



## **MINUTES Regular Council**

May 23, 2023  
6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee  
Councillor Aylward  
Councillor Edney  
Councillor Lucas  
Councillor Luna  
Councillor Pridham

Council Regrets: Councillor Craigmile

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
**Conference Line**  
Richard Anderson, Director of Emergency Services  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
André Morin, Director of Corporate Services / Treasurer  
Ray Cousineau, Facilities Manager  
Doug LaPointe, Recreation Operations Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2023-05-23-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** the May 23, 2023 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

None.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - May 9, 2023**

**Resolution 2023-05-23-02**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** the May 9, 2023 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - May 16, 2023**

**Resolution 2023-05-23-03**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** the May 16, 2023 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk;  
and

**THAT** minute item 5.3 be raised for consideration.

**CARRIED**

**6.2.1 Animal Control By-law**

**Resolution 2023-05-23-04**

**Moved By** Councillor Edney

**Seconded By** Councillor Lucas

**THAT** Council consider By-law 56-2023, being a by-law to prohibit, regulate and restrict animals in the Town of St. Marys; and

**THAT** non-complying properties are required to come into compliance within a two-year period with regard to the prohibition of chickens and the prohibition of livestock, both on non-agricultural land, effective May 23, 2023 to May 22, 2025.

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 National Chronic Pain Society re: Request to Support Call to Provincial Government**

**Resolution 2023-05-23-05**

**Moved By** Councillor Luna

**Seconded By** Councillor Aylward

**THAT** the correspondence from the National Chronic Pain Society regarding a call for support to the Provincial government to maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario be received.

**CARRIED**

## **8. STAFF REPORTS**

### **8.1 Administration**

#### **8.1.1 ADMIN 33-2023 May Monthly Report (Administration)**

**Resolution 2023-05-23-06**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**THAT** ADMIN 33-2023 May Monthly Report (Administration) be received for information.

**CARRIED**

#### **8.1.2 ADMIN 34-2023 Commemoration Policy**

**Resolution 2023-05-23-07**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** ADMIN 34-2023 Commemoration Policy staff report be received; and

**THAT** the request received from Rev. John Goodwin for the Town to install Christian banners in the downtown be respectfully declined, and

**THAT** the correspondence received from Rev. Dr. Mark McKim be received and filed, and

**THAT** the request from Stratford-Perth Pride to proclaim June as Pride month and the request for the Pride flag to be raised be approved as these requests meet the goals and objectives of the Town to create a community that embraces and promotes diversity, equity and inclusion; and

**THAT** the Town's downtown banner program remain for Town purposes only and not be opened up to commemoration requests from the public; and

**THAT** Council consider By-law 57-2023, being a by-law to adopt the Commemoration Policy as presented in staff report ADMIN 34-2023.

Councillor Luna motioned to amend resolution 2023-05-23-07.

**Resolution 2023-05-23-08**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** Council consider By-law 57-2023 as amended to include "crown" in eighth bullet of the Criteria section, being a by-law to adopt the Commemoration Policy as presented in staff report ADMIN 34-2023.

**CARRIED**

**Resolution 2023-05-23-07**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** ADMIN 34-2023 Commemoration Policy staff report be received; and

**THAT** the request received from Rev. John Goodwin for the Town to install Christian banners in the downtown be respectfully declined, and

**THAT** the correspondence received from Rev. Dr. Mark McKim be received and filed, and

**THAT** the request from Stratford-Perth Pride to proclaim June as Pride month and the request for the Pride flag to be raised be approved as these requests meet the goals and objectives of the Town to create a community that embraces and promotes diversity, equity and inclusion; and

**THAT** the Town's downtown banner program remain for Town purposes only and not be opened up to commemoration requests from the public; and

**THAT** Council consider By-law 57-2023 as amended to include "crown" in eighth bullet of the Criteria section, being a by-law to adopt the Commemoration Policy as presented in staff report ADMIN 34-2023.

**CARRIED**

**8.1.3 ADMIN 35-2023 Municipal Law Enforcement Officers Appointment (HSKWSP)**

**Resolution 2023-05-23-09**

**Moved By** Councillor Luna

**Seconded By** Councillor Lucas

**THAT** ADMIN 35-2023 Municipal Law Enforcement Officers Appointment (HSKWSP) report be received; and

**THAT** Council consider By-law 58-2023, being a by-law to appoint animal control officers as municipal law enforcement officers in the Town of St. Marys.

**CARRIED**

**8.2 Building and Development Services**

**8.2.1 DEV 26-2023 May Monthly Report (Building and Development)**

**Resolution 2023-05-23-10**

**Moved By** Councillor Edney  
**Seconded By** Councillor Lucas

**THAT** DEV 26-2023 May Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2.2 DEV 27-2023 - Part Lot Control Application, 167-173 Hooper Street, Block 50, Registered Plan 44M-79 – Thames Crest Farms Subdivision – Bickell Built Homes Ltd.**

**Resolution 2023-05-23-11**

**Moved By** Councillor Aylward  
**Seconded By** Councillor Lucas

**THAT** DEV 27-2023 regarding the Application for Part Lot Control for Block 50 of Registered Plan 44M-79 be received; and

**THAT** Council consider By-law 53-2023, being a part lot control affecting Block 50 of Registered Plan 44M-79 for a one-year period, ending May 23, 2024.

**CARRIED**

**8.2.3 DEV 28-2023 - Part Lot Control Applications, Lots 6 and 7, Registered Plan 44M-86 – 2231872 Ontario Inc.**

**Resolution 2023-05-23-12**

**Moved By** Councillor Luna  
**Seconded By** Councillor Edney

**THAT** DEV 28-2023 regarding the Applications for Part Lot Control for Lots 6 and 7 of Registered Plan 44M-86 be received;

**THAT** Council approve By-law 54-2023 affecting Lot 6, Registered Plan No. 44M-86 for a one-year period, ending May 23, 2024; and,

**THAT** Council approve By-law 55-2023 affecting Lot 7, Registered Plan No. 44M-86 for a one-year period, ending May 23, 2024.

**CARRIED**

**8.2.4 DEV 29-2023 Lind Sportsplex Roof Restoration**

**Resolution 2023-05-23-13**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** DEV 29-2023 Lind Sportsplex Roof Restoration report be received; and,

**THAT** the procurement for RFT-DEV-22-2023 Lind Roof Restoration be awarded to Keller Roofing & Sheet Metal Inc. for the procured price of \$56,251.40, inclusive of all taxes and contingencies; and,

**THAT** Council approves a variance to be incurred in the delivery of this project as identified in DEV 26-2023 report, to be funded from Capital account; and,

**THAT** Council consider By-Law 61-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with Keller Roofing and Sheet Metal Inc.

**CARRIED**

#### **8.2.5 DEV 23-2023 Cemetery Roof Repair & Restoration**

##### **Resolution 2023-05-23-14**

**Moved By** Councillor Lucas

**Seconded By** Councillor Edney

**THAT** DEV 23-2023 Cemetery Roof Repair & Restoration report be received; and,

**THAT** the procurement for RFT-DEV-21-2023 Cemetery Roof Repair & Restoration be awarded to Atlas-Apex Roofing Inc for the procured price of \$32,434.39, inclusive of all taxes and contingencies; and,

**THAT** Council approves a variance of \$9,208.18 to be incurred in the delivery of this project as identified in DEV 23-2023 report, to be funded from the Capital Reserves account.

**CARRIED**

### **8.3 Community Services**

#### **8.3.1 DCS 29-2023 May Monthly Report (Community Services)**

##### **Resolution 2023-05-23-15**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** DCS 29-2023 May Monthly Report (Community Services) be received for information.

**CARRIED**

**8.3.2 DCS 31-2023 Memorandum of Understanding (MOU) with Super Splash Inflatable Waterpark**

**Resolution 2023-05-23-16**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**THAT** DCS 31-2023 Memorandum of Understanding (MOU) with Super Splash Inflatable Waterpark report be received; and

**THAT** Council consider By-law 60-2023, authorizing the Mayor and the Clerk to execute the associated Memorandum of Understanding with Super Splash Inflatable Waterpark.

**CARRIED**

**8.3.3 DCS 32-2023 Curling Association Amending Lease Agreement**

**Resolution 2023-05-23-17**

**Moved By** Councillor Aylward

**Seconded By** Councillor Lucas

**THAT** DCS 32-2023 Curling Association Amending Lease Agreement report be received; and

**THAT** Council consider By-law 62-2023, being a by-law to authorize the Mayor and the Clerk to execute an amended lease with the St. Marys Curling Association.

**CARRIED**

**8.3.4 DCS 24-2023 Aquatics Centre Lower Roof Replacement**

**Resolution 2023-05-23-18**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward



**THAT** DCS-24 2023 Aquatics Centre Lower Roof Replacement report be received; and,

**THAT** the procurement for the replacement of the lower roof, along with a small section above the Entrance “D” corridor be awarded to Nedlaw Roofing Ltd. for the procured price of \$371,487.50, inclusive of all taxes and contingencies; and,

**THAT** Council consider By-Law 63-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with Nedlaw Roofing and Ltd.

**CARRIED**

#### **8.4 Corporate Services**

##### **8.4.1 COR 35-2023 May Monthly Report (Corporate Services)**

**Resolution 2023-05-23-19**

**Moved By** Councillor Aylward

**Seconded By** Councillor Edney

**THAT** COR 35-2023 May Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **8.5 Fire and Emergency Services**

##### **8.5.1 FD 06-2023 May Monthly Report (Emergency Services)**

**Resolution 2023-05-23-20**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** FD 06-2023 May Monthly Report (Emergency Services) be received for information.

**CARRIED**

#### **8.6 Public Works**

##### **8.6.1 PW 34-2023 May Monthly Report (Public Works)**

**Resolution 2023-05-23-21**

**Moved By** Councillor Lucas  
**Seconded By** Councillor Aylward

**THAT** PW 34-2023 May Monthly Report (Public Works) be received for information.

**CARRIED**

**8.6.2 PW 35-2023 Procurement Award for the Rehabilitation of the Robinson, Queen and Emily Street Sewage Pump Stations**

**Resolution 2023-05-23-22**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Edney

**THAT** PW 35-2023, Procurement Award for the Rehabilitation of the Robinson, Queen and Emily Street Sewage Pump Stations report be received; and,

**THAT** the procurement for the rehabilitation of the Robinson, Queen and Emily Street sewage pump stations be awarded to Birnam Excavating Ltd. for the procured price of \$486,835.47, inclusive of all taxes and contingencies; and,

**THAT** Council approve Contract Administration services from B.M. Ross and Associates Limited in the amount of up to \$35,000.00 for the delivery of this project; and,

**THAT** Council consider By-Law 59-2023, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with Birnam Excavating Ltd.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None.

**10. NOTICES OF MOTION**

None.

**11. BY-LAWS**

**Resolution 2023-05-23-23**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Luna

**THAT** By-Laws 53-2023, 54-2023, 55-2023, 56-2023, 57-2023, 58-2023, 59-2023, 60-2023, 61-2023, 62-2023 and 63-2023 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

- 11.1 By-Law 53-2023 Part Lot Control Exemption Block 50 44M-79**
- 11.2 By-Law 54-2023 Part Lot Control Exemption Lot 6 44M-86**
- 11.3 By-Law 55-2023 Part Lot Control Exemption Lot 7 44M-86**
- 11.4 By-Law 56-2023 Animal Control**
- 11.5 By-Law 57-2023 Commemoration Policy**
- 11.6 By-Law 58-2023 Appointment of Municipal Law Enforcement Officers**
- 11.7 By-Law 59-2023 Agreement with Birnam Excavating Ltd.**
- 11.8 By-Law 60-2023 Memorandum of Understanding with Super Splash Waterpark**
- 11.9 By-Law 61-2023 Agreement with Keller Roofing and Sheet Metal Inc.**
- 11.10 By-Law 62-2023 Amending Lease Agreement with St. Marys Curling Association**
- 11.11 By-Law 63-2023 Agreement with Nedlaw Roofing Ltd.**

**12. UPCOMING MEETINGS**

June 6, 2023 - 9:00 am, ADHOC - CAO Performance Review  
June 13, 2023 - 6:00 pm, Regular Council  
June 19, 2023 - 9:00 am, Special Meeting of Council  
June 20, 2023 - 9:00 am, Strategic Priorities Committee  
June 27, 2023 - 9:00 am, Special Meeting of Council  
June 27, 2023 - 6:00 pm, Regular Council

**13. CONFIRMATORY BY-LAW**

**Resolution 2023-05-23-24**

**Moved By** Councillor Edney  
**Seconded By** Councillor Aylward

**THAT** By-Law 64-2023, being a by-law to confirm the proceedings of May 23, 2023 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**14. ADJOURNMENT**

**Resolution 2023-05-23-25**

**Moved By** Councillor Luna  
**Seconded By** Councillor Aylward

**THAT** this regular meeting of Council be adjourned at 7:33 pm.

**CARRIED**

---

Al Strathdee, Mayor

---

Jenna McCartney, Clerk