



MINUTES Regular Council

April 27, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Hainer (videoconference)
Councillor Luna (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Sarah Andrews, Library CEO
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

3. AMENDMENTS AND APPROVAL OF AGENDA

Mayor Strathdee requested that a closed session agenda item be added as 13.3 "Update on Huron Perth Public Health Financial Matter".

Resolution 2021-04-27-01

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT the April 27, 2021 regular Council meeting agenda be accepted as amended.

4. PUBLIC INPUT PERIOD

Tom Osgerby, resident of St. Marys, provided the following question in advance of the meeting.

Now that the bridges and the dam have been repaired, wouldn't it be nice to see "our swans" back on the river again? Many of our residents enjoy seeing these graceful birds cruising on the river. I don't know what happened from the time when we owned two swans, to borrowing two from Stratford or Mitchell and now not having any. Can you enlighten me on this?

In response to the question, Brent Kittmer stated that the Town reviewed the swan program during the core services review and the decision was made to not continue with the program.

In advance of the meeting, Frank Doyle of St. Marys Independent newspaper provided the following questions.

1. *How many of the Town's elected officials have received the vaccine.*
2. *Is there any word on the Service Ontario office?*

In response to Mr. Doyle's first question, Council raised their hands to show who has received the vaccine.

In response to the second question, Mr. Kittmer stated that the Town has been in contact with the Service Ontario representatives regarding the opportunity to provide services in St. Marys. The Town is currently negotiating a service agreement and will be able to provide a public report in the coming months.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Adult Learning Programs of Perth re: 2020/21 Program Review

Sarah Andrews, Library CEO, introduced Adam Stapleton and Cole Atlin.

Mr. Stapleton presented the Adult Learning 2020 / 21 program review and responded to questions from Council.

Resolution 2021-04-27-02

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the Adult Learning Programs of Perth presentation regarding the 2020 / 21 Program Review be received.

CARRIED

5.2 St. Marys Business Improvement Area Board re: 2021 Budget

Lanny Hoare and Kyle Burnside of the St. Marys Business Improvement Area presented the 2021 budget on behalf of the Board.

Resolution 2021-04-27-03

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT the delegation from the St. Marys Business Improvement Area Board regarding the 2021 BIA Levy be received; and

THAT Council approve the 2021 BIA Levy; and

THAT the 2021 BIA Levy summarized in Schedule A to By-law 42-2021 be considered.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 13, 2021

Resolution 2021-04-27-04

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the April 13, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - April 20, 2021

Resolution 2021-04-27-05

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the April 20, 2021 Strategic Priorities Committee meeting minutes be accepted by Council and signed and sealed by the Mayor and the Clerk; and

THAT item 5.1 from the minutes, Widder Street Secondary Access, be raised for discussion.

CARRIED

6.2.1 Widder Street Secondary Access

Resolution 2021-04-27-06

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT staff be directed to pursue an easement agreement to create an emergency egress for Widder Street East, east of the CN railway.

CARRIED

7. CORRESPONDENCE

7.1 Perth County Federation of Agriculture re: Perth Municipal Infrastructure and Maintenance

Resolution 2021-04-27-07

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the correspondence from Perth County Federation of Agriculture regarding Perth municipal infrastructure and maintenance be received; and

THAT staff respond to the correspondence.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 16-2021 April Monthly Report (Administration)

Brent Kittmer and Jenna McCartney presented ADMIN 16-2021 report.

Resolution 2021-04-27-08

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT ADMIN 16-2021 April Monthly Report (Administration) be received for information.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 16-2021 April Monthly Report (Building & Development Services)

Grant Brouwer presented DEV 16-2021 report.

Resolution 2021-04-27-09

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT DEV 16-2021 April Monthly Report (Building & Development Services) be received for information.

CARRIED

8.2.2 DEV 15-2021 172 James St S. (Fire Hall) Breathing Air Compressor

Grant Brouwer presented DEV 15-2021 report.

Resolution 2021-04-27-10

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT DEV 15-2021 172 James St. S. (Fire Hall) Breathing Air Compressor report be received; and,

THAT the procurement for Breathing Air Compressor be awarded to AJ Stone Company Ltd. for the procured price of \$84,575.98, inclusive of all taxes and contingencies; and,

THAT Council consider By-Law 43-2021 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.2.3 DEV 18-2021 201 Queen St. E. Sign Variance

Grant Brouwer presented DEV 18-2021 report.

Resolution 2021-04-27-11

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 18-2021 201 Queen St. E. Sign Variance report be received; and

THAT Council approves the sign variance at 201 Queen St. E.

CARRIED

8.2.4 DEV 19-2021 752 Queen St. E. Sign Variance

Grant Brouwer presented DEV 19-2021 report.

Resolution 2021-04-27-12

Moved By Councillor Luna

Seconded By Councillor Edney

THAT DEV 19-2021 752 Queen St. E. Sign Variance report be received; and

THAT Council approves the sign variance at 752 Queen St. E.

CARRIED

8.2.5 DEV 20-2021 Proposed Regulation Changes for Accessory Apartment Units in St. Marys

Grant Brouwer presented DEV 20-2021 report.

Resolution 2021-04-27-13

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT DEV 20-2021 Proposed Regulation Changes for Accessory Apartment Units in St. Marys be received; and

THAT Council proceed with a public meeting to consider amendments to the Town's Zoning By-law regulations related to accessory apartments as outlined in DEV 20-2021.

CARRIED

8.3 Community Services

8.3.1 DCS 15-2021 April Monthly Report (Community Services)

Stephanie Ische presented DCS 15-2021 report.

Resolution 2021-04-27-14

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT DCS 15-2021 April Monthly Report (Community Services) be received for information.

CARRIED

8.4 Corporate Services

8.4.1 COR 21-2021 April Monthly Report (Corporate Services)

André Morin presented COR 21-2021 report.

Resolution 2021-04-27-15

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT COR 21-2021 April Monthly Report (Corporate Services) be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 05-2021 April Monthly Report (Emergency Services)

Chief Anderson presented FD 05-2021 report.

Resolution 2021-04-27-16

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FD 05-2021 April Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 04-2021 April Monthly Report (Human Resources)

Lisa Lawrence presented HR 04-2021 report.

Resolution 2021-04-27-17

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT HR 04-2021 April Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 35-2021 April Monthly Report (Public Works)

Jed Kelly presented PW 35-2021 report.

Resolution 2021-04-27-18

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT PW 35-2021 April Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 33-2021 Establish a Naturalized Area Adjacent to Meadowridge Park

Jed Kelly presented PW 33-2021 report.

Resolution 2021-04-27-19

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT PW 33-2021 Establish a Naturalized Area Adjacent to Meadowridge Park be received; and

THAT Council approve the recommendation from the Green Committee to establish a naturalized area adjacent to Meadowridge Park.

CARRIED

8.7.3 PW 36-2021 Procurement Award for RFQ-PW-05-2021 Catch Basin Cleaning

Jed Kelly presented PW 36-2021 report.

Resolution 2021-04-27-20

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 36-2021 Procurement Award for RFQ-PW-05-2021 Catch Basin Cleaning report be received; and,

THAT the procurement for RFQ-PW-05-2021 Catch Basin Cleaning be awarded to B. Edwards Transfer Ltd. for the procured price of \$61, 573.14, inclusive of all taxes and contingencies; and,

THAT Council consider By-Law 44-2021 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.7.4 PW 37-2021 Landfill Annual Report for 2020

Brent Kittmer presented PW 37-2021 report.

Resolution 2021-04-27-21

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT report PW 37-2021 Landfill Annual Report for 2020 be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2021-04-27-22

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT By-Laws 42-2021, 43-2021 and 44-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 42-2021 BIA Tax Levy 2021

11.2 By-Law 43-2021 Agreement with AJ Stone Company Ltd. for Breathing Air Compressor

11.3 By-Law 44-2021 Agreement with B. Edward Transfer Ltd. for Catch Basin Cleaning

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 7:52 pm.

Mayor Strathdee called the meeting back to order at 8:05 pm.

13. CLOSED SESSION

Resolution 2021-04-27-23

Moved By Councillor Edney

Seconded By Councillor Luna

THAT Council move into a session that is closed to the public at 8:05 pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and (d) labour relations or employee negotiations; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

CARRIED

13.1 Minutes CLOSED SESSION

13.2 HR-05-2021 CONFIDENTIAL - Job Evaluation – Compensation Review project update

13.3 Update on HPPH Financial Matter

14. RISE AND REPORT

Resolution 2021-04-27-24

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT Council rise from a closed session at 9:44 pm.

CARRIED

Mayor Strathdee reported that a closed session was held with two matters being discussed.

Staff were given direction regarding the job evaluation and compensation review project. There is nothing further to report regarding the HPPH financial matter.

15. CONFIRMATORY BY-LAW

Resolution 2021-04-27-25

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 45-2021, being a by-law to confirm the proceedings of April 27, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2021-04-27-26

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourns at 9:47 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk