



**MINUTES
Regular Council**

January 28, 2025
6:00pm
Municipal Operations Centre

Council Present: Deputy Mayor Aylward
Councillor Craigmile
Councillor Edney
Councillor Lucas
Councillor Luna
Councillor Pridham

Council Regrets: Mayor Strathdee

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Jed Kelly, Director of Public Works

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jennifer Knechtel, Director of Human Resources
Andre Morin, Director of Corporate Services / Treasurer
Dave Blake, Environmental Services Manager

1. CALL TO ORDER

Deputy Mayor Aylward called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2025-01-28-01

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT agenda item 6.2.1.2 be tabled until a report back from staff is received, no later than the first regular council meeting in March 2025.

CARRIED

Councillor Craigmile requested the agenda be amended to include a notice of motion under item 10.

Resolution 2025-01-28-02

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the January 28, 2025 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Don Van Galen of St. Marys presented a proposal to Council regarding the topic of tennis and pickleball facilities in town. Mr. Van Galen suggested that Council strike an ad-hoc committee with representatives from pickleball and tennis including council members and staff for the purpose of finding a permanent solution that is satisfactory to all. Mr. Van Galen offered that after two months of meeting, if a positive advance cannot be achieved, then Council should proceed with Recreation, Culture, and Leisure Master Plan recommendation #33.

Andrea Macko of St. Marys provided correspondence in advance of the meeting. She voiced her disappointment over Council's motion to add pickleball lines to the south tennis courts and that by adding more lines to the courts, it does both sports a disservice. Ms. Macko offered two suggestions for consideration:

- repaint the north courts in a perpendicular layout to the tennis courts and leave one south court for the sole purpose of tennis
- form a committee to look for new space for pickleball and tennis courts with the Thames Crest subdivision parklands being a prime contender.

Esther DeYoung of St. Marys provided correspondence in advance of the meeting. She stated that she would like at least one tennis court to remain unaltered, contrary to a recent Council resolution regarding the racquet courts. Ms. DeYoung stated that she has played both tennis and pickleball and is coming from the perspective that it is difficult to serve when there are multi-purpose lines on a court.

Resolution 2025-01-28-03

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council strike an ad-hoc committee consisting of:

- 2 representatives from the St. Marys Pickleball Association
- 2 representatives from the St. Marys Tennis Club
- Councillor Luna and Councillor Pridham, and staff, and

THAT the ad-hoc committee be charged with meeting with staff to develop a review of alternatives for pickleball and tennis facilities as staff completes their report back on Recommendation #33 of the Recreation, Culture and Leisure Master Plan by the first regular meeting of Council in March 2025.

CARRIED

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - January 14, 2025

Resolution 2025-01-28-04

Moved By Councillor Luna

Seconded By Councillor Lucas

THAT the January 14, 2025 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - January 21, 2025

Resolution 2025-01-28-05

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the January 21, 2025 Strategic Priorities Committee meeting minutes be received by Council and signed and sealed by the Mayor and the Clerk; and,

THAT minute items 4.1.1 and 4.2.4 be raised for consideration.

CARRIED

6.2.1 Recreation, Culture and Leisure Master Plan

6.2.1.1 Approval

Resolution 2025-01-28-06

Moved By Councillor Lucas

Seconded By Councillor Craigmile

THAT the draft Recreation, Culture and Leisure Master Plan be adopted as presented; and

THAT the Recreation, Culture and Leisure Master Plan be referred to the Recreation and Leisure Advisory Committee and Heritage and Culture Advisory Committee to develop a recommendation to Council for the priority order of implementation of the recommendations contained in the Master Plan that relate to each committee's respective terms of reference.

CARRIED

6.2.1.2 Implementation

Resolution 2025-01-28-07

THAT Council directs staff to implement recommendation #33 from the Recreation, Culture, and Leisure Master Plan as soon as weather permits.

TABLED

6.2.2 2025 Community Grants

6.2.2.1 Grant Approval

Resolution 2025-01-28-08

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT Council approves the following amounts for the 2025 standing Community Grants:

- United Way Perth Huron - \$11,079

- St. Marys DCVI - \$1,500
- St. Mike's Catholic School - \$750
- Community Dinner - \$1,500
- Canada Day Parade - \$3,000
- Station Gallery - \$10,000

THAT Council approves the following amounts for the 2025 application-based Community Grants:

- Teddy Bear Reunion - \$1,500
- St. Marys Horticultural Society - \$225
- St. Marys Kinsmen - \$5,000
- St. Marys Community Players - \$0
- Alzheimer Society Huron Perth - \$0
- Giving Tuesday - \$892
- St. Marys Farmers' Market Association - \$2,000
- St. Marys Ringette Association - \$0
- St. Marys Imagination Library - \$3,500
- St. Marys Soccer Club - \$0
- Kaswentha – Two Row Now - \$3,000
- St. Marys Curling - \$0
- Goals - \$3,427.50
- Royal Canadian Legion - \$2,550
- St. Marys Minor Hockey Association - \$0
- To St. Marys with Love - \$1,826
- St. Marys Minor Basketball - \$0
- Canadian Baseball Hall of Fame - \$2,500
- St. Marys Lincolns - \$1,751

THAT Council appoints an ad-hoc committee with 3 members of Council and staff (Director of Corporate Services, Director of Community Services, and Finance Manager) to review the Community Grant policy.

CARRIED

6.2.2.2 Policy Review Committee

Resolution 2025-01-28-09

Moved By Councillor Lucas

Seconded By Councillor Edney

THAT Council appoints Councillors Luna, Craigmile and Pridham to an ad-hoc committee for the purpose of reviewing the community grant policy.

CARRIED

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 02-2025 January Monthly Report (Administration)

Resolution 2025-01-28-10

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT ADMIN 02-2025 January Monthly Report (Administration) be received for information.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 01-2025 January Monthly Report (Building and Development)

Resolution 2025-01-28-11

Moved By Councillor Pridham
Seconded By Councillor Craigmile

THAT DEV 01-2025 January Monthly Report (Building and Development) be received for information.

CARRIED

8.3 Community Services

8.3.1 DCS 01-2025 January Monthly Report (Community Services)

Resolution 2025-01-28-12

Moved By Councillor Lucas
Seconded By Councillor Luna

THAT DCS 01-2025 January Monthly Report (Community Services) be received for information.

CARRIED

8.4 Corporate Services

8.4.1 COR 07-2025 January Monthly Report (Corporate Services)

Resolution 2025-01-28-13

Moved By Councillor Luna
Seconded By Councillor Edney

THAT COR 07-2025 January Monthly Report (Corporate Services) be received for information.

CARRIED

8.4.2 COR 01-2025 Adoption of 2025 Budget

Resolution 2025-01-28-14

Moved By Councillor Craigmile
Seconded By Councillor Lucas

THAT COR 01-2025 Adoption of 2025 Budget report be received;
and

THAT Council approves \$160,000 for Capital Project #64 – Serviced Industrial Land to be included in the 2025 capital budget, to be funded from the Industrial Land Reserve; and

THAT Council approves an exemption from the sign permit fee listed in the Fee By-Law for Community Players' twice annual performances located at Town Hall and for the Friends of the Library's twice annual book sale; and

THAT Council consider By-law 05-2025, being a by-law to adopt the 2025 Budget and Tax Levy.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 01-2025 January Monthly Report (Emergency Services)

Resolution 2025-01-28-15

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT FD 01-2025 January Monthly Report (Emergency Services) be received for information.

CARRIED

8.5.2 FD 02-2025 Fire Protection Grant

Resolution 2025-01-28-16

Moved By Councillor Pridham

Seconded By Councillor Lucas

THAT FD 02-2025 Fire Protection Grant report be received; and

THAT Council consider By-law 06-2025, being a by-law to authorize the Mayor and the Clerk to execute an agreement with His Majesty the King in the right of Ontario, as represented by the Ministry of the Solicitor General for the fire protection grant.

CARRIED

8.6 Human Resources

8.6.1 HR 01-2025 January Monthly Report (Human Resources)

Resolution 2025-01-28-17

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT HR 01-2025 January Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 03-2025 January Monthly Report (Public Works)

Resolution 2025-01-28-18

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT PW 03-2025 January Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 05-2025 Source Protection Plan Pre-Consultation – Section 34 Updates

Resolution 2025-01-28-19

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT report PW 05-2025, Source Protection Plan Pre-Consultation – Section 34 Updates, be received; and,

THAT Council consider correspondence regarding Notice of Pre-Consultation – Proposed Updates to the Thames-Sydenham Source Protection Plan; and,

THAT pursuant to Section 34(3) of the Clean Water Act, 2006, the Council for the Town of St. Marys endorses the proposed updates to the Thames-Sydenham Source Protection Plan.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

10.1 Councillor Craigmile - Library Core Service Review

THAT Council requests the Library Board to conduct a core services review to be presented to Council by July 1, 2025:

- Outlining the minimum services required to be provided as legislated by the Public Libraries Act, including the current costs to provide the minimum legislated services, and
- Outlining current services and service levels that are beyond the minimum service required under the Public Libraries Act, including the current costs to provide those services.

11. BY-LAWS

Resolution 2025-01-28-20

Moved By Councillor Lucas

Seconded By Councillor Craigmile

THAT By-Laws 05-2025 and 06-2025 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-law 05-2025 Adopt 2025 Budget and Tax Levy

11.2 By-law 06-2025 Agreement with the Ministry of the Solicitor General by the Office of the Fire Marshal for the Fire Protection Grant Program

12. UPCOMING MEETINGS

February 11, 2025 at 6:00 pm, Regular Council, Council Chambers

February 18, 2025 at 9:00 am, Strategic Priorities Committee, Council Chambers

February 25, 2025 at 6:00 pm, Regular Council, Council Chambers

Council took a brief break at 7:57 pm.

Deputy Mayor Aylward called the meeting back to order at 8:04 pm.

13. CLOSED SESSION

Resolution 2025-01-28-21

Moved By Councillor Luna

Seconded By Councillor Lucas

THAT Council move into a session that is closed to the public at 8:05 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

14. RISE AND REPORT

Resolution 2025-01-28-22

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT Council rise from a closed session at 8:15 pm.

CARRIED

Deputy Mayor Aylward reported that a closed session was held regarding a proposed or pending acquisition or disposition of land by the municipality or local board. Council will consider a resolution about the matter.

14.1 Land Sale Matter

Resolution 2025-01-28-23

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT Council authorize the Mayor and the Clerk to sign an amendment to the agreement of purchase and sale for 90 Carling Street as presented in staff report ADMIN 03-2025.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2025-01-28-24

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT By-Law 07-2025, being a by-law to confirm the proceedings of the January 28, 2025 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2025-01-28-25

Moved By Councillor Luna

Seconded By Councillor Lucas

THAT this regular meeting of Council be adjourned at 8:17 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk