



AGENDA

Special Meeting of Council

December 1, 2020

9:00 am

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the December 1, 2020 special meeting of Council agenda be accepted as presented.

4. **PUBLIC INPUT**

(Public input received by the Clerk's Department prior to 4:30 pm on the day prior to the meeting will be read aloud by the Mayor during this portion of the agenda.

Submissions will be accepted via email at clerksoffice@town.stmarys.on.ca or in the dropbox at Town Hall, 175 Queen Street East, lower level.)

5. **2021 BUDGET DELIBERATIONS**

Full 2021 draft capital and operating budget package can be found on the Town of St. Marys website.

5.1. Draft Operation Budget Review

5.1.1. Library

5.2. Staff Reports

5.2.1. COR 40-2020 Fire Reserve Fund Strategy

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RECOMMENDATION

THAT COR 40-2020 Fire Reserve Fund Strategy report be received; and

THAT Council provide staff with approval to proceed with the High Priority needs expenditures for the Fire Hall as outlined in COR 40-2020, to be funded from the Fire Hall Upgrades contingency fund; and

THAT Council provide staff with the approval to proceed with the Medium Priority needs expenditures for the Fire Hall as outlined in COR 40-2020, to be funded from the Fire Hall Upgrades contingency fund; and

THAT Council approves the 2021 increase of \$10,000 to the Fire Reserve Fund transfer; and

THAT Council defers the Fire Pumper truck purchase to the 2022 Budget

5.2.2. COR 41-2020 2021 Consolidated Fee By-law

10

RECOMMENDATION

THAT COR 41-2020 2021 Consolidated Fee By-law report be received; and

THAT Council consider By-law 104-2020 being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Town of St. Marys.

5.2.3. DEV 81-2020 School Partnership for Work on Stone Walls

12

RECOMMENDATION

THAT DEV 81-2020 School Partnership for Work on Stone Walls report be received for information.

5.2.4. DEV 84-2020 1221 Water St. S, Landfill Exterior Building Renovation

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RECOMMENDATION

THAT DEV 84-2020 1221 Water St. S., Landfill Exterior Building Renovation report be received for information.

6. CLOSED SESSION

RECOMMENDATION

THAT Council move into a session that is closed to the public at 8:20 pm as authorized under the *Municipal Act*, Section 239(2)(d) labour relations or employee negotiations.

6.1. HR 13-2020 CONFIDENTIAL Cost of Living Report Back

7. RISE AND REPORT

RECOMMENDATION

THAT Council rise from a closed session at _____ am.

8. UPCOMING MEETINGS

*All meetings will be live streamed to the Town's YouTube channel

January 19, 2021 - 9:00 am - 2:30 pm, Special Council (budget)

9. BY-LAWS

16

RECOMMENDATION

THAT By-Law 104-2020 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

10. CONFIRMATORY BY-LAW

35

RECOMMENDATION

THAT By-Law 105-2020, being a by-law to confirm the proceedings of the December 1, 2020 special Council meeting, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

11. ADJOURNMENT

RECOMMENDATION

THAT this special meeting of Council adjourns at _____ pm.



FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: André Morin, Director of Corporate Services / Treasurer

Date of Meeting: 1 December 2020

Subject: **COR 40-2020 Fire Reserve Fund Strategy**

PURPOSE

To provide Council with options and recommendations on the long-term sustainability of the Fire Reserve Fund.

RECOMMENDATION

THAT COR 40-2020 Fire Reserve Fund Strategy report be received; and

THAT Council provide staff with approval to proceed with the High Priority needs expenditures for the Fire Hall as outlined in COR 40-2020, to be funded from the Fire Hall Upgrades contingency fund; and

THAT Council provide staff with the approval to proceed with the Medium Priority needs expenditures for the Fire Hall as outlined in COR 40-2020, to be funded from the Fire Hall Upgrades contingency fund; and

THAT Council approves the 2021 increase of \$10,000 to the Fire Reserve Fund transfer; and

THAT Council defers the Fire Pumper truck purchase to the 2022 Budget

BACKGROUND

At the 2021 Budget meeting on November 17, 2020, Council passed the following resolution:

THAT approval of capital budget item #11 Fire – New Pumper, be deferred until staff report back on financing/funding options.

The Pumper is estimated to cost \$675,000 and have a 12 – 14 month delivery.

Based on the current long-term fire expenditures, the Fire Reserve Fund is projected as follows:

	2020	2021	2022	2023	2024	2025	2026
Fire Equip (3020)							
Opening Balance	-126,287	-10,287	-553,287	-419,287	-335,287	-281,287	-228,287
Budget Allocation	278,000	278,000	278,000	278,000	278,000	278,000	278,000
Trf to Operating	-133,000	-140,000	-139,000	-136,000	-135,000	-132,000	-131,000
Trf to Capital	-29,000	-681,000	-5,000	-58,000	-89,000	-93,000	-30,000
Ending Balance	-10,287	-553,287	-419,287	-335,287	-281,287	-228,287	-111,287

Staff was requested to provide Council with options on the sustainability of the reserve fund and future capital purchases.

REPORT

In order to provide recommendations, staff have reviewed the following:

1. Fire Hall project – estimated use of the contingency
2. Review future capital projections
3. Review annual reserve fund contribution
4. Other financing opportunities

1. Fire Hall project – estimated use of the contingency

The project estimates for the Fire Hall approved by Council at tender award were as follows:

2020 Fire Hall Renovation - Capital Costs Estimates

ITEM	COST	HST	TOTAL	NET of HST Rebate
Tender - Main	2,413,800	313,794	2,727,594	2,456,283
Tender - Tower	70,000	9,100	79,100	71,232
Engineering/Architect	80,600	10,478	91,078	82,019
Civil Works	10,000	1,300	11,300	10,176
Contingency (15%)	362,070	47,069	409,139	368,442
Furniture and Equipment - Immediate	100,438	13,057	113,495	102,206
Temporary/Moving	9,000	1,170	10,170	9,088
TOTALS	3,045,908	395,968	3,441,876	3,099,446
2020 BUDGET ESTIMATE				3,100,000

The funding was estimated to be \$3,000,000 from long term debt (this has been secured) and \$100,000 in donations. With COVID, the Town did not move forward with a campaign to receive donations for the Fire Hall.

In relation to the Furniture and Equipment budget listed above, Council’s previous direction was to narrow down the original list to the \$102,206 amount stated above, and any further needs would be purchased if there was room within the total project contingency. Staff have been aggressive to procure furniture and equipment in the most cost effective fashion as possible, and the current projection is that the total spend on the approved furniture and equipment list will be closer to \$80,000.

Additionally, the Fire Hall project has operated quite smoothly, and a large part of the contingency remains available with approximately only \$25,000 of the \$368,442 spent to date.

As Council will recall, there were a number of expenditures that were not included in the original project estimates. This approach was taken to reduce the 2020 capital cost of the project. With a large portion of the contingency available, staff have met and recommend the following priorities in further expenditures for the Fire Hall to be funded from the contingency:

High Priority Needs			Cost Estimate	
Fire Hall Sign reinstallation				\$39,200.00
Wiring of Comms Tower				
Concrete Pad (storage container)				
Re-install of Warning Siren				
Purchase of Toiletry dispensers				
Water Main Break Repairs				
Water Meter Purchase				
Contingency for needed items			15%	\$5,880.00
			Total	\$42,020.00

Medium Priority Needs			Cost Estimate	
Installation of Parking lot light				\$148,030.00
Paving Secondary Parking area				
Purchase of Slinger Station				
Purchase of Slinger Tool grid				
Purchase of shelf to hold Scuba bottles				
Breathing Air Compressor 6000psi				
Fill station/cascade system for Breathing Air Compressor				
4 Cylinders 6000psi to store breathing air				
Washer/Extractor for Bunker Gear				
Dryer for bunker gear				
Contingency			15%	\$22,204.50
			Total	\$170,234.50

While the priorities above have been placed in two categories, all expenditures have been deemed necessary. If not added as part of the project now, these purchases would need to be included in the long-term capital plan for the Fire department, which will only make the projected negative balance of the reserve worse. The recommendation is to purchase all of the above listed items now from the contingency fund as a part of the strategy to help bring the reserve into a positive financial position.

Below is a breakdown showing the impact of this proposal on the overall project budget:

Contingency – Net of HST	\$368,442
Furniture & Equipment – Net of HST	\$102,206
Total Available	\$488,648
Donation Revenue – Reduction	\$100,000
Contract – Approved Change Orders	\$25,000
Contract – Estimate for possible Change Orders	\$20,000
Furniture and Equipment – priority – revised estimates	\$80,000
High Priority Fire Hall Items	\$42,000
Medium Priority Fire Hall Items	\$170,000
Total Estimated Costs	\$437,000
Remaining funds to be applied to Fire Reserve Fund balance	\$51,648

2. Review future capital projections

The Treasurer reviewed the future capital projections with the Fire Chief. Some projections were updated and some estimated purchases were shifted to future years where acceptable. As well, the compressor was removed from the long-term capital plan as it is included in item #1 above. The concepts applied were to smooth out large purchases in the long term – for example, the Fire department has 4 fire apparatus vehicles, with estimated 20-year lifespans; goal was to smooth out purchases to every 5 years.

Within this revised plan, the Pumper would be included in the 2022 budget, in anticipation of receiving the vehicle in early 2023. Extending this capital purchase is not ideal because the truck is beyond its normal 20-year lifecycle, however it does allow the reserve to grow by one more year. The Town will remain NFPA compliant by completing annual inspections and pump tests. In addition, the current truck deployment approach would continue for an additional year. In this approach, the new aerial truck becomes the first “pumper” to respond to calls.

3. Review annual reserve fund contribution

Based on the review of the adjusted long-term capital plan, the annual reserve contribution should be \$152,000 per year – the historical contribution was \$127,000, with an increase in 2020 to \$138,000.

It is recommended to increase the reserve transfer to \$148,000 for equipment in 2021. As well, moving forward, it is recommended that the annual decrease in long term debt payments (between \$1,000 - \$3,000) remain in the Fire reserve fund to assist with backlog and inflation.

4. Other Financing Opportunities

Within the long-term plan, we reviewed and included the resale value of the large assets we may be able to salvage – namely, the compressor and the Pumper in the short term

As well, another option considered, but not necessarily based on the revised estimates was for the Town to lend finances, with interest, to the Fire reserve fund to assist with cash flows as it makes up the shortfall.

FINANCIAL IMPLICATIONS

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserve Continuity												
Opening Balance	2	192	345	-138.5	-123.5	-32.5	113.5	263.5	-121.5	34.5	196.5	362.5
Interest earned (2%)	0	4	7	-3	-2	-1	2	5	-2	1	4	7
Annual Reserve Contribution - Equipment	148	149	152	153	156	157	159	161	163	166	167	169
Annual Contribution - Debt payment	140	139	136	135	132	131	129	127	125	122	121	119
	290	484	640	146.5	162.5	254.5	403.5	556.5	164.5	323.5	488.5	657.5
Annual Capital Spend	-16	-5	-667.5	-135	-63	-10	-11	-551	-5	-5	-5	-5
Equipment Grants/Donations/Sales	58	5	25									
Fire Hall debt - DC recoverable	43.0	42.0	42.0	41.0	41.0	40.0	39.0	39.0	38.0	38.0	37.0	36.0
Debenture payment	-183	-181	-178	-176	-173	-171	-168	-166	-163	-160	-158	-155
Ending Balance ('000)	192	345	-138.5	-123.5	-32.5	113.5	263.5	-121.5	34.5	196.5	362.5	533.5

SUMMARY

The staff are presenting Council with options and recommendations to proceed with fire related capital expenditures while ensuring the sustainability of the Fire reserve fund.

STRATEGIC PLAN

Not applicable to this report.

OTHERS CONSULTED

Grant Brouwer, Director of Building and Development

Ray Cousineau, Facilities Supervisor

Jason Silcox, Building Inspector

Andy Anderson, Fire Chief

ATTACHMENTS

None

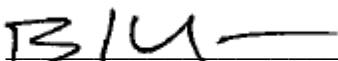
REVIEWED BY

Recommended by the Department



André Morin
Director of Corporate Services / Treasurer

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: André Morin, Director of Corporate Services / Treasurer

Date of Meeting: 1 December 2020

Subject: **COR 41-2020 2021 Consolidated Fee By-law**

PURPOSE

For Council to consider approving the 2021 Consolidated Fee By-law.

RECOMMENDATION

THAT COR 41-2020 2021 Consolidated Fee By-law report be received; and

THAT Council consider By-law 104-2020 being a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Town of St. Marys.

BACKGROUND

At the Special Council meeting held on October 20, 2020, Council reviewed the proposed 2021 fees. The following motion was passed:

THAT FIN 31-2020 2021 Consolidated Fees By-law Review report be received; and

THAT the proposed 2021 fees be approved at a future Council meeting.

REPORT

The fees presented at the October 20, 2020 remain the recommended fees. The only further change in the fees relates to Development Charges. Per the Town's Development Charge By-law, rates increase by the Toronto Construction Price Index – those rates were not available at the October meeting. The average Construction Price Index has increased by 2.62% for the first 3 quarters of 2020; Development Charge rates have been adjusted accordingly.

FINANCIAL IMPLICATIONS

The proposed rates have been incorporated in the 2021 draft budget documents.

SUMMARY

Council annually reviews and approves the fees and charges for the services provided by the Town each year, to be effective for the following year.

STRATEGIC PLAN

Not applicable to this report.

OTHERS CONSULTED

Senior Management

ATTACHMENTS

See By-Law 104-2020 attached to the agenda

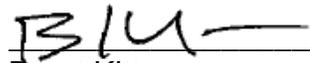
REVIEWED BY

Recommended by the Department



André Morin
Director of Corporate Services / Treasurer

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

INFORMATION REPORT

To: Mayor Stratthdee and Members of Council

Prepared by: Ray Cousineau, Facilities Supervisor

Date of Meeting: 1 December 2020

Subject: **DEV 81-2020 School Partnership for Work on Stone Walls**

INFORMATION

Facilities staff have reached out to local colleges to pursue a partnership regarding stone masonry on Town owned assets.

RECOMMENDATION

THAT DEV 81-2020 School Partnership for Work on Stone Walls report be received for information.

BACKGROUND

During 2020 budget deliberations, Council requested that Town staff contact local colleges to pursue a partnership regarding stone masonry projects on Town owned assets.

REPORT

Facilities staff have contacted two local colleges regarding the possibility of partnering with them to allow learning stone masons the chance to work on Town owned assets.

Of the two schools that were contacted, one suggested that the Town post volunteer opportunities on the school's jobsite website.

The second school that we contacted was interested in the opportunity. A couple of the concerns with the partnership are the length of time these projects will take and transportation for the students.

SUMMARY & IMPLICATIONS

Town staff are continuing discussions with the second school to see if there are any smaller projects that they would be interested in working on.

STRATEGIC PLAN

Not applicable to this report.

OTHERS CONSULTED

1-Fanshawe College, and

2-Conestoga College.

ATTACHMENTS

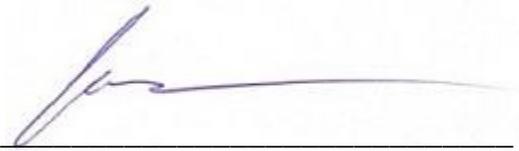
Nil

REVIEWED BY

Recommended by the Department



Ray Cousineau
Facilities Supervisor



Grant Brouwer
Director of Building and Development

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



INFORMATION REPORT

To: Mayor Stratthdee and Members of Council

Prepared by: Ray Cousineau, Facilities Supervisor

Date of Meeting: 1 December 2020

Subject: **DEV 84-2020 1221 Water St. S, Landfill Exterior Building Renovation**

INFORMATION

Council passed a recommendation that staff investigate alternative roofing options including steel for capital budget item #8, Landfill Exterior Building Renovation. Council also requested additional information related to life expectancy of the building and current use of the building.

RECOMMENDATION

THAT DEV 84-2020 1221 Water St. S., Landfill Exterior Building Renovation report be received for information.

BACKGROUND

The Landfill Exterior Building was built in 1983. The 20ft wide by 30ft long building is standard wood frame construction built on concrete foundation, with a concrete floor, composite siding, and an asphalt roof. The entrance area is separated from the garage end of the building. The entrance area has an 8ft ceiling with a mezzanine above it for storage. The garage area has a 14 ft ceiling. There are 4 windows, one which can be opened. There is 1-walk-in door and one 12ft x 12ft overhead door to the building. The insulated building is heated by an electric forced air furnace and cooled by a window A/C unit and is kept at a minimal temperature in the winter to avoid anything freezing.

REPORT

Current use of the building is for Public Works seasonal equipment storage. Future use of the building is projected to continue to be used as Public Works equipment storage.

Projected life expectancy of the building is 20 years plus with periodic maintenance to the siding, HVAC systems and building envelope.

SUMMARY & IMPLICATIONS

The 2021 budget plan indicated the following details for maintenance on the shed:

Item	With Asphalt Roof	With Metal Roof
Engineering	\$0	\$0
Roof Replacement	\$8,500	\$6,000
Gutters & Downspouts	\$3,500	\$3,500
Siding	\$2,500	\$2,500
TOTAL	\$14,500	\$12,000

Council will note that the projected cost of the metal roof is less than the asphalt roof, which may feel counter intuitive. The difference is a result of how staff prepared the budget estimates. The asphalt roof was priced using assumed unit prices. The metal roof was priced by securing a preliminary quote from a contractor.

Moving forward, staff recommend that Council leave the approved capital budget amount at \$14,500 as approved on November 17. When this project is released for quotes staff will include both options of an asphalt roof and a metal roof and will proceed to award the project based on the construction option that represents the best value for money. Leaving the budget amount as approved ensures that there is a project contingency in the event that construction and material prices continue to escalate as has been the recent trend.

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
 - Pillar #1 Infrastructure:
 - Outcome: Maintenance prioritization;
 - Tactic(s): Initiative – Prioritize heritage assets, in terms of importance and develop maintenance schedule and budget accordingly

OTHERS CONSULTED

Nil

ATTACHMENTS

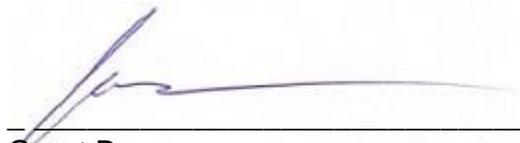
Nil

REVIEWED BY

Recommended by the Department

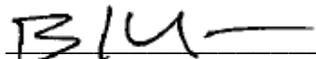


Ray Cousineau
Facilities Supervisor



Grant Brouwer
Director and Building and Development

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

BY-LAW 104-2020

THE CORPORATION OF THE TOWN OF ST. MARYS

BEING a by-law to establish fees or charges for services or activities provided or done by or on behalf of The Corporation of the Town of St. Marys.

- WHEREAS:** Section 10 of the *Municipal Act, 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary for the public;
- AND WHEREAS:** Section 391 of the *Municipal Act, 2001* provides that without limiting sections 9, 10, and 11 of the *Municipal Act, 2001*, those sections authorize a municipality to impose fees or charges on persons;
- a) for services or activities provided or done by or on behalf of it;
 - b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
 - c) for the use of its property including property under its control
- AND WHEREAS:** Section 398 of the *Municipal Act, 2001* provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;
- AND WHEREAS:** Section 398, subsection (2) of the *Municipal Act, 2001* provides that the Treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal property taxes;
- AND WHEREAS:** Section 69 of the *Planning Act, 1990*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;
- AND WHEREAS:** Section 7 of the *Building Code Act, 1992*, authorizes a municipal Council to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;
- AND WHEREAS:** The Council for The Corporation of the Town of St. Marys deems it expedient to have a comprehensive user fee by-law;
- NOW THEREFORE:** The Council for The Corporation of the Town of St. Marys hereby enacts as follows:

1. That this By-law shall be known and may be cited as the "Fees By-law", "Fees and Charges By-law", "Fee Guide" or "Fee Schedule".
2. For the purposes of this By-law:
"Town" means the Corporation of the Town of St. Marys
"Municipal Act, 2001" means the Municipal Act, 2001, S.O. 2001 c. 25.
3. That the fees and charges for the Town of St. Marys services and activities and for the use of Town property set out in the following schedules of this by-law are hereby approved and deemed to form part of this By-law:
 - a) Schedule A – Recreation and Leisure
 - b) Schedule B – Facility Rentals
 - c) Schedule C – Building & Planning
 - d) Schedule D – Animal Control
 - e) Schedule E - Cemetery
 - f) Schedule F – Public Works
 - g) Schedule G – Waste Management
 - h) Schedule H – Water Supply & Distribution
 - i) Schedule I – Wastewater Collection & Treatment
 - j) Schedule J – Administration & Other
 - k) Schedule K – Early Learning Centre
 - l) Schedule L – Museum
4. That applicable taxes will be added to the fees where required.
5. That the fees and charges imposed on a person by the Town, as outlined in the Schedules to this by-law, constitute a debt of the person to the Town.
6. The late payment charges may be added to all or any portion of any fees and charges imposed by this by-law that are due and payable at a rate of 1.25% per month, on the 30th day of default, and every month thereafter and such late payment charges shall form part of the fees or charges owing.
7. Persons with disabilities will not be charged more to access Town programs or services than that charged for the same program or service to persons without disabilities, in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005- O. Reg. 191-11*.
8. Should any part of this by-law, including any part of any schedule, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is Council's intention that such invalid part of this by-law shall be severable and that the remainder of this by-law including the remainder of the impugned schedule, as applicable, shall continue to operate and to be in force and effect.

9. That this by-law be reviewed at least annually.
10. That by-law 108-2019 be hereby repealed.
11. That this by-law shall come into full force and effect on January 1, 2021.

Read a first, second and third time and finally passed this 1st day of December 2020.

Mayor Stratheed

Jenna McCartney, Clerk

SCHEDULE "A"
RECREATION & LEISURE

Type of Fee	Fee	Multi-Discount	Insurance	COVID FEE	Subtotal	HST	Total
Pyramid Recreation Centre - Aquatics							
Single Admission							
Child/Youth (3-18)	\$3.32			\$0.66	\$3.98	\$0.52	\$4.50
Adult (19-64)	\$4.65			\$0.93	\$5.58	\$0.73	\$6.31
Older Adult (65+)	\$4.43			\$0.89	\$5.31	\$0.69	\$6.00
Family Admission	\$12.39			\$2.48	\$14.87	\$1.93	\$16.80
15 Admissions (10% discount)							
Child/Youth (3-18)	\$59.70	\$5.97			\$53.73	\$6.98	\$60.71
Adult (19-64)	\$83.70	\$8.37			\$75.33	\$9.79	\$85.12
Older Adult (65+)	\$79.65	\$7.97			\$71.69	\$9.32	\$81.01
30 Admissions (12% discount)							
Child/Youth (3-18)	\$119.40	\$14.33			\$105.07	\$13.66	\$118.73
Adult (19-64)	\$167.40	\$20.09			\$147.31	\$19.15	\$166.46
Older Adult (65+)	\$159.30	\$19.12			\$140.18	\$18.22	\$158.40
60 Admissions (14% discount)							
Child/Youth (3-18)	\$238.80	\$33.43			\$205.37	\$26.70	\$232.07
Adult (19-64)	\$334.80	\$33.48			\$301.32	\$39.17	\$340.49
Older Adult (65+)	\$318.60	\$31.86			\$286.74	\$37.28	\$324.02
Swimming Lessons							
Swim lessons 1/2 hour- 10 lessons	\$77.50			\$15.50	\$93.00	n/a	\$93.00
Swim lessons 3/4 hour- 10 lessons	\$87.50			\$17.50	\$105.00	n/a	\$105.00
Swim lessons drop in - 30 mins	\$7.75			\$1.55	\$9.30	n/a	\$9.30
Swim lessons drop in - 45 mins	\$8.75			\$1.75	\$10.50	n/a	\$10.50
Private lessons - 30 min	\$18.37			\$3.67	\$22.04	n/a	\$22.04
Semi-private lessons	\$27.58			\$5.52	\$33.10	n/a	\$33.10
Recreational Swim Team per lesson	\$6.00			\$1.20	\$7.20	n/a	\$7.20
Junior Lifeguard Club per lesson	\$6.00			\$1.20	\$7.20	n/a	\$7.20
Advanced Aquatics							
Bronze Star	\$70.65			\$14.13	\$84.78	n/a	\$84.78
Bronze Medallion	\$130.99			\$26.20	\$157.19	n/a	\$157.19
Bronze Cross	\$130.99			\$26.20	\$157.19	\$20.43	\$177.62
Lifesaving Manual	\$43.72			\$8.74	\$52.46	\$6.82	\$59.28
WSI	\$306.22			\$61.24	\$367.46	\$47.77	\$415.23
WSI Recert	\$59.70			\$11.94	\$71.64	\$9.31	\$80.95
WSI Recert Staff	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
NL Recert	\$59.70			\$11.94	\$71.64	\$9.31	\$80.95
NL Recert Staff	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
Standard First Aid CPR C	\$88.89			\$17.78	\$106.67	\$13.87	\$120.54
Bronze Cross & WSI-LIT discount - 40% with volunteer hours	\$93.42			\$18.68	\$112.10	\$14.57	\$126.67
WSI - LIT discount - 40% with volunteer hours	\$208.73			\$41.75	\$250.48	\$32.56	\$283.04
Group Facility Rentals - Aquatic Centre & Quarry							
0-60 Swimmers	\$97.53		\$1.51	\$19.51	\$118.55	\$15.41	\$133.96
61-100 Swimmers	\$114.93		\$3.02	\$22.99	\$140.94	\$18.32	\$159.26
100+ Swimmers	\$161.33		\$3.02	\$32.27	\$196.62	\$25.56	\$222.18
Middlesex Swim Club - Hourly Rate							
	\$61.39			\$12.28	\$73.67	\$9.58	\$83.25
School Agreement							
0-60 Swimmers	\$61.00			\$12.20	\$73.20	\$9.52	\$82.72
61-100 Swimmers	\$91.60			\$18.32	\$109.92	\$14.29	\$124.21
100+ Swimmers	\$152.80			\$30.56	\$183.36	\$23.84	\$207.20
St. Marys Quarry							
Single Admission							
Child/Youth (3-18)	\$3.98				\$3.98	\$0.52	\$4.50
Adult (19-64)	\$6.20				\$6.20	\$0.81	\$7.01
Paddle Board and Kayak Rental	\$8.85				\$8.85	\$1.15	\$10.00

SCHEDULE "A"
RECREATION & LEISURE

Type of Fee	Base Rate	COVID FEE	HST	TOTAL	Base Rate	COVID FEE	HST	TOTAL
	EFFECTIVE JANUARY 1, 2021				EFFECTIVE SEPTEMBER 1, 2021			
	Pyramid Recreation Centre Ice Fees							
Ice Rentals	Ice Rentals							
Prime Time - Adult	\$169.58	\$33.92	\$26.45	\$ 229.95	\$172.77	\$34.55	\$26.95	\$ 234.28
Non prime time - Adult	\$109.82		\$14.28	\$ 124.10	\$111.82		\$14.54	\$ 126.36
Prime time- Minor	\$139.11	\$30.47	\$22.05	\$ 191.63	\$141.69	\$28.34	\$22.10	\$ 192.13
Non prime time- Minor	\$87.56		\$11.38	\$ 98.94	\$89.11		\$11.58	\$ 100.69
Shoulder Ice Rate - reduced rate to sell unused times	\$85.00		\$11.05	\$ 96.05	\$85.00		\$11.05	\$ 96.05
Ticket Ice flat rate for 4 people; additional people \$15 each (Mon-Fri 7am to 4pm, PA days and holidays)	\$42.48		\$5.52	\$ 48.00	\$57.52		\$7.48	\$ 65.00
			\$0.00				\$0.00	
Dry Pad	Dry Pad							
Hourly Rate	\$50.00		\$6.50	\$ 56.50	\$50.00		\$6.50	\$ 56.50
Max Rate	\$0.00		\$0.00	\$ -	\$0.00		\$0.00	\$ -
Single Ice Admissions	Single Ice Admissions							
Youth	\$3.10	\$0.62	\$0.48	\$ 4.20	\$3.32	\$0.66	\$0.52	\$ 4.50
Adult	\$4.20	\$0.84	\$0.66	\$ 5.70	\$4.65	\$0.93	\$0.73	\$ 6.31
Older Adult	\$3.98	\$0.80	\$0.62	\$ 5.40	\$4.43	\$0.89	\$0.69	\$ 6.00
Family	\$11.73	\$2.35	\$1.83	\$ 15.91	\$12.39	\$2.48	\$1.93	\$ 16.80

These services will not be offered during the COVID-19 Pandemic

SCHEDULE "A"
RECREATION & LEISURE

Type of Fee	Base Rate	COVID Fee	HST	TOTAL
Birthday Party - PRC				
Public Skate or Swim Party	\$150.45	\$35.00	\$ 24.11	\$ 209.55
Fun Zone Party	\$141.60	\$35.00	\$ 22.96	\$ 199.55
Add youth	\$10.00	\$0.00	\$ -	\$ 10.00
Add Adult	\$7.08	\$0.00	\$ 0.92	\$ 8.00
Private Skate	\$185.85	\$35.00	\$ 28.71	\$ 249.55
Private Swim	\$177.00	\$35.00	\$ 27.56	\$ 239.55
Additional 1.5 hour for movie	\$35.40	\$0.00	\$ 4.60	\$ 40.00
Add pizza option	\$22.12	\$0.00	\$ 2.88	\$ 25.00

Parents Night Out				
Movie, Food and Swim	\$17.70		\$ 2.30	\$ 20.00

Camp PRC				
Full Day	\$32.50	\$5.00	n/a	\$ 37.50
Kitchen Camp	\$100.00	\$12.50	n/a	\$ 112.50
Tennis Camp	\$100.00	\$12.50	n/a	\$ 112.50
Hockey Camp	\$225.00	\$150.00	n/a	\$ 375.00

Programs				
Soccer Stars	\$65.00	\$10.00	n/a	\$ 75.00
Dance	\$60.00	\$10.00	n/a	\$ 70.00
Ball Hockey	\$45.00	\$10.00	n/a	\$ 55.00
Kicks	\$45.00	\$10.00	n/a	\$ 55.00
Red Cross Babysitting	\$60.00	\$10.00	n/a	\$ 70.00
Youth Centre	\$25.00	\$0.00	n/a	\$ 25.00

Minor Soccer	20.25	0	N	\$ 20.25
Minor Baseball	\$11.50	\$0.00	N	\$ 11.50

Adult Baseball	n/a			n/a
Adult Badminton	\$17.70	\$0.00	\$ 2.30	\$ 20.00
Adult Volleyball	\$17.70	\$0.00	\$ 2.30	\$ 20.00
Adult Tennis (Tournaments only, cost per court)	\$22.12	\$0.00	\$ 2.88	\$ 25.00

SCHEDULE "A"
RECREATION & LEISURE

Type of Fee	Member			Non - Member		
	Member Rate	HST	TOTAL	Non-Member Rate	HST	TOTAL
Friendship Centre						
Programs						
Membership	\$39.83	\$5.18	\$45.00			
Monday Music	\$4.43	\$0.58	\$5.00			
Quilting Flat Rate Member	\$44.25	\$5.75	\$50.00	\$66.38	\$8.63	\$75.00
DCVI Pickle ball Membership	\$22.13	\$2.88	\$25.00	\$39.83	\$5.18	\$45.00
Pickle ball - Drop In (COVID Fee)	\$2.66	\$0.35	\$3.00	\$4.43	\$0.58	\$5.00
Pickle ball Drop In Passes (6)				\$22.13	\$2.88	\$25.00
Drop In Shuffleboard Rate				\$4.43	\$0.58	\$5.00
Shuffleboard Yearly Membership	\$8.85	\$1.15	\$10.00			
Drop In Carpet Bowling	\$0.88	\$0.12	\$1.00	\$1.77	\$0.23	\$2.00
Pepper				\$1.77	\$0.23	\$2.00
Men's Bridge	\$1.77	\$0.23	\$2.00	\$2.66	\$0.35	\$3.00
Duplicate Bridge	\$1.77	\$0.23	\$2.00	\$2.66	\$0.35	\$3.00
Contract Bridge	\$1.77	\$0.23	\$2.00	\$2.66	\$0.35	\$3.00
Creative Minds Open Crafting	\$0.88	\$0.12	\$1.00	\$1.77	\$0.23	\$2.00
Scrapbooking	\$11.51	\$1.50	\$13.00	\$14.16	\$1.84	\$16.00
Open Crop Scrapbooking	\$8.85	\$1.15	\$10.00	\$11.51	\$1.50	\$13.00
Choir	\$44.25	\$5.75	\$50.00			
ROMEO Coffee Club	\$0.88	\$0.12	\$1.00	\$1.77	\$0.23	\$2.00
Knit & Chat				\$1.77	\$0.23	\$2.00
Tech Classes	\$13.28	\$1.73	\$15.00	\$17.70	\$2.30	\$20.00
Card Making	\$10.62	\$1.38	\$12.00	\$13.28	\$1.73	\$15.00
Yoga (Per Class)	\$8.85	\$1.15	\$10.00	\$11.77	\$1.53	\$13.30
Meditation	\$22.13	\$2.88	\$25.00	\$28.32	\$3.68	\$32.00
Zumba	\$7.97	\$1.04	\$9.00	\$9.74	\$1.27	\$11.00
Pepperama				\$8.85	\$1.15	\$10.00
Euchrerama				\$8.85	\$1.15	\$10.00
Camp Fires	\$6.20	\$0.81	\$7.00	\$7.97	\$1.04	\$9.00
Scrap-a-ton				\$48.68	\$6.33	\$55.00
Evening Dinner Event	\$11.51	\$1.50	\$13.00	\$13.28	\$1.73	\$15.00
Themed Lunch	\$10.62	\$1.38	\$12.00	\$13.28	\$1.73	\$15.00
Scrapbooking Garage Sale				\$26.55	\$3.45	\$30.00
Craft Show				\$35.40	\$4.60	\$40.00

SCHEDULE "A"
RECREATION & LEISURE

Type of Fee	Base Rate	COVID Fee	HST Applicable	Total
Home Support				
Meals on Wheels - hot meal	\$8.75		N	\$ 8.75
Meals on wheels - frozen entrees	\$5.50		N	\$ 5.50
Meals on wheels - frozen soups and desserts	\$2.00		N	\$ 2.00
Frozen entrée package deal (8 meals)	\$38.00		N	\$ 38.00
Dining meals-supper	\$10.00		N	\$ 10.00
Dining meals - tuck shop	\$7.00		N	\$ 7.00
Dining meals - breakfasts	\$7.50		N	\$ 7.50
Special event meals	\$17.00		N	\$ 17.00

Shopping Service - Personal	\$10.00		N	\$ 10.00
Extra Stop	\$1.00		N	\$ 1.00

More Services				
Foot Care Clinic	\$25.00		N	\$ 25.00
Chair Yoga	\$7.00		N	\$ 7.00
Fitness Workshop	\$6.00		N	\$ 6.00
Healthy Living Workshops	\$15.00		N	\$ 15.00

**SCHEDULE "B"
FACILITY RENTALS**

Type of Fee		Profit			Non-Profit		
		Base Rate	HST	TOTAL	Non-Profit Rate	HST	TOTAL
Facility Rentals							
PRC Halls and Rooms							
1/3 hall, MP Room & End Zone: Sun-Thurs (Non-prime)	per hour	\$45.00	\$5.85	\$50.85	\$40.00	\$5.20	\$45.20
1/3 hall & Multi purpose room & End Zone: Fri-Sat (Prime)	per hour	\$50.00	\$6.50	\$56.50	\$45.00	\$5.85	\$50.85
2/3 hall: Sunday-Thursday (Non-prime)	per hour	\$65.00	\$8.45	\$73.45	\$55.00	\$7.15	\$62.15
2/3 hall: Friday - Saturday (Prime)	per hour	\$60.00	\$7.80	\$67.80	\$60.00	\$7.80	\$67.80
Whole hall: Sunday - Thursday (Non-prime)	per hour	\$85.00	\$11.05	\$96.05	\$70.00	\$9.10	\$79.10
Whole hall: Friday - Saturday (Prime)	per hour	\$90.00	\$11.70	\$101.70	\$75.00	\$9.75	\$84.75
Main Hall: Sunday - Thursday (Non-prime)	per hour	\$85.00	\$11.05	\$96.05	\$70.00	\$9.10	\$79.10
Main Hall: Friday - Saturday (Prime)	per hour	\$90.00	\$11.70	\$101.70	\$75.00	\$9.75	\$84.75
Meeting Room A,B,C,D							
(Non-prime)	per hour	\$15.00	\$1.95	\$16.95	\$15.00	\$1.95	\$16.95
(Prime)	per hour	\$20.00	\$2.60	\$22.60	\$20.00	\$2.60	\$22.60
Set Up Fees (NEW) based on availability - 30% of hourly fee							
1/3 Hall, Multi-Purpose Room & End Zone							
Prime	per hour	\$15.00	\$1.95	\$16.95			
Non-prime	per hour	\$13.50	\$1.76	\$15.26			
2/3 Hall							
Prime	per hour	\$19.50	\$2.54	\$22.04			
Non-prime	per hour	\$18.00	\$2.34	\$20.34			
Whole Hall							
Prime	per hour	\$27.00	\$3.51	\$30.51			
Non-prime	per hour	\$25.50	\$3.32	\$28.82			
Main Hall							
Prime	per hour	\$10.50	\$1.37	\$11.87			
Non-prime	per hour	\$9.00	\$1.17	\$10.17			
Meeting Room A,B,C,D							
Prime	per hour	\$6.00	\$0.78	\$6.78			
Non-prime	per hour	\$4.50	\$0.59	\$5.09			
FC Industrial Kitchen	per hour	\$40.20	\$5.23	\$45.43			
Town Hall: Base rate plus staff rate							
Town Hall: Auditorium (Base rate)	per hour	143.52	\$18.66	\$162.18			
Town Hall: Auditorium (Staffing Price/Hr)	per hour	24.41	n/a	\$24.41			
Lind Sportsplex: Base rate plus staff rate							
Lind Sportsplex: Dry Surface (Base rate Sunday-Saturday)	per hour	33.78	\$4.39	\$38.17			
Lind Sportsplex: Lounge (Base Rate Sunday-Saturday)	per hour	182.55	\$23.73	\$206.28			
Lind Sportsplex: Staffing Price/Hr	per hour	24.41	n/a	\$24.41			
Events with entertainment that plays non-original music							
Re-Sound and SOCAN tariffs may apply if music is played. These rates are not set by the Municipality.							
Alcohol for Facility							
Managed Bar							
12 oz beer		\$4.65	\$0.60	\$5.25			
Tall Can 473 ml		\$5.53	\$0.72	\$6.25			
12 oz cooler		\$4.65	\$0.60	\$5.25			
1oz liquor		\$4.65	\$0.60	\$5.25			
5oz house wine		\$4.65	\$0.60	\$5.25			
26 oz house wine		Determined by customer wine selection					
Profit Share for Bars							
Not-for Profit renters receive 50% of profit after expenses							
All other groups profit remains with the PRC-no profit share							
A La Carte Pricing							
Stage cost per section (4 feet by 8 feet is one section)		\$20.00	\$2.60	\$22.60			
Portable Projector/Screen		N/C					
Podium		N/C					
Portable Sound System		N/C					
Hourly rate after 2 a.m. (per staff)	per hour	\$60.00	\$7.80	\$67.80			
Power drops from height per drop plus the cost of lift access		\$10.00	\$1.30	\$11.30			
Lift access with staff (per hour)	per hour	\$60.00	\$7.80	\$67.80			

**SCHEDULE "C"
BUILDING & PLANNING**

Type of Fee	Fee	HST	TOTAL
Development & Planning			
Official Plan Amendment	\$3,860.00		\$3,860.00
Zoning Amendment	\$3,860.00		\$3,860.00
Zoning By-law Amendment - Minor (e.g. addition of single use)	\$2,950.00		\$2,950.00
Concurrent Official Plan and Zoning By-law Amendments	\$6,100.00		\$6,100.00
Consent to Sever	\$1,530.00		\$1,530.00
Minor Variance	\$1,020.00		\$1,020.00

Site Plan Approval			
Site Plan Approval Exemption	\$200.00		\$200.00
Minor Site Plan Application	\$1,020.00		\$1,020.00
Major Site Plan Application \$2,240 + \$50 per lot/unit over 5 lots/units	\$2,240.00		\$2,240.00
+ \$50 per lot/unit over 5 lots/units	\$50 per lot/unit		
+ - \$1/sq. meter of non-residential floor area after the first \$1,000 square meter	\$1/sq meter		
Remove Holding Symbol	\$920.00		\$920.00
Part Lot Control - up to one lot	\$1,020.00		\$1,020.00
Deeming By-law	\$920.00		\$920.00
Registration on Title	\$550.00		\$550.00

Plan of Subdivision			
Up to 30 lots/units	\$5,090.00		\$5,090.00
Over 30 lots/units	add \$200 per lot/unit		add \$200 per lot/unit
Over 40 lots/units	add \$100 per lot/unit		add \$100 per lot/unit
Over 50 lots/units	add \$50 per lot/unit		add \$50 per lot/unit

Site Alteration			
Applications for fill and/or topsoil less than 500 cubic meters	\$250.00		\$250.00
Applications for fill and/or topsoil more than 500 cubic meters	\$500.00		\$500.00

Additional Applications			
Applications for additional inspection	\$150.00		\$150.00
Re-issue of expired permit	\$150.00		\$150.00
By-Law Variance	\$250.00		\$250.00

Sign Applications			
Portable sign (per occasion)	\$100.00		\$100.00
Temporary sign (per occasion)	\$40.00		\$40.00
Sidewalk sign (no charge)	\$0.00		\$0.00
Sign installed prior to issuance of permit	\$150.00		\$150.00

Encroachment Agreement	\$550.00	\$71.50	\$621.50
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Development Charges			
Single and Semi-detached dwelling	\$9,196.00		\$9,196.00
Apartment - Two or More Bedrooms	\$5,469.00		\$5,469.00
Apartment - Bachelor and One-bedroom	\$3,787.00		\$3,787.00
Townhouse and Other Multiple Dwelling	\$6,282.00		\$6,282.00
Commercial/Industrial/Institutional Buildings	EXEMPT		EXEMPT

*Please refer to By-Law 99-2017 for Development Charges

SCHEDULE "D"
ANIMALCONTROL

Type of Fee	Fee	After March 31st	HST Applicable
Animal Control			
Cat licence - per year	\$20.00	\$30.00	N
First Dog per household - per year	\$20.00	\$30.00	N
Second Dog per household - per year	\$20.00	\$30.00	N
Third Dog per household - per year	\$20.00	\$30.00	N
Fourth Dog per household - per year	\$20.00	\$30.00	N
Kennel Licence - per year	\$300.00		N
Straying Fee	\$75.00		N
Service Animal	\$0.00		N
Replace of Tag	\$5.00		N

SCHEDULE "E"
CEMETERY

Type of Fee	2020 Fees	2021 Fees	2022 Fees	2023 Fees	HST
Operations - Cemetery					
Burial Fees					
*All fees are inclusive of the Cemeteries Care and Maintenance					
Fund fee					
Cemetery (resident)	\$1,218.53	\$1,279.45	\$1,343.42	\$1,410.60	Y
Cemetery (non-resident)	\$1,566.18	\$1,644.49	\$1,726.71	\$1,813.05	Y
Cremation Plot (3 x 3") (resident)	\$696.47	\$731.29	\$767.85	\$806.25	Y
Cremation Plot (3 x 3") (non-resident)	\$870.87	\$914.41	\$960.13	\$1,008.14	Y
Columbarium Niche (resident)	\$1,901.13	\$1,996.19	\$2,096.00	\$2,200.80	Y
Columbarium Niche (non-resident)	\$2,102.10	\$2,207.21	\$2,317.57	\$2,433.44	Y
Extras					
Bronze Scroll Wreath for Columbarium Niche	\$696.47	\$731.29	\$767.85	\$806.25	Y
Foundation	\$346.50	\$363.83	\$382.02	\$401.12	Y
Interment Fees					
Youth 6+ Adult (resident)	\$1,044.12	\$1,096.33	\$1,151.14	\$1,208.70	Y
Youth 6+ Adult (non-resident)	\$1,174.64	\$1,233.37	\$1,295.04	\$1,359.79	Y
Child 5 and under	\$100.00	\$100.00	\$100.00	\$100.00	Y
Cremated remains	\$522.06	\$548.16	\$575.57	\$604.35	Y
Saturday or Statutory Holiday Internment	\$593.25	\$622.91	\$654.06	\$686.76	Y
Winter Internment (Dec. 1 - April 15)	\$217.14	\$228.00	\$239.40	\$251.37	Y
Weekdays after 4:00pm (per hour)	\$132.83	\$139.37	\$146.44	\$153.76	Y
Chapel					
Chapel rental (resident)	\$78.75	\$82.69	\$86.82	\$91.16	Y
Chapel rental (other cemeteries) (non-resident)	\$191.73	\$201.32	\$211.38	\$221.95	Y
Markers					
Flat Marker	\$50.00	\$60.64	\$63.67	\$66.85	Y
Upright marker (up to and including 1.22m length and height)	\$100.00	\$121.28	\$127.34	\$133.71	Y
Upright marker (more than 1.22m in length and height)	\$200.00	\$242.55	\$254.68	\$267.41	Y
Monument Inspection Fee	\$57.75	\$60.64	\$63.67	\$66.85	Y
Other					
Deed holder transfer back to Town	\$455.07	\$477.82	\$501.71	\$526.80	Y
Deed holder name transfer	\$86.63	\$90.96	\$95.50	\$100.28	Y
Registration fee	\$12.00	\$12.00	\$12.00	\$12.00	N
Disinterment	\$1,155.00	\$1,212.75	\$1,273.39	\$1,337.06	Y
Reburial	\$1,848.00	\$1,940.00	\$2,037.42	\$2,139.29	Y

SCHEDULE "F"
PUBLIC WORKS

Type of Fee	Fee	HST	TOTAL
General Operations			
Labour (non-supervisor)	\$32.50	\$4.23	\$36.73
Labour (supervisor)	\$40.90	\$5.32	\$46.22
L20 - 2014 Pick-up	\$21.00	\$2.73	\$23.73
L30 - 2011 Pick-up	\$21.00	\$2.73	\$23.73
L50 - 2014 Pick-up	\$26.25	\$3.41	\$29.66
J10 - 2001 Backhoe	\$42.00	\$5.46	\$47.46
J30 - 2013 Case Loader	\$63.00	\$8.19	\$71.19
J40 - 2000 Sweeper	\$63.00	\$8.19	\$71.19
J60 - 2015 Caterpillar	\$42.00	\$5.46	\$47.46
T20 - 2011 International	\$42.00	\$5.46	\$47.46
T40 - 2013 Freightliner	\$52.50	\$6.83	\$59.33
R10 - 1999 Vactor	\$94.50	\$12.29	\$106.79

Parks			
Memorial Donation - Grand Trunk Trail Plaque	\$40.00	n/a	\$40.00
Memorial Bench	Market Price		
Memorial Tree	Market Price		
Memorial Plaque (for Tree or Bench)	Market Price		

Engineering			
Engineering Staff Rate	\$60.00	\$7.80	\$67.80

Designated Parking Permit			
Long-Term (Annual Fee)	\$60.00	\$7.80	\$67.80
Short-Term (7 Days)	\$10.00	\$1.30	\$11.30

SCHEDULE "G"
WASTE MANAGEMENT

Type of Fee	Fee	HST	TOTAL
Waste Collection & Diversion Fee			
Small Waste Cart - 35 Gallon	\$115.00		\$115.00
Medium Waste Cart - 65 Gallon	\$165.00		\$165.00
Large Waste Cart - 95 Gallon	\$229.00		\$229.00

St. Marys Landfill Site			
Solid Waste - Disposal Minimum Fee (0-100 KG)	\$10.00		\$10.00
Solid Waste - Disposal per tn (>100KG)	\$ 82.50/tonne		\$ 82.50/tonne
Wood Waste	\$ 82.50/tonne		\$ 82.50/tonne
Shingles/Roofing Material	\$ 82.50/tonne		\$ 82.50/tonne
Asbestos Containing Material Waste	\$ 255.00/tonne		\$ 255.00/tonne
Contaminated Soil	\$ 180.00/tonne		\$ 180.00/tonne
Loads Containing Banned Materials	\$ 205.00/tonne		\$ 205.00/tonne
Unsorted Waste	\$ 205.00/tonne		\$ 205.00/tonne
Recyclables	n/a		n/a
Leaf and Yard Waste	n/a		n/a
Brush Material	n/a		n/a
Electronic Waste	n/a		n/a
Scrap Metal	n/a		n/a
Municipal Special and Hazardous Waste	n/a		n/a
Mattress	\$ 20.00/item		\$ 20.00/item
Box Spring	\$ 20.00/item		\$ 20.00/item
Axle Weight - Single Axle Dump Truck/Trailer (Estimated Net Weight of 725 KG to be used)	\$59.81		\$59.81
Axle Weight - Double Axle Roll Off (Estimated Net Weight of 1,450 KG to be used)	\$119.63		\$119.63
Axle Weight - Tri-Axle Roll Off or Dump Truck (Estimated Net Weight of 3,750 KG to be used)	\$309.38		\$309.38
Axle Weight - Double Axle Compactor (Estimated Net Weight of 8,500 KG to be used)	\$701.25		\$701.25

Administrative Fees			
Wheelie Bin Container Size Increase or Decrease	\$45.00	\$5.85	\$50.85
Replacement or Removal of Waste or Recycling Carts	As determined by Service Provider		
Reproduction of Solid Waste Tickets and or Invoices	\$20.00	\$2.60	\$22.60

SCHEDULE "H"
WATER SUPPLY & DISTRIBUTION

Type of Fee	Fee	HST	TOTAL
Tier 1 Water User [0-250 cubic metres per month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$14.92		\$14.92
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.58		\$1.58
Tier 2 Water User [250-750 cubic metres per month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$57.41		\$57.41
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.44		\$1.44
Tier 3 Water User [751 + cubic metres pre month]			
Monthly Water Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$229.61		\$229.61
Usage Rate [per cubic meter]: Note: Usage Charge [Water] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Water] per cubic metre	\$1.14		\$1.14
Non-Resident Surcharge (applicable to any non-resident use, unless otherwise agreed to by the Town)	250%		
Change of Occupancy Charge	\$25.00	\$3.25	\$28.25
Water Meter Charges			
New Construction	\$200	\$26.00	\$226.00
New Construction IC&I Property	Full Cost		Full Cost
Touch Pad Not Installed by Builder (New Construction)	\$90.00	\$11.70	\$101.70
Water Meter Testing Deposit	\$75.00	\$9.75	\$84.75
Water Meter Testing Charge	\$145.00	\$18.85	\$163.85
Water Meter Calibration	Full cost		Full Cost
Water Meter Replacement Cost [Owner's Misuse]	\$210	\$27.30	\$237.30
Repair or Replace Touch Pad System as a Result of Damage	\$60.00	\$7.80	\$67.80
Bulk Water			
Bulk Water Surcharge Fee	250%		
Bulk Water Administration Fee	\$50.00	\$6.50	\$56.50
Backflow			
Backflow Testing, Late Filing Fee	\$150.00	\$19.50	\$169.50
Water Turn On/Off			
Water Turn On/Off [Non-Emergency - between Monday to Friday 8am to 4:30pm]	\$30.00	\$3.90	\$33.90
Water Turn Off [Non-Emergency, after hours]	\$350.00	\$45.50	\$395.50
Water Turn Off [Statutory Holiday]	\$700.00	\$91.00	\$791.00
Temporary Hydrant Connection			
Temporary Hydrant Connection/Disconnection Fee	\$175.00	\$22.75	\$197.75
Temporary Hydrant Connection, Usage Charge Minimum Charge includes 350 cubic metres if water. Current usage rate applies to usage above 350 cubic metres.	\$500.00	\$65.00	\$565.00
Other Fees			
Private Water Well Application Fee [Deposit]	\$250.00	\$32.50	\$282.50
Private Water Well Application Fee	Any Incurred Fee(s)		
External Water Use Permit	\$10.00	\$1.30	\$11.30
Property Connection Charge	Any Incurred Fee(s)		

SCHEDULE "I"
WASTEWATER COLLECTION AND TREATMENT

Type of Fee	Fee	HST	TOTAL
Tier 1 Wastewater User [0-250 cubic metres per month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Water] + Usage Charge [Water]			
Base Rate [Monthly]:	\$19.94		\$19.94
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.33		\$1.33
Tier 2 Wastewater User [250-750 cubic metres per month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Wastewater] + Usage Charge [Wastewater]			
Base Rate [Monthly]:	\$66.44		\$66.44
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.33		\$1.33
Tier 3 Wastewater User [751 + cubic metres pre month]			
Monthly Wastewater Charge is equal to Monthly Base Rate [Wastewater] + Usage Charge [Wastewater]			
Base Rate [Monthly]:	\$232.54		\$232.54
Usage Rate [per cubic meter]: Note: Usage Charge [Wastewater] equals Water Quantity Used in cubic metres multiplied by the Usage Charge [Wastewater] per cubic metre	\$1.33		\$1.33
Sanitary System & Monitoring			
Sanitary Sewer Blockage - After Hours (Private)	\$350	\$45.50	\$395.50
CCTV Sanitary Sewer Inspection (Private)	Full Cost		Full Cost
Sewer Monitoring Testing and Sampling	Full Cost		Full Cost

SCHEDULE "J"
ADMINISTRATION & OTHER

Type of Fee	Fee	HST	Total
Finance Department			
Marriage Licence	\$125.00		\$125.00
Marriage Ceremony			
during business hours	\$275.00	\$35.75	\$310.75
outside of business hours at Town Hall	\$600.00	\$78.00	\$678.00
outside of business hours, not at Town Hall	\$400.00	\$52.00	\$452.00
rehearsal, plus mileage @ .53/km	\$75.00	\$9.75	\$84.75
Tax Certificates	\$40.00		\$40.00
Non-sufficient funds/stop payment fee	\$30.00		\$30.00
Copy of Tax Bill/Account Statement/Invoice	\$5.00	\$0.65	\$5.65
Building & Zoning Compliance Report	\$60.00		\$60.00
Property Tax Sale Registration	\$250.00		\$250.00
Property Tax Sale Extension Agreement	\$250.00		\$250.00

Fire Department

Approved Fire Pit - per year	\$25.00		\$25.00
Fire Department Reports	\$50.00		\$50.00
File Search and Letter	\$50.00		\$50.00
Real Estate Sale Inspection	\$50.00		\$50.00
False Alarm Charge	The rate is at the full cost of wages and administrative costs for each false alarm where in the opinion of the Fire Chief the alarms could have been controlled by the owner or the person(s) in charge of the property.		

Freedom of Information

Application Fee	\$5.00		\$5.00
Research Time - per 15 minutes	\$7.50		\$7.50
Records Preparation Time - per 15 minutes	\$7.50		\$7.50
Computer Programming - per 30 minutes	\$60.00		\$60.00
Floppy Disks	\$10.00		\$10.00
Other Costs	Specified on Invoice		

Clerks Department

Auctioneer Licence			
Resident	\$75.00		\$75.00
Non-resident	\$150.00		\$150.00
Lottery Licence Fee	3% of prize value		

General Administration

Photocopies - per page - minimum \$5.00	*Fee is consistent across all Town buildings		
Black and white - per page	\$0.27	\$0.03	\$0.30
Colour - per page	\$1.15	\$0.15	\$1.30
Research Time - per 15 minutes	\$7.50		\$7.50

SCHEDULE "K"
EARLY LEARNING CENTRE

Type of Fee	Fee	HST
EFFECTIVE APRIL 1, 2021		
Infant Program		
Monthly rate - 5 full days per week	\$1,203.60	N
Late charge - per minute	\$1.00	N

Preschool Groups		
Part-time contract enrollment - per day		N
Monthly rate - 5 full days per week	\$806.00	N
Emergency or Flex Care		N
Late charge - per minute	\$1.00	N

Toddler Groups		
Part-time contract enrollment - per day		N
Monthly rate - 5 full days per week	\$882.00	N
Emergency or Flex Care		N
Late charge - per minute	\$1.00	N

JK/SK Holiday's Program		
PRC location - per day	\$33.15	N
Late charge - per minute	\$1.00	N

Before and After School Program		
Little Falls School		
Kindergarten Before School	\$290.70	N
Kindergarten After School	\$258.06	N
Kindergarten both Before & After	\$548.76	N
Grade 1 and up Before School	\$231.54	N
Grade 1 and up After School	\$206.04	N
Grade 1 and up Both Before & After	\$437.58	N

Holy Name		
Kindergarten Before School	\$226.44	N
Kindergarten After School	\$322.32	N
Kindergarten both Before & After	\$548.76	N
Grade 1 and up Before School	\$179.52	N
Grade 1 and up After School	\$258.06	N
Grade 1 and up Both Before & After	\$437.58	N

Nursery School program - per day	\$22.11	N
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SCHEDULE "L"
MUSEUM

Type of Fee		Fees	HST	Total
Cultural Services - Museum				
Admission				
	Adult	By Donation		By Donation
	Senior	By Donation		By Donation
	Children 5-12	By Donation		By Donation
	Children under 5	By Donation		By Donation
	Family (2 adults and 1-3 children)	By Donation		By Donation

Guided group tour - regular hours per person				
	Adult	\$4.20	\$0.55	\$4.75
	Senior	\$3.54	\$0.46	\$4.00
Guided group tour - after hours				
	Adult	\$4.65	\$0.60	\$5.25
	Senior	\$3.98	\$0.52	\$4.50

Outreach program per program	By Donation		By Donation
Curriculum based school field trip per student	\$3.50		\$3.50
Research request - full staff assistance required (per article)	\$5.09	\$0.66	\$5.75
Research request - full staff assistance required (per hour) *minimum ½ hour charge	\$29.20	\$3.80	\$33.00
Reproduction of photographs - digital image on CD or via email *personal use	\$11.06	\$1.44	\$12.50
Reproduction of photographs - digital image on CD or via email *commercial use	\$20.35	\$2.65	\$23.00
Photocopy (black & White)	\$0.27	\$0.03	\$0.30
Photocopy (Colour)	\$1.15	\$0.15	\$1.30
Printing microfilmed material - per copy by researcher	\$0.53	\$0.07	\$0.60
Reproduction of microfilmed material	\$1.99	\$0.26	\$2.25

BY-LAW 105-2020

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of The Corporation of the Town of St. Marys at its special meeting held on December 1, 2020.

WHEREAS: The *Municipal Act, 2001, S.O. 2001, c.25*, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its special meeting held on the 1st day of December, 2020 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 1st day of December 2020.

Mayor Al Stratheed

Jenna McCartney, Clerk