



## **AGENDA**

### **Regular Council Meeting**

April 9, 2024

6:00 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

**Pages**

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

#### **RECOMMENDATION**

**THAT** the April 9, 2024 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud during this portion of the agenda. Submissions will be accepted via email at [clerksoffice@town.stmarys.on.ca](mailto:clerksoffice@town.stmarys.on.ca) or in the black drop box labeled Clerks Office at the St. Marys Public Library, Queen Street accessible entrance.

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

## **5.1 Strong as Stone**

### Recognition of Nominees

- Cindy Bilyea
- Daniel Greig
- Ine Keller
- Phyllis Spearin
- Jeff Sager
- Pam Zabel

## **6. ACCEPTANCE OF MINUTES**

### **6.1 Strategic Priorities Committee - March 19, 2024**

9

#### **RECOMMENDATION**

**THAT** the March 19, 2024 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and Clerk; and

**THAT** minute items 4.2 and 4.4 be raised for consideration.

#### **6.1.1 Small Business Class - Commercial Vacancies**

##### **RECOMMENDATION**

**THAT** staff be directed to proceed with the investigation of options to assist with reducing Commercial vacancies as described within report COR 14-2024;

**THAT** Council allocate up to \$15,000 to be funded from the Working Funds reserve for this initiative.

#### **6.1.2 Report Back on Child Care Capacity Issues**

##### **RECOMMENDATION**

**THAT** staff be directed to proceed with Option One (1) as presented in DCS-08-2024 report regarding Child Care Capacity.

**RECOMMENDATION**

**THAT** the March 26, 2024 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1 Administration**

- 8.1.1 ADMIN 18-2024 Noise By-law Exemption Request for Army, Navy and Air Force (ANAF) 24**

**RECOMMENDATION**

**THAT** ADMIN 18-2024 Noise By-law Exemption Request for Army, Navy and Air Force (ANAF) for 2024 be received; and

**THAT** Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Army, Navy and Air Force Branch #265, for the purpose of a Heritage Festival event on July 12, 2024 from 11:00 pm to 12:00 am, and July 13, 2024 from 11:00 pm to 12:00 am, subject to the condition of notifying all property owners within a 150 m radius.

**8.2 Community Services**

- 8.2.1 DCS 16-2024 Memorandum of Understanding with Super Splash Inflatable Waterpark for Lifeguard Services 28**

**RECOMMENDATION**

**THAT** DCS 16-2024 Memorandum of Understanding with Super Splash Inflatable Waterpark for Lifeguard Services report be received; and

**THAT** Council consider By-law 39-2024, being a by-law to authorize the Mayor and Clerk to execute a Memorandum of Understanding with Super Splash Inflatable Waterpark for lifeguard services.

8.2.2	DCS 25-2024 National Volunteer Week	36
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**RECOMMENDATION**

**THAT** DCS 25–2024 National Volunteer Week report be received; and

**THAT** Council proclaim the week of April 14-20, 2024, as National Volunteer Week in the Town of St. Marys.

**8.3 Corporate Services**

8.3.1	COR 18-2024 Development Charges By-law Amendment	39
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**RECOMMENDATION**

**THAT** COR 18-2024 Development Charges By-law Amendment report be received; and

**THAT** Council consider By-law 40-2024, being a by-law to amend section 10.1 of By-law 106-2022.

**8.4 Public Works**

8.4.1	PW 23-2024 EV Charging Station Reimbursement	66
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**RECOMMENDATION**

**THAT** PW 23-2024 EV Charging Station Reimbursement report be received; and

**THAT** the Chief Administrative Officer be delegated the authority to bring the memorandum of understanding into final form specific to this project; and

**THAT** Council considers By-law 41-2024, being a by-law to authorize the Mayor and the Clerk to execute a memorandum of understanding with the Community Energy Association.



**RECOMMENDATION**

**THAT** PW 22-2024 Patio Policy Amendment report be received;  
and

**THAT** Council approve the recommendation to amend the  
existing Retail and Dining Use of Downtown Road Allowance  
Policy; and

**THAT** Council consider By-law 42-2024, being a by-law to adopt  
a Retail and Dining Use of Downtown Road Allowance Policy.

**9. COUNCILLOR REPORTS**

**9.1 Operational and Board Reports**

**RECOMMENDATION**

**THAT** Committee and Board minutes listed under agenda items 9.1.1 to  
9.1.7 and 9.2.1 to 9.2.15 be received; and,

**THAT** the verbal updates provided by Council representatives on those  
Committee and Board meetings be received.

<b>9.1.1</b>	<b>Bluewater Recycling Association - Coun. Craigmile</b>	<b>89</b>
	March 21, 2024 Highlights	
<b>9.1.2</b>	<b>Business Improvement Area - Coun. Aylward</b>	<b>102</b>
	March 5, 2024 Draft Minutes	
<b>9.1.3</b>	<b>Huron Perth Public Health - Coun. Luna</b>	
<b>9.1.4</b>	<b>Library Board - Mayor Strathdee, Couns. Aylward and Pridham</b>	
<b>9.1.5</b>	<b>Municipal Shared Services Committee - Mayor Strathdee, Coun. Edney</b>	
<b>9.1.6</b>	<b>Spruce Lodge Board - Couns. Lucas, Luna</b>	<b>106</b>
	January 15, 2024 Minutes	
	February 21, 2024 Minutes	

9.1.7	Upper Thames River Conservation Authority - Coun. Craigmile	112
	February 27, 2024 Draft Minutes	
9.2	Advisory and Ad-Hoc Committee Reports	
9.2.1	Canadian Baseball Hall of Fame and Museum - Coun. Edney	
9.2.2	Committee of Adjustment	123
	March 27, 2024 Draft Minutes	
9.2.3	Community Policing Advisory Committee - Couns. Edney and Luna	127
	March 20, 2024 Draft Minutes	
9.2.4	Downtown Service Location Review Committee - Mayor Strathdee, Coun. Pridham	
9.2.5	Flats Revitalization Committee - Mayor Strathdee, Couns. Edney, Pridham	
9.2.6	Green Advisory Committee - Coun. Aylward	
9.2.7	Heritage and Culture Advisory Committee - Coun. Lucas	131
	March 13, 2024 Draft Minutes	
	*Recommendation from minute item 8.3.1 to be considered by Council at a future meeting.	
	<b>RECOMMENDATION</b>	
	<b>THAT</b> Council not proceed with appointing a Poet Laureate for the Town of St. Marys currently.	
9.2.8	Huron Perth Healthcare Local Advisory Committee - Coun. Luna	
9.2.9	Planning Advisory Committee - Couns. Craigmile, Lucas	
9.2.10	Recreation and Leisure Advisory Committee - Coun. Pridham	135
	March 27, 2024 Draft Minutes	

- 9.2.11 St. Marys Lincolns Board - Coun. Craigmile
- 9.2.12 St. Marys Minor Hockey Association Board - Coun. Craigmile
- 9.2.13 St. Marys Cement Community Liaison Committee - Couns. Craigmile, Edney
- 9.2.14 Stratford Perth Chamber of Commerce - Coun. Lucas
- 9.2.15 Town Hall Renovation Committee - Couns. Luna and Pridham

## 10. EMERGENT OR UNFINISHED BUSINESS

## 11. NOTICES OF MOTION

## 12. BY-LAWS

### RECOMMENDATION

**THAT** By-Laws 39-2024, 40-2024, 41-2024, and 42-2024 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

12.1	By-Law 39-2024 Memorandum of Understanding with Super Splash Inflatable Waterpark for Lifeguard Services	138
12.2	By-law 40-2024 Amend By-law 106-2022 Development Charges	139
12.3	By-law 41-2024 Memorandum of Understanding with Community Energy Association	141
12.4	By-Law 42-2024 Patio Policy	142

## 13. UPCOMING MEETINGS

\*All meetings are open to the public to attend in person and will be live streamed on the Town's YouTube channel.

April 16, 2024 - 9:00 am, Strategic Priorities Committee

April 23, 2024 - 6:00 pm, Regular Council

**14. CONFIRMATORY BY-LAW**

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**RECOMMENDATION**

**THAT** By-Law 43-2024, being a by-law to confirm the proceedings of April 09, 2024 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**15. ADJOURNMENT**

**RECOMMENDATION**

**THAT** this regular meeting of Council be adjourned at \_\_\_\_\_ pm.



**MINUTES**  
**Strategic Priorities Committee**

March 19, 2024  
9:00 am  
Municipal Operations Centre

Council Present: Mayor Strathdee  
Councillor Aylward  
Councillor Craigmile  
Councillor Edney  
Councillor Lucas  
Councillor Luna  
Councillor Pridham

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jed Kelly, Director of Public Works  
Andre Morin, Director of Corporate Services / Treasurer  
Ray Cousineau, Facilities Manager  
Morgan Dykstra, Deputy Clerk

Staff Present: **Conference Line**  
Jenna McCartney, Clerk  
Stephanie Ische, Director of Community Services  
Jennifer Lewis, Early Learning Services Manager  
Kelly Deeks-Johnson, Tourism and Economic Development Manager

**1. CALL TO ORDER**

Chair Strathdee called the meeting to order at 9:00 am.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF THE AGENDA**

**Resolution 2024-03-19-01**

**Moved By:** Councillor Craigmile

**Seconded By:** Councillor Luna

**THAT** the March 19, 2024 Strategic Priorities Committee agenda be accepted as presented.

**CARRIED**

#### **4. STRATEGIC PRIORITIES REVIEW**

##### **4.1 DEV 08-2024 Facilities Department Asset Management Update**

Ray Cousineau presented DEV 08-2024 report.

**Resolution 2024-03-19-02**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Lucas

**THAT** DEV 08-2024 Facilities Department Asset Management Update report be received for information.

**CARRIED**

##### **4.2 COR 14-2024 Small Business Class – Commercial Vacancies**

Andre Morin presented report COR 14-2024.

During the discussion, Committee members expressed concerns with the public safety of several buildings in the downtown. Committee members asked if the vacant building strategy would ensure that a building is in safe condition prior to receiving a small business tax discount.

Staff confirmed that the public safety of building is addressed in the property standards by-law, and that staff would follow-up with Committee members after the meeting about specific buildings of concern.

**Resolution 2024-03-19-03**

**Moved By:** Councillor Aylward

**Seconded By:** Councillor Craigmile

**THAT** COR 14-2024 Small Business Class – Commercial Vacancies report be received; and

**THAT** Strategic Priorities Committee recommends to Council:

**THAT** staff be directed to proceed with the investigation of options to assist with reducing Commercial vacancies as described within report COR 14-2024;

**THAT** Council allocate up to \$15,000 to be funded from the Working Funds reserve for this initiative.

**CARRIED**

The Committee took a break at 10:42 am.

Chair Strathdee called the meeting back to order at 10:49 am.

#### **4.3 DCS 07-2024 Parks Operations**

Stephanie Ische, Andre Morin and Jed Kelly presented report DCS 07-2024.

The Committee was of the consensus that:

- The Town should not charge a fee to event organizers for the use of a park.
- The service levels implemented in 2023 are deemed appropriate, requiring no adjustments for the 2024 parks season.
- The Special Events Guide and associated processes should be communicated to the public.

#### **Resolution 2024-03-19-04**

**Moved By:** Councillor Luna

**Seconded By:** Councillor Aylward

**THAT** DCS 07-2024 Parks Operations report be received as information.

**CARRIED**

#### **4.4 DCS 08-2024 Report Back on Child Care Capacity Issues**

Jennifer Lewis and Stephanie Ische presented report DCS 08-2024.

The Committee provided the following comment to staff:

- Request staff enter into discussions with the Huron-Perth Catholic District School Board and Holy Name of Mary to determine if there is any unused space or opportunities for shared spaces, including space for staff lunch/break room, at the site with the purpose being to increase the Child Care Centre's capacity.
- That Option 2 should always be considered, and that staff should regularly work to find opportunities to reduce the waitlist.

- That when reporting back to Council, the staff report should include those key messages that will assist Council in explaining to the public the rationale for maintaining services levels and the difficulties that exist for increasing them.

**Resolution 2024-03-19-05**

**Moved By:** Councillor Lucas

**Seconded By:** Councillor Aylward

**THAT** DCS 08-2024 Report Back on Child Care Capacity Issues be received; and

**THAT** the Strategic Priorities Committee recommends to Council:

**THAT** Staff be directed to proceed with Option One (1) as presented in DCS-08-2024 report regarding Child Care Capacity.

**CARRIED**

**5. NEXT MEETING**

April 16, 2024 - 9:00 am, Municipal Operations Centre Boardroom

**6. ADJOURNMENT**

**Resolution 2024-03-19-06**

**Moved By:** Councillor Pridham

**Seconded By:** Councillor Aylward

**THAT** this meeting of the Strategic Priorities Committee be adjourned at 12:05 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk





## **MINUTES Regular Council**

March 26, 2024  
6:00pm  
Municipal Operations Centre

Council Present: Mayor Strathdee  
Councillor Aylward  
Councillor Craigmile  
Councillor Edney  
Councillor Pridham

Council Regrets: Councillor Lucas  
Councillor Luna

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk  
Jed Kelly, Director of Public Works  
Dave Blake, Environmental Services Manager

**Conference Line**  
Richard Anderson, Director of Emergency Services  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jennifer Knechtel, Director of Human Resources  
Denise Feeney, Finance Manager / Deputy Treasurer  
Jeff Wolfe, Infrastructure Services Manager

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2024-03-26-01**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** the March 26, 2024 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Ontario Clean Water Agency - 4th Quarter Reporting**

**Resolution 2024-03-26-02**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** the delegation from Ontario Clean Water Agency regarding the fourth quarter 2023 water and wastewater reporting be received.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - March 12, 2024**

**Resolution 2024-03-26-03**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** the March 12, 2024 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**7. STAFF REPORTS**

**7.1 Public Works**

**7.1.1 PW 21-2024 March Monthly Report (Public Works)**

**Resolution 2024-03-26-04**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** PW 21-2024 March Monthly Report (Public Works) be received for information.

**CARRIED**

**7.1.2 PW 16-2024 Wastewater Annual Summary Report**

**Resolution 2024-03-26-05**

**Moved By** Councillor Aylward

**Seconded By** Councillor Edney

**THAT** report PW 16-2024, Wastewater Annual Summary Report be received for information.

**CARRIED**

**7.1.3 PW 18-2024 Summary Report for the Water System**

**Resolution 2024-03-26-06**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** report PW 18-2024, Summary Report for the Water System be received as information; and,

**THAT** Council acknowledges receipt of the 2023 Annual Water Summary Report for the Town of St. Marys Water Supply and Distribution System.

**CARRIED**

**7.1.4 PW 19-2024 Water System inspection - MECP**

**Resolution 2024-03-26-07**

**Moved By** Councillor Pridham

**Seconded By** Councillor Edney

**THAT** report PW 19-2024, Water System Inspection - MECP be received for information.

**CARRIED**

**7.1.5 PW 17-2024 Status of the Water Pollution Control Plant Upgrades**

**Resolution 2024-03-26-08**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** report PW 17-2024 Status of the Water Pollution Control Plant Upgrades be received for information.

**CARRIED**

#### **7.1.6 PW 20-2024 Repairs to Sarnia Bridge**

**Resolution 2024-03-26-09**

**Moved By** Councillor Aylward

**Seconded By** Councillor Craigmile

**THAT** PW 20-2024 Repairs to Sarnia Bridge report be received; and,

**THAT** the tender for Repairs to the Sarnia Bridge be awarded to McLean Taylor Construction Limited for the bid price of \$393,594.46, inclusive of all taxes and contingencies; and,

**THAT** Council approves a \$53,444 variance to be incurred in the delivery of this project as identified in PW 20-2024 Repairs to Sarnia Bridge Report, to be funded from the roads reserve account; and,

**THAT** Council consider By-Law 37-2024, being a by-law to authorize the Mayor and the Clerk to sign the associated agreement with McLean Taylor Construction Limited.

**CARRIED**

### **7.2 Administration**

#### **7.2.1 ADMIN 12-2024 March Monthly Report (Administration)**

**Resolution 2024-03-26-10**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** ADMIN 12-2024 March Monthly Report (Administration) be received for information.

**CARRIED**

#### **7.2.2 ADMIN 13-2024 Appointment to the Spruce Lodge Not for Profit Housing Board**

**Resolution 2024-03-26-11**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Aylward

**THAT** ADMIN 13-2024 Appointment to the Spruce Lodge Non-Profit Housing Board be received;

**THAT** Council appoints Linda Pickering to the Spruce Lodge Non-Profit Housing Board for two-years as per the terms set by Spruce Lodge Non-Profit Housing;

**THAT** Council consider By-law 33-2024, being a by-law to amend By-law 100-2022, to add Schedule 7.1 Spruce Lodge Non-Profit Housing.

**CARRIED**

**7.2.3 ADMIN 15-2024 Kinsmen Club of St. Marys Summerfest  
Request for Noise By-law Exemption and Access to Milt  
Dunnell Field**

**Resolution 2024-03-26-12**

**Moved By** Councillor Craigmile  
**Seconded By** Councillor Aylward

**THAT** ADMIN 15-2024 Kinsmen Club of St. Marys Summerfest Request for Noise By-law Exemption and Access to Milt Dunnell Field be received; and

**THAT** Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Kinsmen Club of St. Marys at Milt Dunnell Field, for the purpose of Summerfest until the time of 1:00 am on July 5, 2024, 1:00 am on July 6, 2024 and to 1:00 am on July 7, 2024 subject to the condition of notifying all property owners within a 150m radius; and

**THAT** Council grant exclusive use of Milt Dunnell Field, to the Kinsmen Club of St. Marys between Tuesday, July 2, 2024 and Monday, July 8, 2024 for the purpose of setting up, running and taking down for Summerfest with the exception of use of space for the St. Marys Farmers Market on Saturday, July 6, 2024; and

**THAT** Council grant an exemption of the Parks By-law, under section 1 (a), (b), (k), and (i) to the applicant, Kinsmen Club of St.

Marys at Milt Dunnell Field between July 2, 2024 and July 8, 2024;  
and,

**THAT** Council grant an exemption of the Traffic and Parking By-law, under Section 3.1.3 (q), and 3.1 (4), and 3.1(6) to the applicant Kinsmen Club of St. Marys at Milt Dunnell Field between July 2, 2024 and July 8, 2024; and

**THAT** staff be directed to communicate the process of the outdoor events application to the Kinsmen Club of St. Marys.

**CARRIED**

**7.2.4 ADMIN 16-2024 Rotary Brews and Food Fest Request for Relief from the Refreshment Vehicle By-Law**

**Resolution 2024-03-26-13**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

**THAT** ADMIN 16-2024 Rotary Brews and Food Fest Request for Relief from the Refreshment Vehicle By-Law be received; and

**THAT**, notwithstanding any provision of By-law 92-2022, a License shall not be required to operate a Refreshment Vehicle if part of the 2024 Rotary Brews and Food Fest; and

**THAT** nothing within this license exemption shall exempt Refreshment Vehicle operators from their obligation to meet the food safety regulations administered by the health unit or the fire safety regulations administered by the Town of St. Marys Fire Department.

**CARRIED**

Council took a brief break at 8:06 pm.

Mayor Strathdee called the meeting back to order at 8:18 pm.

**7.2.5 ADMIN 17-2024 MOU with the City of Stratford for the Housing and Homelessness Coordinated Access System**

**Resolution 2024-03-26-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** ADMIN 17-2024 MOU with the City of Stratford for the Housing and Homelessness Coordinated Access System be received; and

**THAT** Council consider By-law 36-2024, being a by-law to authorize the Mayor and the Clerk to sign a memorandum of understanding with the City of Stratford for the Housing and Homelessness Coordinated Access System.

**CARRIED**

### **7.3 Building and Development Services**

#### **7.3.1 DEV 12-2024 March Monthly Report (Building & Development)**

**Resolution 2024-03-26-15**

**Moved By** Councillor Edney

**Seconded By** Councillor Aylward

**THAT** DEV 12-2024 March Monthly Report (Building & Development) be received for information.

**CARRIED**

#### **7.3.2 DEV 13-2024 - Part Lot Control Application, 164 - 168 Hooper Street, Block 57, Registered Plan 44M-79 – Thames Crest Farms Subdivision – Larry Otten Contracting Inc.**

**Resolution 2024-03-26-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** DEV 13-2024 regarding the Application for Part Lot Control for Block 57 of Registered Plan 44M-79 be received; and

**THAT** Council consider By-law 34-2024, being a part lot control affecting Block 57 of Registered Plan 44M-79 for a one-year period, ending March 26, 2025.

**CARRIED**

### **7.4 Community Services**

#### **7.4.1 DCS 18-2024 March Monthly Report (Community Services)**

**Resolution 2024-03-26-17**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** DCS 18-2024 March Monthly Report (Community Services) be received for information.

**CARRIED**

#### **7.4.2 DCS 22-2024 Child Care Agreement**

**Resolution 2024-03-26-18**

**Moved By** Councillor Pridham

**Seconded By** Councillor Aylward

**THAT** DCS 22-2024 Child Care Agreement report be received; and

**THAT** Council consider By-Law 35 -2024, being a by-law to authorize the Mayor and the Clerk to sign an agreement with City of Stratford for Child Care Services and Canada-Wide Early Learning and Child Care funding.

**CARRIED**

### **7.5 Corporate Services**

#### **7.5.1 COR 15-2024 March Monthly Report (Corporate Services)**

**Resolution 2024-03-26-19**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** COR 15-2024 March Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **7.5.2 COR 16-2024 Annual Treasurer Reports**

**Resolution 2024-03-26-20**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** COR 16-2024 Annual Treasurer Reports report be received for information.

**CARRIED**



### **7.5.3 COR 17-2024 Annual Development Charge Report - 2023**

**Resolution 2024-03-26-21**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** COR 17-2024 Annual Development Charge Report - 2023 be received for information.

**CARRIED**

### **7.6 Fire and Emergency Services**

#### **7.6.1 FD 05-2024 March Monthly Report (Emergency Services)**

**Resolution 2024-03-26-22**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Aylward

**THAT** FD 05-2024 March Monthly Report (Emergency Services) be received for information.

**CARRIED**

### **7.7 Human Resources**

#### **7.7.1 HR 03-2024 March Monthly Report (Human Resources)**

**Resolution 2024-03-26-23**

**Moved By** Councillor Aylward

**Seconded By** Councillor Pridham

**THAT** HR 03-2024 March Monthly Report (Human Resources) be received for information.

**CARRIED**

### **8. EMERGENT OR UNFINISHED BUSINESS**

None.

### **9. NOTICES OF MOTION**

None.

### **10. BY-LAWS**

**Resolution 2024-03-26-24**

**Moved By** Councillor Aylward  
**Seconded By** Councillor Edney

**THAT** By-Laws 33-2024, 34-2024, 35-2024, 36-2024 and 37-2024 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**10.1 By-Law 33-2024 Amend By-law 100-2022 to add Schedule 7.1 Spruce Lodge Non-Profit Housing**

**10.2 By-Law 34-2024 Part Lot Control Exemption for Block 57 44M-79 (Otten)**

**10.3 By-Law 35-2024 Agreement with the Corporation of the City of Stratford for the Canada Wide Early Learning and Childcare Program**

**10.4 By-Law 36-2024 Agreement with the Corporation of the City of Stratford for the Housing and Homelessness Coordinated Access System**

**10.5 By-Law 37-2024 Agreement with McLean Taylor Construction Ltd. for Sarnia Bridge Repairs**

**11. UPCOMING MEETINGS**

April 9, 2024 - 6:00 pm, Regular Council

April 16, 2024 - 9:00 am, Strategic Priorities Committee

April 23, 2024 - 6:00 pm, Regular Council

**12. CONFIRMATORY BY-LAW**

**Resolution 2024-03-26-25**

**Moved By** Councillor Pridham  
**Seconded By** Councillor Craigmile

**THAT** By-Law 38-2024, being a by-law to confirm the proceedings of March 26, 2024 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**13. ADJOURNMENT**

**Resolution 2024-03-26-26**

**Moved By** Councillor Aylward  
**Seconded By** Councillor Edney

**THAT** this regular meeting of Council be adjourned at 8:50 pm.

**CARRIED**

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Al Stratthdee, Mayor

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Jenna McCartney, Clerk

# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Morgan Dykstra, Deputy Clerk
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>ADMIN 18-2024 Noise By-law Exemption Request for Army, Navy, and Air Force (ANAF) for 2024</b>

## PURPOSE

To present a request to Council from Army, Navy and Air Force Branch #265 for an exemption to the Noise By-law on July 12 and 13, 2024.

## RECOMMENDATION

**THAT** ADMIN 18-2024 Noise By-law Exemption Request for Army, Navy and Air Force (ANAF) for 2024 be received; and

**THAT** Council grant an exemption to the Noise By-law, under Section 6, to the applicant, Army, Navy and Air Force Branch #265, for the purpose of a Heritage Festival event on July 12, 2024 from 11:00 pm to 12:00 am, and July 13, 2024 from 11:00 pm to 12:00 am, subject to the condition of notifying all property owners within a 150 m radius.

## BACKGROUND

The St. Marys Army, Navy, and Air Force #265 (the 'ANAF') has presented a request for an exemption to the Noise By-law (43 of 2007) related to an alcohol licensed event the organization wishes to hold between July 12 and 13, 2024.

## REPORT

This event held by ANAF traditionally occurs during the Heritage Festival, which is taking place on July 12, and 13, 2024. The event will include live music behind ANAF's building from 8:00 pm to 12:00 am each evening. ANAF has indicated that this is the largest fundraising event of the year. It provides ANAF with resources to cover their organizational mandate to continue to provide community support.

As the timing of the event will exceed the permitted time for noise, the organization is seeking Council's exemption to Schedule A – Prohibitions by Time and Place, Act 2 of the Noise By-law, to allow music from 11:00 pm to 12:00 am, each day of the event. As per Section 6 of the Noise By-law, Council is authorized to provide an exemption, it is staff's recommendation that if approved, notice of the event be provided to property owners in the area.

In addition, the ANAF has applied to the Town for a temporary extension to the premise's liquor licence so that alcohol may be served on the outdoor patio. As per the Alcohol and Gaming Commission of Ontario (the 'AGCO'), the Clerk has accepted and approved an application to approve a temporary outdoor extension for a period of June 1 to October 31, 2024 for the purpose of serving alcohol on the outdoor patio.

Should Council approve the exemption, staff will ensure the information is shared with the Stratford Police Service including the Park Patrol staff.

## **FINANCIAL IMPLICATIONS**

None.

## **SUMMARY**

ANAF has requested an exemption to the Noise By-law on July 12 and 13, 2024 for the purpose of holding an alcohol licensed event behind ANAF's building in which live music will be played between 8:00 pm and 12:00 am. Based on the proposed ending times of each day's event, an exemption to the Noise By-law would be required.

## **STRATEGIC PLAN**

☒ Not applicable to this report.

## **OTHERS CONSULTED**

None.

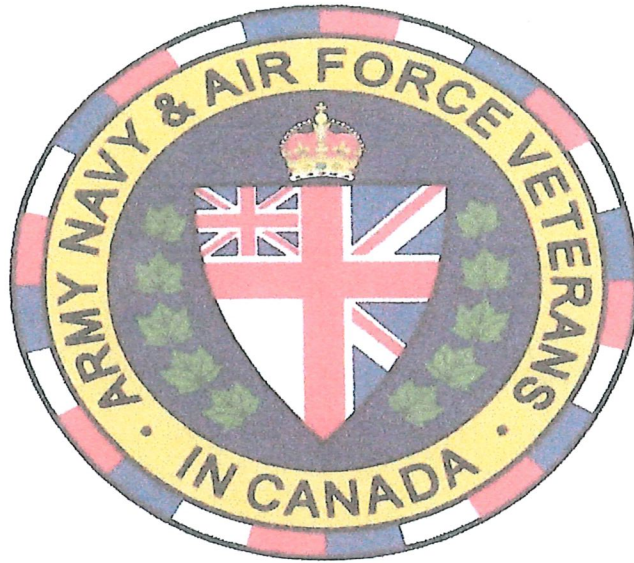
## Report Approval Details

Document Title:	ADMIN 18-2024 Noise By-law Exemption Request for Army, Navy, and Air Force (ANAF) for 2024.docx
Attachments:	- 03 18 2024 ANAF - Noise Exemption Request.pdf
Final Approval Date:	Apr 3, 2024

This report and all of its attachments were approved and signed as outlined below:

Jenna McCartney

Brent Kittmer



St Mary's Unit 265  
23 Wellington St N  
St Mary's ON  
519-234-4390

TOWN OF ST. MARYS,

WE AT THE A.N.A.F. #265 ARE  
ASKING YOU, THE TOWN OF ST. MARYS, TO EXTEND THE NOISE  
BY-LAW TO 12 MIDNIGHT ON FRIDAY JULY 12TH + SATURDAY  
JULY 13TH FOR HERITAGE DAYS LIKE YOU HAVE IN PREVIOUS  
YEARS. AS ALWAYS THIS WOULD BE GREATLY  
APPRECIATED.

THANK YOU SINCERELY,

A.N.A.F #265 EXECUTIVE



# FORMAL REPORT

<b>To:</b>	Mayor Strathdee and Members of Council
<b>Prepared by:</b>	Stephanie Ische, Director of Community Services
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>DCS 16-2024 Memorandum of Understanding with Super Splash Inflatable Waterpark for Lifeguard Services</b>

## PURPOSE

The purpose of this report is for Council to consider a Memorandum of Understanding (MOU) with Super Splash Inflatable Waterpark for the Town to provide lifeguard staff for the inflatable water park.

## RECOMMENDATION

**THAT** DCS 16-2024 Memorandum of Understanding with Super Splash Inflatable Waterpark for Lifeguard Services report be received; and

**THAT** Council consider By-law 39-2024, being a by-law to authorize the Mayor and Clerk to execute a Memorandum of Understanding with Super Splash Inflatable Waterpark for lifeguard services.

## BACKGROUND

In 2021, to assist with the lifeguard shortage, the Town entered into an MOU with Super Splash. This MOU allowed the Town of St. Marys to provide lifeguards to work at both the Quarry operation as offered by the Town, and at the Super Splash Inflatable Waterpark. Lifeguard staff were scheduled by the Town to meet the minimum staffing requirements as recommended by Lifesaving Society and the requirements of Super Splash Inflatable Waterpark. However, in times of staff shortage, the Town prioritized lifeguards to work at the swimming Quarry first, and the inflatable park second.

## REPORT

The agreement for the past two years has worked exceptionally well. However, there have been a few additions made to the agreement for clarity. Those changes include:

- Clarity for Super Splash regarding which standards and regulations they are responsible for maintaining compliance with.
- Update on staffing needs for this summer.
- Update on shared costs.

A draft of the MOU is attached to this report for Council to consider.

## FINANCIAL IMPLICATIONS

There are no financial implications to the Town as all costs will be recovered. Lifeguard hours provided by the Town to the inflatable park are tracked and totalled monthly. The Town then invoices Super Splash Inflatable Waterpark monthly for the total contracted hours.



SUMMARY

Based on the attendance history of the Quarry, the location has grown and has become a popular destination. Because of this, staff are working with the inflatable company to ensure it will have staff to operate. Without this assistance the inflatable may not be able to open.

As noted, the attached MOU has been in place for two seasons and has functioned well. Staff are recommending that Council authorize the updated agreement.

STRATEGIC PLAN

☒ Within the St. Marys Culture & Tourism Strategy the following priorities, outcomes, and tactics support the following initiatives in the Plan.

- Pillar #1 Infrastructure
  - Partner with the Community Services Department and Public Works Department to move forward initiatives that overlap between the Culture & Tourism Strategy and the Recreation and Leisure Master Plan.
- Pillar # 3 Tourism
  - Strength the local economy, with a focus on businesses that can cater to tourism.
  - Leverage the local culinary, heritage, recreation and agriculture sectors as a key differentiator and driver for tourism visits.
- Pillar # 4 Enhance Cultural Offerings
  - Opportunities for visitors to interact with St. Marys residents should be encouraged

OTHERS CONSULTED

Patrick Jackson, Owner Super Splash Inflatable Waterpark

Report Approval Details

Document Title:	DCS 16-2024 Memorandum of Understanding for Super Splash.docx
Attachments:	- Draft for review Memorandum of Understanding with Super Splash 2024.pdf
Final Approval Date:	Apr 2, 2024

This report and all of its attachments were approved and signed as outlined below:

Brent Kittmer

## Memorandum of Understanding

### Memorandum of Understanding Between Super Splash Inflatable Waterpark

And

The Town of St. Marys

(the “Parties” to the Memorandum of Understanding)

#### Preamble:

This Memorandum of Understanding (MOU) describes the relationship between Super Splash Inflatable Waterpark and The Town of St. Marys for contracting the Town of St. Marys to provide Head Lifeguard and Lifeguard staff for the Super Splash Inflatable Waterpark located at the Town of St. Marys Swimming Quarry (425 Water Street South, St. Marys, ON) owned by Super Splash Inflatable Waterpark

#### 1. Term of Agreement

Starting June 1, 2024, until the end of season September 2, 2024, partnership can be terminated by any partner with 30 days' notice.

#### 2. Purpose of Agreement

The purpose of this Memorandum of Understanding (MOU) is to define the terms of the agreement between Super Splash Inflatable Waterpark and The Town of St. Marys. Both parties will work together to offer a seamless summer operation at the St. Marys Swimming Quarry. All parties agree to work collaboratively toward positive solutions should a conflict arise.

#### 3. Agreement

##### The Town of St. Marys will:

- Provide waterfront lifeguarding services in compliance with the Lifesaving Society and adhering to Ontario Pool Regulations.
- Hire lifeguards for the Quarry location to work in both service areas:
  - The St. Marys Swimming Quarry operation as offered by the Town of St. Marys
  - Super Splash Inflatable Waterpark
- Schedule head lifeguards and lifeguards to staff the hours required at the Town of St. Marys Swimming Quarry and the Super Splash Inflatable Waterpark to meet the minimum staffing requirements as recommended by Lifesaving Society (standards) and the requirements of Super Splash Inflatable Waterpark.
- Staff must adhere to the inclement weather policy, and will be paid accordingly to the Employment Standard Act.

- The Town and Super Splash Waterpark will work together to ensure all policies are seamless.
- Be responsible to pay the lifeguards for their time and will track the hours provided to Super Splash Inflatable Waterpark. Pay will include all benefits/payroll taxes et cetera.
- Train lifeguards on the Town of St. Marys Swimming Quarry operations. This will include situational training, review of policies and procedures along with work instructions. Where possible, both parties will work to combine Town training with the training provided by the Super Splash Inflatable Waterpark.
- Work in partnership with Super Splash Inflatable Waterpark to develop a schedule to cover lifeguarding requirements at the Quarry location.
- Record hours of service provided to Super Splash Inflatable Waterpark and will invoice for hours of service provided. Lifeguard hours provided by the Town to the Super Splash Inflatable Waterpark will be tracked and totalled monthly. The Town will invoice Super Splash Inflatable Waterpark monthly for the total lifeguard hours on the Super Splash Inflatable Waterpark.
- Invoice Super Splash Inflatable Waterpark the current lifeguard rates as set out by the Town of St. Marys compensation grid, plus all applicable mandatory employment related costs.
- Provide all necessary equipment to the lifeguard staff while working for the Town, including, but not limited too: safety equipment, uniforms et cetera.
- Provide ongoing communication to Super Splash Inflatable Waterpark relating to status of operations.
- Be responsible for overseeing all emergency responses that may occur within the St. Marys Swimming Quarry facilities, including the Super Splash Inflatable Waterpark.
- Provide one key for access to the St. Marys Quarry location to be signed out to Owner, Patrick Jackson and returned at the end of the season.

**Super Splash Inflatable Waterpark will:**

**Policies and Procedures:**

- Super Splash Inflatable Waterpark will track and document lifeguard hours to cross reference with payroll.
- Development, implementation and update policies and procedures for the Super Splash Inflatable Waterpark in compliance with:
  - Lifesaving Society Ontario Waterfront Safety Standards
  - Lifesaving Society Ontario Inflatable Waterpark Safety Standards
  - Lifesaving Society Guide to Ontario Public Pools Regulation
  - Wibit
- The Town of St. Marys and Super Splash Inflatable Waterpark will work together to ensure all policies and procedures are seamless.

**Training:**

- Train lifeguards on Super Splash Inflatable Waterpark operations. This will include situational training, review of policies and procedures along with work instructions.

Where possible, both parties will work to combine Town of St. Marys training with the training provided by the Super Splash Inflatable Waterpark. Super Splash Inflatable Waterpark training must be documented and retained as per the Lifesaving Society regulations, Ontario Waterfront Safety Standards and Ontario Inflatable Waterpark Safety Standards.

**Compliance:**

- Provide payment to the Town within 30 days of being invoiced the hours the lifeguards work on the Super Splash Inflatable Waterpark as invoiced by the Town of St. Marys. This invoice will include fees for the following: one head lifeguard responsible for the inflatable operations and the lifeguard team responsible to lifeguard Super Splash Inflatable Waterpark.
- Provide all necessary equipment to the lifeguard staff while working on Super Splash Inflatable Waterpark, including, but not limited to safety equipment- The safety equipment provided will be as referenced and outlined in the Waterfront Safety Regulation (i.e. mask and fins)
- Provide ongoing communication to the Town of St. Marys relating to status of the operations.
- Super Splash Inflatable Waterpark must follow Wubit directions for installation, maintenance, regular inspections and safety. Recommendations for capacity must not be exceeded. All records must be kept in compliance with the Lifesaving Society.
- Super Splash Inflatable Waterpark Manager or designate hired by Super Splash Inflatable Waterpark Inflatable will manage the inspections and maintenance of the inflatable.
- Commercial divers are required for any work completed under the water.

**Staffing:**

- Provide the Town with the number of lifeguards that are required for each shift as per the Lifesaving Society lifeguard zone recommendations and capacity needs.
- Should additional resources be required for any services provided by the Town of St. Marys the applicable charge will be applied to Super Splash Inflatable Waterpark. As an example, but not limited to Public Works equipment, Payroll, additional support with operations. If the town unable to provide the required service, it the responsibility of Super Splash Inflatable Waterpark to coordinate alternate arrangements.
- The schedule as per Super Splash Inflatable Waterpark is to limit attendance to a capacity of 100 on specific dates. At this time 1 head lifeguard and 3 lifeguards will be assigned to the inflatable park. This will happen on the following weeks:
  - June 28-30, 2024
  - July 1-19, 2024
  - July 22 – 26, 2024
- The remainder of the summer there will be 1 Head Lifeguard and 5 Lifeguards scheduled for the Super Splash Inflatable Waterpark. In the event of a lifeguard calling in sick that is scheduled to work at Super Splash Inflatable Waterpark it is the responsibility of the Super Splash Inflatable Waterpark Manager or designate to find a replacement or adjust the capacity according to staffing levels. The Town will provide Super Splash Inflatable Waterpark Manager with a contact list.

- Staff must adhere to the inclement weather policy and will be paid accordingly to the Employment Standard Act.

**Shared Costs include (these costs will be shared 50 percent throughout the summer program):**

- Uniforms – hats, whistles, singlets, long sleeve tops, shorts, sunscreen
- Marketing and promotions
- Reward and recognition (i.e., staff treats, meals etc.)
- First aid supplies
- Training costs (i.e., Trainers, certification fees- NL waterfront/SFA, and staff wages during training, etc.)
- Equipment (i.e., two-way radios, skin gear, etc.)

**Employment of Lifeguards:**

- Lifeguards will be hired by the Town of St. Marys.
- Save and except as otherwise provided under this Memorandum of Understanding, all matters relating to the employment of lifeguards will be the sole responsibility of the Town of St. Marys during the Term of this Agreement and any extended Term of this Agreement. The Town of St. Marys will pay, deduct and, where applicable, remit to the appropriate governmental authorities all income taxes, contributions, premiums and assessments for Workplace Safety and Insurance Board, Employer Health Tax, Canada Pension Plan and Employment Insurance in respect of lifeguards.
- In the event of performance or other concerns regarding a lifeguard and/or their provision of the services, Super Splash Inflatable Waterpark will notify the Town of St. Marys in writing as soon as practical after the concern arises. Receipt of such concern will be acknowledged by the Town of St. Marys and a response will generally be provided in a period of not less than 5 business days which will outline a recommended course of action to address the issue(s).

**4. Lifeguards are not an Employee of Super Splash Inflatable Waterpark**

When providing services under this MOU, a lifeguard is acting as an employee of the Town of St. Marys and not as an employee of Super Splash Inflatable Waterpark. The lifeguards will not be entitled to receive any form of direct remuneration or benefits whatsoever from Super Splash Inflatable Waterpark.

**5. Mutual Insurance**

Both parties will be required to obtain and maintain on a continuous basis throughout the Term and any Extended Term of this MOU:

- General Liability Insurance for a limit of no less than \$10,000,000 per occurrence. Coverage will include, but not limited to, bodily injury, personal injury, property damage, contractual liability, and non-owned automobile liability and will contain a cross liability, severability of insured clause.
- Public Entity Errors & Omissions Liability Insurance for a limit of no less than \$2,000,000 per claim.

## **6. Indemnification**

Each party shall indemnify, defend and hold harmless (“indemnifying party”) the other parties and their respective employees, elected officers, agents and representatives (“indemnified parties”) from and against all claims, actions, demands, suits, liabilities, losses, expenses, costs or damages (collectively, “claims”) of every nature and kind whatsoever which any of the indemnified parties may have or suffer arising out of: (a) any breach by the indemnifying party of its obligations under this MOU; or (b) any claim which is caused by, or directly attributable to, the fault, failure or negligence of a lifeguard in respect of the provision of the Services to the indemnifying party.

## **7. Withdrawal of Party**

Notwithstanding the Term of this Memorandum of Understanding, any party may, with thirty (30) days written notice, cancel this Memorandum of Understanding.

If either or both The Town of St. Marys and Super Splash Inflatable Waterpark decide to withdraw from this partnership, the Town of St. Marys will no longer provide lifeguards to work on the Inflatable and staffing for this service would be turned over the Super Splash Inflatable Waterpark.

The Memorandum of Understanding will automatically be void if:

- Any of the requirements outlined in the agreement are not completed.
- Any illegal or fraudulent activities occur.

In the instance that this agreement becomes null and void, lifeguards will remain employed by the Town of St. Marys.

## **8. Modifications to the Agreement**

This MOU is at-will and may be modified by mutual consent of authorized officials from Town of St. Marys and Super Splash Inflatable Waterpark. This MOU shall become effective upon signature by the authorized officials from the Town of St. Marys and Super Splash Inflatable Waterpark will remain in effect until the final date summer operation season, Monday September 2, 2024.

*This agreement shall be effective upon signing by all parties. The person signing this Agreement hereby warrant that they have the authority to so commit their respective parties.*

**Town of St. Marys**

**Super Splash Inflatable Waterpark**

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Name: Al Strathdee  
Title: Mayor

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Name: Patrick Jackson  
Title: Owner

---

Date of signing

---

Date of signing

---

Name: Jenna McCartney  
Title: Clerk

Date of signing



# FORMAL REPORT

<b>To:</b>	Mayor Strathdee and Members of Council
<b>Prepared by:</b>	Jenny Mikita, Senior Services Manager
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>DCS 25-2024 National Volunteer Week</b>

## PURPOSE

National volunteer week offers the opportunity to celebrate the vibrancy and impact of volunteerism in our community and across the entire country. This report presents to Council information on National Volunteer week in Canada and offers an outlet to formally recognize the contributions of volunteers in the Town of St. Marys

## RECOMMENDATION

**THAT** DCS 25 –2024 National Volunteer Week report be received; and

**THAT** Council proclaim the week of April 14-20, 2024, as National Volunteer Week in the Town of St. Marys.

## BACKGROUND

National Volunteer Week is celebrated annually during the third week of April and this year it will be observed from April 14 to 20. This weeklong celebration is about placing a spotlight on those who volunteer to support the betterment of the community and our world in general. This celebration provides an opportunity to say thank you for making our community great!

The Town of St. Marys is a strong and giving community, with both individual and group volunteer efforts that make St. Marys a bright and welcoming community to live, raise children and age in

## REPORT

Each year during the month of April, communities across Canada will celebrate the contributions of volunteers in Canada. On a local level National Volunteer Week give municipalities the opportunity to formally recognize the support of those who give their time willingly for the betterment of the whole community.

The National Volunteer Week theme for 2024 is “Every Moment Matters”. It highlights the importance of every volunteer and each contribution they make at a time when we need support more than ever. The sharing of time, skills, empathy, and creativity is vital to the inclusivity, strength, and wellbeing of our communities.

Residents of St. Marys give countless hours volunteering to create a sense of community. Volunteers are the social fabric of our community, offering skills and knowledge, support, and kindness for people of all ages and of all interests. Volunteers take the time to make every moment matter making St. Marys a community worth living in, working in, raising a family and grow old in.



**FINANCIAL IMPLICATIONS**

None

**SUMMARY**

Everyday, residents of St. Marys voluntarily give their time and talents to various initiative, special interest, and organizations. Proclaiming April 14-20, 2024, as National Volunteer Week, St. Marys pays tribute to the amazing efforts put forth by the community’s incredible volunteers.

**STRATEGIC PLAN**

☒ Not applicable to this report.

**OTHERS CONSULTED**

Volunteer Canada

**Report Approval Details**

Document Title:	DCS 25-2024 National Volunteer Week.docx
Attachments:	- 2024 National Volunteer Proclamation.docx
Final Approval Date:	Apr 3, 2024

This report and all of its attachments were approved and signed as outlined below:

Stephanie Ische

Brent Kittmer

# PROCLAMATION

## NATIONAL VOLUNTEER WEEK

- Whereas:* 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and
- Whereas:* volunteers in the Town of St. Marys mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and
- Whereas:* the Town of St. Marys volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and
- Whereas:* the collective result of the work done by our town's volunteers is that St. Marys is a more desirable place to live; and
- Whereas:* National Volunteer Week is a time to celebrate and thank St. Marys volunteers for their contributions in our community.

Now, Therefore, as Mayor of the Town of St. Marys  
I proclaim that **April 14-20, 2024**, be observed as:  
**National Volunteer Week**  
In the Town of St. Marys

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Mayor Al Strathdee  
Town of St. Marys



# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	André Morin, Director of Corporate Services / Treasurer
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>COR 18-2024 Development Charges By-law Amendment</b>

## PURPOSE

To provide Council with the information in order to consider amending the Development Charges by-law, to extend the expiry date to December 31, 2032.

## RECOMMENDATION

**THAT** COR 18-2024 Development Charges By-law Amendment be received; and

**THAT** Council consider By-law 40-2024, being a by-law to amend section 10.1 of By-law 106-2022.

## BACKGROUND

The Town went through an extensive process in 2022 to create a new DC background study and new Development Charges (DC) by-law and, Council passed By-law 106-2022 being a by-law for the imposition of development charges, and to repeal the former DC by-law.

Within all the Town's discussions, background study, and public meetings, the intent and draft by-law contained an expiry date of December 31, 2032. Within the actual by-law that was passed, a clerical error was made, and the expiry date was noted as December 31, 2023. On January 25<sup>th</sup>, Council enacted By-law 14-2024 confirming that setting the expiry date in section 10.1 of By-law 106-2022 as December 31, 2023 was a clerical error and that it was Council's intention that By-law 106-2022 expire on December 31, 2032.

In an effort to maintain transparency, Council and staff undertook a formal DC by-law amendment process:

- The Town posted a background study and draft DC by-law for amendment on January 31, 2024.
- A public meeting was held on March 12, 2024
  - As part of that meeting, Council received one public comment in the form of a letter from RED PEN Properties Ltd. to exempt commercial and industrial development charges

The detailed information and background studies can be found on the Town's website:

[Planning Fees and Development Charges - Town of St. Marys \(townofstmarys.com\)](https://www.townofstmarys.com/Planning-Fees-and-Development-Charges)

Development charges are used by municipalities to help fund infrastructure and capital costs that are required from new development. The overall theory being that growth should pay for growth, and the burden should not be on the existing property tax base. Ultimately, development charges have certain parameters governed by the *Development Charges Act* and the full cost of growth is not fully recoverable through DCs. Development charges are set by estimating the Town's future growth (both

residential and non-residential) and estimating the growth in infrastructure required, capital project needs, and estimated costs. The DCs are reviewed every 10 years (was 5 years prior to Bill 23) in order to recalculate those estimates. Below is a summary of some of the estimates the Town used (with assistance from Watson & Associates Economists Ltd.) for the calculation of the Town's development charges:

- Population growth to 2032: 1,444
- Household growth to 2032: 790
- Non-Residential growth (gross floor area in square feet) to 2032:
  - Industrial: 329,500 sq ft
  - Commercial: 85,800 sq ft
  - Institutional: 103,600 s ft
- Estimated costs in 2022 dollars for growth related expenditures:

Gross Costs	\$29,596,296
Less Benefit to Existing	(\$7,701,369)
Less Other Funding	(\$300,000)
Less Post Period Benefit	(\$4,470,300)
<b>Net amount to be funded by DCs in current period</b>	<b>\$17,124,627</b>
<b>Residential</b>	<b>\$12,466,222</b>
<b>Non-Residential</b>	<b>\$4,658,405</b>

## REPORT

As there are no fundamental changes to any of the data inputs, estimates, and calculations; the information previously reviewed and passed by Council concerning development charges remains relevant. The only change being recommended by staff is to amend the expiry date as originally intended to be 10 years, December 31, 2032.

Each year the DC amounts are indexed by the Non-Residential Construction Price Index – Toronto. As such, shown below are the DC rates for 2024. It is important to note that as part of the Province's Bill 23, the *Development Charge Act* was amended to include a phase-in of any new DC charges for a 4-year period. In 2023, DCs were discounted by 20%, in 2024 DCs are discounted by 15%. The Town's property tax levy funds this discount.

Town of St. Marys  
Schedule of Development Charges  
January 1, 2024

Service/Class of Service	RESIDENTIAL				Special Care Special Dwelling Units	NON-RESIDENTIAL (per ft <sup>2</sup> of Gross Floor Area)
	Single and Semi-Detached Dwelling	Other Multiples	Apartments 2 Bedrooms +	Apartments Bachelor & 1 Bedroom		
Services related to a Highway	1,717	1,379	1,099	802	732	1.05
Public Works	168	135	108	78	71	0.10
Fire Protection Services	447	360	287	209	191	0.27
Police Services	125	100	81	59	53	0.08
Parks and Recreation Services	2,269	1,823	1,454	1,061	968	0.16
Library Services	1,346	1,081	862	629	574	0.09
Growth Studies	-	-	-	-	-	0.00
Child Care	76	61	48	36	33	0.00
Waste Diversion	23	17	15	10	10	0.00
Water Services - Treatment	586	471	376	273	250	0.36
Water Services - Distribution	521	417	333	243	221	0.32
Wastewater - Sewers	20	15	13	9	8	0.01
Wastewater - Treatment	4,952	3,978	3,172	2,316	2,113	3.02
<b>TOTAL</b>	<b>12,250</b>	<b>9,837</b>	<b>7,848</b>	<b>5,725</b>	<b>5,224</b>	<b>5.46</b>
<b>YEAR Two Phase-In (15%)</b>	<b>10,413</b>	<b>8,361</b>	<b>6,671</b>	<b>4,866</b>	<b>4,440</b>	<b>4.64</b>

Non-residential development charges:

Prior to the most recent DC by-law, the Town of St. Marys had exempted non-residential development charges. With the new by-law in 2022, the Town approved a non-residential DC charge. The main rationale is related to infrastructure costs and the ability for the Town to meet its future obligations. In simple terms, the current development charge reserves do not have enough funds to cover the future estimated growth needs. This funding deficit would be further intensified if non-residential development charges continued to be exempt. These costs, if not funded by development charges, still need to be funded – and therefore would need to be funded by either property taxes or water/wastewater fees.

In simple terms, it is estimated that \$4.6M is required from non-residential DCs over the next 10 years, broken down as follows:

Asset Type	Estimate over next 10 years (in 2022 \$)	Funding Source if DC exempt	Increase required in year 1
<b>Wastewater</b>	\$2,812,745	Wastewater Fees	Approx. 13%
<b>Water</b>	\$623,497	Water Fees	Approx. 3%
<b>Tax supported</b>	\$1,222,165	Property Taxes	0.82%
<b>Total</b>	<b>\$4,658,405</b>		

\*Note the increase estimates above do not include any annual increases in relation to infrastructure and capital inflation increases.

As part of the 2024 budget process, staff provided an update to Council that the capital asset replacement value had increased by approximately \$77 Million since 2018. The Town has continued to make strong strides to ensure its long-term sustainability. This includes increasing capital reserve transfers, allocating annual growth to capital reserves, and allocated investment earning to its capital reserves. Development charges and long-term debt policies are also an integral part of the long-term financial plan.

Further to the above, Bill 23 passed by the Province of Ontario also has additional shifts of costs onto the tax base and user fees, further reducing the growth pays for growth model.

Above is a summary of the reasons staff and Council supported that the time was right to introduce non-residential development charges in the later iteration of the development charge by-law.

For 2024, the Town's DC charge for non-residential is \$4.64/sf (this is discounted by 15%, the calculated rate for 2024 is \$5.46/sf). Below is some further information that has been gathered to help Council determine how this charge compares to other municipalities:

### Benchmarking:

BMA Study – BMA is a consulting group that compares various municipal data on an annual basis for those municipalities that pay to be part of their analysis. The Town of St. Marys is not part of this study, but the data is available online. Within that study, there are 112 municipalities that have development charges. Based on the BMA data, below is summary of some of the relevant information:

- 112 Municipalities have DCs
- 0 have exempted Commercial
- 6 have exempted Industrial (there appears to be many that have a much lower rate for Industrial than Commercial – that could be a strategic decision or could be due to their growth projections)
- Average for Commercial DCs: \$23.85/sq. ft, for Southwest is \$9.36/ sq. ft
- Average for Industrial DCs: \$14.03/sq. ft, for Southwest is \$7.86/ sq. ft.

The BMA DC related data is attached to this report for information.

### Comparable DC Information:

Below is development charge information gathered by staff for areas surrounding St. Marys. Each municipality is unique and has differing information on their websites or within their DC by-laws, but notes are provided under each district/county to provide any exemptions that were noted.

Column1	Single Detached Residential			Commercial per Sq/Ft			Industrial per Sq/Ft		
	Lower/Sing	Upper Tie	Total	Lower/Sing	Upper Tier	Total4	Lower/Sing	Upper Tier	Total7
<b>Perth County</b>									
West Perth (Mitchell)	11,569	0	<b>11,569</b>	0.00	0.00	<b>0.00</b>	0.00	0.00	<b>0.00</b>
Perth South	0	0	<b>0</b>	0.00	0.00	<b>0.00</b>	0.00	0.00	<b>0.00</b>
Perth East (Milverton)	11,779	0	<b>11,779</b>	4.64	0.00	<b>4.64</b>	4.64	0.00	<b>4.64</b>
North Perth	14,934	0	<b>14,934</b>	1.53 - 4.06	0.00	<b>1.53-4.06</b>	1.36 - 3.89	0.00	<b>0.00</b>
Stratford	14,416	0	<b>14,416</b>	2.54	0.00	<b>2.54</b>	0.00	0.00	<b>0.00</b>

- West Perth – Non-Res DCs exempt
- North Perth – various DC rates for different development areas, commercial up to 2,500 sq ft receives a 50% reduction
- Stratford – Industrial DCs exempt

Column1	Single Detached Residential			Commercial per Sq/Ft			Industrial per Sq/Ft		
	Lower/Sing	Upper Tie	Total	Lower/Sing	Upper Tier	Total4	Lower/Sing	Upper Tier	Total7
<b>Wellington County</b>									
Centre Wellington - Urban	32,697	8,984	<b>41,681</b>	10.64	2.76	<b>13.40</b>	10.64	2.76	<b>13.40</b>
Guelph/Eramosa - Urban	29,037	8,984	<b>38,021</b>	11.66	2.76	<b>14.42</b>	11.66	2.76	<b>14.42</b>
Wellington North	15,487	8,984	<b>24,471</b>	7.21	2.76	<b>9.97</b>	3.61	2.76	<b>6.37</b>
Erin	19,190	8,984	<b>28,174</b>	8.84	2.76	<b>11.60</b>	8.84	2.76	<b>11.60</b>
Mapleton - Urban	17,312	8,984	<b>26,296</b>	5.36	2.76	<b>8.12</b>	5.36	2.76	<b>8.12</b>
Minto	12,797	8,984	<b>21,781</b>	5.46	2.76	<b>8.22</b>	5.46	2.76	<b>8.22</b>
Puslinch	7,569	8,984	<b>16,553</b>	2.33	2.76	<b>5.09</b>	2.33	2.76	<b>5.09</b>
City of Guelph	51,850		<b>51,850</b>	20.62		<b>20.62</b>	20.62		<b>20.62</b>

- Both lower tier and upper tier have DCs

- Centre Wellington, Minto – 2023 rates
- City of Guelph is a single tier – no upper tier rates

Column1	Single Detached Residential			Commercial per Sq/Ft			Industrial per Sq/Ft		
	Lower/Sing	Upper Tie	Total	Lower/Sing	Upper Tier	Total4	Lower/Sing	Upper Tier	Total7
<b>Region of Waterloo</b>									
Cambridge	32,186	39,752	<b>71,938</b>	7.44	22.80	<b>30.24</b>	7.44	22.80	<b>30.24</b>
Kitchener	16,651	39,752	<b>56,403</b>	2.32	22.80	<b>25.12</b>	2.32	22.80	<b>25.12</b>
Waterloo	19,303	39,752	<b>59,055</b>	8.22	22.80	<b>31.02</b>	8.22	22.80	<b>31.02</b>
North Dumfries	15,775	36,314	<b>52,089</b>	3.20	20.07	<b>23.27</b>	3.20	20.07	<b>23.27</b>
Wellesley	12,709	36,314	<b>49,023</b>	3.78	20.07	<b>23.85</b>	3.78	20.07	<b>23.85</b>
Wilmot	33,726	36,314	<b>70,040</b>	15.02	20.07	<b>35.09</b>	9.55	20.07	<b>29.62</b>
Woolwich	11,663	36,314	<b>47,977</b>	4.02	20.07	<b>24.09</b>	4.02	20.07	<b>24.09</b>

- Both lower tier and upper tier have DCs
- Upper tier provides 60% discount for Industrial and 50% discount for Commercial over 20,000 sq. ft.
- Cambridge, Kitchener, Wilmot is 2023 rates
- Wellesley is 2022 rates

Column1	Single Detached Residential			Commercial per Sq/Ft			Industrial per Sq/Ft		
	Lower/Sing	Upper Tie	Total	Lower/Sing	Upper Tier	Total4	Lower/Sing	Upper Tier	Total7
<b>Oxford County</b>									
City of Woodstock	15,134	10,950	<b>26,084</b>	3.35	3.94	<b>7.29</b>	1.91	0.00	<b>1.91</b>
Tillsonburg	9,083	13,624	<b>22,707</b>	0.00	5.67	<b>5.67</b>	0.00	0.00	<b>0.00</b>
Ingersoll	4,940	15,184	<b>20,124</b>	0.00	4.77	<b>4.77</b>	0.00	0.00	<b>0.00</b>
Norwich	9,020	18,951	<b>27,971</b>	0.00	6.21	<b>6.21</b>	0.00	0.00	<b>0.00</b>
Zorra (Thamesford)	6,642	14,208	<b>20,850</b>	1.92	4.47	<b>6.39</b>	0.00	0.00	<b>0.00</b>
East Zorra-Tavistock (Tavis	5,133	22,500	<b>27,633</b>	1.98	7.34	<b>9.31</b>	1.98	0.00	<b>1.98</b>

- Upper Tier exempts all Industrial DCs
- Woodstock has a commercial exemption for BIA district
- Tillsonburg, Ingersoll, Norwich all have non-residential exemptions
- Zorra has Industrial exemption
- East-Zorra is 2021 rates

Column1	Single Detached Residential			Commercial per Sq/Ft			Industrial per Sq/Ft		
	Lower/Sing	Upper Tie	Total	Lower/Sing	Upper Tier	Total4	Lower/Sing	Upper Tier	Total7
<b>Middlesex County</b>									
Strathroy-Caradoc (Strathr	26,465	0	<b>26,465</b>	10.16	0.00	<b>10.16</b>	10.16	0.00	<b>10.16</b>
Lucan Biddulph (Lucan Urb	35,260	0	<b>35,260</b>	6.17	0	<b>6.17</b>	6.17	0	<b>6.17</b>
Middlesex Centre (Urban)	35,338	0	<b>35,338</b>	9.82	0.00	<b>9.82</b>	3.93	0.00	<b>3.93</b>
North Middlesex	25,929	0	<b>25,929</b>	9.46	0.00	<b>9.46</b>	18.15	0.00	<b>18.15</b>
Thames Centre (Urban)	43,142	0	<b>43,142</b>	16.77	0.00	<b>16.77</b>	16.77	0.00	<b>16.77</b>
City of London	46,975	0	<b>46,975</b>	36.97	0.00	<b>36.97</b>	26.35	0.00	<b>26.35</b>

- No upper tier DCs
- Strathroy is 2022 rates
- Lucan – non-res was exempt until 2023 new by-law
- North Middlesex small industrial is same rate as Commercial, Industrial rate is for Lg. Industrial
- Thames Centre – full rate shown but currently at 85% of phase in
- London – Parking Structures exempt, Industrial land has exemptions within their CIP

Based on reviewing benchmarking information there are various municipalities with different forms of exemptions and charges for varying reasons – industrial seems to receive more exemptions than Commercial. Further to that, it is also clear that the DC rates in St. Marys are quite reasonable for both the residential and non-residential development charges.

Staff’s recommendation continues to be that non-residential development charges be charged in St. Marys. Incentives and/or exemptions should be targeted – as an example, Council is currently considering various incentives for affordable housing, including further DC related exemptions – these are being administered through the Community Improvement Plan (CIP). This approach provides Council with the opportunity to both target their strategic objectives and properly budget/track and fund the incentives provided.

**FINANCIAL IMPLICATIONS**

The Town of St. Marys expects to collect between \$300,000 - \$700,000 per year in development charges per year over the next 10 years. Growth related expenditures over the next 10 years are expected to be approximately \$30,000,000, with over \$17,000,000 funded from development charges. The Town has \$2,677,000 in reserve funds for development charges at the end of 2023.

**SUMMARY**

The Town of St. Marys is considering an amendment to the development charge by-law to fix an error in the expiration date. The revised expiration date will be December 31, 2032.

**STRATEGIC PLAN**

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #1 Infrastructure:
    - Outcome: Asset Management
    - Tactic(s): Developing financial plan to fund future capital expenditures

**OTHERS CONSULTED**

Watson & Associates

**Report Approval Details**

Document Title:	COR 18-2024 - Development Charges By-law Amendment.docx
Attachments:	- 2023 BMA - Development Charges.pdf
Final Approval Date:	Apr 3, 2024

This report and all of its attachments were approved and signed as outlined below:

Brent Kittmer



## Development Charges

The recovery of costs by Ontario municipalities for capital infrastructure required to support new growth is governed by Development Charges Act (1997) and supporting regulations.

To determine a development charge, a municipality must first do a background study. The background study provides a detailed overview of a municipality's anticipated growth, both residential and nonresidential; the services needed to meet the demands of growth; and a detailed account of the capital costs for each infrastructure project needed to support the growth.

On October 25<sup>th</sup>, 2022, the Province of Ontario introduced the More Homes Built Faster Act, also known as Bill 23. The proposed legislation and regulatory changes are meant to support the Government of Ontario's Goal of Building 1.5 million homes over the next 10 years to increase housing supply and support affordable housing initiatives. Bill 23 received Royal Assent on November 28<sup>th</sup>, 2022.

Implications of Bill 23 pertaining to Development Charges:

- Development Charges By-laws will be in effect for 10 years instead of 5 years
- The service levels that municipalities must consider in the background study will be pushed out to 15 years instead of 10 years
- The municipalities will be required to phase-in Development Charges By-laws when a new by-law is passed as (subject to indexing):
  - 80% of the charges in year one
  - 85% of the charges in year two
  - 90% of the charges in year three
  - 95% of the charges in year four
  - 100% of the charges in year five to by-law expiry
- Rental Housing developments (as defined by the DCA) will have discounted development charge rate
  - 25% reduction for 3+ bedroom units
  - 20% reduction for 2-bedroom units
  - 15% reduction for 1 bedroom/studio units
- Municipalities must allocate or spend 60% of the collected Development Charges on an annual basis
- Capping the interest rates that a municipality can charge to prime rate plus one on deferred development charges
- Prescribed Services for which the municipality can collect Development Charges are restricted, including the removal of studies as development charge eligible

### 2023 Total Development Charges (sorted alphabetically)

Municipality	Single Detached Dwellings per unit	Multiples Dwelling 3+ bed. per unit	Multiples Dwelling 1&2 bed. per unit	Apartment units >=2 per unit	Apartment units < 2 per unit	Non	
						Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
Ajax	\$ 112,003	\$ 90,152	\$ 90,152	\$ 63,539	\$ 41,503	\$ 44.03	\$ 26.45
Amherstburg	\$ 22,100	\$ 14,642	\$ 14,642	\$ 12,860	\$ 10,160	\$ 11.08	\$ 11.08
Aurora	\$ 117,427	\$ 95,923	\$ 95,923	\$ 77,283	\$ 53,966	\$ 65.56	\$ 31.02
Aylmer	\$ 18,770	\$ 16,445	\$ 16,445	\$ 11,521	\$ 7,381	\$ 8.15	\$ 8.15
Barrie	\$ 92,164	\$ 73,971	\$ 73,971	\$ 53,761	\$ 39,202	\$ 43.01	\$ 27.08
Belleville	\$ 28,063	\$ 18,324	\$ 18,324	\$ 19,851	\$ 11,458	\$ 8.57	\$ 8.57
Bracebridge	\$ 21,489	\$ 17,625	\$ 17,625	\$ 14,392	\$ 10,194	\$ 2.06	\$ 2.06
Brampton	\$ 129,448	\$100,974	\$ 100,974	\$ 88,612	\$ 50,509	\$ 42.70	\$ 29.00
Brant	\$ 46,625	\$ 30,642	\$ 30,642	\$ 31,510	\$ 19,142	\$ 10.73	\$ 10.73
Brantford	\$ 43,304	\$ 31,467	\$ 31,467	\$ 24,201	\$ 20,677	\$ 10.29	\$ 10.29
Brock	\$ 99,834	\$ 81,223	\$ 81,223	\$ 60,784	\$ 45,920	\$ 39.52	\$ 21.94
Brockville	\$ 4,370	\$ 3,282	\$ 3,282	\$ 2,764	\$ 1,735	\$ 1.27	\$ 1.27
Burlington	\$ 70,593	\$ 57,506	\$ 43,241	\$ 40,058	\$ 32,215	\$ 66.05	\$ 23.07
Caledon	\$ 131,334	\$103,433	\$ 103,433	\$ 88,515	\$ 50,827	\$ 35.93	\$ 29.73
Cambridge	\$ 71,367	\$ 53,113	\$ 53,113	\$ 39,539	\$ 39,539	\$ 30.40	\$ 17.75
Central Elgin	\$ 15,682	\$ 11,900	\$ 11,900	\$ 9,295	\$ 5,953	\$ 0.99	\$ 0.99
Centre Wellington	\$ 44,365	\$ 34,989	\$ 34,989	\$ 25,251	\$ 21,731	\$ 13.10	\$ 13.10
Chatham-Kent	\$ 6,711	\$ 5,417	\$ 5,417	\$ 5,323	\$ 2,752	\$ 4.69	\$ 2.35
Chatsworth	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84
Clarington	\$ 98,425	\$ 79,756	\$ 79,756	\$ 57,151	\$ 36,294	\$ 47.70	\$ 21.30
Collingwood	\$ 58,842	\$ 46,042	\$ 46,042	\$ 36,452	\$ 26,121	\$ 20.10	\$ 20.10
Cornwall	\$ 11,145	\$ 10,586	\$ 10,586	\$ 7,510	\$ 5,679	\$ 3.12	\$ 3.12
Dryden							
East Gwillimbury	\$ 138,489	\$115,190	\$ 115,190	\$ 89,353	\$ 63,868	\$ 74.85	\$ 32.12
Elliot Lake							
Erin	\$ 61,296	\$ 45,468	\$ 45,468	\$ 32,698	\$ 28,051	\$ 21.53	\$ 21.53
Espanola							
Essex	\$ 16,577	\$ 10,423	\$ 10,423	\$ 8,844	\$ 7,536	\$ 5.02	\$ 5.02
Fort Erie	\$ 44,715	\$ 31,733	\$ 31,733	\$ 30,055	\$ 18,980	\$ 23.95	\$ 6.18
Georgian Bluffs	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84
Georgina	\$ 105,042	\$ 88,069	\$ 88,069	\$ 71,947	\$ 50,391	\$ 60.78	\$ 26.24
Gravenhurst	\$ 20,719	\$ 17,506	\$ 17,506	\$ 14,494	\$ 9,842	\$ 2.06	\$ 2.06

Select User Fees &amp; Revenue Information

## 2023 Total Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units < 2 per unit	Non Commercial per sq. ft.	Residential Industrial per sq. ft.
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			
Greater Sudbury	\$ 22,162	\$ 12,791	\$ 12,791	\$ 12,791	\$ 5.56	\$ 3.70
Greenstone						
Grey Highlands	\$ 29,510	\$ 22,159	\$ 22,159	\$ 16,354	\$ 7.10	\$ 7.10
Grimsby	\$ 46,588	\$ 32,655	\$ 32,655	\$ 30,811	\$ 23.97	\$ 9.66
Guelph	\$ 50,680	\$ 38,092	\$ 38,092	\$ 29,388	\$ 16.24	\$ 16.24
Guelph-Eramosa	\$ 38,907	\$ 27,748	\$ 27,748	\$ 23,561	\$ 13.40	\$ 13.40
Haldimand	\$ 27,752	\$ 23,284	\$ 23,284	\$ 20,698	\$ 7.00	\$ 7.00
Halton Hills	\$ 83,674	\$ 66,402	\$ 47,659	\$ 46,936	\$ 59.56	\$ 17.61
Hamilton	\$ 61,758	\$ 45,137	\$ 45,137	\$ 37,537	\$ 26.13	\$ 15.97
Hamilton Tp	\$ 18,908	\$ 13,251	\$ 13,251	\$ 11,376	\$ 10.49	\$ 10.49
Hanover	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 0.84	\$ 0.84
Huntsville	\$ 22,323	\$ 18,133	\$ 18,133	\$ 14,826	\$ 3.38	\$ 3.38
Ingersoll	\$ 18,421	\$ 11,572	\$ 11,572	\$ 9,820	\$ 4.52	\$ 4.52
Innisfil	\$ 101,351	\$ 87,467	\$ 87,467	\$ 61,107	\$ 35.43	\$ 35.43
Kenora						
Kincardine	\$ 23,321	\$ 16,291	\$ 16,291	\$ 12,217	\$ 10.87	\$ 10.87
King	\$ 133,853	\$113,548	\$ 113,548	\$ 88,460	\$ 77.86	\$ 43.32
Kingston	\$ 30,179	\$ 23,840	\$ 12,838	\$ 20,372	\$ 23.18	\$ 10.99
Kitchener	\$ 62,642	\$ 46,961	\$ 46,961	\$ 35,279	\$ 29.53	\$ 16.88
Lakeshore	\$ 35,554	\$ 21,187	\$ 21,187	\$ 17,190	\$ 13.29	\$ 13.29
Lambton Shores	\$ 9,006	\$ 7,537	\$ 7,537	\$ 4,794	\$ 4.35	\$ 4.35
Lincoln	\$ 58,022	\$ 44,757	\$ 44,757	\$ 39,385	\$ 36.91	\$ 14.66
London	\$ 44,067	\$ 29,802	\$ 29,802	\$ 26,412	\$ 34.68	\$ 24.72
Mapleton	\$ 28,980	\$ 20,778	\$ 20,778	\$ 14,913	\$ 7.82	\$ 7.82
Markham	\$ 141,266	\$115,538	\$ 115,538	\$ 92,045	\$ 82.09	\$ 43.03
Meaford	\$ 24,242	\$ 16,466	\$ 16,466	\$ 15,406	\$ 9.99	\$ 5.80
Middlesex Centre	\$ 33,158	\$ 21,767	\$ 21,767	\$ 21,234	\$ 9.22	\$ 3.69
Milton	\$ 100,021	\$ 82,964	\$ 58,357	\$ 53,928	\$ 65.42	\$ 29.00
Minto	\$ 23,673	\$ 18,849	\$ 18,849	\$ 14,529	\$ 7.58	\$ 7.58
Mississauga	\$ 122,880	\$ 97,792	\$ 97,792	\$ 88,364	\$ 41.50	\$ 32.88
New Tecumseth	\$ 103,758	\$ 86,426	\$ 86,426	\$ 73,583	\$ 45.60	\$ 38.36
Newmarket	\$ 117,244	\$ 97,246	\$ 97,246	\$ 76,803	\$ 67.07	\$ 32.53

## 2023 Total Development Charges (sorted alphabetically) (cont'd)

Municipality	Single	Multiples		Multiples		Apartment		Non	
	Detached Dwellings per unit	Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit	Apartment units >=2 per unit	Apartment units < 2 per unit	Residential Commercial per sq. ft.	Residential Industrial per sq. ft.		
Niagara Falls	\$ 41,431	\$ 28,211	\$ 28,211	\$ 24,765	\$ 18,449	\$ 21.86	\$ 6.18		
Niagara-on-the-Lake	\$ 39,259	\$ 29,091	\$ 29,091	\$ 26,845	\$ 19,005	\$ 22.94	\$ 12.58		
Norfolk	\$ 22,408	\$ 15,656	\$ 15,656	\$ 14,348	\$ 9,463	\$ 13.78			
North Bay	\$ 4,907	\$ 4,838	\$ 4,838	\$ 2,797	\$ 2,797	\$ 4.28			
North Dumfries	\$ 52,792	\$ 40,733	\$ 40,733	\$ 32,506	\$ 28,762	\$ 23.90	\$ 12.76		
North Grenville	\$ 25,872	\$ 17,569	\$ 17,569	\$ 15,532	\$ 10,553	\$ 9.75	\$ 9.75		
North Middlesex	\$ 17,745	\$ 12,659	\$ 12,659	\$ 12,082	\$ 7,617	\$ 8.11	\$ 8.11		
North Perth	\$ 21,632	\$ 12,310	\$ 12,310	\$ 11,222	\$ 7,869	\$ 1.53	\$ 1.36		
Oakville	\$ 115,406	\$ 92,348	\$ 75,642	\$ 62,115	\$ 48,879	\$ 68.67	\$ 32.25		
Orangeville	\$ 32,554	\$ 26,148	\$ 26,148	\$ 17,630	\$ 13,007	\$ 10.53	\$ 0.99		
Orillia	\$ 27,066	\$ 25,594	\$ 25,594	\$ 22,285	\$ 17,066	\$ 9.19	\$ 9.19		
Oshawa	\$ 106,688	\$ 86,518	\$ 86,518	\$ 66,141	\$ 42,824	\$ 50.73	\$ 16.56		
Ottawa	\$ 42,738	\$ 34,740	\$ 34,740	\$ 24,916	\$ 18,589	\$ 35.44	\$ 15.22		
Owen Sound	\$ 25,404	\$ 20,615	\$ 20,615	\$ 15,013	\$ 15,013	\$ 5.72	\$ 0.84		
Parry Sound									
Pelham	\$ 51,630	\$ 36,944	\$ 36,944	\$ 35,356	\$ 21,742	\$ 29.18	\$ 18.82		
Peterborough	\$ 43,430	\$ 27,638	\$ 27,638	\$ 24,826	\$ 24,826	\$ 15.23	\$ 0.14		
Pickering	\$ 102,332	\$ 81,926	\$ 81,926	\$ 61,946	\$ 40,242	\$ 40.92	\$ 23.34		
Port Colborne	\$ 33,327	\$ 20,238	\$ 20,238	\$ 19,300	\$ 12,098	\$ 18.59	\$ 8.23		
Port Hope	\$ 25,913	\$ 20,781	\$ 20,781	\$ 17,854	\$ 13,179	\$ 15.01	\$ 11.32		
Prince Edward County	\$ 12,206	\$ 10,999	\$ 7,054	\$ 10,674	\$ 5,847	\$ 5.07	\$ 5.07		
Puslinch	\$ 18,768	\$ 14,818	\$ 14,818	\$ 11,412	\$ 9,963	\$ 4.64	\$ 4.64		
Quinte West	\$ 14,080	\$ 9,935	\$ 9,935	\$ 10,339	\$ 5,962	\$ 6.37			
Ramara	\$ 26,431	\$ 22,179	\$ 22,179	\$ 18,525	\$ 18,525	\$ 10.09	\$ 5.90		
Richmond Hill	\$ 110,649	\$ 93,069	\$ 93,069	\$ 75,459	\$ 51,861	\$ 70.96	\$ 33.26		
Sarnia	\$ 18,864	\$ 13,763	\$ 13,763	\$ 12,953	\$ 8,547	\$ 8.11	\$ 8.11		
Saugeen Shores	\$ 32,411	\$ 21,248	\$ 21,248	\$ 19,956	\$ 13,848	\$ 13.34			
Sault Ste. Marie									
Scugog	\$ 95,487	\$ 77,545	\$ 77,545	\$ 57,350	\$ 42,486	\$ 47.11	\$ 23.39		
South Bruce Peninsula	\$ 12,014	\$ 8,000	\$ 8,000	\$ 6,812	\$ 6,812	\$ 10.26	\$ 5.13		
Southgate	\$ 24,625	\$ 15,988	\$ 15,988	\$ 15,149	\$ 11,866	\$ 6.40	\$ 6.40		
Springwater	\$ 40,926	\$ 33,879	\$ 33,879	\$ 26,727	\$ 23,523	\$ 11.28	\$ 11.28		

**2023 Total Development Charges (sorted alphabetically) (cont'd)**

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
St. Catharines	\$ 36,500	\$ 26,451	\$ 26,451	\$ 25,533	\$ 16,412	\$ 18.67	\$ 8.31
St. Thomas	\$ 17,329	\$ 13,902	\$ 13,902	\$ 10,864	\$ 6,958	\$ 10.74	\$ 5.44
Stratford	\$ 13,524	\$ 10,584	\$ 10,584	\$ 7,838	\$ 5,825	\$ 2.39	
Strathroy-Caradoc	\$ 29,102	\$ 23,991	\$ 23,991	\$ 15,124	\$ 15,124	\$ 11.62	\$ 11.62
Tay	\$ 42,356	\$ 35,537	\$ 35,537	\$ 31,213	\$ 27,141	\$ 18.09	\$ 18.09
The Blue Mountains	\$ 48,465	\$ 37,766	\$ 37,766	\$ 28,852	\$ 28,852	\$ 16.31	\$ 16.31
Thorold	\$ 47,380	\$ 32,731	\$ 32,731	\$ 31,542	\$ 19,412	\$ 26.95	\$ 9.63
Thunder Bay							
Tillsonburg	\$ 22,707	\$ 14,265	\$ 14,265	\$ 12,105	\$ 8,184	\$ 8.61	\$ 8.61
Timmins							
Tiny	\$ 26,347	\$ 22,853	\$ 22,853	\$ 17,437	\$ 15,714	\$ 11.91	\$ 11.91
Toronto	\$ 100,034	\$ 83,203	\$ 43,230	\$ 59,797	\$ 40,074	\$ 53.07	\$ 1.37
Vaughan	\$ 153,788	\$128,678	\$ 128,678	\$ 100,502	\$ 71,465	\$ 80.33	\$ 45.79
Wainfleet	\$ 32,334	\$ 23,080	\$ 23,080	\$ 21,931	\$ 13,531	\$ 19.72	\$ 9.36
Waterloo	\$ 60,477	\$ 44,581	\$ 44,581	\$ 35,052	\$ 35,052	\$ 31.14	\$ 18.49
Welland	\$ 32,776	\$ 25,066	\$ 25,066	\$ 23,738	\$ 14,325	\$ 20.51	\$ 10.15
Wellesley	\$ 50,703	\$ 38,813	\$ 38,813	\$ 30,830	\$ 27,728	\$ 24.68	\$ 13.54
Wellington North	\$ 31,094	\$ 24,852	\$ 24,852	\$ 20,157	\$ 15,876	\$ 9.53	\$ 6.00
West Grey	\$ 13,383	\$ 9,591	\$ 9,591	\$ 8,531	\$ 8,058	\$ 0.84	\$ 0.84
West Lincoln	\$ 38,432	\$ 26,920	\$ 26,920	\$ 25,666	\$ 15,923	\$ 20.09	\$ 9.73
Whitby	\$ 118,089	\$ 93,686	\$ 93,686	\$ 63,636	\$ 44,197	\$ 60.88	\$ 23.82
Whitchurch-Stouffville	\$ 113,069	\$ 94,494	\$ 94,494	\$ 76,257	\$ 53,261	\$ 68.32	\$ 33.78
Wilmot	\$ 69,632	\$ 53,601	\$ 53,601	\$ 44,228	\$ 36,015	\$ 34.99	\$ 18.72
Windsor	\$ 40,089	\$ 23,331	\$ 23,331	\$ 19,521	\$ 19,521	\$ 17.12	
Woolwich	\$ 53,913	\$ 40,765	\$ 40,765	\$ 32,662	\$ 28,864	\$ 26.37	\$ 15.23
<b>Average</b>	<b>\$ 50,918</b>	<b>\$ 39,732</b>	<b>\$ 38,578</b>	<b>\$ 31,794</b>	<b>\$ 23,271</b>	<b>\$ 23.85</b>	<b>\$ 14.03</b>
<b>Median</b>	<b>\$ 38,670</b>	<b>\$ 26,686</b>	<b>\$ 26,686</b>	<b>\$ 23,970</b>	<b>\$ 17,758</b>	<b>\$ 15.74</b>	<b>\$ 10.93</b>
<b>Minimum</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maximum</b>	<b>\$ 153,788</b>	<b>\$128,678</b>	<b>\$ 128,678</b>	<b>\$ 100,502</b>	<b>\$ 71,465</b>	<b>\$ 82.09</b>	<b>\$ 45.79</b>

Source: DC By-laws for each Municipality summing Lower Tier, Upper Tier, Education charges current at/as of November 16, 2023

### 2023 Lower/Single Tier Development Charges (sorted alphabetically)

Municipality	Single Detached Dwellings per unit	Multiples		Multiples		Apartment		Non	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit	units >=2 per unit	units < 2 per unit	Commercial per sq. ft.	Residential per sq. ft.	Industrial per sq. ft.	Residential
Ajax	\$ 40,119	\$ 31,680	\$ 31,680	\$ 19,301	\$ 12,129	\$ 9.89	\$ 9.89	\$ 9.89	
Amherstburg	\$ 21,127	\$ 13,669	\$ 13,669	\$ 11,887	\$ 9,187	\$ 11.08	\$ 11.08	\$ 11.08	
Aurora	\$ 35,888	\$ 26,686	\$ 26,686	\$ 21,678	\$ 14,858	\$ 6.32	\$ 6.32	\$ 6.32	
Aylmer	\$ 18,770	\$ 16,445	\$ 16,445	\$ 11,521	\$ 7,381	\$ 8.15	\$ 8.15	\$ 8.15	
Barrie	\$ 87,281	\$ 69,088	\$ 69,088	\$ 48,878	\$ 34,319	\$ 42.21	\$ 42.21	\$ 26.28	
Belleville	\$ 28,063	\$ 18,324	\$ 18,324	\$ 19,851	\$ 11,458	\$ 8.57	\$ 8.57	\$ 8.57	
Bracebridge	\$ 5,751	\$ 4,601	\$ 4,601	\$ 4,080	\$ 3,139				
Brampton	\$ 52,615	\$ 39,005	\$ 39,005	\$ 31,632	\$ 18,226	\$ 15.15	\$ 15.15	\$ 7.64	
Brant	\$ 44,917	\$ 28,934	\$ 28,934	\$ 29,802	\$ 17,434	\$ 10.73	\$ 10.73	\$ 10.73	
Brantford	\$ 41,596	\$ 29,759	\$ 29,759	\$ 22,493	\$ 18,969	\$ 10.29	\$ 10.29	\$ 10.29	
Brock	\$ 27,950	\$ 22,751	\$ 22,751	\$ 16,546	\$ 16,546	\$ 5.38	\$ 5.38	\$ 5.38	
Brockville	\$ 4,370	\$ 3,282	\$ 3,282	\$ 2,764	\$ 1,735	\$ 1.27	\$ 1.27	\$ 1.27	
Burlington	\$ 18,159	\$ 13,074	\$ 10,351	\$ 9,235	\$ 6,804	\$ 15.14	\$ 15.14	\$ 8.58	
Caledon	\$ 55,392	\$ 42,171	\$ 42,171	\$ 32,182	\$ 18,886	\$ 8.74	\$ 8.74	\$ 8.74	
Cambridge	\$ 30,193	\$ 21,229	\$ 21,229	\$ 15,114	\$ 15,114	\$ 6.98	\$ 6.98	\$ 6.98	
Central Elgin	\$ 15,682	\$ 11,900	\$ 11,900	\$ 9,295	\$ 5,953	\$ 0.99	\$ 0.99	\$ 0.99	
Centre Wellington	\$ 32,697	\$ 25,483	\$ 25,483	\$ 17,700	\$ 15,050	\$ 10.64	\$ 10.64	\$ 10.64	
Chatham-Kent	\$ 6,711	\$ 5,417	\$ 5,417	\$ 5,323	\$ 2,752	\$ 4.69	\$ 4.69	\$ 2.35	
Chatsworth									
Clarington	\$ 29,146	\$ 23,889	\$ 23,889	\$ 15,518	\$ 9,525	\$ 13.56	\$ 13.56	\$ 4.74	
Collingwood	\$ 40,907	\$ 30,856	\$ 30,856	\$ 24,571	\$ 14,240	\$ 14.20	\$ 14.20	\$ 14.20	
Cornwall	\$ 11,145	\$ 10,586	\$ 10,586	\$ 7,510	\$ 5,679	\$ 3.12	\$ 3.12	\$ 3.12	
Dryden									
East Gwillimbury	\$ 56,950	\$ 45,953	\$ 45,953	\$ 33,748	\$ 24,760	\$ 15.61	\$ 15.61	\$ 7.42	
Elliot Lake									
Erin	\$ 49,628	\$ 35,962	\$ 35,962	\$ 25,147	\$ 21,370	\$ 19.07	\$ 19.07	\$ 19.07	
Espanola									
Essex	\$ 15,604	\$ 9,450	\$ 9,450	\$ 7,871	\$ 6,563	\$ 5.02	\$ 5.02	\$ 5.02	
Fort Erie	\$ 20,523	\$ 14,335	\$ 14,335	\$ 13,484	\$ 8,725	\$ 7.41	\$ 7.41		
Georgian Bluffs									
Georgina	\$ 23,503	\$ 18,832	\$ 18,832	\$ 16,342	\$ 11,283	\$ 1.54	\$ 1.54	\$ 1.54	
Gravenhurst	\$ 4,981	\$ 4,482	\$ 4,482	\$ 4,182	\$ 2,787				

## 2023 Lower/Single Tier Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
Greater Sudbury	\$ 22,162	\$ 12,791	\$ 12,791	\$ 12,791	\$ 12,791	\$ 5.56	\$ 3.70
Greenstone							
Grey Highlands	\$ 20,327	\$ 15,818	\$ 15,818	\$ 11,073	\$ 11,073	\$ 6.26	\$ 6.26
Grimsby	\$ 22,301	\$ 15,162	\$ 15,162	\$ 14,145	\$ 8,646	\$ 7.43	\$ 3.48
Guelph	\$ 47,839	\$ 35,251	\$ 35,251	\$ 26,547	\$ 18,979	\$ 16.24	\$ 16.24
Guelph-Eramosa	\$ 27,239	\$ 18,242	\$ 18,242	\$ 16,010	\$ 10,276	\$ 10.94	\$ 10.94
Haldimand	\$ 27,752	\$ 23,284	\$ 23,284	\$ 20,698	\$ 13,321	\$ 7.00	\$ 7.00
Halton Hills	\$ 31,239	\$ 21,970	\$ 14,768	\$ 16,114	\$ 11,881	\$ 8.65	\$ 3.12
Hamilton	\$ 58,484	\$ 41,863	\$ 41,863	\$ 34,263	\$ 23,435	\$ 25.08	\$ 14.92
Hamilton Tp	\$ 15,547	\$ 10,626	\$ 10,626	\$ 9,145	\$ 6,717	\$ 8.62	\$ 8.62
Hanover							
Huntsville	\$ 6,585	\$ 5,109	\$ 5,109	\$ 4,514	\$ 3,105	\$ 1.32	\$ 1.32
Ingersoll	\$ 4,056	\$ 2,548	\$ 2,548	\$ 2,162	\$ 1,461		
Innisfil	\$ 83,416	\$ 72,281	\$ 72,281	\$ 49,226	\$ 37,567	\$ 29.53	\$ 29.53
Kenora							
Kincardine	\$ 23,321	\$ 16,291	\$ 16,291	\$ 12,217	\$ 12,217	\$ 10.87	\$ 10.87
King	\$ 52,314	\$ 44,311	\$ 44,311	\$ 32,855	\$ 22,502	\$ 18.62	\$ 18.62
Kingston	\$ 29,213	\$ 22,874	\$ 11,872	\$ 19,406	\$ 11,872	\$ 23.18	\$ 10.99
Kitchener	\$ 21,468	\$ 15,077	\$ 15,077	\$ 10,854	\$ 10,854	\$ 6.11	\$ 6.11
Lakeshore	\$ 34,581	\$ 20,214	\$ 20,214	\$ 16,217	\$ 13,663	\$ 13.29	\$ 13.29
Lambton Shores	\$ 9,006	\$ 7,537	\$ 7,537	\$ 6,379	\$ 4,794	\$ 4.35	\$ 4.35
Lincoln	\$ 33,735	\$ 27,264	\$ 27,264	\$ 22,719	\$ 13,855	\$ 20.37	\$ 8.48
London	\$ 44,067	\$ 29,802	\$ 29,802	\$ 26,412	\$ 19,491	\$ 34.68	\$ 24.72
Mapleton	\$ 17,312	\$ 11,272	\$ 11,272	\$ 7,362	\$ 6,696	\$ 5.36	\$ 5.36
Markham	\$ 59,727	\$ 46,301	\$ 46,301	\$ 36,440	\$ 25,601	\$ 22.85	\$ 18.33
Meaford	\$ 15,059	\$ 10,125	\$ 10,125	\$ 10,125	\$ 10,125	\$ 9.15	\$ 4.96
Middlesex Centre	\$ 33,158	\$ 21,767	\$ 21,767	\$ 21,234	\$ 13,379	\$ 9.22	\$ 3.69
Milton	\$ 28,772	\$ 23,302	\$ 15,401	\$ 13,976	\$ 10,348	\$ 8.91	\$ 8.91
Minto	\$ 12,005	\$ 9,343	\$ 9,343	\$ 6,978	\$ 5,320	\$ 5.12	\$ 5.12
Mississauga	\$ 46,046	\$ 35,824	\$ 35,824	\$ 31,384	\$ 17,098	\$ 13.95	\$ 11.52
New Tecumseth	\$ 85,823	\$ 71,240	\$ 71,240	\$ 61,702	\$ 39,264	\$ 39.70	\$ 32.46
Newmarket	\$ 35,705	\$ 28,009	\$ 28,009	\$ 21,198	\$ 15,142	\$ 7.83	\$ 7.83

Select User Fees &amp; Revenue Information

## 2023 Lower/Single Tier Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
Niagara Falls	\$ 17,239	\$ 10,813	\$ 10,813	\$ 8,194	\$ 8,194	\$ 5.32	
Niagara-on-the-Lake	\$ 14,972	\$ 11,598	\$ 11,598	\$ 10,179	\$ 8,655	\$ 6.40	\$ 6.40
Norfolk	\$ 22,408	\$ 15,656	\$ 15,656	\$ 14,348	\$ 9,463	\$ 13.78	
North Bay	\$ 4,907	\$ 4,838	\$ 4,838	\$ 2,797	\$ 2,797	\$ 4.28	
North Dumfries	\$ 14,798	\$ 11,226	\$ 11,226	\$ 9,812	\$ 6,068	\$ 3.00	\$ 3.00
North Grenville	\$ 25,872	\$ 17,569	\$ 17,569	\$ 15,532	\$ 10,553	\$ 9.75	\$ 9.75
North Middlesex	\$ 17,745	\$ 12,659	\$ 12,659	\$ 12,082	\$ 7,617	\$ 8.11	\$ 8.11
North Perth	\$ 21,632	\$ 12,310	\$ 12,310	\$ 11,222	\$ 7,869	\$ 1.53	\$ 1.36
Oakville	\$ 44,157	\$ 32,686	\$ 32,686	\$ 22,163	\$ 16,709	\$ 12.16	\$ 12.16
Orangeville	\$ 27,004	\$ 21,345	\$ 21,345	\$ 13,771	\$ 9,572	\$ 9.54	
Orillia	\$ 22,183	\$ 20,711	\$ 20,711	\$ 17,402	\$ 12,183	\$ 8.39	\$ 8.39
Oshawa	\$ 34,804	\$ 28,046	\$ 28,046	\$ 21,903	\$ 13,450	\$ 16.59	
Ottawa	\$ 39,700	\$ 31,702	\$ 31,702	\$ 21,878	\$ 15,551	\$ 33.62	\$ 13.40
Owen Sound	\$ 16,221	\$ 14,274	\$ 14,274	\$ 9,732	\$ 9,732	\$ 4.88	
Parry Sound							
Pelham	\$ 27,438	\$ 19,546	\$ 19,546	\$ 18,785	\$ 11,487	\$ 12.64	\$ 12.64
Peterborough	\$ 42,906	\$ 27,114	\$ 27,114	\$ 24,302	\$ 24,302	\$ 15.09	
Pickering	\$ 30,448	\$ 23,454	\$ 23,454	\$ 17,708	\$ 10,868	\$ 6.78	\$ 6.78
Port Colborne	\$ 9,135	\$ 2,840	\$ 2,840	\$ 2,729	\$ 1,843	\$ 2.05	\$ 2.05
Port Hope	\$ 22,552	\$ 18,156	\$ 18,156	\$ 15,623	\$ 11,481	\$ 13.14	\$ 9.45
Prince Edward County	\$ 12,206	\$ 10,999	\$ 7,054	\$ 10,674	\$ 5,847	\$ 5.07	\$ 5.07
Puslinch	\$ 7,100	\$ 5,312	\$ 5,312	\$ 3,861	\$ 3,282	\$ 2.18	\$ 2.18
Quinte West	\$ 14,080	\$ 9,935	\$ 9,935	\$ 10,339	\$ 5,962	\$ 6.37	
Ramara	\$ 8,496	\$ 6,993	\$ 6,993	\$ 6,644	\$ 6,644	\$ 4.19	
Richmond Hill	\$ 29,110	\$ 23,832	\$ 23,832	\$ 19,854	\$ 12,753	\$ 11.72	\$ 8.56
Sarnia	\$ 18,864	\$ 13,763	\$ 13,763	\$ 12,953	\$ 8,547	\$ 8.11	\$ 8.11
Saugeen Shores	\$ 32,411	\$ 21,248	\$ 21,248	\$ 19,956	\$ 13,848	\$ 13.34	
Sault Ste. Marie							
Scugog	\$ 23,603	\$ 19,073	\$ 19,073	\$ 13,112	\$ 13,112	\$ 12.97	\$ 6.83
South Bruce Peninsula	\$ 12,014	\$ 8,000	\$ 8,000	\$ 6,812	\$ 6,812	\$ 10.26	\$ 5.13
Southgate	\$ 15,442	\$ 9,647	\$ 9,647	\$ 9,868	\$ 6,585	\$ 5.56	\$ 5.56
Springwater	\$ 22,991	\$ 18,693	\$ 18,693	\$ 14,846	\$ 11,642	\$ 5.38	\$ 5.38

Select User Fees &amp; Revenue Information



**2023 Lower/Single Tier Development Charges (sorted alphabetically) (cont'd)**

Municipality	Single Detached Dwellings per unit	Multiples		Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit	Dwelling 1&2 bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
St. Catharines	\$ 12,213	\$ 8,958	\$ 8,958	\$ 8,958	\$ 8,958	\$ 8,867	\$ 6,062	\$ 2.13	\$ 2.13
St. Thomas	\$ 17,329	\$ 13,902	\$ 13,902	\$ 13,902	\$ 13,902	\$ 10,864	\$ 6,958	\$ 10.74	\$ 5.44
Stratford	\$ 13,524	\$ 10,584	\$ 10,584	\$ 10,584	\$ 10,584	\$ 7,838	\$ 5,825	\$ 2.39	
Strathroy-Caradoc	\$ 29,102	\$ 23,991	\$ 23,991	\$ 23,991	\$ 23,991	\$ 15,124	\$ 15,124	\$ 11.62	\$ 11.62
Tay	\$ 24,421	\$ 20,351	\$ 20,351	\$ 20,351	\$ 20,351	\$ 19,332	\$ 15,260	\$ 12.19	\$ 12.19
The Blue Mountains	\$ 39,282	\$ 31,425	\$ 31,425	\$ 31,425	\$ 31,425	\$ 23,571	\$ 23,571	\$ 15.47	\$ 15.47
Thorold	\$ 23,188	\$ 15,333	\$ 15,333	\$ 15,333	\$ 15,333	\$ 14,971	\$ 9,157	\$ 10.41	\$ 3.45
Thunder Bay									
Tillsonburg	\$ 9,083	\$ 5,708	\$ 5,708	\$ 5,708	\$ 5,708	\$ 4,844	\$ 3,273	\$ 3.24	\$ 3.24
Timmins									
Tiny	\$ 8,412	\$ 7,667	\$ 7,667	\$ 7,667	\$ 7,667	\$ 5,556	\$ 3,833	\$ 6.01	\$ 6.01
Toronto	\$ 97,041	\$ 80,210	\$ 80,210	\$ 40,237	\$ 40,237	\$ 56,804	\$ 37,081	\$ 51.70	
Vaughan	\$ 72,249	\$ 59,441	\$ 59,441	\$ 59,441	\$ 59,441	\$ 44,897	\$ 32,357	\$ 21.09	\$ 21.09
Wainfleet	\$ 8,142	\$ 5,682	\$ 5,682	\$ 5,682	\$ 5,682	\$ 5,360	\$ 3,276	\$ 3.18	\$ 3.18
Waterloo	\$ 19,303	\$ 12,697	\$ 12,697	\$ 12,697	\$ 12,697	\$ 10,627	\$ 10,627	\$ 7.72	\$ 7.72
Welland	\$ 8,584	\$ 7,668	\$ 7,668	\$ 7,668	\$ 7,668	\$ 7,167	\$ 4,070	\$ 3.97	\$ 3.97
Wellesley	\$ 12,709	\$ 9,306	\$ 9,306	\$ 9,306	\$ 9,306	\$ 8,136	\$ 5,034	\$ 3.78	\$ 3.78
Wellington North	\$ 19,426	\$ 15,346	\$ 15,346	\$ 15,346	\$ 15,346	\$ 12,606	\$ 9,195	\$ 7.07	\$ 3.54
West Grey	\$ 4,200	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 2,777		
West Lincoln	\$ 14,145	\$ 9,427	\$ 9,427	\$ 9,427	\$ 9,427	\$ 9,000	\$ 5,573	\$ 3.55	\$ 3.55
Whitby	\$ 46,205	\$ 35,214	\$ 35,214	\$ 35,214	\$ 35,214	\$ 19,398	\$ 14,823	\$ 26.74	\$ 7.26
Whitchurch-Stouffville	\$ 31,530	\$ 25,257	\$ 25,257	\$ 25,257	\$ 25,257	\$ 20,652	\$ 14,153	\$ 9.08	\$ 9.08
Wilmot	\$ 31,638	\$ 24,094	\$ 24,094	\$ 24,094	\$ 24,094	\$ 21,534	\$ 13,321	\$ 14.09	\$ 8.96
Windsor	\$ 38,284	\$ 21,526	\$ 21,526	\$ 21,526	\$ 21,526	\$ 17,716	\$ 17,716	\$ 17.12	
Woolwich	\$ 15,919	\$ 11,258	\$ 11,258	\$ 11,258	\$ 11,258	\$ 9,968	\$ 6,170	\$ 5.47	\$ 5.47
<b>Average</b>	<b>\$ 27,617</b>	<b>\$ 20,844</b>	<b>\$ 20,164</b>	<b>\$ 20,164</b>	<b>\$ 20,164</b>	<b>\$ 16,615</b>	<b>\$ 11,997</b>	<b>\$ 11.03</b>	<b>\$ 8.50</b>
<b>Median</b>	<b>\$ 23,188</b>	<b>\$ 18,156</b>	<b>\$ 16,291</b>	<b>\$ 16,291</b>	<b>\$ 16,291</b>	<b>\$ 14,348</b>	<b>\$ 10,854</b>	<b>\$ 8.65</b>	<b>\$ 7.26</b>
<b>Minimum</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Maximum</b>	<b>\$ 97,041</b>	<b>\$ 80,210</b>	<b>\$ 72,281</b>	<b>\$ 72,281</b>	<b>\$ 61,702</b>	<b>\$ 39,264</b>	<b>\$ 51.70</b>	<b>\$ 32.46</b>	<b>\$ 32.46</b>

Source: DC By-laws for Lower Tier or Single Tier (Municipality's own purposes) current at/as of November 16, 2023

## 2023 Upper Tier Development Charges (sorted alphabetically)

Municipality	Single		Multiples		Multiples		Multiples		Non		Non	
	Detached Dwellings per unit	\$	Dwelling 3+ bed. per unit	\$	Dwelling 1&2 bed. per unit	\$	Apartment units >=2 per unit	\$	Apartment units <2 per unit	\$	Residential Commercial per sq. ft.	Residential Industrial per sq. ft.
Ajax	\$ 66,149	\$ 52,737	\$ 52,737	\$ 52,737	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 34.14	\$ 16.56		
Amherstburg												
Aurora	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 23.33						
Aylmer												
Barrie												
Belleville												
Bracebridge	\$ 15,738	\$ 13,024	\$ 13,024	\$ 10,312	\$ 7,055	\$ 2.06						
Brampton	\$ 72,262	\$ 57,396	\$ 57,396	\$ 52,408	\$ 27,711	\$ 20.46						
Brant												
Brantford												
Brock	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 16.56						
Brockville												
Burlington	\$ 42,273	\$ 34,271	\$ 22,729	\$ 20,662	\$ 15,250	\$ 11.94						
Caledon	\$ 71,370	\$ 56,690	\$ 56,690	\$ 51,761	\$ 27,369	\$ 20.09						
Cambridge	\$ 36,773	\$ 27,483	\$ 27,483	\$ 20,024	\$ 20,024	\$ 8.44						
Central Elgin												
Centre Wellington	\$ 8,827	\$ 6,665	\$ 6,665	\$ 4,710	\$ 3,840	\$ 2.46						
Chatham-Kent												
Chatsworth	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84						
Clarington	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 16.56						
Collingwood	\$ 13,052	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 5.10						
Cornwall												
Dryden												
East Gwillimbury	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 23.33						
Elliot Lake												
Erin	\$ 8,827	\$ 6,665	\$ 6,665	\$ 4,710	\$ 3,840	\$ 2.46						
Espanola												
Essex												
Fort Erie	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 6.18						
Georgian Bluffs	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84						
Georgina	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 23.33						
Gravenhurst	\$ 15,738	\$ 13,024	\$ 13,024	\$ 10,312	\$ 7,055	\$ 2.06						

Select User Fees &amp; Revenue Information

### 2023 Upper Tier Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit		per unit		per unit		per unit		per unit		per sq. ft.		per sq. ft.	
Greater Sudbury														
Greenstone														
Grey Highlands	\$ 9,183	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84
Grimsby	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 16,180	\$ 9,864	\$ 16.54	\$ 16.54	\$ 6.18	\$ 6.18	\$ 6.18
Guelph														
Guelph-Eramosa	\$ 8,827	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 4,710	\$ 4,710	\$ 3,840	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46
Haldimand														
Halton Hills	\$ 42,273	\$ 34,271	\$ 34,271	\$ 22,729	\$ 22,729	\$ 22,729	\$ 20,662	\$ 20,662	\$ 15,250	\$ 48.36	\$ 48.36	\$ 11.94	\$ 11.94	\$ 11.94
Hamilton														
Hamilton Tp	\$ 3,361	\$ 2,625	\$ 2,625	\$ 2,625	\$ 2,625	\$ 2,625	\$ 2,231	\$ 2,231	\$ 1,698	\$ 1.87	\$ 1.87	\$ 1.87	\$ 1.87	\$ 1.87
Hanover	\$ 9,183	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84
Huntsville	\$ 15,738	\$ 13,024	\$ 13,024	\$ 13,024	\$ 13,024	\$ 13,024	\$ 10,312	\$ 10,312	\$ 7,055	\$ 2.06	\$ 2.06	\$ 2.06	\$ 2.06	\$ 2.06
Ingersoll	\$ 14,365	\$ 9,024	\$ 9,024	\$ 9,024	\$ 9,024	\$ 9,024	\$ 7,658	\$ 7,658	\$ 5,182	\$ 4.52	\$ 4.52	\$ 4.52	\$ 4.52	\$ 4.52
Innisfil	\$ 13,052	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10	\$ 5.10	\$ 5.10	\$ 5.10
Kenora														
Kincardine														
King	\$ 73,112	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 47,178	\$ 47,178	\$ 30,681	\$ 57.87	\$ 57.87	\$ 23.33	\$ 23.33	\$ 23.33
Kingston														
Kitchener	\$ 36,773	\$ 27,483	\$ 27,483	\$ 27,483	\$ 27,483	\$ 27,483	\$ 20,024	\$ 20,024	\$ 20,024	\$ 21.09	\$ 21.09	\$ 8.44	\$ 8.44	\$ 8.44
Lakeshore														
Lambton Shores														
Lincoln	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 16,180	\$ 9,864	\$ 16.54	\$ 16.54	\$ 6.18	\$ 6.18	\$ 6.18
London														
Mapleton	\$ 8,827	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 4,710	\$ 4,710	\$ 3,840	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46
Markham	\$ 73,112	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 47,178	\$ 47,178	\$ 30,681	\$ 57.87	\$ 57.87	\$ 23.33	\$ 23.33	\$ 23.33
Meaford	\$ 9,183	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84	\$ 0.84
Middlesex Centre														
Milton	\$ 61,089	\$ 49,501	\$ 49,501	\$ 32,795	\$ 32,795	\$ 32,795	\$ 29,791	\$ 29,791	\$ 22,009	\$ 53.96	\$ 53.96	\$ 17.54	\$ 17.54	\$ 17.54
Minto	\$ 8,827	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 6,665	\$ 4,710	\$ 4,710	\$ 3,840	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46	\$ 2.46
Mississauga	\$ 72,262	\$ 57,396	\$ 57,396	\$ 57,396	\$ 57,396	\$ 57,396	\$ 52,408	\$ 52,408	\$ 27,711	\$ 26.65	\$ 26.65	\$ 20.46	\$ 20.46	\$ 20.46
New Tecumseth	\$ 13,052	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10	\$ 5.10	\$ 5.10	\$ 5.10
Newmarket	\$ 73,112	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 60,810	\$ 47,178	\$ 47,178	\$ 30,681	\$ 57.87	\$ 57.87	\$ 23.33	\$ 23.33	\$ 23.33

**2023 Upper Tier Development Charges (sorted alphabetically) (cont'd)**

Municipality	Single		Multiples		Multiples		Apartment		Apartment		Non	
	Detached Dwellings	per unit	Dwelling 3+ bed.	per unit	Dwelling 1&2 bed.	per unit	units >=2	per unit	units <2	per unit	Residential Commercial	Residential Industrial
Niagara Falls	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 9,864	\$ 16.54	\$ 6.18		
Niagara-on-the-Lake	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 9,864	\$ 16.54	\$ 6.18			
Norfolk												
North Bay												
North Dumfries	\$ 33,593	\$ 25,106	\$ 25,106	\$ 18,293	\$ 18,293	\$ 18,293	\$ 18,293	\$ 18,293	\$ 18.57	\$ 7.43		
North Grenville												
North Middlesex												
North Perth												
Oakville	\$ 61,089	\$ 49,501	\$ 32,795	\$ 29,791	\$ 22,009	\$ 53.96	\$ 17.54					
Orangeville	\$ 3,218	\$ 2,472	\$ 2,472	\$ 1,527	\$ 1,103	\$ 0.99	\$ 0.99					
Orillia												
Oshawa	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 34.14	\$ 16.56					
Ottawa												
Owen Sound	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84					
Parry Sound												
Pelham	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18					
Peterborough												
Pickering	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 34.14	\$ 16.56					
Port Colborne	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18					
Port Hope	\$ 3,361	\$ 2,625	\$ 2,625	\$ 2,231	\$ 1,698	\$ 1.87	\$ 1.87					
Prince Edward County												
Puslinch	\$ 8,827	\$ 6,665	\$ 6,665	\$ 4,710	\$ 3,840	\$ 2.46	\$ 2.46					
Quinte West												
Ramara	\$ 13,052	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10					
Richmond Hill	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 57.87	\$ 23.33					
Sarnia												
Saugeen Shores												
Sault Ste. Marie												
Scugog	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 34.14	\$ 16.56					
South Bruce Peninsula												
Southgate	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84					
Springwater	\$ 13,052	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10					

Select User Fees & Revenue Information

**2023 Upper Tier Development Charges (sorted alphabetically) (cont'd)**

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per sq. ft.	\$	per sq. ft.	\$
St. Catharines	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18				
St. Thomas														
Stratford														
Strathroy-Caradoc														
Tay	\$ 13,052	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10				
The Blue Mountains	\$ 9,183	\$ 6,341	\$ 6,341	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84				
Thorold	\$ 23,801	\$ 17,007	\$ 17,007	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18					
Thunder Bay														
Tillsonburg	\$ 13,624	\$ 8,557	\$ 8,557	\$ 8,557	\$ 8,557	\$ 7,261	\$ 4,911	\$ 5.37	\$ 5.37					
Timmins														
Tiny	\$ 13,052	\$ 10,303	\$ 10,303	\$ 10,303	\$ 10,303	\$ 6,998	\$ 6,998	\$ 5.10	\$ 5.10					
Toronto														
Vaughan	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 57.87	\$ 23.33							
Wainfleet	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18							
Waterloo	\$ 36,773	\$ 27,483	\$ 27,483	\$ 20,024	\$ 20,024	\$ 21.09	\$ 8.44							
Welland	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18							
Wellesley	\$ 33,593	\$ 25,106	\$ 25,106	\$ 18,293	\$ 18,293	\$ 18.57	\$ 7.43							
Wellington North	\$ 8,827	\$ 6,665	\$ 6,665	\$ 4,710	\$ 3,840	\$ 2.46	\$ 2.46							
West Grey	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84							
West Lincoln	\$ 23,801	\$ 17,007	\$ 17,007	\$ 16,180	\$ 9,864	\$ 16.54	\$ 6.18							
Whitby	\$ 66,149	\$ 52,737	\$ 52,737	\$ 38,503	\$ 23,639	\$ 34.14	\$ 16.56							
Whitchurch-Stouffville	\$ 73,112	\$ 60,810	\$ 60,810	\$ 47,178	\$ 30,681	\$ 57.87	\$ 23.33							
Wilmot	\$ 33,593	\$ 25,106	\$ 25,106	\$ 18,293	\$ 18,293	\$ 18.57	\$ 7.43							
Windsor														
Woolwich	\$ 33,593	\$ 25,106	\$ 25,106	\$ 18,293	\$ 18,293	\$ 18.57	\$ 7.43							
<b>Average</b>	<b>\$ 32,807</b>	<b>\$ 25,790</b>	<b>\$ 25,016</b>	<b>\$ 20,005</b>	<b>\$ 13,831</b>	<b>\$ 20.02</b>	<b>\$ 8.99</b>							
<b>Median</b>	<b>\$ 23,801</b>	<b>\$ 17,007</b>	<b>\$ 17,007</b>	<b>\$ 16,180</b>	<b>\$ 9,864</b>	<b>\$ 16.54</b>	<b>\$ 6.18</b>							
<b>Minimum</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>							
<b>Maximum</b>	<b>\$ 73,112</b>	<b>\$ 60,810</b>	<b>\$ 60,810</b>	<b>\$ 52,408</b>	<b>\$ 30,681</b>	<b>\$ 57.87</b>	<b>\$ 23.33</b>							

Source: Upper Tier DC By-laws (Regions/Counties/District charges) current at/as of November 16, 2023

### 2023 Education Development Charges (sorted alphabetically)

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per sq. ft.	\$	per sq. ft.	\$
Ajax	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735				
Amherstburg	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973				
Aurora	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 1.37	\$ 1.37	\$ 1.37	\$ 1.37
Avlmer														
Barrie	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 0.80	\$ 0.80	\$ 0.80	\$ 0.80
Belleville														
Bracebridge														
Brampton	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 0.90	\$ 0.90	\$ 0.90	\$ 0.90
Brant	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708				
Brantford	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708	\$ 1,708				
Brock	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735				
Brockville														
Burlington	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 10,161	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55
Caledon	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 4,572	\$ 0.90	\$ 0.90	\$ 0.90	\$ 0.90
Cambridge	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 4,401	\$ 2.33	\$ 2.33	\$ 2.33	\$ 2.33
Central Elgin														
Centre Wellington	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841				
Chatham-Kent														
Chatsworth														
Clarington	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130	\$ 3,130				
Collingwood	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 4,883	\$ 0.80	\$ 0.80	\$ 0.80	\$ 0.80
Cornwall														
Dryden														
East Gwillimbury	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 1.37	\$ 1.37	\$ 1.37	\$ 1.37
Elliot Lake														
Erin	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841	\$ 2,841				
Espanola														
Essex	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973	\$ 973				
Fort Erie	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391	\$ 391				
Georgian Bluffs														
Georgina	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 8,427	\$ 1.37	\$ 1.37	\$ 1.37	\$ 1.37
Gravenhurst														

### 2023 Education Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit		per unit		per unit		per unit		per unit		per sq. ft.		per sq. ft.	
Greater Sudbury														
Greenstone														
Grey Highlands														
Grimsby	\$	486	\$	486	\$	486	\$	486	\$	486	\$	2,841	\$	2,841
Guelph	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841
Guelph-Eramosa	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841
Haldimand														
Halton Hills	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	2,55	\$	2,55
Hamilton	\$	3,274	\$	3,274	\$	3,274	\$	3,274	\$	3,274	\$	1,05	\$	1,05
Hamilton Tp														
Hanover														
Huntsville														
Ingersoll														
Innisfil	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
Kenora														
Kincardine														
King	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37
Kingston	\$	966	\$	966	\$	966	\$	966	\$	966	\$	2.33	\$	2.33
Kitchener	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
Lakeshore	\$	973	\$	973	\$	973	\$	973	\$	973	\$	1.37	\$	1.37
Lambton Shores														
Lincoln	\$	486	\$	486	\$	486	\$	486	\$	486	\$	2.55	\$	2.55
London														
Mapleton	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2.55	\$	2.55
Markham	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37
Meaford														
Middlesex Centre														
Milton	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	2.55	\$	2.55
Minto	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2.55	\$	2.55
Mississauga	\$	4,572	\$	4,572	\$	4,572	\$	4,572	\$	4,572	\$	0.90	\$	0.90
New Tecumseth	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
Newmarket	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37

### 2023 Education Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per sq. ft.	\$	per sq. ft.	\$
Niagara Falls	\$	391	\$	391	\$	391	\$	391	\$	391				
Niagara-on-the-Lake	\$	486	\$	486	\$	486	\$	486	\$	486				
Norfolk														
North Bay														
North Dumfries	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
North Grenville														
North Middlesex														
North Perth														
Oakville	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	10,161	\$	2.55	\$	2.55
Orangeville	\$	2,332	\$	2,332	\$	2,332	\$	2,332	\$	2,332				
Orillia	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
Oshawa	\$	5,735	\$	5,735	\$	5,735	\$	5,735	\$	5,735				
Ottawa	\$	3,038	\$	3,038	\$	3,038	\$	3,038	\$	3,038	\$	1.82	\$	1.82
Owen Sound														
Parry Sound														
Pelham	\$	391	\$	391	\$	391	\$	391	\$	391				
Peterborough	\$	524	\$	524	\$	524	\$	524	\$	524	\$	0.14	\$	0.14
Pickering	\$	5,735	\$	5,735	\$	5,735	\$	5,735	\$	5,735				
Port Colborne	\$	391	\$	391	\$	391	\$	391	\$	391				
Port Hope														
Prince Edward County														
Puslinch	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841				
Quinte West														
Ramara	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
Richmond Hill	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37
Sarnia														
Saugeen Shores														
Sault Ste. Marie														
Scugog	\$	5,735	\$	5,735	\$	5,735	\$	5,735	\$	5,735				
South Bruce Peninsula														
Southgate														
Springwater	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80

Select User Fees &amp; Revenue Information



## 2023 Education Development Charges (sorted alphabetically) (cont'd)

Municipality	Single Detached Dwellings		Multiples Dwelling 3+ bed.		Multiples Dwelling 1&2 bed.		Apartment units >=2		Apartment units < 2		Non Residential Commercial		Non Residential Industrial	
	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per unit	\$	per sq. ft.	\$	per sq. ft.	\$
St. Catharines	\$	486	\$	486	\$	486	\$	486	\$	486	\$	0.80	\$	0.80
St. Thomas														
Stratford														
Strathroy-Caradoc														
Tay	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
The Blue Mountains														
Thorold	\$	391	\$	391	\$	391	\$	391	\$	391	\$			
Thunder Bay														
Tillsonburg														
Timmins														
Tiny	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	4,883	\$	0.80	\$	0.80
Toronto	\$	2,993	\$	2,993	\$	2,993	\$	2,993	\$	2,993	\$	1.37	\$	1.37
Vaughan	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37
Wainfleet	\$	391	\$	391	\$	391	\$	391	\$	391	\$			
Waterloo	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
Welland	\$	391	\$	391	\$	391	\$	391	\$	391	\$			
Wellesley	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
Wellington North	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$	2,841	\$			
West Grey														
West Lincoln	\$	486	\$	486	\$	486	\$	486	\$	486	\$			
Whitby	\$	5,735	\$	5,735	\$	5,735	\$	5,735	\$	5,735	\$			
Whitchurch-Stouffville	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	8,427	\$	1.37	\$	1.37
Wilmot	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
Windsor	\$	1,805	\$	1,805	\$	1,805	\$	1,805	\$	1,805	\$			
Woolwich	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	4,401	\$	2.33	\$	2.33
<b>Average</b>	\$	<b>4,108</b>	\$	<b>4,108</b>	\$	<b>4,108</b>	\$	<b>4,108</b>	\$	<b>4,108</b>	\$	<b>1.48</b>	\$	<b>1.48</b>
<b>Median</b>	\$	<b>4,401</b>	\$	<b>4,401</b>	\$	<b>4,401</b>	\$	<b>4,401</b>	\$	<b>4,401</b>	\$	<b>1.37</b>	\$	<b>1.37</b>
<b>Minimum</b>	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Maximum</b>	\$	<b>10,161</b>	\$	<b>10,161</b>	\$	<b>10,161</b>	\$	<b>10,161</b>	\$	<b>10,161</b>	\$	<b>2.55</b>	\$	<b>2.55</b>

Source: Education DC by-laws (Public and Catholic School Districts) current at/as of November 16, 2023

**2023 Development Charges - Grouped by Location**

Municipality	Single Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non Residential Commercial		Non Residential Industrial per sq. ft.
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			per sq. ft.	per sq. ft.	
Chatsworth	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84
Georgian Bluffs	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84
Grey Highlands	\$ 29,510	\$ 22,159	\$ 22,159	\$ 16,354	\$ 16,354	\$ 7.10	\$ 7.10	\$ 7.10
Hanover	\$ 9,183	\$ 6,341	\$ 6,341	\$ 5,281	\$ 5,281	\$ 0.84	\$ 0.84	\$ 0.84
Kincardine	\$ 23,321	\$ 16,291	\$ 16,291	\$ 12,217	\$ 12,217	\$ 10.87	\$ 10.87	\$ 10.87
Meaford	\$ 24,242	\$ 16,466	\$ 16,466	\$ 15,406	\$ 15,406	\$ 9.99	\$ 9.99	\$ 5.80
Owen Sound	\$ 25,404	\$ 20,615	\$ 20,615	\$ 15,013	\$ 15,013	\$ 5.72	\$ 5.72	\$ 0.84
Saugeen Shores	\$ 32,411	\$ 21,248	\$ 21,248	\$ 19,956	\$ 13,848	\$ 13.34		
South Bruce Peninsula	\$ 12,014	\$ 8,000	\$ 8,000	\$ 6,812	\$ 6,812	\$ 10.26	\$ 10.26	\$ 5.13
Southgate	\$ 24,625	\$ 15,988	\$ 15,988	\$ 15,149	\$ 11,866	\$ 6.40	\$ 6.40	\$ 6.40
The Blue Mountains	\$ 48,465	\$ 37,766	\$ 37,766	\$ 28,852	\$ 28,852	\$ 16.31	\$ 16.31	\$ 16.31
West Grey	\$ 13,383	\$ 9,591	\$ 9,591	\$ 8,531	\$ 8,058	\$ 0.84	\$ 0.84	\$ 0.84
<b>Bruce/Grey Average</b>	<b>\$ 21,744</b>	<b>\$ 15,596</b>	<b>\$ 15,596</b>	<b>\$ 12,844</b>	<b>\$ 12,022</b>	<b>\$ 6.95</b>	<b>\$ 6.95</b>	<b>\$ 5.07</b>
<b>Bruce/Grey Median</b>	<b>\$ 23,782</b>	<b>\$ 16,140</b>	<b>\$ 16,140</b>	<b>\$ 13,615</b>	<b>\$ 12,042</b>	<b>\$ 6.75</b>	<b>\$ 6.75</b>	<b>\$ 5.13</b>
Belleville	\$ 28,063	\$ 18,324	\$ 18,324	\$ 19,851	\$ 11,458	\$ 8.57	\$ 8.57	\$ 8.57
Brockville	\$ 4,370	\$ 3,282	\$ 3,282	\$ 2,764	\$ 1,735	\$ 1.27	\$ 1.27	\$ 1.27
Cornwall	\$ 11,145	\$ 10,586	\$ 10,586	\$ 7,510	\$ 5,679	\$ 3.12	\$ 3.12	\$ 3.12
Hamilton Tp	\$ 18,908	\$ 13,251	\$ 13,251	\$ 11,376	\$ 8,415	\$ 10.49	\$ 10.49	\$ 10.49
Kingston	\$ 30,179	\$ 23,840	\$ 12,838	\$ 20,372	\$ 12,838	\$ 23.18	\$ 23.18	\$ 10.99
North Grenville	\$ 25,872	\$ 17,569	\$ 17,569	\$ 15,532	\$ 10,553	\$ 9.75	\$ 9.75	\$ 9.75
Ottawa	\$ 42,738	\$ 34,740	\$ 34,740	\$ 24,916	\$ 18,589	\$ 35.44	\$ 35.44	\$ 15.22
Peterborough	\$ 43,430	\$ 27,638	\$ 27,638	\$ 24,826	\$ 24,826	\$ 15.23	\$ 15.23	\$ 0.14
Port Hope	\$ 25,913	\$ 20,781	\$ 20,781	\$ 17,854	\$ 13,179	\$ 15.01	\$ 15.01	\$ 11.32
Prince Edward County	\$ 12,206	\$ 10,999	\$ 7,054	\$ 10,674	\$ 5,847	\$ 5.07	\$ 5.07	\$ 5.07
Quinte West	\$ 14,080	\$ 9,935	\$ 9,935	\$ 10,339	\$ 5,962	\$ 6.37		
<b>Eastern Average</b>	<b>\$ 23,355</b>	<b>\$ 17,359</b>	<b>\$ 16,000</b>	<b>\$ 15,092</b>	<b>\$ 10,826</b>	<b>\$ 12.14</b>	<b>\$ 12.14</b>	<b>\$ 7.59</b>
<b>Eastern Median</b>	<b>\$ 25,872</b>	<b>\$ 17,569</b>	<b>\$ 13,251</b>	<b>\$ 15,532</b>	<b>\$ 10,553</b>	<b>\$ 9.75</b>	<b>\$ 9.75</b>	<b>\$ 9.16</b>
Fort Erie	\$ 44,715	\$ 31,733	\$ 31,733	\$ 30,055	\$ 18,980	\$ 23.95	\$ 23.95	\$ 6.18
Grimsby	\$ 46,588	\$ 32,655	\$ 32,655	\$ 30,811	\$ 18,996	\$ 23.97	\$ 23.97	\$ 9.66
Lincoln	\$ 58,022	\$ 44,757	\$ 44,757	\$ 39,385	\$ 24,205	\$ 36.91	\$ 36.91	\$ 14.66
Niagara Falls	\$ 41,431	\$ 28,211	\$ 28,211	\$ 24,765	\$ 18,449	\$ 21.86	\$ 21.86	\$ 6.18
Niagara-on-the-Lake	\$ 39,259	\$ 29,091	\$ 29,091	\$ 26,845	\$ 19,005	\$ 22.94	\$ 22.94	\$ 12.58
Pelham	\$ 51,630	\$ 36,944	\$ 36,944	\$ 35,356	\$ 21,742	\$ 29.18	\$ 29.18	\$ 18.82
Port Colborne	\$ 33,327	\$ 20,238	\$ 20,238	\$ 19,300	\$ 12,098	\$ 18.59	\$ 18.59	\$ 8.23
St. Catharines	\$ 36,500	\$ 26,451	\$ 26,451	\$ 25,533	\$ 16,412	\$ 18.67	\$ 18.67	\$ 8.31
Thorold	\$ 47,380	\$ 32,731	\$ 32,731	\$ 31,542	\$ 19,412	\$ 26.95	\$ 26.95	\$ 9.63
Wainfleet	\$ 32,334	\$ 23,080	\$ 23,080	\$ 21,931	\$ 13,531	\$ 19.72	\$ 19.72	\$ 9.36
Welland	\$ 32,776	\$ 25,066	\$ 25,066	\$ 23,738	\$ 14,325	\$ 20.51	\$ 20.51	\$ 10.15
West Lincoln	\$ 38,432	\$ 26,920	\$ 26,920	\$ 25,666	\$ 15,923	\$ 20.09	\$ 20.09	\$ 9.73
<b>Niagara Average</b>	<b>\$ 41,866</b>	<b>\$ 29,823</b>	<b>\$ 29,823</b>	<b>\$ 27,911</b>	<b>\$ 17,756</b>	<b>\$ 23.61</b>	<b>\$ 23.61</b>	<b>\$ 10.29</b>
<b>Niagara Median</b>	<b>\$ 40,345</b>	<b>\$ 28,651</b>	<b>\$ 28,651</b>	<b>\$ 26,256</b>	<b>\$ 18,715</b>	<b>\$ 22.40</b>	<b>\$ 22.40</b>	<b>\$ 9.65</b>

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## 2023 Development Charges - Grouped by Location (cont'd)

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non Residential Commercial per sq. ft.		Non Residential Industrial per sq. ft.	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit						
Ajax	\$ 112,003	\$ 90,152	\$ 90,152	\$ 63,539	\$ 41,503	\$ 44.03	\$ 26.45		
Aurora	\$ 117,427	\$ 95,923	\$ 95,923	\$ 77,283	\$ 53,966	\$ 65.56	\$ 31.02		
Brampton	\$ 129,448	\$ 100,974	\$ 100,974	\$ 88,612	\$ 50,509	\$ 42.70	\$ 29.00		
Brock	\$ 99,834	\$ 81,223	\$ 81,223	\$ 60,784	\$ 45,920	\$ 39.52	\$ 21.94		
Burlington	\$ 70,593	\$ 57,506	\$ 43,241	\$ 40,058	\$ 32,215	\$ 66.05	\$ 23.07		
Caledon	\$ 131,334	\$ 103,433	\$ 103,433	\$ 88,515	\$ 50,827	\$ 35.93	\$ 29.73		
Clarington	\$ 98,425	\$ 79,756	\$ 79,756	\$ 57,151	\$ 36,294	\$ 47.70	\$ 21.30		
East Gwillimbury	\$ 138,489	\$ 115,190	\$ 115,190	\$ 89,353	\$ 63,868	\$ 74.85	\$ 32.12		
Georgina	\$ 105,042	\$ 88,069	\$ 88,069	\$ 71,947	\$ 50,391	\$ 60.78	\$ 26.24		
Halton Hills	\$ 83,674	\$ 66,402	\$ 47,659	\$ 46,936	\$ 37,292	\$ 59.56	\$ 17.61		
Hamilton	\$ 61,758	\$ 45,137	\$ 45,137	\$ 37,537	\$ 26,709	\$ 26.13	\$ 15.97		
King	\$ 133,853	\$ 113,548	\$ 113,548	\$ 88,460	\$ 61,610	\$ 77.86	\$ 43.32		
Markham	\$ 141,266	\$ 115,538	\$ 115,538	\$ 92,045	\$ 64,709	\$ 82.09	\$ 43.03		
Milton	\$ 100,021	\$ 82,964	\$ 58,357	\$ 53,928	\$ 42,518	\$ 65.42	\$ 29.00		
Mississauga	\$ 122,880	\$ 97,792	\$ 97,792	\$ 88,364	\$ 49,381	\$ 41.50	\$ 32.88		
Newmarket	\$ 117,244	\$ 97,246	\$ 97,246	\$ 76,803	\$ 54,250	\$ 67.07	\$ 32.53		
Oakville	\$ 115,406	\$ 92,348	\$ 75,642	\$ 62,115	\$ 48,879	\$ 68.67	\$ 32.25		
Oshawa	\$ 106,688	\$ 86,518	\$ 86,518	\$ 66,141	\$ 42,824	\$ 50.73	\$ 16.56		
Pickering	\$ 102,332	\$ 81,926	\$ 81,926	\$ 61,946	\$ 40,242	\$ 40.92	\$ 23.34		
Richmond Hill	\$ 110,649	\$ 93,069	\$ 93,069	\$ 75,459	\$ 51,861	\$ 70.96	\$ 33.26		
Scugog	\$ 95,487	\$ 77,545	\$ 77,545	\$ 57,350	\$ 42,486	\$ 47.11	\$ 23.39		
Toronto	\$ 100,034	\$ 83,203	\$ 43,230	\$ 59,797	\$ 40,074	\$ 53.07	\$ 1.37		
Vaughan	\$ 153,788	\$ 128,678	\$ 128,678	\$ 100,502	\$ 71,465	\$ 80.33	\$ 45.79		
Whitby	\$ 118,089	\$ 93,686	\$ 93,686	\$ 63,636	\$ 44,197	\$ 60.88	\$ 23.82		
Whitchurch-Stouffville	\$ 113,069	\$ 94,494	\$ 94,494	\$ 76,257	\$ 53,261	\$ 68.32	\$ 33.78		
<b>GTHA Average</b>	<b>\$ 111,153</b>	<b>\$ 90,493</b>	<b>\$ 85,921</b>	<b>\$ 69,781</b>	<b>\$ 47,890</b>	<b>\$ 57.51</b>	<b>\$ 27.55</b>		
<b>GTHA Median</b>	<b>\$ 112,003</b>	<b>\$ 92,348</b>	<b>\$ 90,152</b>	<b>\$ 66,141</b>	<b>\$ 48,879</b>	<b>\$ 60.78</b>	<b>\$ 29.00</b>		
Dryden									
Elliot Lake									
Espanola									
Greater Sudbury	\$ 22,162	\$ 12,791	\$ 12,791	\$ 12,791	\$ 12,791	\$ 5.56	\$ 3.70		
Greenstone									
Kenora									
North Bay	\$ 4,907	\$ 4,838	\$ 4,838	\$ 2,797	\$ 2,797	\$ 4.28			
Parry Sound									
Sault Ste. Marie									
Thunder Bay									
Timmins									
<b>North Average</b>	<b>\$ 13,535</b>	<b>\$ 8,815</b>	<b>\$ 8,815</b>	<b>\$ 7,794</b>	<b>\$ 7,794</b>	<b>\$ 4.92</b>	<b>\$ 3.70</b>		
<b>North Median</b>	<b>\$ 13,535</b>	<b>\$ 8,815</b>	<b>\$ 8,815</b>	<b>\$ 7,794</b>	<b>\$ 7,794</b>	<b>\$ 4.92</b>	<b>\$ 3.70</b>		

Select User Fees &amp; Revenue Information

## 2023 Development Charges - Grouped by Location (cont'd)

Municipality	Single Detached Dwellings per unit	Multiples Dwelling 3+ bed. per unit	Multiples Dwelling 1&2 bed. per unit	Apartment units >=2 per unit	Apartment units < 2 per unit	Non Commercial per sq. ft.	Non Residential Industrial per sq. ft.
Barrie	\$ 92,164	\$ 73,971	\$ 73,971	\$ 53,761	\$ 39,202	\$ 43.01	\$ 27.08
Bracebridge	\$ 21,489	\$ 17,625	\$ 17,625	\$ 14,392	\$ 10,194	\$ 2.06	\$ 2.06
Collingwood	\$ 58,842	\$ 46,042	\$ 46,042	\$ 36,452	\$ 26,121	\$ 20.10	\$ 20.10
Gravenhurst	\$ 20,719	\$ 17,506	\$ 17,506	\$ 14,494	\$ 9,842	\$ 2.06	\$ 2.06
Huntsville	\$ 22,323	\$ 18,133	\$ 18,133	\$ 14,826	\$ 10,160	\$ 3.38	\$ 3.38
Innisfil	\$ 101,351	\$ 87,467	\$ 87,467	\$ 61,107	\$ 49,448	\$ 35.43	\$ 35.43
New Tecumseth	\$ 103,758	\$ 86,426	\$ 86,426	\$ 73,583	\$ 51,145	\$ 45.60	\$ 38.36
Orangeville	\$ 32,554	\$ 26,148	\$ 26,148	\$ 17,630	\$ 13,007	\$ 10.53	\$ 0.99
Orillia	\$ 27,066	\$ 25,594	\$ 25,594	\$ 22,285	\$ 17,066	\$ 9.19	\$ 9.19
Ramara	\$ 26,431	\$ 22,179	\$ 22,179	\$ 18,525	\$ 18,525	\$ 10.09	\$ 5.90
Springwater	\$ 40,926	\$ 33,879	\$ 33,879	\$ 26,727	\$ 23,523	\$ 11.28	\$ 11.28
Tay	\$ 42,356	\$ 35,537	\$ 35,537	\$ 31,213	\$ 27,141	\$ 18.09	\$ 18.09
Tiny	\$ 26,347	\$ 22,853	\$ 22,853	\$ 17,437	\$ 15,714	\$ 11.91	\$ 11.91
<b>Sim./Musk./Duff. Avg.</b>	<b>\$ 47,410</b>	<b>\$ 39,489</b>	<b>\$ 39,489</b>	<b>\$ 30,956</b>	<b>\$ 23,930</b>	<b>\$ 17.13</b>	<b>\$ 14.29</b>
<b>Sim./Musk./Duff. Median</b>	<b>\$ 32,554</b>	<b>\$ 26,148</b>	<b>\$ 26,148</b>	<b>\$ 22,285</b>	<b>\$ 18,525</b>	<b>\$ 11.28</b>	<b>\$ 11.28</b>
Amherstburg	\$ 22,100	\$ 14,642	\$ 14,642	\$ 12,860	\$ 10,160	\$ 11.08	\$ 11.08
Aylmer	\$ 18,770	\$ 16,445	\$ 16,445	\$ 11,521	\$ 7,381	\$ 8.15	\$ 8.15
Brant	\$ 46,625	\$ 30,642	\$ 30,642	\$ 31,510	\$ 19,142	\$ 10.73	\$ 10.73
Brantford	\$ 43,304	\$ 31,467	\$ 31,467	\$ 24,201	\$ 20,677	\$ 10.29	\$ 10.29
Central Elgin	\$ 15,682	\$ 11,900	\$ 11,900	\$ 9,295	\$ 5,953	\$ 0.99	\$ 0.99
Chatham-Kent	\$ 6,711	\$ 5,417	\$ 5,417	\$ 5,323	\$ 2,752	\$ 4.69	\$ 2.35
Essex	\$ 16,577	\$ 10,423	\$ 10,423	\$ 8,844	\$ 7,536	\$ 5.02	\$ 5.02
Haldimand	\$ 27,752	\$ 23,284	\$ 23,284	\$ 20,698	\$ 13,321	\$ 7.00	\$ 7.00
Ingersoll	\$ 18,421	\$ 11,572	\$ 11,572	\$ 9,820	\$ 6,643	\$ 4.52	\$ 4.52
Lakeshore	\$ 35,554	\$ 21,187	\$ 21,187	\$ 17,190	\$ 14,636	\$ 13.29	\$ 13.29
Lambton Shores	\$ 9,006	\$ 7,537	\$ 7,537	\$ 6,379	\$ 4,794	\$ 4.35	\$ 4.35
London	\$ 44,067	\$ 29,802	\$ 29,802	\$ 26,412	\$ 19,491	\$ 34.68	\$ 24.72
Middlesex Centre	\$ 33,158	\$ 21,767	\$ 21,767	\$ 21,234	\$ 13,379	\$ 9.22	\$ 3.69
Norfolk	\$ 22,408	\$ 15,656	\$ 15,656	\$ 14,348	\$ 9,463	\$ 13.78	
North Middlesex	\$ 17,745	\$ 12,659	\$ 12,659	\$ 12,082	\$ 7,617	\$ 8.11	\$ 8.11
North Perth	\$ 21,632	\$ 12,310	\$ 12,310	\$ 11,222	\$ 7,869	\$ 1.53	\$ 1.36
Sarnia	\$ 18,864	\$ 13,763	\$ 13,763	\$ 12,953	\$ 8,547	\$ 8.11	\$ 8.11
St. Thomas	\$ 17,329	\$ 13,902	\$ 13,902	\$ 10,864	\$ 6,958	\$ 10.74	\$ 5.44
Stratford	\$ 13,524	\$ 10,584	\$ 10,584	\$ 7,838	\$ 5,825	\$ 2.39	
Strathroy-Caradoc	\$ 29,102	\$ 23,991	\$ 23,991	\$ 15,124	\$ 15,124	\$ 11.62	\$ 11.62
Tillsonburg	\$ 22,707	\$ 14,265	\$ 14,265	\$ 12,105	\$ 8,184	\$ 8.61	\$ 8.61
Windsor	\$ 40,089	\$ 23,331	\$ 23,331	\$ 19,521	\$ 19,521	\$ 17.12	
<b>Southwest Average</b>	<b>\$ 24,597</b>	<b>\$ 17,116</b>	<b>\$ 17,116</b>	<b>\$ 14,607</b>	<b>\$ 10,681</b>	<b>\$ 9.36</b>	<b>\$ 7.86</b>
<b>Southwest Median</b>	<b>\$ 21,866</b>	<b>\$ 14,454</b>	<b>\$ 14,454</b>	<b>\$ 12,483</b>	<b>\$ 8,366</b>	<b>\$ 8.38</b>	<b>\$ 8.11</b>

Select User Fees &amp; Revenue Information

**2023 Development Charges - Grouped by Location (cont'd)**

Municipality	Single Detached Dwellings per unit	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non Residential Commercial per sq. ft.		Non Residential Industrial per sq. ft.	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.		
Cambridge	\$ 71,367	\$ 53,113	\$ 53,113	\$ 39,539	\$ 39,539	\$ 30.40	\$ 17.75		
Centre Wellington	\$ 44,365	\$ 34,989	\$ 34,989	\$ 25,251	\$ 21,731	\$ 13.10	\$ 13.10		
Erin	\$ 61,296	\$ 45,468	\$ 45,468	\$ 32,698	\$ 28,051	\$ 21.53	\$ 21.53		
Guelph	\$ 50,680	\$ 38,092	\$ 38,092	\$ 29,388	\$ 21,820	\$ 16.24	\$ 16.24		
Guelph-Eramosa	\$ 38,907	\$ 27,748	\$ 27,748	\$ 23,561	\$ 16,957	\$ 13.40	\$ 13.40		
Kitchener	\$ 62,642	\$ 46,961	\$ 46,961	\$ 35,279	\$ 35,279	\$ 29.53	\$ 16.88		
Mapleton	\$ 28,980	\$ 20,778	\$ 20,778	\$ 14,913	\$ 13,377	\$ 7.82	\$ 7.82		
Minto	\$ 23,673	\$ 18,849	\$ 18,849	\$ 14,529	\$ 12,001	\$ 7.58	\$ 7.58		
North Dumfries	\$ 52,792	\$ 40,733	\$ 40,733	\$ 32,506	\$ 28,762	\$ 23.90	\$ 12.76		
Puslinch	\$ 18,768	\$ 14,818	\$ 14,818	\$ 11,412	\$ 9,963	\$ 4.64	\$ 4.64		
Waterloo	\$ 60,477	\$ 44,581	\$ 44,581	\$ 35,052	\$ 35,052	\$ 31.14	\$ 18.49		
Wellesley	\$ 50,703	\$ 38,813	\$ 38,813	\$ 30,830	\$ 27,728	\$ 24.68	\$ 13.54		
Wellington North	\$ 31,094	\$ 24,852	\$ 24,852	\$ 20,157	\$ 15,876	\$ 9.53	\$ 6.00		
Wilmot	\$ 69,632	\$ 53,601	\$ 53,601	\$ 44,228	\$ 36,015	\$ 34.99	\$ 18.72		
Woolwich	\$ 53,913	\$ 40,765	\$ 40,765	\$ 32,662	\$ 28,864	\$ 26.37	\$ 15.23		
<b>Waterloo/Wellington Average</b>	<b>\$ 47,953</b>	<b>\$ 36,277</b>	<b>\$ 36,277</b>	<b>\$ 28,134</b>	<b>\$ 24,734</b>	<b>\$ 19.66</b>	<b>\$ 13.58</b>		
<b>Waterloo/Wellington Median</b>	<b>\$ 50,703</b>	<b>\$ 38,813</b>	<b>\$ 38,813</b>	<b>\$ 30,830</b>	<b>\$ 27,728</b>	<b>\$ 21.53</b>	<b>\$ 13.54</b>		

**Summary - 2023 Development Charges Average by Location**

Geographical Location	Residential	Multiples		Apartment units >=2 per unit	Apartment units < 2 per unit	Non Residential Commercial per sq. ft.		Non Residential Industrial per sq. ft.	
		Dwelling 3+ bed. per unit	Dwelling 1&2 bed. per unit			Residential Commercial per sq. ft.	Residential Industrial per sq. ft.		
North	\$ 13,535	\$ 8,815	\$ 7,794	\$ 7,794	\$ 7,794	\$ 4.92	\$ 3.70		
Bruce/Grey	\$ 21,744	\$ 15,596	\$ 12,844	\$ 12,844	\$ 12,022	\$ 6.95	\$ 5.07		
Eastern	\$ 23,355	\$ 17,359	\$ 15,092	\$ 15,092	\$ 10,826	\$ 12.14	\$ 7.59		
Southwest	\$ 24,597	\$ 17,116	\$ 14,607	\$ 14,607	\$ 10,681	\$ 9.36	\$ 7.86		
Niagara	\$ 41,866	\$ 29,823	\$ 27,911	\$ 27,911	\$ 17,756	\$ 23.61	\$ 10.29		
Simcoe/Musk./Duff.	\$ 47,410	\$ 39,489	\$ 30,956	\$ 30,956	\$ 23,930	\$ 17.13	\$ 14.29		
Waterloo/Wellington	\$ 47,953	\$ 36,277	\$ 28,134	\$ 28,134	\$ 24,734	\$ 19.66	\$ 13.58		
GTHA	\$ 111,153	\$ 90,493	\$ 69,781	\$ 69,781	\$ 47,890	\$ 57.51	\$ 27.55		

As shown above, there is a significant range in the development charges by geographic location, with the average in the GTHA over double that of the other geographic locations.



# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Thomas Redman, Public Works Coordinator
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>PW 23-2024 EV Charging Station Reimbursement</b>

## PURPOSE

To present Council with the Memorandum of Understanding which has been drafted between the Town and the Community Energy Association (CEA) to receive the Electric Pathway ZEVIP grant funding.

## RECOMMENDATION

**THAT** PW 23-2024 EV Charging Station Reimbursement report be received; and

**THAT** the Chief Administrative Officer be delegated the authority to bring the memorandum of understanding into final form specific to this project; and

**THAT** Council considers By-law 41-2024, being a by-law to authorize the Mayor and the Clerk to execute a memorandum of understanding with the Community Energy Association.

## BACKGROUND

The Town participated in a ZEVIP Electric Pathway Grant with the County of Perth and their respective lower tier municipalities in 2023. The project was aimed to improve the overall electric vehicle charging network throughout Perth County. The project was successful in obtaining grant funding, providing \$5,000 per charging port with grant administration being provided by Community Energy Association.

Three Level 2 EV chargers were installed in early 2024, for a total of 6 additional charging ports in the community. The chargers were installed on municipal property: 1 post (or 2 ports) at the Jones St. parking lot and 2 posts (or 4 ports) at the Pyramid Recreation Centre. This now brings the Town owned EV charging infrastructure to 8 Level 2 charging ports, including the 2 existing ports at the train station parking lot.

## REPORT

As the project is now complete, staff were completing the final submission to receive the projected grant funding. Staff reviewed the submission requirements and came to the realization that the original MOU between CEA and the County was not applicable to the Town of St. Marys. In discussion with CEA representatives, an individual MOU between the Town and CEA can be signed post-installation, and the Town is not in danger of losing the grant funding allocation.

In the absence of an applicable delegation by-law at the current time, staff are required to seek the approval of Council to enter into a Memorandum of Understanding with CEA. This is a housekeeping matter, and this is the final step to successfully attain the allocated reimbursement of \$5,000 per level 2 EV Charger port for a project total of \$30,000.

**FINANCIAL IMPLICATIONS**

Upon approval, this MOU will see a total reimbursement of \$30,000 to the Town, or approximately 50% of the expenses associated with the installation.

Total project cost - \$68,787.62

Total project cost Net HST - \$61,945.38

Total project cost Net HST, Less Grant funding- \$31,945.38

It should be noted that an additional cost of approximately \$6000 was incurred as several electrical upgrades at both locations were identified post grant submission. These repairs were completed by the project electrician under the ESA project permit for efficiency. The repairs can be summarized as exterior lighting repairs, electrical service upgrades, enclosure improvements, separation from water distribution stand-by power systems and are not necessarily 100% related to the installation of the EV chargers directly.

**SUMMARY**

Staff are seeking approval to execute a MOU with CEA detailing the reimbursement program for the recently installed EV charging stations. The signed MOU is the final step required for the Town to receive the projected \$30,000 in grant funding.

Attached to this report is a draft MOU for Council’s review. There are further revisions required to the MOU to bring it into final form so that it is specific to the ZEVIP Electric Pathway project.

**STRATEGIC PLAN**

☒ Not applicable to this report.

**ATTACHMENTS**

Attachment #1 – EV Charge Station MOU

**OTHERS CONSULTED**

Jed Kelly, Director of Public Works

**Report Approval Details**

Document Title:	PW 23-2024 EV Charging Station Reimbursement.docx
Attachments:	- StMarys - Level 2 MOU -Accelerating Innovation In E-Mobility V3.docx
Final Approval Date:	Mar 28, 2024

This report and all of its attachments were approved and signed as outlined below:

Jed Kelly

Brent Kittmer

## Accelerating Innovation In E-Mobility – Memorandum of Understanding

November 15<sup>th</sup> 2023

### Memorandum of Understanding Between Community Energy Association and The Town of St. Marys

#### Context

The Accelerate Kootenays 2.0 funding program will diversify the places and spaces where EV drivers can access charging. This program is therefore open to private businesses as well as public and non-profit organizations, local governments and Indigenous communities. While a variety of groups can receive funding to install Level 2 and/or DCFC charging, the stations must be accessible to the public 24/7.

Funding through this program is provided as a reimbursement, 50% of costs up to a total of:

- \$5,000 per level 2 installed
- \$15,000 per 20 kW – 49 kW Fast Charger installed
- \$50,000 per 50 kW – 100 kW DC Fast Charger installed

\*\*the maximum disbursement per ultimate recipient is \$100,000. So, for example, a maximum of 2 DC Fast Chargers, or 20 Level 2.

\*\*Applicants are welcome to leverage additional funding available from the Province of BC where eligible

\*\* Ultimate Recipients are limited to legal entities validly incorporated or registered in Canada or abroad, including not-for-profit and for-profit organizations installing EV infrastructure in Canada.

\*\*This MOU is specific to Level 2 EV charging infrastructure.

#### Parties to this Memorandum of Understanding:

1. This document outlines the agreement between:
  - the Community Energy Association (CEA), and
  - the Site Host, The Town of St. Marys, Herein referred to as the “Party” or “Parties” as applicable.

#### Subject of agreement

2. This MOU covers:
  - The “Perth County Electric Pathway” project (herein referred to as the “Project”).
  - The project includes:
    - The coordination by CEA of an Expression of Interest to identify suitable locations for the installation of Level 2 infrastructure that meet eligibility requirements
    - Guidance on the minimum requirements for eligibility for sites and site hosts
    - Support to site host applicants to confirm eligibility
    - General education and engagement of electricians, communities and organizations across the Kootenays regarding the Project opportunity and scope
    - Facilitating contracting and funding disbursement on behalf of NRCan

#### Nature of agreement

3. The Parties will collaborate and will fulfill their roles as outlined below.
4. Nothing in this Agreement shall be deemed or construed to create a joint venture, partnership, employment or agency relationship between the Parties for any purpose.

#### Common interests

5. The Parties recognize the following common interests:
  - Enabling EV adoption and travel in the region and associated economic development
  - Supporting a transition to low carbon tourism and transportation in the Kootenay region
  - The role of businesses and organizations in supporting market transformation in the Kootenays



## Accelerating Innovation In E-Mobility – Memorandum of Understanding

6. The project builds on:
- The Rural Recharge partnership distributing level 3 charging infrastructure across Southwestern Ontario's partner Counties.
  - "Action 3: Install Charging Stations" of the Perth County and Municipalities Climate Change Plan "Creating a Healthy Environment Greenhouse Gas Reduction Plan".
  - The Province of Ontario and Government of Canada's ZEV Mandates.
  - The greenhouse gas emission and renewable energy commitments made by local and regional governments across the County of Perth.

### Role of CEA

7. Facilitation
- Expression of Interest
    - CEA has completed an Expression of Interest to identify eligible Site Hosts in the Kootenay Region (Regional District of East Kootenay, Regional District of Central Kootenay, and Regional District of Kootenay Boundary) for the installation of a minimum of two (2) Level 2 electric vehicle charging ports.
  - Supply and Install Procurement
    - CEA, on behalf of Natural Resources Canada will reimburse the procurement of up to six (6) Level 2 charging stations as coordinated by The Town of St. Marys to a maximum of 50% of total Eligible Expenditures or to a maximum of \$5,000 per connector.
    - CEA will provide the specifications for the Level 2 infrastructure which will include, at minimum:
      - Warranted operation in temperature ranges of at least -40°C to +40°C
      - Networkability
      - Payment by processes other than membership-based cards
      - Cable management system (i.e., retractable cable system)
    - The Town of St. Marys will cover all costs associated with required electrical extension, Level 2 station installation or any other civil works associated with the install of Level 2 charging infrastructure.
    - The Town of St. Marys will ensure signage is installed as specified by CEA and Natural Resources Canada, and will coordinate stall painting (if applicable).
    - The Town of St. Marys will ensure bollards are installed as specified by CEA and Natural Resources Canada.
  - Level 2 station deployment Project Management
    - CEA will provide support and oversight to the Site Host electrician as required for the deployment and commissioning of the Level 2 EV charging infrastructure.
    - CEA will support a technology familiarization meeting, virtually, with the Site Host to ensure a level of comfort for the management of the station and access to online dashboard for usage tracking, etc.
  - CEA will support media relations and project communications with Natural Resources Canada and the Site Host
8. Financial
- For the The Town of St. Marys site, CEA will reimburse the purchase and installation of six (6) Level 2 charging stations up to 50% of the total sub-project costs to a maximum of \$5,000.00 by The Town of St. Marys.
    - An invoice for up to %50 or a maximum of \$5,000 per unit installed shall be provided to the primary contact (below) at CEA along with the following documentation:
      - Receipts, purchase order and proof of payment to vendors
      - A picture of the installation
      - The site address
      - Proof of the EV charger being operational

## Accelerating Innovation In E-Mobility – Memorandum of Understanding

- The signature page of this agreement
- Eligible expenditures:
  - Salary and benefits;
  - Professional services (e.g. scientific, technical, management; contracting; engineering; construction; installation, testing and commissioning of equipment; training; marketing; data collection; logistics; maintenance; printing; distribution; audit and evaluation);
  - Capital expenses, including informatics and other equipment or infrastructure;
  - Rental fees or leasing costs;
  - License fees and permits;
  - Costs associated with Environmental Assessments; and
  - GST, PST and HST net of any tax rebate to which the recipient is entitled.
- Non-Eligible Expenditures:
  - In-kind;
  - Land costs; and
  - Legal costs for Site Host; and
  - Costs incurred outside the Eligible Expenditure Period.

### Role of Site Host

9. The Site Host, through the Expression of Interest, has confirmed the following:
  - Application is for two or more networked Level 2 stations
  - Eligible organization owns the land or can demonstrate a long-term license of occupation (10 years) with landowner
  - Access to 208V - 240V, 40-amp service (40 amp required per EV charger)
  - Provision of power by site host
  - The proposed equipment is networked, minimum 30 amp and warrantied for operation at -40 to +40 degrees Celsius
  - Dedicated parking spot (EV only) with 24/7 access
  - Short walking distance to tourism asset (< 500 m)
  - Appropriate lighting and perceived driver safety considerations (i.e., lighting, visibility)
  - Minor site preparation, if required (i.e., prep of location, blocking of area pre-construction, etc.)
  - Confirmation that the preferred site does not have subsurface utilities, including water, gas or irrigation
  - Disclosure of all sources of funding for installation. Total government assistance is limited to %75 of installation costs with total funding from Natural Resources Canada limited to under \$100,000.
10. The Site Host has been identified as eligible through the Expression of Interest process agrees to the following:
  - Integrate the installation of six (6) Level 2 EV charger at their sites 116 Jones St. E and 317 James St. S
  - Oversee the installation
  - Operation, maintenance, worker and public safety, completion and ownership of the infrastructure is the sole responsibility of The Town of St. Marys.
  - Agree to own and operate (including on-going energy costs, station networking fees, operations and maintenance) the Level 2 charging infrastructure for a minimum of five (5) years.
    - If at any time within five (5) years from the date of Substantial Completion, the site host wishes to sell, lease, or otherwise dispose of, directly or indirectly, any Asset purchased, acquired, constructed, rehabilitated or renovated, in whole or in part, with funds contributed by Natural Resources Canada under this Agreement, other than with the written consent of Community Energy Association, the Recipient may be required to reimburse Community Energy Association any funds received for the Project.
    - The Site Host will immediately request in writing consent from Community Energy Association at any time during the five (5) year period prior to Substantial Completion any transaction triggering

## Accelerating Innovation In E-Mobility – Memorandum of Understanding

the above-mentioned repayment occurs. Community Energy Association contact information related to this initiative is as follows:

Email: [aking@communityenergy.ca](mailto:aking@communityenergy.ca)

Attention: Andrew King

- Visually inspect the station regularly to ensure it is functional and clear of debris, waste or other unsightly or obstructive materials. During winter months, provide regular snow clearing and removal from the parking space.
- Maintain signage, branding, pavement and pavement painting designating a parking space exclusively for EV charging for a minimum of five (5) years.
- The Site Host can administer a fee for use of the EV charger. If a fee is applied, the Site Host should consider a reasonable and accessible rate. The cost of energy is typically less than \$1/hour and CEA recommends a fee no more than \$2/hour.

### Other Commitments:

11. Conflict resolution:
  - In the case of conflict, disagreement, or non-performance, the Parties will work constructively and collaboratively to resolve the conflict internally and if this is not possible, they will jointly select a 3<sup>rd</sup> party to mediate a mutually acceptable resolution.
12. The Site Host acknowledges and agrees that CEA, as a result of its Funding contribution, does not bear any liability whatsoever with respect to the Project.
13. The Site Host shall indemnify and save harmless CEA and its officers, employees, consultants, representatives and agents (collectively “CEA Representatives”) from and against any and all claims, damages, losses, costs and expenses arising in any way out of this Agreement or the Project.
14. Confidentiality
  - To the extent that, in connection with this engagement, each party comes into possession of any proprietary or confidential information of the other party (“Confidential Information”), each party agrees to use the Confidential Information of the other party solely for the purposes of this engagement and will not disclose such Confidential Information to any third party without the other party’s consent. The terms of this engagement shall also be considered Confidential Information. Each party shall maintain the Confidential Information of the other party in confidence using at least the same degree of care as it employs in maintaining in confidence its own proprietary and confidential information, but in no event less than a reasonable degree of care.
  - Confidential Information shall not include information which (i) shall have otherwise become publicly available other than as a result of disclosure by the receiving party in breach hereof, (ii) was disclosed to the receiving party on a nonconfidential basis from a source other than the disclosing party, which the receiving party believes is not prohibited from disclosing such information as a result of an obligation in favor of the disclosing party, (iii) is developed by the receiving party independently of, or was known by the receiving party prior to, any disclosure of such information made by the disclosing party, or (iv) is disclosed with the written consent of the disclosing party. A receiving party also may disclose Confidential Information to the extent required by an order of a court of competent jurisdiction, administrative agency or governmental body, or by any law, rule or regulation, or by subpoena, summons or other administrative or legal process, or by applicable regulatory or professional standards, or in connection with any judicial or other proceeding involving the parties relating to this Agreement.
  - Parties may provide their contracted affiliates or subcontractors hereunder with access to Confidential Information of the other party, provided that each such contracted affiliate and subcontractor has agreed to be bound by similar confidentiality and nondisclosure obligations.
15. The Site host shall upon request provide all records, information, and other documentation to Community Energy Association in relation to this project, and access to the Site Hosts premises and documents to provide for oversight, reviews and audits to be conducted by CEA and the right to provide copies of any review, evaluation or audit reports to Natural Resources Canada.

## Accelerating Innovation In E-Mobility – Memorandum of Understanding

16. The Site Host will adhere to the following requirements:

- Be a permanent installation of new and purchased equipment (not leased);
- Be for a new installation, or expansion of an existing installation (not for the replacement of an existing installation);
- The work performed must be in compliance with all applicable local codes and bylaws;
- Proof of ownership or access to land where the infrastructure is to be installed;
- Charging infrastructure targeting general public use be installed in a parking space clearly identified for the purpose of charging electric vehicles;
- Chargers will have the ability to communicate to other stations and/or to a server or the cloud through cellular/wireless signal or connected vehicle communications using software to report on usage and/or other capabilities such as providing real-time status of charging stations;
- Chargers will be commercially available and certified for use in Canada.
- Level 2 chargers will have a SAE J1772 standard plug head or be a proprietary connector type.
- Direct Current Fast Chargers include one or more of the following charging connector types: CHAdeMO, SAE J1772 Combo (CCS) or be a proprietary connector type.
- Proprietary connector types will represent a maximum of 75% of all charging connectors installed at the same site.

### Term of agreement

17. This agreement shall expire upon the completion of the project or December 31<sup>st</sup>, 2022, whichever is earlier.

### Invoicing

An invoice for up to 50% or a maximum of \$5,000 per unit installed shall be provided to the primary contact (below) at CEA along with the following documentation:

- Receipts, purchase order and proof of payment to vendors
- A picture of the installation
- The site address
- Proof of the EV charger being operational
- The signature page of this agreement

Invoices will be paid within ninety (90) days of acknowledgement of receipt.

### Contact information

Primary contact information for Community Energy Association:

Name: Andrew King  
Email: [aking@communityenergy.ca](mailto:aking@communityenergy.ca)  
Phone: (604) 628-7076 x726

Primary contract information for The Town of St. Marys:

Jed Kelly  
Director of Public Works

**Accelerating Innovation In E-Mobility – Memorandum of Understanding**

Town of St. Marys

519.284.3931

**Execution**

<div>Signed, on behalf of Community Energy Association</div> <div></div> <div>Signature:</div> <div>Name and Title: Megan Lohmann, Executive Director</div> <div>Date: 15 Nov 2023</div>	<div>Signed, on behalf of The Town of St. Marys</div> <div></div> <div>Signature:</div> <div>Name and Title:</div> <div>Date: 15 Nov 2023</div>
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# FORMAL REPORT

<b>To:</b>	Mayor Stratthdee and Members of Council
<b>Prepared by:</b>	Jed Kelly, Director of Public Works
<b>Date of Meeting:</b>	9 April 2024
<b>Subject:</b>	<b>PW 22-2024 Patio Policy Amendment</b>

## PURPOSE

Town staff is seeking Council approval for an amendment to the current downtown merchant display and patio policy.

## RECOMMENDATION

**THAT** PW 22-2024 Patio Policy Amendment report be received; and

**THAT** Council approve the recommendation to amend the existing Retail and Dining Use of Downtown Road Allowance Policy; and

**THAT** Council consider By-law 42-2024, being a by-law to adopt a Retail and Dining Use of Downtown Road Allowance Policy.

## BACKGROUND

In 2017, Council adopted an updated Strategic Plan. Within that Plan, there are several calls to action to emphasize culture as a key economic driver for the community. Overall, the strategic goal is to position culture as the primary experience, while continuing to embrace the community's heritage. The Downtown is a key component of this strategy, and the plan encourages council to take steps to ensure the Downtown:

- Is safe, central and a culturally vibrant gathering area;
- Is pedestrian friendly;
- Is a place where the architecture is leveraged to enhance the cultural experience of the core.

Initiated during the COVID-19 pandemic, the Business Economic Support and Recovery Task Force recommended accelerating the strategic initiatives above and that the Town permit seasonal installation of privately owned on-street features. Specifically, utilizing municipal right of way for seasonal patios, bistro tables and retail display tables. The vision was that participating businesses would use the space between the building façade to the on-street parking stall within the frontage of the establishment for additional seating and retail space while maintaining a pedestrian pass through.

In early 2021 Public Works presented an initial pilot program and implementation framework to Council which would run for the 2021 patio season. After having made observations through the 2021 season, the trial program was adopted into a regular service level in March of 2022 (see report PW 22-2022 Downtown Patio Policy Approval).

The Downtown Patio policy has now been in effect for three years, with consistent participation from local businesses. Overall, the policy and the program has functioned well, but with any new policy and

program, staff had planned on reviewing the policy prior to the fourth patio season. Through the past several seasons, staff have observed technical setup issues that could be improved upon with updated policy language. These changes are further outlined in the “Report” section below.

Relevant to the patio policy conversation is an understanding of the Town’s parking stall inventory in the Downtown. According to the 2021 downtown parking study completed by Paradigm Traffic Solutions, *“The Town’s public parking supply comprises a total of 354 parking spaces: 206 on-Street parking spaces and 148 parking spaces across four Municipal Lots”*.

## REPORT

### Patio Policy Overview:

Council adopted the Downtown Patio Bistro Table and Retail Display Policy in March of 2022. The Policy provides guidelines for the seasonal installation of street patios, bistro tables and retail displays on the municipal road allowance. The Policy pertains to placement, design, ownership, maintenance, and length of occupancy term.

The table below summarizes the key aspects related to policy implementation. The full Retail and Dining Use of Downtown Road Allowance Policy is attached to this report, see Attachment 1 – Retail and Dining Use of Downtown Road Allowance Policy.

Policy Aspect	Current Policy
<b>Street Patio Construction</b>	<ul style="list-style-type: none"> <li>• Removable and non-penetrating anchoring for street patio.</li> <li>• Guiderail separation from vehicular lanes and seating areas.</li> <li>• Height limit and permanency restrictions</li> <li>• Seating is only permitted on the Sidewalk with boardwalk style diversion of walking path – <b>2024 Proposed Amendment</b></li> </ul>
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>• Compliance with Accessibility for Ontarians with Disabilities Act and Ontario Fire Code.</li> <li>• Must maintain a 1.5-meter walking path, with no elevation transitions greater than 2cm.</li> <li>• No encroachment or setup on accessible parking spaces.</li> </ul>
<b>Cost</b>	<ul style="list-style-type: none"> <li>• No direct cost incurred by the municipality.</li> <li>• No direct rental revenue received by municipality for use of space.</li> <li>• Proponents to incur costs for: <ul style="list-style-type: none"> <li>○ Installation, removal, site restoration and repairs</li> <li>○ Insurance requirements</li> </ul> </li> </ul>
<b>Installation Term</b>	<ul style="list-style-type: none"> <li>• Seasonal patios and retail displays permitted: <ul style="list-style-type: none"> <li>○ May 15th to October 15th</li> <li>○ Approval is required each calendar year with no standing applications or space allocations.</li> </ul> </li> </ul>
<b>Application Process</b>	<ul style="list-style-type: none"> <li>• Submission of "Temporary Road/Lane/Sidewalk Occupancy Application and Permit Form" including: <ul style="list-style-type: none"> <li>○ Indemnification and Certificate of Insurance required.</li> <li>○ Inspection by relevant departments before approval.</li> </ul> </li> </ul>

<b>Density, Placement, &amp; Encroachment Beyond Façade Limits</b>	<ul style="list-style-type: none"> <li>• Setups within Frontage of business <ul style="list-style-type: none"> <li>○ Allows for encroachment beyond façade limits with consent from abutting business</li> </ul> </li> <li>• Abutting or Consecutive</li> <li>• Patios &amp; Displays allowed</li> <li>• Maximum 3 parking spaces (w/o neighbor's consent)</li> <li>• No cap on density or number of retail displays</li> <li>• Patios Not to exceed 5% of the total downtown on-street parking (i.e 5% of 206 stalls, or not to exceed 10 stalls total).</li> </ul>
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### Observations of Applications for Dining Patios & Retail Displays to-date:

Since the Town adopted the Policy, Public Works has typically received 2-3 patio applications per season that would affect a total of 5-6 of the 206 on-street parking spaces. Applications are received in the spring of the operational year and occupancy requests run from May 15<sup>th</sup> to Oct 15<sup>th</sup>. Additionally, 2-3 applications for retail displays are typically received, but are localized to the sidewalk and boulevard area. As a result, parking is not impacted, and only minor deviations of the walking path are required.

In addition to staff's observations, as Council is aware, written comments were received earlier in 2024 from two downtown merchants expressing concerns about patios in the downtown. These later have been attached to the report (Attachments #2 & #3) for Council's consideration. The comments received can be summarized into the following themes:

- Patios negatively impact businesses in their immediate vicinity.
  - Namely, parking and patronage patterns are impacted.
- The Policy is inequitable; façade layout and elevation of downtown does not allow all businesses equal opportunity for program participation.
  - Thus, creating an unfair economic advantage for those able to participate.
- Is the Policy relevant in a 'post-pandemic' Downtown St. Marys?

### Proposed Policy Amendments and Future Considerations

Below is a discussion of an amendment proposed by staff based on our experiences implementing the policy. Staff have also offered some analysis of the concerns raised in the attached letters.

#### #1 – Patio seating placement in on-street parking spaces

**Concern:** During the initial pilot program, staff worked with prospective interested proponents for conceptual patio layouts. Some applicants insisted that seating in the on-street parking space was the only viable option given the layout of the store façade and entrances. Due to the rapid development timeline of the policy, Staff conceded and included the on-street seating option in the policy, with a requirement for massing barriers to be installed between the lane of travel and the patio when seating is to take place in the on-street parking. As the program has matured and establishment ownership has changed over, all installations in 2023 were boardwalk style. Under this approach, patio installations divert the sidewalk walking path into the on-street parking stall, seating is placed on the sidewalk, with both the seating area and walking path delineated by guard rails.

It is the opinion of staff that not only is the boardwalk style more aesthetically appealing it also provides a greater degree of safety for patrons, placing patrons well back from the lane of travel. To date, all patios have been located on the highest classification of roads within the Town. Both Queen St., and Water St., are designated as arterial in the Official Plan. Since the policy implementation, staff have noted several accidents in downtown core areas in municipalities throughout Perth and Huron Counties.



In response, removing the on-street parking seating provision would be preferable, thus moving the patrons further back from the lane of travel.

**Recommendation:** The attached policy has been revised to include this amendment, removing the provision for seating in the on-street parking stalls. All seasonal patio installations would be required to be boardwalk style diversion of the sidewalk walking path through the on-street parking stalls.

#### #2 – Density, Spacing and location:

**Concern:** Consecutive or abutting patios concentrated in one area are too overwhelming and adversely effect the parking patterns of patrons for businesses in the immediate vicinity.

Given the feedback staff have received over the duration of the program, a potential solution would be to limit patio approvals to 1 patio per downtown block with applications considered on a first come first served basis.

Unfortunately, at the time of the report, Town staff have insufficient data to support or refute this concern, leaving it subjective based on perception. Potentially this could be revisited after the 2024 downtown parking study is completed and only if extreme peak parking congestion is observed.

**Recommendation:** No revisions to the policy at this time due to insufficient data.

#### #3 – Limit patio and retail display to frontage of proponent, no encroachment

**Concern:** Disallow patios and retail displays to expand beyond their respective frontages.

First and foremost, the policy does consider the matter of encroachment, and sets out that a patio may only encroach on an adjacent building's frontage with permission of that owner.

Staff have made an assumption that this concern is similar to that above in #2, that when encroachment is agreed upon, the massing becomes concerning. As noted above in issue #2, the concern appears to be patios or displays extending and adversely affect parking and patron movements in the immediate vicinity.

As noted above, staff lack sufficient data today to support or refute this concern, leaving the concern largely subjective at this point in time. Staff received no complaints directly from downtown patrons in regard to patio encroachment affecting parking and patronage patterns.

**Recommendation:** No revisions to the policy at this time due to insufficient data

#### #4 – Patios are not equally available to all downtown merchants due to varying road elevation.

**Concern:** This concern has validity based on local geography, and as a result patio seating and boardwalk by-pass requirements would require a significant structure for a limited return of seating.

In recognising this, Town staff could consider seasonal installations of seating in frontages of underused or vacant buildings, and/or the expansion of seating in parklands near the downtown core.

Examples of potential seating locations could include the Mercury Theatre's on-street frontage, Arthur Meighen Park, and River View Walkway. However, on-street installations should only be considered following the completion of the 2024 parking study, and once parking capacity is confirmed.

**Recommendation:** To-date, Corporate Services staff have created some preliminary concepts and will continue to liaise with the BIA for potential suitable seasonal seating locations.

#### #4 – Patios have a negative impact on parking provision in the downtown core.

**Concern:** The concern is that patios are taking up too much valuable parking in the downtown core which makes it difficult for patrons to access businesses.

As noted above, the policy currently restricts patio installations to consuming a maximum of 5% of the available on street parking. There are currently 206 on street stalls in the downtown, so under the policy, a maximum of 10 can be consumed on a first come-fist served basis.

With respect to the impact on parking availability, the 2021 parking study makes the following observations and conclusions:

### ***Existing Parking Supply***

- *The Town's public parking supply comprises a total of 354 parking spaces: 206 on-Street parking spaces and 148 parking spaces across four Municipal Lots;*

### ***Existing Parking Demand***

- *The Town's on-street and municipal parking lots sufficiently accommodate current parking demands based on a ten-day parking utilization study completed in September 2021:*
- *On-Street Spaces*
  - *The average weekday utilization is 48% (99 occupied spaces);*
  - *The average Saturday utilization is 44% (91 occupied spaces);*
  - *The maximum parking demand is 67% (139 occupied spaces); and*
  - *No more than 9% of observed vehicles exceeded the three hour on-street parking time limit across the ten survey days; and*
- *Parking Lot Spaces*
  - *The average weekday utilization is 46% (68 occupied spaces);*
  - *The average Saturday utilization is 42% (62 occupied spaces);*
  - *The maximum parking demand is 57% (84 occupied spaces); and*
  - *No more than 9% of observed vehicles exceeded the eight hour municipal lot parking time limit across the ten survey days.*
- *Total Parking Supply*
  - *The average weekday utilization is 47% (167 occupied spaces);*
  - *The average Saturday utilization is 43% (153 occupied spaces); and*
  - *The maximum parking demand is 62% (218 occupied spaces)*

Overall, the 2021 parking study found that the supply of parking in the downtown core was adequate, and made recommendations on how the Town could optimize the existing parking supply and increase efficiency in the use of spaces. A key recommendation was for the Town to ensure sufficient signage in the core to make patrons aware of parking time restrictions and to maintain its parking enforcement program to ensure sufficient turnover of spaces.

**Recommendation:** To date, patios in the downtown have consumed 5-6 parking stalls each summer, with the maximum being capped at 10. Based on the data from the 2021 parking study, this maximum is appropriate, would not affect the overall parking inventory, and no changes to the policy are recommended.

Staff have heard concerns that the 2021 data is now outdated and will be coordinating a refresh of data collection for downtown parking usage in the near future. Once process is completed, staff will be working with both the police and the Town's contracted by-law enforcement agency to perform regular parking enforcement. If the data collected in 2024 presents a different conclusion than above (i.e. that patios could have an impact on parking) staff will revisit the recommendation above.

## **FINANCIAL IMPLICATIONS**

There are little to no direct operational costs to the program delivery, all associated costs in application review and approval have been absorbed into existing public works administrative budgets. Any costs associated with the patios themselves fall to the business owner(s).

## **SUMMARY**

As the current policy was a strategic initiative that was developed and deployed initially as an economic recovery response to the COVID-19 pandemic. As with any new policy, staff review how it is practically implemented and it should be expected that modifications to the policy may be warranted throughout the years as the program matures and the economic landscape of the downtown core evolves.

For the 2024 season, staff are suggesting changes to the policy which would alter the seating location provision for patio installations, with the requirement that all seating be located on the sidewalk with boardwalk style walking path by-pass.

Other concerns have been raised to staff in recent months, but after review, these concerns are largely subjective and are difficult to substantiate at this time. As such, staff would prefer to receive and review 2024 parking study utilization data prior to making any further alterations to the policy.

## **STRATEGIC PLAN**

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
  - Pillar #5 Economic Development:
    - Outcome: The Downtown should be perceived as safe, central, and culturally vibrant, gathering area. Ultimately, the transition will be to transform St. Marys from a heritage to a cultural experience.
    - Tactic(s): Create the winning conditions to attract cultural/commercial enterprises into the core

## **ATTACHMENTS**

Attachment 1 – Downtown Patio Bistro Table and Retail Display Policy

Attachment 2 – Letter of Concern from Chantal Lynch

Attachment 3 – Letter of Concern from Andrew Tutt

## **OTHERS CONSULTED**

Andre Morin, Treasurer, Town of St. Marys

Kelly Deeks-Johnson, Tourism and Economic Development Manager, Town of St. Marys

## Report Approval Details

Document Title:	PW 22-2024 Patio Policy Amendment.docx
Attachments:	<ul style="list-style-type: none"><li>- Chantal Lynch - Letter of Concern.pdf</li><li>- Andrew Tutt - Letter of Concern.pdf</li><li>- Retail and Dining Use of Downtown Road Allowance Policy - 2024 Amended DRAFT.docx</li></ul>
Final Approval Date:	Apr 4, 2024

This report and all of its attachments were approved and signed as outlined below:

Jed Kelly

Brent Kittmer

## Correspondence re: Downtown Patios

Morgan Dykstra <mdykstra@town.stmarys.on.ca>

Mon 3/25/2024 2:34 PM

To: Jed Kelly <jkelly@town.stmarys.on.ca>; Thomas Redman <tredman@town.stmarys.on.ca>

**From:** Chantal Lynch <[chantalynch@gmail.com](mailto:chantalynch@gmail.com)>

**Sent:** Monday, February 12, 2024 8:21 AM

**To:** The Flour Mill Food Shop <[theflourmillfoodshop@gmail.com](mailto:theflourmillfoodshop@gmail.com)>; [dan@troyersspices.ca](mailto:dan@troyersspices.ca); Sue Griffiths <[sue.hyatt.griffiths@gmail.com](mailto:sue.hyatt.griffiths@gmail.com)>; Lisa Fewster <[thewinelabstmarys@gmail.com](mailto:thewinelabstmarys@gmail.com)>; Brogan Aylward <[baylward@town.stmarys.on.ca](mailto:baylward@town.stmarys.on.ca)>; [info@downtownstmarys.com](mailto:info@downtownstmarys.com)

**Cc:** Kelly Deeks <[kdeeks@town.stmarys.on.ca](mailto:kdeeks@town.stmarys.on.ca)>; Jed Kelly <[jkelly@town.stmarys.on.ca](mailto:jkelly@town.stmarys.on.ca)>; Jenna McCartney <[jmccartney@town.stmarys.on.ca](mailto:jmccartney@town.stmarys.on.ca)>; Al Strathdee <[astrathdee@town.stmarys.on.ca](mailto:astrathdee@town.stmarys.on.ca)>

**Subject:** BIA Agenda 12Feb

**Caution:** This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Thank you for taking a few minutes to read my comments and consider my request. As you know, there has been considerable conversation on Social Media and amongst the downtown merchants regarding Summer Patios; exclusive use of the sidewalk and Parking.

I would like to add a conversation regarding **PW 10-2021 Downtown Street Patios and Sidewalk Displays**. Perhaps as part of the 7.0 Council Report or added to 9.5 with the discussion on **Town Parking and Traffic By-law Amendment Proposal** regarding the addition of EV spots in downtown and more. These two by-laws intrinsically work together and need to be looked at as such. I've attached the documents I am aware of.

The **Downtown Street Patios and Sidewalk Display** bylaw was in response to the COVID-19 pandemic. Post pandemic it may be time for a good review of the policy, the pros/cons of such extensions to surrounding businesses as a whole, the impact on parking, who uses it, who benefits, who is liable, what the rent should be for use of public property, etc.

Please note that the statistics used in the **Town Parking and Traffic By-law Amendment Proposal** amendment was collected in 2021, during the pandemic when a lot of the businesses were closed to the public, work from home directives, retail doing deliveries/online only and tourism was non-existent. In the Formal Report there is mention that a new parking survey will be undertaken and I would like to include that parking be broken down further based on its location.

On-street parking broken into groups:

-Water and Queen in the Downtown

-side streets within 2 blocks as an example.

Thank you for your consideration.

Kindly,

Chantal Lynch

business, property owner and tenant at 144 Queen St E

Morgan Dykstra

Deputy Clerk

Town of St. Marys – Town Hall

Phone: 519-284-2340, ext. 350



[townofstmarys.com](http://townofstmarys.com) | [discoverstmarys.ca](http://discoverstmarys.ca)



To the Honorable Mayor Al Stratthdee and the valued members of St Marys city council.

This letter is intended to address my issues with allowing “attractions” on public spaces.

This idea of public spaces being used for “attractions” is very concerning to me as it effects my business in a very drastic and negative way. The financial implications are huge. This should be considered very carefully. Allowing this to continue has produced a very unfair playing field in the economic development of a healthy downtown core. My business may not survive another summer of full patios and an empty restaurant. This is a fact; the numbers do not lie.

The pool is only so deep and allowing others to have an unfair advantage is, in my mind, what the council should be fighting against, not going with the grain because it’s easier to say yes then to say no.

Covid was hard on many, especially in the food service and hospitality industry. I fully understand why the decision was made during those times. But at this point they are not essential to a vibrant economic core that is fair to all who do business here. TuttCo is a part of the recovery for the downtown core.

TuttCo has a reach from Chicago to Northern Ontario with many returning clients that bring business to the town. Spenders and shoppers that are beneficial to many businesses in the area. We do not attract people that only spend here, unlike the bike rack that captivates people to only patronize one business.

Yes I do understand that open air dinning is beneficial to many, but many other options do exist. Gillys has outdoor seating out back, Snapping Turtle would very easily be able to move patio to rear of the building. The Creamery, The golf course and The Westover all have privately owned spaces. Beyond that people can eat al fresco at home, in the parks etc. It should not be the towns responsibility to provide these spaces.

In short, the decision to allow patios on public spaces as “attractions” is very detrimental to the success of my business. I would hope some thought and consideration with regards to fair economic playing surface will be greatly considered.

“Better together” should encompass the success of all the businesses in the core. Stand forward on the merits of what you do not on what kind of attraction you have been allowed.

Kindly  
Andrew Tutt



# Retail and Dining Use of Downtown Road Allowance Policy

## Policy Statement

The Town of St. Marys is committed to encouraging economic development and tourism within the Downtown Core. The primary objective of this policy is to provide the parameters and guidelines for the seasonal installation of patios, bistro tables and retail displays placed on the municipal road allowance in Downtown St. Marys. By allowing the installation of street patios, bistro tables and retail displays the Town is fostering economic development opportunities and a unique Downtown experience.

## Scope

The Policy shall only apply to the installation of street patios, bistro tables and retail displays, to be known collectively as “installations”, located on the municipal road allowance in the Downtown.

## Purpose

The purpose of this policy is to outline a set of standards regarding the installation of street patios, bistro tables and retail displays in the Downtown, the policy will cover the following items, placement and design considerations, ownership and maintenance, term of installation and the application process.

## Guidelines

The occupancy of the municipal road allowance will not be used to reserve on-street parking for employees or to facilitate delivery services. Any construction or special event activities that require the use of the right of way shall be directed to the Right of Way Occupancy Process. The primary purpose of this policy is to address the installation of street patios, bistro tables and retail displays.

### Occupancy Placement and Design Considerations

#### Frontage

Placement will need to consider the surrounding businesses, and how the placement of the Patio, Bistro tables and Retail display may impact access to those businesses. The intent is to support downtown establishments, while deterring any negative impacts to neighbouring business. Therefore, the following restrictions will be in place:



- Street patios shall be installed along the frontage of the proponent's establishment, or in close proximity;
- If an installation wishes to extend beyond their frontage, they will require written approvals from the abutting tenants and owners.

### **Placement of Installation**

In all cases, due consideration must be given to the physical limitations of the Downtown, including the right of way (corner space, width of the sidewalks and boulevards). There is a need to balance the economic and social benefit of these elements, and the safe movement of vehicles and people along roads and sidewalks within the Downtown. To achieve this balance, staff will consider the following when reviewing a street patio request:

#### **(1) Street Patios:**

- Street patios shall not be installed within parking stalls abutting intersections to ensure adequate space for truck maneuvering and turning;
- Street patios and boardwalks shall not impede access to accessible parking, fire hydrants, fire routes, utilities, access ramps and entrances of any kind;
- Street patios shall not impede sight lines for vehicles entering and exiting on-street parking;
- Street patios shall not block drainage catchment areas, inclusive of gutters and catch basins.
- Total space consumed for all patios not to exceed 5% of the total downtown on-street parking.

#### **(2) Bistro Tables:**

- Bistro tables shall not impair vehicular sight lines & access to on street parking,
- Bistro tables shall not encroach on the pedestrian walking path. The 1.5 metre walking path must be maintained and clearly delineated
- The bistro table shall be of significant weight and have temporary anchoring to prevent displacement during high winds
- Applicant shall monitor current weather conditions and remove the installation before significant weather events.

### **(3) Retail Displays**

- The placement of a retail display shall not impede the 1.5 metres walking path to ensure the path of travel for pedestrians
- Retail displays shall not interfere with patrons accessing on-street parking facilities or pedestrian crossovers;

### **Street Patio Design**

The street patio shall not damage existing Downtown infrastructure and shall ensure the safety of its patrons, and those utilizing the roads and sidewalks. Therefore,

- All street patios will be of the boardwalk sidewalk by-pass design and locate seating on the existing sidewalk, no seating will be allowed in on-street parking lane.
- All street patio features will be removable from the street, and will not have anchoring penetration into either the sidewalks or asphalt surfaces;
- The street patio shall include a guiderail separation from the vehicular lane of travel; and
- Street patios and boardwalks that require permanent mounting will not be permitted.

### **Accessibility**

The street patios must comply with the Accessibility for Ontarians with Disabilities Act and the Ontario Fire Code. The Provincial legislation shall be the guiding principle for accessibility. The following criteria will be the primary focus for downtown core installations:

- A 1.5-meter walking path shall be maintained at all times, with no surface elevation changes, no ramping will be allowed;
- The Town will permit the placement of tables on the sidewalk, as long as the eatery maintains a 1.5-meter walking path; and
- Patio or Retail installations will not be allowed to encroach on any pre-designated accessible on-street parking spaces
- Eateries may be able to transform parking areas into boardwalks:
  - Parking stalls used primarily for a walking path will require a railing to delineate the walking path from the vehicular lane of travel and the patio or retail area.

### **Ownership and Maintenance of Installation**



- The boardwalks and patios shall be the property of the Applicant; and
- The installation, removal and repairs shall be the responsibility of the applicant.

### Installation Term

- The installation and use of on street seasonal patios shall be permitted between May 15 and October 15 of each calendar year. The Town's winter maintenance period occurs between November 1 and May 1 of each year, the 15- day period will act as a buffer period for seasonal switch overs.
- Bistro tables and Retail displays shall be removed when the business is not in operation.

### Application Process

#### Submission of Application

The Applicant shall submit a "Temporary Road/Lane/Sidewalk Occupancy Application and Permit Form". The Occupancy Application shall include all details related to the proposed occupancy, and the provision of indemnification and a Certificate of Insurance with the Town listed as an additional insured.

The Public Works Department shall distribute the Occupancy Application to relevant Town Departments prior to any authorization to proceed.

#### Inspection

Prior to installation, the Public Works Department, Building and Development Department, and Fire Department reserve the right to inspect the proposed location of the Occupancy.

#### Approval

Should the Occupancy Application be deemed complete and found to be in comply with the conditions detailed in this Policy, the Town will issue an Occupancy Request Letter. In addition, the above-mentioned Departments shall inspect the installation when installed to ensure it complies with the items listed above.

The above-mentioned Departments shall also inspect the installation to ensure it complies with the items listed below.

## References

### End of Document

Rev #	Date	Reason	Initiated	Reviewed	Approved

Document Name: Retail and Dining Use of Downtown Road Allowance Policy  
Document #: PW-P-XX-2024  
Issue Date:  
Revision: 0  
Rev Date: 0


DRAFT

Board of Directors Meeting Highlights  
Held virtually on Zoom  
March 21, 2024 at 8:30 AM



## What are the Changes to the Blue Box Program?

As we enter the final 10 days before “transition” on April 1, we thought it would be a good time to remind everyone what is about to happen.

The blue box program has been a mainstay of Ontario's waste management strategy for decades. However, 2023 marked a turning point, ushering in a new era of **producer responsibility**. This shift places the responsibility for managing blue box recyclables squarely on the shoulders of the producers who generate the packaging and paper waste in the first place.

### **From Municipal Management to Producer Responsibility: A New Era for Blue Box Recycling**

Prior to July 2023, Ontario's blue box program relied on a system where municipalities shouldered the operational and financial responsibility for collecting and managing recyclables. Stewardship Ontario, a not-for-profit organization financed by producer fees, oversaw the program's operations and contributed up to 50% of the cost.

The new system, implemented in July 2023, represents a significant paradigm shift. Producers of packaging, paper products, and single-use items are now directly accountable for the financial and operational aspects of the blue box program. This includes:

- **Developing and Implementing Collection Systems:** Producers can collaborate through Producer Responsibility Organizations (PROs), to establish a comprehensive, province-wide network for collecting blue box materials. These systems must be accessible and convenient for residents across Ontario.
- **Financing Recycling Operations:** Producers are financially responsible for the costs associated with collection, sorting, and processing of blue box recyclables.
- **Promoting Public Awareness:** Producers have a vested interest in educating residents about proper blue box sorting practices and the importance of recycling.

This transition from municipal management to producer responsibility is expected to yield several benefits:

- **Enhanced Producer Accountability:** By directly assuming financial responsibility for the program's success, producers will be incentivized to design packaging that is easier to recycle, fostering the development of a circular economy. This could lead to a reduction in the use of virgin materials and promote sustainable packaging practices.

- **Potential for Innovation:** As producers grapple with the challenges of managing blue box materials, it could spur innovation in recycling technologies and collection methods. This could lead to more efficient sorting processes and potentially allow for the inclusion of a wider variety of materials in the blue box program.
- **Greater Transparency:** Direct producer responsibility fosters greater transparency. Producers will be held accountable for the environmental impact of their packaging and paper products throughout their lifecycle.

### **A Phased Approach: Ensuring a Smooth Transition**

The shift towards producer responsibility is being implemented in a phased approach to minimize disruption for residents. Here's a breakdown of the transition period:

- **July 2023 - December 2025:** During this initial phase, producers will continue to manage the existing blue box program with no changes to collection schedules or accepted materials for residents. This allows for a smooth handover to the new producer-led system.
- **Post-December 2025:** Following the transition period, PROs established by producers will assume full responsibility for managing the blue box program. This could involve changes to collection systems, accepted materials, and potentially even the blue box format itself. Residents can expect clear communication from the Association regarding any program modifications.

### **Producer Responsibility Organizations (PROs): The Backbone of the New System**

Producer Responsibility Organizations (PROs) play a crucial role in the revamped blue box program. These organizations are entities established by producers to collaboratively manage the collection and processing of blue box materials.

Here's how PROs are expected to operate:

- **Membership:** Producers across various industries, such as packaging manufacturers, paper producers, and single-use item distributors, can join forces through PROs.
- **Developing Collection Systems:** PROs will work together to design and implement a comprehensive collection network across Ontario. This network will need to be accessible and efficient, ensuring convenient service for residents in all communities.
- **Negotiating with Processors:** PROs will be responsible for negotiating contracts with recycling facilities to ensure the collected materials are processed responsibly.
- **Public Education:** PROs will play a significant role in educating the public about proper blue box sorting practices and the importance of waste reduction.

The success of PROs hinges on effective collaboration among producers. Strong governance structures and transparent communication will be essential for ensuring the smooth operation of the new blue box program.

Locally, you can expect the same level of service you have become accustomed with the Association for the last 35 years as the Association has been selected as the service provider for all member municipalities. The biggest change will be no residential recycling cost to you. Enjoy!

## **Oneida of the Thames Added to the Blue Box Transition Schedule**

The Association services both the Chippewas of the Thames and Oneida of the Thames first nation communities. Until recently, Oneida was left off the transition list leaving them with some questions on the status of their program as local municipalities transitioned to the new system. In a last minute revision to the regulation, Oneida has been added to the schedule enabling them to transition with the rest of our members.

Producer responsibility organizations (PROs), who will be providing services on behalf of producers, are required to ensure that an offer of service is made to First Nation communities at least six months before the applicable transition date. This offer will provide details about how the collection services will be provided to the First Nation. Before a PRO can begin to provide the service, the First Nation must accept the offer in accordance with the Regulation.

First Nation communities outside the Far North that are not included in the Transition Schedule will be eligible to receive producer-run blue box services beginning January 1, 2026. First Nation communities interested in receiving producer-run blue box services must first register with the Resource Productivity and Recovery Authority (RPPRA) in accordance with the Regulation.

## **Michigan Proposes to increase landfill tipping Fee by 1289%**

Governor Gretchen Whitmer of Michigan has proposed a budget, which includes an environmental initiative that may drastically affect the Ontario waste and recycling industry. The proposal aims to increase landfill tipping fees by a staggering 1289%, generating \$80 million in new revenue for environmental cleanups and landfill management.

The fee under Whitmer's proposed budget, would increase from \$0.36/ton solid waste to \$5/ton.

For Ontario-based companies, this could mean significantly higher disposal costs, potentially affecting operational expenses and competitiveness. It may necessitate exploring alternative disposal sites, investing in waste reduction technologies, or passing increased costs onto customers. This development underscores the importance of tackling Ontario's Landfill Capacity crisis immediately.





## **Dignitaries Demand Dresden Dump Details Be Disclosed**

The County of Lambton will add its voice to Chatham-Kent's call for more information about a proposed Dresden-area recycling and landfill expansion.

York1 Environmental Waste Solutions Ltd. has requested provincial approval for a facility that would accept 6,000 tonnes of material per day, amounting to as many as 700 trucks visiting the site 24 hours a day, seven days a week.

Dawn-Euphemia Mayor Alan Broad said the fact the company hasn't even shared a traffic study is "ludicrous." "We have a huge concern down in Dawn-Euphemia that the dump is only 2.5 kilometres from our municipality and an influx of trucks like that is just unfathomable at the end of the day," said Broad.

Infrastructure and Development Services General Manager Jason Cole agreed the proximity of the site to the municipality and the expected traffic is "extremely concerning."

"An increase of the magnitude that they have identified within their amendment through the Environmental Registry Ontario process contains very little detailed information," Cole said. "Even in the public sessions that have been presented, there's been very few answers as to detailed information about how this site is intended to operate." Cole planned to ask for a more extended process.

Mayor Broad also urged Lambton County residents and his colleagues to submit their own comments on the proposal for the Irish School Road property.

"700 trucks a day... they could possibly go right down Highway 21 (Oil Heritage Road) to Dresden," he said. "So, that's going to affect Plympton-Wyoming, Petrolia, Oil Springs, Enniskillen, and Dawn-Euphemia. If they decide to use Highway 79, it could be Watford, Warwick, and Brooke-Alvinston. We're all in this together."

Broad believes the whole project should be put on hold until the information starts flowing.

## **Circular Materials Advocacy**

It is our understanding that Circular Materials and its Board members are in the midst of advocating for major changes to the Blue Box Regulation and the Resource Recovery and Circular Economy Act. We are hearing this information from multiple sources within government and outside of government. Some of the potential legislative changes being advocated for are concerning for municipal governments as they are fundamental shifts in the policy approach and could create major issues to the policy objectives (e.g., allowing for the transfer of legal liability from the producer to the PRO, moving away from an outcomes based model to a plan based model, reducing oversight by the Resource Productivity and Recovery Authority, restricting competition).

It is certainly within Circular Materials and its Board members prerogative to advocate for potential legislative changes. Within any regulation or legislation, there will always be areas for improvement. We do however believe that better policy is achieved through open dialogue. This was a principle applied by the government during the six-month blue box mediation process led by David Lindsay in 2019 for the former Environment, Conservation and Parks Minister. The complexity of this policy necessitates involvement and feedback from multiple parties.

Many municipal governments are also members of Circular Materials so it would be helpful for them to understand what their organization is advocating for.



## County Of Simcoe Abandons Organics And Waste Collections Facility Project

The plan to build an organics management facility in Simcoe County is no more.

The County of Simcoe's Committee of the Whole voted unanimously to scrap the development of the Environmental Resource Recovery Centre (ERRC) in favour of signing short and long-term contracts to process organic waste over the next 20 years.

"We were going full speed ahead; we had a very good business-case analysis in 2017, but we became aware there were a lot of changes in the industry," said Rob McCullogh, Solid Waste Management Director with the County of Simcoe. "We found the things that had changed: interest rates and construction costs have soared. When you add all those things up, it was no longer cost-effective."

McCullogh said outsourcing its organic waste processing would save the County roughly \$220 million over 20 years, rather than building its own facility on property that is currently a Simcoe County forest.

When work on the ERRC began in 2012, plans included garbage transfer, recycling transfer, a potential future space for recycling sorting and the organics processing facility.

But now, as mandated by the province of Ontario, recycling has transitioned to producers' responsibility, resulting in the recycling transfer and sorting becoming redundant.

The County said roughly \$2.2 million was lost as a result of the years of planning and working on the ERRC project.

## Coca-Cola Pilots Label-Less Sprite Bottles In UK

The trial will run at eight Tesco Express stores in Brighton and Hove, Bristol, London, and Manchester.

Coca-Cola is initiating a trial of label-less packaging for its Sprite brand in the UK, aiming to simplify the recycling process and cut down the use of packaging material. This pilot, which is the company's first in the UK, involves the removal of labels from the 500ml recycled polyethylene terephthalate bottles of its Sprite and Sprite Zero range.



As part of the limited trial, Coca-Cola will replace labels from these ranges with embossed logos on the front and laser-engraved product information on the back.

The initiative, starting this month and running through March 2024, is being tested in eight Tesco Express stores across Brighton and Hove, Bristol, London, and Manchester.

The move to label-less bottles is designed to streamline the recycling process by eliminating the need for label separation and reducing overall packaging material.

## Heinz Rolls Out Newly Designed Ketchup Bottle That Could Set New Standard For Packaging

This type of innovation could easily spread across other industries that use plastic bottles for products like shampoo and lotion.



Ketchup maker Heinz has spent nine years, 185,000 product development hours, 45 iterations, and \$1.2 million creating a new version of its plastic bottle cap that can be treated at recycling plants — and that new bottle is now available to customers in the U.K.

What makes the new Heinz bottle cap different from the old version is that the new cap is made from only one material: mono-material polypropylene (PP). The old cap used multiple types of plastic, including a difficult-to-recycle silicone material for the valve that controls how much ketchup comes out, meaning that recycling facilities needed to physically separate the silicone from the rest of the cap to process it.

Now, Heinz bottles will feature caps that shouldn't register as being particularly different to customers but could save hundreds of millions of bottle caps every year from ending up in landfills.

The design won Rigid Pack of the Year for Kraft Heinz at the 2023 U.K. Packaging Awards.

A spokesperson for plastic packaging maker Berry Global told The Cool Down that the cap was designed by Heinz and then developed and manufactured from there by its team.

"Heinz set us the kind of challenge that suits us and our development departments best: to reconstruct the design of the cap to make it 100% recyclable, without affecting the performance that millions of consumers know and love," said Matthias Hammersen, a sales director at Berry Global. "We're delighted that the finished result exceeds our initial expectations and actually improves the consumer experience."

In addition to making its bottle caps 100% recyclable, Heinz has also set a goal of reducing its use of virgin plastic globally by 20% (which would amount to more than 100 million fewer pounds) by 2030.

This type of innovation could easily spread across other industries that use plastic bottles for products like shampoo and lotion, which would make a significant difference in the amount of plastic waste we send to landfills.

## **ISRI Announces 2024 Advocacy Agenda Focused on Five Strategic Priorities for the Recycled Materials Industry**

ISRI announced the release of its 2024 Advocacy Agenda that outlines the key priorities for advocacy activity at the state/local, federal, and international level. “The ISRI 2024 Advocacy Agenda highlights the critical role the recycled materials industry plays in ensuring a sustainable future for our planet,” said ISRI President Robin Wiener. “These strategies support the industry in its mission to innovate and find more ways to recycle more material, more efficiently into the everyday items we depend on, make our supply chain more resilient, and manufacturing more self-sufficient.”

The ISRI 2024 Advocacy Agenda focuses on strategies to further strengthen and develop legislative, regulatory, strategic partnerships, and community outreach efforts. To move ISRI’s Agenda forward, the organization has outlined a series of priorities for the industry to ensure safe, economically sustainable, and environmentally responsible recycling, including:

1. Championing Environmental Stewardship within Reasonable Regulatory Frameworks
2. Maintaining Market Access, Development and Sustained Economic Growth
3. Ensuring a Safe and Circular Environment in an Era of Increasing Electrification
4. Promoting Safe and Legal Recycling Practices
5. Shaping the Future by Advancing Education, Workforce Development, and Responsible Governance

## **Maine EPR for Packaging Law Close to Reality**

In 2021, Maine adopted a first-in-the-nation Extended Producer Responsibility (EPR) for Packaging law to reduce taxpayer costs and improve recycling by encouraging producers to create less wasteful packaging. Put simply: It’s unfair that Maine taxpayers and communities are on the hook for the wasteful packaging produced by large companies—much of it single-use plastic—that ends up in our waste stream or polluting our environment.

The Department of Environmental Protection (DEP) has proposed draft regulations that will define what this landmark policy looks like. In early 2024, the Board of Environmental Protection (BEP) is expected to finish up the process of reviewing and voting on the draft policy. In testimony before the BEP, the Natural Resources Council of Maine (NRCM) urged Commissioners to adopt the regulations with some minor amendments to strengthen the program and ensure Mainers benefit to the maximum extent possible.

For decades, Maine taxpayers and municipalities have been responsible for finding solutions to packaging they have little or no control over. About 30-40% of the materials managed by towns are packaging waste, costing Maine taxpayers at least \$16 million each year. With limited options and rising costs for managing these materials, many Maine communities have been forced to suspend or cut back their recycling programs, sending these materials to landfills instead. With landfills throughout the state nearing capacity, this temporary solution is creating another expensive problem for Maine people: expanding existing landfills. EPR for Packaging contains ambitious yet attainable goals to achieve statewide community participation with investments that will make recycling more accessible and affordable for everyone.

## SWANA Approves New DRS Policy

The Board of Directors of the Solid Waste Association of North America (SWANA) recently approved a new Technical Policy regarding CDRS, often referred to as bottle bills or recycling refunds. The SWANA Sustainable Materials Management (SMM) Technical Division Advocacy Committee worked together to update the previous policy and bring this policy up to date.

SWANA Technical Policies serve as a resource for members and as guiding documents for SWANA's positions.

"The SMM Legislative Advocacy Committee took on several important initiatives in 2023, not the least of which was the revamped Container Deposit Return System policy," said Technical Division Director to the Board Allison Trulock. "Bringing the policy into the 21st century, especially considering potential federal legislation on the topic, included several discussions with a wide range of points of view that ultimately resulted in consensus around the new policy. Kudos to the entire committee for their tireless efforts on this and other SMM policy initiatives."

### Summary of Container Deposit Policy

While CDRS may apply to many different types of containers or materials, SWANA's updated Policy (Policy Number T-2.2) focuses on "single-use" beverage containers.

SWANA endorses the concept of deposit return systems if they factor in the key points outlined in the policy with the goal of a deposit return system implementation resulting in positive outcomes. The policy describes several factors for a successful system, including an emphasis that existing recyclers should be allowed to participate, that ownership of the materials should be held by whoever possesses the material, that deposit value should be high enough to incentivize return, and that funds generated should be reinvested into the system.

It states that the deposit return systems should incentivize container design that works effectively with the systems and that the system should be designed to mitigate potential for fraud. In addition, the policy addresses practical operational concerns around site selection and the importance of safety for workers and visitors. Including worker safety in the policy is a strategy described in SWANA's Strategic Plan – Forward, Together to improve industry safety.

The full list of key discussion points to factor into the development of a deposit return system include:

- Integration of the Existing Recycling Infrastructure
- Ownership of Material
- Deposit Value
- Deposit Return Systems Should Be Self-Sustaining
- Site Selection
- Container Design
- Safety
- System Integrity



## Toronto Trash Traps Capture Kilos Of Waste From Harbour

From May through October 2023, PortsToronto's network of trash traps, which includes eight Seabins and two WasteSharks, removed 43 kg of litter, including 62,996 pieces of small plastic pollution from the Toronto Harbour.

The collected pollutants include items such as plastic pellets, pieces of foam from food containers, plastic bottle caps, cigarette butts and fatbergs.



Tiny debris, including microplastics (items smaller than five-millimetres) remain by far the most common items by count collected by Seabins. Plastic items in the environment eventually break down into microplastics (often irregularly shaped small fragments), which can make it difficult to determine their origins. This year the research team has begun to see signs of a decrease in the amount of microplastics collected in PortsToronto Seabins, which could suggest the benefits of additional outreach and education efforts toward waste reduction. PortsToronto Seabins are deployed at four locations on the Toronto waterfront and at the Outer Harbour Marina.

WasteSharks, which are equipped with a large catch basin, captured mostly large plastic fragments – including large pieces of foam from construction and food containers, hard plastic fragments, as well as plastic water bottles, caps, cups, lids and straws. Data also revealed that fatbergs were within the top ten most commonly found items in both the Seabins and the WasteSharks.

In August 2023, PortsToronto launched a pilot program with two WasteShark aquadrones. This pilot program represented a Canadian first for these innovative trash traps, which are remotely operated and skim the surface of the water to collect floating debris. Over the course of only three expeditions in October 2023, the Toronto WasteSharks “Ebb and Flow” collected 19.2 kilograms of floating trash, including nearly 600 pieces of microplastics.

With a larger capacity and remote controlled agility, the Toronto WasteSharks are able to collect a higher volume of debris in a shorter period, collecting nearly the same amount as all the Seabins combined over the entire field season. These can also be piloted into problem areas such as the corners of slips where we know that debris and other material can accumulate.

## Understanding the Role of Social Norms in Recycling Behaviour

Almost every day, we're reminded to recycle: from separating paper and plastics at home, to spotting recycling bins in public areas, to reading about environmental initiatives online. The Environmental Research & Education Foundation (EREF) has even published tips for more eco-friendly travel with a focus on recycling. The practice of recycling – the day-to-day decisions and actions consumers take, like correctly sorting waste and cleaning recyclables – can be tedious or just downright confusing. While the recycling infrastructure, which encompasses collection, transportation, Material Recovery Facilities (MRFs), secondary processing, and re-manufacturing by product manufacturers plays a pivotal role, it's the consumer that plays the most critical role in the quality and efficiency of the recycling stream. When recyclable materials are mixed with non-recyclables, it diminishes the overall effectiveness and value of the recyclables. This is particularly prevalent in areas where the recycling infrastructure might not be as robust as in places with a well-established system.

Recycling rates for multifamily buildings often lag behind those of single-family homes based on data from the Environmental Protection Agency. The disparity usually stems from structural issues such as the need for recycling bins, inconvenient access, or insufficient signage in addition to residents' will or knowledge. Once these structural hurdles are addressed, attitudes and behaviours become vital in enhancing recycling rates. A recent EREF-funded study has provided valuable insights into this pressing issue, exploring the efficacy of social norms in influencing these consumer recycling decisions and actions.

The study was spearheaded by Elizabeth Hewitt, Ph.D., an Associate Professor at Stonybrook University. With substantial funding provided by EREF and conducted in partnership with AvalonBay, a notable Real Estate Investment Trust, the study devised various interventions in two NYC-area properties to influence recycling behaviours. The primary goal was to evaluate how peer pressure and educational strategies could affect residents' recycling habits and to identify any significant differences in the effectiveness of these approaches.

Hewitt's research team selected two multifamily buildings in Queens for their study, designated as "North" and "South," applying different interventions in each. The South Building was subjected to a competition-based intervention where residents were provided with weekly graphic notices that "graded" their recycling performance against that of the North Building. The graphics were posted in every trash room on every floor. This method drew on strategies proven successful in the energy sector, where creating a competitive environment has been shown to motivate individuals to alter their behavior. The notices included data that reflected the building's recycling activities from the previous week or from the most recent sampling event, fostering a sense of competition among residents.

Conversely, the North Building experienced a non-comparative feedback intervention. Here, residents also received weekly updates on their recycling efforts, posted in the trash rooms, but these updates were specific to their building and did not include any comparative data. The feedback was coupled with positive reinforcement and educational content about recycling, aiming to encourage residents through information and affirmation rather than competition.

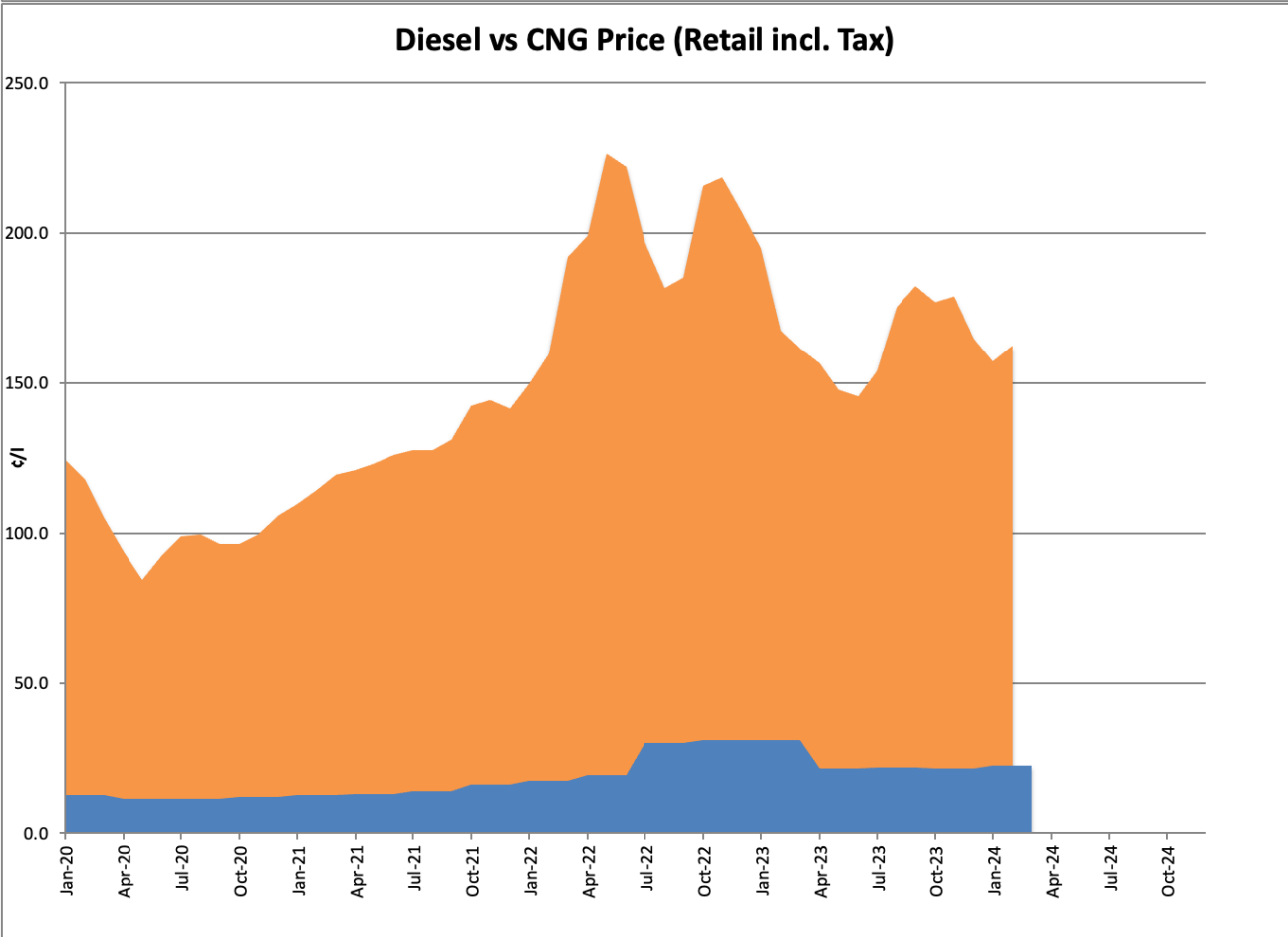
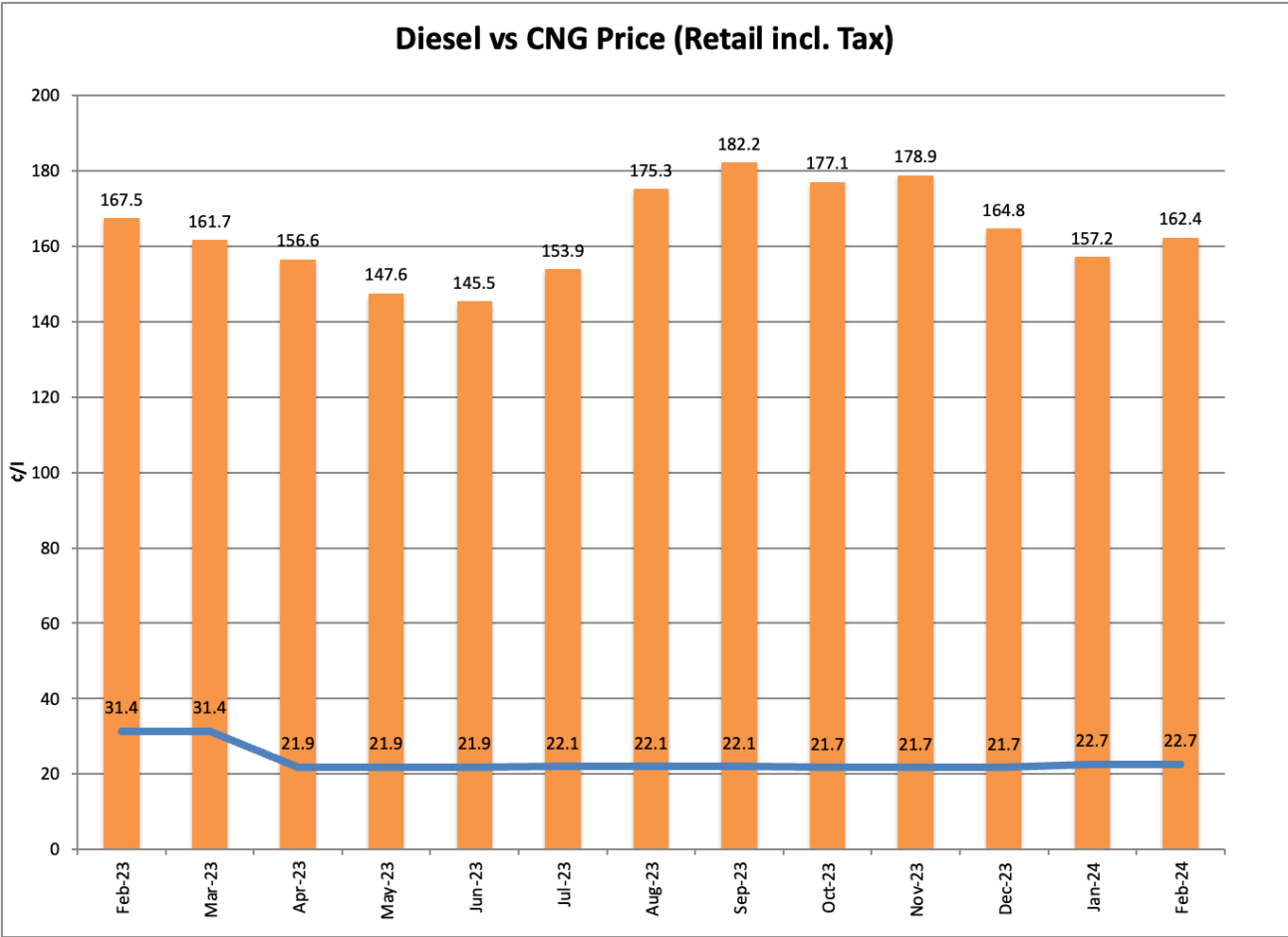
Both interventions were designed to leverage social norms to promote recycling behaviour, but they differed fundamentally in their approach to motivation. The South Building's intervention hinged on peer pressure and competition, while the North Building's strategy relied on education and individual feedback. This distinction was central to the study's aim to compare the effectiveness of different social norm-based interventions in influencing sustainable recycling practices.

In the South Building, residents recycled 4% more during the challenge. That number significantly increased post-treatment, resulting in a 19% increase in recycling rates. The North Building saw a similar increase of 3.2% during the intervention, but that number fell to a decrease in recycling of 4.2% following the intervention. These percentages reflect the specific outcomes of the interventions, with the competitive approach in the South Building yielding a more pronounced and lasting increase in recycling activity among residents. The study's findings suggest the potential impact of social norm-based interventions, particularly competitive ones, on promoting sustainable behaviors in urban residential settings.

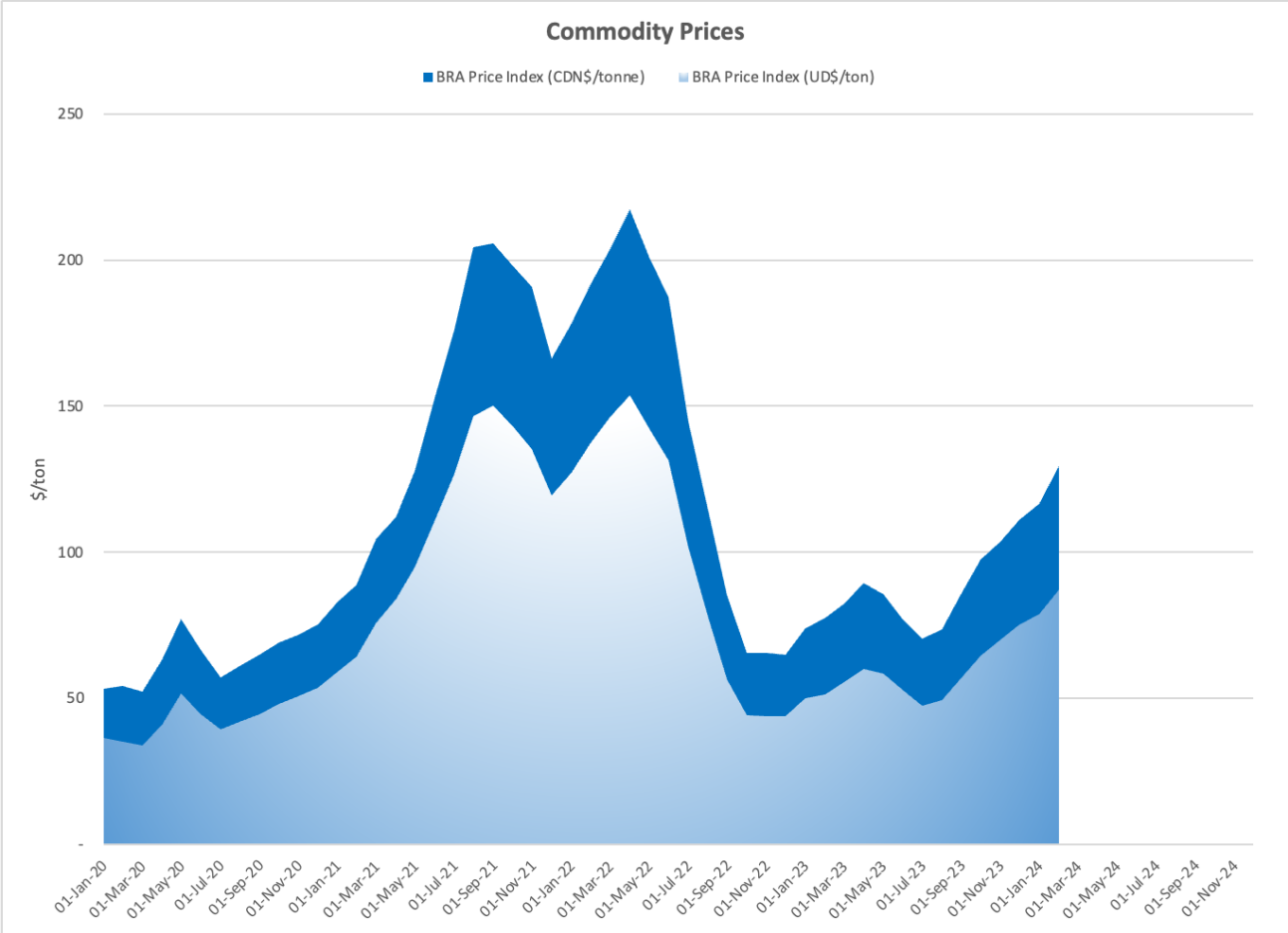
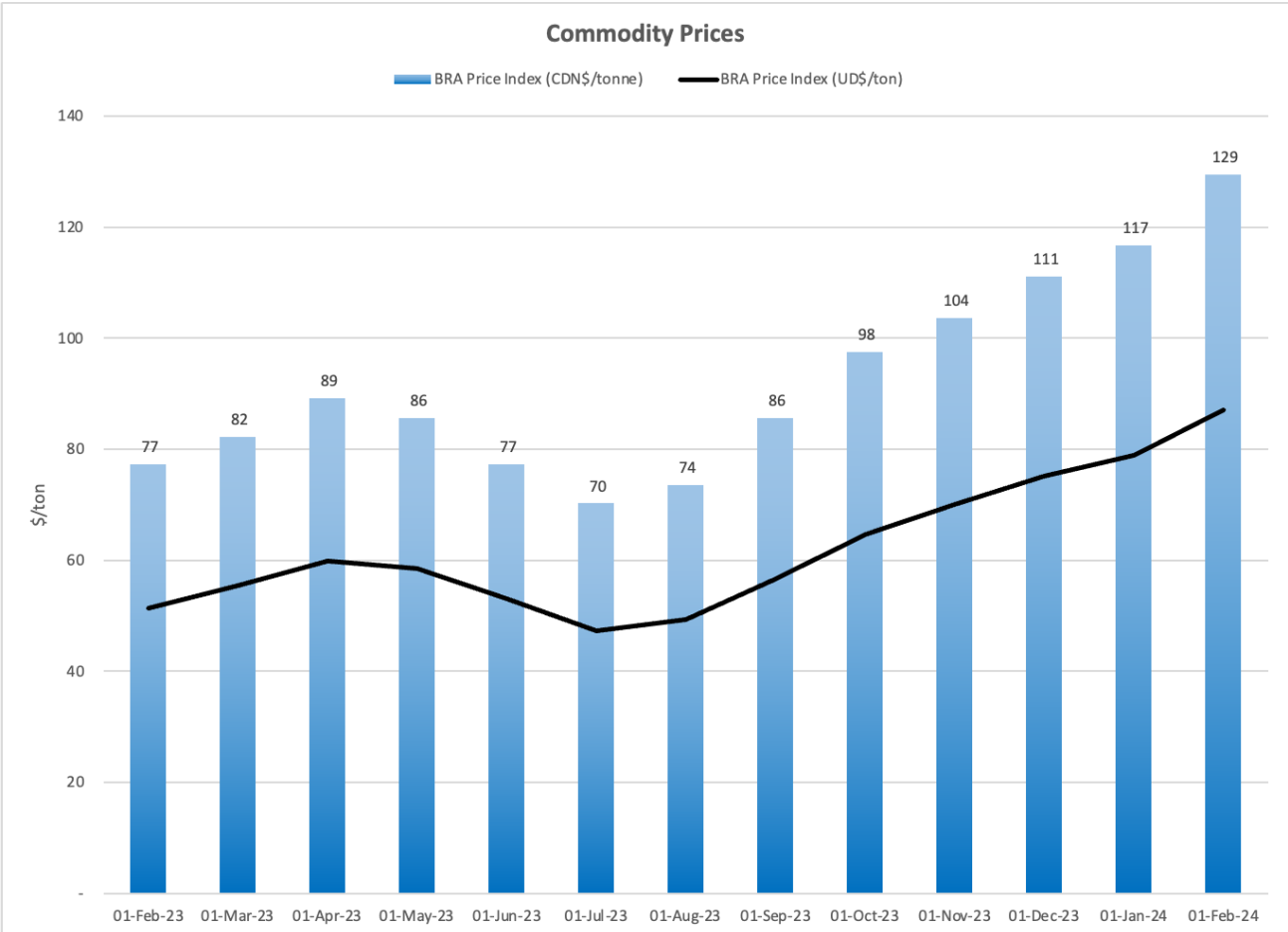
Further, the results show that contamination rates (the inclusion of non-recyclable materials in the recycling stream) increased in both buildings over the study period. Initially, contamination ranged from 10% in the South Building to 18% in the North Building. During the interventions, this contamination increased to approximately 20-25% in both buildings. This increase in contamination could suggest that while residents may have been motivated to recycle more by the interventions, they were not necessarily recycling the correct materials. It appears that the efforts to increase recycling participation may have inadvertently led to more non-recyclable materials being included in the recycling stream, thus raising the contamination rates. Increased motivation without increased education resulted in decreased accuracy; this is called the intention-behaviour gap.

These findings, while mixed, lean towards the positive, revealing that the young, well-educated, and high-income residents of these buildings are environmentally conscious and proactive in their recycling efforts. However, the study did not find overwhelming evidence that social norms were a strong motivator for behaviour change, despite many residents acknowledging the interventions and finding them helpful.

This research illustrates the complex interplay between environmental intentions and actual behaviour, highlighting the potential of targeted interventions to enhance recycling rates. However, it also points to the need for continued efforts to educate residents on proper recycling practices to reduce contamination rates. As urban populations grow and the strain on waste management systems increases, studies like this become ever more vital in guiding our approach to sustainable living. Through the invaluable support of organizations like EREF and the dedication of researchers like Dr. Hewitt, there is a clearer path to navigate these challenges and refine the approach. Collaboration between research institutions, funding bodies, and the general populace is essential in ensuring that recycling efforts are sustained and optimized for a more circular economy.









**MINUTES**  
**St. Marys Business Improvement Area Committee**  
**Regular Meeting**

March 5, 2024  
6:00 pm  
Municipal Operations Centre  
408 James Street South, St. Marys

Committee Members Present: Councillor Aylward  
Lisa Fewster  
Sue Griffiths  
Alexandra Pritchard O'Shea (video conference)  
Jan Scott  
Dan Troyer

Committee Member Regrets: Megan Feeney

Staff Present: Kelly Deeks-Johnson, Tourism and Economic  
Development Manger  
Jenna McCartney, Clerk  
Sara Bradford, Social Media and Marketing  
Coordinator

**1. CALL TO ORDER**

Sue Griffiths in the role of Chair called the meeting to order at 6:07 pm.

**2. DECLARATION OF PECUNIARY INTEREST / CONFLICT OF INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Lisa Fewster

**Seconded By** Jan Scott

**THAT** the March 5, 2024 St. Marys Business Improvement Area Board agenda be approved.

**Carried**

**4. ACCEPTANCE OF MINUTES**

**Moved By** Jan Scott  
**Seconded By** Dan Troyer

**THAT** the February 12, 2024 St. Marys Business Improvement Area Board meeting minutes be approved by the Board and signed by the Chair and the Secretary.

**Carried**

## **5. TREASURER'S REPORT**

The Treasurer provided a verbal update for the February 2024 monthly report.

**Moved By** Jan Scott  
**Seconded By** Dan Troyer

**THAT** the February 2024 Treasurer's report provided verbally be accepted as presented.

**Carried**

**Moved By** Jan Scott  
**Seconded By** Alexandra Pritchard O'Shea

**THAT** the Business Improvement Area Board provide pre-budget approval of no more than \$1,000 to run an advertisement in the Daytripper in 2024 with a 50% cost share with the Town of St. Marys.

**Carried**

**Moved By** Lisa Fewster  
**Seconded By** Jan Scott

**THAT** the Business Improvement Area Board provide pre-budget approval of no more than \$1,150 towards an upcoming advertisement in the Independent newspaper Visitors Guide.

**Carried**

## **6. COUNCIL REPORT**

Councillor Aylward provided a brief update on the opportunity for an awing to be hung over an existing business in the BIA. Councillor Aylward will provide an email update to the Board members.

Councillor Aylward provided an update on poetry month.

## **7. OTHER BUSINESS**

### **7.1 Beautification Working Group - L. Fewster**

Lisa Fewster provided an update on beautification tactics being implemented over the month of March.

### **7.2 Marketing and Communication Update - S. Bradford**

Sara Bradford stated that the Board is preparing for a marketing event throughout April that supports Earth Week and focuses on how downtown businesses can promote green initiatives. A communication will be shared with business owners seeking feedback on each business's green initiative.

Sara and Kelly Deeks Johnson are discussing an opportunity for a Main Street grant with more information to follow.

Sara will share grant information with the membership regarding summer employee support through the government.

Alex stated that the branding survey distributed to the Board resulted in three responses. The survey will be distributed to the general membership to yield further results.

### **7.3 Heritage Weekend Working Group Request - D. Troyer**

The Board will focus on recruitment for this working group over the next month and specifically at the AGM.

## **8. UPCOMING MEETINGS**

**Moved By** Lisa Fewster

**Seconded By** Jan Scott

**THAT** the St. Marys Business Improvement Area Board meeting be held on April 6, 2024 at 6:00 pm at the Quarry Room on Water Street with the Annual General Meeting to follow at 6:30 pm.

**Carried**

## **9. ADJOURNMENT**

**Moved By** Jan Scott

**Seconded By** Councillor Aylward

**THAT** this meeting of the St. Marys Business Improvement Area Board adjourns at 7:16 pm.

**Carried**

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Chair

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Committee Secretary

**SPRUCE LODGE**  
**Board of Management Meeting**  
**January 15<sup>th</sup>, 2024**

**Present:** *Peter Bolland, David Schlitt, Jennifer Facey*

**Councillors:** *Lesley Biehn, Dave Lucas, Jerry Smith Sue Orr, Geza Wordofa*

**Regrets:** *Councillor Marg Luna*

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- *Co-chairperson, Councillor Orr brought the meeting to order.*

Moved by Councillor Biehn  
Seconded by Councillor Smith

**That the agenda for January 15<sup>th</sup>, 2024 be approved.**

**CARRIED**

- *Declaration of pecuniary interest. (None noted.)*

***Approval of Minutes:***

Moved by Councillor Biehn  
Seconded by Councillor Wordofa

**That the minutes of the December 20<sup>th</sup>, 2023 be approved as presented.**

**CARRIED**

**Business Arising:** *None Noted.*

**New Business:**

**Ratification of Accounts:**

Moved by Councillor Smith  
Seconded by Councillor Lucas

**That the December 2023 accounts in the amount of \$484,504.63 be ratified.**

**CARRIED**

**Financial Report:**

The Business Manager distributed the Spruce Lodge Home for the Aged Financial Statement for the 11 months ending November 30, 2023 for review and discussion. The net deficit is approximately \$153,000. Occupancy 98.25 Dec 97.2%. Resident revenue expected from the Ministry in February 2024. Unspent prior year BSO funding will be clawed back. Agency costs for December should be approximately \$60,000.00. moving in the right direction but still need to drive down. At one time we had the ability for staff to work short. Due to compliance, this is no longer possible. Level of care increases may not be as concerned as the aggregate level of care. Reserves will be considered to address the year end deficit, plus projected increases over the next two (2) years.

Moved by Councillor Biehn  
Seconded by Councillor Lucas

**To accept the Spruce Lodge Home Financial Report for the 11 months ending  
November 30<sup>th</sup>, 2023 as presented.**

**CARRIED**

## **SPRUCE LODGE - Continued**

### **Board of Management Meeting**

**January 15<sup>th</sup>, 2024**

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#### **Administrator's Report:**

##### **Strategic Planning:**

The Administrator recommends approving the revised strategic plan proposal. Spruce Lodge may choose to do a fundraising campaign for the Butterfly person-centered care project. Board level involvement is unclear at this point.

Moved by Councillor Wordofa

Seconded by Councillor Lucas

**To accept the Proposal for Consulting Services for the Spruce Lodge Strategic Plan from Bessant Pelech Associates Inc. as presented at a cost of \$35,000.00 proposed to come from Spruce Lodge Home Assistance.**

**CARRIED**

##### **New PSW Schedule:**

A new master schedule for the PSWs has been introduced. A focus group involving staff was implemented for the process. The group met to discuss the proposed schedule, but were not in favour of cohorts. Staff were surveyed, and decisions were made based on the survey results. Staff engagement is key.

##### **Ministry of Labour:**

The Ministry of Labour visited last week to review IPAC procedures. There were no findings.

##### **Compliance Visit:**

There were no findings from the most recent compliance visit involving complaints from one family member.

##### **Outbreak:**

There was an RSV outbreak in the South unit that ended December 21<sup>st</sup>, 2023.

There is currently an influenza A outbreak in Cottage A which started January 5<sup>th</sup>, 2024 involving only 3 residents, who are on isolation, and doing well. Family members have been updated.

##### **Family Council:**

The Administrator met with representatives of Family Council. It was a positive and productive meeting. The group has requested a list of information, including financial information. We will share what we are legislated to share.

The Family Council wishes to implement a "Welcome Wagon" initiative for new resident families.

##### **Accreditation:**

Spruce Lodge received a three (3) accreditation, which is the maximum award. It was a very positive experience, with areas of improvements to consider. Spruce Lodge has already implemented the recognition of various religions in the chapel to promote inclusion, and the involvement of a third party for accessibility opportunities.

# SPRUCE LODGE - Continued

## Board of Management Meeting

January 15<sup>th</sup>, 2024

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Moved by Councillor Lucas  
Seconded by Councillor Smith

To enter closed session at 6:13 p.m. to discuss bargaining.

**CARRIED**

Moved by Councillor Lucas  
Seconded by Councillor Biehn

To enter open session at 6:17 p.m.

**CARRIED**

Moved by Smith  
Seconded by Biehn

That the Administrator's report be accepted as presented.

**CARRIED**

### **Other Business:**

**Correspondence:** None presented.

Get Well Card:

A get well card was circulated for Councillor Luna as she recovers from knee surgery.

### **Dress Down Days:**

☺ For December 2023, the lucky charitable receipt winner is **Rita Agar!**

Moved by Councillor Biehn  
That the meeting be adjourned.

**CARRIED**

### **Date & Time of Next Meeting:**


**Wednesday, February 21<sup>st</sup>, 2024 @ 5:00 p.m.**

Councillor Sue Orr  
Co-Chairperson



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Jennifer Facey  
Secretary



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Date Feb 21/24



**SPRUCE LODGE**  
**Board of Management Meeting**  
**February 21<sup>st</sup>, 2024**

**Present:** *Peter Bolland, David Schlitt, Jennifer Facey*

**Councillors:** *Lesley Biehn, Marg Luna, Sue Orr, Geza Wordofa*

**Regrets:** *Councillor Jerry Smith, Councillor Dave Lucas*

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➤ *Co-chairperson, Councillor Orr brought the meeting to order.*

Moved by Councillor Orr

Seconded by Councillor Biehn

**That the agenda for February 21<sup>st</sup>, 2024 be approved.**

**CARRIED**

➤ *Declaration of pecuniary interest. (None noted.)*

***Approval of Minutes:***

Moved by Councillor Biehn

Seconded by Councillor Wordofa

**That the minutes of the January 15<sup>th</sup>, 2024 be approved as presented.**

**CARRIED**

**Business Arising:**

**Cohorting:**

What is cohorting? Cohorting involves focusing staff in one area in the event of an outbreak..

**New Business:**

**Ratification of Accounts:**

Moved by Councillor Wordofa

Seconded by Councillor Biehn

**That the January 2024 accounts in the amount of \$550,810.83 be ratified.**

**CARRIED**

**Financial Report:**

The Business Manager distributed the Spruce Lodge Home for the Aged Financial Statement for the 12 months ending December 31, 2023 prior to audit for review and discussion.

The Business Manager distributed the revised Analysis of Normalized Net Surplus (Deficit) for the year ended December 31, 2023.

Information was received today regarding staffing supplements which will include \$180,000 to \$240,000 in funding received in March 2024. Some of these funds apply to, and will be moved into the 2023 year.

Moved by Councillor Luna

Seconded by Councillor Wordofa

**To accept the Spruce Lodge Home Financial Report for the 12 months ending  
December 31<sup>st</sup>, 2023 as presented.**

**CARRIED**

## **SPRUCE LODGE - Continued**

### **Board of Management Meeting**

**February 21<sup>st</sup>, 2024**

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#### ***Administrator's Report:***

##### **The Long-Term care Service Accountability agreement (LSAA) Declaration of Compliance:**

The Administrator reviewed the terms of the LSAA agreement for approval for the period January 1, 2023 – December 31, 2023.

Moved by Councillor Wordofa

Seconded by Councillor Biehn

**To accept the declaration of compliance for the Long -Term Care Service Accountability Agreement (LSAA) for the period January 1, 2023 – December 31, 2023 as presented.**

**CARRIED**

Moved by Councillor Biehn

Seconded by Councillor Luna

**To enter closed session at 5:57 p.m. to discuss bargaining.**

**CARRIED**

Moved by Councillor Luna

Seconded by Councillor Wordofa

**To enter open session at 6:04 p.m.**

**CARRIED**

#### **Water Main Break:**

There was a water main break on property last Friday in the front parking lot. The City is attempting to shut off water supply to make the repair, but are still trying to identify the correct water supply as there are eight (8) in the building.

#### **Cottage B Renovation:**

Renovations are underway in one of the cottage kitchen units, as well as the addition of a washroom closer to the dining area. Due to a change in legislation, approvals are required for anything involving residents, but no hold up is anticipated. The project is going to cost twice as much as initially budgeted, given the need for permits and related drawings, as well as the need for an accessible washroom.

The goal is to prepare for a program transformation identified by the strategic plan to a care centered initiative for dementia care. Costs will be explored, and donation dollars will be utilized.

#### **Strategic Planning:**

The Administrator will share the dates for strategic planning with the Board.

#### **Critical Incident:**

There are no critical incidents to report.

Moved by Councillor Luna

Seconded by Councillor Wordofa

**That the Administrator's report be accepted as presented.**

**CARRIED**

#### **Other Business:**

**Correspondence:** None presented.

**SPRUCE LODGE - Continued**  
**Board of Management Meeting**  
**February 21<sup>st</sup>, 2024**

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***Dress Down Days:***

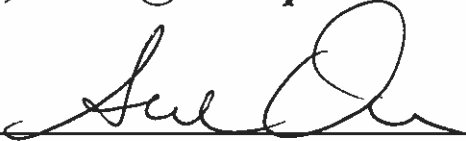
Several charities have indicated that, because of legislation, charitable receipts cannot be issued to staff on behalf of an organization. The Social Committee will re-visit dress down days to determine another way to recognize staff.

Moved by Councillor Biehn  
That the meeting be adjourned.  
**CARRIED**


**Date & Time of Next Meeting:**

***Wednesday, March 20<sup>th</sup>, 2024 @ 5:00 p.m.***

Councillor Sue Orr  
Co-Chairperson

  
\_\_\_\_\_

Jennifer Facey  
Secretary

  
\_\_\_\_\_

Date Mar 20/24

## Draft

### Minutes

# Upper Thames River Conservation Authority (UTRCA) Annual General Meeting Tuesday, February 27, 2024 at 1424 Clarke Rd, London

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Brian Petrie, UTRCA Board Chair, called the meeting to order at 9:30am.

#### Members Present:

Jim Craigmile  
Peter Cuddy  
Skylar Franke  
Debbie Heffernan  
Anna Hopkins  
Sandy Levin  
Hugh McDermid

Paul Mitchell  
Harj Nijjar  
Brian Petrie - Chair  
Mark Schadenberg  
Dean Trentowsky  
George Way  
Scotty Zehr

#### Regrets:

Tom Heeman

Solicitor: G. Inglis

#### Staff Present:

Jenna Allain  
Tracy Annett  
Emily Chandler  
Alicia Demois – Online  
Karlee Flear  
Brad Glasman  
Eleanor Heagy  
Justin Henry  
Teresa Hollingsworth  
Lisa Reynolds – Online

Tatianna Lozier  
Christine Saracino  
Jessica Schnaithmann – Online  
Sarbjit Singh  
Chris Tasker  
Brent Verscheure  
Michelle Viglianti – Recorder  
Brandon Williamson

## 1. Territorial Acknowledgement

The Chair read the territorial acknowledgement.

## 2. Modifications to the Agenda

There were no modifications made to the agenda.

**Draft**

### **3. Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

### **4. Delegations/Presentations**

There were no delegations or presentations.

### **5. Administrative Business**

#### **5.1. Approval of Minutes of Previous Meeting: January 30, 2024**

Mover: George Way

Seconder: Scotty Zehr

THAT that the Upper Thames River Conservation Authority Board of Directors approve the Board of Directors' minutes dated January 30, 2024, including any closed session minutes, as posted on the Upper Thames River Conservation Authority web-site.

Carried.

#### **5.2. Business Arising from the Minutes**

There was no business arising from the minutes.

#### **5.3. Correspondence**

There was no correspondence.

### **6. Reports – For Consideration**

#### **6.1. Factual Certificate**

Mover: Peter Cuddy

Seconder: Sandy Levin

THAT the Board of Directors approve the factual certificate as presented.

Carried.

#### **6.2. Municipal Apportionment Methods**

Mover: Skylar Franke

Seconder: Debbie Heffernan

That the 2024 Municipal Apportionment Methods be approved;

## Draft

That each participating municipality's share of the 2024 Total General Distribution be calculated using "Modified Current Value Assessment." And that the participating municipalities be assessed for payment of Category 1 operating and capital expenses presented in the draft budget.

And that category 3 programs and services also apply the "Modified Current Value Assessment" (MVCA) method for apportioning costs in agreements with municipalities.

And that each participating municipality's share of the 2024 "Benefit-Based Apportionment" method be applied for use with respect for costs for Dams and Water Control Structures as identified in the 2024 Draft Budget Package.

<b>Municipality</b>	<b>For, Against or Absent</b>	<b>Current Value Assessment (CVA) Apportionment Percentage</b>	<b>Voting Weight</b>	<b>Weight Per Member</b>
<b>City of London – Total</b>	-	64.0751	50.00	
<b>City of London</b> Anna Hopkins	For	-	-	12.5
<b>City of London</b> Peter Cuddy	For	-	-	12.5
<b>City of London</b> Skylar Franke	For	-	-	12.5
<b>City of London</b> Sandy Levin	For	-	-	12.5
<b>County of Oxford – Total</b>	-	16.981	24.51	
<b>County of Oxford</b> Brian Petrie	For	-	-	4.902
<b>County of Oxford</b> Paul Mitchell	For	-	-	4.902
<b>County of Oxford</b> George Way	For	-	-	4.902
<b>County of Oxford</b> Mark Schadenberg	For	-	-	4.902
<b>County of Oxford</b> Scotty Zehr	For	-	-	4.902
<b>City of Stratford</b> Harj Nijjar	For	7.2068	10.03	10.03
<b>Township of Lucan- Biddulph</b> Tom Heeman	Absent	0.3507	0.49	0.49
<b>Municipality of Thames Centre</b> Tom Heeman	Absent	3.1974	4.45	4.45

<b>Municipality</b>	<b>For, Against or Absent</b>	<b>Current Value Assessment (CVA) Apportionment Percentage</b>	<b>Voting Weight</b>	<b>Weight Per Member</b>
<b>Municipality of Middlesex Centre</b> Debbie Heffernan	For	2.4438	3.40	3.40
<b>Municipality of West Perth</b> Dean Trentowsky	For	1.4899	2.07	2.07
<b>Township of Perth East</b> Hugh McDermid	Against	1.4182	1.97	1.97
<b>Town of St. Marys</b> Jim Craigmile	Against	1.4604	2.03	2.03
<b>Township of Perth South</b> Jim Craigmile	Against	1.1629	1.62	1.62
<b>Municipality of South Huron</b> Jim Craigmile	Against	0.2009	0.28	0.28

The motion carries with 94.88% of the weighted vote supporting the recommendation.

\*Based on UTRCA share of assessment.

Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.

### **6.3. 2024 Final Draft Budget Consideration**

The General Manager provided a budget overview presentation.

J.Craigmile shared concerns about low reserve levels, what the asset management plan will say, and that this level of levy increase will continue into the future.

S.Levin noted that the additional staff included in this year's budget will not continue if no longer needed, and voiced his hope to see that reflected in next year's budget. He added that the percentage of the UTRCA budget funded by Municipalities is 35%, which, compared to other Conservation Authorities across the province, is relatively low.

M.Schadenberg noted that land sales through the Land Management Strategy may provide an opportunity to replenish reserves. Staff noted where provincial funds were used to acquire lands, the Province may direct where the revenues from sales are used.

## Draft

P.Mitchell shared concerns around the deficit budget, but noted the cautious way the budget has been prepared and, historically, the budgeted deficit has gotten smaller as the year progressed.

D.Trentowsky shared concerns around the high levy increase, but noted a suggestion he made at a previous meeting that staff provide an organizational chart to see how those new positions fit into the organization and that staff do a further analysis once the mandated tasks are completed.

Mover: Skylar Franke

Seconder: Debbie Heffernan

That the Board of Directors approve the budgets for 2024 in two parts:

1. A projected operating deficit of \$929,825 from \$22,933,119 in operating expenses, requiring \$7,391,639 of participating member levy, and requiring \$607,950 in cost apportioning agreements among members, and
2. A projected capital deficit of \$2,482,085 from \$5,462,894 in capital expenditures, requiring \$1,388,059 of participating member levy.

<b>Municipality</b>	<b>For, Against or Absent</b>	<b>Current Value Assessment (CVA) Apportionment Percentage</b>	<b>Voting Weight</b>	<b>Weight Per Member</b>
<b>City of London – Total</b>	-	64.0751	50.00	
<b>City of London</b> Anna Hopkins	For	-	-	12.5
<b>City of London</b> Peter Cuddy	Against	-	-	12.5
<b>City of London</b> Skylar Franke	For	-	-	12.5
<b>City of London</b> Sandy Levin	For	-	-	12.5
<b>County of Oxford – Total</b>	-	16.981	24.51	
<b>County of Oxford</b> Brian Petrie	For	-	-	4.902
<b>County of Oxford</b> Paul Mitchell	For	-	-	4.902
<b>County of Oxford</b> George Way	For	-	-	4.902
<b>County of Oxford</b> Mark Schadenberg	For	-	-	4.902
<b>County of Oxford</b> Scotty Zehr	For	-	-	4.902
<b>City of Stratford</b> Harj Nijjar	For	7.2068	10.03	10.03
<b>Township of Lucan-</b>	Absent	0.3507	0.49	0.49



<b>Municipality</b>	<b>For, Against or Absent</b>	<b>Current Value Assessment (CVA) Apportionment Percentage</b>	<b>Voting Weight</b>	<b>Weight Per Member</b>
<b>Biddulph</b> Tom Heeman				
<b>Municipality of Thames Centre</b> Tom Heeman	Absent	3.1974	4.45	4.45
<b>Municipality of Middlesex Centre</b> Debbie Heffernan	For	2.4438	3.40	3.40
<b>Municipality of West Perth</b> Dean Trentowsky	For	1.4899	2.07	2.07
<b>Township of Perth East</b> Hugh McDermid	Against	1.4182	1.97	1.97
<b>Town of St. Marys</b> Jim Craigmile	Against	1.4604	2.03	2.03
<b>Township of Perth South</b> Jim Craigmile	Against	1.1629	1.62	1.62
<b>Municipality of South Huron</b> Jim Craigmile	Against	0.2009	0.28	0.28

The motion carries with 81.85% of the weighted vote supporting the recommendation.

\*Based on UTRCA share of assessment

Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.

#### **6.4. Water and Erosion Control Infrastructure Projects Update**

Mover: Anna Hopkins

Seconder: Mark Schadenberg

1. The UTRCA Board of Directors approves the amended 2023 WECI Project list including the new projects
  2. The UTRCA Board of Directors approves the preliminary list of projects for submission to MNRF. It is recognized that there may need to be amendments to the list based on updated information and the request for proposals received from MNRF.
- Carried.

### **6.5. Fee Freeze Advocacy**

It was noted that while this type of advocacy is usually done through Conservation Ontario, not all Conservation Authorities have the same pressures. The Upper Thames Watershed was identified as being one of the high growth Conservation Authorities. After hearing from the Member Municipalities, the Chair and staff felt action on this issue was needed. Members felt this should be shared with Conservation Ontario.

Mover: Paul Mitchell

Seconder: Jim Craigmile

That the Board of Directors request staff to prepare and the Chair to send a letter to the mayors of all the watershed municipalities asking them to support the position that the provincial freeze on planning and development application fees needs to be lifted; AND that this be followed by a letter about the issue to Minister Smith, including the signatures of all the supporting mayors.

Carried.

## **7. Reports – In-Camera**

There were no reports to be discussed in closed session.

## **8. Reports – For Information**

### **8.1. Annual Report of Administration and Enforcement – Section 28**

Members felt this report and the message that the UTRCA is meeting the required timelines should be shared more widely.

Mover: Sandy Levin

Seconder: Harj Nijjar

THAT the Board of Directors receive the report for information.

Carried.

### **8.2. Section 28 Violations – Annual Summary Report**

A guidance document to help with decisions on when to pursue violations will be coming to the Board for approval this year.

## **Draft**

Mover: Skylar Franke

Seconder: Debbie Heffernan

THAT the Board of Directors receives the report for information.

Carried.

### **8.3. New Section 28 Regulation**

Staff noted a more detailed report will be provided at the March Board meeting.

Mover: Skylar Franke

Seconder: Peter Cuddy

THAT the Board of Directors receive the report for information.

Carried.

### **8.4. Project Status Updates**

Mover: Mark Schadenberg

Seconder: George Way

THAT the Board of Directors receive the report for information.

Carried.

### **8.5. Thames River Current – February Edition**

The February edition of the Thames River Current was presented for the members' information.

Mover: Scotty Zehr

Seconder: Jim Craigmile

THAT the Board of Directors receive the report for information.

Carried.

## **9. Reports – Committees**

### **9.1. Finance and Audit Committee**

There was no report from the Finance and Audit Committee.

### **9.2. Hearing Committee**

The next meeting of the Hearing Committee will be March 26<sup>th</sup> following the Board meeting.

## 10. Notices of Motion for March 26, 2024

### 10.1. Notice of Motion from Hugh McDermid

Hugh McDermid provided the following notice of motion for March 26:

That the position of vice chair be included in the Finance and Audit Committee as a right by being vice chair. I feel this will give the organization continuity in case the chair can not continue on the committee.

The Chair called for a 15 minute break at 10:53am. The meeting reconvened at 11:15am.

## 11. Welcome to Staff

The Chair welcomed staff and the Board members and senior management introduced themselves.

## 12. Watershed Management Strategy and Land Management Strategy Update Presentation

Staff provided an overview presentation on the progress of the Watershed Management Strategy and Land Management Strategy.

## 13. Presentation of the Conservation Awards

### 13.1. Inspiration Award – Dan Vanlieshout

The Chair presented Dan Vanlieshout with the 2024 Inspiration Award for his commitment to environmental education through the Environmental Leadership Program. Under his leadership, the program has developed into a unique educational experience, providing students with hands-on experiences, practical outdoor skills and local ecological knowledge. His efforts have helped build community partnerships, foster student leadership and challenge students to become environmental stewards with a deep respect for the environment.

### **13.2. Community Award – City of Woodstock Parks Department**

The Chair presented Chris Kern and Reta Horne, representing the Woodstock Parks Department, with the 2024 Community Award for their continued commitment to the conservation and restoration of Woodstock's natural areas, the support they provide to the UTRCA partnerships, education, and stewardship staff and programs, and for always thinking about creative ways to improve the recreational experience for visitors to Woodstock City Parks.

## **14. Presentation of Staff Service Awards**

The following staff members were presented services awards:

### **10 Years**

Richard Brewer, Land Use Regulations Assistant

### **15 Years**

Imtiaz Shah, Senior Environmental Engineer

Karen Winfield, Planning and Regulations Resource Specialist

Tracey Haycock, Mapping and Data Technician

Mary Ellen Kyte, Conservation Area Clerk

### **35 Years**

Vanni Azzano, Community Education Supervisor, Wildwood

Chris Tasker, Manager, Water and Information Management

### **40 Years**

Brad Glasman, Manager, Integrated Watershed Management

Teresa Hollingsworth, Manager, Community and Corporate Services

The Chair also recognized the service of Sacha Pimiskin, Park Operations Technician, Fanshawe Conservation Area, 10 years, and Brad Hertner, Coordinator of Community Partnerships, 20 years, who could not attend the meeting.

## **15. Chair's Comments**

The Chair provided closing remarks and additional thanks to the General Manager, staff, and fellow Board members.

**Draft**

**16. Member's Comments**

There were no comments from Board members.

**17. General Manager's Comments**

The General Manager provided closing remarks and thanked staff for the work they do and the Board members for their work and support.

**18. Adjournment**

There being no further business, the meeting was adjourned at 12:44 pm on a motion by Debbie Heffernan.



Tracy Annett, General Manager  
Att.



## **Minutes**

### **Committee of Adjustment**

March 27, 2024

7:30 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Steve Cousins, Chair Mike Bolton William Galloway Paul King Burton Pickel
Staff Present	Mark Stone, Town Planner Grant Brouwer, Director of Building and Development / Secretary-Treasurer Morgan Dykstra, Deputy Clerk
Others Present	Mike Richardson, Applicant for 766 Queen Street East

#### **1. CALL TO ORDER**

Chair Steve Cousins called the meeting to order at 7:30 pm.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** William Galloway

**Seconded By** Paul King

**THAT** the March 27, 2024 Committee of Adjustment agenda be accepted as presented.

**CARRIED**

**4. ACCEPTANCE OF MINUTES**

**Moved By** Paul King

**Seconded By** William Galloway

**THAT** the November 29, 2023 Committee of Adjustment minutes be approved and signed by the Chair and the Secretary / Treasurer.

**CARRIED**

**5. REPORTS**

5.1 DEV 14-2024 Minor Variance Application (File A01-2024) by 2344808 Ontario Inc., 766 Queen Street East, St. Marys, ON

Chair Steve Cousins advised how the Notice of Public Hearing was distributed and how members of the public can participate or view the meeting.

The Town's Planner, Mark Stone spoke to the application as detailed in the staff report and added that since the circulation of the meeting agenda the Town has received no comments.

Chair Steve Cousins invited the Applicant, Mike Richardson of 2344808 Ontario Inc. to speak to the application.

Mike Richardson provided a brief overview of the application, and the reasoning for the variance.

Chair Steve Cousins asked the Committee if they had any questions.

Paul King recognized that the existing Official Plan considers industrial uses for the property whereas the proposed Official Plan supports the proposed use.

William Galloway asked if the section of the building not being used for the proposed optometrist office will remain vacant or be used for another use.

Mark Stone responded that the additional space may have another use which could be a medical office.

Chair Steve Cousins sought clarification that if another use is proposed for the vacant space whether a second application will be necessary.

Mark Stone responded that if the second use is within the category that requires a lot area that is larger than 4000m<sup>2</sup> then a second application



will be required, and added that with respect to the Official Plan, the application was considered in totality and it was determined that the application is appropriate as there is an existing building that is vacant and that in principle the use is permitted in this zone.

Chair Steve Cousins asked if there were any questions from the public. There were no comments from the public, and the Committee had no further questions.

**Moved By** William Galloway

**Seconded By** Mike Bolton

**THAT** the Application for Minor Variance by 2344808 Ontario Inc. (Application File No. A01-2024), affecting land described as 766 Queen Street East in the Town of St. Marys to seek relief from the Zoning By-law to permit:

- a. a minimum lot area of 2,700 m<sup>2</sup> whereas the Commercial (C3) Zone requires a minimum lot area of 4,000 m<sup>2</sup> for medical/dental offices,

be **APPROVED** as the request conforms to the general intent and purpose of the Official Plan and the Zoning By-law, is considered minor in nature, and is desirable for the appropriate development or use of the subject property, subject to the following conditions:

1. This approval is granted only to the nature and extent of the Application (File A01-2024)
2. Any required building permit(s) shall be obtained within two (2) years of the Committee's decision.
3. That failure to comply with and maintain the conditions of the Committee will render the approval null and void.

**CARRIED**

## **6. UPCOMING MEETINGS**

Town staff to contact the Committee when an application has been deemed complete.

## **7. ADJOURNMENT**

**Moved By** William Galloway

**Seconded By** Burton Pickel

**THAT** this Committee of Adjustment meeting be adjourned at 7:49 pm.

**CARRIED**

---

Steve Cousins, Chair

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Grant Brouwer, Secretary-Treasurer



**MINUTES**  
**Community Policing Advisory Committee**

March 20, 2024  
9:00 am  
Municipal Operations Centre  
408 James Street South, St. Marys

Committee Members Present: Mayor Strathdee  
Jacqueline Hibbert  
Robert Zensner  
Councillor Edney  
Councillor Luna

Committee Member Regrets: Tony Winter

Stratford Police Services Present: Chief Greg Skinner  
Deputy Chief Foster

Staff Present: Brent Kittmer, Chief Administrative Officer

**1. CALL TO ORDER**

The Chair called the meeting to order at 9:00 am.

**2. DECLARATION OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Jacqui Hibbert

**Seconded By** Mayor Strathdee

**THAT** the March 20, 2024 Community Policing Advisory Committee agenda be accepted as presented.

**CARRIED**

**4. ACCEPTANCE OF MINUTES**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** the February 21, 2024 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

**CARRIED**

**5. DELEGATIONS**

None.

**6. CORRESPONDENCE**

None.

**7. REPORTS**

**7.1 Crime Stoppers Report**

No report available as this time.

Chief Skinner advised the Committee that Stratford Police Services will be taking on more of a coordinating role with Crime Stoppers for the next four years.

In response to an inquiry about the location of the meetings, Chief Skinner stated that there have only been preliminary discussions to date about logistics and the possibility of holding meetings in Stratford and will be determined at a later date.

**7.2 Police Monthly Statistics**

Deputy Chief Foster presented the February police stats.

In response to an inquiry whether the auto thefts were related, Deputy Chief Foster reported that in each case the individuals were familiar to the area.

In response to a question about overall annual statistics, Deputy Chief Foster reported that traffic stops are self-initiated by officers and that statistics have been impacted by the Community Resources Officer being assigned to desk duty.

In response to an inquiry about park patrol recruitment, Deputy Chief Foster shared that Stratford Police Services has closed applications and are in the process of hiring.

In response to a question about the purpose of a breaching course, Deputy Chief Foster reported that it teaches officers how to forcibly breach doors and windows.

In response to a question related to the recent food drive pre-arrangements, Chief Skinner shared that he did not have specific information at this time, but was aware of the success of the event.

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** the February 2024 Police Monthly Statistics report be received.

**CARRIED**

### **7.3 Stratford Police Service Board Liaison Report - Coun. Edney**

Councillor Edney presented an update on the February Stratford Police Board meeting.

- The relocation of administrative staff to 789 Erie Street is slightly behind due to supply chain issues with procuring necessary IT and security equipment
- Licence plate renewals are now sent electronically, and officers report that the automatic licence plate reading technology suggests there are many plates that have not been renewed

In response to an inquiry about the stats of licenced taxi service operators in Stratford, Chief Skinner stated there are four operators with a range of drivers at any time between 85-110.

In response to a question about the legality of a private individual offering rides to the public, Chief Skinner replied that this would be contrary to the taxi by-law.

Chief Skinner also provided a brief update on the Police Services Act that will come into force on April 1, 2024. This is the first update to the Act since 1990, and it now requires Board members to take an oath of office. The impact of the new legislation on the existence of CPACs is still to be determined, and the SPS is awaiting a reply from their Ministry representative. There is a significant change to the public complaint process. The SPS's approach is to observe how the implementation of the Act unfolds, and will report on any precedents that are set that may impact operations.

**Moved By** Councillor Luna

**Seconded By** Jacqui Hibbert

**THAT** the Stratford Police Services Board Liaison report from Councillor Edney be received.

**CARRIED**

**8. OTHER BUSINESS**

None.

**9. UPCOMING MEETINGS**

April 17, 2024 - 9:00 am

**10. ADJOURNMENT**

**Moved By** Councillor Luna

**Seconded By** Jacqui Hibbert

**THAT** this Community Policing Advisory Committee meeting be adjourned at 9:22 am.

**CARRIED**

---

Robert Zensner, Chair

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Jenna McCartney, Clerk



## MINUTES

### Heritage and Culture Advisory Committee

March 13, 2024

6:00 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-d0YKteFQ>

Members Present	Councillor Lucas Karen Ballard Julian Francoeur Andrea Macko Trevor Schram Clive Slade Stephen Habermehl Sherri Winter-Gropp
Staff Present	Amy Cubberley, Cultural Services Manager
Members Absent	Al Strathdee

#### 1. CALL TO ORDER

Stephen Habermehl called the meeting to order at 5:59 p.m.

#### 2. DECLARATION OF PECUNIARY INTEREST

None declared.

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

**Moved By** Clive Slade

**Seconded By** Sherri Winter-Gropp

**THAT** the March 13, 2024 Heritage and Culture Advisory Committee agenda be accepted as presented.

**4. DELEGATIONS**

None.

**5. CORRESPONDENCE**

Staff confirmed that all Heritage and Culture Advisory Committee members consent to having their email addresses shared with Community Heritage Ontario for the purpose of receiving its quarterly newsletter.

**6. ACCEPTANCE OF MINUTES**

**Moved By** Clive Slade

**Seconded By** Julian Francoeur

**THAT** the February 14, 2024 Heritage and Culture Advisory Committee minutes be approved by the Committee and signed by the Chair and the staff liaison.

CARRIED

**7. BUSINESS ARISING FROM MINUTES**

**7.1 Architectural Conservancy Update**

Members of the Architectural Conservancy of Ontario have expressed their gratitude for the Mayor's letter and Council's motion regarding extending the deadline for delisting non-designated heritage properties from 2025 to 2030. They felt that their meeting with provincial legislators went well.

**8. REGULAR BUSINESS**

**8.1 Heritage Business**

**8.1.1 Heritage Permits**

**8.1.2 Sign Permits**

**8.1.2.1 143 Queen Street East Sign Permit**

**Moved By** Councillor Lucas

**Seconded By** Julian Francoeur

**THAT** DEV 11-20224 141-143 Queen St E sign permit be received; and



**THAT** ...the Heritage and Culture Committee support the facade sign permit.

**CARRIED**

**8.1.3 Heritage Grant Applications**

None.

**8.1.4 Properties of Interest or At Risk**

None identified.

**8.1.5 Homeowner / Property Owner Letters**

None identified.

**8.2 Museum Business**

Staff spoke to DCS 19-2024 and responded to questions.

**Moved By** Andrea Macko

**Seconded By** Karen Ballard

**THAT** DCS 19-2024 Museum and Archives March Report be received for information.

**CARRIED**

**8.3 Public Art Business**

**8.3.1 DCS 14-2024 Poet Laureate Appointment**

Staff spoke to DCS 14-2024 and responded to questions.

**Moved By** Councillor Lucas

**Seconded By** Julian Francoeur

**THAT** DCS 14-2024 Poet Laureate Appointment report be received; and

**THAT** the Heritage and Culture Advisory Committee recommends to Council:

**THAT** Council not proceed with appointing a Poet Laureate for the Town of St. Marys currently.

**CARRIED**

**9. COUNCIL REPORT**

Councillor Lucas updated the Committee on trail upgrades being made on the east side of the swimming quarry, and an upcoming tour of 14 Church Street North.

**10. OTHER BUSINESS**

None.

**11. UPCOMING MEETINGS**

April 10 (only if there are time-sensitive heritage or sign permits to review)

May 8

**12. ADJOURNMENT**

**Moved By** Trevor Schram

**Seconded By** Andrea Macko

**THAT** this meeting be adjourned at 6:24 pm.

**CARRIED**

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Chair

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Committee Secretary



## **Minutes**

### **Recreation & Leisure Advisory Committee**

March 27, 2024

5:30 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present	Rick Lyons, Chair Jeremy Brock Scott Crawford Rick Kennedy Councillor Pridham
Member Absent	Pam Zabel
Staff Present	Stephanie Ische, Director of Community Services Vanessa Bisschop, Community Services Coordinator Joannah Campbell, Recreation Manager Doug Lapointe, Manager of Recreation Operations and Chief Operator Morgan Dykstra, Deputy Clerk

#### **1. CALL TO ORDER**

Chair Rick Lyons called the meeting to order at 5:30 pm and welcomed Rick Kennedy to the Committee.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Jeremy Brock

**Seconded By** Councillor Pridham

**THAT** the March 27, 2024 Recreation and Leisure Advisory Committee Agenda be accepted as presented.

**Carried**

**2. DECLARATION OF PECUNIARY INTEREST**

None declared.

**4. ACCEPTANCE OF MINUTES**

**Moved By** Jeremy Brock

**Seconded By** Scott Crawford

**THAT** the January 24, 2024 Recreation and Leisure Advisory Committee minutes be approved and signed and sealed by the Chair and Director of Community Services.

**Carried**

**5. BUSINESS ARISING FROM MINUTES**

None.

**6. REPORTS**

**6.1 DCS 20-2024 Sports Wall of Fame Project Update (March)**

Staff spoke to DCS 20-2024.

The Committee discussed the proposed design concept for the sports wall of fame, the nomination form, the number of anticipated nomination submissions, and how the nomination applications will be promoted.

**Moved By** Jeremy Brock

**Seconded By** Rick Kennedy

**THAT** DCS 20-2024 Sports Wall of Fame Project Update (March) be received; and

**THAT** the Committee recommends that the following information be used for program development:

- Revise the design concept of the sports wall of fame to consider physical acknowledgements, reduction in screens, annual acknowledgement, and future expansion.
- Add a note as part of the nominations form that all applications will require submission of supporting documentation and an image.

**Carried**

6.2 DCS 21-2024 St. Marys Recreation Fair

Joannah Campbell spoke to DCS 21-2024 and responded to questions from the Committee.

The Committee recommended that staff encourage having tangible activities at the fair to draw people into the event.

**Moved By** Scott Crawford

**Seconded By** Councillor Pridham

**THAT** DCS 21-2024 St. Marys Recreation Fair report be received as information.

**Carried**

**7. UPCOMING MEETINGS**

April 24, 2024 at 5:30pm (Municipal Operations Centre, Boardroom)

**8. ADJOURNMENT**

**Moved By** Councillor Pridham

**Seconded By** Jeremy Brock

**THAT** the Recreation and Leisure Advisory Committee adjourn at 6:55 pm.

**Carried**

---

Rick Lyons, Chair

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Stephanie Ische, Director of Community Services

**BY-LAW 39-2024**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to authorize a memorandum of understanding between The Corporation of the Town of St. Marys and Super Splash Inflatables Waterpark.**

**WHEREAS:** The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law;

**AND WHEREAS:** Super Splash Inflatable Waterpark wishes to contract the Corporation of the Town of St. Mary for the provision of lifeguards staff at the St. Marys Quarry, 425 Water Street South, starting June 1, 2024 until the end of the season on September 2, 2024 (the "Project");

**AND WHEREAS:** The Council for the Corporation of the Town of St. Marys deems it expedient to enter into a memorandum of understanding with Super Splash Inflatable Waterpark (the "Memorandum of Understanding") for the purpose of clarifying and delineating the respective rights, obligations, payments and billing arrangements of and for the delivery of the Project;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys enacts as follows;

1. That the Mayor and the Clerk are hereby authorized to execute a Memorandum of Understanding on behalf of The Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and Super Splash Inflatable Waterpark.
2. That a copy of the said Memorandum of Understanding is attached hereto this By-law and to affix the corporate seal of the Corporation of the Town of St. Marys.
3. This by-law comes into force and takes effect on the final passing thereof.

**Read a first, second and third time this 9<sup>th</sup> day of April 2024.**

---

Al Strathdee, Mayor

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Jenna McCartney, Clerk

**BY-LAW 40-2024**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law for the imposition of development charges.**

- WHEREAS:** The Town of St. Marys has and will continue to experience growth through development;
- AND WHEREAS:** Development requires the provision of physical and other services by the Town;
- AND WHEREAS:** Council desires to ensure that the capital cost of meeting growth related demands for, or the burden on, Town services does not place an undue financial burden on the Town or its taxpayers;
- AND WHEREAS:** The Development Charges Act, 1997, as amended (the “Act”) provides that the council of a municipality may by by-law impose development charges against land to pay for increased capital costs required because of increased needs for services;
- AND WHEREAS:** A development charge background study has been completed in accordance with the Act;
- AND WHEREAS:** Council has before it a report entitled “Town of St. Marys Development Charge Update Study” prepared by Watson and Associates Economists Ltd. dated January 30, 2024 (the “update study”);
- AND WHEREAS:** The Council of The Town of St. Marys has given notice of and held a public meeting on the 12th day of March 2024 in accordance with the Act and the regulations thereto;
- AND WHEREAS:** The Council of The Town of St. Marys has heard all persons who applied to be heard no matter whether in objection to, or in support of, the development charge proposal at a public meeting held on March 12, 2024;
- AND WHEREAS:** The Council of The Corporation of the Town of St. Marys on March 12, 2024 determined that no additional public meeting was required to be held as part of the approval process;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ST. MARYS HEREBY ENACTS AS FOLLOWS:**

1. By-law 106-2022 is hereby amended as follows:
  - A. Delete section 10.1 and replace with the following:

10.1 This By-law will expire at 11:59 PM on December 31, 2032 unless it is repealed by Council at an earlier date.

2. This By-law shall come into force and effect at 12:01 AM on April 10, 2024.
3. Except as amended by this By-law, all provisions of By-law 106-2022 are and shall remain in full force and effect.

**Read a first, second and third time and finally passed this 9<sup>th</sup> day of April 2024.**

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Al Stratthdee, Mayor

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Jenna McCartney, Clerk



**BY-LAW 41-2024**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to authorize a memorandum of understanding between The Corporation of the Town of St. Marys and the Community Energy Association.**

- WHEREAS:** Section 5(3) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law.
- AND WHEREAS:** The Corporation of the Town of St. Marys partnered with the County of Perth for the implementation of an electric vehicle charging project referred to as “Electric Pathway”;
- AND WHEREAS:** The Corporation of the Town of St. Marys has been successful with a grant submission to the Community Energy Association for the installation of Level 2 electric vehicle charging ports throughout the Town of St. Marys (the “Project”).
- AND WHEREAS:** The Corporation of the Town of St. Marys deems it expedient to enter in a memorandum of understanding with the Community Energy Association for the purpose of clarifying and delineating the respective rights, obligations, and delivery of the Project;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That the Chief Administrative Officer be delegated the authority to bring the memorandum of understanding into final form.
  2. That the Mayor and the Clerk are hereby authorized to execute a memorandum of understanding on behalf of The Corporation of the Town of St. Marys between The Corporation of the Town of St. Marys and the Community Energy Association.
  3. That a copy of the said memorandum of understanding is attached hereto this By-law, and to affix the corporate seal of the Corporation of the Town of St. Marys.
  4. This by-law comes into force and takes effect on the final passing thereof.

**Read a first, second and third time and finally passed this 9<sup>th</sup> day of April 2024.**

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Al Stratthdee, Mayor

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Jenna McCartney, Clerk

**BY-LAW 42-2024**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to adopt a Retail and Dining Use of Downtown Road Allowance Policy for the Corporation of the Town of St. Marys.**

- WHEREAS:** Subsection 5(3) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (“Municipal Act, 2001”) provides that a municipal power shall be exercised by by-law;
- AND WHEREAS:** Town Council has determined that it is desirable to enact a By-law that establishes the parameters and guidelines for the seasonal installation of patios, bistro tables and retail displays placed on the municipal road allowance in downtown St. Marys;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That the Retail and Dining Use of Downtown Road Allowance Policy attached hereto as “Schedule A” is hereby adopted and shall form part of this by-law.
  2. This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 9<sup>th</sup> day of April 2024.**

---

Al Stratthdee, Mayor

---

Jenna McCartney, Clerk

**BY-LAW 43-2024**

**THE CORPORATION OF THE TOWN OF ST. MARYS**

**Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on April 9, 2024**

**WHEREAS:** *The Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;*

**AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

**NOW THEREFORE:** The Council of The Corporation of the Town of St. Marys enacts as follows;

- 1.** That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 9<sup>th</sup> day of April 2024 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
- 2.** This by-law comes into force on the final passing thereof.

**Read a first, second and third time and finally passed this 9<sup>th</sup> day of April 2024.**

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Al Strathee, Mayor

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Jenna McCartney, Clerk