



## **MINUTES Regular Council**

March 23, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (videoconference)  
Councillor Edney (videoconference)  
Councillor Hainer (videoconference)  
Councillor Luna (videoconference)  
Councillor Pridham (videoconference)  
Councillor Winter (in-person)

Staff Present: **In-Person**  
Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**  
Richard Anderson, Director of Emergency Services / Fire Chief  
Sarah Andrews, Library CEO  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
André Morin, Director of Corporate Services / Treasurer  
Dave Blake, Environmental Services Supervisor  
Jeff Wolfe, Asset Management Specialist

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2021-03-23-01**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** the March 23, 2021 regular Council meeting agenda be accepted as presented.

**CARRIED**

#### **4. PUBLIC INPUT PERIOD**

In advance of the meeting, Tom Osgerby of 69 Parkhaven Crescent, St. Marys, presented the following information.

*My name is Tom Osgerby and I live at 69 Parkhaven Crescent. My home backs onto the park (green space). I am hearing a lot of rumours so I am coming to "council" to get an answer.*

*I have been told that the park, right next to Parkhaven, is going to be redesignated as excess land and sold for some sort of development. We were told when we bought our place in 2003, that this would be green space and no one would be building in our back yard. I believe that, in the past, all new housing areas had to have a certain amount of green space. Is that no longer the rule?*

*That park is used daily by people walking their dogs, children playing, and people accessing the walking trail at the south end of the park. Just taking away the soccer nets does not make the park useless land.*

*I am asking for clarification as to whether the council or staff is recommending that the parkland be sold for development or will it be left as green space.*

Mayor Strathdee stated while Council is looking at all parcels of land in town for affordable housing options, there have been no plans made to sell the land and staff have not recommended to Council that the land be sold.

In advance of the meeting, Frank Doyle of St. Marys Independent provided the following two questions:

*Are there still restrictions on who can get a charitable lottery licence in St. Marys?*

*What percentage are salaries and benefits as compared to the total Town budget?*

Jenna McCartney stated the Town has been reviewing and approving lottery licence applications throughout the pandemic. As long as the charitable

organization is deemed eligible under the parameters of the AGCO, the Town will consider the licence.

In response to the second question, André Morin stated that salaries and benefits in the Town budget represent 35% of total expenditures.

## **5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

### **5.1 Ontario Clean Water Agency re: 4th Quarter Reporting**

Adam McClure of Ontario Clean Water Agency presented the fourth quarter reporting for water and wastewater.

**Resolution 2021-03-23-02**

**Moved By** Councillor Winter

**Seconded By** Councillor Pridham

**THAT** the delegation from Ontario Clean Water Agency regarding fourth quarter reporting be received.

**CARRIED**

## **6. ACCEPTANCE OF MINUTES**

### **6.1 Regular Council - March 9, 2021**

**Resolution 2021-03-23-03**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** the March 9, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

### **6.2 Special Council - March 16, 2021**

**Resolution 2021-03-23-04**

**Moved By** Councillor Luna

**Seconded By** Councillor Pridham

**THAT** the March 16, 2021 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 Ministry of the Solicitor General re: Fire Safety Grant**

**Resolution 2021-03-23-05**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

**THAT** the correspondence from the Minister of the Solicitor General regarding fire safety grant funding be received; and

**THAT** Council consider By-law 32-2021 authorizing the Mayor and the Clerk to enter into the associated agreement.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Public Works**

**8.1.1 PW 25-2021 March Monthly Report (Public Works)**

Jed Kelly presented PW 25-2021 report.

**Resolution 2021-03-23-06**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

**THAT** PW 25-2021 March Monthly Report (Public Works) be received for information.

**CARRIED**

**8.1.2 PW 18-2021 Annual Water Summary Report**

Dave Blake presented PW 18-2021 report.

Councillor Craigmile moved motion 2021-03-23-07.

**Resolution 2021-03-23-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** Council directs staff to proceed with a program in 2021/22 to conduct lead testing of drinking water in at specific community points of interest owned and/or operated by the Town (fountains, community centre, Early Learning Centre, etc.) and;

**THAT** the program outline including locations, sampling procedure and costs be forwarded to Council in a future report prior to commencing the project.

Councillor Luna proposed an amendment to motion 2021-03-23-07 to include the three in-town schools for regular testing.

**Resolution 2021-03-23-08**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** resolution 2021-03-23-07 be amended to include testing at the three schools located within St. Marys.

**WITHDRAWN**

Council then considered the original motion.

**Resolution 2021-03-23-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** Council directs staff to proceed with a program in 2021/22 to conduct lead testing of drinking water in at specific community points of interest owned and/or operated by the Town (fountains, community centre, Early Learning Centre, etc.) and;

**THAT** the program outline including locations, sampling procedure and costs be forwarded to Council in a future report prior to commencing the project.

**THAT** the program outline including locations, sampling procedure and costs be forwarded to Council in a future report prior to commencing the project.

**CARRIED**

**Resolution 2021-03-23-09**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pridham

**THAT** Council receive report PW 18-2021, Annual Water Summary Report as information; and

**THAT** Council acknowledge receipt of the 2020 Annual Water Summary Report for the Town of St. Marys Water Supply and Distribution System.

**CARRIED**

**8.1.3 PW 19-2021 Annual Wastewater Summary Report**

Dave Blake presented PW 19-2021 report.

**Resolution 2021-03-23-10**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** PW 19-2021, Annual Wastewater Summary Report be received for information.

**CARRIED**

**8.1.4 PW 20-2021 Drinking Water Quality Management System Update**

Dave Blake presented PW 20-2021 report.

**Resolution 2021-03-23-11**

**Moved By** Councillor Edney

**Seconded By** Councillor Pridham

**THAT** PW 20-2021, Drinking Water Quality Management System Update report be received for information.

**CARRIED**

**8.1.5 PW 21-2021 Sole Source Request for Water Tower Maintenance**

Dave Blake presented PW 21-2021 report.

**Resolution 2021-03-23-12**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** PW 21-2021, Sole Source Request for Water Tower Maintenance Works report be received; and

**THAT** Council approves a sole source of recommended water tower upgrades work to Landmark Municipal Services as a continuation of the maintenance and inspection program completed on the water tower in 2020.

**CARRIED**

**8.1.6 PW 22-2021 Sole Source Sewage Pump Station Designs**

Dave Blake presented PW 22-2021 report.

**Resolution 2021-03-23-13**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** PW 22-2021, Sole Source Sewage Pump Station Designs report be received; and

**THAT** Council approves a sole source of this work to B.M. Ross and Associates Ltd. for a proposed cost of \$26,500.00; excluding HST and contingencies; and,

**THAT** Council approve a 10% contingency value to this project to be administered by staff as required.

**CARRIED**

**8.1.7 PW 23-2021 Biosolids Electrical and Control System Replacement**

Dave Blake presented PW 23-2021 report.

Councillor Edney departed the meeting at 6:59 pm.

**Resolution 2021-03-23-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** PW 23-2021, Biosolids Electrical and Control System Replacement report be received; and

**THAT** Council approves a sole source for the works to Alpha Laval Inc. as a result of propriety systems; and,

**THAT** Council authorize the unbudgeted amount of \$50,000.00, inclusive of HST and contingencies to be funded through wastewater reserves.

**CARRIED**

**8.1.8 PW 24-2021 Inflow and Infiltration Pilot Program**

Dave Blake presented PW 24-2021 report.

Councillor Edney returned to the meeting at 7:02 pm.

Councillor Edney departed the meeting at 7:12 pm.

Councillor Edney returned to the meeting at 7:25pm.

**Resolution 2021-03-23-15**

**Moved By** Councillor Hainer

**Seconded By** Councillor Pridham

**THAT** PW 24-2021, Inflow and Infiltration Pilot Program report be received; and

**THAT** Council approve the development of an eavestrough disconnection rebate program of \$50.00 per eligible downspout disconnection up to a maximum of \$200.00 per property for the 2021 pilot program; and,

**THAT** Council approve the development of a sump pump disconnection rebate program of up to \$350.00 per eligible disconnection for the 2021 pilot program; and,

**THAT** Council approve the development of a foundation drain disconnection rebate program of up to \$2,500.00 per eligible disconnection for the 2021 pilot program; and,

**THAT** Council allocate approximately \$75,000.00 of the program funding to the rebate program in 2021 to be administered on a first come, first served basis contingent on remaining program funds.

**CARRIED**

**8.1.9 PW 26-2021 James Street North Cost Sharing Agreement**

Jeff Wolfe presented PW 26-2021 report.

**Resolution 2021-03-23-16**

**Moved By** Councillor Edney

**Seconded By** Councillor Hainer

**THAT** PW 26-2021 James Street North Cost Sharing Agreement report be received; and

**THAT** Council consider By-Law 34-2021 and authorize the Mayor and Clerk to sign the associated agreement.

**CARRIED**

**8.2 Administration**

**8.2.1 ADMIN 12-2021 March Monthly Report (Administration)**



Brent Kittmer and Jenna McCartney presented ADMIN 12-2021 report.

**Resolution 2021-03-23-17**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** ADMIN 12-2021 March Monthly Report (Administration) be received for information.

**CARRIED**

**8.3 Building and Development Services**

**8.3.1 DEV 10-2021 March Monthly Report (Building & Development)**

Grant Brouwer presented DEV 10-2021 report.

**Resolution 2021-03-23-18**

**Moved By** Councillor Pridham

**Seconded By** Councillor Luna

**THAT** DEV 10-2021 March Monthly Report (Building & Development) be received for information.

**CARRIED**

**8.4 Community Services**

**8.4.1 DCS 10-2021 March Monthly Report (Community Services)**

Stephanie Ische presented DCS 10-2021 report.

**Resolution 2021-03-23-19**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** DCS 10-2021 March Monthly Report (Community Services) be received for information.

**CARRIED**

**8.5 Corporate Services**

**8.5.1 COR 16-2021 March Monthly Report (Corporate Services)**

André Morin presented COR 16-2021 report.

**Resolution 2021-03-23-20**

**Moved By** Councillor Edney

**Seconded By** Councillor Hainer

**THAT** COR 16-2021 March Monthly Report (Corporate Services) be received for information.

**CARRIED**

**8.5.2 COR 17-2021 Finance Annual Reports**

André Morin presented COR 17-2021 report.

**Resolution 2021-03-23-21**

**Moved By** Councillor Hainer

**Seconded By** Councillor Winter

**THAT** COR 17-2021 Finance Annual Reports report be received for information.

**CARRIED**

**8.6 Fire and Emergency Services**

**8.6.1 FD 03-2021 March Monthly Report (Emergency Services)**

Chief Anderson presented FD 03-2021 report.

During Chief Anderson's report, there was connectivity issue.

Council moved on with reports until such time as Chief Anderson can return.

**8.7 Human Resources**

**8.7.1 HR 03-2021 March Monthly Report (Human Resources)**

Lisa Lawrence presented HR 03-2021 report.

**Resolution 2021-03-23-22**

**Moved By** Councillor Pridham

**Seconded By** Councillor Craigmile

**THAT** HR 03-2021 March Monthly Report (Human Resources) be received for information.

**CARRIED**

**8.6 Fire and Emergency Services**

**8.6.1 FD 03-2021 March Monthly Report (Emergency Services)**

Chief Anderson returned to finalize his report.

**Resolution 2021-03-23-23**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** FD 03-2021 March Monthly Report (Emergency Services) be received for information.

**CARRIED**

**8.6.2 FD 04-2021 Fire Radio and Dispatch Services RFP**

Chief Anderson presented FD 04-2021 report.

**Resolution 2021-03-23-24**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** FD 04-2021 Fire Radio and Dispatch Services RFP report be received; and

**THAT** Council approves the Fire Dispatch RFP award to the Owen Sound Emergency Communications Centre; and

**THAT** Council consider By-law 33-2021 and authorize the Mayor and Clerk to execute the respective Fire Dispatch Service Agreement with Owen Sound Emergency Communications Centre.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None.

**10. NOTICES OF MOTION**

None.

**11. BY-LAWS**

**Resolution 2021-03-23-25**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** By-Laws 32-2021, 33-2021 and 34-2021 be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.1 By-Law 32-2021 Agreement with the Minister of the Solicitor General**

**11.2 By-Law 33-2021 Agreement with Owen Sound Emergency Communications Centre**

**11.3 By-Law 34-2021 Amend By-law 111-2020, Agreement with Thames Crest Development Corp.**

**12. UPCOMING MEETINGS**

Mayor Strathdee noted the upcoming meetings as presented on the agenda.

Council took a brief recess at 8:43 pm.

Mayor Strathdee called the meeting back to order at 8:52 pm.

**13. CLOSED SESSION**

**Resolution 2021-03-23-26**

**Moved By** Councillor Hainer

**Seconded By** Councillor Winter

**THAT** Council move into a session that is closed to the public at 8:52 pm as authorized under the *Municipal Act*, Section 239(2)(f) advise that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**13.1 Minutes CLOSED SESSION**

**13.2 LPAT 665 James Street North Case Management Update**

**14. RISE AND REPORT**

**Resolution 2021-03-23-27**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** Council rise from a closed session at 9:20 pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held with one item being discussed. There is nothing further to report at this time.

**15. CONFIRMATORY BY-LAW**

**Resolution 2021-03-23-28**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** By-Law 35-2021, being a by-law to confirm the proceedings of March 23, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2021-03-23-29**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** this regular meeting of Council adjourns at 9:21 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk