



MINUTES Regular Council

December 8, 2020
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Hainer (videoconference)
Councillor Luna (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Sarah Andrews, Library CEO
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Finance / Treasurer
Jeff Wolfe, Engineering and Asset Management Specialist

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Pridham declared potential pecuniary interest on the following agenda items:

- 8.2.1, DEV 75-2020 Draft Plan of Subdivision and Zoning By-law Amendment for 187 Wellington Street North
- 8.2.2, DEV 81-2020 Site Plan Agreement for 323 Queen Street West

- 8.2.3, DEV 82-2020 Thames Crest Farms Subdivision Agreement

Councillor Pridham stated that as a realtor, there properties may come to market which creates a potential pecuniary interest. Because of this, Councillor Pridham will limit her participation to topics such as infrastructure, roads, parking and other topics having a common interest with constituents. Councillor Pridham will not vote on this matter.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Craigmile requested that an additional agenda item be placed on the closed session agenda related to Perth South Fire Agreement with the Town.

Resolution 2020-12-08-01

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the December 8, 2020 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

In advance of the meeting, Frank Doyle of St. Marys Independent provided the following questions.

1. Has work at the dam/falls been completed and if not when is the timeline for completion.
2. Are Tim Hortons cups recyclable in St. Marys and if not do they end up at the landfill site.
3. Under the present situation of financial restraints, are any services planned to be cancelled or cut back in the new year.

In response to the first question, Jeff Wolfe stated that the work scheduled for 2020 has been completed although there is additional work pending in future years. The purpose of the splitting of work between years is due to environment approvals.

In response to the second question, Councillor Craigmile stated that all wax-like coated paper products are not recyclable.

In response to the third question, Brent Kittmer stated that under the 2021 draft municipal budget, the Town has assumed it would operate in stage 3 recovery

during the pandemic. As such, staff have prepared for programs and services to be offered as if in stage three of the Provincial recovery plan. If the Town moves into less restrictive stages during the pandemic, it could create the opening of additional programs and reduce the impact to the budget.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency re: 3rd Quarter Reports

Adam McClure and Jackie Muller of Ontario Clean Water Agency presented the third quarter reports to Council.

Resolution 2020-12-08-02

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the delegation from Ontario Clean Water Agency regarding the third quarter reporting be received.

CARRIED

5.2 Family Services Huron Perth re: Available Services

Brent Kittmer introduced Kate Aarssen of Family Services Huron Perth to Council.

Ms. Aarssen provided an overview of the services available throughout Huron and Perth Counties.

Council reiterated its commitment of supporting community and social wellbeing in St. Marys.

Resolution 2020-12-08-03

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the delegation from Family Services Huron Perth regarding available services be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - November 24, 2020

Resolution 2020-12-08-04

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the November 24, 2020 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Council - December 1, 2020

Resolution 2020-12-08-05

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the December 1, 2020 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 69-2020 December Monthly Report (Corporate Wide)

Brent Kittmer presented ADMIN 69-2020 report.

Resolution 2020-12-08-06

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT ADMIN 69-2020 December Corporate Update be received for information.

CARRIED

8.1.2 ADMIN 70-2020 St. Marys Emergency Control Group Management

Brent Kittmer presented ADMIN 70-2020 report.

Resolution 2020-12-08-07

Moved By Councillor Luna

Seconded By Councillor Edney

THAT ADMIN 70-2020 St. Marys Emergency Control Group Management report be received; and

THAT Council consider By-Law 106-2020 for the purpose of repealing By-Law 58 of 2007 and replacing with current information.

CARRIED

8.1.3 ADMIN 71-2020 Draft Community and Social Wellbeing Plan

Brent Kittmer presented ADMIN 71-2020 report.

Resolution 2020-12-08-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT ADMIN 71-2020 regarding the draft Community and Social Wellbeing Plan be received for information.

CARRIED

8.1.4 ADMIN 72-2020 Annual Deputy Mayor Appointment

Mayor Strathdee opened the floor for nominations of the 2021 Deputy Mayor.

Councillor Luna nominate Councillor Edney which was seconded by Councillor Pridham.

Councillor Edney accepted the nomination.

No further nominations were provided.

Resolution 2020-12-08-09

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT ADMIN 72-2020 Annual Deputy Mayor Appointment report be received; and

THAT Council appoint Councillor Edney as Deputy Mayor effective December 9, 2020 through to December 14, 2021.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 75-2020 Applications for Draft Plan of Subdivision and Zoning By-law Amendment (STM01-2020 and Z03-2020) by 2503778 Ontario Incorporated, 187 Wellington Street North Part Lot 16, Concession 17 Blanshard, Town of St. Marys

Having declared a pecuniary interest, Councillor Pridham vacated her seat at the Council table and turned off her video during the report.

Mark Stone presented DEV 75-2020 report. The applicant, Gerry Lang, joined the meeting for the purpose of answering any questions Council may have.

Resolution 2020-12-08-10

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT DEV 75-2020 Applications for Draft Plan of Subdivision and Zoning By-law Amendments (STM01-2020 and Z03-2020) for 187 Wellington Street North be received; and,

THAT Council approve the Draft Plan of Subdivision (STM01-2020) by 2503778 Ontario Incorporated subject to the conditions shown in Attachment 6 of DEV 75-2020; and,

THAT Council determine that no further public notice and/or public meeting is required for the Application for Zoning By-law Amendment (Z03-2020) in accordance with Section 34(17) of the *Planning Act* since a public meeting was held in accordance with the *Planning Act* and the modifications to the proposed By-law are minor in nature; and,

THAT Council consider enacting Zoning By-law Amendment No. Z141-2020.

CARRIED

8.2.2 DEV 81-2020 Site Plan Agreement for 323 Queen Street W (Heybolt Ontario Ltd.)

Having declared a pecuniary interest, Councillor Pridham vacated her seat at the Council table and turned off her video during the report.

Grant Brouwer presented DEV 81-2020 report. The applicant, John Bolton, joined the meeting for the purpose of answering any questions Council may have.

Resolution 2020-12-08-11

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DEV 81-2020 Site Plan Agreement for 323 Queen Street W (Heybolt Ontario Ltd.) be received; and

THAT Council consider By-law 109-2020 to approve the proposed site plan agreement for 323 Queen Street West; and

THAT that the Chief Administrative Officer be delegated the authority to negotiate such changes to bring the agreement to its final form; and

THAT Council authorize the Mayor and Clerk to execute a site plan agreement between the Town of St. Marys and Heybolt Ontario Ltd once the Chief Administrative Officer confirms the agreement to be in final form.

CARRIED

8.2.3 DEV 82-2020 Thames Crest Farms Subdivision Agreement

Having declared a pecuniary interest, Councillor Pridham vacated her seat at the Council table and turned off her video during the report.

Mark Stone presented DEV 82-2020 report. The applicant, Craig Linton, joined the meeting for the purpose of answering any questions Council may have.

Resolution 2020-12-08-12

Moved By Councillor Winter

Seconded By Councillor Edney

THAT DEV 82-2020 Thames Crest Farms Subdivision Agreement (Phase 2A) be received; and,

THAT that the Chief Administrative Officer be delegated the authority to negotiate such changes to bring the agreement to its final form; and

THAT Council consider By-law 111-2020 to authorize the Mayor and the Clerk to sign a subdivision agreement between the Town of St. Marys and Thames Crest Development Corporation.

8.3 Community Services

8.3.1 DCS 27-2020 Lawn Bowling Agreement

Stephanie Ische presented DCS 27-2020 report.

Resolution 2020-12-08-13

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT DCS 27-2020 Lawn Bowling Agreement report be received;
and

THAT Council consider By-Law 107-2020 authorizing the Mayor
and the Clerk to execute the associated agreement with the Parks
Lawn Bowling Club subject to the following amendment:

- That the term of the agreement be reduced to 5 years.

CARRIED

8.3.2 DCS 28-2020 Renewal for Via Lease Agreement

Stephanie Ische presented DCS 28-2020 report.

Resolution 2020-12-08-14

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT DCS 28-2020 Renewal for Via Lease Agreement report be
received; and

THAT Council consider By-law 108-2020 authorizing the Mayor and
the Clerk to execute the associated agreement with Mr. Cameron
Porteous.

CARRIED

8.4 Public Works

8.4.1 PW 73-2020 Winter Operations – Sidewalk and Trail System Closures

Jed Kelly presented PW 73-2020 report.

Resolution 2020-12-08-15

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT PW 73-2020 Winter Operations – Sidewalk and Trail System Closures report be received; and

THAT Council approve the proposed winter maintenance reductions for specific sidewalks and trails as outlined in report PW 73-2020; and

THAT Council consider By-law 110-2020 Sidewalk and Trail Temporary Closure for Winter for the purpose of temporarily closing certain sidewalks and trails between November 1, 2020 and April 30, 2021.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Each Councillor provided an update of recent board and committee meetings.

Councillor Pridham departed the meeting at 8:05 pm.

Resolution 2020-12-08-16

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

- 9.2.1 Accessibility Advisory Committee - Coun. Hainer**
- 9.2.2 Business Economic Support and Recovery Task Force - Mayor Strathdee, Coun. Edney**
- 9.2.3 Business Improvement Area - Coun. Winter**
- 9.2.4 CBHFM - Coun. Edney**
- 9.2.5 Committee of Adjustment**
- 9.2.6 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee**
- 9.2.7 Green Committee - Coun. Pridham**
- 9.2.8 Heritage Advisory Committee - Coun. Pridham**
- 9.2.9 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
- 9.2.10 Museum Advisory Committee - Coun. Hainer**
- 9.2.11 Planning Advisory Committee - Coun. Craigmile, Hainer**
- 9.2.12 Recreation and Leisure Advisory Committee - Coun. Pridham**
- 9.2.13 Senior Services Advisory Committee - Coun. Winter**
- 9.2.14 St. Marys Lincolns Board - Coun. Craigmile**
- 9.2.15 St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter**
- 9.2.16 Youth Council - Coun. Edney**

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2020-12-08-17

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Laws 106-2020, 107-2020, 108-2020, 109-2020, 110-2020, 111-2020 and Z141-2020 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 106-2020 Establish Emergency Management Program

12.2 By-Law 107-2020 Lease Agreement with Parks Lawn Bowling Club

12.3 By-Law 108-2020 Lease Agreement with Cameron Porteous for 5 James Street North

12.4 By-Law 109-2020 Site Plan Agreement with Heybolt Ontario Ltd. for 343 Queen Street West

12.6 By-Law 111-2020 Subdivision Agreement with Thames Crest Development Corp. for Thames Crest Farms (Phase 2A)

12.5 By-Law 110-2020 Sidewalk and Trail Temporary Closure

12.7 Zoning By-Law Z141-2020 187 Wellington Street North

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief recess at 8:14 pm.

Mayor Strathdee called the meeting back to order at 8:21 pm.

14. CLOSED SESSION

Resolution 2020-12-08-18

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council move into a session that is closed to the public at 8:21 pm as authorized under the *Municipal Act*, Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affect the municipality or local board, and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, and (k) a position, plan, procedure, criteria or

instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

14.1 Minutes CLOSED SESSION

14.2 FD 12-2020 (CONFIDENTIAL) County Fire Radio and Dispatching Services Program

14.3 Verbal Update - Status of Case Management Conference for 151 Water St. N. LPAT Appeal

14.4 Perth South Fire Agreement Discussion

15. RISE AND REPORT

Resolution 2020-12-08-19

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT Council rise from a closed session at 9:20 pm.

CARRIED

Mayor Strathdee reported that a closed session was held where three matters were discussed.

For the matter of a verbal update regarding the status of the case management conference for 151 Water Street North, there is nothing further to report.

For the matter of a verbal discussion regarding the fire services agreement with Perth South that was added to the agenda during the meeting, staff were given direction. There is nothing further to report.

For the matter of County fire radio and dispatching services program, Council will now consider a resolution in open session.

15.1 Fire Dispatch Services

Resolution 2020-12-08-20

Moved By Councillor Winter

Seconded By Councillor Luna

THAT Staff be directed to request Perth County to lead procurement activity for Fire Dispatch Services; and;

THAT Staff be directed to request Perth County to consider assuming the responsibility for the contracting of Fire Dispatch Services.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2020-12-08-21

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT By-Law 112-2020, being a by-law to confirm the proceedings of December 8, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2020-12-08-22

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourns at 9:22 pm.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk