



**MINUTES  
Regular Council**

May 9, 2023  
6:00pm  
Town Hall, Council Chambers

Council Present: Councillor Aylward  
Councillor Craigmile  
Councillor Edney  
Councillor Lucas  
Councillor Luna  
Deputy Mayor Pridham

Council Regrets: Mayor Strathdee

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
**Conference Line**  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Doug LaPointe, Pyramid Recreation Centre Manager

**1. CALL TO ORDER**

Deputy Mayor Pridham called the meeting to order at 6:00 pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2023-05-09-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** the May 9, 2023 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Ontario Clean Water Agency - 1st Quarter Reporting**

Mark Bouw of Ontario Clean Water Agency presented the Q1 Water and Wastewater reports as well as the performance assessment reports.

**Resolution 2023-05-09-02**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** the delegation from Ontario Clean Water Agency regarding the first quarter 2023 water and wastewater reporting be received.

**CARRIED**

**5.2 St. Marys Business Improvement Area re: 2023 Levy Request**

Sue Hyatt-Griffiths presented the Business Improvement Area 2023 levy request.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - April 25, 2023**

**Resolution 2023-05-09-03**

**Moved By** Councillor Lucas

**Seconded By** Councillor Aylward

**THAT** the April 25, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

**8.1.1 ADMIN 27-2023 Park Patrol Law Enforcement Officer Appointment for 2023**

**Resolution 2023-05-09-04**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** ADMIN 27-2023 Park Patrol Law Enforcement Officer Appointment for 2023 report be received; and

**THAT** Council consider By-law 46-2023, being a by-law to appoint park patrol employees as law enforcement officers in the Town of St. Marys.

**CARRIED**

**8.1.2 ADMIN 28-2023 Business Improvement Area Governance Constitution**

**Resolution 2023-05-09-05**

**Moved By** Councillor Aylward

**Seconded By** Councillor Lucas

**THAT** ADMIN 28-2023 Business Improvement Area Governance Constitution report be received; and

**THAT** Council consider By-law 49-2023, being a by-law to establish the governance constitution for the St. Marys Business Improvement Area.

**CARRIED**

**8.1.3 ADMIN 29-2023 Request to Proclaim June 18, 2023 as Longest Day of Smiles**

**Resolution 2023-05-09-06**

**Moved By** Councillor Aylward

**Seconded By** Councillor Luna

**THAT** ADMIN 29-2023 Request to Proclaim June 18, 2023 as the Longest Day of Smiles report be received.

**CARRIED**

**8.2 Community Services**

**8.2.1 DCS 25-2023 MAU-1 and ACS-2 HVAC Unit Replacements  
(Pyramid Recreation Centre)**

**Resolution 2023-05-09-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** DCS 25-2023 MAU-1 and ACS-2 HVAC Unit Replacements report be received; and,

**THAT** the procurement for the replacement of the HVAC units identified as MAU-1 and ACS-2, which service the Friendship Centre's kitchen and multipurpose rooms be awarded to CIMCO Refrigeration a division of Toromont Industries Ltd. for the procured price of \$259,537.27, inclusive of all taxes and contingencies; and,

**THAT** Council consider By-Law 48-2023 to authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

**8.3 Corporate Services**

**8.3.1 COR 33-2023 BIA Levy Approval for 2023**

**Resolution 2023-05-09-08**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** COR 33-2023 BIA Levy Approval for 2023 report be received; and

**THAT** Council approve the BIA 2023 Levy; and

**THAT** Council consider By-law 50-2023, being a by-law to summarize the 2023 BIA Levy.

**CARRIED**

**8.4 Public Works**

**8.4.1 PW 32-2023 Municipal Class Environmental Assessment for  
the Water Pollution Control Plant**

**Resolution 2023-05-09-09**

**Moved By** Councillor Lucas  
**Seconded By** Councillor Aylward

**THAT** report PW 32-2023, Municipal Class Environmental Assessment for the Water Pollution Control Plant be received; and

**THAT** Council approves a sole source for a municipal class environmental assessment to B. M. Ross and Associates Ltd. for a cost up to \$300,000.00, inclusive of HST and Contingency; and

**THAT** Council consider By-law 47-2023, being a by-law to authorize the Mayor and the Clerk to sign a professional services agreement with B.M. Ross and Associates Ltd.

**CARRIED**

**8.4.2 PW 33-2023 Traffic, Parking and Boulevard Maintenance By-law**

**Resolution 2023-05-09-10**

**Moved By** Councillor Aylward  
**Seconded By** Councillor Lucas

**THAT** PW 33-2023 Traffic, Parking and Boulevard Maintenance By-law report be received; and

**THAT** Council consider By-law 51-2023, being a by-law for the purpose of regulating traffic, parking and boulevard maintenance in St. Marys.

**CARRIED**

**9. COUNCILLOR REPORTS**

**9.1 Operational and Board Reports**

**Resolution 2023-05-09-11**

**Moved By** Councillor Luna  
**Seconded By** Councillor Aylward

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to 9.1.7 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those Committee and Board meetings be received.

- 9.1.1 Bluewater Recycling Association - Coun. Craigmile**
- 9.1.2 Business Improvement Area - Coun. Aylward**
- 9.1.3 Huron Perth Public Health - Coun. Luna**
- 9.1.4 Library Board - Mayor Strathdee, Couns. Aylward and Pridham**
- 9.1.5 Municipal Shared Services Committee - Mayor Strathdee, Coun. Edney**
- 9.1.6 Spruce Lodge Board - Couns. Lucas, Luna**
- 9.1.7 Upper Thames River Conservation Authority - Coun. Craigmile**
- 9.2 Advisory and Ad-Hoc Committee Reports**
  - 9.2.1 Canadian Baseball Hall of Fame and Museum - Coun. Edney**
  - 9.2.2 Committee of Adjustment**
  - 9.2.3 Community Policing Advisory Committee - Couns. Edney and Luna**
  - 9.2.4 Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham**
  - 9.2.5 Flats Revitalization Committee - Coun. Edney**
  - 9.2.6 Green Advisory Committee - Coun. Aylward**
  - 9.2.7 Heritage and Culture Advisory Committee - Coun. Lucas**
  - 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
  - 9.2.9 Planning Advisory Committee - Couns. Craigmile, Lucas**
  - 9.2.10 Recreation and Leisure Advisory Committee - Coun. Pridham**
  - 9.2.11 St. Marys Lincolns Board - Coun. Craigmile**
  - 9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile**
  - 9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney**
  - 9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas**

**10. EMERGENT OR UNFINISHED BUSINESS**

**10.1 Operation Smile Longest Day of Smiles Proclamation**

**Resolution 2023-05-09-12**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**WHEREAS** Operation Smile Canada is a global medical charity providing free, life-changing surgeries and medical care to children born with cleft conditions around the world; and

**WHEREAS** Every 3 minutes, a child is born with a cleft condition, and lack of access to safe, effective surgery means that easily treatable conditions like cleft lip and cleft palate can become fatal; and

**WHEREAS** Operation Smile Canada believes every child born with a cleft condition deserves exceptional surgical care; and

**WHEREAS** The Longest Day of SMILES® will unite Canadians from coast to coast as they raise awareness and funds; and

**WHEREAS** On June 18th, 2023, the citizens of St. Marys are encouraged to learn more about how to support this worthy cause by visiting [www.longestdayofsmiles.ca](http://www.longestdayofsmiles.ca); and

**WHEREAS** Our community can help celebrate the Longest Day of SMILES® by posting #longestdayofsmiles on social media; and

**THEREFORE** Council for the Town of St. Marys does hereby proclaim June 18th, 2023 as “Longest Day of SMILES®” in St. Marys and commend its thoughtful observance to all citizens of our municipality.

**CARRIED**

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

**Resolution 2023-05-09-13**

**Moved By** Councillor Luna

**Seconded By** Councillor Lucas

**THAT** By-Laws 46-2023, 47-2023, 48-2023, 49-2023, 50-2023 and 51-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 46-2023 To Appoint Municipal By-law Enforcement Officers**

**12.2 By-Law 47-2023 Agreement with BM Ross and Associates Ltd**

**12.3 By-Law 48-2023 Agreement with Cimco Refrigeration A Division of Toromont Ltd.**

**12.4 By-Law 49-2023 Establish Business Improvement Area Governance Constitution**

**12.5 By-Law 50-2023 BIA Tax Levy**

**12.6 By-Law 51-2023 Traffic, Parking and Boulevard Maintenance**

**13. UPCOMING MEETINGS**

May 16, 2023 - 9:00 am, Strategic Priorities Committee

May 23, 2023 - 6:00 pm, Regular Council

**14. CONFIRMATORY BY-LAW**

**Resolution 2023-05-09-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** By-Law 52-2023, being a by-law to confirm the proceedings of May 9, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**15. ADJOURNMENT**

**Resolution 2023-05-09-15**

**Moved By** Councillor Aylward

**Seconded By** Councillor Luna

**THAT** this regular meeting of Council be adjourned at 7:37 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk