



Minutes

Library Board

March 4, 2021

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present Mayor Strathdee, Councillor Craigmile, Councillor Edney,
Barbara Tuer, Cole Atlin, Melinda Zurbrigg, Reg Quinton, Joyce
Vivian

Member Absent Lynda Hodgins

Staff Present Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

1. CALL TO ORDER

Meeting was called to order at 6:47pm by Board Chair C. Atlin.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Reg Quinton

Seconded By Councillor Edney

That the agenda for the March 4th, 2021 regular meeting of the St. Marys Public Library Board be approved as presented.

Carried

4. DELEGATIONS

None present.

5. CONSENT AGENDA

Moved By Reg Quinton

Seconded By Councillor Craigmile

That consent agenda items 5.1 through 5.5 be accepted as presented.

Carried

5.1 Acceptance of Minutes

5.1.1 Minutes of the January Meeting

The Chair noted that 5.1.1 acceptance of the January Meeting minutes was tabled at the February 4th regular meeting and is now being lifted for considering as part of the consent agenda.

5.1.2 Minutes of the February Meeting

5.2 CEO Report

5.2.1 Monthly Library CEO Report (March)

5.2.2 Monthly Adult Learning CEO Report (March)

5.3 Library Statistics

5.3.1 Monthly Statistics Charts (January in Review)

5.3.2 Monthly Statistics Infographic (January in Review)

5.3.3 Annual Statistics (2020 in Review)

5.4 Financial Report

5.4.1 Library General Ledger 2020 Budget vs. Actuals

5.4.2 Adult Learning General Ledger 2020 Budget vs Actuals

5.5 Correspondence

5.5.1 Perth South Council re: Contracted Services

6. NEW AND UNFINISHED BUSINESS

6.1 Meeting Norms- Verbal Update

Members of the Board discussed meeting norms for the purposes of the Board meetings.

6.2 Mission Vision and Values Policy

Moved By Barbara Tuer

Seconded By Joyce Vivian

That the St. Marys Public Library formally undertake a review of the Mission Vision and Values with and that the Board provide direction to Library CEO and staff to solicit feedback from Stakeholders from now until the September Board meeting.

Carried

6.3 PCIN Van Update

6.4 Library Basement

Moved By Reg Quinton

Seconded By Melinda Zurbrigg

THAT LIB 05-2021 Library Basement Report report be received; and

THAT The Library Board approve the exploration by the CEO and Town Staff to find solutions for the Library building's basement to make the space dry and useable.

Carried

7. ROUNDTABLE DISCUSSION

7.1 Friends of the Library Report- Verbal Update

The Friends of the Library are continuing to meet monthly. They continue to hand out welcome packages to newcomers.

7.2 Memorial Donation- Verbal Information

A memorial donation was made on behalf of Marlene Macke, a long time Library patron. Board Chair C. Atlin acknowledged that the donation is appreciated and Marlene will be missed in the Library.

7.3 COVID Vaccine Support- Verbal Information

The Library will be providing support to a Town initiative that provides support to community members booking vaccine appointments.

8. UPCOMING MEETINGS

The next meeting of the St. Marys Public Library Board will take place April 8th at 6:45pm.

9. ADJOURNMENT

Moved By Reg Quinton

Seconded By Joyce Vivian

That the March 4th, 2021 meeting of the St. Marys Public Library Board be adjourned at 8:36pm.

Carried



Chair, Cole Atlin



Board Secretary, Sarah Andrews