



AGENDA

Regular Council Meeting

May 25, 2021

6:00 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the May 25, 2021 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

(Public input received by the Clerks Department prior to 4:30 pm on the day of the meeting will be read aloud by the Mayor during this portion of the agenda. Submissions will be accepted via email at clerksoffice@town.stmarys.on.ca or in the drop box at Town Hall, 175 Queen Street East, lower level.)

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

- 5.1. **Ontario Clean Water Agency re: 1st Quarter Reporting**

7

Adam McClure

RECOMMENDATION

THAT the delegation from Ontario Clean Water Agency regarding the first quarter water and wastewater reporting be received.

5.2. United Way Perth Huron re: 2021 Local Update 24

Ryan Erb and Susan Faber

RECOMMENDATION

THAT the delegation from United Way Perth Huron regarding the 2021 local update be received.

5.3. Community Safety and Well-being Plan 37

Kim McElroy, Chief Greg Skinner, Inspector David Sinko and Tracy Farmer

RECOMMENDATION

THAT the delegation regarding the Community Safety and Well-being Plan be received.

6. ACCEPTANCE OF MINUTES

6.1. Regular Council - May 11, 2021 72

RECOMMENDATION

THAT the May 11, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

7. CORRESPONDENCE

7.1. St. Marys Youth Council re: Acknowledgement of Town Council's Resolution to Raise the Pride Flag 84

RECOMMENDATION

THAT the correspondence received from St. Marys Youth Council regarding the decision of Town Council to raise the Pride flag be received.

8. STAFF REPORTS

8.1. Administration

8.1.1.	ADMIN 20-2021 May Monthly Report (Administration)	85
	RECOMMENDATION THAT ADMIN 20-2021 May Monthly Report (Administration) be received for information.	
8.1.2.	ADMIN 21-2021 Adoption of Community Safety and Well-being Plan	90
	RECOMMENDATION THAT ADMIN 21-2021 Adoption of Community Safety and Well-being Plan report be received; and THAT Council adopt the Community Safety and Well-being Plan 2021 – 2024.	
8.2.	Building and Development Services	
8.2.1.	DEV 21-2021 May Monthly Report (Building and Development)	135
	RECOMMENDATION THAT DEV 21-2021 May Monthly Report (Building and Development) be received for information.	
8.3.	Community Services	
8.3.1.	DCS 17-2021 May Monthly Report (Community Services)	138
	RECOMMENDATION THAT DCS 17-2021 May Monthly Report (Community Services) be received for information.	
8.4.	Corporate Services	
8.4.1.	COR 23-2021 May Monthly Report (Corporate Services)	142
	RECOMMENDATION THAT COR 23-2021 May Monthly Report (Corporate Services) be received for information.	
8.5.	Fire and Emergency Services	

8.5.1.	FD 08-2021 May Monthly Report (Emergency Services)	146
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RECOMMENDATION

THAT FD 08-2021 May Monthly Report (Emergency Services) be received for information.

8.6. Human Resources

8.6.1.	HR 06-2021 May Monthly Report (Human Resources)	149
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RECOMMENDATION

THAT HR 06-2021 May Monthly Report (Human Resources) be received for information.

8.7. Public Works

8.7.1.	PW 42-2021 May Monthly Report (Public Works)	151
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RECOMMENDATION

THAT PW 42-2021 May Monthly Report (Public Works) be received for information.

9. EMERGENT OR UNFINISHED BUSINESS

10. NOTICES OF MOTION

11. BY-LAWS

RECOMMENDATION

THAT By-Law 51-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

11.1.	By-Law 51-2021 Appoint Municipal Law Enforcement Officers and Amend By-law 22-2020	154
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*Housekeeping matter to appoint Park Patrollers for Summer 2021

12. UPCOMING MEETINGS

June 8, 2021 - 9:00 am, Special Meeting of Council

June 8, 2021 - 6:00 pm, Regular Council and Public Meeting

June 15, 2021 - 9:00 am, Strategic Priorities Committee

June 22, 2021 - 6:00 pm, Regular Council and Public Meeting

June 29, 2021 - 9:00 am, Special Meeting of Council

13. CLOSED SESSION

RECOMMENDATION

THAT Council move into a session that is closed to the public at _____ pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

13.1. Minutes CLOSED SESSION

13.2. ADMIN 22-2021 CONFIDENTIAL Committee Appointment (Recreation and Leisure Advisory Committee)

13.3. ADMIN 23-2021 CONFIDENTIAL Request for Consent to Land Sale (481 Water Street South)

14. RISE AND REPORT

RECOMMENDATION

THAT Council rise from a closed session at _____pm.

14.1. Land Purchase Matter (14 Church Street)

156

RECOMMENDATION

THAT By-Law 53-2021, being a by-law to delegate authority to the Chief Administrative Officer and to authorize the Mayor and the Clerk to execute closing documents, be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

14.2. Committee Appointment

157

RECOMMENDATION

THAT By-Law 52-2021, being a by-law to amend 95-2018 by removing Darcy Drummond from the Recreation and Leisure Advisory Committee, be read a first, second, and third time and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

14.3. Request for Consent to Land Sale (481 Water Street South)

RECOMMENDATION

THAT Council provides their consent to Gail Kenworthy-Forman and Andy Forman to sell 481 Water Street South

15. CONFIRMATORY BY-LAW

158

RECOMMENDATION

THAT By-Law 54-2021, being a by-law to confirm the proceedings of May 25, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

16. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourns at _____ pm.



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Town of St. Marys Wastewater Treatment
Plant & Collection System
Operational Report
First Quarter 2021

Ontario Clean Water Agency, Midwest Region
Adam McClure, Senior Operations Manager
Jackie Muller, Business Development Manager
Issue Date: May 4, 2021

Facility Name: St. Marys Wastewater Treatment Plant & Collection System
Facility Classification: Class 3 Wastewater Treatment/Class 2 Wastewater Collection
Population Served: 7,200
Environmental Compliance Approval: 4934-AH9598

Capacity Information

Total Design Capacity: 5,560 m³/day

-	2017 Flow Data	2018 Flow Data	2019 Flow Data	2020 Flow Data	2021 Flow Data
Average Daily Flow (m³/d)	4,228.26	4,373.87	4,416.46	4,112.89	4,203.06
% of Average Daily Design Flow	76%	79%	80%	74%	76%

-	Design Flow (m ³ /d)	2021 Average Daily Flow (m ³ /d)	2021 % Capacity	Design Peak Flow (m ³ /d)	2021 Maximum Daily Flow (m ³ /d)	2021 % Peak Flow
January	5,560	4,072.23	73%	14,250	4,843	34%
February	5,560	3,493.57	63%	14,250	4,331	30%
March	5,560	5,043.39	91%	14,250	7,787	55%
April	5,560	-	-	14,250	-	-
May	5,560	-	-	14,250	-	-
June	5,560	-	-	14,250	-	-
July	5,560	-	-	14,250	-	-
September	5,560	-	-	14,250	-	-
October	5,560	-	-	14,250	-	-
November	5,560	-	-	14,250	-	-
December	5,560	-	-	14,250	-	-
Average to Date	-	4,203.06	76%	-	-	-
Maximum to Date	-	-	-	-	7,787	55%

Operational Description

Treatment Process

Raw sewage flows by gravity throughout the system to the wastewater treatment plant. Where gravity flow is not possible due to elevation restrictions, raw sewage flows to one of the three pump stations.

Inlet Works

Sewage flows from the collection system and pump stations into the wet well through automatic bar screens then through a grit tank and comminutor, the grit is conveyed to a bin which is then sent to a landfill. Sewage then flows by gravity to the anoxic tanks.

Anoxic Tanks

Sewage is split between two circular tanks with submersible mixers.

Aeration Tanks

Sewage enters an inlet chamber where flows are split to three distribution chambers which feed three aeration basins operating in parallel.

Phosphorus Removal

Aluminum sulphate is added to the channel of the outlet of the aeration tanks in order to reduce the phosphorus.

Secondary Clarifiers

Sewage is split in to four centre feed round clarifiers. Waste activated sludge collected here can be transferred from the clarifiers to the aeration, anoxic tanks or waste activated equalization tanks.

Disinfection and Discharge

Effluent passes through two ultraviolet banks containing a total of 112 lamps. A sodium hypochlorite liquid feed system is provided for backup chlorination in the event of UV failure.

Final effluent is discharged via pipe to a concrete structure on the bank of the Thames River.

Sludge Handling

Waste activated sludge is transferred to one of the two sludge storage tanks on site. Currently one of the storage tanks is out of service. Digester supernatant can be directed to the aeration or anoxic tanks inlet.

The sludge is dosed with polymer and passes through a rotary drum thickener prior to transfer to the sludge storage tank. The sludge storage is the holding tank for the centrifuge. The dewatered sludge produced by the centrifuge is then run through the Lystek process. Sludge is mixed with potassium hydroxide in a heated mixing tank and processed. Product from the mixing tank is pumped to a sludge storage tank equipped with an odour control system. Sludge is then loaded to a tanker from an overhead fill pipe.

Compliance and Exceedance Summary

There were no compliance or exceedance issues identified to date.

Inspections

The last MECP Inspection occurred on December 7, 2017, typically inspections occur every 3-5 years based on the ministry's scheduling.

Occupational Health & Safety

First Quarter

The COVID-19 Pandemic Issue was corporately brought to the attention of all OCWA staff; precautionary protection measures were implemented at all facilities.

- Additional PPE and supplies were sourced as applicable.
- The frequency of facility and vehicle cleaning and surface disinfection was increased.
- Staff re-organization was implemented to meet social distancing requirements where applicable.
- Facility access to required contractors or delivery personal is closely monitored.

There has been no other health and safety issues reported to date.

General Maintenance and Plant Activities

First Quarter

Water Pollution Control Plant

The following repairs and maintenance were completed during the first quarter:

- Clarifier chamber clean out (Jan 5)
- Centrifuge pinion speed failure and re-adjusted (Jan 13)
- Raw sewage pump #3 leakage fault pulled for rebuild (Jan 22)
- Internal recirculation pump painted (Feb 5)
- RAS pump #5 bearing replacement (Feb 18)
- Centrifuge main drive motor removed for rebuild (Feb 18)
- WAS building heater repair (Feb 19)
- Anoxic tank sensor air-line replacements (Mar 4)
- Aeration purge valve replacement (Mar 11)
- KOH line repair (Mar 15)
- Lystek building overhead door repair (Mar 16)
- Anoxic tank mixer repair (Mar 18)
- Backflow preventer replacement WAS building (Mar 23)
- Replacement sludge storage tank lids installed (Mar 26)
- Containment area catch basin clean out (Mar 30)
- Centrifuge solenoid valve replacement (Mar 31)

Robinson St. Pumping Station

The following repairs and maintenance were completed during the first quarter:

- Wet well clean out (Jan 6)
- Pump #2 failed, removed and installed spare pump (Jan 13)
- Pump #1 pulled to remove clogged impeller (Feb 10)

Queen St. Pumping Station

The wet well was cleaned out on Mar 23.

Wastewater Collection System

There were two mainline sewage backups in the collection system during the first quarter. The first was on Elgin St E/St. Andrew St S on Jan 21 and the second was on Ridgewood Cres on Feb 23. Blockages were removed and collection returned to normal operation.

Other

In January, the annual Generator maintenance was completed as well as the fire extinguishers inspections.

Alarms/Call-Ins

First Quarter

January

No Alarms/Call-Ins

February

21: WPCP – Blower alarm

March

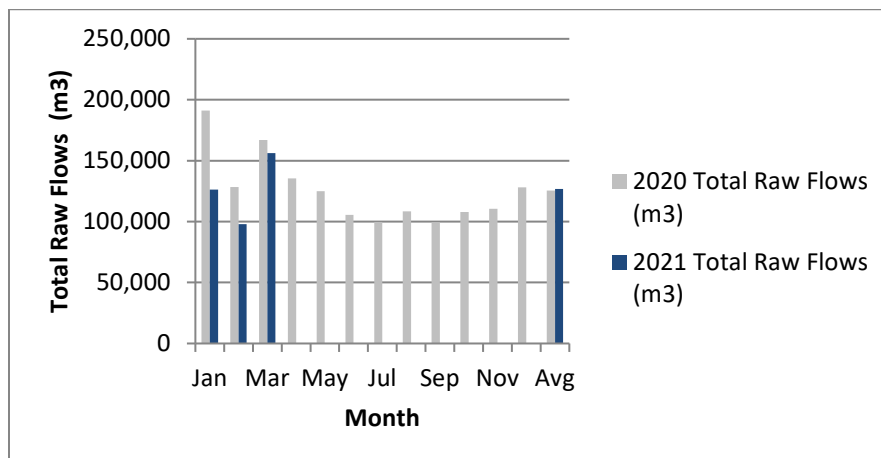
No Alarms/Call-Ins

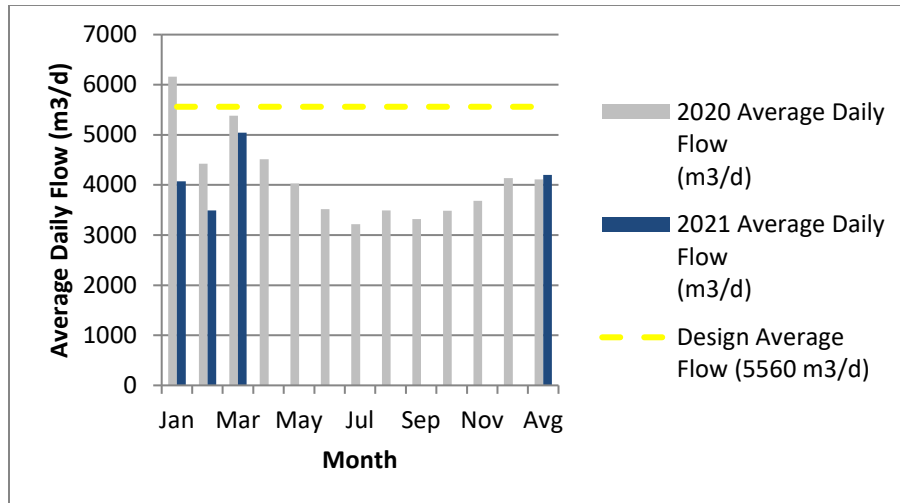
Complaints & Concerns

There were no complaints or concerns identified to date.

Performance Assessment Report

The total raw flow for Q1 2021 was 380,404 m³. The average daily flow in Q1 2021 was 4,203.06 m³/day.





Raw sewage samples are collected on a monthly basis following the ECA requirements. The table below shows the raw sewage sample results for 2021. The ECA does not stipulate raw sewage compliance values.

Table 1. Raw Sewage sample results for 2021.

-	BOD5 (mg/L)	TSS (mg/L)	TP (mg/L)	TKN (mg/L)
January	343	365	4.84	28.5
February	319	192	5.64	33.1
March	582	950	9.31	56.4
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
July	-	-	-	-
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
Average To Date	414	502	6.60	39.3

The effluent is sampled on a weekly basis following the requirements of the ECA. The table below summarizes the monthly average results compared against the objectives and limits identified in the ECA. There were no limit exceedances or design objective exceedances in Q1 of 2021.

Table 2. Effluent sample results for 2021.

-	CBOD5 (mg/L)	TSS (mg/L)	TP (mg/L)	TAN (mg/L)	***E. coli (cfu/100mL)	pH	Dissolved Oxygen Min. (mg/L)
January	4.5	7.75	0.09	0.1	9.641	6.80- 7.60	6.06
February	6.5	8.25	0.173	0.275	27.432	7.13- 7.74	4.48
March	4.75	7.5	0.245	0.375	9.587	6.73- 8.32	4.88
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
Average To Date	5.25	7.83	0.17	0.25	15.55	NA	NA
ECA Objective	10	10	0.7	2.5	100 / **200	6.0- 8.5	4.0
ECA Limit	15	15	1.0	6.0	200	6.0- 9.5	NA

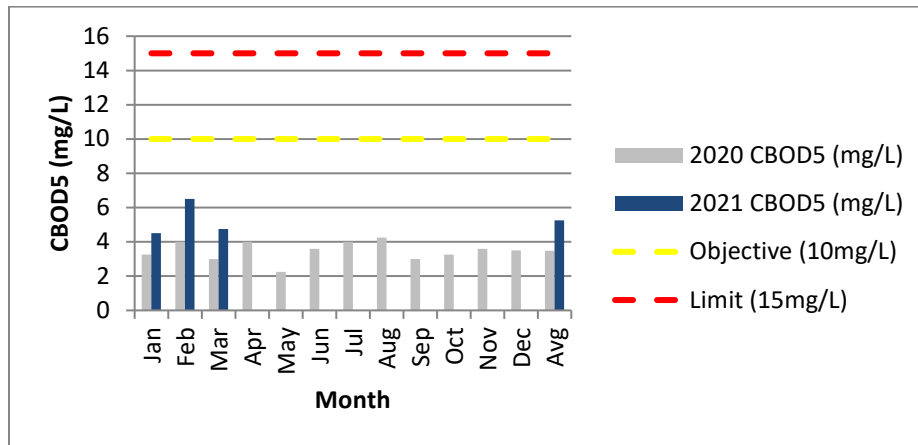
*Non-freezing months

**Freezing months

***Expressed as geometric mean density

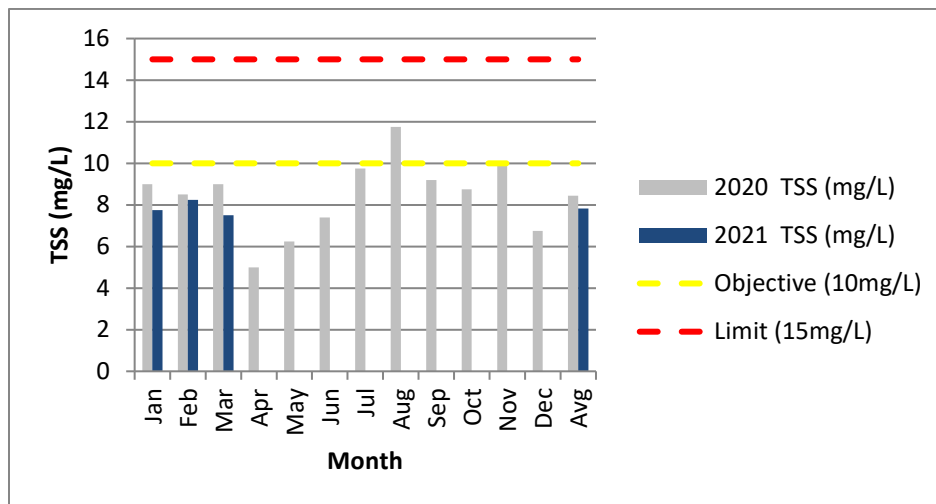
Effluent Carbonaceous Biochemical Oxygen Demand (CBOD5) first quarter monthly average for 2021 was 5.25 mg/L. The maximum monthly CBOD average value of 6.5 mg/L was recorded for the month of February. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 2 below.

Chart 2. Average Monthly Effluent CBOD5 results for 2021 compared to 2020.



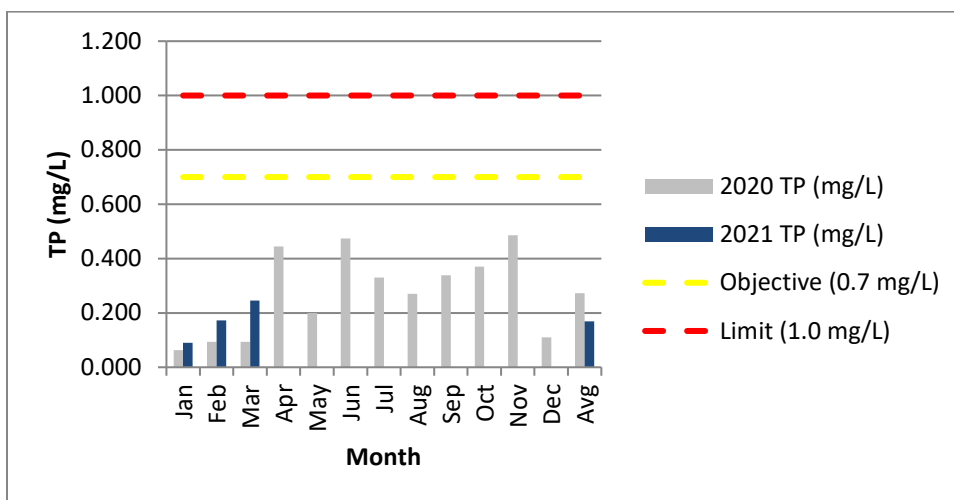
Effluent Total Suspended Solids (TSS) first quarter monthly average for 2021 was 7.83 mg/L. The maximum monthly TSS average value of 8.25 mg/L was recorded for the month of February. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 3 below.

Chart 3. Average Monthly Effluent TSS results for 2021 compared to 2020.



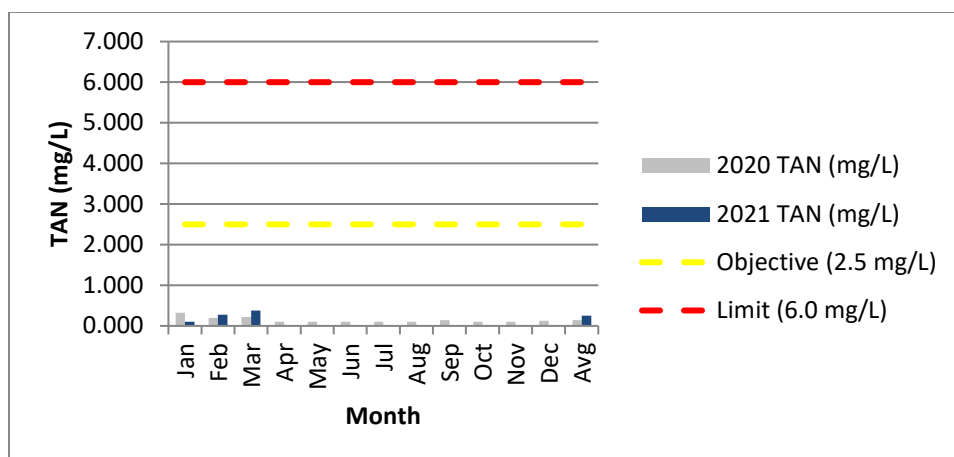
Effluent Total Phosphorus (TP) first quarter monthly average for 2021 was 0.169 mg/L. The maximum monthly TP average value of 0.245 mg/L was recorded for the month of March. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 4 below.

Chart 4. Average Monthly Effluent TP results for 2021 compared to 2020.



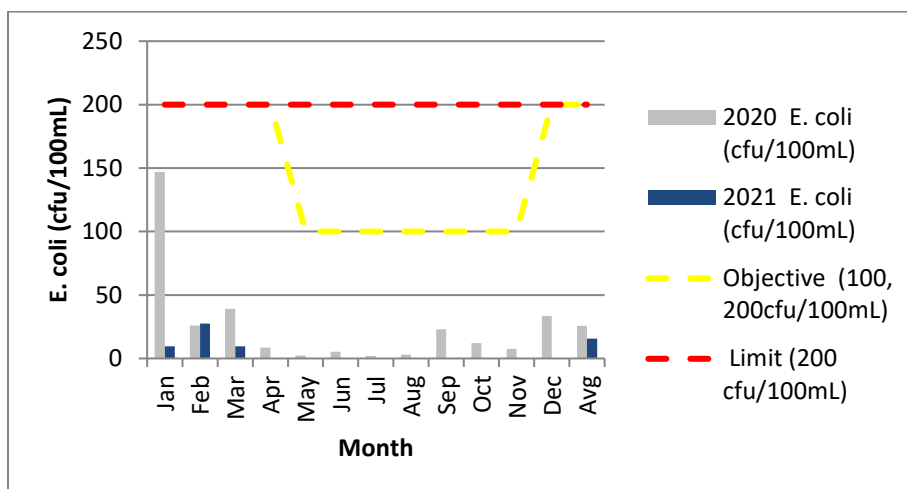
Effluent Total Ammonia Nitrogen (TAN) first quarter monthly average for 2021 was < 0.25 mg/L. The maximum monthly TAN average value of 0.375 mg/L was recorded for the month of March. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 5 below.

Chart 5. Average Monthly Effluent TAN results for 2021 compared to 2020.



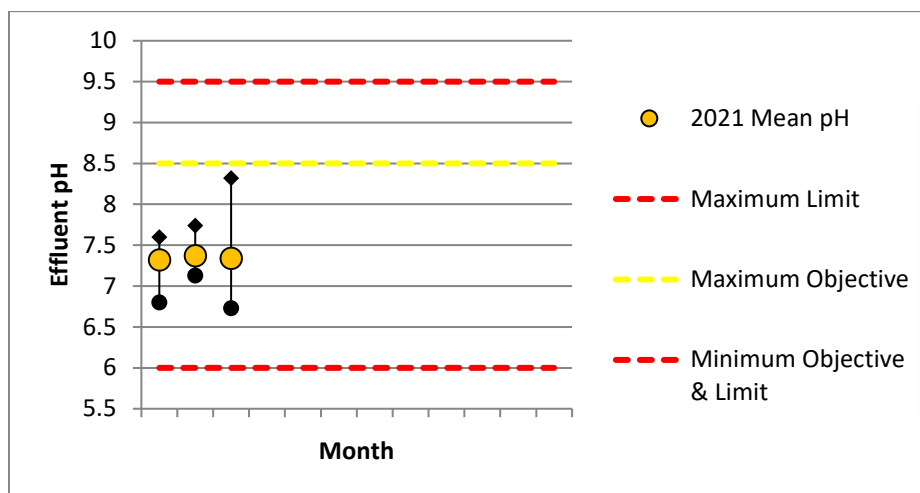
Effluent E. coli first quarter average monthly Geometric Mean Density (GMD) for 2021 was 15.55 cfu/100 mL. The maximum monthly GMD value of 27.43 cfu/100 mL was recorded for the month of February. Monthly averages met the effluent objective and limit identified in the ECA; see Chart 6 below.

Chart 6. Effluent E. coli GMD results for 2021 compared to 2020.



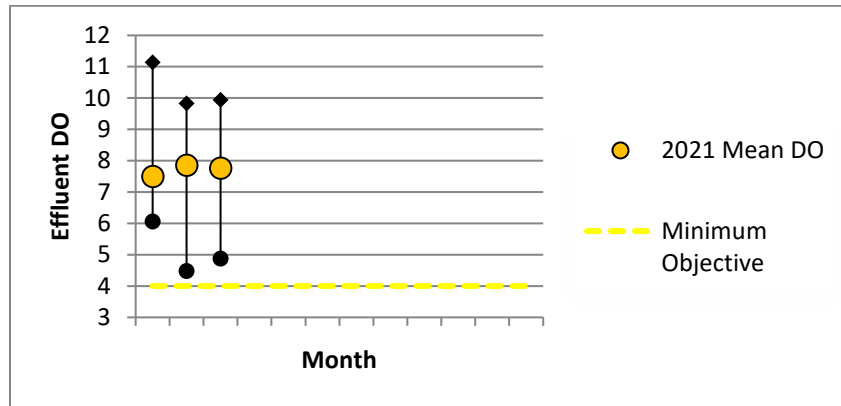
Effluent pH values for the first quarter of 2021 met the objectives and limits identified in the ECA. A minimum pH value of 6.73 was recorded in the month of March; a maximum pH value of 8.32 was recorded in the month of March; see Chart 7 below.

Chart 7. Final Effluent pH results for 2021.



Effluent Dissolved Oxygen (DO) values for the first quarter of 2021 met the objective identified in the ECA. The minimum DO value of 4.48 mg/L was recorded in the month of February; see Chart 8 below.

Chart 8. Final Effluent DO minimum results for 2021.





Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Town of St. Marys Distribution System Operational Report First Quarter 2021

Ontario Clean Water Agency, Midwest Region
Adam McClure, Senior Operations Manager
Jackie Muller, Business Development Manager
Issue Date: May 4, 2021

Facility Name: St. Marys Water Distribution & Supply System
Facility Classification: Class 2 Water Distribution & Supply
Population Served: 7,200

Capacity Information

Capacity Information – Well No. 1

Total Design Capacity: 5,184 (m³/day)
Total Annual Flow (2020 Data): 407,291.28 (m³/year)
Average Day Flow (2020 Data): 1,111.21 (m³/day)
Maximum Day Flow (2020 Data): 3,433.02 (m³/day)

Capacity Information – Well No. 2A

Total Design Capacity: 5,184 (m³/day)
Total Annual Flow (2020 Data): 372,687.77 (m³/year)
Average Day Flow (2020 Data): 1,019.18 (m³/day)
Maximum Day Flow (2020 Data): 3,452.86 (m³/day)

Capacity Information – Well No. 3

Total Design Capacity: 5,184 (m³/day)
Total Annual Flow (2020 Data): 397,535.89 (m³/year)
Average Day Flow (2020 Data): 1,085.50 (m³/day)
Maximum Day Flow (2020 Data): 3,422.93 (m³/day)

Capacity Information – Ground Level Reservoir

Total Design Capacity: 1,600 m³

Capacity Information – Elevated Tower (37.9 m)

Total Design Capacity: 1,820 m³

Flow Comparisons (Total monthly flows of Wells 1, 2A and 3 - m³)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2021	88,841	85,693	95,047	-	-	-	-	-	-	-	-	-
2020	97,779	84,805	95,150	87,706	97,038	107,482	119,072	103,066	97,680	97,861	95,490	94,385

Operational Description

Each of the Pump Houses No. 1, 2A and 3 houses a vertical turbine pump, each rated at 60L/s capacity. These draw water from the three wells. Water passes through the air release valves, a backflow check valve, pressure gauges, the primary UV light disinfection unit, flow meter, the chlorine gas injection point, and actuator control valve and then into the contact chamber piping located underground.

Compliance and Exceedance Summary

There were no compliance or exceedance issues identified to date.

Occupational Health & Safety

First Quarter

The COVID-19 Pandemic Issue was corporately brought to the attention of all OCWA staff; precautionary protection measures were implemented at all facilities.

- Additional PPE and supplies were sourced as applicable
- The frequency of facility and vehicle cleaning and surface disinfection was increased.
- Staff re-organization was implemented to meet social distancing requirements where applicable
- Facility access to required contractors or delivery personal is closely monitored.

There has been no other health and safety issues reported in 2021.

General Maintenance and Plant Activities

First Quarter

Well #1

The following repairs and maintenance were completed during the first quarter:

- Chlorine gas system annual maintenance (Jan 7)
- UV bulb replacement (Jan 14)
- Annual fire extinguisher inspections (Feb 28)
- UV sensor sent for calibration (Mar 14)
- Chlorine ball valve replacement (Mar 29)
- Outdoor lighting replacement (Mar 31)

Well #2A

The following repairs and maintenance were completed during the first quarter:

- Chlorine gas system annual maintenance (Jan 20)
- Water heater replacement (Feb 2)
- Annual fire extinguisher inspections (Feb 28)
- Chlorine gas line repair (Mar 5)
- Computer monitor replacement (Mar 19)
- Analyzer drain line repair (Mar 19)

Well #3

The following repairs and maintenance were completed during the first quarter:

- Chlorine gas system annual maintenance (Jan 11)
- Chlorine booster pump gasket replacement (Jan 29)
- Sample line repair (Feb 1)
- Backflush gate valve replacement (Feb 17)
- Annual fire extinguisher inspections (Feb 28)
- Pump packing added (Mar 31)

Booster Station

The following repairs and maintenance were completed during the first quarter:

- Testing in coordination with industries (Jan 25)
- Generator annual maintenance (Feb 17)
- Annual fire extinguisher inspections (Feb 28)
- Drain repair (Mar 31)

Reservoir

The following repairs and maintenance were completed during the first quarter:

- Chlorine gas system annual maintenance (Jan 19)
- Generator annual maintenance (Jan 28)
- Annual fire extinguisher inspections (Feb 28)

Tower

The following repairs and maintenance were completed during the first quarter:

- Annual fire extinguisher inspections (Feb 28)
- Paint of the piping (Mar 3)

Preventative Maintenance Work Orders Generated

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
72	54	67	-	-	-	-	-	-	-	-	-	193

All work orders were completed on schedule.

Distribution Work

Location	Date
Service Repair – 125 James St S	Jan 9, 2021
Watermain break – Maiden Lane/Robinson St	Feb 8, 2021
Watermain break – Huron St S/Rogers Ave	Feb 28, 2021
Water meter replacement – 425 Church St S	Mar 24, 2021

Alarms/Call-Ins

First Quarter

January

02: 500 Queen St E- Emergency water shut off
09: 125 James St S- Service repair
17: Well #2A – Low chlorine alarm

February

09: Tower – Security Alarm
28: Huron St S/Rogers Ave – Watermain break

March

No alarms/Call-Ins reported

Complaints & Concerns

There were no complaints or concerns identified to date.

DWQMS Update

Management Review – Oct 22, 2020

Internal Audit – Sept 24, 2020

External Audit – Dec 4, 2020

Annual Risk Assessment Review – October 22, 2020

36 Month Risk Assessment – March 11, 2020

Accreditation Status – Full Scope Entire Accreditation Expires Nov 2, 2023

Regulatory Inspections

MECP Inspection occurred on July 17, 2020; a rating of 100 % was received for the St. Marys Water Distribution and Supply System.

APPENDIX A – PERFORMANCE ASSESSMENT REPORT

See attached.

Ontario Clean Water Agency
Performance Assessment Report Water

From: 01/01/2021 to 31/03/2021

Facility: [1262] ST MARYS DRINKING WATER SYSTEM

Works: [220000521]

	01/2021	02/2021	03/2021	<--Total-->	<--Avg-->	<--Max-->	<--Min-->	<--Criteria-->
Flows:								
Raw Flow: Monthly Total - Well #1 (m³)	16330.42	26439.47	24125.02	66894.91				
Raw Flow: Monthly Total - Well #2 (m³)	56700.5	34171.34	27844.82	118716.66				
Raw Flow: Monthly Total - Well #3 (m³)	15809.69	25081.91	43077.53	83969.13				
Raw Flow: Monthly Avg - Well #1 (m³/d)	526.79	944.27	778.23		749.76			
Raw Flow: Monthly Avg - Well #2 (m³/d)	1829.05	1220.41	898.22		1315.89			
Raw Flow: Monthly Avg - Well #3 (m³/d)	509.99	895.78	1389.6		931.79			
Raw Flow: Monthly Max - Well #1 (m³/d)	2593.69	2747.98	2833.45			2833.45		
Raw Flow: Monthly Max - Well #2 (m³/d)	2945.3	2860.01	3013.53			3013.53		
Raw Flow: Monthly Max - Well #3 (m³/d)	1804.76	2722.76	2881.39			2881.39		
Raw Flow: Monthly Total - Total Raw Flow (m³)	88840.61	85692.72	95047.37	269580.7				
Raw Flow: Monthly Avg - Total Raw Flow (m³/d)	2865.83	3060.45	3066.04		2997.44			
Raw Flow: Monthly Max - Total Raw Flow (m³/d)	3428.93	3556.99	3427.22			3556.99		
Turbidity:								
Raw: Max Turbidity - Well #1 (NTU)	0.21	0.3	0.35			0.35		
Raw: Max Turbidity - Well #2 (NTU)	0.21	0.25	0.31			0.31		
Raw: Max Turbidity - Well #3 (NTU)	0.28	0.22	0.35			0.35		
Chemical Parameters:								
Treated: Max Nitrite - Treated Water #1 (mg/L)	< 0.003					< 0.003		
Treated: Max Nitrite - Treated Water #2 (mg/L)	< 0.003					< 0.003		
Treated: Max Nitrite - Treated Water #3 (mg/L)	< 0.003					< 0.003		
Treated: Max Nitrate - Treated Water #1 (mg/L)	1.65					1.65		
Treated: Max Nitrate - Treated Water #2 (mg/L)	0.413					0.413		
Treated: Max Nitrate - Treated Water #3 (mg/L)	0.399					0.399		
Distribution: Max THM - Distribution System (µg/l)	18					18		
Chlorine Residuals:								
Treated: Min Free Cl2 Resid - Treated Water #1 (mg/L)	0.91	1.04	0.96				0.91	
Treated: Min Free Cl2 Resid - Treated Water #2 (mg/L)	0.99	1.07	0.99				0.99	
Treated: Min Free Cl2 Resid - Treated Water #3 (mg/L)	0.98	1.03	0.95				0.95	
Treated: Max Free Cl2 Resid - Treated Water #1 (mg/L)	1.32	1.4	1.36			1.4		
Treated: Max Free Cl2 Resid - Treated Water #2 (mg/L)	1.33	1.39	1.37			1.39		
Treated: Max Free Cl2 Resid - Treated Water #3 (mg/L)	1.38	1.38	1.36			1.38		
Dist: Min Free Cl2 Resid - Distribution System (mg/L)	0.61	0.65					0.61	
Dist: Max Free Cl2 Resid - Distribution System (mg/L)	1.34	1.19				1.34		
Bacti Samples Collected:								
Raw Bacti: # of samples - Well #1	4	4	5	13				
Raw Bacti: # of samples - Well #2	4	4	5	13				
Raw Bacti: # of samples - Well #3	4	5	5	14				
Treated Bacti: # of samples - Treated Water #1	4	4	5	13				
Treated Bacti: # of samples - Treated Water #2	4	4	5	13				
Treated Bacti: # of samples - Treated Water #3	4	4	5	13				
Dist Bacti: # of samples - Distribution System	16	18	20	54				
Treated Bacti: # of TC exceedances - Treated Water #1	0	0	0	0				
Treated Bacti: # of TC exceedances - Treated Water #2	0	0	0	0				
Treated Bacti: # of TC exceedances - Treated Water #3	0	0	0	0				
Treated Bacti: # of EC exceedances - Treated Water #1	0	0	0	0				
Treated Bacti: # of EC exceedances - Treated Water #2	0	0	0	0				
Treated Bacti: # of EC exceedances - Treated Water #3	0	0	0	0				
Dist Bacti: # of TC exceedances - Distribution System	0	0	0	0				
Dist Bacti: # of EC exceedances - Distribution System	0	0	0	0				

TOGETHER WE'RE MAKING LOCAL
ISSUES #UNIGNORABLE

Poverty
Homelessness
Mental Health
Domestic Violence
Hunger
Social Isolation



United Way

Over \$1.1 Million Distributed

local love
IN A
GLOBAL CRISIS



32 partners
61 services

- Connecting people with services
- Ensuring capacity of remote service
- Food security
- Mental wellness
- Enabling sector collaboration
- Advising as a sector expert
- Providing learning opportunities



329 connections
made for well-being

1,368 subsidized grocery/meal
deliveries made to seniors

Urgent Need FUND

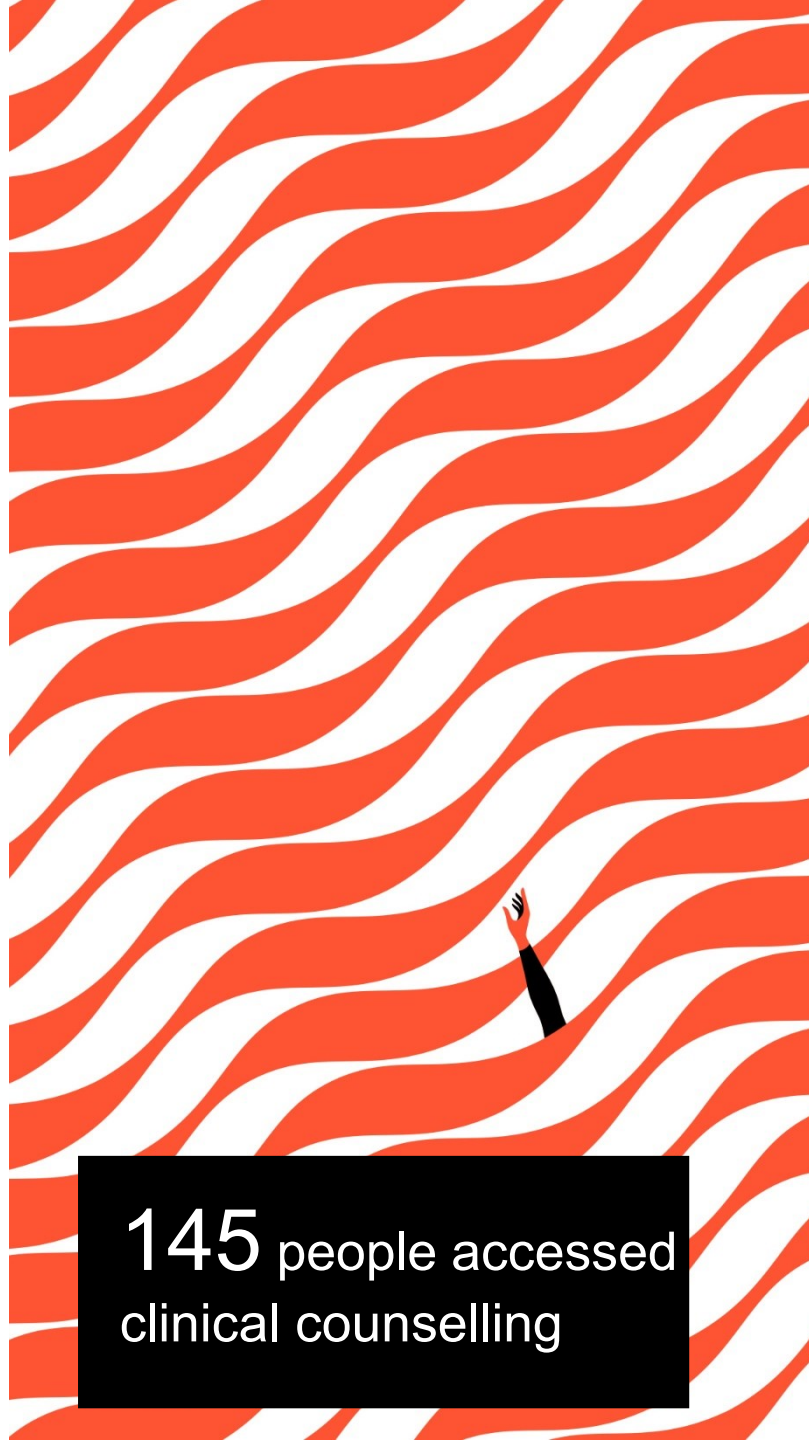


2,475

St.Marys residents helped



3 children who
witnessed violence
received counselling



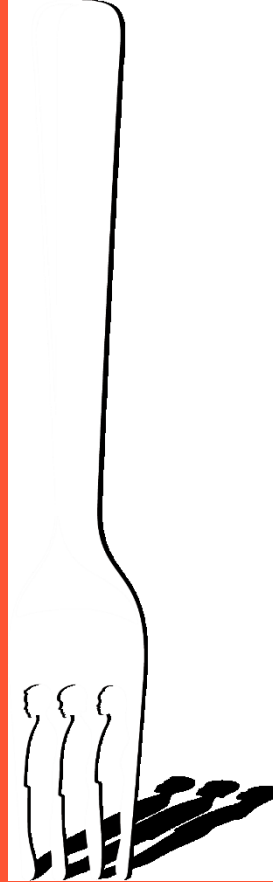
145 people accessed
clinical counselling



133 connections of
support made by the
Social Work Intervener



6 men received
re-integration support
post incarceration



162 members of the
NOURISH program



235 youth participated
in activities offered by
the youth centre

St.Marys Community Committee

Rob Edney · Co-chair

Leslie Edney · Co-chair

Gwen Bradley

Nathan Brown

Amanda Davis

Kelly Deeks-Johnson

Don Dingwall

Cindi Jones

Kim Ross Jones

John McGarry

Marg McLean

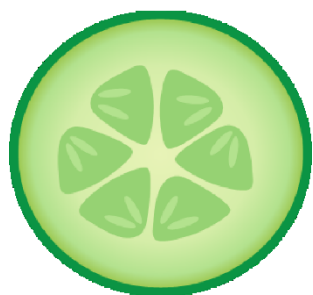
Jenny Mikita

Diane O'Shea

Paul Williams

Pamela Zabel





ST. MARYS NOURISH

EQUAL ACCESS FOOD MARKET



ST. MARYS
NOURISH
EQUAL ACCESS FOOD MARKET



NOW AVAILABLE

Weekly Doorstep Delivery

For too many of our neighbours, high food prices and lack of adequate income are barriers to accessing healthy food. The St. Marys Nourish Market offers fresh local veggies and fruits to residents at wholesale prices.

Order prior to Tuesdays at 3 PM for DELIVERY ON THURSDAYS 12-3 PM
Pre-selected fresh local veggie & fruit boxes
Large box \$25
Small box \$10

ORDER ONLINE ►

shop.thelocalcfc.org



“We hope to see an increase in residents’ perception that supports are available and accessible [...] an increased awareness will drive increased engagement with essential support services such as mental health, financial and addictions supports [...] We also hope the community perceives an increased understanding of and compassion for the needs of their most vulnerable neighbours.”

- *Cody Cunningham* (Beacon Herald interview, March 17, 2021)



United Way
Perth-Huron



STRATFORD PERTH
COMMUNITY
FOUNDATION

\$49,548 raised
178 walkers 42 teams 812 donors



it's cold out there

feb. 20, 2021

#cnoy21

Page 34 of 158

How it started

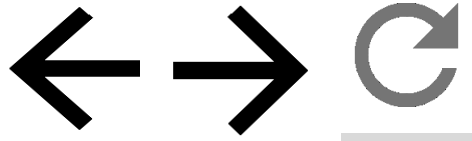


How it ended



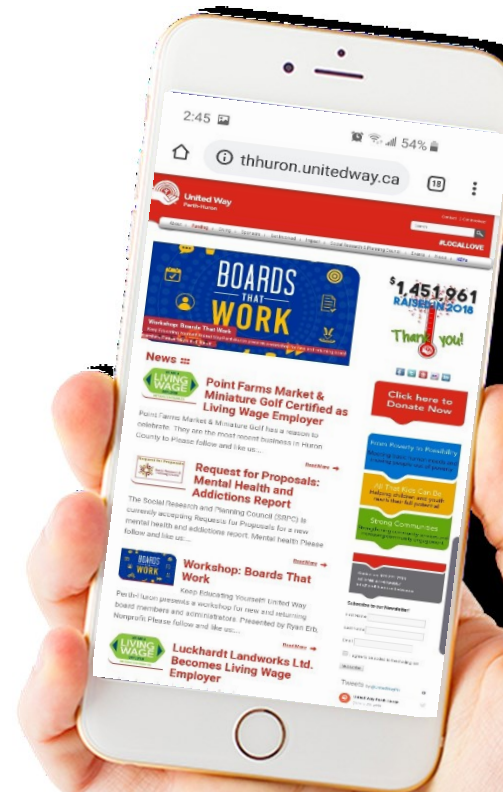


Find out more



perthhuron.unitedway.ca

@UnitedWayPH



Roadmap for Collaboration:

Community Safety and Well-being Plan
(2021-2024)





Today's Outline

1. Background
2. Creating the Roadmap
3. Consultation Findings
4. Priority Areas, Goals & Objectives
5. What Now?



Background

Why we created a Community Safety and Well-being Plan

Context for the CWSB Plan

- ▶ **Provincially legislated that municipalities develop and adopt community safety and well-being plans**
 - Amendment to the *Police Services Act, 1990*
 - Directive through the Ministry of the Solicitor General
 - Came into force in January 1, 2019 with initial deadline of January 1, 2021 (extended to July 1, 2021 because of COVID-19)
- ▶ **Joint plan submitted by six local municipalities**
 - Stratford, St. Marys, North Perth, West Perth, Perth East, Perth South
 - Adopted by municipal councils in May 2021

Purpose of the CWSB Plan

- ▶ To provide a roadmap for inclusive, connected, and coordinated safety and well-being planning
- ▶ To ensure a proactive and integrated approach to addressing local crime and complex social issues on a sustainable basis
- ▶ To identify key priorities for safety and well-being planning locally
- ▶ To support and strengthen existing initiatives related to community safety and well-being
- ▶ To address local service and systems gaps

CSWB Planning Framework

► **Ministry of the Solicitor General provided following framework:**

- Includes 4 levels of intervention to ensure efficient and effective CSWB Plans



Critical and non-critical incident response

Mitigating situations of elevated risk

Proactively reducing identified risk

Promoting and maintaining community safety and well-being



Creating the Roadmap

How we developed the Community Safety and Well-being Plan

CSWB Advisory Committee

► Membership included:

- City of Stratford
- Town of St. Marys
- Municipality of North Perth
- Municipality of West Perth
- Township of Perth East
- Township of Perth South
- Stratford Police Services
- OPP
- United Way Perth-Huron
- Huron-Perth Healthcare Alliance
- Huron-Perth Children's Aid Society
- Huron Perth Public Health
- Huron Perth Catholic District School Board
- Avon Maitland District School Board

► Provided guidance to DPRA Consultants

Guiding Principles



Plan Development Activities

- ▶ Review of existing CSWB plans in Ontario
- ▶ Participation in Ontario Municipal Social Services Association calls addressing the planning and preparation of municipal CSWB plans
- ▶ Examination of community-based data and documents
- ▶ Review of existing Stratford, St. Marys, and Perth County strategic plans and initiatives as they relate to safety and well-being
- ▶ Review of media releases
- ▶ Engagement with a wide range of stakeholders living and working in the six partner municipalities.

Stakeholder Engagement

► Purpose:

- To explore community strengths, assets, protective factors, partnerships, risks, gaps in services and supports
- To hear from multiple voices and diverse perspectives
- To gather new ideas for enhancing community safety and well-being and reducing risks

► Online Survey

- 55 open- and closed-ended questions
- **1078 responses**



Stakeholder Engagement

► Facilitated Sessions & One-on-One Interviews

- Conducted via video or teleconference calls with the public as well as representatives from a broad range of services and sectors
 - Police Services Boards
 - Police Advisory Committees
 - Ontario Provincial Police (OPP)
 - Victim Services and Supports
 - Housing and Homelessness
 - Health Care
 - Mental Health
 - Education
 - Fire Departments
 - Income and Employment
 - Business Improvement
 - Leisure and Recreation
 - General Community Support
 - Disability Services
 - Family/Child Social Services
 - Child Care/Programming
 - LGBTQ2+
 - Food Security
 - Seniors Services
 - Community Justice
 - Rotary Clubs
- 27 facilitated sessions & 9 interviews took place with a total of **91 participants**

Stakeholder Engagement

► Lived Experience Engagement

- Included people with experience with the various services and supports locally
- Opportunity to share stories about their experiences of safety and well-being
- Two formats:
 - Focus groups
 - Questionnaire
- **28 individuals participated**

Total of 119 participants (plus 1078 survey respondents)





Consultation Findings

What we found out about community safety and well-being

We heard...

- ▶ That for all residents to feel safe and physically, mentally, and spiritually healthy, their **basic needs** must be met.
- ▶ That safety and well-being means residents feel they **belong**, they are **welcome**, they are **respected**, and they are **connected** to others in the community.
- ▶ There are vulnerable individuals and families in our communities who need **additional help** to enhance the quality of their lives.
- ▶ There are many excellent social, health and recreational/leisure **programs and services available** to residents in and across the six partner municipalities.
- ▶ That not all residents are able to **access the services and supports** they need, when they need them, and where they need them.

Key Priorities – Survey

	Stratford	St. Marys	North Perth	West Perth	Perth East	Perth South
Access to healthcare services	1	1	1	1	1	1
Adequate & affordable housing	2	2	3	4	5	3
Food security & access	3	4	4	5	4	4
Overall community security & safety	4	3	2	2	3	2
Protection from discrimination	5					
Recreational activity opportunities		5	5	3	2	
Employment and employment skills						5

Key Priorities – Session & Interviews

1. Adequate, affordable, and attainable housing
 2. Mental health and addictions supports
 3. Poverty
 4. Systems planning and integration
 5. Access to health, social/community and recreational services
 6. Affordable and accessible transportation
 7. Social isolation
 8. Community belonging
 9. Community safety
- High level of consistency across all municipalities and between the survey respondents and session/interview participants

Current Initiatives Related to CSWB

Recognition that many strategies, programs, and community initiatives are already underway to address these priorities

► Housing & Homelessness

- Coordinated Access System Leadership Group (CASLG)
- Supported Housing of Perth Program (SHOPP)
- North Perth Housing & Homelessness Committee

► Health, Mental Health, and Addictions

- Huron Perth Addiction & Mental Health Alliance
- Huron Perth and Area Ontario Health Team (HPA-OHT)
- Mobile Crisis Rapid Response Team (MCRRT)

Current Initiatives Related to CSWB

► Vulnerable Population Groups

- Stop Violence Against Women (VAW) Coordinating Committee of Perth County
- Frail Seniors Strategy
- Huron Perth Situation Table

► Transportation

- Perth County (PC) Connect

► System Planning & Collaboration

- Social Research and Planning Council (SRPC)

► Social Inclusion

- Community Equity Action Team (CEAT)
- OPP Equity, Diversity, and Inclusion Unit



Priority Areas, Goals, & Objectives

What our communities will focus on moving forward

Priority Area #1

Systems Planning and Integration

- ▶ **Goal 1.1: Improved access to programs, services, supports, and resources by simplifying pathways and coordinating efforts.**
 - Objective 1.1.1: To increase resident knowledge and awareness of existing programs, services, and supports through improved communications.
 - Objective 1.1.2: To establish collaborative pathways between programs, services, and supports, so that service providers can work together more effectively and are better equipped to guide individuals and families to the social, health, economic, and education supports they need.
- ▶ **Goal 1.2: Enhanced prevention and protection for safer communities.**
 - Objective 1.2.1: To increase police presence through proactive community-oriented interventions.
 - Objective 1.2.2: To work with municipal partners to support pandemic planning and preparedness for the City of Stratford, Town of St. Marys, and Perth County.

Priority Area #2

Adequate, Affordable, & Attainable Housing



► **Goal 2.1: Increased availability and accessibility of affordable, safe, and suitable housing.**

- Objective 2.1.1: To work with the Coordinated Access System Leadership Group (CASLG) as well as other government and private sector partners to support the strategic objectives identified in the updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)*:
 - Ending homelessness,
 - Creating attainable housing options,
 - Sustaining community housing, and
 - Addressing a diversity of needs.

Priority Area #3

Affordable & Accessible Health, Social, & Recreation Services

► Goal 3.1: Improved availability and accessibility to healthcare services and supports.

- Objective 3.1.1: To work with partners such as the Huron Perth Addiction and Mental Health Alliance and the Huron Perth and Area Ontario Health Team to support planning and implementation of mental health and addictions services and supports for residents in Stratford, St. Marys, and Perth County.
- Objective 3.1.2: To provide more opportunities for residents, especially those in rural communities with limited physical and mental health services, to access care in-person and through virtual healthcare technology.

► Goal 3.2: Improved knowledge and awareness of crisis response triage options.

- Objective 3.2.1: To work with municipal and service agency partners to increase residents' knowledge and awareness of crisis response options (e.g., Huron Perth Helpline, 911 and 211) and when it is most appropriate to use each option.

Priority Area #3

Affordable & Accessible Health, Social, & Recreation Services

► Goal 3.3: Increased availability of affordable transportation options.

- Objective 3.3.1: To implement new cost-effective transportation initiatives for low-income and rural residents to support improved access to healthcare, social services, and recreational activities.
- Objective 3.3.2: To determine the effectiveness of the Perth County Connect public transit pilot in providing residents with affordable and accessible transportation options within Perth County, and surrounding areas, including Stratford, St. Marys, Kitchener/Waterloo, and London. Focus on ridership of rural community members and low-income residents.

Priority Area #4

Social Inclusion

- ▶ **Goal 4.1: Increased application of equity, diversity, and inclusion practices across all partner agencies.**
 - Objective 4.1.1: To continue to build partner agencies' understanding of equity, diversity, and inclusion principles and practices through education and training.
- ▶ **Goal 4.2: Promote understanding of diverse groups.**
 - Objective 4.2.1: To develop, promote, and organize innovative community engagement and public strategies/campaigns aimed at reducing stigma and promoting understanding regarding mental health, addiction, racism, and discrimination.
 - Objective 4.2.2: To support efforts of the Stratford Police Services' Community Equity Action Team (CEAT) and the OPP's Equity, Diversity, and Inclusion Unit to provide the community with a forum to discuss their interactions with police, critically examine local policing policies and procedures, and make recommendations for changes that will address potential issues related to systemic racism within police services and the broader community.

Priority Area #4

Social Inclusion

► Goal 4.3: Enhanced sense of community belonging.

- Objective 4.3.1: To create and maintain safe, welcoming, and inclusive public spaces that promote opportunities for use by individuals of all identities, backgrounds, and experiences.
- Objective 4.3.2: To increase inclusion and access to activities and community events for populations that face constraints to participation (e.g., youth, people with disabilities, newcomers, BIPOC, LGBTQ2+ persons, and low-income families and individuals).



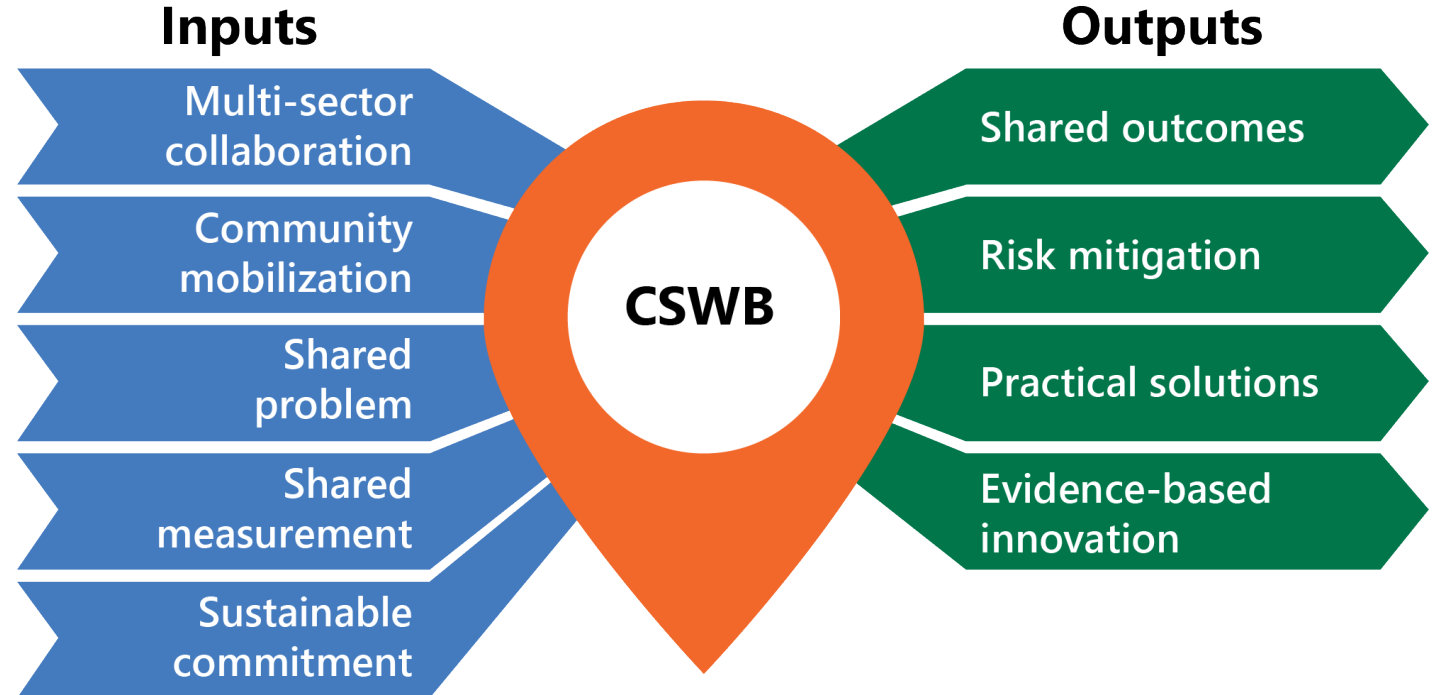


What Now?

How we will implement the Community Safety and Well-being Plan

A CSWB planning approach that...

- ▶ Recognizes the strengths that already exist within and across municipalities and organization
- ▶ Enhances effectiveness by creating more strategically aligned and formalized alliances
- ▶ Helps to improve integration, enhance capacity, reduce duplication, and promote coordination and collaboration

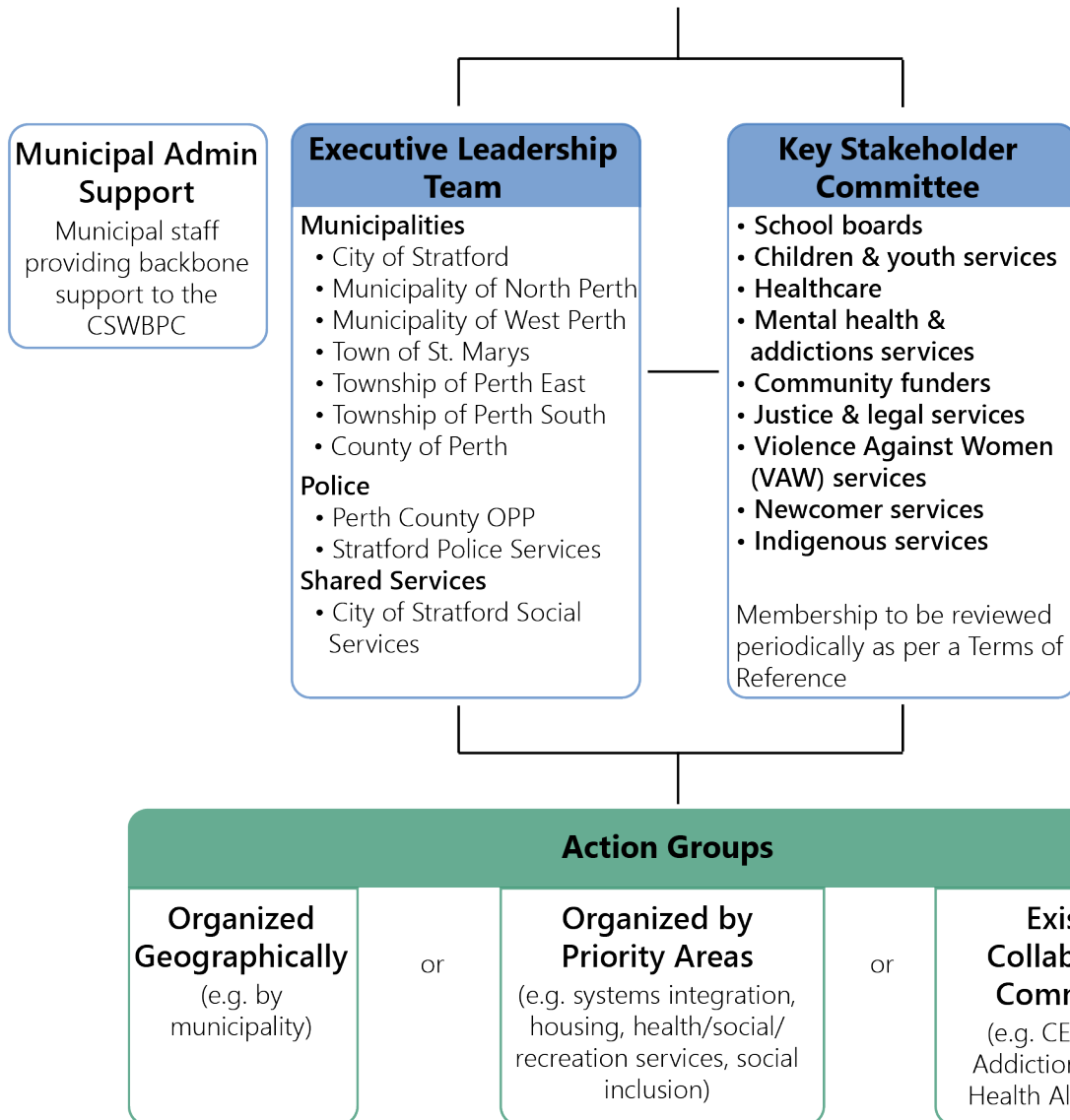




Benefits of Collaboration



Community Safety and Well-Being Partnership Council (CSWBPC)



CSWB Governance Structure

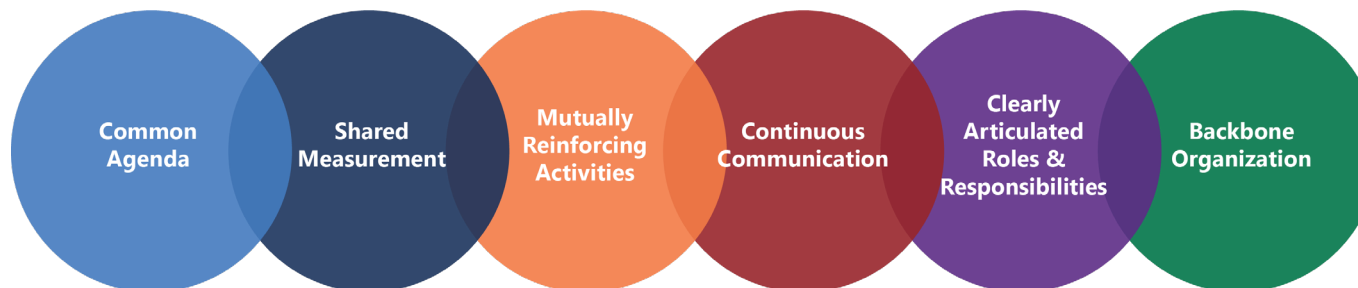
CSWB Partnership Council

- ▶ **Overarching governing body for community and safety well-being planning locally**

- ▶ **Goals**

- Implement the Community Safety and Well-being Plan
- Build supportive systems that identify effective linkages to relevant programs and services
- Enhance coordination across municipalities and service providers

- ▶ **Components for collective impact**



CSWB Action Groups

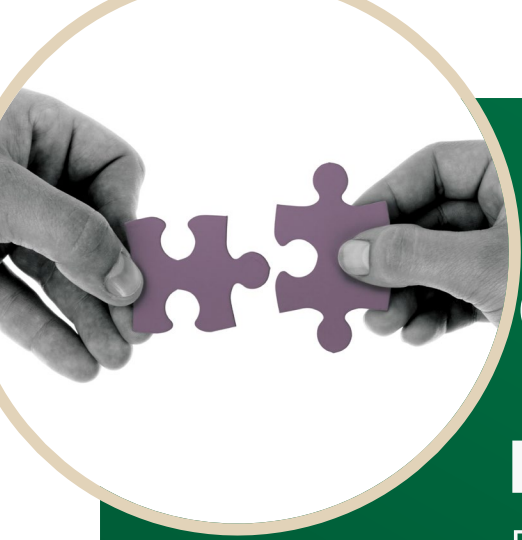
- ▶ **Organized geographically or by priority area**
- ▶ **New or existing collaborative groups**
- ▶ **Responsibilities:**
 - Develop actions plans to implement the CSWB Plan objectives.
 - Provide regular updates to the Partnership Council on the status of group initiatives.
 - Report and provide data to the Partnership Council in accordance with the CSWB Plan Monitoring and Evaluation Framework.

Next Steps

- ▶ **Convene the CSWB Partnership Council**
- ▶ **Determine Action Groups**
 - Inventory existing collaborative committees that align with CSWB
 - Establish new Action Groups based on identified gaps
- ▶ **Develop performance measurement and evaluation tools**
- ▶ **Establish communications strategy**
 - Website and social media presence

Questions





CSWB Partnership Council Co-Chairs

Kim McElroy

Director of Social Services
City of Stratford

Greg Skinner

Chief of Police
Stratford Police Services

CSWB Partnership Council Member

Dave Sinko

Acting Inspector
Ontario Provincial Police



MINUTES Regular Council

May 11, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Hainer (videoconference)
Councillor Luna (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
André Morin, Director of Corporate Services / Treasurer
Mark Stone, Planner

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:05 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Pridham declared a conflict of interest for agenda item 8.1.1, DEV 21-2021 Application for Zoning By-law Amendment (Z01-2021) by BDS Construction c/o Adriano Paola for 347 James Street South.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Luna requested that a matter for closed session be added to the agenda regarding a Huron Perth Public Health financial matter update.

Councillor Hainer requested that two matters be added to the open session agenda under Emergent or Unfinished Business:

- Pride Month
- Stay at Home Order

Resolution 2021-05-11-01

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT the May 11, 2021 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of the St. Marys Independent newspaper forwarded two questions in advance of the meeting.

1. Has a decision ever been made about the possible speed limit change on Queen Street?
2. Is there a criteria for local letter writers to have their letters under "correspondence" on the Council agenda?

In response to the first question, Brent Kittmer stated that the topic of reduced speed limit along Queen Street ties in with the Vision Zero approach which has been discussed at the Community Policing Advisory Committee. Staff are researching the topic and will be reporting back in fall 2021.

In response to the second question, Jenna McCartney stated that the Town's Procedure By-law speaks to the receipt of correspondence. Correspondence received by the municipality may be directed to the applicable committee, the necessary department or to Council.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 #Strong As Stone Nominees

Council acknowledged the following #StrongAsStone nominees and thanked them for their contribution to the community:

- Lyle Fisher
- Todd Sleeper
- Jaxon Steffler
- Tony Weir

5.2 Public Meeting - 347 James Street South

Resolution 2021-05-11-02

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the May 11, 2021 regular Council meeting be adjourned at 6:28 pm to hold a statutory public meeting as required under the *Planning Act*; and

THAT a Public Meeting to consider a planning application for 347 James Street South be opened at 6:28 pm.

CARRIED

Mayor Strathdee stated "*This Public Meeting is being held in accordance with Section 34 of the Planning Act, RSO 1990.*

The purpose of tonight's Public Meeting is to solicit the public's comments with respect to a proposed Zoning By-law Amendment by BDS Construction.

The purpose and effect of the Application is to permit the redevelopment of the property for 3 single storey townhouse units in one building.

Tonight's meeting is the mandatory Public Meeting held under the Planning Act. Council will make a decision regarding this matter this evening or at a future Council meeting.

As a reminder, when using the video conference, to participate and make a comment please select the "raise hand" feature at the bottom of your screen to be placed in queue. The moderator will unmute you and acknowledge your presence when it is your turn to speak.

*When using the telephone conference, to participate and make a comment press *9 on your keypad to be placed in queue. The moderator will unmute you and acknowledge your presence when it is your turn to speak.*

Alternatively, during the meeting you can email
[*clerksoffice@town.stmarys.on.ca*](mailto:clerksoffice@town.stmarys.on.ca)

If you wish to be notified of Council's decision, please contact the Clerk, Jenna McCartney, at clerksoffice@town.stmarys.on.ca

I will now ask Ms. McCartney to advise how notice was given and provide a summary of the comments received regarding the Application."

Jenna McCartney stated "Notice was given by first class mail to all land owners within 120 metres (400 feet) of the subject property, to those agencies as prescribed by Regulation, and signage advertising tonight's meeting was posted on the subject lands.

Special instructions for attending this online meeting and/or providing comments were provided in the notice and on the Town's Current Planning / Development Applications webpage.

One public submission was received as part of the Complete Application circulation from the owner of the property to the immediate north, 331 James Street South. In summary, the owner of the adjacent lands has no objection to three townhouse units, provided the units are limited to one storey in height and a privacy fence (6 ft height) is installed by the applicant along the shared property line."

Councillor Hainer stated "At the April 6, 2021 meeting, the Planning Advisory Committee endorsed the Application in principle and recommended that Council proceed with the statutory public meeting under the Planning Act."

Mayor Strathdee reminded the public how they may submit questions or comments during the meeting.

Mark Stone, Planner, provided an overview of the planning application.

Caroline Baker, Agent for the Applicant, presented an overview of the planning application.

Councillor Winter inquired the specific breakdown of which unit would be considered more affordable.

Ms. Baker stated that the internal unit would be more affordable.

Councillor Luna inquired whether the neighbour to the north is aware of the proposed sideyard setback.

Mr. Stone stated that the information was provided through the circulation of the public notice and details have been made available on the Town's website.

Councillor Winter inquired how many points of access the property would have to the Town's water and wastewater infrastructure.

Grant Brouwer stated that the three units on this property will access one point for connection to the Town's infrastructure.

Councillor Winter inquired whether staff have a concern about the number of driveways accessing James Street South.

Mr. Brouwer stated that staff are satisfied with the presentation of the project and are satisfied with the number of driveways accessing James Street South.

Councillor Hainer inquired which units will be constructed with accessibility in mind.

Ms. Baker stated the end units would be constructed as such due to the increased floorplan.

Councillor Hainer concluded that the government shelter allowance for persons with disabilities is approximately half the proposed rental rate and cited that Council should be aware of this barrier.

Staff confirmed that there were no callers in the queue and there no emails have been received regarding this applicant during the meeting.

Mayor Strathdee thanked those who participated in the meeting.

Resolution 2021-05-11-03

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT this Public Meeting be adjourned at 6:55 pm; and

THAT the May 11, 2021 regular Council meeting reconvene at 6:55 pm.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 27, 2021

Resolution 2021-05-11-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the April 27, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

None

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 21-2021 Application for Zoning By-law Amendment (Z01-2021) by BDS Construction c/o Adriano Paola for 347 James Street South

Mark Stone presented DEV 21-2021 report.

Having declared a conflict of interest, Councillor Pridham abstained from voting on this matter.

Resolution 2021-05-11-05

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT DEV 21-2021 Application for Zoning By-law Amendment (Z01-2021) by BDS Construction c/o Adriano Paola for 347 James Street South be received;

THAT Council approve the Zoning By-law Amendment application for 347 James Street South provided as no significant concerns have been raised by the public or members of Council at the statutory public meeting; and,

THAT Council consider Zoning By-law Amendment No. Z143-2021.

CARRIED

8.2 Corporate Services

8.2.1 COR 22-2021 Final 2021 Property Tax Rates and Ratios

André Morin presented COR 22-2021 report.

Resolution 2021-05-11-06

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT COR 22-2021 Final 2021 Property Tax Rates and Ratios report be received; and

THAT Council consider approving By-law 46-2021, a by-law to set Tax Ratios for prescribed property classes for municipal purposes for the year 2021; and

THAT Council consider approving By-law 47-2021, a by-law to levy the rates of taxation for the year 2021.

CARRIED

8.3 Public Works

8.3.1 PW 38-2021 Electronic Waste Management Agreement

Jed Kelly presented PW 38-2021 report.

Resolution 2021-05-11-07

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT report PW 38-2021, Electronic Waste Management Agreement, be received; and

THAT Council consider By-Law 48-2021 authorizing the Mayor and the Clerk to sign a service agreement with Greentec International Inc. for recycling and disposal of electronic materials collected at the St. Marys Landfill Site.

CARRIED

8.3.2 PW 40-2021 Agreement for Air Monitoring Equipment

Jed Kelly presented PW 40-2021 report.

Resolution 2021-05-11-08

Moved By Councillor Luna

Seconded By Councillor Edney

THAT report PW 40-2021, Agreement for Air Monitoring Equipment, be received; and

THAT Council consider By-Law 49-2021 authorizing the Mayor and the Clerk to sign the associated agreement with St. Marys Cement Inc. to facilitate an air monitoring location on Town owned lands.

CARRIED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Each Councillor presented an update of recent committee and board meetings.

Resolution 2021-05-11-09

Moved By Councillor Winter

Seconded By Councillor Edney

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received.

CARRIED

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Huron Perth Public Health - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

Resolution 2021-05-11-10

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT at the time facility upgrades are considered for Town Hall, Council consider increasing the second-floor washroom at Town Hall to a barrier-free door entry system.

CARRIED

9.2.2 Business Economic Support and Recovery Task Force - Mayor Strathdee, Coun. Edney

9.2.3 Business Improvement Area - Coun. Winter

9.2.4 CBHFM - Coun. Edney

9.2.5 Committee of Adjustment

- 9.2.6 **Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee**
- 9.2.7 **Green Committee - Coun. Pridham**
- 9.2.8 **Heritage Advisory Committee - Coun. Pridham**
- 9.2.9 **Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
- 9.2.10 **Museum Advisory Committee - Coun. Hainer**
- 9.2.11 **Planning Advisory Committee - Coun. Craigmile, Hainer**
- 9.2.12 **Recreation and Leisure Advisory Committee - Coun. Pridham**
- 9.2.13 **Senior Services Advisory Committee - Coun. Winter**
- 9.2.14 **St. Marys Lincolns Board - Coun. Craigmile**
- 9.2.15 **St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter**
- 9.2.16 **Youth Council - Coun. Edney**

10. EMERGENT OR UNFINISHED BUSINESS

10.1 Pride Month

Councillor Hainer recognized that the month of June is acknowledged as Pride month. Councillor Hainer will place a motion on the floor to support the raising of the Pride flag in June.

Resolution 2021-05-11-11

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council support the raising of the Pride flag for the month of June at all Town flag poles to support LGBTQ+ issues.

CARRIED

10.2 Stay at Home Orders

Councillor Hainer presented a resolution for Council's consideration that supports the reopening of golf courses throughout Ontario.

Resolution 2021-05-11-12

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council support the reopening of golf courses throughout Ontario;
and

THAT notice of Council's resolution be forwarded to Premier Ford, the
Minster of Health and all municipalities within Ontario.

DEFEATED

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2021-05-11-13

Moved By Councillor Luna

Seconded By Councillor Edney

THAT By-Laws Z143-2021, 46-2021, 47-2021, 48-2021 and 49-2021 be read a
first, second and third time; and be finally passed by Council, and signed and
sealed by the Mayor and the Clerk.

CARRIED

12.1 Z143-2021 347 James Street South

12.2 By-Law 46-2021 Tax Ratio for 2021

12.3 By-Law 47-2021 Taxy Levy for 2021

**12.4 By-Law 48-2021 Agreement with Greentec International Inc. for
electronic waste diversion**

**12.5 By-Law 49-2021 Agreement with St. Marys Cement Inc. (Canada) for
installation of ambient air monitoring system**

13. UPCOMING MEETINGS

Council took a brief recess at 8:02 pm.

Mayor Strathdee called the meeting back to order at 8:15 pm.

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

14. CLOSED SESSION

Resolution 2021-05-11-14

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT Council move into a session that is closed to the public at 8:18 pm as authorized under the Municipal Act, Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

14.1 Huron Perth Public Health Financial Matter Update

15. RISE AND REPORT

Mayor Strathdee reported that a closed session was held with one matter being discussed. There is nothing further to report at this time.

Resolution 2021-05-11-15

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council rise from a closed session at 8:30 pm.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2021-05-11-16

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT By-Law 50-2021, being a by-law to confirm the proceedings of May 11, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2021-05-11-17

Moved By Councillor Winter

Seconded By Councillor Luna

THAT this regular meeting of Council adjourns at 8:32 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk

Mayor Strathdee and Council,

Thank you for choosing to raise the pride flag for the entire month of June. This display of support and inclusivity means so much to the youth of our community. Historically, as youth begin to grapple with sexuality and its implications, the younger LGBTQ community look to larger centers for acceptance and support. This gesture, from those that lead our community, speaks volumes to the quality of life here in St. Marys.

Why it's important

- Promotes diversity in our community
- Shows that we are supportive of minority groups
- Shows that our community is safe and accepting
- Shows that we are not only accepting, but anti homophobia
- Many gay, lesbian, bisexual, transgender young people still report feeling unsafe or unwelcome in their schools, communities and families.
- LGBTQ find it easier to express themselves
- Discourages discrimination

Why we do it

- 2 out of 5 (40%) of LGBTQ teens have seriously considered suicide in the last year
- The [2020 National Survey on LGBTQ Youth Mental Health](#) by The Trevor Project - report from [nbcnews.com](https://www.nbcnews.com)
- 10% were threatened or injured with a weapon on school property
- 34% were bullied on school property
- 28% were bullied online

Statistics from CDC.gov

"LGBTQ individuals and allies currently use rainbow flags and many rainbow-themed items and color schemes as an outward symbol of their identity or support. The rainbow flag is also commonly used as a general symbol of social equality and individuality." - rainbow flag wiki

Thank you,

Allison Kennedy-Edney

On behalf of the St. Marys Youth Council

MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Administration
Date of Meeting:	25 May 2021
Subject:	ADMIN 20-2021 May Monthly Report (Administration)

RECOMMENDATION

THAT ADMIN 20-2021 May Monthly Report (Administration) be received for information.

DEPARTMENTAL HIGHLIGHTS

1. CAO

COVID 19 Pandemic Response

- Within each respective monthly report department heads have provided an update on how their day to day operations have been delivered during the COVID-19 pandemic.
- From the corporate perspective, the CAO offers the following points:
 - The Province has indicated that they will be abandoning the color-coded Safe Restart framework and replacing it with a sector specific stage reopening guide. No information is available at this time, but when released, a new Municipal Operations Contingency Plan will need to be developed.
 - The Province has rolled out vaccination as a key prong of their strategy to respond to the pandemic. The Town is supporting that strategy in the following ways:
 - Staffing Regional Vaccination Clinics:
 - The Town has partnered with the County of Perth to provide staff to support the HPPH at their mass vaccination clinics. Three part time staff from the Town are being scheduled to work at the clinics, with the costs being funded from provincial COVID Safe Restart funding.
 - Volunteers for local clinics are being organized through the Stratford Rotary Club. Persons interested in volunteering can sign-up here: <https://rotarystratford.com/event/vaccination-clinic-volunteers/>
 - PRC Vaccination Clinics:
 - The HPPH will be holding mass vaccination clinics at the PRC on June 9 and June 23 with a throughput of 656 persons.
 - Our prospects of securing future clinics will depend on uptake at these current clinics. The June 9th clinic is currently filled.
 - To book an appointment at any clinic use this link: <https://www.hpph.ca/en/health-matters/covid-19-vaccine-booking-appointments.aspx#>

Strategic Planning and Projects

- 2021 Strategic Priorities
 - Municipal Modernization Funding – Round 2:
 - Two project applications were submitted. The projects directly relate to the recommendations and findings of the 2020 KPMG Review: modernizing services by digitizing property files, software mapping and integration master plan.
 - Funding decisions are pending.
- Community Transportation Project: The following update has been provided by PC Connect administrating staff at the County of Perth and the City of Stratford:
 - PC Connect continues to operate during the Provincial Stay-At-Home Order with the recommendation that riders utilize the service for essential travel only;
 - The ongoing pandemic has forced two provincial lockdowns since our service launch in November, which has substantially impacted ridership levels;
 - Staff are working on adjustments to improve ridership on Route 1 and Route B and are working to add a stop in Shakespeare on Route 2. Stops may be added in the St. Marys industrial area on Route 3.
 - PC Connect is in place for residents who need to utilize public transit to travel to their vaccine appointments:
 - Connectivity to the Rotary Complex via the Stratford Transit Terminal on Stratford Transit Route #3.
 - PC Connect operates on a fixed route and given the variability of clinic days, creating a dedicated route to the vaccine clinic in Stratford is not a viable option.
 - PC Connect staff have investigated the option of a shuttle service to vaccine clinics. Voyago can create a dedicated shuttle service for \$65/hour. This option remains under discussion but faces logistical and cost challenges due to the on-demand nature of the services.
 - If transportation is a barrier to vaccine clinics two options currently exist:
 - Stratford Social Services will fund a taxi ride for those who face financial barriers.
 - The Community Services team are able to organize transportation through the Community Wellness Program on an as needed basis.
- Service Ontario
 - Staff met with representatives from the Ministry of Government and Consumer Services on May 13th. St. Marys has been selected as a pilot location for a new service delivery model where Service Ontario services are delivered through a broader public sector organization like a municipality.
 - The target in-service date is August 2021.
 - To meet this timeline a suitable location needs to be found. At this point in time, the Town does not have a suitable municipal location to move the service into. All potential Town sites will require capital upgrades to meet the MGCS location requirements.
 - Staff are working to secure a lease of space where these services can be offered for 1-2 years to allow sufficient time to make any necessary upgrades at a Town location.
 - To meet the timeline, the service contract needs to be finalized. To do this, staff are developing a draft operating budget for the service. This is the key information for the agreement. Timeline for Council's review of the agreement is June 22.

Land Sales

- 481 Water Street South (McDonald House) – Sale closed May 20, 2021
- Huron Street North Purchase Request – Requestor notified of Town's decision not to sell.

Legal Matters

- 151 Water Street North LPAT hearing:
 - 9 hearing dates tentatively booked for September 27 through to October 8 (excluding Thanksgiving Monday)
 - Costs to date on this file: \$77,369
- 665 James Street South LPAT hearing;
 - Second Case Management Conference tentatively booked for June 23, 2021 at 10:00 am.
 - Costs to date on this file: \$4,627.

2. Clerks

Legislative Services

- Town Hall
 - Foot traffic to Town Hall continues with an average of 6 people per week. Reasons include drop off or pick up of documents, Commissioning, lost and found, and need for police.
 - Telephone calls average approximately 4 per day. Reasons include general inquiries and Public Works needs.
- Animal Control
 - 204 dog licences have been issued to date in 2021 compared to 95 in 2020 for a 114% increase in licenced dogs.
 - 21 cat licences have been issued to date in 2021 compared to 10 in 2020 for a 110% increase in licenced cats.
 - A Responsible Pet Ownership brochure has been created and will be mailed out to all mailboxes in St. Marys within the next month.
- Elections
 - Nomination Day has been settled on the third Friday in August within the *Municipal Elections Act*.
 - The option for ranked ballot elections has been removed from the Act.
 - By by-law, the municipal must decide the type of voting and vote-counting equipment or alternative voting method to be implemented by the municipality by May 1st in the year of the election. Previously this date was May 1st, the year before an election.
 - The Clerk has until June 1st in the year of the election to establish procedures and forms related to the election. This changed from December 31st in the year before the year of an election.
- Lottery Licensing
 - Reviewing lottery licence final reports.
 - Preparing to extend service club lottery licences due to the stay at home order.
- By-Law Review
 - Presented the draft version of the Animal Control By-law to the Strategic Priorities Committee for review and comment. Will research and report back at a future date regarding prohibited animals and further information about poultry.
 - Investigating Public Nuisance and Noise By-law.

- Strategic Priorities Committee has recommended to Council that it approves the Fireworks By-law. Once approved by Council, will forward short-form wording for approval and notify Provincial Offences court.
- By-Law Enforcement
 - Park Patrol staff have been hired by Stratford Police Service and will commence training the week of May 25, 2022. The staff will support St. Marys as municipal law enforcement officers during the summer. Appended to the By-law section of the May 25 agenda is an appointing by-law.
 - Anticipating an introduction of the Park Patrol staff to the CPAC at its meeting on June 15.
 - Park Patrol staff will support parking and traffic enforcement and well as education regarding the requirements of animal licensing.
 - The Humane Society Kitchener Waterloo Stratford Perth is in the process of hiring new Animal Control Officers to support St. Marys and surrounding areas of the County. Once hired, Town staff will meet with individuals to discuss logistics of St. Marys and to develop an education strategy regarding animal licensing.
 - Refreshment Vehicles: Council may have noticed that there are up to three refreshment vehicles operating in St. Marys periodically.
 - The operation of refreshment vehicles is regulated by the HPPH in terms of food, health, and public safety approvals.
 - Operators are required to have the Fire Department approve their suppression requirements.
 - Municipalities typically also regulate the operation of refreshment vehicles on public property through a Refreshment Vehicle By-law. Presently, the Town does not have a Refreshment Vehicle By-law. When asked by interested persons, the interpretation that staff have provided to date is that refreshment vehicles are not permitted on public property.
 - The Zoning by-law is silent on the operation of refreshment vehicles on private property. When asked by interested persons, the interpretation that staff have provided to date is that refreshment vehicles are permitted to operate on private property if the property is commercially zoned.
- Public Meetings – Planning Files
 - May 11 – 347 James Street South planning application completed. Notice of Passing has been circulated as required. Appeal period closes on June 2.
 - June 8 - Zoning By-law Amendment regarding accessory apartments. Notice of Public Meeting has been circulated.
 - June 22 – Community Improvement Plan. Notice of Public Meeting to be circulated by the end of May.

Other Projects

- Community Safety and Wellbeing Plan (CSWB)
 - The Co-Chairs of the CSWB Advisory Committee will be presenting the final CSWB Plan and Implementation Plan to Council at the May 25th Council meeting.
 - Under separate staff report, staff are recommending the Council adopts the CSWB Plan to meet the July 1, 2021 legislated deadline.
 - Once approved, the Advisory Committee will transition to the Executive Leadership team and begin working towards implementation.
- Community Developer and Support Worker
 - Scheduled to meet the CPAC members at its meeting on June 16.
 - April KPI's include:
 - 124 clients served

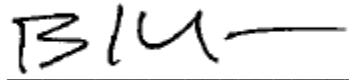
- 11 counselling / mediating sessions provided
- Stay at home order limited in-person interactions.

SPENDING AND VARIANCE ANALYSIS

None.

REVIEWED BY

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Jenna McCartney, Clerk
Date of Meeting:	25 May 2021
Subject:	ADMIN 21-2021 Adoption of Community Safety and Well-being Plan

PURPOSE

To present the final version of the Community Safety and Well-being Plan in tandem with the Implementation Plan for Council's review and subsequent adoption.

RECOMMENDATION

THAT ADMIN 21-2021 Adoption of Community Safety and Well-being Plan report be received; and
THAT Council adopt the Community Safety and Well-being Plan 2021 – 2024.

BACKGROUND

As of January 1, 2019, the Province legislated municipalities under the Police Services Act to develop and adopt a Community Safety and Well-being (CSWB) Plan. The plan was created in partnership with a multi-sectoral advisory committee comprised of representation from the City of Stratford, Town of St. Marys, Municipality of North Perth, Municipality of West Perth, Township of Perth East, Township of Perth South, Stratford Police Service, Ontario Provincial Police and local service providers including health/mental health, education, community/social services and children/youth services. Each municipality has until July 1, 2021 to adopt the Plan.

REPORT

The CSWB Plan provides a roadmap for collaboration for the participating municipalities. It ensures a proactive and integrated approach to addressing local crime and complex social issues on a sustainable basis. The CSWB Plan outlines key priorities for safety and well-being that have been identified by our communities' residents.

- Systems Planning and Integration
- Adequate, Affordable and Attainable Housing
- Affordable and Accessible Health, Social and Recreation Services
- Social Inclusion

The Implementation Plan focuses on next steps for the Partnership Council that will help clarify specific actions that can be taken in each of the priority areas. As part of the implementation phase a logic model will be developed to provide a framework that identifies key performance indicators. This in turn will enable the Partnership Council to collect evidence-based data that will show progress over time. Staff support and resources for implementation are key considerations as CSWB partners begin

implementation activities. With the CSWB Plan approval, a communications strategy to support awareness will also be initiated.

At the May 25, 2021 regular Council meeting, the Co-Chairs of the Advisory Committee will present the Plan and respond to questions from Council.

FINANCIAL IMPLICATIONS

The Town's contribution to the development of the Plan has been provided earlier this year.

City of Stratford have offered a 0.5 FTE to support the implementation of the Plan for the duration of 2021. It is anticipated the cost will be \$27,500 divided by the six partner municipalities on a weighted assessment basis. The town will be responsible for approximately 8% of these costs.

The Executive Leadership Team (transitioning from the Advisory Committee) will prepare a budget for 2022 as part of the implementation plan and will present that to partner municipalities at a later date.

SUMMARY

The municipality has been collaborating with partner municipalities to prepare a Community Safety and Well-being Plan as required under the *Police Services Act*. Each municipality must adopt the Plan by July 1, 2021.

Staff are recommending to Council to adopt the Community Safety and Well-being Plan 2021 – 2024.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

Partner municipalities (City of Stratford, Town of St. Marys, Municipality of North Perth, Municipality of West Perth, Township of Perth East, Township of Perth South), Stratford Police Service, Ontario Provincial Police – Perth Detachments, and local service providers.

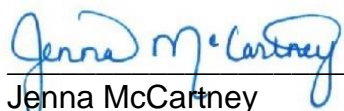
ATTACHMENTS

Community Safety and Well-being Plan 2021 – 2024

Implementation Plan

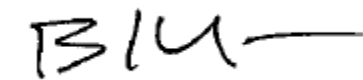
REVIEWED BY

Recommended by the Department



Jenna McCartney
Clerk

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

Community Safety and Well-being Plan

Roadmap For Collaboration: 2021-2024





Messages from the Mayors



The City of Stratford is proud to partner with our neighbouring municipalities

to develop a joint Community Safety and Well-being Plan that reflects the diverse needs of our citizens. The plan is guided by the principles of respect, equity, collaboration, inclusion, commitment and compassion, and those things are important to everyone, whether you live in an urban area or a rural one.

Only by working together can we address some of the key priorities and challenges that we all have in common — the need to build communities that are safe, healthy, accessible, affordable, supportive and welcoming.

Mayor Dan Mathieson, City of Stratford

Now, more than ever, it is important that we work with our municipal partners to

acknowledge the social problems facing our communities. It is time to develop a collaborative approach that improves the wellbeing of our communities. The Community Safety and Well-being Plan is designed to coordinate efforts with our social agency partners while managing the growing challenges we all face in our communities. The Plan intends to enhance partnerships and dedicate resources efficiently when and where they are needed most.

The Town of St. Marys looks forward to the next step we can take together to improve the safety and well-being of our community.

Mayor Al Stratthdee, Town of St. Marys



The Municipality of North Perth is a diverse place where rural and urban

characteristics combine to make the community that our residents are proud to call home. In North Perth, we are passionate about the safety and well-being of our community and our residents. We are eager to move forward initiatives on access to health care services, community security and safety, adequate and affordable housing, food security, and recreational opportunities.

We are committed to working together with our neighbouring municipalities to make sure our community is protected and healthy through the Community Safety and Well-being Plan. The events of 2020 have proven that we care about our most vulnerable residents and are stronger when we act together.

Mayor Todd Kasenberg, Municipality of North Perth



West Perth is a municipality that balances rural and urban. We celebrate our agricultural heritage, our abundant outdoor spaces and our strong sense of community.

The Community Safety and Well-being Plan (CSWB) was developed to allow us to outline strategies and actions required to meet the needs of everyone in West Perth.

Many thanks to the many community partners that have come together to develop this Plan and who continue to make West Perth a safe, clean and comfortable community where parents are comfortable raising their children and allowing them to thrive.

Mayor Walter McKenzie, Municipality of West Perth

The CSWP will allow us to work with our partners and respond to the needs of our residents to ensure their safety and wellbeing. Our number one priority is ensuring our residents feel safe where they live. There are a number of collaborative initiatives that are already underway and we need to continue to build and strengthen those partnerships.

This plan will help us better coordinate our efforts for the future and we look forward to continue working together with the community to ensure our residents are safe, thriving and to improve their quality of life.

Mayor Rhonda Ehgoetz, Township of Perth East



The Township of Perth South is a mostly rural community that provides a home for a variety of people and occupations. We look after our neighbours and are proud of the area we live in. Perth South is a producer of many agricultural products and is proud of our agricultural heritage. The Township promotes and fosters a collaborative approach to working with our residents as well as our municipal neighbours.

We are happy to see this same approach being used in the Community Safety and Well-being Plan. The Township feels that this Plan will help to continue to keep Perth South and all of Perth County a safe environment and a place where all residents can find the support they need to achieve the security we all deserve.

Mayor Robert Wilhelm, Township of Perth South



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Creating the Roadmap



Background

In January 2019, new requirements for Community Safety and Well-being (CSWB) planning came into force. The *Police Services Act, 1990* (PSA) was amended, and municipalities across Ontario were given time to develop and adopt a plan. As part of the legislation, municipalities were required to develop and adopt a community safety and well-being plan in partnership with many stakeholders and groups.

This multi-sectoral approach to community safety and well-being recognizes that complex social problems cannot be addressed by the police alone, that local service providers working in areas such as health/mental health, education, community/social services and children/youth services play an integral role. The CSWB Plan provides a guide for partners to communicate, collaborate and coordinate interventions and initiatives aimed at reducing risks and improving safety and well-being for residents.

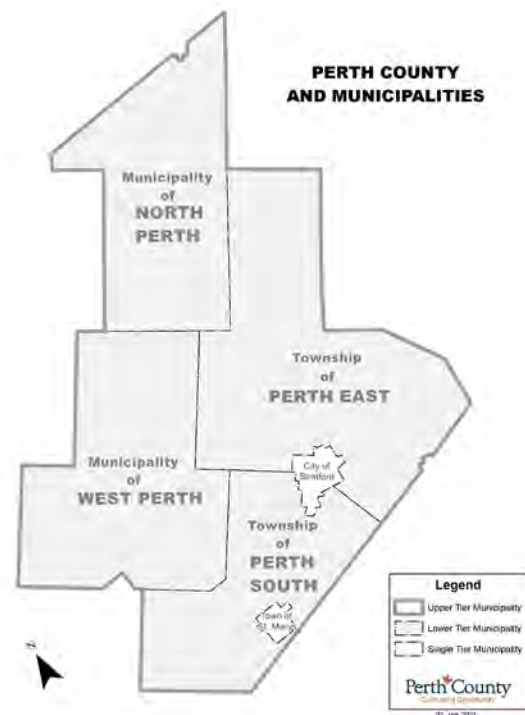
The CSWB Plan is a tool to address key social priorities for safety and well-being ranging from mental health to poverty, to safe movement around the city, to employment, to social isolation and much more. It is a way to work together through multi-sectoral partnerships towards sustainable communities where everyone feels safe, has a sense of belonging and opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression.

CSWB Plan Partnership

This CSWB Plan represents a partnership between the City of Stratford, Town of St. Marys,

Municipality of North Perth, Municipality of West Perth, Township of Perth East, and Township of Perth South. Given their close proximity within the centre of Southwestern Ontario and their shared services and supports, the six partner municipalities have opted to create a joint Plan, that will help them respond to the unique needs of the area.

The Plan reflects the areas of concern and vulnerable populations identified during the engagement activities and further corroborated by published



community research reports and data. It also proposes an approach to community safety and well-being that was identified and discussed frequently in focus group sessions and individual interviews — one that supports diverse individuals and agencies working together in a coordinated manner to improve outcomes and maximize impacts for residents.

Impact of COVID-19

The global COVID-19 pandemic and the provincial state of emergency declared in March 2020 significantly affected communities in Stratford, St. Marys, and Perth County through program and service closures, job losses, increased isolation and anxiety, loss of life, and uncertainty about what the future holds. Many residents have indicated their physical and mental health has worsened since the start of the pandemic.

The pandemic has altered how we live our lives. What hasn't changed, is the commitment of residents, service providers and organizations to take action to support the health and safety of our most vulnerable members. By coming together, we have been able to respond to critical challenges and needs and contribute to the public good.

When we began to prepare for the development of this Plan, COVID-19 was not on our radar. But as we began to plan the engagements necessary to inform the direction of the Plan, the pandemic became a central feature of everyday life. The contents of this Plan reflect the impacts of COVID-19 both personally and professionally.

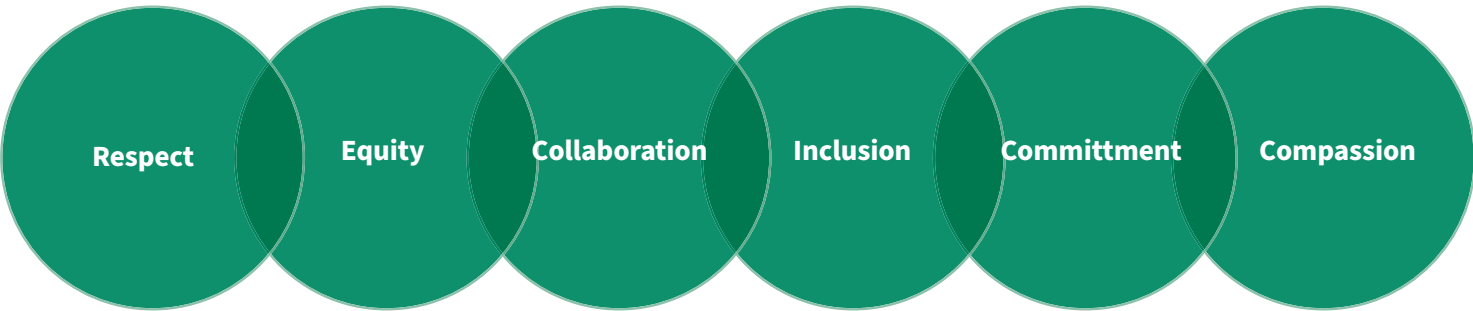
It is also important to note, that as a result of COVID-19, many extra supports were put in place (e.g., additional temporary accommodations, enhanced mental health supports) to address the need for physical distancing and to respond to the negatives outcomes (e.g., increase in domestic violence, decrease in mental wellness) associated with the pandemic. These supports often addressed a need identified by those who took part in the engagement process. The Plan builds on those additional programs and services.

CSWB Roadmap

The CSWB Plan provides a roadmap for the six partner municipalities to work together to support a more inclusive, connected and coordinated approach to safety and well-being. It presents a model for collaboration, planning and action that helps determine how we respond to current and emerging issues in our communities. The Plan builds on existing successful initiatives by leveraging and maximizing existing community assets while at the same time working to address gaps in the system in order to strengthen the responsiveness and supportiveness of services network. The Plan and its implementation are guided by a set of values that support fair-mindedness, diversity, kindness and belonging.

Guiding Principles

The Plan is guided by the following set of principles:



The CSWB Planning Approach

The Ministry of the Solicitor General created a CSWB Framework to help support the development of the Plan. The Framework identifies the four levels of intervention that must be included in each plan to ensure it is as efficient and effective as possible in making communities safer and healthier.

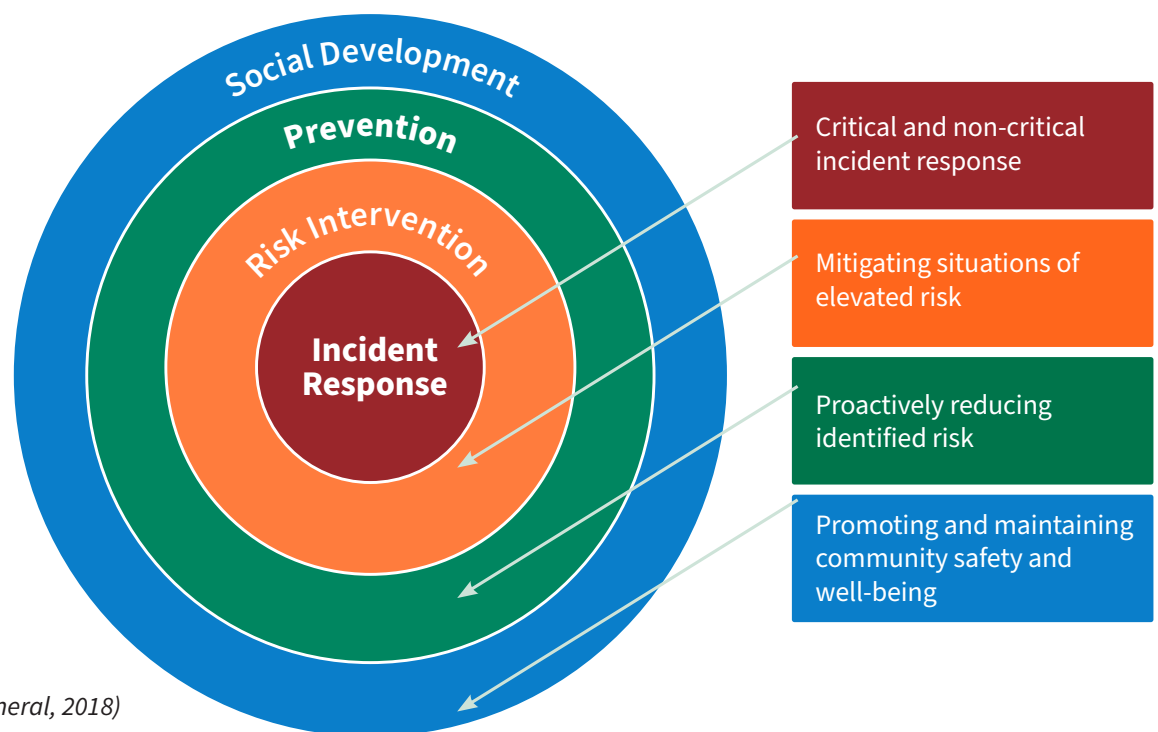
Social development: Addresses underlying causes of social issues through upstream approaches that promote and maintain individual and community wellness.

Prevention: Applies proactive strategies to known and identified risks that are likely to result in harm to individuals or communities if left unmitigated.

Risk intervention: Identifies and responds to situations of acutely elevated risk and mobilizes immediate interventions before an emergency or crisis-driven response is required.

Incident response: Requires intervention by first responders such as police, paramedics, and other emergency-driven services.

Community Safety and Well-being Planning Framework



While this CSWB Plan details all four levels, it recognizes that maximizing social development strategies will help to mitigate risks before they need to be addressed through prevention, risk intervention and incident response. By working together to ensure

community members are aware of easily accessible programs and services, and timely supports offered closer to home, municipalities will be more responsive to local needs.

Identifying Our Priority Areas

The Community Safety and Well-being Plan was developed based on a combination of research, a review of existing data and reports, and input from community members and service providers. This included:

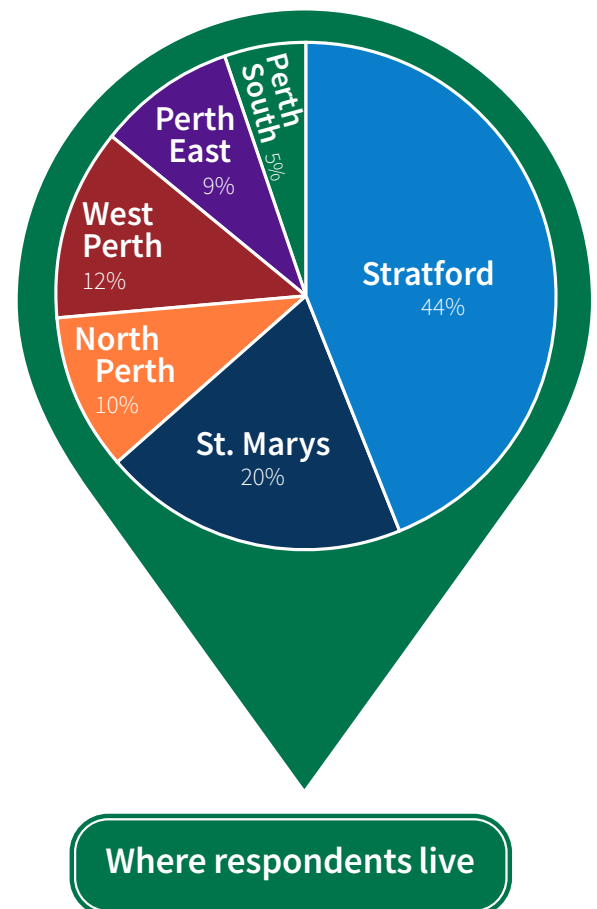
- Reviewing existing CSWB plans in Ontario,
- Participating in Ontario Municipal Social Services Association calls addressing the planning and preparation of municipal CSWB plans,
- Examining community-based data and documents,
- Reviewing existing Stratford, St. Marys, and Perth County strategic plans and initiatives as they relate to safety and well-being,
- Reviewing media releases, and
- Conducting engagement activities with a wide range of stakeholders living and working in the six partner municipalities.

survey was launched at the end of July and remained open until mid-September 2020. Hard copies of the survey were also made available for individuals without computer access. Residents from all partner municipalities participated in the survey, with the majority of respondents (63.6%) residing in Stratford and St. Marys. The survey consisted of 55 items and included questions on the demographic information of respondents, as well as open- and closed-ended questions concerning respondents' perceptions of community safety and well-being issues, and the priorities that they would like to see addressed. A total of 1078 respondents took part.

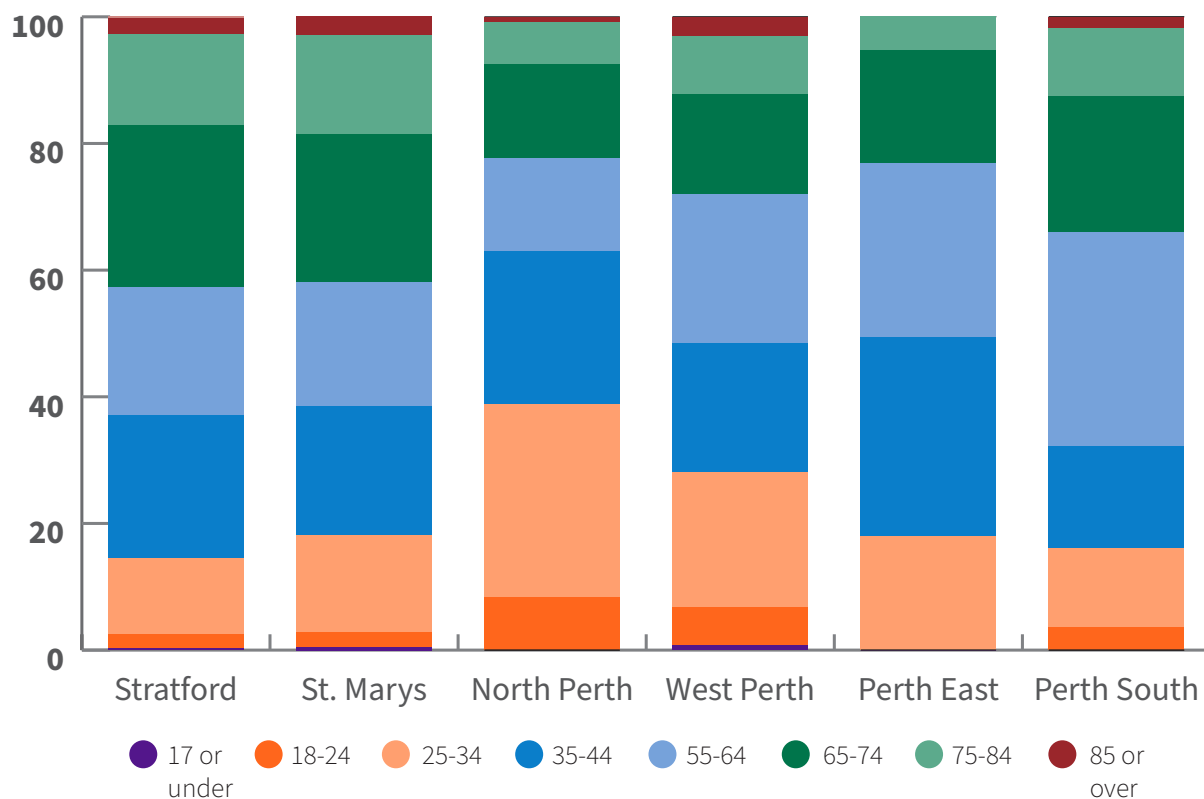
Engagement Activities

The objective of the stakeholder engagement was to gather feedback from a wide range of stakeholder groups across Stratford, St. Marys, and Perth County. The engagements sought to explore community strengths, assets, protective factors, partnerships, risks, gaps in services and supports, as well as new ideas for enhancing community safety and well-being and reducing risks. The engagements helped ensure multiple voices and diverse perspectives, opinions and experiences were considered in the development of the Plan.

An online CSWB survey was developed to gather public input on the CSWB Plan from the residents of the six partner municipalities. The survey was advertised to the public through media releases (with a link to the survey) posted on the websites and social media accounts of the partner municipalities. The



Age of Respondents (%)



Facilitated sessions and one-on-one interviews were conducted via teleconference or the Zoom video-conferencing platform due to COVID-19 physical distancing restrictions. An Advisory Committee supported the identification of session participants. The sessions and interviews were organized in the following areas:

- Police Services Boards
- Police Advisory Committees
- Ontario Provincial Police (OPP)
- Victim Services and Supports
- Housing and Homelessness
- Health Care
- Mental Health
- Education
- Fire Departments
- Income and Employment
- Business Improvement
- Leisure and Recreation
- General Community Support
- Disability Services
- Family/Child Social Services
- Child Care/Programming
- LGBTQ2+
- Food Security
- Seniors Services
- Community Justice
- Rotary Clubs

- Libraries
- Mobility Services
- Agriculture
- Transportation

Sessions involved broad discussions on participants' views of the safety and well-being needs and risk factors in their communities, as well as strategies and actions that participants would like to see included in CSWB Plan. A total of 27 sessions and nine (9) interviews took place between September and December 2020, with a total of 91 participants. Additional sessions were planned by identified participants who were not available to take part.

Community members with lived experience took part in focus groups or completed a brief survey to share their stories about feelings of safety and well-being in Stratford, St. Marys, and Perth County. A total of 28 individuals took part.

COVID-19 impacted our engagement activities. Due to competing personal and professional demands, not all interested stakeholders from the six partner municipalities were able to take part. As such, there was less representation from some municipalities than others. That being said, many of the service agency stakeholders who participated spoke about the safety and well-being concerns from the perspective of all municipalities as opposed to just one.

The development of the Plan was guided by the Advisory Committee. Membership included 24 representatives from:



- Partner municipalities (6)
- Stratford Police Services (2)
- Ontario Provincial Police (OPP) (4)
- City of Stratford Social Services (1)
- Huron Perth Children's Aid Society (1)
- United Way of Perth-Huron/Social Research and Planning Council (SRPC) (2)
- Avon Maitland District School Board (1)
- Huron-Perth Catholic District School Board (3)
- Huron Perth Healthcare Alliance (2)
- Huron Perth Public Health (2)



Where We Are

20.2%
of households spend
30%
of pre-tax income on shelter expenses

Housing

An individual accessing Ontario Works would need to spend

85% of their monthly income on shelter



↓ Rental vacancy rates have steadily decreased in the last 5 years in Stratford, St. Marys, and Perth County

Education and Employment

84.2%

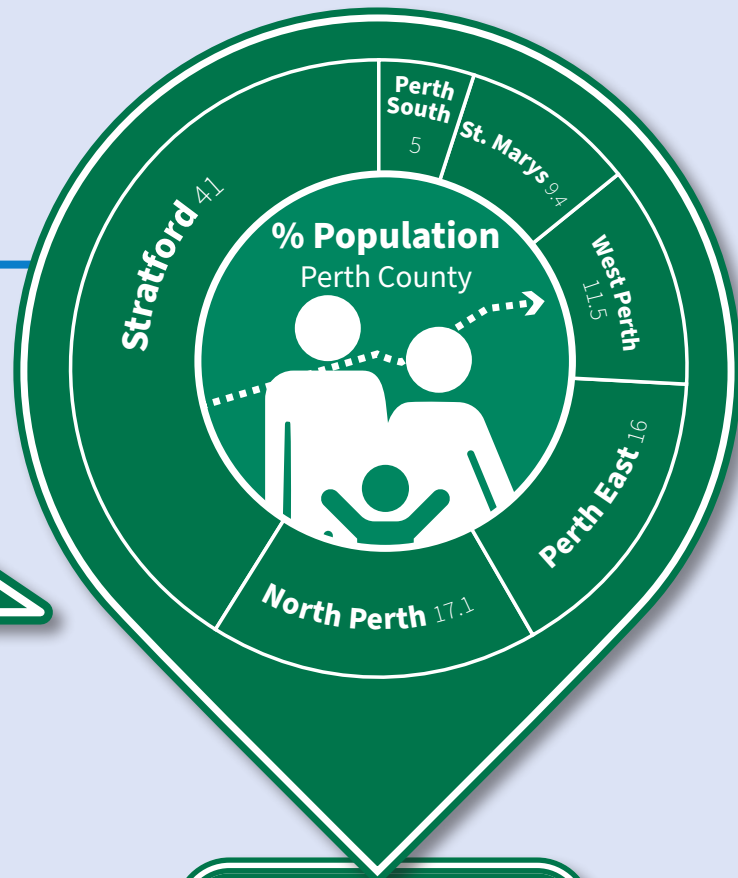
age 25 to 29 have graduated high school

67.0%

Employment rate

4.0%

Unemployment rate



Population Age

42.4

Median age

18%

under 15

40.9%

50 and older

Income and Poverty

\$76,364

Median income after taxes

Low income

Lowest - Perth East Highest - Perth South

11.1%

Living on low income based on the Low-Income Measure (after tax)

\$17.55

Hourly wage needed to cover family's basic expenses (e.g., food, housing, utilities, childcare, and transportation) in Stratford, Perth County and St. Marys



Ethnic Diversity



8.9%

Foreign born

~7.0%

Anabaptist Communities
North Perth and Perth East

1.4%

Indigenous
51% in Stratford

Homelessness*

103

Local households
experiencing
homelessness



84%

Experiencing chronic homelessness

74% 48% 46% 11%

Single
adults

Women

Men

Indigenous

*As of December 31, 2020

Community Safety

34.5

2020 Crime Severity
Index (Ontario 60.0)

90.2%

Feel safe walking
alone after dark



Community Belonging

79.5%

reported a somewhat strong or strong feeling of belonging



Health (Pre COVID-19)

58.2%

12 and older rate their overall health as very good or excellent

71.1%

12 and older rate their mental health as very good or excellent

94.8%

12 and older with a regular health care provider

Well-being (During COVID-19)

Decreases in:



- self-assessed indicators including mental health, employment satisfaction, personal safety, physical health, and personal finances
- mental health across age groups but most significant in those under 40 and specifically 18-29

Sources:

1. Statistics Canada 2016 Census
2. Smale, B. & Holiday, C. (2020). A Profile of Wellbeing In Perth and Huron Counties: Benchmarking Indicators of Wellbeing based on the CIW. A Report by the Canadian Index of Wellbeing prepared for the Social Research and Planning Council operated by the United Way Perth Huron. Waterloo, ON: Canadian Index of Wellbeing and the University of Waterloo.
3. Perth District Health Unit. (2012). A Descriptive Profile of Amish and Mennonite Communities in Perth, 3rd Edition. (cited in City of Stratford. (2020). Stratford, Perth County, and St. Marys Housing and Homelessness Plan: 5-Year Update, 2020-2024).
4. City of Stratford. (2020). Stratford, Perth County, and St. Marys Housing and Homelessness Plan: 5-Year Update, 2020-2024.
5. City of Stratford. (2020). Stratford-Perth-St. Marys By-Name-List.
6. Duncan, L. (2021). Rural response to COVID-19: University of Guelph Research Project – Mental Health Findings Overview.[3600 surveys completed by Perth and Huron County residents]
7. Social Research and Planning Council, United Way Perth-Huron and Computer systems Group, University of Waterloo. (n.d.). MyPerthHuron. <https://myperthhuron.ca/index.php>



What We've Learned



This section reflects the perceptions and lived experiences of residents living and working in the City of Stratford, the Town of St. Marys and Perth County prior to, and during, the COVID-19 pandemic.

We heard:

- that for all residents to feel safe and physically, mentally, and spiritually healthy, their basic needs must be met.
- that safety and well-being means residents feel they belong, they are welcome, they are respected, and they are connected to others in the community.
- there are a number of vulnerable individuals and families in our communities who need additional help to enhance the quality of their lives.
- there are many excellent social, health and recreational/leisure programs and services available to residents in and across the six partner municipalities.
- that not all residents are able to access the services and supports they need, when they need them, and where they need them.

Key Priorities

The key priorities are based on survey responses, engagement with service providers, and people with lived experience.

Key Priority	Stratford	St. Marys	North Perth	West Perth	Perth East	Perth South
Access to health care services	1	1	1	1	1	1
Adequate and affordable housing	2	2	3	4	5	3
Food security and access	3	4	4	5	4	4
Overall community security and safety	4	3	2	2	3	2
Protection from discrimination	5					
Recreational activity opportunities		5	5	3	2	
Employment and employment skills						5

Survey participants identified the five most important safety and well-being priorities in their communities. They are presented above in ranked order. There is a very high level of consistency in the priorities identified by residents from each of the six partner municipalities.

The key priorities identified by service providers and those with lived experience are listed below by level of importance beginning with the most important. While stakeholders from all six partner municipalities participated in focus groups, interviews and a brief survey, the majority tended to speak about safety and well-being concerns from the perspective of all municipalities as opposed to just one.

- 1. Adequate, affordable, and attainable housing
- 2. Mental health and addictions supports
- 3. Poverty
- 4. Systems planning and integration
- 5. Access to health, social/community and recreational services

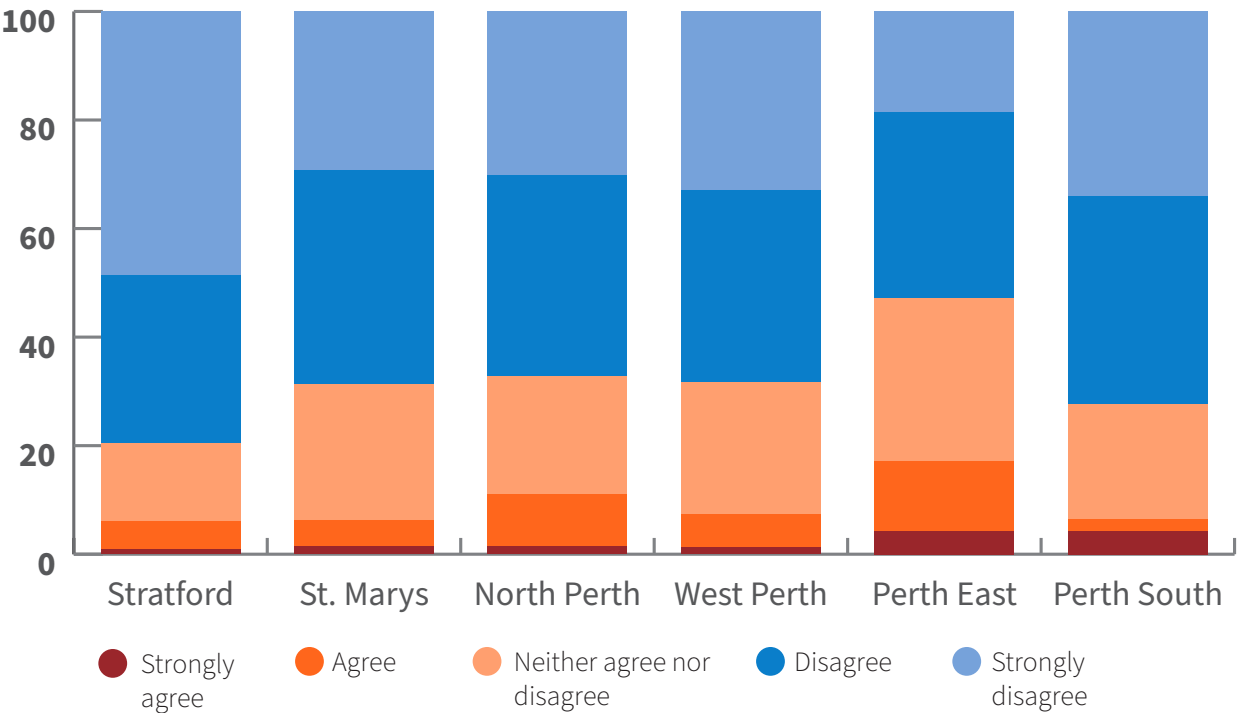
- 6. Affordable and accessible transportation
- 7. Social isolation
- 8. Community belonging
- 9. Community safety

The section below describes in more detail what we heard about the priority areas.

Adequate, Affordable and Attainable Housing

Many of the individuals we spoke with commented on the considerable challenges some residents face in finding adequate, affordable, and accessible housing. They noted that over time, housing has become less accessible and less affordable for low income individuals and families. They also mentioned that the demand for subsidized housing has increased and that the availability of supportive housing is insufficient to meet demand. It was noted that some individuals are forced to live in housing that is unsuitable (major

I believe there is sufficient availability of affordable housing in my community (%)



repairs are required), inadequate (e.g., too few bedrooms) or unaffordable.

Just over 100 households in our communities are experiencing homelessness in any of the following ways:

- Unsheltered, or absolutely homeless and living on the streets or in places not intended for human habitation,
- Emergency sheltered, including those staying in overnight shelters for people who are experiencing homelessness, as well as shelters for those impacted by family violence, or
- Provisionally accommodated, referring to those whose accommodation is temporary or lacks security of tenure. This includes individuals who are staying temporarily with family or friends (e.g. “couch surfing”), living in temporary rental accommodations (e.g. motels), or those who are currently in an institution (e.g. jail, hospital, rehabilitation centre) and have no place to live upon their release.

Many of these individuals and families may also be dealing with traumatic experiences, personal crisis, violent situations, or issues related to mental health and addictions. Those we spoke with noted that without a proper place to call home, many often feel unsafe and disconnected from others in the community.

“ Homelessness describes the situation of an individual, family or community without stable, safe, permanent, appropriate housing, or the immediate prospect, means and ability of acquiring it. It is the result of systemic or societal barriers, a lack of affordable and appropriate housing, the individual/household’s financial, mental, cognitive, behavioural or physical challenges, and/or racism and discrimination. Most people do not choose to be homeless, and the experience is generally negative, unpleasant, unhealthy, unsafe, stressful and distressing.”

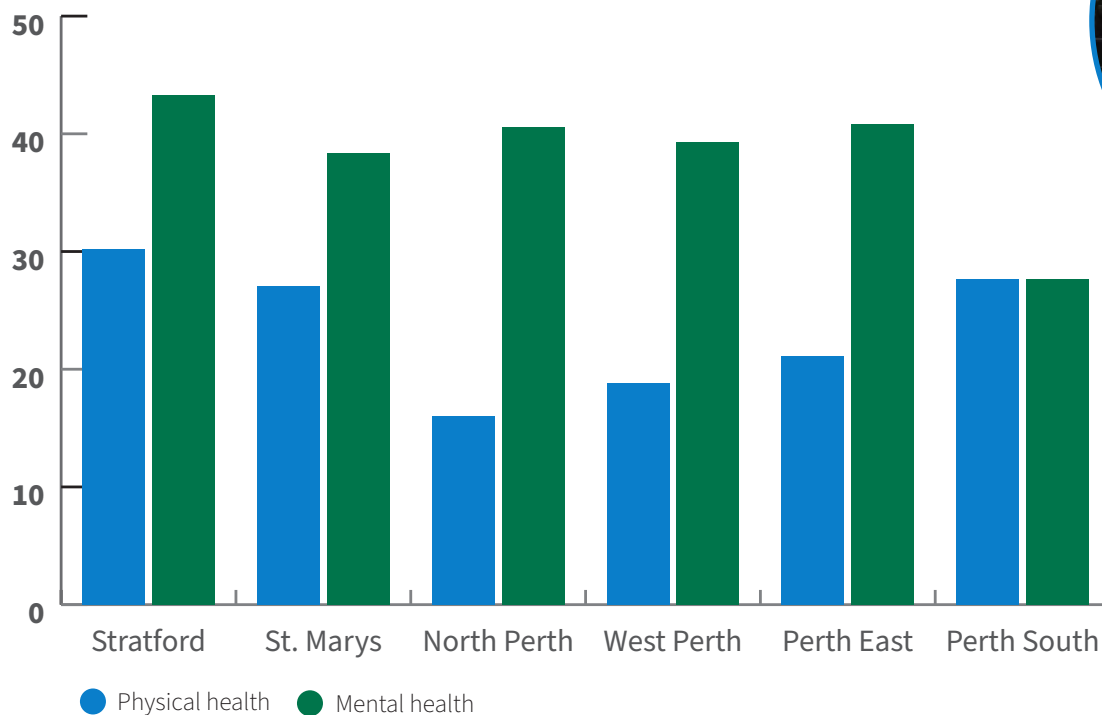
(Gaetz, et al., 2012)

Mental Health and Addictions Supports

A number of consultation participants spoke about the growing number of individuals in our communities who experience mental health and addictions issues. Many individuals spoke about the need for more mental health and addictions specialists, group supports, targeted programming (e.g., youth, seniors), and counselling options in our communities. They also spoke about the need to address the stigma associated with mental health since it often isolates people and stops them from reaching out for help.

People pointed out services and resources such as Choices for Change, Huron-Perth Centre for Children and Youth, Phoenix Survivors, school-based services, and the mental health toolbox for farmers that was launched in Listowel which were making a difference for those experiencing mental health and addictions issues. While the pandemic has had a negative impact on the mental health of our residents, it has also resulted in increased funding which will help improve mental health services in our communities and support our residents living with mental health and addictions challenges (Huron Perth Child and Youth Mental Health Leadership Team, 2020).

My physical and mental health have worsened since the start of the COVID-19 pandemic (%)



Poverty Response

Financial vulnerability affects a growing segment of our communities and includes women, children, youth and seniors. Some of the people we spoke with mentioned the impacts of not earning enough, including food insecurity, poorer physical and mental health, limited transportation options, lack of stable housing, and lack of access to programming (e.g., childcare). Individuals mentioned that the pandemic has created increased financial stress due to job loss/layoffs or job uncertainty.

Access to Health, Social (Community Support) and Recreation Services

While most community members feel they can access adequate health care close to home, there are others who are unable to access the physical or mental health supports they need. Residents identified the following factors as impacting their ability to receive proper care:

- Cost/affordability
- Program/clinic location
- Program/clinic accessibility
- Program/clinic hours of operation
- Feelings of being unwelcome or judged in a program or clinic
- Lack of transportation to a program or clinic

Residents also spoke about the shortage of family doctors, long waitlists/wait times, and lack of walk-in clinics (in Stratford).

Residents in the rural communities were identified as most significantly impacted by a lack of accessible healthcare. It was mentioned that improving access through virtual engagement is a key focus of the Huron Perth and Area Ontario Health Team and that the pandemic has actually fast-tracked its roll out. While virtual care is important, in-person care was

also considered essential. The Huron Perth Ontario Telemedicine Network (OTN) Primary Care Nurse Practitioners Program, which provides primary care services to individuals with mental health issues or addictions and complex frail elderly individuals, was identified as providing both in-person and virtual services.

While there are numerous social and community services available across the communities, it was noted there are gaps in programming for seniors, transitional aged youth, families, newcomers and Black/ People of Colour/Indigenous populations (e.g., child care, culturally specific and sensitive programming). Additionally, not all residents are aware of the existence of these services or how to access the services they need.

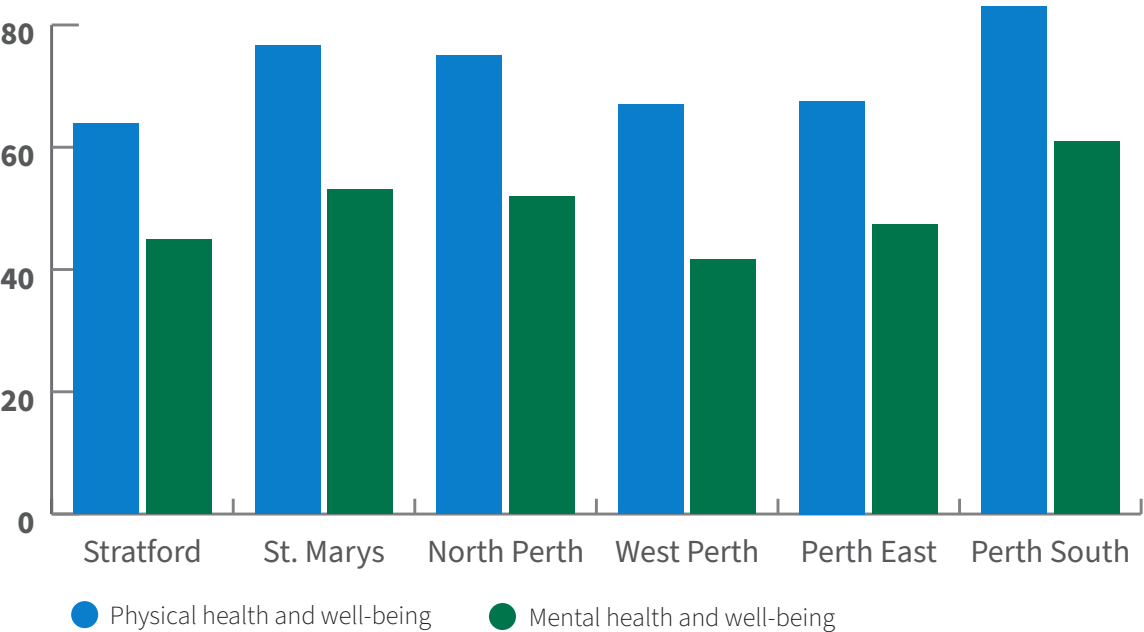
Residents recognized the importance of recreation for positive health and wellness. They stated that their ability to participate in recreation and leisure activities was affected by factors including:

- Cost
- Lack of awareness of activities
- Facility or activity hours of operation
- Facility or activity location
- Facility or activity accessibility
- Feelings of being unwelcome
- Lack of transportation
- Concerns about safety

Residents expressed a need for more outdoor activity areas (due to COVID-19), in well-lit areas, especially for youth. They also spoke about a need for free or affordable opportunities for low income individuals and families to exercise and take part in both formal and informal social activities.



I feel I can access supports in my community for... (%)



Affordable and Accessible Transportation

Even if the necessary services, supports and activities are in place, they can be inaccessible to those in our communities who lack the transportation to get there. Transportation in rural communities and for those living on less than a living wage, is a major social and health issue. Services available in large centres, such as Stratford, may be inaccessible to someone who lives only a few miles outside town, has no means of transport, or someone who does not have enough money to afford to own a vehicle or pay for transportation services (e.g., taxis).

To help address transportation barriers, initiatives such as the following are available:

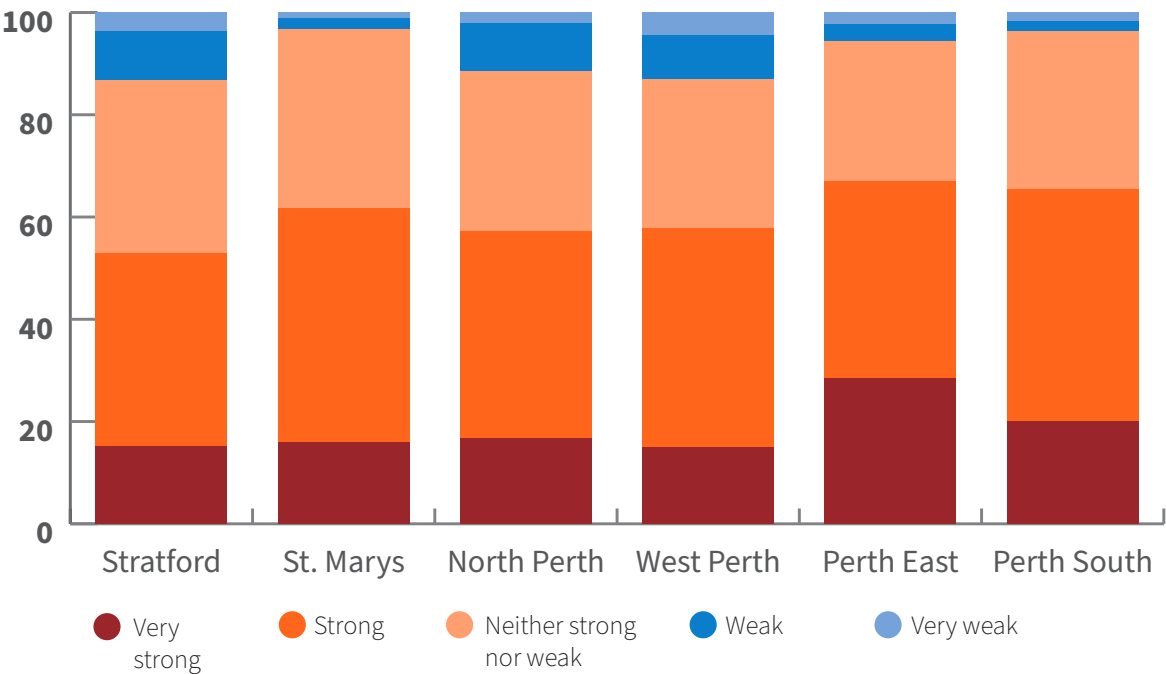
- Perth County Connect is a new bus service designed to provide residents with affordable transportation options within Perth County and surrounding areas,

- Support agencies providing services at satellite offices, and
- Transportation provided by health and social service agencies.

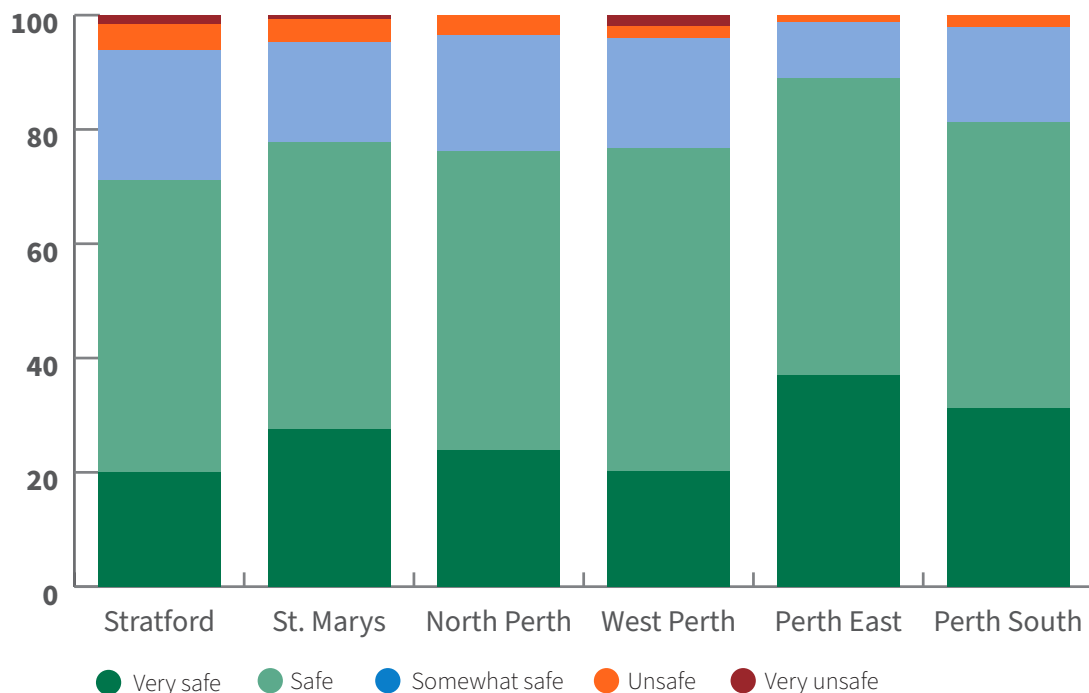


The pandemic has also resulted in expanded virtual and telephone-based services so that individuals are not required to travel for supports.

How would you describe your feeling of belonging to your local community? (%)



How do you feel about your personal safety in your community? (%)



Social Isolation

Social isolation has serious physical, mental and emotional consequences. It was noted that residents of our communities who are socially isolated are at a higher risk of developing health problems, experiencing poverty, facing mental health challenges and having a poorer quality of life. Groups such as seniors, newcomers, people with disabilities, individuals experiencing mental health and addiction issues, and those who are homeless or precariously housed, were identified as more likely to become socially isolated. COVID-19 was said to have intensified the sense of social isolation for some groups (e.g., seniors and single mothers).

Community Belonging

Most of the people who responded to the survey said they had a very strong or strong sense of community belonging. However, people we spoke with men-

tioned that groups such as youth, those experiencing homelessness, and members of the LGBTQ2T+ community often feel they do not belong. Feeling a sense of connectedness and belonging was identified as integral to community safety and well-being.

Community Safety

While most residents who took part in the engagement indicated that they feel safe in their community, there are some who do not. Reasons why they feel unsafe include: increasing prevalence of drug use and addiction/fear of those experiencing mental health and addictions issues (due to their actions and behaviours); inadequate presence of police officers in the community and on the streets; discrimination (e.g., age, gender, sexual orientation, race, disability, geographic location) by public organizations and the police; domestic violence; and presence of human traffickers.

Residents noted they feel more unsafe walking alone after dark because of: youth congregating at night; lack of lighting in public spaces; harassment and assault; presence of homeless individuals in public spaces; presence of drug use and intoxicated individuals in public spaces; and theft, particularly in rural areas. Residents also expressed concern that crime in our communities has increased over the last three years.

Systems Planning and Integration

Stratford, St. Marys, and Perth County have a large number of provincially and municipally funded agencies and not-for-profit and private organizations that currently provide a broad range of social, health and justice programs and services to their residents. While there are some wonderful examples of representatives from different groups partnering to provide more integrated services and supports (refer to the section on Where We've Already Been), there are instances in which agencies and organizations are working in isolation from one another. This tends to result in a duplication of services, lack of communication between providers, and increased costs. It is also challenging for the vulnerable members of our communities who are often left navigating their way within and between agencies and organizations.



Priority Populations

Community safety and well-being is important to all residents of Stratford, St. Marys, and Perth County. There are some individuals and groups however, who are more vulnerable due to social, economic or health related risk factors. These include:

- low income individuals and families,
- individuals who are homeless or precariously housed,
- individuals experiencing mental health or addictions challenges,
- transitional-aged youth (16-24 years),
- seniors,
- women and children in abusive situations,
- newcomers (immigrants and refugee),
- Black, Indigenous and People of Colour (BIPOC),
- Anabaptist communities,
- children and adults with disabilities,
- LGBTQ2+ community, and
- those without strong social networks.

For vulnerable members of our communities, there is often a gap between the challenges they face and the resources they can access when they face those challenges. This vulnerability is by no means a reflection of the characteristics of these individuals, but rather it speaks to their lack of ability to connect with the services and supports they need to feel safe and well.



Where We've Already Been

There are a number of collaborative initiatives already underway that are helping to enhance safety and well-being in Stratford, St. Marys, and Perth County. A few examples that highlight some of the key priority areas are listed below. This list is by no means exhaustive.

Coordinated Access System Leadership Group (CASLG) for Stratford-Perth-St. Marys

Tasked with developing an integrated system of care with a Coordinated Access System at its centre, the group is a community-wide strategy to help prevent homelessness and match individuals and families experiencing homelessness to housing and support services. The CASLG supports a community approach to co-ordination and care that includes mapping and leveraging all the existing resources and expertise to achieve optimal housing placements and supports for those experiencing homelessness in Perth County. The CASLG membership is represented by organizations providing services directly to individuals experiencing homelessness in Perth County.



Supported Housing of Perth Program (SHOPP)

This highly collaborative Housing First program serves the City of Stratford, Perth County, and St. Marys. The program intends to provide housing assistance and support services to people who are experiencing homelessness from the following priority areas: chronic homelessness (including Indigenous Peoples), youth, families with depen-

dent-aged children and individuals transitioning from provincially-funded institutions and services systems (e.g. hospitals and prisons). The Supported Housing of Perth Program (SHOPP) model of service is based on the cooperation and collaboration of the partnering agencies as well as strong engagement from other sectors and local housing providers with specific leadership provided by the City of Stratford – Social Services Department.



The Huron Perth Addiction & Mental Health Alliance

Established in 2012, this collaborative service model serves the addiction and mental health population in Huron and Perth Counties. The objectives of the Alliance are to: provide easier access to mental health and addiction services in Huron Perth; ensure optimal use of resources; and create stronger working relationships to improve client experience. Members of the Alliance include: Alexandra Marine and General Hospital; Canadian Mental Health Association Huron Perth; Canadian Mental Health Association Elgin Middlesex; Choices for Change: Alcohol, Drug & Gambling Counselling Centre; Huron Perth Centre for Children and Youth; and, Huron Perth Healthcare Alliance — Mental Health Services.



Huron Perth and Area Ontario Health Team

This is one of the provincial teams implementing a new model of organizing and delivering health care that better connects patients and providers in their communities to improve patient outcomes. With approximately 60 partners, the team will integrate a full suite of health care services across Huron Perth and the surrounding area. Through the Ontario Health Team (OHT), patients will experience easier transitions from one provider to another, including, for example, between hospitals and home care providers, with one patient story, one patient record and one care plan.



Mobile Crisis Rapid Response Team (MCRRT)

The Stratford Police Services, the Perth and Huron County OPP and the Huron Perth Healthcare Alliance collaborate to provide this enhanced service for people who may be experiencing mental health issues. This proactive initiative involves the pairing of a police or OPP Officer with a Mental Health Crisis Case Worker who is a mental health specialist. Recipients of MCRRT service include individuals presenting with symptoms of mental illness, addiction, behavioural disorders, or people in acute crisis situations.



STOP Violence Against Women (V.A.W.) Coordinating Committee of Perth County

The committee works collaboratively to educate and provide information about services available to the community, and works towards ending violence against women in Perth County. Partners include: Emily Murphy Centre, Family Services Perth-Huron, Huron Perth Children's Aid Society, Ontario Provincial Police Perth County, Optimism Place, Probation & Parole, Huron Perth Public Health, Regional HIV/AIDS Connection, Stratford Police Service, Supervised Access Program Huron-Perth, Victim Services Bruce Grey Perth, Victim Witness Assistance Program, Huron-Perth Catholic School Board, Stratford General Hospital Sexual Abuse Treatment Program, and City of Stratford Social Services.



Social Research and Planning Council (SRPC)

The Council is operated by United Way Perth-Huron and is comprised of community representatives who are dedicated to the collection, analysis and distribution of information relating to social trends and issues in Perth and Huron County. Research enables United Way to discover and understand the root causes of issues affecting Perth-Huron and in turn mobilize the community. SRPC, United Way Perth-Huron and Computer Systems Group at the University of Waterloo also partner to operate MyPerthHuron, an online resource to help track the



well-being of our communities, where we are doing well, and where our communities may be facing challenges.

Frail Seniors Strategy

This strategy is focused on individuals, typically over the age of 65, experiencing increased vulnerability resulting from a combination of physical, cognitive, social and emotional factors that influence their ability to withstand life stressors. Working together across sectors, and with delivery partners and communities in the South West Region, the goal of the strategy is to build the capacity, infrastructure, and relationships necessary to provide coordinated care to this population.



Huron Perth Situation Table

This is a proactive tool used to mitigate risks of individuals and families through the collaboration of multiple agencies. The table is hosted by the Ontario Provincial Police and Stratford Police. Membership of the Table consists of representatives from a variety of health, mental health, social service and justice agencies that work together to create a rapid response that prevents the occurrence of crisis and promotes stability for vulnerable individuals and families.



STRATFORD
POLICE SERVICES



The Table is used when all other resources have been exhausted and still nothing is working to reduce the risks for the individual or family. Two working groups have been established — Homelessness and Wraparound Services and Supports — comprised of multisector service providers and community members.

Perth County (PC) Connect

Perth County, its member municipalities of North Perth, West Perth, Perth East and Perth South, along with the City of Stratford and the Town of St. Marys, worked in partnership to secure funds to establish a new public transit system for a pilot period of five years. The pilot, which began operations on November 16, 2020, was designed to provide residents with affordable transportation options within Perth County, and surrounding areas, including Stratford, St. Marys, Kitchener/Waterloo, and London.





Where We're Going

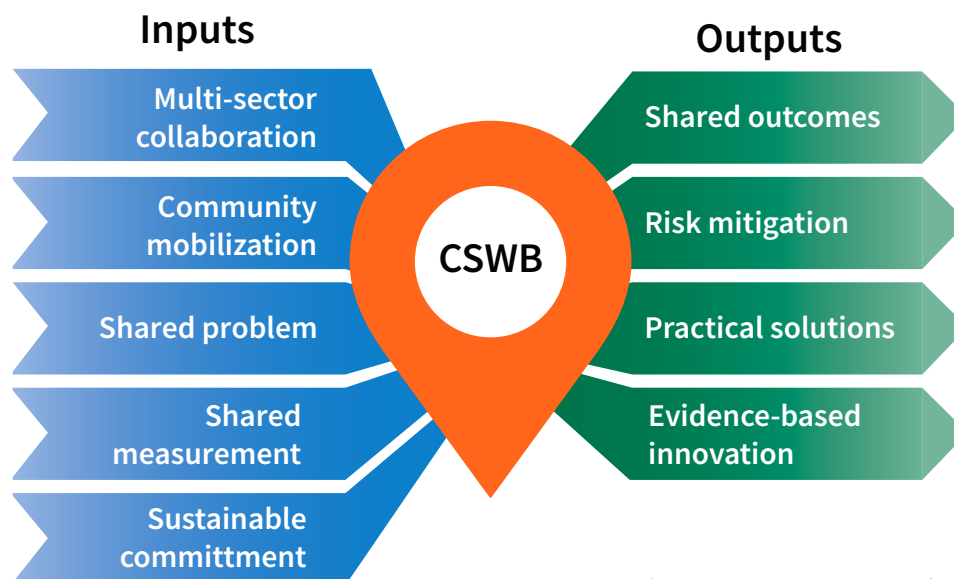


The CSWB Plan provides an approach to strengthen the effectiveness of coordinated municipal and community services to improve safety and well-being for vulnerable individuals and the communities they live in.

The fact that significant resources are in place, and yet reportedly strained and disconnected, points to the need for a more effective community-based response system and thus more collaborative efforts like the ones identified above. The Plan provides a framework for more efficiently mobilizing appropriate resources to address complex situations. The Plan supports more equitable outcomes for residents living in Stratford, St. Marys, and Perth County by paving the way forward to addressing common priorities, collectively.

This approach retains what works well – recognizing the strengths that already exist within and across municipalities and organizations – while enhancing effectiveness by creating more strategically aligned and formalized alliances. These relationships provide opportunities for individual agencies to collectively tackle challenges and achieve meaningful results that they could not do alone or do as effectively alone. This approach helps to improve integration, enhance capacity, reduce duplication, and promote coordination and collaboration.

Inputs and Outputs of Community Safety and Well-being



(Nilson, C., Community Safety Knowledge Alliance, 2018)

The CSWB Plan, through strategic inputs—multi-sector collaboration, community mobilization, shared problem ownership, shared measurement, and sustainable commitment—sets the stage for meaningful outputs. Shared outcomes, risk mitigation, practical solutions, and evidence-based innovation help reduce vulnerability and build resilience.

There are many benefits to taking a coordinated and collaborative approach to community safety and well-being that ultimately result in increased individual and family success. These include better coordination, more timely response to need, less service duplication, increased knowledge and awareness of available services, more integrated approaches to care, and greater ability to share information.

Benefits of Collaboration



Model for Collaboration, Planning and Action

To ensure an integrated approach to community safety and well-being promotion, proactive risk prevention, risk intervention and incident response occurrences, the implementation of the CSWB Plan will be led by a Partnership Council.

The Council represents an alliance among people and organizations from multiple sectors for a common purpose. It provides an opportunity for partners to share their opinions and experiences and to influence the direction of prevention, intervention and capacity building activities. The Council helps coordinate and mobilize key community groups, agencies and initiatives through effective communication channels and undertakes a problem solving approach that identifies risk factors and gaps that, left unchecked, have the potential to compromise the safety and well-being of vulnerable community members.

The goals of the Partnership Council are to:

- Implement the Community Safety and Well-being Plan,
- Build supportive systems that identify effective linkages to relevant programs and services, and
- Enhance coordination across municipalities and service providers.

Functioning as an overarching governing body, the Partnership Council will support the formation of a fully integrated safety net, with mechanisms in place to bring key decision-makers and funders to the table in an ongoing process to ensure efforts are effectively aligned and mutually reinforcing.

To help ensure collective impact, the following components will be in place:

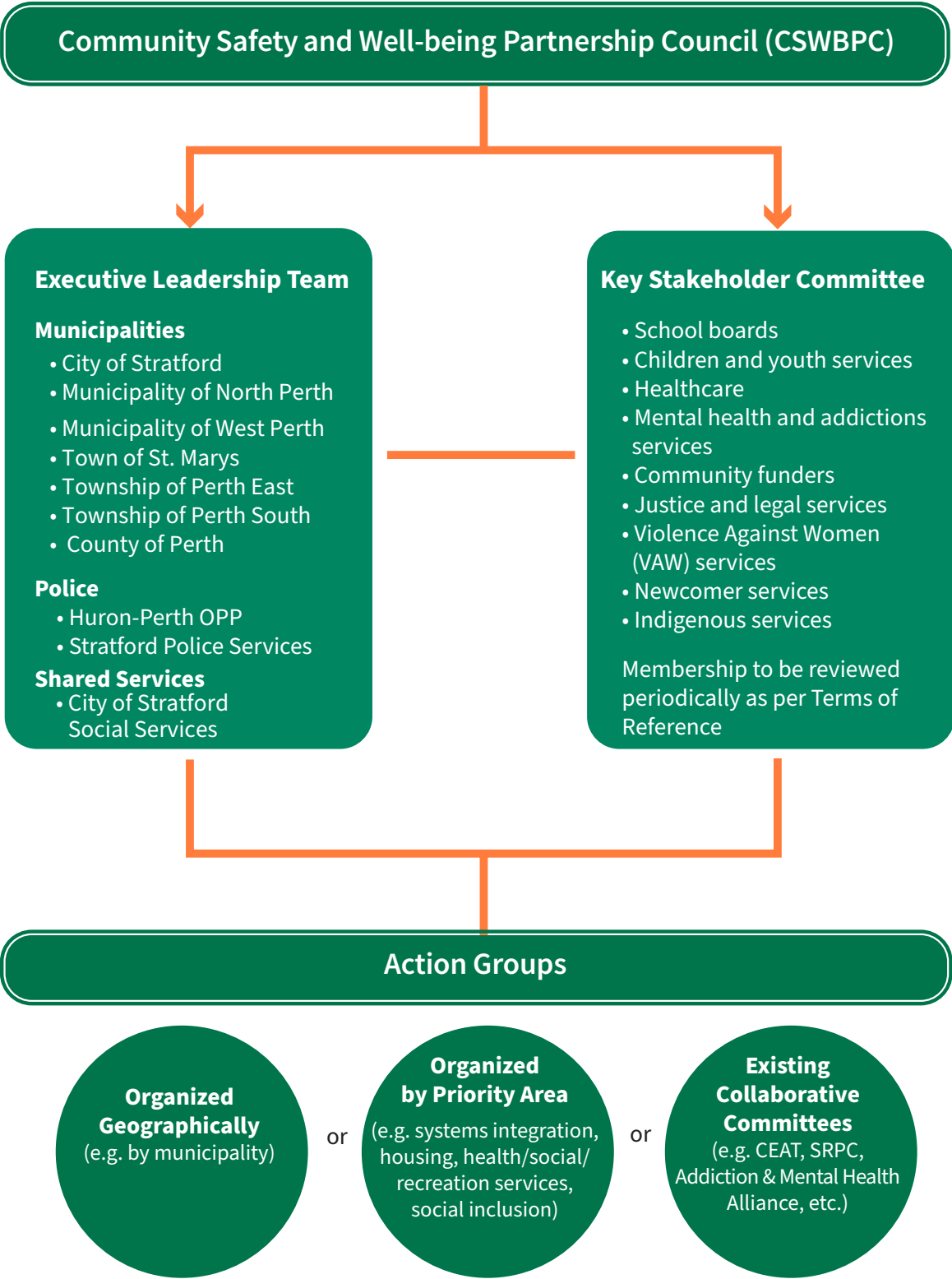
- Common agenda among partners,
- Shared measurement to assess impact,

- Mutually reinforcing activities aligned with priority objectives,
- Continuous communications among stakeholders to maintain trust and alignment,
- Clearly articulated roles, responsibilities and timelines, and
- Backbone organization that provides supports required to coordinate and convene partners.

Similar to the Advisory Committee composition, the membership of the Partnership Council will include multi-stakeholder and multisectoral representation (see Figure 4).

As needed the Partnership Council will call on Action Groups for direction, support or communication to help implement the Plan activities. These Action Groups may already exist (e.g., CASLG, StopVAW Committee) or may need to be created to address priority area gaps and better meet the needs of vulnerable populations. A Memorandum of Collaboration (MoC), created by the Partnership Council using a cooperative process, will provide a framework for collaboration, outlining who will be involved in the collaboration and how partners will work together on actions and mechanisms to improve the safety and well-being of residents. It will identify specific interrelated roles and responsibilities within and across Action Group members.

Governance Structure and Membership of the Partnership Council





CSWB Priorities



Based on the key areas of concern and the vulnerable populations, the following 4 priority areas and their associated goals and objectives have been identified for the CSWB Plan. The implementation of the actions will take place with guidance from the Partnership Council and support from municipal staff as well as existing and new Action Groups.

Priority Area #1: Systems Planning and Integration

Goal 1.1: Improved access to programs, services, supports, and resources by simplifying pathways and coordinating efforts.

- Objective 1.1.1: To increase resident knowledge and awareness of existing programs, services, and supports through improved communications.
- Objective 1.1.2: To establish collaborative pathways between programs, services, and supports, so that service providers can work together more effectively and are better equipped to guide individuals and families to the social, health, economic, and education supports they need.

Goal 1.2: Enhanced prevention and protection for safer communities.

- Objective 1.2.1: To increase police presence through proactive community-oriented interventions.
- Objective 1.2.2: To work with municipal partners to support pandemic planning and preparedness for the City of Stratford, Town of St. Marys, and Perth County.

Priority Area #2: Adequate, Affordable and Attainable Housing

Goal 2.1: Increased availability and accessibility of affordable, safe, and suitable housing.

- Objective 2.1.1: To work with the Coordinated Access System Leadership Group (CASLG) as well as other government and private sector partners to support the strategic objectives identified in the updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)*:
 - Ending homelessness,
 - Creating attainable housing options,
 - Sustaining community housing, and
 - Addressing a diversity of needs.

(City of Stratford Social Services Department, 2020)



Priority Area #3: Affordable and Accessible Health, Social, and Recreation Services

Goal 3.1: Improved availability and accessibility to healthcare services and supports.

- Objective 3.1.1: To work with partners such as the Huron Perth Addiction and Mental Health Alliance and the Huron Perth and Area Ontario Health Team to support planning and implementation of mental health and addictions services and supports for residents in Stratford, St. Marys, and Perth County.
- Objective 3.1.2: To provide more opportunities for residents, especially those in rural communities with limited physical and mental health services, to access care in-person and through virtual healthcare technology.

Goal 3.2: Improved knowledge and awareness of crisis response triage options.

- Objective 3.2.1: To work with municipal and service agency partners to increase residents' knowledge and awareness of crisis response options (e.g., Huron Perth Helpline, 911 and 211) and when it is most appropriate to use each option.

Goal 3.3: Increased availability of affordable transportation options.

- Objective 3.3.1: To implement new cost-effective transportation initiatives for low-income and rural residents to support improved access to healthcare, social services, and recreational activities.
- Objective 3.3.2: To determine the effectiveness of the Perth County Connect public transit pilot in providing residents with affordable and accessible transportation options within Perth County, and surrounding areas, including Stratford, St. Marys, Kitchener/Waterloo, and London. Focus on ridership of rural community members and low-income residents.

Priority Area #4: Social Inclusion

Goal 4.1: Increased application of equity, diversity, and inclusion practices across all partner agencies.

- Objective 4.1.1: To continue to build partner agencies' understanding of equity, diversity, and inclusion principles and practices through education and training.

Goal 4.2: Promote understanding of diverse groups.

- Objective 4.2.1: To develop, promote, and organize innovative community engagement and public strategies/campaigns aimed at reducing stigma and promoting understanding regarding mental health, addiction, racism, and discrimination.
- Objective 4.2.2: To support efforts of the Stratford Police Services' Community Equity Action Team (CEAT) and the OPP's Equity, Diversity, and Inclusion Unit to provide the community with a forum to discuss their interactions with police, critically examine local policing policies and procedures, and make recommendations for changes that will address potential issues related to systemic racism within police services and the broader community.

Goal 4.3: Enhanced sense of community belonging.

- Objective 4.3.1: To create and maintain safe, welcoming, and inclusive public spaces that promote opportunities for use by individuals of all identities, backgrounds, and experiences.
- Objective 4.3.2: To increase inclusion and access to activities and community events for populations that face constraints to participation (e.g., youth, people with disabilities, newcomers, BIPOC, LGBTQ2+ persons, and low-income families and individuals).



Moving Forward



The CSWB Plan represents the interest and commitment that municipal stakeholders and community members have in making the City of Stratford, Town of St. Marys, Municipality of North Perth, Municipality of West Perth, Township of East Perth, and Township of Perth South places where residents feel safe, connected, and physically and mentally healthy.

The CSWB Plan lays the groundwork for the six partner municipalities to work together in a coordinated and collaborative way to promote the safety and well-being of all residents in our communities. The Plan builds on existing municipal and community strengths and assets, while also addressing gaps and challenges that particularly affect the more vulnerable members of our population. While the Plan identifies specific goals and objectives we hope to achieve or make progress on over the next three years, it is also adaptable, allowing us to respond to emerging needs in our communities in a more proactive manner.

The next steps are to:

1. Develop an Implementation Plan that identifies the parties responsible for supporting the execution of the CSWB Plan goals and objectives.
2. Prepare an Evaluation Plan that helps assess the success of the Plan goals and objectives and identifies priority areas requiring additional attention.

With leadership from the Partnership Council, support from new and existing Action Groups, and ongoing engagement with community partners and residents, implementation of the Plan will provide the opportunity to promote individual and community safety and well-being, proactively prevent harms and mitigate risks, and when necessary, respond effectively to crisis situations.





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Acknowledgements

We would like to thank the many local organizations and agencies that contributed to developing our Community Safety and Well-being Plan.

We extend special thanks to all the residents who participated in the survey and engagement sessions. Their shared opinions and experiences were invaluable to the development of the Plan.

Advisory Committee

This committee included representation from the following municipalities and organizations:

- 📍 City of Stratford
- 📍 Town of St. Marys
- 📍 Municipality of North Perth
- 📍 Municipality of West Perth
- 📍 Township of Perth East
- 📍 Township of Perth South
- 📍 Stratford Police Service
- 📍 Ontario Provincial Police
- 📍 United Way of Perth-Huron
- 📍 Huron Perth Healthcare Alliance
- 📍 Huron-Perth Children's Aid Society
- 📍 Huron Perth Public Health
- 📍 Huron Perth Catholic District School Board
- 📍 Avon Maitland District School Board



Community Safety and Well-being Plan

Gearing Up for Action: 2021-2024





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Moving Ahead



Introduction

The Community Safety and Well-Being Plan Partnership Council is responsible for overseeing the implementation of the *Community Safety and Well-being Plan: Roadmap to Collaboration (CSWB) for Stratford, St. Marys, North Perth, West Perth, Perth East, and Perth South (2021-2024)*. As needed, the Partnership Council will call on Action Groups for direction, support or communication to help implement the Plan activities.

The present document accompanies the Community Safety and Well-being Plan (CSWB Plan), providing a package of tools for the Partnership Council and Action Groups to guide and facilitate implementation of the Plan. This package contains:

- An overview of the **Collective Impact Approach to Action** that will be adopted by the Partnership Council and its collaborators.
- A **Model for Action** which delineates the relationship between the Partnership Council and Action Groups that will be put in place to achieve the key outcomes of the CSWB Plan.
- A set of **Action Steps** that will guide the Partnership Council to develop a structure and mechanisms for implementation planning, action, and accountability.
- A **Performance Management Matrix Template** which will support the Partnership Council and Action Groups to measure and monitor their performance against expected outcomes.

- An **Evaluation Framework Template** which will support the Partnership Council in determining the most appropriate manner to evaluate the extent to which it is making progress toward achieving the goals and objectives of the CSWB Plan.



Collective Impact Approach to Action

The **Collective Impact Approach to Action** describes the foundational elements that will be adopted by the Partnership Council, guiding all of its activities and relationships with collaborators.

The CSWB Plan will be implemented using a collective impact approach that brings people together in a structured way towards a common vision and plan of action to address a complex social problem. The approach requires the five elements illustrated here.

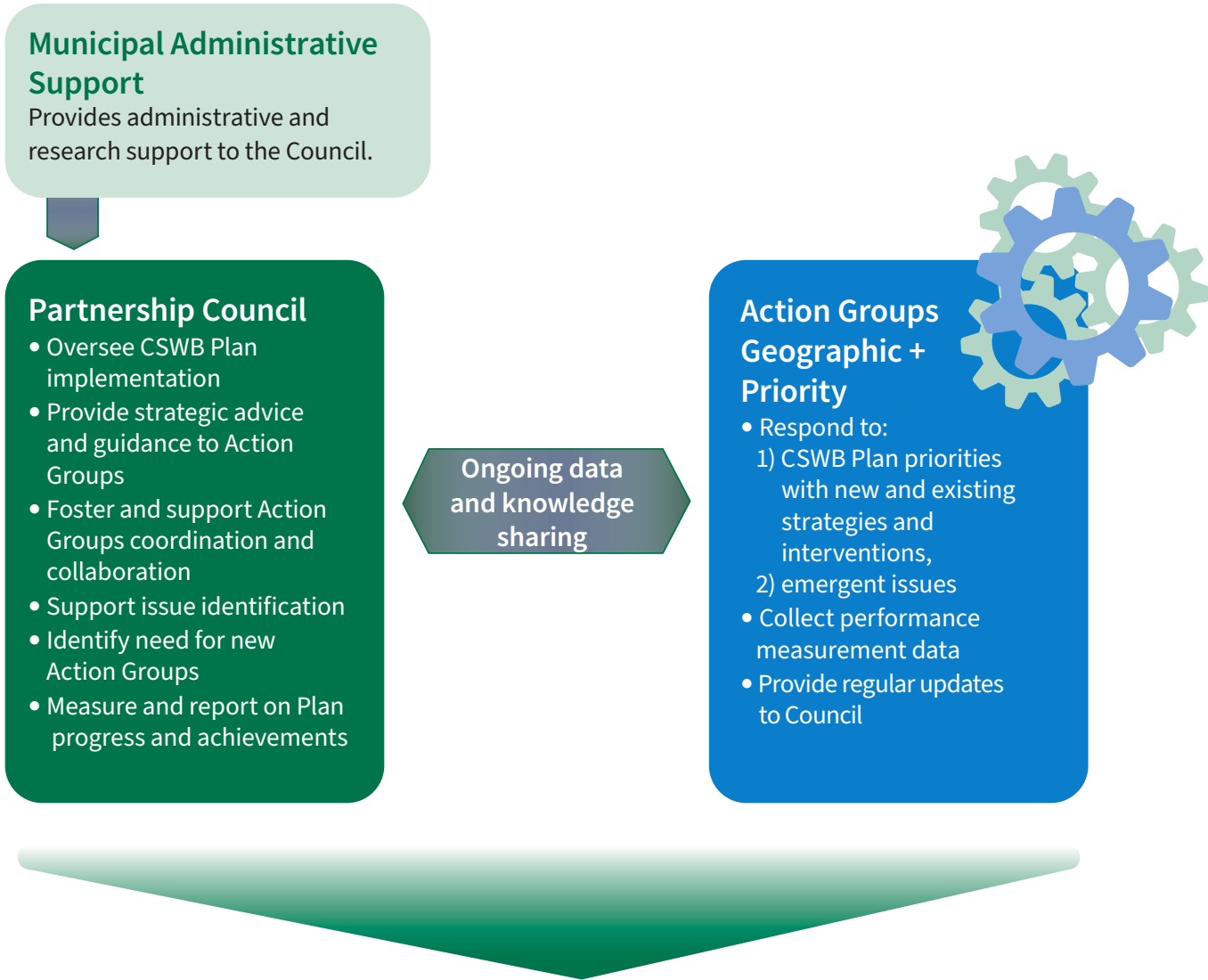


Source: www.peelregion.ca/community-safety-and-wellbeing-plan/

Model for Action

The **Model for Action** highlights the respective key responsibilities of the Partnership Council, the Action Groups (which will be organized based on

geographic or priority areas) and Municipal Administrative Support necessary to successfully achieve the five key outcomes of the CSWB Plan.



- Key Outcomes**
- 1. Increased coordination and collaboration between services
 - 2. Improved access to services
 - 3. Greater alignment on key safety and well-being issues
 - 4. Reduced demand on emergency and crisis services
 - 5. Enhanced systems planning



Action Steps

The **Action Steps** represent high-level actions to be taken by the Partnership Council, Action Groups, Municipal Administrative Support and others in support of successful execution of the CSWB Plan.

For each implementation step the following components are identified:

Tasks: Concrete actions taken in support of the implementation step.
Responsibility: The parties responsible for completing a given task.
Timeline: The dates and duration for responsible parties to complete the various tasks. All timelines are currently to be determined (TBD).

STEP	TASKS	RESPONSIBILITY	TIMELINE TO BE DETERMINED
CSWB Advisory Committee transitions to CSWB Partnership Council	<ul style="list-style-type: none">• Draft Terms of Reference (TOR)• Review and approval of TOR (including confirmation of Partnership Council membership).• Formal invitation to members.• Establish Partnership Council.	<p>DPRA and Municipal Administrative Support</p> <p>Advisory Council Co-chairs</p> <p>Advisory Council Co-chairs</p>	
Partnership Council establishes ongoing operating budget	<ul style="list-style-type: none">• Determine annual operating budget<ul style="list-style-type: none">▶ City of Stratford, Town of St. Marys, and Perth County (on behalf of North Perth, West Perth, Perth East, and Perth South) will each contribute equally to the operating budget on an annual basis.▶ Contributions to the operating budget are to be approved by the respective Municipal Councils on an annual basis.	Partnership Council	
Partnership Council creates tools necessary to support effective implementation	<ul style="list-style-type: none">• Develop policies, processes and protocols (e.g., information and data sharing agreements, data collection processes, decision making protocols, dispute resolution, collaboration agreement, monitoring and evaluation processes, partnership building, MOUs, etc.).	Partnership Council	
Municipal Councils communicate to residents about the CSWB Plan	<ul style="list-style-type: none">• Municipal Council members prepare and release communications materials regarding the CSWB Plan.	Municipal Councils	



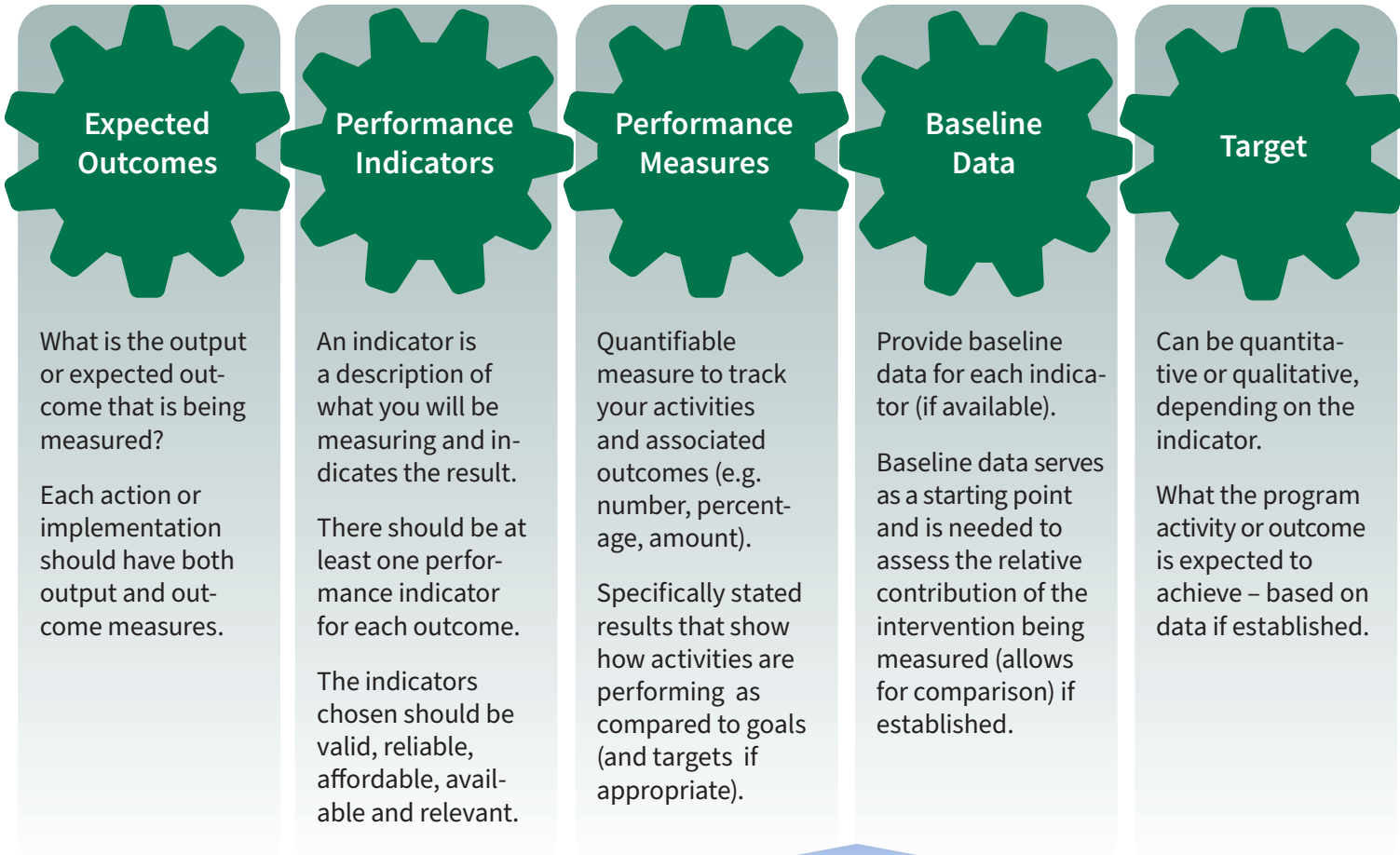
STEP	TASKS	RESPONSIBILITY	TIMELINE TO BE DETERMINED
Identification of Action Groups	<ul style="list-style-type: none"> Conduct inventory of collaborative groups and committees to: <ul style="list-style-type: none"> Review existing relevant strategies, frameworks, work plans (e.g., housing and homelessness, MH&A) Identify existing Action Groups and assess mandate, intended activities, target audiences relative to CSWB Plan; Identify existing data sources and performance measures that align with the CSWB Plan objectives; and Identify gaps where new Action Groups (or new strategies) may need to be established. 	Partnership Council and Municipal Administrative Support	
Partnership Council reaches out to existing Action Groups (with the goal of achieving buy-in and mobilizing groups)	<ul style="list-style-type: none"> Partnership Council meets with Action Group members to: <ul style="list-style-type: none"> Review the CSWB Plan and build a common understanding of its goals and objectives; Communicate the role of the Partnership Council in relation to the Plan and the Action Groups; Discuss the anticipated functions of the Action Groups including the need to share data; Review and discuss the Action Groups' current areas of focus and activities as they relate to the goals and objectives outlined in the CSWB Plan; Review current performance measures; and Identify additional supports required by the Action Groups to support enhanced coordination and collaboration across agencies and systems. 	Partnership Council and Action Groups	
Partnership Council prioritizes CSWB Plan objectives (based on Action Group discussions)	<ul style="list-style-type: none"> Based on discussions with Action Groups (and other criteria), Partnership Council prioritizes the CSWB Plan objectives, deciding where to focus resources and attention. 	Partnership Council	
Partnership Council implements performance measures to track success	<ul style="list-style-type: none"> Adopt a set of performance indicators to measure progress and achievement of CSWB Plan objectives. Develop a plan for monitoring performance over time. 	Partnership Council and Municipal Administrative Support	
Partnership Council reaches out to new stakeholders (with the goal of establishing new Action Groups to address gaps and emerging needs)	<ul style="list-style-type: none"> Identification of municipal staff and services providers responsible for addressing gaps and emerging issues. Partnership Council members contact individuals and organizations to: <ul style="list-style-type: none"> Review the CSWB Plan and build a common understanding of its goals and objectives; Communicate the role of the PC in relation to the Plan and the Action Groups; 		

STEP	TASKS	RESPONSIBILITY	TIMELINE TO BE DETERMINED
	<ul style="list-style-type: none"> Discuss the anticipated functions of the Action Groups including the need to share data; and Discuss interest in being part of a new Action Group that aligns with the goals and objectives outlined in the CSWB Plan and will collaborate with existing Action Groups. Partnership Council supports the formation of new Action Groups and supports: <ul style="list-style-type: none"> Development of action plans and strategies aligned with the CSWB Plan; Identification of performance measures; Implementation of action plans; and Coordination and collaboration of actions across agencies and systems. 	Partnership Council and Municipal Administrative Support	
Partnership Council conducts monitoring and evaluation of CSWB Plan to determine progress, achievements, impacts of intended goals and objectives	<ul style="list-style-type: none"> Action Groups share performance data with the Partnership Council. 	Action Groups	
	<ul style="list-style-type: none"> Action Groups provide Partnership Council with regular reports outlining progress and achievement of planned actions. 	Action Groups	
	<ul style="list-style-type: none"> Partnership Council meets regularly with Action Groups members to discuss progress on actions, extent of coordination and collaboration across agencies/systems, and need for additional supports from the Partnership Council to fulfill objectives. 	Partnership Council and Action Groups	
	<ul style="list-style-type: none"> Partnership Council reviews data and reports in relation to CSWB Plan priorities, goals and objectives. 	Partnership Council and Municipal Administrative Support	
Partnership Council communicates progress (with the goal of transparency and accountability)	<ul style="list-style-type: none"> Partnership Council prepares an annual report detailing progress toward and achievement of CSWB Plan goals and objectives. Partnership Council determines and implements appropriate tools for ongoing communication and information sharing (e.g. social media, online presence). 	Partnership Council and Municipal Administrative Support	
Partnership Council conducts research	<ul style="list-style-type: none"> Partnership Council carries out research as required to support its ability to effectively oversee and guide the implementation of the CSWB Plan and to inform evidence-based decision making. 	Partnership Council and Municipal Administrative Support	



Performance Measurement Framework Template

A **Performance Measurement Framework** (PMF) will help the Council monitor its progress on implementation of the CSWB Plan. Performance measurement indicators should be established for all outputs and outcomes. The PMF template can be modified as required (e.g., fields added or deleted) to meet the needs of the Council.



DATA			
Source	Responsibility	Frequency	Reporting
Where will the data come from – existing sources; how will you collect the data; what kind of data will it be (primary, secondary)?	Who is responsible for collecting the data, reviewing the results, and how they will be acted upon.	Indicate the date when the data will be collected and how often and where results will be reported.	Who is responsible for reporting the data?

Evaluation Matrix Template

An **Evaluation Matrix** will enable the Partnership Council to assess the extent to which a CSWB Plan is achieving its intended outcomes and impact on stakeholders. It is the main analytical framework for an evaluation. It acts as an organizing tool to help plan and carry out the evaluation; indicating where secondary data is required and where primary data will need to be collected. The Matrix sets out how each evaluation question will be addressed. It maps the evaluation questions against the measures and indicators, the sources of information, and the data collection methods. This provides a clear trajectory from the evaluation questions to the findings as outlined in the final evaluation report.

The Matrix also guides analysis, ensuring that all data collected is analyzed and triangulated and supports the identification of evidence gaps. The Evaluation Matrix helps ensure that the evaluation design is robust, credible and transparent.





MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Building and Development
Date of Meeting:	25 May 2021
Subject:	DEV 21-2021 May Monthly Report (Building and Development)

RECOMMENDATION

THAT DEV 21-2021 May Monthly Report (Building and Development) be received for information.

DEPARTMENTAL HIGHLIGHTS

Building Department

- There were 14 permits issued compared to 13 the previous year.
- There were 7 dwelling units issued this month compared to 3 the previous year.
- The total construction value was \$2,203,400 this month compared to \$2,829,500 compared last year.
- The total permit fees collected this month was \$15,267.53.
- There were 41 appointments made this month by the Building Department.

Planning

- Applications:
 - Application for a Zoning By-law Amendment for 347 James Street South approved by Council, appeal period commences.
 - One (1) pre-consultation meeting held between April 14 and May 12, 2021 (more meetings are scheduled for later in May).
 - Two (2) applications for Minor Variance and one (1) application for severance have been received, applications are being reviewed, and Committee of Adjustment hearing to be scheduled.
- Strategic Initiatives:
 - Comprehensive Parking Review – Staff are reviewing the consultant's submission.
 - Community Improvement Plan (CIP)
 - Ministry reviewed the document, seeking to set up a public meeting for the CIP; staff are beginning to develop implementation frameworks for each program.
 - Official Plan – submitted to the Ministry for review in early 2021, staff are following up with the Ministry with respect to the status of the review.
 - Planning Process Review is ongoing
 - Reviewing which types of supplementary material should be provided with applications.
 - Reviewing application timelines and how the public is notified of applications and the number of external facing meetings required – auditing the *Planning Act* to ensure compliance.

Facilities – Operational

- COVID 19 – cleaning and sanitizing MOC, Via, Fire Hall, Museum, Library & Town Hall daily, fogging weekly.
- Continuity Plan developed and implemented for facilities staff.
- Alarm Monitoring for Town Buildings – changed over to Chubb Edwards.
- Seasonal Custodians hired
- Seasonal Washrooms – have been opened for the summer.

Facilities – Capital


- Cemetery Washroom Project – project awarded JSB Construction, awaiting scheduling.
- Fire Hall SCBA compressor RFQ – PSA awarded to AJ Stone, delivery date tentatively set for late June/ early July.
- Cemetery Window Project – Pricing acquired, and project awarded Provincial Glass. Scheduling to follow.
- Lind Park retaining wall – work has commenced on the pointing of the wall, looking to have completed by early June.
- Town Hall washroom – project awarded to Turner Plumbing, awaiting scheduling of the work.
- Museum Façade Maintenance Project – RFQ posted, closing on May 26.
- Lind Sportsplex HVAC Replacement – RFQ released, pricing acquired, Project awarded to Forman Electric.
- Town Hall Building Assessment – RFQ posted, closing on May 31.
- Landfill Storage Building Maintenance – RFQ released, closing May 31.
- MOC Salt Shed Ramp Upgrades – drawings acquired, RFQ being written.
- MOC Façade pointing – awarded to Roof Title Management, work to commence late May.

SPENDING AND VARIANCE ANALYSIS

None.

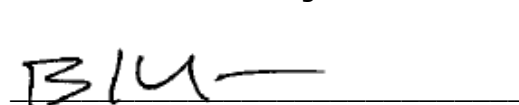
REVIEWED BY

Recommended by the Department



Grant Brouwer
Director of Building and Development

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

Permit value (PV), Permit (PN), Dwelling unit (DU)	January		February		March		April		May		June		July		August		September		October		November		December		YTD Total		Annual permit fees	
	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN	PV	PN
2021	\$5,763,138	11	\$1,715,955	9	\$3,545,000	17	2,203,400.00	14																	\$13,227,493	51	\$84,393	20
2020	\$950,000	7	\$624,000	7	\$10,678,320	17	2,829,500.00	13	\$287,000	11	\$3,733,000	26	\$1,391,200	14	\$3,955,499	19	\$6,407,984	15	\$5,093,700	15	\$2,090,000	12	\$761,000	10	\$38,801,203	166	\$181,501	72
2019	\$110,000	7	\$442,100	7	\$1,259,500	9	2,313,500.00	13	\$2,374,500	11	\$2,178,800	17	\$954,000	11	\$1,364,600	12	\$1,151,050	15	\$2,367,950	15	\$1,485,000	12	\$750,000	4	\$16,751,000	134	\$116,952	52
2018	\$700,000	7	\$233,500	4	\$1,332,500	15	4,721,000.00	15	\$4,461,001	23	\$1,887,100	23	\$1,984,300	22	\$644,100	13	\$2,737,450	21	\$2,220,500	14	\$1,561,200	11	\$395,000	4	\$22,875,651	172	\$151,296	53
2017	\$2,370,100	11	\$128,350	7	\$95,380	15	\$1,204,050	11	\$1,898,500	29	\$2,925,138	22	\$4,725,400	13	\$1,900,600	21	\$1,365,800	16	\$775,000	14	\$1,377,401	7	\$60,000	1	\$18,825,719	168	\$150,015	36
2016	\$161,000	4	\$336,000	3	\$867,600	8	\$760,201	13	\$1,809,000	12	\$1,511,000	11	\$1,227,000	13	\$644,501	15	\$764,400	15	\$1,433,300	15	\$2,215,000	7	\$2,515,000	4	\$14,244,002	120	\$114,897	38
2015	\$10,500	2	\$105,502	8	\$1,741,100	8	\$784,660	11	\$1,581,261	21	\$1,263,000	18	\$1,518,000	8	\$807,168	10	\$997,301	10	\$592,900	13	\$597,000	6	\$597,100	5	\$10,595,492	120	\$128,416	40
2014	\$475,000	5	\$44,500	6	\$895,000	4	\$1,792,000	9	\$1,544,500	13	\$2,053,650	13	\$1,049,500	12	\$1,004,900	14	\$1,226,750	13	\$1,199,001	11	\$534,200	5	\$1,449,000	9	\$13,268,001	115	\$140,304	43
2013	\$18,000	2	\$48,500	2	\$936,500	5	\$1,072,500	10	\$749,220	11	\$2,223,500	13	\$964,200	10	\$663,500	9	\$804,200	8	\$1,158,000	11	\$426,500	4	\$1,697,500	8	\$10,762,120	93	\$108,411	40
2012	\$518,300	8	\$25,000	1	\$610,000	5	\$522,802	13	\$784,150	9	\$3,288,988	15	\$1,523,500	11	\$2,586,000	19	\$659,500	7	\$736,000	6	\$700,300	9	\$477,900	2	\$12,432,440	107	\$152,225	29
2011	\$127,400	5	\$0	0	\$1,020,300	9	\$1,800,000	14	\$1,171,150	13	\$2,662,200	19	\$2,517,490	18	\$446,500	6	\$62,500	3	\$1,359,000	11	\$805,600	9	\$25,801	0	\$11,997,941	111	\$178,641	34
2010	\$65,000	3	\$75,000	5	\$1,582,000	7	\$603,800	11	\$323,700	7	\$202,300	16	\$1,570,000	12	\$4,069,000	12	\$1,014,300	10	\$2,226,260	14	\$1,085,200	11	\$553,500	3	\$13,470,060	111	\$154,284	61
2009	\$232,500	7	\$113,450	6	\$25,100	3	\$339,500	7	\$6,197,200	12	\$792,900	17	\$611,900	21	\$7,790,250	14	\$705,160	16	\$932,539	14	\$409,000	7	\$399,600	9	\$18,549,099	124	\$139,164	30
Monthly average	\$879,245	6.0	\$272,321	4.8	\$1,159,165	7.8	\$1,509,784	12.4	\$2,081,289	14.8	\$1,917,143	16.7	\$1,695,026	14.5	\$1,992,829	13.2	\$1,044,401	12.2	\$1,363,677	12.0	\$1,017,855	8.0	\$810,764	5.2	\$14,749,918	118.8	\$134,917	39.7



MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Community Services
Date of Meeting:	25 May 2021
Subject:	DCS 17-2021 May Monthly Report (Community Services)

RECOMMENDATION

THAT DCS 17-2021 May Monthly Report (Community Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Grant Funding

Senior Services/Community Wellness

- Staff submitted an application through the Ontario Community Support Association for the funds through the Ontario Community Support Fund. Funds received will continue to support the ongoing costs associated with subsidizing meals and delivery of food hampers.

Cultural Services

- Museum successful with two Young Canada Works and one Canada Summer Jobs student grant applications.
- The Heritage Advisory Committee approved a \$10,000 Heritage Grant for renovations and restoration at 84 Water Street South.

Recreation

- Recreation was successful with one Canada Summer Jobs student grant application for 8 weeks.

Programming

Aquatics

- All instructors have recertified their Water Safety Instructors by taking the Psychological First Aid.
- Dates are confirmed for recertifications and training for both the Aquatics Centre and Quarry.
- Arranging time for lifeguards to training at the indoor pool in preparation for the Waterfront NL course and recertification.
- Aquatics Supervisor attained the SEE (Supervision Evaluation and Enhancement) auditor certification, lifeguard and instructor timeline has been put into place and updated the aquatic team member handbook with details on the process.

- Started inventory, cleaning and organizing lifeguard equipment and PPE for the quarry season. Developing plans for opening the Quarry once Provincial regulations allow. It is anticipated the Quarry operations will look very similar to last summer. Patrons will be able to register in advance for a specific time slot and will pay in advance. The trampoline will not be put out this season during the pandemic.
- Recruitment is ongoing for a further 2-4 lifeguards in order to run both the Aquatics Centre and Quarry programming.
- Working with Communications on signage, both text, infographics and design. The signs are being designed to meet the recommendations from the LifeSaving Society. All signs will be purchased this season.
- Met with contractor on site to discuss the lifeguard chairs, a new design using existing frame will be used to improve sight lines. At this time, it appears the guard chairs can be modified within budget.

Senior Services / Community Wellness

- Community Gardens are operational. The gardens have been expanded from 20 plots to 30 plots with the support of a local volunteer at no cost to the Municipality.
- Telephone and Virtual programs continue to see steady attendance. Staff are doing preliminary planning for outside, in person programming options if given the go ahead once and when the Provincial Stay at Home order is lifted.
- Staff are working with Communications to develop communications for targeted areas in the Municipality to promote the Vaccine Support Line and transportation options.
- Staff have engaged the support of volunteers to complete a check-in call to all members and clients. Volunteers were trained the week of May 10th and all calls will take place the end of May. Follow up calls will be performed by staff for those that require further services.
- Staff are planning to host a drive thru meal as a fundraiser for the Friendship Centre in the month of June to celebrate Seniors Month.
- At the time of this report staff have been working with the Rotary Club and United Church to determine the path for the Community Dinner program and during the extended Stay at Home Order.

Cultural Services

- Museum staff led six virtual field trips for Little Falls Public School students in March.
- Staff created a virtual walking tour of St. Marys video for the grade 1 classes at Holy Name of Mary Catholic School. It has since been used by the grade 3 classes at Little Falls as well.

Child Care Centre

- All programs in the main centre are running well and summer planning is in full effect
- Emergency childcare still in effect and the staff have done an amazing job balancing the online learning and providing a stimulating environment according to our regulations from Ministry. Parents and teachers are very grateful for extra work the staff puts in to facilitate online learning in a group setting.
- Received approval from HPCDSB to operate 3 summer camp programs out of Holy Name this summer. Enrollment has been completed and the program is full. Parents have been given confirmation of spots. Hiring process has run very smoothly to create a staff compliment for these summer programs.
- Staff were elated to be eligible for COVID-19 vaccination and by end of May 99% of child care staff will have their first dose of the vaccine.

Recreation/Youth Services

- Darcy Drummond joined the team as the new Recreation Supervisor.
- Summer camp development nearing completion. Registration for families has gone out. Staff are in the process of hiring summer staff.

Facilities / Projects

- Dectron repairs completed for the pool HVAC system with two new evaporator coils installed the first week of May.
- Tender has been posted to replace the arena and pool change room HVAC units, closing May 31st.
- Additional UV lamp systems installed and running for 3 additional HVAC units, which now see the Friendship Centre, Community Centre, and End Zone fully serviced with UV light air filtration. The arena and pool change rooms will also be serviced with this capability when the HVAC units are replaced.
- Procurement process has begun to replace the main hot water boilers which service the PRC, to be replaced as part of the PRC capital upgrades. Work will be completed in the summer.
- Operations staff continue to support the Community Wellness program through cleaning and disinfecting staff areas daily.
- Operations staff will begin to prepare outdoor sports fields and the swimming quarry in anticipation of reopening in early June.

Collaborative Projects

- Cultural Services staff led the submission of a Community Foundations of Canada grant for trail stories, expansion of the community gardens, and the Grand Trunk Trail staircase project. Due to high competition, the grant was not successful, but it will be resubmitted during the second round of funding in June.
- ActiveNet (new Recreation software) went live the end of April. Working with Finance, Communications and IT to ensure a seamless transition for our customers. This software will assist with the plans to modernize Guest Services operations.

Administration

Senior Services

- Staff are working to complete the departmental year end reports for Ontario Health and will be bringing the Declaration of Compliance for to Council in the upcoming weeks.
- Staff have received the draft partnership agreement for all members of the Ontario Health Team and will be presenting to Council at an upcoming meeting once the agreement have been finalized.

Cultural Services

- One summer student has been hired to work at the Museum as an Archives Assistant for 16 weeks. This position's salary is 85% funded through the Young Canada Works grant program.

Recreation/Youth Services

- United Way operational grant submission completed for Youth Centre operations.

Impact/Feedback

- Museum staff responded to 16 research requests in March and 30 research requests in April.

Service	March 2020 Clients Served	March 2021 Clients Served	March 2020 Units	March 2021 Units
Hot Meals On Wheels	9	12	122	154
Frozen Meals on Wheels	13	14	86	210
Community Dining	74	102	118	502
Telephone Reassurance/Social Connection	20	22	204	280
Grocery Shopping/Food Delivery	3	13	7	36
Fitness	122	71	425	622
Social Phone Program	NA	55	NA	187

Town of St. Marys Online Booking Support Line		
Time of Service	Number of Vaccine Support Calls Answered	Number of rides to Vaccine Clinics Arranged/Sponsored
March 1, 2021 – March 31, 2021	210	0
April 1, 2021 – April 30, 2021	90	1

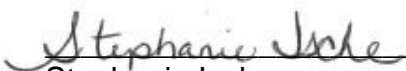
Traffic Statistics for “Picture St. Marys” on Our Ontario website

(Location of 3,500 digitized photographs from Museum’s collection)

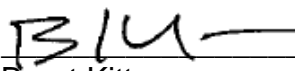
Month/Year	# Visitors to Site	# Visits to Site
March 2021	1,086	1,291
March 2020	1,052	1,254
April 2021	1,159	1,385
April 2020	862	1,121

REVIEWED BY

Recommended by the Department


Stephanie Ische
Director of Community Services

Recommended by the CAO


Brent Kittmer
Chief Administrative Officer

MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Corporate Services

Date of Meeting: 25 May 2021

Subject: COR 23-2021 May Monthly Report (Corporate Services)

RECOMMENDATION

THAT COR 23-2021 May Monthly Report (Corporate Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

Monthly Division updates:

Finance Division:

- Staff met with auditors to discuss year end processing and expect to have all year requirements completed by the end of June
- Reconciled 12 bank accounts for the month of April
- Issued 203 cheques and EFTs in April
- Three (3) tenders/RFPs issued in April/May
- First supplementary tax billing of \$21,000 in municipal tax received in May. Finance and Building divisions working together to upload building plan information to MPAC portal in order to continue assessment growth while lock downs continue.
- 2nd Interim Property Tax Installment due May 31, 2021.
- 2021 Property Tax rates entered into municipal software (Keystone).
- Q1 School Board Remittances paid, and BIA Q1 cheque issued.
- Finance staff continue to work on Customer Service Standards project.
- Number of property sales per month, 2020 vs 2021:
 - February 2021: 17 February 2020: 9
 - March 2021: 25 March 2020: 16
 - April 2021: 15 April 2020: 7

Information Technology Division:

- Computer setup for Adult Learning staff
- Created Grant Committee team for staff collaboration
- Repaired staff phone at Child Care
- IT orientation for new staff members
- Upgraded network switches
- Replaced failed hard drive in data centre
- Created camera replacement RFP
- Modified Office 365 Licensing to allow for enhanced security features

- Began testing enhanced remote security features.

Communications Division:

- Media Relations
 - Issued 16 media releases (6 year record!);
 - Provincewide Emergency Brake
 - Town shares service changes for Emergency Brake
 - Town welcomes Community Developer
 - Lane closures on James Street North
 - Donation to St. Marys Fire Department
 - Ontario Enacts Provincial Emergency and Stay-at-Home Order
 - Open Air Burn Permit reminder
 - The Lawn Bowling Greens and Cadzow Park washrooms open
 - Flags at half-mast for Prince Philip
 - Emergency Child Care for Eligible Essential Workers
 - Ontario Strengthens Enforcement of Stay-at-Home Order
 - Regulations amended to allow playgrounds to open
 - Spring water main and hydrant flushing
 - Stonetown Supports program launch
 - Covid-19 screening kit program expanding to St. Marys
 - Cycle tourism webinars to help businesses
- Advertising:
 - Print:
 - Continued with weekly Stonetown Crier column
 - Started monthly half page Stonetown Supports ad
 - Quarter page Spring Water Flushing ad
 - Radio
 - Continued coverage of all media releases on St. Marys Radio
- Social Media:
 - Continued to share wellness, business resources (Rapid Testing Program), Covid-19 updates, vaccination updates and resources from HPPH.
 - Top posts:

• Stonetown Supports	• MHSW Event	• Fire Department donation
• Fox babies	• Mayor's Easter Message	• Easter Egg Hunts
• Emergency Brake and updates	• Farmers' Market	• Strong As Stone Nominees
• Fire Permits	• Water Flushing	• Prince Phillip flags at half mast
• Leaf & Yard Waste	• Picnic Table Program	
• National Volunteer Week	• Rapid Testing	
 - 14 new followers on the Town's Facebook page in April
 - 3 new followers on the Town's Twitter page in April
 - 3 new followers on the PRC's Facebook page in April
 - 12 new followers on LinkedIn page (123 total)
- Website:
 - New [Stonetown Supports webpage](#) created (438 page views)
 - Top viewed pages: Library (7685), Current Opportunities (1717), and News (1016).
 - COVID-specific page views:

- 1963 views of COVID-19 page
- 158 views of Business Resources page
- 128 views of Community Wellness page
- Print materials and publications:
 - Designed and printed new educational Animal By-law brochure.
 - Designed and printed two door hangers (I & I and Water Meter)
 - Finishing design of CSWB plan report
 - Developed one-page strategic plan summary
- Other:
 - Continue to assist Tourism with new Tourism website and Business Directory
 - StoneTown Supports program has launched (Community Wellbeing Program). Includes ongoing communications:
 - Monthly ½ page Independent ads
 - Weekly social media coverage (new videos being integrated into posts)
 - Print flyers to distributed to strategically
 - Posters
 - Monthly OFM educational information continues to be shared

Tourism and Economic Development Division:

- Confirming alternatives for kayak storage unit due to the announcement of school going to online programming making it not possible for the class to build the unit.
- Staff have continued to work on content development for the website, setting up pages within the site and adding photography.
- Partnered with Destination Stratford and Perth County Tourism on a membership with Ontario By Bike with the goal to work on strategies to build cycle tourism in our region.
- Collaborating with the Farmers' Market on signage to promote the Market season and their new location.
- Developed a plan to launch a picnic initiative in St. Marys for summer 2021 to enhance the art picnic table project. Working to get restaurants onside.
- Partnered with Invest Stratford to make rapid testing kits accessible for small to medium sized businesses in St. Marys

Events

- Assisting Farmers' Market in promotion of new location and logistics
- Executed Picnic Table Project: press release, selection of applications and working with public works and successful applicants
- Assisted with St. Marys Money: designed materials, publicity
- Assisting with Picnic Box project: design of boxes, promotions, creation of swag
- Executed May Strong As Stone recognition
- Liaising with Rotary Club on keepsake bags and New Year's Eve fireworks
- Organizing Canada Day celebration

Tourism Student

- Working on the editing process of the Tourism website to ensure all pages and content are consistent, links are all working, images are relevant.
- Researching E Commerce websites and what they each offer.

VIA Services – Third lockdown began on April 8th


- Boarding: 13
- Arriving: 15
- % Tickets Printed: 53.8

SPENDING AND VARIANCE ANALYSIS

None to report.

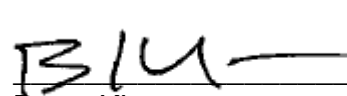
REVIEWED BY

Recommended by the Department



André Morin
Director of Corporate Services / Treasurer

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



MONTHLY REPORT

To:	Mayor Stratthdee and Members of Council
From:	Emergency Services / Fire Department
Date of Meeting:	25 May 2021
Subject:	FD 08-2021 May Monthly Report (Emergency Services)

RECOMMENDATION

THAT FD 08-2021 May Monthly Report (Emergency Services) be received for information.

DEPARTMENTAL HIGHLIGHTS

During the month of May (16 April – 14 May 2021) the Fire Department responded to 02 emergency responses most notably:

- MVC – 1 (Perth South)
- Unauthorised Burning – 1 (St. Marys)

Fire Chief Attended 1 Call alone

Average attendance of firefighters per emergency call - 18

St. Marys Firefighters have responded to 38 calls for service (1 January – 14 May 2021) compared to 37 emergency responses last year (1 January – 14 May 2020).

Inspections

During the month of April (16 April – 14 May 2021) the Chief Fire Prevention Officer (CFPO) has completed the following:

- 0 Complaint
- 0 Follow Up
- 0 Safety Concerns
- 0 Fire Drills
- 7 Requests
- 1 Routine
- 1 Licensing
- 1 Site visits (request for clarification regarding Ontario Fire Code, lockbox installation location)
- 0 home visit re: smoke alarm/CO date and replacement

10 Total

The CFPO is working only one day per week due to COVID-19 restrictions. The CFPO monitors emails, phone and text messages and communicates with members of the community answering all questions. If a situation warrants attention, the CFPO will report to work accordingly.

Public Education

Due to COVID-19 restrictions public education events have ceased.

The Fanshawe College Mentorship has been completed.

New Fire Hall

These pictures were taken almost two years apart from the same position near the tree located on the southeast corner of the property.



Contractors continue to work in and around the Fire Hall.

- Grass sods have been installed along with trees, a decorative rock and garden.
- Parking lot was paved, and lines were painted.

Training

Due to COVID-19 restrictions, firefighters have ceased all training until further notice. Operational inspections, maintenance and testing of the vehicles and equipment continues.

Personnel

100% of our Firefighters are healthy.

99% of the Firefighters received the first vaccine and have booked their second vaccination during the week of the 14-20 June 2021.

Fire Safety Grant Announcement

The Town of St. Marys received \$6,800.00 as part of this grant program. Staff has placed an order for an entire library of International Fire Service Training Association (IFSTA) books and DVD's. As well, two Think Pad lap top computers were ordered through the IT department.

SPENDING AND VARIANCE ANALYSIS

- Two XPR7550E VHF Portable Radios and accessories - \$2,296.70 (covered by donations)
- Two TFT 1.5" nozzles with hand grips - \$2,259.56 (covered by donations)

- One TFT 2.5" nozzle with hand grip - \$1,186.97 (covered by donations)
- 14 Pairs of Globe Firefighter Boots - \$10,098.17 (covered by donations)

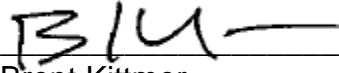
REVIEWED BY

Recommended by the Department



Richard Anderson
Director of Emergency Services / Fire Chief

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Human Resources

Date of Meeting: 25 May 2021

Subject: HR 06-2021 May Monthly Report (Human Resources)

RECOMMENDATION

THAT HR 06-2021 May Monthly Report (Human Resources) be received for information.

DEPARTMENTAL HIGHLIGHTS

Recruitment

- Currently recruiting for additional Lifeguards, Head Lifeguards and a Firefighter.
- Prepared and issued employment packages for Summer Reading Coordinator, Tourism Assistant, Facility Seasonal Labourers & Lifeguards.
- Issued online training modules to new staff through the HRdownloads platform.
- Continued onboarding the Human Resources Generalist who started on May 3, 2021.

Employee Engagement

- Facilitated daily wellness breaks during Mental Health Week. Topics included exercises, stretching, healthy snacking and healthy postures.
- Continued meetings with the STEAM+ committee as they work through the staff engagement survey project.

HR System

- Continued meeting with the Compensation/Job Evaluation consultant. Working through the back-end details with job descriptions, job evaluations, policy review and creating an ancillary compensation spreadsheet etc. Final report to come to Council June 8, 2021.
- Sent out a communication to all staff regarding the new provincially regulated sick day entitlement for COVID related absences (3 paid days) and completed the back of house set up on our systems.
- Revised the tuition reimbursement process and forms to ensure accurate tracking.

Health and Safety

- Updated the Infection Control Policy to include the requirement for eye protection in certain situations.
- Engaged the JHSCs & JHSSC in soliciting feedback from staff regarding the newly updated policy and general covid related health and safety concerns.

- Revised the safety work boot allowance process to include Work Authority which will increase ease of accessibility for staff who need safety footwear.

Payroll and Benefits


- Conducted virtual Employee Self-Serve/Electronic Timesheet training sessions and benefit enrollment for new staff.
- Completed and submitted report on hiring to Service Canada for April 2021.
- Issued Monthly Incident Report to the Senior Leadership Team and Joint Health & Safety committee members.

SPENDING AND VARIANCE ANALYSIS

None to report.

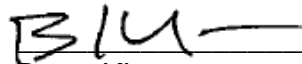
REVIEWED BY

Recommended by the Department



Lisa Lawrence
Director of Human Resources

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer

MONTHLY REPORT

To: Mayor Stratthdee and Members of Council

From: Public Works

Date of Meeting: 25 May 2021

Subject: PW 42-2021 May Monthly Report (Public Works)

RECOMMENDATION

THAT PW 42-2021 May Monthly Report (Public Works) be received for information.

DEPARTMENTAL HIGHLIGHTS

General Administration

- Green Committee
 - The Green Committee is in the early stages of creating a framework for a recognition program for green initiatives. The Committee will submit its plan to Council upon finalization. Future meetings will focus on this project.
- Traffic and Parking
 - Parking Permits and Road Occupancy requests continue to be submitted and processed. Online systems appear to streamline the process.
 - Documentation prepared for an amendment to the Traffic and Parking By-law to address operational concerns that have been flagged since the last by-law review.
- Procurement
 - Existing turf and flower programs are being reviewed, program delivery is being revised to ensure efficiency and creating procurement documents for re-tendering.
- Tree Donation Policy – policy has been amended after discussions with potential donors and the Green Committee – report to Council on June 8, 2021
- Public Works Team developing strategies to effectively manage the park-system, specifically playgrounds. Tracking systems for repairs, and determining the costs associated with equipment to develop independent budget line items for 2022 to deploy best practice asset management strategies.
- Various team members have been tasked with participating in Town-wide collaborative projects such as the Asset Management Working Group (Public Works led), Development Team, Customer Service Working Group and Employee Engagement Survey Results.
- Uptick in resident inquiries and requests – Public Works staff are working through those requests to ensure timely customer service.

Environmental Services (Water, Wastewater, Solid Waste Collection, Management and Landfill)

- Leak detection completed of 50% of the water distribution system – one leak confirmed at suspected old repair site.
- Water valve replaced on Elizabeth Street as part of reconstruction project.
- New fire hydrant installed at southern end of Waterloo Street as part of road reconstruction and removal of inoperable blow off.

- Partial Wastewater Treatment Plant by-pass on April 21, 2021 due to partial process pipe blockage. Issue quickly resolved and all appropriate communications made.
- Inflow and Infiltration Pilot program started May 7, 2021 with the delivery of door hangers and program information. Newspaper ads scheduled for mid-May as program launch continues.
- Downtown commercial unit roof drainage confirmed to be connected to sanitary sewer – redirected and removed in April.
- Industry consultation efforts on updated Industrial Waste Surcharge Program transition ongoing.
- Odour Control Media Replacement delayed at the WWTP due to Contractor
- MHSW containers at landfill removed from site on May 6th as part of the depot decommissioning

Public Works Operations (Roads and Sidewalks)

- Yard Waste at MOC is being transferred to the Landfill
- Provide maintenance assistance at the Landfill (pushing down bins and clean up)
- Street Sweeping – second round complete
- Grading of shoulders and roads/laneways
- Build up parking lot at the Flats for the Farmers' Market
- Sod repairs have begun – call in locations will be targeted and then all other locations. Operators to keep notes regarding locations with significant damage, and the time and material required to complete the repairs – a review will be completed to determine if additional sidewalk staking is required for the next winter season.
- Public Works staff completed Book 7 Traffic Control Training, and two Operators completed OGRA's T.J. Mahoney course
- Installation of 2 15–20-foot poles with 4 LED lights on each at the Elgin Street Parking Lot

Parks, Trails, Tree Management, Flowers, and Cemetery

- Tree management, trail maintenance and playground maintenance are all ongoing
- Flowers – materials ordered to be prepared by mid-May
- Natural Areas:
 - Wildflower Meadow: TD Friends of the Environment Foundation approved funding application. Town Staff in conjunction with UTRA are developing a planting and advertising plan.
 - Sparling Bush Interior Tree Planting – Rotary Club donated funds for 30 trees, Town planted an additional 150 shrubs and trees in the same area to encourage interior growth.

Capital Projects and Engineering

- Thames Crest Farms Phase 2A infrastructure construction progressing quickly. James St. road cuts to be repaired with asphalt in next couple weeks. Glass Street to be closed until mid-late June. Anticipate Stage 1 infrastructure from subdivision to be assumed in May.
- Waterloo & Elizabeth reconstruction project continuing as scheduled. Enbridge Gas mobilized early May for gas main replacement in project area. Waterloo St. underground mostly complete. Still anticipating mid-July completion.
- Spring concrete work started mid-April. Precipitation has slowed progress. Expect to have spring list completed end of May.
- Milt Dunnell washroom entrance being raised mid-May to eliminate step in time for Farmers Market startup.
- Staff starting investigation work for sidewalk on east side of Huron street as part of Council's capital plan. Expect summer construction.
- Asphalt patch tender awarded to Fraser Paving.


- Working on obtaining in-kind donations from local contractors for Grand Trunk Trail Staircase project
- Centerline painting (historically completed by Perth County staff) was jointly tendered with Perth County and awarded to Provincial Road Markings Inc. The completion date for all jointly tendered work is August 15.
- Quadro finishing last of main line work in downtown core in May. Service installations on private property as customers connect expected to continue for several years.
- Pavement markings work delayed due to industry paint shortages. Expect paint delivery mid-June.
- Investigation regarding securities for future developments ongoing since developer and Council roundtable meeting.
- Entering 2020 year-end asset entries into asset database.
- Locate volumes higher than normal when compared to years prior to Quadro project.
- Research and investigation starting for new mandated 911 GIS data requirements coming into effect in 2023.
- Assisting Building and Planning Dept. with municipal addressing for new subdivision lots.

SPENDING AND VARIANCE ANALYSIS

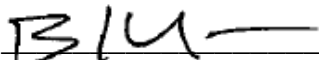
- Stone levelling completed at the Cemetery – cost of work higher than anticipated and to be recuperated from the cemetery operations budget.

REVIEWED BY

Recommended by the Department


 Jed Kelly
 Director of Public Works

Recommended by the CAO


 Brent Kittmer
 Chief Administrative Officer

BY-LAW 51-2021

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to amend by-law 22-2020 for the purpose of appointing municipal law enforcement officers in the Town of St. Marys

- WHEREAS:** The *Police Services Act, R.S.O. 1990 Chapter P.15*, as amended, Section 15(1), provides that a municipal council may appoint persons to enforce the by-laws of the municipality;
- AND WHEREAS:** The *Police Services Act, R.S.O. 1990 Chapter P.15*, as amended, Section 15(2), provides that municipal law enforcement officers are peace officers for the purpose of enforcing municipal by-laws;
- AND WHEREAS:** The *Provincial Offences Act, R.S.O. 1990, Chapter P.33*, as amended, Section 1, provides that the Attorney General of Ontario has designated municipal law enforcement officers as provincial offences officers to enforce the by-laws of the municipality under the *Provincial Offences Act*;
- AND WHEREAS:** The *Building Code Act, S.O. 2001, c. 23*, as amended, provides that the council of a municipality may appoint officers to be assigned the responsibility of administering and enforcing by-laws passed under Section 15.1 of the said *Building Code Act* with respect to property standards matters;
- AND WHEREAS:** The *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, Section 23.1 (1) provides that Council may also delegate its powers and duties under this or any other Act;
- AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to amend by-law 22-2020 for the purpose of appointing Municipal Law Enforcement Officers to enforce by-laws of the municipality;
- THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:
1. That Schedule "A" of by-law 22-2020 shall be amended to include the following persons appointed as Municipal Law Enforcement Officers for the Town of St. Marys for the purpose of exercising all the powers and performing all the duties of a Municipal Law Enforcement Officer in the enforcement of the by-laws of the Town of St. Marys:
Gracie Dafoe
Marcel Lundrigan
 2. That the officers whose names appear in the amended Schedule "A" of by-law 22-2020 shall be a peace officer for the purpose of enforcing said municipal by-laws.

3. That the officers whose names appear in the amended Schedule “A” of by-law 22-2020 are hereby authorized at all reasonable times to enter on any property in the Town to ascertain whether a by-law is complied with, and to enforce or carry into effect any by-law respecting the property of the occupants thereof.
4. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 25th day of May 2021.

Mayor Al Stratheedee

Jenna McCartney, Clerk

BY-LAW 53-2021

THE CORPORATION OF THE TOWN OF ST. MARYS

**Being a By-law to authorize an agreement of purchase and sale of 14 Church Street North
with 2016589 Ontario Inc.**

WHEREAS: The Corporation of the Town of St. Marys has agreed to purchase from 2016589 Ontario Inc. the land legally described as Plan 225, Part of Lot 10 N/S Queen, more specifically described as RP 44R1972 Part 1, all in the Registry Office for the Land Titles Division of Perth (No. 44), municipally known as 14 Church Street North;

AND WHEREAS: The Strategic Priorities Committee being comprised of all members of Council of the Corporation of the Town of St. Marys directed the Chief Administrative Officer, Brent Kittmer, at its closed session meeting on May 18, 2021 to make a conditional offer to the property owner to purchase 14 Church Street North;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to enter into an Agreement of Purchase and Sale with 2016589 Ontario Inc. which reflects the intent of the parties;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

1. That the CAO be delegated the authority to negotiate such changes to the Agreement of Purchase and Sale with 2016589 Ontario Inc. as may be necessary to bring the Agreement to its final form prior to signing.
2. That the Chief Administrative Officer is authorized to execute the Agreement of Purchase and Sale on behalf of the Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and 2016589 Ontario Inc.
3. That the Mayor and the Clerk are authorized to execute the closing documents on behalf of the Corporation of the Town of St. Marys between the Corporation of the Town of St. Marys and 2016589 Ontario Inc.
4. That, upon the closing of the sale, a copy of the said Agreement is attached hereto and designated as Schedule "A" to this By-law, and to affix thereto the corporate seal of the Corporation of the Town of St. Marys.
5. This by-law comes into force retroactively to May 18, 2021.

Read a first, second and third time and finally passed this 25th day of May 2021.

Mayor Al Stratthdee

Jenna McCartney, Clerk

BY-LAW 52-2021

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to amend by-law 95-2018, appointing persons to committees, advisory committees, ad-hoc committees, special purpose committees, boards, commissions and other organizations.

- WHEREAS:** The Council of the Corporation of the Town of St. Marys has the authority under Section 238 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended and Procedure By-law 20 of 2016, to appoint members to advisory committees and boards as deemed appropriate;
- AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to amend by-law 95-2018;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That Schedule 15 known as the Recreation and Leisure Advisory Committee, be amended to remove Darcy Drummond.
 2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 25th day of May 2021.

Mayor Al Stratthdee

Jenna McCartney, Clerk

BY-LAW 54-2021

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of The Corporation of the Town of St. Marys at its regular meeting held on May 25, 2021.

WHEREAS: The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

- 1.** That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 25th day of May 2021 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
- 2.** This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 25th day of May 2021.

Mayor Al Stratheed

Jenna McCartney, Clerk