



## **Minutes**

### **Library Board**

February 4, 2021

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present      Mayor Strathdee, Councillor Craigmile, Councillor Edney,  
Barbara Tuer, Board Chair Cole Atlin, Lynda Hodgins, Reg  
Quinton, Joyce Vivian

Member Absent      Melinda Zurbrigg

Staff Present      Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

#### **1. CALL TO ORDER**

Meeting was called to order at 6:48pm by Board Chair C. Atlin.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Joyce Vivian

**Seconded By** Lynda Hodgins

That the agenda of the February 3th, 2021 meeting be approved as presented.

**Carried**

**4. DELEGATIONS**

None present.

**5. CONSENT AGENDA**

**Moved By** Reg Quinton

**Seconded By** Councillor Craigmile

That consent agenda items 5.2 to 5.4 be approved as presented with the approval of the January minutes being tabled until the March meeting when the minutes are accurately reflected in the agenda package.

**Carried**

5.2 CEO Report

5.3 Library Statistics

5.4 Financial Report

**6. DISCUSSION ITEMS**

6.1 PCIN Update

There was an incident with the PCIN delivery van, the details are being sorted out currently and will be reported back to the Board as they become available.

6.2 Perth South Service Agreement

CEO S. Andrews gave the board an overview of the presentation that was made to Perth South Council about library services.

A letter has been sent to Perth South Council to formally request the funds for the service agreement.

6.3 Mission, Vision and Value Policy

CEO S. Andrews presented the Board with the Mission Vision and Values policy for discussion and talked about next steps for the updating of the policy. Board Chair C. Atlin and CEO S. Andrews will determine a strategy

to move forward with updating the Mission Vision and Value statements of the Library.

6.4 2021 Work plan

CEO S. Andrews gave the board a brief overview of her work plan that has been developed for the 2021 year.

**7. ROUNDTABLE DISCUSSION**

7.1 Friends of the Library Report

The Friends of the Library held a successful AGM on January 23rd at 10:00am and celebrated the 2020 year and all of the accomplishments of the FOL.

7.2 Download Library Update

CEO S. Andrews informed the Board members of the addition of magazines to the Library's e-book and audiobook collection.

7.3 Makerspace Spotlight

Library Services Coordinator R. Webb showed members of the Board a video of the Library's new 3D printer and gave a brief overview of its function.

**9. ADJOURNMENT**

**Moved By** Councillor Craigmile

**Seconded By** Lynda Hodgins

That the Board Meeting be adjourned.

**Carried**

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Chair

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Board Secretary

