worker, and Brittany Petrie has been successfully in the role since late October 2022.

The Town is the successful recipient of 3-year Impact Funding from the UWPH for this position. As part of the funding agreement with UWPH the Town is required to track KPIs and report on an annual basis. This report serves to share the annual report with Council.

REPORT

Since beginning the role in October 2022, the Community Outreach Worker has directly supported 75 St. Marys residents. The level of support differs based on the individual's needs & goals. Individuals may require one-time support, weekly, bi-weekly, monthly and/or ad-hoc support. The Community Outreach Worker assesses the needs of the individual and connects them to the appropriate community agencies. The intention is to work collaboratively with other community agencies to provide a wrap-around type of service that best suits the community member.

The Community Outreach Worker assesses current programs and services in St. Marys and provides feedback to the Town's internal Community Wellness Committee about any barriers and/or gaps in

service that might exist. Through this process, there have been a variety of community connections made & programs implemented to best address these barriers and gaps in service.

Education Sessions:

The Community Outreach Worker has facilitated the following education sessions for Council, staff, and the community regarding social issues and supports that exist in the community:

- **Housing & Homelessness Presentation:** Organized for the City of Stratford Social Services to present a community education session on housing and homelessness in Perth County. On December 14, 2022, there were 35 community members in attendance.
- **International Women's Day:** On March 8, 2023, a presentation was delivered to community members on local women's issues. There were 130 community members in attendance.
- **Housing & Homelessness Presentation:** Organized for the City of Stratford Social Services to present to Council on March 21, 2023, regarding housing and homelessness in Perth County

Community Connections:

A key performance indicator is creating positive community connections with service agencies to best support residents of St. Marys. The following is a list of connections that the Community Outreach Worker has made since October 2022:

- **Town of St. Marys:** Utilize & refer community members to internal programs & services:
 - o St. Marys Public Library services: Adult Learning Centre, Food Pantry, access to computer/telephone
 - o Friendship Centre
 - o Access Recreation Grant
 - o Aquatics Department
 - o Youth & Recreational Activities
 - o Early Learning Services
- **Happy Valley Health Team (HVHT):** Scheduled a lunch & learn to discuss collaboration ideas.
- **Huron-Perth Centre:** Discuss the current and possible expansion of youth mental health initiatives in Huron-Perth.
- **Mobile Integrated Health:** Assessed current programs in St. Marys & referred the Mobile Integrated Health team to work directly with the Friendship Centre to expand their blood pressure clinic.
- **Canadian Mental Health Association (CMHA):** Support community members with referrals/accessing CMHA services & to offer wrap-around service.
- **Stratford Police:** Collaborate to provide the least intrusive measure to support residents of St. Marys that require police services.
- **City of Stratford:** Collaborate to support residents of St. Marys with housing, homelessness, Ontario Works & other social service support required.
- **Salvation Army:** Refer community members for income tax clinic, food hamper & Christmas hamper.
- **St. Marys Healthcare Foundation:** Discuss possible mental health initiatives.
- **Corporation of the County of Perth:** PC Connect passes & transportation supports.

- **Huron Perth Public Health:** Harm Reduction & Naloxone Kit distribution.
- **Ministerial Association:** Collaborating to offer Community Closet project (volunteer program).
- **Emily Murphy Centre:** Connect community members to their outreach & transitional housing program.
- **Optimism Place:** Connect individuals that identify as females that have been experiencing domestic violence for shelter, crisis support, court support and/or outreach supports.
- **Partners of Employment:** Refer community members for employment support.
- **YMCA Settlement Worker:** Refer/collaborate to support newcomer families of St. Marys.
- **Family Services Perth Huron:** Connect & refer community members for their services.
- **Community Living St. Marys:** Collaborate to best support community members with securing stable housing & possible funding opportunities.
- **Victim Services:** Connect/refer individuals that have recently experienced tragic events.
- **Victim Witness Assistance Program:** Support victims of crime in being connected to this court-based program.
- **Stratford Probation & Parole:** Accept referrals to support residents of St. Marys that are involved with probation & parole.
- **Huron Perth Healthcare Alliance:** Work directly with the Intensive Case Management team to support mental health patients that have recently been discharged from hospital.

Committees:

- **Situation Table:** Bi-weekly meetings with diverse front-line service providers in Huron & Perth counties to mobilize appropriate short-term community services for individuals at “Acutely Elevated Risk”.
- **School Services Advisory Council:** Avon Maitland District School Board & Huron Perth Catholic School Board facilitate this Council to bring service providers together to discuss school social service supports in Perth & Huron counties. These virtual meetings take place quarterly.
- **St. Marys Community Network:** Committee member to share updates & collaboration ideas with other service agencies in St. Marys. These virtual meetings take place quarterly.
- **Town of St. Marys Community Wellness Committee:** Provide updates to the committee about current social service programs and provide feedback about any gaps in services within the community. Virtual meetings are every other month.

Current Projects:

- **St. Marys Community Closet:** A volunteer-driven project that the Town of St. Marys is a community partner in supporting aspects of the program. The mission is to eliminate all financial barriers for residents of St. Marys and surrounding areas to have access to clothing. This service will accept new and/or gently used clothing that will be available for no cost to community members. The project will be located at the St. James Anglican Church & will operate during the Nourish Market (1st & 3rd Thursday of the Month) & during Community Dinners (every other Monday). The purpose of coordinating the hours of operation during other service programs is to make it more convenient for the community.
- **Mental Health Initiatives:**

- **Youth Mental Health:** Collaborating with the Huron-Perth Centre, Avon Maitland District School Board and Family Services Perth Huron to offer a peer-to-peer mental health support group for youth in St. Marys.
- **Community Mental Health Education:** In the preliminary stages of planning a mental health education session for community members on how to recognize, acknowledge, and respond to mental health situations.
- **Staff Mental Health Training:** In the preliminary stages of planning a mental health training for Town of St. Marys staff on how to support someone experiencing a mental health crisis.
- **Shower Program:** The Town of St. Marys Community Service Department & the Community Outreach Worker developed a free shower program that the public can access at the PRC on Tuesdays from 9am – 1pm. The program offers a safe, private, and secure shower for people of all abilities.
- **Harm Reduction & Naloxone Kit Distribution:** The Community Outreach Worker connected with HPPH to develop an agreement for the distribution of harm reduction supplies & naloxone kits.

Impact Stories:

For confidentiality purposes, the names of the individuals in the impact stories have been changed.

Impact Story 1:

In collaboration with Stratford Police, the Community Outreach Worker attended St. Marys Memorial Hospital to support a community member named "Larry" that required support in securing emergency shelter due to a change in his recent housing situation. Larry was taken to hospital by Stratford Police for an assessment due to concerns of his well-being. Before discharge from the hospital, the Community Outreach Worker worked directly with the City of Stratford to secure emergency shelter. Stratford Police and the Community Outreach Worker collaborated to support Larry in obtaining food, clothing, and resources as he transitioned into emergency shelter. While Larry was at the emergency shelter, he was admitted into Stratford General Hospital to receive support with his mental health. Upon his discharge, Larry has been couch surfing with a friend until he is able to secure housing. The Community Outreach Worker collaborated with the City of Stratford Social Services to support Larry in completing housing paperwork to be put on the Rent-Geared-Income (RGI) Housing list in Perth County. The Community Outreach Worker was also able to support Larry in applying for a new birth certificate, to obtain his ODSP T5 documentation & to connect him to the Salvation Army to complete his income tax. Unfortunately, Larry missed his mandatory fingerprinting & pictures at the Stratford Police headquarters; therefore, there was a warrant for his arrest. The Community Outreach Worker advised Larry about his current circumstances and discussed different ways to navigate his warrant. The Community Outreach Worker advocated & collaborated with Stratford Police on developing a plan that would be least intrusive for Larry due to his recent mental health struggles. Larry was an active member with developing a plan as he decided that he would attend the Town Hall to meet the Community Outreach Worker & the Stratford Police to execute the warrant. From there he was taken to take him to Stratford Police headquarters for fingerprinting and pictures. The Community Outreach Worker attended and supported Larry through this process along with Stratford Police, by even showing him the courthouse of where his court proceeding would take place. Despite his circumstances, Larry reported that the support from the Community Outreach Worker made the process less stressful. The Community Outreach Worker supported Larry in securing transportation to attend court to avoid future missed proceedings. The Community Outreach Worker has collaborated with Larry's General Practitioner, HPHA Intensive Case Manager and CMHA to essentially provide Larry with a wrap around service to best support his mental health & to navigate different systems. The Community Outreach Worker continues to check-in with Larry weekly & ad-hoc to best support him within the community.

Impact Story 2:

The Community Outreach Worker was approached by “Sarah”, a tenant in one of the City of Stratford's Rent-to-Geared Income buildings located in St. Marys. Sarah was emotional during this encounter and said that she needs help in contacting different social services for urgent appointments, however she doesn't have a phone to do so. Sarah said that she heard about the Community Outreach Worker position from other tenants & has seen the worker in the building often supporting a variety of community members. Sarah disclosed that she is a victim of assault and has been subpoenaed by the Crown Attorney's office to meet with the Victim Witness Assistance Program to prepare for trial. The police have attended Sarah's apartment multiple times to serve court papers, as the Crown Attorney's office has not been able to successfully contact her. Sarah expressed that she is frustrated with this process because she has no call back number to leave the Victim Witness Assistance Program for this sensitive legal matter. Sarah said that she experienced homelessness for many years in Stratford, and then recently received rent-to-geared income housing in St. Marys. Sarah feels like she has no way of accessing services without a phone or internet, as services have no way to reach Sarah unless they attend her apartment. She feels extremely lonely and anxious living by herself in her apartment, as she had no social connection with peers or social services in St. Marys. She has even been having extreme night terrors due to this isolation and her recent trauma. Sarah was underdressed for the cold weather, she said she has no winter outdoor wear, which she identified as a barrier leaving her unit to access supports & services. Since living in St. Marys, she has not been connected to any community resources. The Community Outreach Worker received written consent to speak to Ontario Works (OW) and the Victim Witness Assistance Program. The Community Outreach Worker was able to schedule an appointment for Sarah to attend her trial preparation with the Victim Witness Assistance Program and to collaborate with her OW case worker about supporting her through her journey of trauma & transition to being housed. Through this collaboration, Sarah is now connected to the Salvation Army Hamper program, the St. Marys Public Library food pantry, received donated winter outdoor wear, connected to Victim Services for counselling support, received pet pantry food for her emotional support dog, is in the process of working with HPHA Nurse Practitioner to work fill out ODSP paperwork, and is applying for grant funding for a landline phone to stay connected to the world. Sarah continues to receive support from the Community Outreach Worker as she transitions to living in St. Marys. After receiving her new outdoor wear, Sarah said she feels more self-confident & she even reported that she has been getting outside more, which is has started to improve her overall mental health.

FINANCIAL IMPLICATIONS

The Town has included \$30,000 in the 2023 operating budget to fund its portion of the Community Outreach Worker program. The Town has received confirmation from the UWPH that it will receive \$30,000 annually from 2023-2026 under the Impact Funding program, conditional on the UWPH raising sufficient funds. The City of Stratford has contributed \$30,000 per year to the program since inception.

SUMMARY

Overall, the Town's Community Outreach program has had an important positive impact on residents who need support. The Community Outreach Worker position is an integral piece of this program, and this report is meant to communicate to Council the work that has been accomplished to date.

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
 - Pillar #2 Balanced Growth
 - Strategy: Scale-based demographic growth & targeted immigration
 - Tactic(s): Identify what infrastructure needs should be in place to attract and retain residents (e.g. housing that's affordable, public services, etc.)

OTHERS CONSULTED

None

ATTACHMENTS

None.

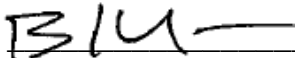
REVIEWED BY

Recommended by:



Brittany Petrie
Community Outreach Worker

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Jenna McCartney, Clerk
Date of Meeting:	25 April 2023
Subject:	ADMIN 26-2023 Noise By-Law Exemption Request for Army, Navy and Air Force for 2023

PURPOSE

To present a request to Council from Army, Navy and Air Force Branch #265 for an exemption to the Noise By-law on July 14 and 15, 2023.

RECOMMENDATION

THAT ADMIN 26-2023 Noise By-Law Exemption Request for Army, Navy and Air Force for 2023 report be received; and

THAT Council provide an exemption to the Noise By-law on July 14, 2023 from 11:00 pm to 12:00 am and July 15, 2023 from 11:00 pm to 12:00 am, to the Army, Navy and Air Force Branch #265, subject to the condition of notifying all property owners within a 150m radius.

BACKGROUND

A representative with the St. Marys Army, Navy and Air Force # 265 (the 'ANAF') has presented a request for an exemption to the Noise By-law related to an alcohol licensed event the organization wishes to hold between July 14 and 15, 2023.

REPORT

This event held by ANAF traditionally occurs during the Heritage Festival, which is taking place on July 14 and 15, 2023. The event will include live music behind ANAF's building from 8:00 pm to 12:00 am each evening. ANAF has applied to the Town for a temporary extension to the premise liquor licence so that alcohol may be served on the outdoor patio. With the serving of alcohol, in previous years, the Town of St. Marys was required to provide a Letter of Non-objection that was submitted to the Alcohol and Gaming Commission of Ontario (the 'AGCO'). Effective January 1, 2023 the AGCO no longer accepts applications to approve temporary outdoor extensions (temporary patio) and this approval is provided directly from the municipality. This approval has been provided by the Clerk to ANAF.

ANAF has indicated that this is the largest fundraising event of the year. It provides ANAF with resources to cover their operational bills resulting in the organization being able to continue to provide community support.

As the timing of the event will exceed the permitted time for noise, the organization is seeking Council's exemption to the Noise By-law from 11:00 pm to 12:00 am, each day of the event. With any exemption to the Noise By-law, it is staff recommendation that notice be provided to property owners in the area.

Should Council approve the exemption, staff will ensure the information is shared with the Stratford Police Service including the Park Patrol staff.

FINANCIAL IMPLICATIONS

None.

SUMMARY

ANAF has requested an exemption to the Noise By-law on July 14 and 15, 2023 for the purpose of holding an alcohol licensed event behind ANAF's building in which live music will be played between 8:00 pm and 12:00 am. Based on the proposed ending times of each day's event, an exemption to the Noise By-law would be required.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED


None.

ATTACHMENTS

None.

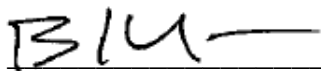
REVIEWED BY

Recommended by:



Jenna McCartney
Clerk

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Building and Development
Date of Meeting:	25 April 2023
Subject:	DEV 20-2023 April Monthly Report (Building and Development)

RECOMMENDATION

THAT DEV 20-2023 April Monthly Report (Building and Development) be received for information.

DEPARTMENTAL HIGHLIGHTS

Building

- Please see Attachment A for building permit and inspection details.
- Building Inspector and Public Works and Building Assistant working to close out older permits, and complete backlogged inspections.
- Provide support to Town Departments regarding space needs, and configuration of existing spaces.
- Provide support to the Public Works Department regarding the proposed works at the Wastewater Treatment Plan.
- Policy review regarding the handling of property standards and building complaints is ongoing.

Planning – Applications

Miscellaneous	
Pre-Consultation for Planning Applications	<ul style="list-style-type: none"> • One (1) pre-consultation meetings held between March 17, 2023 and April 18, 2023.
Zoning Compliance Letters and Releases	<ul style="list-style-type: none"> • 0 (0) Zoning and Compliances letters issued between February 14 and March 16, 2023. • Total of four (4) Zoning and Compliance letters issued in 2023. • One (1) Subdivision Agreement Release issued
Minor Variances	
20 Thames Road (A01-2023)	<ul style="list-style-type: none"> • Application for Minor Variance being considered regarding side yard setbacks, minimum open landscape and parking requirements received. No appeals received and application approved.
446 Queen Street West (A02-2023)	<ul style="list-style-type: none"> • Application for Minor Variance being considered regarding exterior side yard setbacks and landscape open space.

	<ul style="list-style-type: none"> Application under review, and tentative Committee of Adjustment meeting scheduled in May.
275 Victoria Street (A00-2023)	<ul style="list-style-type: none"> Application for Minor Variance being considered regarding front yard setbacks. Application being reviewed for completeness.
Severances	
	<ul style="list-style-type: none"> No new applications.
Official Plan (OPA) and Zoning By-law (ZBLA) Amendments	
	<ul style="list-style-type: none"> No new applications.
Site Plan Agreement	
665 James Street North (Apartment Building)	<ul style="list-style-type: none"> Application for Site Plan Agreement received on September 21, 2021 Site Plan Agreement has been approved by CAO, awaiting signature by the Applicant. Anticipate signature the week of April 17, 2023.
925 Queen Street East (Storage Building)	<ul style="list-style-type: none"> Application for Site Plan Agreement received. Comments returned to the Applicant the week of February 14, 2022.
20 Thames Road (Building Expansion)	<ul style="list-style-type: none"> Application for Site Plan Agreement received. Comments provided to the Applicant for response. Site Plan Agreement forwarded to CAO for approval the week of April 10, 2023. Approved April 14, 2023.
275 Victoria Street (Building Expansion)	<ul style="list-style-type: none"> Application for Site Plan Agreement received on September 15, 2022. Working with Applicant to bring the Application completeness and commence comment process. Minor Variance Application to address front yard setbacks, and a Consent to Sever Application for lot line adjustments will be required to facilitate the proposed development.
60 Road 120 (Storage Containers)	<ul style="list-style-type: none"> Working with Application to amend site plan agreement to account for re-zoned lands.
Subdivision Agreements / Draft Plan of Condominium	
165 Egan Avenue	<ul style="list-style-type: none"> Application received for vacant land condominiums; Town staff have reviewed the application and asked the Applicant to provide additional detail. Applicant provided supplementary material on March 16, 2023. Town staff are reviewing the documents to determine application completeness.

	<ul style="list-style-type: none"> Associated ZBA Request to remove “H” Symbol submitted on March 16, 2023. To be approved at time of Site Plan Approval.
275 James Street South (DPC 01-2023)	<ul style="list-style-type: none"> Application for Draft Plan of Condominium (DPC) approved by Council. Notice of Decision has been released, and Draft Conditions provided to the Applicant.
Community Improvement Plan (CIP)	
Pre-Consultations for Community Improvement Plan:	<ul style="list-style-type: none"> Two (2) pre-consultation meetings held between March 17, 2023, and April 14, 2023. Additional meetings have been scheduled in April. As of April 14, 2023, two (2) CIP Grant Applications are in progress, and anticipate approval before the end of the month.
Approved CIP Applications:	<p>127 Queen Street East (CIP-01-2023)</p> <ul style="list-style-type: none"> Approved for the (a) Commercial Conversion Agreement and (b) Building and Site Improvement Grant
Allotment	<ul style="list-style-type: none"> Total of \$15,036.93 of \$50,000.00 has been allocated (\$9,843.93 Community Improvement Plan: \$9,843.93 Heritage Grant: \$5,193.00

Planning – Strategic Projects

- Official Plan Approval
 - The Province has deemed the submission complete. Town staff are awaiting final comments regarding the submission.
 - MMAH provided notice to the Town in fall of 2022 that there will be a delay on the approval of the Town’s Official Plan (OP). The pause is to ensure that all new OPA’s and MZO’s have the policies of Bill 109 and potential policies of Bill 23 included in them.
 - In November 2022 Town staff were notified of the pause and were advised that the pause may be for six months. Town staff followed up with MMAH representatives at the beginning of March and were told there is no new information regarding the pause.
- Affordable Housing Strategies
 - Continue to work on the strategies provided to Council on February 16, 2023.
 - Reviewing potential amendments to the Community Improvement Plan.
 - Working with the Finance Team to update procurement policies.
 - Starting to prioritize future sites for attainable housing.
 - Meeting with attainable housing organizations to get a better understanding of what they are interested in as far as land parcels.
- Staff continue to participate in webinar and learning sessions regarding the new regulations imposed by Bill 23. Staff anticipate that a number of policies will need to be amended to account for these changes.
- Policy review regarding the handling of planning complaints is ongoing.

Facilities – Operational

- Cadzow Pavilion - OCWA was on site to turn on the water to the building April 6th. Cubberley Plumbing will be onsite to hook up water lines and washroom features. Washrooms to be opened after April 12 or 13th.

- Teddys Field - OCWA was on site to turn on the water to the building April 6th. Cubberley Plumbing will be onsite to hook up water lines and washroom features. Washrooms to be opened after April 12 or 13th.
- Lawn Bowling - OCWA was on site to turn on the water to the building April 6th. Cubberley Plumbing will be onsite to hook up water lines and washroom features. Washrooms to be opened after April 12 or 13th.
- Kin Pavilion - OCWA was on site to turn on the water to the building April 6th. Cubberley Plumbing will be onsite to hook up water lines and washroom features. Washrooms to be opened after April 12 or 13th.
- Museum – JSB was onsite to repair the roof damage caused to the original building roof by the recent windstorms. Several shingles had been blown off the roof.
- Museum – Atlas-Apex Roofing Inc. has replaced the roofing system on the flat roof. The roof leak has been stopped and the roof is sealed. The metal flashing has been replaced and the project has been completed.
- Seasonal Staff – interviews have been held and successful candidates will start work April 17th.
- Facility Annual Fire System inspections completed by Chubb Fire at the MOC, Town Hall, Library, Museum, Via, Fire Hall, Cemetery, and the Landfill. Deficiency lists have been completed for each facility. Awaiting quotes on deficiencies.
- Cemetery – Alarm monitoring panel has not been functioning properly. The weekly test call has not been transmitting. Staff have requested that the land line panel be replaced with a cell panel to fix the issue. The replacement quote has been approved and is awaiting installation of new panel.
- Train Station – Working with the Tourism & Economic Development Manager, a new sign has been installed at the Queen St & James St intersection.

Facilities – Capital

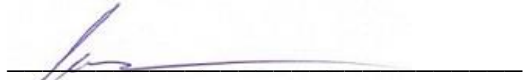
- Town Hall First Floor Renovation – more accurate budget figures are being acquired, hoping to have these in the next two to three weeks.
- Town Hall Slate Roof Replacement – Work has commenced on the project. Robertson Restoration were on site March 23 to install scaffolding. Scaffolding was completed April 4th. Removal of the slate began on April 5th. Rain delayed the removal for a couple of days. Site is now setup for removal of the slate.
- Fire Siren Installation RFQ 2023 – has been awarded to Forman Electric by Council. The siren has been ordered but has a 16-week delivery time. Installation to occur in late April.
- Library CEO Office – Final documents were received from Engineer. RFQ document has been written and posted. Site tour is scheduled for April 19th. Closing occurring on May 3rd.
- Mercury Theater (14 Church St) – open house held on April 1 for public to view the building.
- Train Station Interior & Exterior Painting – RFQ has been written, updating painting colors and awaiting scheduling window to complete document.
- Lind Roof Restoration – RFT documents posted. Site tour occurred on April 11 with 4 vendors attending. Closing to occur on April 26th.
- MOC Roof Restoration -RFT written, awaiting final review to post document.
- Cemetery Office Roof Replacement – RFT documents posted. Site tour occurred on April 11 with 4 vendors attending. Closing to occur on April 26th.
- Town Hall Artistic Lighting – RFP written, and documents posted. Closing to occur on May 3rd.
- Museum Barn Windows – Southwest Windows installed 4 new windows in the Museum Barn on April 11. Project complete.
- Lind Sportsplex Painting – RFQ document has been posted. Site tour occurred on April 5th with 3 vendors attending. Closing to occur on April 19th.

SPENDING AND VARIANCE ANALYSIS

None to report.

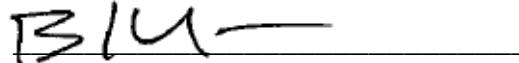
REVIEWED BY

Recommended by the Department



Grant Brouwer
Director of Building and Development

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



Attachment A: Building Department Monthly Summary

Building and Development Services Department

Table 1. Monthly Totals (as of April 1, 2023)

Yearly Dwelling Unit Break Down

Year	Building Permits	Year to Date	Dwelling Units for the Month	Year to Date	Single Family Dwelling	Semi Detached	Townhouse Unit	Accessory Dwelling Units	Apartment unit
2023	10	17	6	6	0	2	4	0	0
2022	144	144	0	55	17	4	28	3	3
2021	162	162	0	72	20	4	42	6	0

Table 2. Annual Totals

Year	Building Permits	Dwelling Units	Construction Value
2023	17	6	\$ 2,645,500.00
2022	144	55	\$ 33,148,700.00
2021	162	72	\$ 42,174,405.00
2020	166	72	\$ 38,801,203.00
2019	134	52	\$ 16,751,000.00
2018	172	53	\$ 22,875,651.00
2017	168	36	\$ 18,825,719.00
2016	120	38	\$ 14,244,002.00

There were **80** appointments made this month from the Building Department.

The Building Department presently has **2** permits waiting for payment.

The Building Department presently has **11** permits under review.

The Building Dept presently has **9** new permit applications waiting to be transferred to "in review" (Permits in this section have outstanding documentation)

There were **40** inspections on properties with old outstanding permits

FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Morgan Dykstra, Public Works and Planning Coordinator
Date of Meeting:	25 April 2023
Subject:	DEV 21-2023 Repeal By-law 47-15 a Site Plan Agreement for 20 Thames Rd. North

PURPOSE

A new Site Plan Agreement has been prepared for 20 Thames Road North; the purpose of this report is to repeal the existing site plan for the property which Council authorized via By-law 47-15

RECOMMENDATION

THAT DEV 21-2023 Repeal By-law 47-20 a Site Plan Agreement for 20 Thames Rd. North report be received; and

THAT Council consider By-law 44-2023, being a By-law to repeal By-law 47-15 which authorized a site plan agreement between The Corporation of the Town of St. Marys and Perth County Ingredients Inc. for land described as Part Lot 19, Concession Thames, Blanshard as in R341246 in the Town of St. Marys in the County of Perth.

BACKGROUND

In 2022, the Province of Ontario passed Bill 109, the *More Homes for Everyone Act*.

Section 41(4.0.1) of Bill 109 restricts a Council's ability to approve site plans and drawings for site plan agreements. Specifically, Councils were required to appoint an officer, employee or agent of the municipality as the approval authority. In response, Town Council passed By-law 59-2022 which appointed the Chief Administrative Officer as the approval authority for site plan agreements.

When the Chief Administrative Officer approves or amends a site plan agreement for a property that has an existing agreement that was approved by Council, a minor housekeeping report will be presented to Council for the purpose of repealing the By-law that approved the previous site plan agreement. Following the repeal of the By-law, the By-law will be deleted from the property title and replaced with the new agreement.

REPORT

In 2015, Council passed By-law 47-15 being a by-law to authorize a site plan agreement between the Town of St. Marys and Perth County Ingredients (Vanderpol Enterprises Inc.) for 20 Thames Road North.

A new site plan agreement has been reviewed by Town staff and relevant external agencies and has been deemed complete. The Chief Administrative Officer has approved the site plan agreement. The site plan agreement approved by By-law 47-15 is no longer valid, and therefore the By-law needs to be repealed so the new site plan agreement can take effect.

Information related to the new site plan agreement can be found on the Town's website: [Current Planning / Development Applications - Town of St. Marys \(townofstmarys.com\)](http://CurrentPlanning/DevelopmentApplications-TownofStMarys.com).

FINANCIAL IMPLICATIONS

The cost to remove By-law 47-15 from the property title is \$561.00 + HST. The cost has been captured in the site plan agreement application fee.

SUMMARY

A new Site Plan Agreement has been prepared for 20 Thames Road North; the purpose of this report is to repeal the existing site plan for the property which was approved by Town Council via By-law 47-15

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
- Pillar #3 Balanced Growth → Business attraction, retention, & expansion program
 - Outcome: A key to growth is to ensure a vibrant and sustainable commercial sector. Economic development needs to rest on three pillars, beyond the traditional business attraction. It should also focus on attention and resources to ensure both business retention and expansion.
 - Tactic(s): Encourage existing businesses to optimize their existing buildings/ spaces.

OTHERS CONSULTED

Town of St. Marys Development Team

ATTACHMENTS

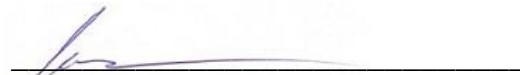
By-law 47-15 available upon request

REVIEWED BY

Recommended by:

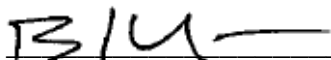


Morgan Dykstra
Public Works and Planning Coordinator



Grant Brouwer
Director of Building and Development

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



FORMAL REPORT

To:	Mayor Stratthdee and Members of Council
Prepared by:	Mark Stone, Planner
Date of Meeting:	25 April 2023
Subject:	DEV 22-2023 - Part Lot Control Application, Lot 2, Registered Plan 44M-86 – 203778 Ontario Inc.

PURPOSE

The purpose of this report is to provide Council with a summary and recommendations as it pertains to the Application for Part Lot Control for Lot 2 of Registered Plan 44M-86.

RECOMMENDATION

THAT DEV 22-2023 regarding the Application for Part Lot Control for Lot 2 of Registered Plan 44M-86 be received; and

THAT Council consider By-law 43-2023, being a part lot control affecting Lot 2, Registered Plan 44M-86 for a one-year period, ending April 25, 2024.

BACKGROUND

Part lot control is a power used by public authorities to prohibit a property owner from conveying a part of a lot from a registered plan of subdivision without approval from the appropriate authority. Section 50(7) of the *Planning Act* provides Council with the authority to exempt or suspend part lot control on parcel(s) of land to allow for further land division by passing a by-law which is registered on title. Exemptions from part lot control are typically requested for semi-detached and townhouse lots due to the difficulty in building common walls between dwelling units precisely along property lines. An exemption from part lot control allows for lot lines to be fixed along the common walls of built foundations/walls.

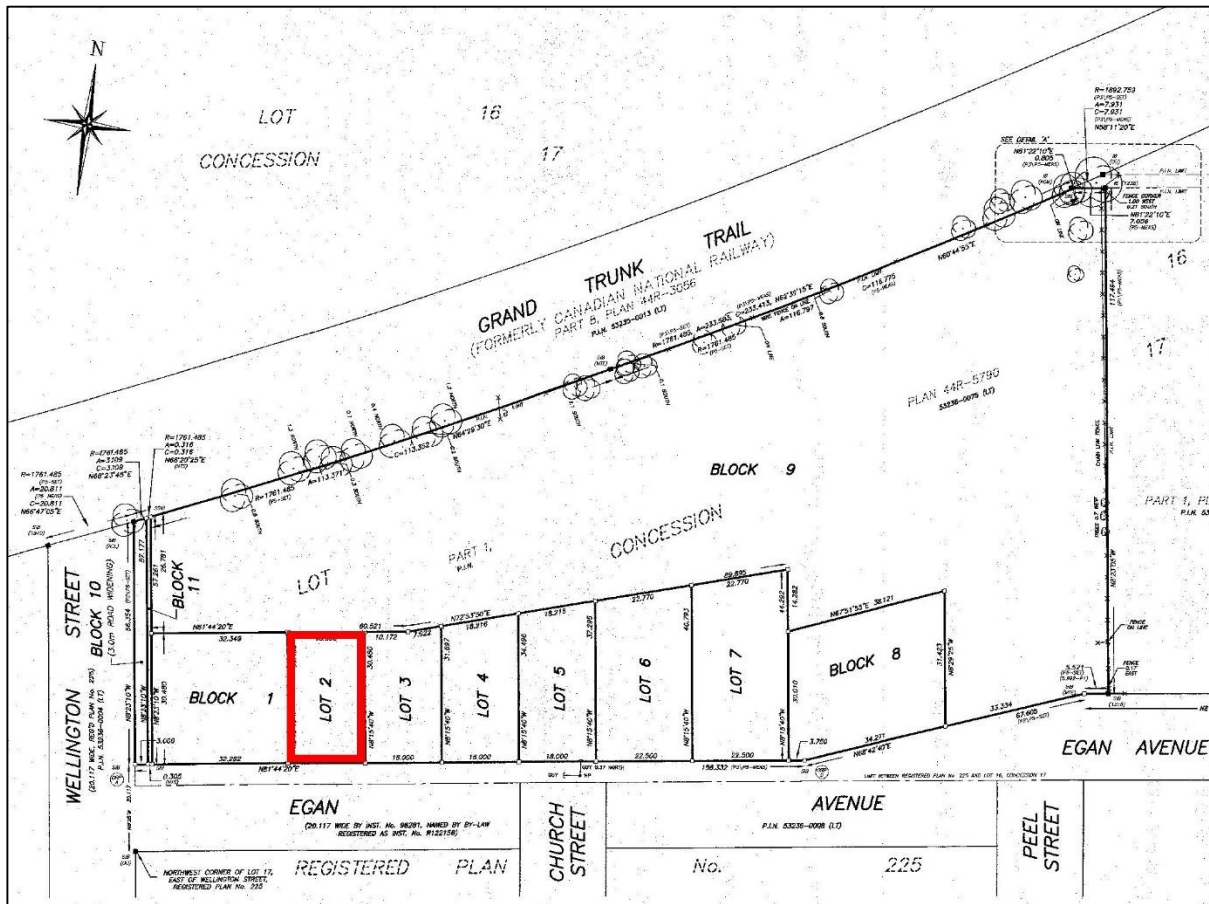
Council has approved policies for the implementation of exemption from part lot control under certain circumstances, including the creation of parcels for semi-detached dwellings. Each by-law must include a lapse date to ensure part lot control is re-instated on the properties.

On July 14, 2022, Plan of Subdivision 44M-86 was registered to permit the development of 52 residential dwelling units (8 semi-detached, 6 street townhouse, 8 dwelling units in 2 'attached duplex' buildings, 30 vacant land condominium townhouses).

REPORT

An Application for Part Lot Control has been received seeking to subdivide this block for the purposes of building semi-detached units along common party walls. The Application is for Lot 2 in Plan 44M-86 as shown on Figure 1 for the creation of a total of two semi-detached lots.

Figure 1 – Lot 2, 44M-86



Lot 2 is designated Residential in the Official Plan and zoned “Residential Zone Four (R4-13)” according to the Town’s Zoning By-law which permits semi-detached dwellings.

Provincial and local policies were considered and implemented through the registration of the plan of subdivision and approval of zoning. An exemption to part lot control allows for orderly and appropriate development of this plan of subdivision. The requests are consistent with Council’s procedures and part lot control implementation guidelines.

FINANCIAL IMPLICATIONS

\$1,085 Part Lot Control Fee per Application

SUMMARY

An exemption from part lot control does not involve a public process under the *Planning Act* and as such, public notification is not required.

As the Application meets the requirements for part lot control exemption and constitute good planning, it is recommended that Council approve By-law No. 43-2023 to exempt part lot control for Lot 2 of Registered Plan 44M-86, for a period of one year.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

N/A

ATTACHMENTS

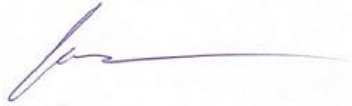
- 1) General Location Map
- 2) Registered Plan 44M-86
- 3) Plan 44R-6070 for Lot 2
- 4) Draft By-law 43-2023 listed in the By-law section of the agenda

REVIEWED BY

Recommended by the Department



Mark Stone
Planner



Grant Brouwer
Director of Building and Planning

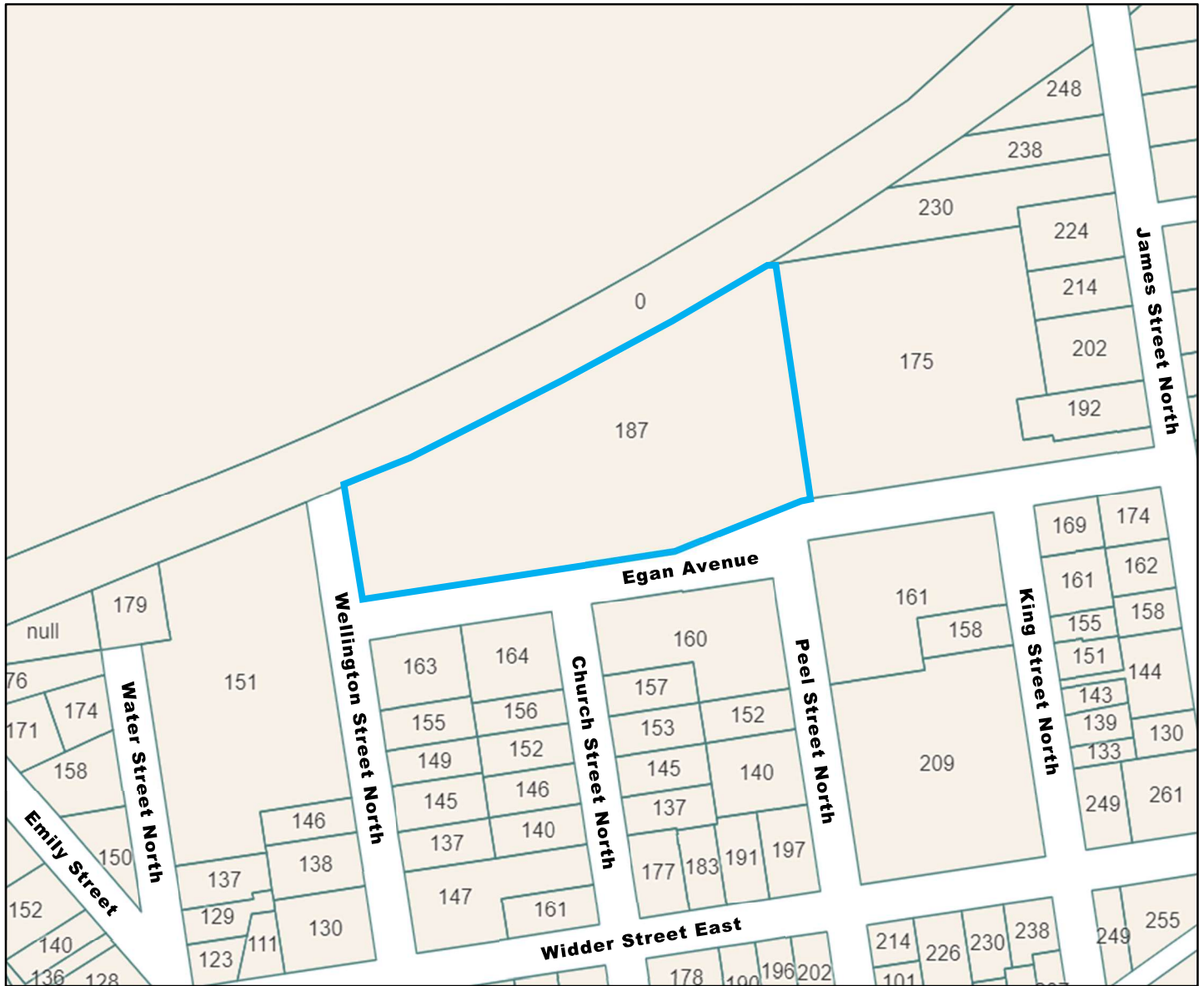
Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

GENERAL LOCATION MAP

187 Wellington Street North
Part Lot 16, Concession 17 Blanshard
Town of St. Marys



Subject Lands



July 9, 2020

Form By : V. FERNANDES	Checked By : T. MONDEL, O.L.S.	File No : 41164-100-200 (L)
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PLAN 44R-6070
RECEIVED AND DEPOSITED

DATE DEC 7 2022

Christy Townsend
REGISTRAR FOR THE LAND TITLES
DIVISION OF PERTH (No. 44)

PLAN 44M-86
TOWN OF ST. MARYS
COUNTY OF PERTH

PLAN OF SURVEY
PARTS 1 & 2 COMPRISE ALL OF P.L.N. 53236 - 0077 (LT)

LEGEND:
 DENOTES PLANTED MONUMENT
 DENOTES FOUND MONUMENT
 DENOTES STANDARD IRON BAR
 DENOTES IRON BAR
 DENOTES NOT TO SCALE
 DENOTES MEASURED
 DENOTES MTE OLS LTD.
 DENOTES PLAN 44M - 86

METRIC:
 DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE
 CONVERTED TO FEET BY DIVIDING BY 0.3048.

LEGEND:
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MONTHLY REPORT

To: Mayor Strathdee and Members of Council

From: Community Services

Date of Meeting: 25 April 2023

Subject: DCS 22-2023 April Monthly Report (Community Services)

RECOMMENDATION

THAT DCS 22-2023 April Monthly Report (Community Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Community Partnerships:

- The museum hosted Southwestern Ontario regional Women's Institute members for a tour of our Women's Institute exhibit, and their AGM.
- As a result of the media release about the spring seminar series, CTV did a story about the Museum's taxidermy collection in early March. This led to several regional visitors flocking to the Museum, specifically seeking out the bird collection.
- Senior Services has partnered with the Alzheimer's Society to offer a 4-week education session on Memory & Aging.
- Senior Services has partnered with the Perth County Mobile Integrated Health team to offer an information session for the community on the services they provide.
- Staff are working with Huron-Perth Children's Aid Society to provide training to our staff and to provide additional training opportunities for our community.
- The Youth Centre is partnering with Lyrics Flowers to offer a Mother's Day Planter activity.
- EarlyON had a nutritionist from Happy Valley Health Team do a presentation at one of their baby time programs, it was well attended.
- EarlyON will be joining Heritage Festival this year as part of the Kid Zone area.

Facilities/Projects:

- Pool boilers have been back in service for over a month and are running well.
- DEI and Associates are preparing a report on restoration work required in the Aquatics Centre. They specialize in Aquatics design and construction.
- Pricing being obtained for minor restoration work in the pool area during summer shutdown including replacement of lifeguard chairs, regrouting some of the pool (deep end slope and bottom), some tile restoration on deck, replacement of lane start blocks – metal is corroded due to salt exposure)
- HVAC unit has been replaced servicing the Arena lobby area and some offices
- Tender is out for the replacement of the Friendship Centre kitchen and multi-purpose rooms

- The PRC Road sign has been replaced and is working as designed. Communications will manage the digital images on the electronic media displays. Note that these displays have an auto-dim feature using photo eyes for nighttime.
- Preparations have begun for outdoor recreation activities including:
 - Installation of nets at the courts as well as temporary fencing on the north side until the permanent fence can be repaired by a contractor in late summer or after the completion of the season.
 - Soccer netting has been put up at Meadowridge and Solis Fields and will be installed at DCVI prior to high school soccer beginning. Line painting of all the fields will occur in late April.
 - Minor fencing repairs at Teddy's field will be completed by the Town prior to the start of baseball once the infield has been restored by the Hall of Fame. The fencing was damaged during the replacement of the lights in the fall.
- The PRC Canteen saw a very successful 2022-23 season and is officially closed until Fall 2023.

Grant Funding:

- The museum was successful with YCW funding for both the Curatorial Assistant and Archives Assistant summer positions. Both positions have been filled by returning students and will start on May 8.
- Currently waitlisted for YCW Intern position, which isn't scheduled to start until after Labour Day.
- Senior Services staff are working on reporting for the 2022–2023-year end.
- Senior Services received a notification that the Multi Services Sector Agreement with Ontario Health will be extended until June. Staff have submitted the Community Action Planning Budget in January. The CAPS mimics the Town of St. Marys budget. Staff do not anticipate any issues with its approval.

Programming/Wellness:

- Sold out Theatre seminar on March 16 was led by volunteer, Janis Fread, and Museum staff, Emily Taylor, and Sophie Thorpe. The Museum's exhibit on theatre opened the same week.
- A March Break Scavenger Hunt took place for March Break 2023. 44 children participated and the total museum tour attendance for March Break was 78.
- Staff working on an upcoming exhibit about the artists of St. Marys, to open late April.
- Performers and sponsorship secured for all five Melodies at the Museum concerts in August. Performers include Jesse Webber (August 2), The Finally Hip (August 9), The Bone Radlers (August 16), York Street Thought Process (August 23), and Jazzm@x (August 30). Sponsors are Hodges Funeral Home, McCormick Canada, and the Friends of the Museum.
- Senior Services has received a donation from Happy Valley Family Health team to support subsidies of meals for the community.
- Senior Services will be returning the Shuffleboard program to the LIND Sportsplex beginning in May. This program will be offered weekly in the morning so that it does not conflict with Quarry operations.
- Senior Services and event volunteers ran a successful Scrap-a-thon at the end of March, raising \$6500 for Senior Service programs.
- The Duplicate Bridge program will no longer be offered by the Friendship Centre due to lack of participation.
- The Community Allotment Gardens are full for the year. No promotion was required to fill the 45 gardens.

- Senior Services served 275 Easter Lunches for the community on April 6th.
- A new Roller-Skating program will be introduced for May and June on the blue rink dry pad. It will be developed in a similar fashion to public skates with helmets being mandatory and other protective equipment highly recommended.
- The St. John's Home Alone and Babysitting courses are open for registration and running May 6 and May 7.
- The Leadership Aquatic Volunteer Program has been a success, staff have onboarded 4 volunteers and have an additional 4 to be onboarded the week of April 17. They will start volunteering with swimming lessons for the spring session, May/June. This program was a recommendation from the core services review.
- Running a Bronze Medallion/Emergency First Aid and Bronze Cross Course end of April to beginning of June, so far we have 9 registered.
- Onboarding/training 2 new lifeguards/swim instructors and training one returning from school, with these new additions staff are able to increase lessons this spring as the demand is high.
- The Aquatics Manager attended the PRO Aquatics Conference, sessions were amazing and new learnings will be implemented.
- Both the summer swim schedule (dates, programs, hours) for the PRC pool and the Quarry has been confirmed.
- Continued meetings with Supersplash gearing up for summer operations are underway.
- Continuing to see high numbers at our EarlyON programs. Saturday program had 79 attend and all EarlyON programs are continuing to have new families register at each program offered
- EarlyON hosted their first gross motor program – JUMP! RUN! CLIMB! At the Holy Name School gym and it was well attended, and many families loved the variety of activities for the children to participate in.

Impact/Feedback:

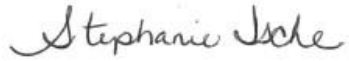
- "I wanted to thank you and all the staff at the St Marys Archives for all help in researching my family in the Carr family. I appreciated the SMA help very much."
- Thanks for your help in signing us up for a swim on Saturday, our grandson's love swimming there!
- Last week's swim was awesome!!! The lifeguard did a great job with the swim instruction!!! The students were so engaged and had a good workout. I loved the use of the flutter boards.
- Just wanting to do a shout out to one of your student staff members. Ismail was our aquafit instructor for Thursday evening. He was fantastic. He totally changed up the routine and challenged us! It was such an unexpected surprise and I wanted him to know he is doing great! Again fantastic job Ismail!!
- "What a great morning, met a few really great moms and we are planning to meet at the park and go for walks. EarlyON is something very special!"
- "Thank you for a great Play and Learn today! My son had an amazing time and I got chatting with some nice new people, so happy to have gone."

Program Statistics:

- Museum and Archives staff responded to 19 research requests in March.
- Current waitlist (as of April 17, 2023) at St. Marys Child Care: Infants – 144, Toddlers – 123 and Preschool - 92

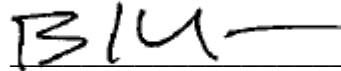
REVIEWED BY

Recommended by the Department



Stephanie Ische
Director of Community Services

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Corporate Services

Date of Meeting: 25 April 2023

Subject: COR 33-2023 April Monthly Report (Corporate Services)

RECOMMENDATION

THAT COR 33-2023 April Monthly Report (Corporate Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Finance:

- Payments: 298 cheques – totaling \$1.8M, 2EFTs – totaling \$163k. IT working with Finance to get EFTs up and running, only using EFT for one specific vendor.
- Tax: 6 property sales in March. First tax billing in January - \$8M, \$4.2M in property tax AR.
- Finance Clerk: position filled March 27, 2023. Employee began onboarding/training.
- Service Ontario: 820 transactions (excluding health related), increase from February of avg. 4 transactions/day.
- Budget: By-Law passed March 14, 2023. Quarterly financial update provided below.
- ERP: Demo site still in progress. Analysis of Keystone data/cleanup beginning.
- AMP: Project ongoing.
- Quarterly Financial Update:

Capital Budget Spending:

2023 Budgeted	2022 Carryover Budgeted	Q1 2023 Actuals
\$8.9M	\$6.1M	\$0.3M

Operation Budget Spending

The Corporation of the Town of St. Marys					
Q1 2023 Summary					
	2023 Approved Budget	2023 Q1 Revenue	2023 Q1 Expense	2023 Q1 Net	2023 Q1 % of Budget
ADMINISTRATION					
ANIMAL CONTROL	3,900	-10,530	8,935	-1,595	
CORPORATE ADMINISTRATION	619,910	-16,516	117,533	101,017	
COUNCIL	155,591	0	37,624	37,624	
POLICE	1,206,960	-1,260	312,510	311,250	
TOTAL ADMINISTRATION	1,986,361	-28,306	476,601	448,296	23%
COMMUNITY SERVICES					
ADMINISTRATION	291,372	-47,580	90,830	43,250	
AQUATICS	109,810	-55,069	72,964	17,895	
CHILDCARE	184,677	-206,114	382,289	176,175	
CULTURAL SERVICES	155,203	-9,386	38,648	29,261	
FACILITIES	653,784	0	127,872	127,872	
RECREATION	430,271	-271,322	204,123	-67,199	
SENIOR SERVICES	46,679	-188,464	162,222	-26,241	
TOTAL COMMUNITY SERVICES	1,871,796	-777,935	1,078,948	301,013	16%
CORPORATE SERVICES					
COMMUNICATION, HERITAGE, ECONOMIC DEVELOPMENT	453,629	0	79,723	79,723	
EXTERNAL TRANSFERS	1,781,532	-42,750	416,295	373,545	
INFORMATION TECHNOLOGY	562,222	-24,963	181,737	156,774	
TREASURY	2,947,418	-252,185	722,545	470,361	
TOTAL CORPORATE SERVICES	5,744,801	-319,897	1,400,299	1,080,402	19%
FIRE	618,285	-475	143,886	143,411	23%
HR & BENEFIT ADMIN	360,214	0	54,822	54,822	15%
LIBRARY & ADULT LEARNING	556,960	-69,662	149,624	79,962	14%
PUBLIC WORKS					
FLEET	0	-134,739	157,627	22,888	
PARKS	253,149	0	6,534	6,534	
PUBLIC WORKS OPERATIONS	1,947,964	-34,360	405,837	371,477	
SELF-FUNDED	0	-756,839	975,407	218,568	
TOTAL PUBLIC WORKS	2,201,113	-925,938	1,545,406	619,467	28%
DEVELOPMENT				0	
BUILDING & PROPERTY STANDARDS	245,243	-52,330	91,243	38,913	
FACILITIES	679,074	-3,706	134,167	130,461	
TOTAL DEVELOPMENT	924,317	-56,036	225,410	169,374	18%
TAXATION	-14,263,847	-8,165,271	16,164	-8,149,107	57%
TOTAL TAX LEVY FUNDED	0			-5,252,359	

Information Technology:

- New advertising boxes installed on TVs at the PRC
- Install Deepfreeze software on Quarry touchscreen POS workstations for summer
- Implemented improved SFTP method of communication for HR to share data with Avanti
- Setup Adult Learning iPads for Google Drive access
- Monthly cyber monitoring report attached

Communications

MEDIA RELATIONS		
Total # of Media Releases	Total # of Media Mentions	Total # of Media Outlets
10	35	5
TRADITIONAL ADVERTISING		

Total # of Print Ads/Publications				Total # of Radio Ads				
5				-				
SOCIAL MEDIA ADVERTISING								
Total # of Ads		Total # of Users Reached		Total # of Engagements				
3		18,497		716				
WEBSITE (TOWNOFSTMARYS.COM)								
Total # Website Visits		Most Visited Pages						
93,795		Library, Aquatics Centre, Pyramid Recreation Centre, Current Opportunities, Skating Programs						
SOCIAL MEDIA								
Platform - Owner		Total # of New Followers		Total Followers				
Facebook – Town of St. Marys		70		6,582				
Facebook – Pyramid Rec Centre		33		3,815				
Facebook – Friendship Centre		7		738				
Twitter – Town of St. Marys		-1		2,421				
LinkedIn – Town of St. Marys		2		319				
Instagram – Town of St. Marys		12		2,187				
CURRENT/ONGOING COMMUNICATIONS CAMPAIGNS								
		Tactics						
Topic	Web updates	News release	Social media	Print ads	Digital ads	Posters	Newsletter	Signage
Museum Seminar Series		x	x					
Recruitment	x		x					
Pyramid Recreation Centre pool disruptions	x	x	x					
Green Initiatives Awareness Program	x	x	x				x	
March Break Camp			x	x	x			

Spring recreation programs	x		x		x			
Ice rentals	x		x	x	x		x	
Heritage Festival	x	x	x					
Service Location Review	x	x	x		x	x	x	x
Seasonal tourism promotion	x			x				

Economic Development, Tourism and Events

- Completed Visitors Guide in collaboration with the St. Marys Independent Newspaper.
- Assisted in the development of updates to the 2023 Cycle map for Perth County, Stratford and St. Marys.
- Staff presented to the Rotary Club on the Heritage Festival, the wayfinding project, and the Flats redevelopment plans.
- Continued to research the accessible dock for the flats with the assistance of Public Works and Upper Thames River Conservation Authority.

Wayfinding:

- Install of signage began with self-guided tourism panels and facility entry signs, e.g., Train Station and Pyramid Recreation Centre
- Wayfinding signage is fabricated and will be installed over the next few months





Events:

- Staff connected with several members of the local arts community to plan their involvement in Stonetown Heritage Festival.
- Created Stonetown Heritage Festival applications: food vendors, refreshment vehicles, artists, marketplace vendors and sponsors. All available on the festival's webpage.
- Hosted Service Club Information Night on Thursday, March 30 – representatives from 8 of 10 town service clubs and the farmers' market attended.

Flats Redevelopment:

- Staff have proposed revisions to the initial drawings based on feedback from the Upper Thames River Conservation Authority.
- Public engagement to proceed pending Council's review of the revised drawings.

Train Services

Total phone calls/ travel inquiries = 55

GO:

- Total GO passengers = 138 (55 departing, 83 arriving)
- Total Go tickets sold/ printed = 3

VIA:

- Total VIA passengers = 276 (130 departing, 146 arriving)
- Total VIA tickets sold/ printed = 15

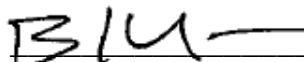
SPENDING AND VARIANCE ANALYSIS

N/A

REVIEWED BY**Recommended by the Department**


Andre Morin
Director of Corporate Services/Treasurer

Recommended by the CAO


Brent Kittmer
Chief Administrative Officer



March 2023

Monthly Summary

Town of St. Marys

Reporting period: 1 March 2023 - 1 April 2023

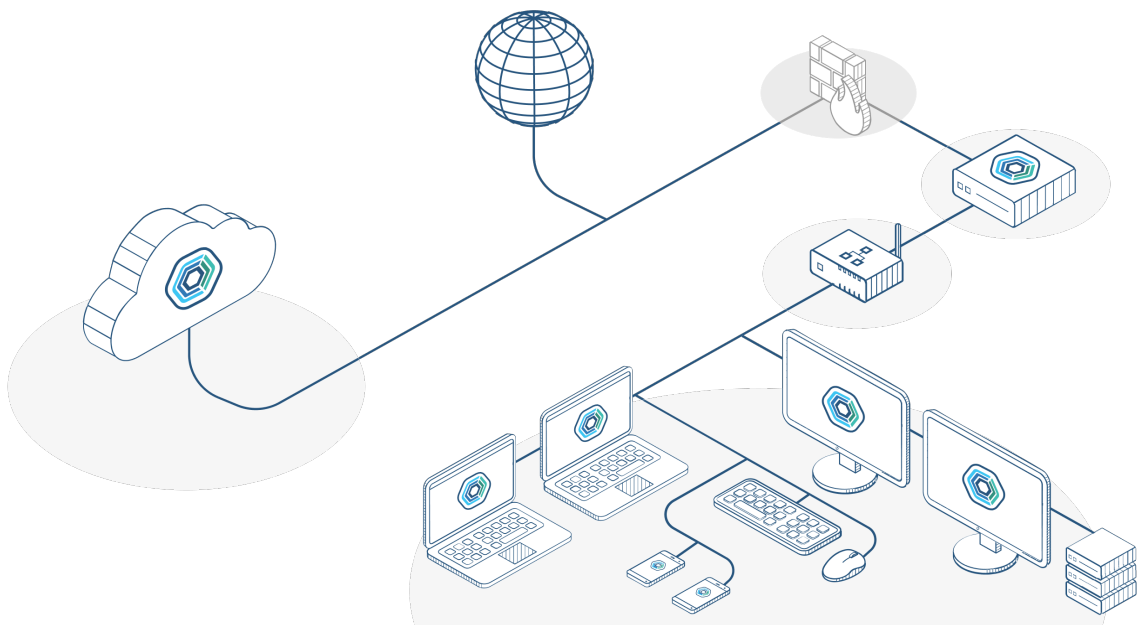
Covalence Report

March 2023

Risk Level Trend

⊗ **Regressing**

Monitoring Services

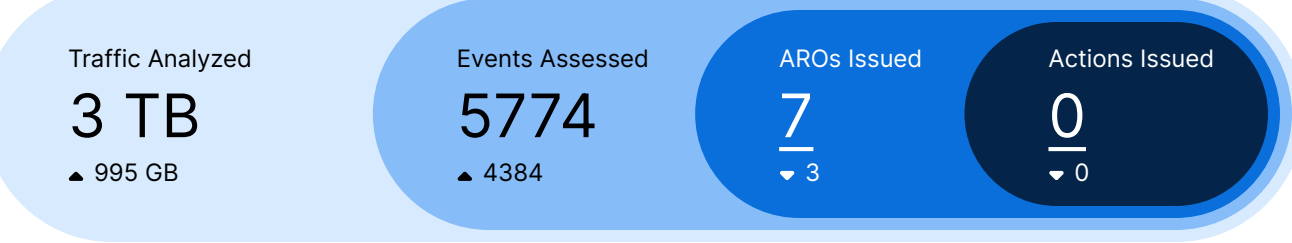


- **Cloud Monitoring**
181 cloud accounts
- **Endpoint Monitoring**
95 endpoint agents
- **Network Monitoring**
1 network sensor
- **Email Analysis**
No emails analyzed
- **DNS Firewall**
No connections
- **External Monitoring**
6 domains

Key Insights

- **Usual number of AROs left unresolved**
You're keeping up with your cyber security risk similarly to how you have done in the past
- ⊗ **More time taken to resolve AROs**
You're spending more time triaging new AROs than you have in the past
- **Usual amount of use of your email analysis service**
Your cloud email users are helping keep your domain as secure as they have in the past

Analytic Summary



Traffic Analyzed

Total analytic input, such as captured network traffic and activity logs collected from endpoint systems and cloud domains.

Events Assessed

Total analytic output from a range of continuously evolving analytics and detections.

ARO Trends

March 2023

Risk Level Trend

⊗ **Regressing**

This month, your organization...

- ⊗ Received more AROs than usual
- ⊗ Resolved AROs slower than usual
- Left about the same number of AROs unresolved as usual

+ New AROs

NEW AROS OVER TIME



Response

	New	Closed	Unresolved
▲ Actions Avg. closure time: N/A	0 -	0	0
▲ Recommendations Avg. closure time: 2 days(48 minutes - 11 days)	7 ▾ 1	4	3
▲ Observations Avg. closure time: 9 days	0 ▾ 2	1	0

🕒 Response Time

AVG. TIME TAKEN TO CLOSE AROS



Most Impactful AROs in March

March 2023

[See all 7 AROs you received in March.](#)

#1

Unresolved

Endpoint Risk - Vulnerable Microsoft Outlook

ARO-16 • Recommendation, High Severity

○

Reported: 17 March 2023 (3:18 p.m.)

○

Unresolved for: 14 days, 8 hours

○

Mitigations completed: 0 of 3

#2

Closed • Resolved

Endpoint Risk - Vulnerable Software Detected - C...

ARO-15 • Recommendation, High Severity

○

Reported: 9 March 2023 (7:36 p.m.)

○

Resolved in: 11 days

○

Mitigations completed: 1 of 3

#3

Closed • Resolved

Endpoint Risk - Vulnerable Software Detected - C...

ARO-14 • Recommendation, High Severity

○

Reported: 1 March 2023 (12:23 a.m.)

○

Resolved in: 15 hours, 19 minutes

○

Mitigations completed: 0 of 3

#4

Closed • Resolved

Potential Endpoint Risk - Veeam Backup & Replic...

ARO-18 • Recommendation, Medium Severity

○

Reported: 28 March 2023 (8:05 p.m.)

○

Resolved in: 48 minutes

○

Mitigations completed: 0 of 3

#5

Closed • Resolved

Unencrypted Credentials Detected - Insecure Tra...

ARO-17 • Recommendation, Medium Severity

○

Reported: 20 March 2023 (4:18 p.m.)

○

Resolved in: 4 hours, 8 minutes

○

Mitigations completed: 0 of 2

#6

Unresolved

Endpoint Risk - Vulnerable Software Detected - ...

ARO-13 • Recommendation, Medium Severity

○

Reported: 1 March 2023 (12:23 a.m.)

○

Unresolved for: 30 days, 23 hours

○

Mitigations completed: 0 of 1



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MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Emergency Services / Fire Department

Date of Meeting: 25 April 2023

Subject: FD 05-2023 April Monthly Report (Emergency Services)

RECOMMENDATION

THAT FD 05-2023 April Monthly Report (Emergency Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

During the month of April (17 March – 14 April 2023) the Fire Department responded to 7 emergency responses most notably:

- MVC – 2 St. Marys
- Pre-Fire – 1 St. Marys
- Unauthorized Open-Air Burning – 1 St. Marys
- CO Alarms – 1 St. Marys & 1 Perth South
- Medical VSA – 1 St. Marys

Average attendance of firefighters - 16

Fire Chief attended 1 call alone.

St. Marys Fire Department has responded to 26 calls for service (01 January – 14 April 2023) compared to 36 (01 January – 14 April 2022)

Fire Prevention

During the month of April (17 March – 14 April 2023) the Chief Fire Prevention Officer accomplished the following:

Inspections

- 6 Follow up and ongoing
- 1 Safety Concern
- 17 Routine
- 1 Site visits (request for clarification regarding Ontario Fire Code, lockbox installation location)
- 2 home visits re: smoke alarm/CO date and replacement

Total 27

Public Education

Mentoring a student that will be starting a Fire Prevention course at Fanshawe in September. CFPO will supervise and observe fire inspections of various buildings, identify violations and infractions, verify fire code violations, and conduct a follow up with the business upon completion.

Training

- Maintenance Night
- Meeting Night
- MSA Breathing Apparatus
- Pumper Operations
- NFPA 1002 Pump Operations course (one person)
- NFPA 1072 Hazmat Operations Level course (two personnel)

Donation

The Fire Department received a \$20,000 donation to purchase equipment.

- The first item the department will purchase is a fire blanket which provides a fast, effective, and eco-friendly means of isolating and extinguishing car fires. The blanket is designed to isolate smoke immediately without spreading toxic fumes or substances, providing numerous benefits over traditional methods.

Electric vehicles add a new element as the sealed battery packs are often located on the undercarriage and are difficult to cool with traditional methods. Manufacturers recommend up to 3,000 gallons for extinguishment and warn of the risk of re-ignition after the initial fire is extinguished.

- The remainder of the money will go towards the purchase of an inflatable Fire Safety House. Perth County Fire Departments, including St. Marys shared a well-used 1998 Fire Safety Trailer. It was sold last year leaving a gap in our fire education program.

This portable inflatable fire safety house is an interactive and, most of all, fun fire safety learning experience for the whole community. We can take it out of the bag, turn on the blower and set it up as quick as 20-30 minutes. Indoor and outdoor, perfect in a gymnasium.

These houses provide an easy and fun way to talk about the following:

- Planning your escape during a fire
- Smoke Alarms
- Candles
- Kitchen Safety
- Space Heaters and MORE!

SPENDING AND VARIANCE ANALYSIS

- Ladder inspection, testing and maintenance - \$2,214.80.
- Repair work to Rescue 4 window replacement - \$3,265.44


REVIEWED BY

Recommended by the Department



Richard Anderson
Director of Emergency Services / Fire Chief

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Human Resources

Date of Meeting: 25 April 2023

Subject: HR 04-2023 April Monthly Report (Human Resources)

RECOMMENDATION

THAT HR 04-2023 April Monthly Report (Human Resources) be received for information.

DEPARTMENTAL HIGHLIGHTS

Recruitment (current/on-going)

- Job postings, re-posts, interviews, and/or offers prepared for:
 - Finance Clerk (FT)
 - Head Lifeguards
 - Museum Assistant
 - Summer Reading Program Coordinator
 - Senior Services Program Coordinator (contract)
 - Facility Labourer
 - Educator Assistant
 - ELS Program Assistant
 - Lifeguard
 - Canteen Attendant - Quarry
 - Recreation Attendant
 - Youth & Child Recreation Program Leader (new FT role)

HR Systems/ Admin.

- Track & upload Annual Performance Reviews. The Town's annual performance cycle ends on March 31 of each year.
- Conducted Employee Self-Serve/Electronic Timesheet training sessions and benefit enrollment for new staff.
- Participated in Avanti demo for further insight of the platform and workbook completion.
- Completed and submitted all Avanti workbooks and Organizational Readiness information gathering documents.

Health & Safety/ Training

- JHSSC Meeting – March 8th
- New Hire Orientation – March 27th

Committee Engagement

- STEAM Committee Meeting – March 23rd

Payroll and Benefits

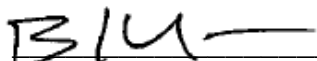
- Completed and submitted report on hiring to Service Canada for March 2023.
- Participated in a one-day workshop on Municipal Governance 101.
- Completed Q1 balancing of Clearing Accounts.
- Updated Volunteer Firefighter calls and practices tracking and payment worksheets.
- Started the 2024 Payroll Budget sheets.

SPENDING AND VARIANCE ANALYSIS

N/A

REVIEWED BY

Recommended by the CAO



Brent Kittmer

Chief Administrative Officer

MONTHLY REPORT

To: Mayor Strathdee and Members of Council

From: Public Works

Date of Meeting: 25 April 2023

Subject: PW 31-2023 April Monthly Report (Public Works)

RECOMMENDATION

THAT PW 31-2023 April Monthly Report (Public Works) be received for information.

DEPARTMENTAL HIGHLIGHTS

General Administration

- Green Advisory Committee
 - The Green Initiative Awareness Program was launched in March, no submissions were received, and the April Committee meeting was cancelled. Staff and Committee to reconsider the program.
 - Next meeting scheduled for May 25, 2023.
- Traffic and Parking
 - On-street overnight parking restrictions are in effect until May 1, 2023.
 - Public Works Department has completed the updated Traffic, Parking and Boulevard Maintenance By-law. The draft By-law is currently under review by the Clerks Department.
 - As of April 14, 2023:
 - Five (5) construction road occupancies have been approved.
 - Two (2) Downtown Patios have been received and approved.
- St. Marys Transportation Network Safety Plan
 - Several items reviewed while updating the Traffic and Parking By-law
 - More education opportunities are available regarding alternative tools and technologies to improve safety within the transportation network, Town staff are participating in these education sessions to gain a broader understanding of available strategies.
- Corporate Climate Change Action Plan
 - Town staff are preparing a corporate greenhouse gas emissions inventory to supplement the information provided in the greenhouse gas reduction plan.
 - Internal development of possible short-term, mid-term and long-term initiatives are ongoing.
- 2023 Parks Program
 - Increase demand for the use and booking of Town parks. The Public Works Department has been coordinating and processing the requests.
 - The following has been booked as of April 14, 2023
 - First event took place at Milt Dunnell Field on April 8, 2023
 - Eleven (11) external events booked (1 at Solis Park, and 10 at Milt Dunnell Field)

- Two (2) internal events booked (Heritage Festival and Canada Day)
- One (1) recurring external event booked (Farmer's Market)

Environmental Services

- Replacement Raw Sewage Pump received and installed at the WPCP.
- Bar Screen Grinder replacement received – pending installation.
- Replacement VFD installed at Well No. 1. Standby generator temporarily located at Well No. 3 for duration of replacement.
- CIPP V1 inspections to be completed April 17-19. Additional 600m of pipe to be inspected following project deliverables.
- Sewage Pumping Station Rehabilitation tender released. Closes May 3rd
- Roof Replacement for Well No. 3 tender released. Closes May 10th.
- Water Turn ons to various seasonal locations in coordination with Town facilities dept.
- Outside fountain inspections to be completed Late April. Any repairs to be completed for in service target of early May.
- Household Hazardous Waste Event being held at the Municipal Operations Centre on April 15, 2023.
- Leaf and Yard Waste collection dates have been confirmed and posted on the Town's website. Working with the Communications Department to communicate to the public.

Public Works Operations

- General Maintenance Activities:
 - Clearing branches at intersections to maintain site lines.
 - Application of cold-mix and gravel to potholes on various roads. Operators are applying on nearly a weekly basis.
 - Preparing for spring maintenance activities loads. Specifically loads of topsoil have been delivered to the MOC for sod repairs. A sod repair list has been created, and staff will inspect sidewalk maintenance routes.
 - Assist OCWA with flushing.
 - Sweeping of the roads, parking lots, and boulevards is ongoing. This work is prioritized during the early morning shift as there are less obstacles at this time of day.
 - All Town entrance signs power washed.
 - Started washing the sidewalks and bridges in the Downtown.
- Fleet:
 - New tandem trailer delivered to the Town and is now in use.
 - New ½ ton pickup truck delivered to the Town.
 - Various Items out of service to be placed on Govdeals.ca
 - Various equipment repairs.
- Provide support at the Cemetery with several burials and cremations.
- New benches ordered for East Ward Park anticipate delivery mid-May.
- Light post on Elizabeth Street removed due to damage.

Parks, Trails, Tree Management and Beautification

- Transitioning to spring activities
 - Deploying garbage cans along Town trails, and parks. Most collection will occur on a weekly basis.
 - Picnic tables are being deployed.
 - Playgrounds have been opened, and new woodchips have been added where required. Weekly and Monthly inspections are now being completed.

- Lawn rolling of sports fields.
- Aerating of turf scheduled for late April.
- Have started grooming trails.
- General winter clean up includes removing gravel from boulevards, and sidewalks stakes being removed.
- Downtown beautification (flowers) program being confirmed.
- Forestry Management
 - Town's contracted service responding to various work order requests.
 - Approximately 30 boulevard trees to be planted at the end of April / early May.
 - 13 stumps being grinded at the end of April / early May.
- Anticipate the new columbarium's are to be installed at the Cemetery by the end of May.
 - No tree removals required, heavy pruning to accommodate installation

Capital Projects, Engineering, and Asset Management

- Wellington Street – Misc. cleanup and repair work being completed ahead of anticipated mid-June topcoat paving.
- Widder St. E. – sidewalk between Peel and Church removed and turf restored.
- Victoria Bridge expansion joint within sidewalk repaired
- Pavement Markings – working with contractor to develop spring schedule for centerline, cross walk, turning lane and parking stalls once sweeping is complete
- 2022 year end asset database updates
- Traffic lights at Church St. and Queen St. controllers inspected by ERT

SPENDING AND VARIANCE ANALYSIS

- Contract price for pavement markings to increase (\$1,798.23 in 2023, and \$1,870.14 in 2024). Cost increases related to the cost of materials. The current contractor remains competitive compared to other vendors.

REVIEWED BY

Recommended by the Department



Jed Kelly
Director of Public Works

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

BY-LAW 43-2023

THE CORPORATION OF THE TOWN OF ST. MARYS

**Being a by-law to exempt from Part Lot Control
Lot 2, Registered Plan No. 44M-86 in the Town of St. Marys**

- WHEREAS:** Section 50(7) of the *Planning Act*, R.S.O. 1990, provides that the Council of a local municipality may, by By-law, provide that the Part Lot Control provisions contained in Section 50(5) of the *Planning Act*, R.S.O. 1990, do not apply to the lands designated in the By-law;
- AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient and in the public interest that Lot 2, Registered Plan No. 44M-86 in the Town of St. Marys, in the County of Perth, be exempted from the Part Lot Control provisions of the *Planning Act*.
- THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:
1. Lot 2 in Registered Plan 44M-86 in the Town of St. Marys, in the County of Perth is hereby exempted from Part Lot Control pursuant to Section 50(7) of the *Planning Act*, R.S.O. 1990 which land is zoned to permit, among other things, semi-detached dwellings in conformity with By-law No. Z1-1997 as amended (the Town of St. Marys' Comprehensive Zoning By-law).
 2. This by-law comes into force on the final passing thereof.
 3. Enactment of this By-law shall be deemed to be authorization to the solicitor for the Town to register same in the appropriate Land Registry Office, without further written authorization.
 4. This By-law shall be in effect for one (1) year from the date of adoption of this By-law. Furthermore, this By-law may be repealed, extended, or may be amended to delete part of the lands described herein by the Council of The Corporation of the Town of St. Marys.
 5. This By-law shall be registered in the Registry Office for the County of Perth, pursuant to Section 50(28) of the *Planning Act*, R.S.O. 1990.

Read a first, second and third time and finally passed this 25th day of April 2023.

Al Strathdee, Mayor

Jenna McCartney, Clerk

BY-LAW 44-2023

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to repeal By-law 47-15 which authorized a site plan agreement between The Corporation of the Town of St. Marys and Perth County Ingredients Inc. for 20 Thames Road.

WHEREAS: The Corporation of the Town of St. Marys authorized a site plan agreement between The Corporation of the Town of St. Marys and Perth County Ingredients Inc. for lands described as Part Lot 19, Concession Thames, Blanshard as in R341246 in the Town of St. Marys, in the County of Perth, and having the municipal address of 20 Thames Road and having been registered on title in the Registry Office for the Land Titles Division of Perth (No. 44);

AND WHEREAS: The Corporation of the Town of St. Marys deems it expedient to repeal By-law 47-15 and the associated site plan agreement for the purpose of entering into a new site plan agreement for said property which has already been approved by municipal staff as authority to do so has been provided in Bill 109, *More Homes for Everyone Act*;

THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

- 1.** Enactment of this By-law shall be deemed to be authorized to the solicitor for the Town to remove from registration the site plan agreement associated with By-law 47-15 and to further register the new site plan agreement in the appropriate Land Registry Office, without further written authorization.
- 2.** This by-law comes into force and takes effect on the final passing thereof.

Read a first, second and third time and finally passed this 25th day of April 2023.

Al Stratheedee, Mayor

Jenna McCartney, Clerk

BY-LAW 45-2023

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on April 25, 2023

WHEREAS: *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 25th day of April 2023 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 25th day of April 2023.

Al Stratthdee, Mayor

Jenna McCartney, Clerk