



MINUTES Regular Council

May 9, 2023

6:00pm

Town Hall, Council Chambers

Council Present: Councillor Aylward
Councillor Craigmile
Councillor Edney
Councillor Lucas
Councillor Luna
Deputy Mayor Pridham

Council Regrets: Mayor Strathdee

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Conference Line
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Doug LaPointe, Pyramid Recreation Centre Manager

1. CALL TO ORDER

Deputy Mayor Pridham called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2023-05-09-01

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the May 9, 2023 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency - 1st Quarter Reporting

Mark Bouw of Ontario Clean Water Agency presented the Q1 Water and Wastewater reports as well as the performance assessment reports.

Resolution 2023-05-09-02

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT the delegation from Ontario Clean Water Agency regarding the first quarter 2023 water and wastewater reporting be received.

CARRIED

5.2 St. Marys Business Improvement Area re: 2023 Levy Request

Sue Hyatt-Griffiths presented the Business Improvement Area 2023 levy request.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 25, 2023

Resolution 2023-05-09-03

Moved By Councillor Lucas

Seconded By Councillor Aylward

THAT the April 25, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

CARRIED

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1 Administration

**8.1.1 ADMIN 27-2023 Park Patrol Law Enforcement Officer
Appointment for 2023**

Resolution 2023-05-09-04

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT ADMIN 27-2023 Park Patrol Law Enforcement Officer
Appointment for 2023 report be received; and

THAT Council consider By-law 46-2023, being a by-law to appoint
park patrol employees as law enforcement officers in the Town of
St. Marys.

CARRIED

**8.1.2 ADMIN 28-2023 Business Improvement Area Governance
Constitution**

Resolution 2023-05-09-05

Moved By Councillor Aylward

Seconded By Councillor Lucas

THAT ADMIN 28-2023 Business Improvement Area Governance
Constitution report be received; and

THAT Council consider By-law 49-2023, being a by-law to establish
the governance constitution for the St. Marys Business
Improvement Area.

CARRIED

**8.1.3 ADMIN 29-2023 Request to Proclaim June 18, 2023 as Longest
Day of Smiles**

Resolution 2023-05-09-06

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT ADMIN 29-2023 Request to Proclaim June 18, 2023 as the
Longest Day of Smiles report be received.

CARRIED

8.2 Community Services

**8.2.1 DCS 25-2023 MAU-1 and ACS-2 HVAC Unit Replacements
(Pyramid Recreation Centre)**

Resolution 2023-05-09-07

Moved By Councillor Craigmile

Seconded By Councillor Aylward

THAT DCS 25-2023 MAU-1 and ACS-2 HVAC Unit Replacements report be received; and,

THAT the procurement for the replacement of the HVAC units identified as MAU-1 and ACS-2, which service the Friendship Centre's kitchen and multipurpose rooms be awarded to CIMCO Refrigeration a division of Toromont Industries Ltd. for the procured price of \$259,537.27, inclusive of all taxes and contingencies; and,

THAT Council consider By-Law 48-2023 to authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.3 Corporate Services

8.3.1 COR 33-2023 BIA Levy Approval for 2023

Resolution 2023-05-09-08

Moved By Councillor Luna

Seconded By Councillor Aylward

THAT COR 33-2023 BIA Levy Approval for 2023 report be received; and

THAT Council approve the BIA 2023 Levy; and

THAT Council consider By-law 50-2023, being a by-law to summarize the 2023 BIA Levy.

CARRIED

8.4 Public Works

**8.4.1 PW 32-2023 Municipal Class Environmental Assessment for
the Water Pollution Control Plant**

Resolution 2023-05-09-09

Moved By Councillor Lucas
Seconded By Councillor Aylward

THAT report PW 32-2023, Municipal Class Environmental Assessment for the Water Pollution Control Plant be received; and

THAT Council approves a sole source for a municipal class environmental assessment to B. M. Ross and Associates Ltd. for a cost up to \$300,000.00, inclusive of HST and Contingency; and

THAT Council consider By-law 47-2023, being a by-law to authorize the Mayor and the Clerk to sign a professional services agreement with B.M. Ross and Associates Ltd.

CARRIED

8.4.2 PW 33-2023 Traffic, Parking and Boulevard Maintenance By-law

Resolution 2023-05-09-10

Moved By Councillor Aylward
Seconded By Councillor Lucas

THAT PW 33-2023 Traffic, Parking and Boulevard Maintenance By-law report be received; and

THAT Council consider By-law 51-2023, being a by-law for the purpose of regulating traffic, parking and boulevard maintenance in St. Marys.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Resolution 2023-05-09-11

Moved By Councillor Luna
Seconded By Councillor Aylward

THAT Committee and Board minutes listed under agenda items 9.1.1 to 9.1.7 and 9.2.1 to 9.2.15 be received; and,

THAT the verbal updates provided by Council representatives on those Committee and Board meetings be received.

- 9.1.1 Bluewater Recycling Association - Coun. Craigmile**
- 9.1.2 Business Improvement Area - Coun. Aylward**
- 9.1.3 Huron Perth Public Health - Coun. Luna**
- 9.1.4 Library Board - Mayor Strathdee, Couns. Aylward and Pridham**
- 9.1.5 Municipal Shared Services Committee - Mayor Strathdee, Coun. Edney**
- 9.1.6 Spruce Lodge Board - Couns. Lucas, Luna**
- 9.1.7 Upper Thames River Conservation Authority - Coun. Craigmile**
- 9.2 Advisory and Ad-Hoc Committee Reports**
 - 9.2.1 Canadian Baseball Hall of Fame and Museum - Coun. Edney**
 - 9.2.2 Committee of Adjustment**
 - 9.2.3 Community Policing Advisory Committee - Couns. Edney and Luna**
 - 9.2.4 Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham**
 - 9.2.5 Flats Revitalization Committee - Coun. Edney**
 - 9.2.6 Green Advisory Committee - Coun. Aylward**
 - 9.2.7 Heritage and Culture Advisory Committee - Coun. Lucas**
 - 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
 - 9.2.9 Planning Advisory Committee - Couns. Craigmile, Lucas**
 - 9.2.10 Recreation and Leisure Advisory Committee - Coun. Pridham**
 - 9.2.11 St. Marys Lincolns Board - Coun. Craigmile**
 - 9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile**
 - 9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney**
 - 9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas**

10. EMERGENT OR UNFINISHED BUSINESS

10.1 Operation Smile Longest Day of Smiles Proclamation

Resolution 2023-05-09-12

Moved By Councillor Edney

Seconded By Councillor Aylward

WHEREAS Operation Smile Canada is a global medical charity providing free, life-changing surgeries and medical care to children born with cleft conditions around the world; and

WHEREAS Every 3 minutes, a child is born with a cleft condition, and lack of access to safe, effective surgery means that easily treatable conditions like cleft lip and cleft palate can become fatal; and

WHEREAS Operation Smile Canada believes every child born with a cleft condition deserves exceptional surgical care; and

WHEREAS The Longest Day of SMILES® will unite Canadians from coast to coast to coast as they raise awareness and funds; and

WHEREAS On June 18th, 2023, the citizens of St. Marys are encouraged to learn more about how to support this worthy cause by visiting www.longestdayofsmiles.ca; and

WHEREAS Our community can help celebrate the Longest Day of SMILES® by posting #longestdayofsmiles on social media; and

THEREFORE Council for the Town of St. Marys does hereby proclaim June 18th, 2023 as “Longest Day of SMILES®” in St. Marys and commend its thoughtful observance to all citizens of our municipality.

CARRIED

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2023-05-09-13

Moved By Councillor Luna

Seconded By Councillor Lucas

THAT By-Laws 46-2023, 47-2023, 48-2023, 49-2023, 50-2023 and 51-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 46-2023 To Appoint Municipal By-law Enforcement Officers

12.2 By-Law 47-2023 Agreement with BM Ross and Associates Ltd

12.3 By-Law 48-2023 Agreement with Cimco Refrigeration A Division of Toromont Ltd.

12.4 By-Law 49-2023 Establish Business Improvement Area Governance Constitution

12.5 By-Law 50-2023 BIA Tax Levy

12.6 By-Law 51-2023 Traffic, Parking and Boulevard Maintenance

13. UPCOMING MEETINGS

May 16, 2023 - 9:00 am, Strategic Priorities Committee

May 23, 2023 - 6:00 pm, Regular Council

14. CONFIRMATORY BY-LAW

Resolution 2023-05-09-14

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT By-Law 52-2023, being a by-law to confirm the proceedings of May 9, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2023-05-09-15

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT this regular meeting of Council be adjourned at 7:37 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk