



MINUTES Regular Council

June 8, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (video conference)
Councillor Edney (video conference)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Conference Line
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Mark Stone, Planner

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

Council observed a moment of silence to acknowledge the tragic situation that took place in London, Ontario earlier this week in addition to the news of the 215 Indigenous children's bodies that were discovered at the site of the Kamloops Residential School.

2. OPENING & INTRODUCTION TO PATSY DAY

Mayor Strathdee introduced Patsy Day to provide reflection for the Kamloops Residential School victims.

Ms. Day provided a condolence ceremony that reflected upon the Kamloops Residential School victims.

Council took a brief recess at 6:11 pm.

Mayor Strathdee called the meeting back to order at 6:16pm.

4. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2021-06-08-01

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the June 8, 2021 regular Council meeting agenda be accepted as presented.

CARRIED

5. PUBLIC INPUT PERIOD

None.

6. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

6.1 Public Meeting - Zoning By-Law Amendment regarding Accessory Apartments

Resolution 2021-06-08-02

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the June 8, 2021 regular Council meeting be adjourned at 6:19 pm to hold a statutory public meeting as required under the *Planning Act*; and

THAT a Public Meeting to consider a planning application for Accessory Apartments be opened at 6:19 pm.

CARRIED

Mayor Strathdee stated "*This Public Meeting is being held in accordance with Section 34 of the Planning Act, RSO 1990.*

The purpose of tonight's Public Meeting is to solicit the public's comments with respect to a proposed Zoning By-law Amendment by the Town of St. Marys.

The purpose and effect of the proposed Zoning By-law amendment is to update regulations related to accessory apartments.

Tonight's meeting is the mandatory Public Meeting held under the Planning Act. Council will make a decision regarding this matter this evening or at a future Council meeting.

As a reminder, when using the video conference, to participate and make a comment please select the "raise hand" feature at the bottom of your screen to be placed in queue. The moderator will unmute you and acknowledge your presence when it is your turn to speak.

*When using the telephone conference, to participate and make a comment press *9 on your keypad to be placed in queue. The moderator will unmute you and acknowledge your presence when it is your turn to speak.*

Alternatively, during the meeting you can email clerksoffice@town.stmarys.on.ca

If you wish to be notified of Council's decision, please contact the Clerk, Jenna McCartney, at clerksoffice@town.stmarys.on.ca

I will now ask Ms. McCartney to advise how notice was given and provide a summary of the comments received regarding the Application."

Jenna McCartney stated "Notice of this Public Meeting appeared in the St. Marys Independent on May 13, 2021 and was circulated to those agencies as prescribed by Regulation.

Special instructions for attending this online meeting and/or providing comments were provided in the notice and on the Town's Current Planning / Development Applications webpage.

At the time of preparing this report, the Town had not received any formal comments from Town departments or external agencies in response to the notice circulation, with the exception of a letter from the Chippewas of the Thames First Nation dated May 27, 2021 noting minimal concerns with the information provided."

Mayor Strathdee reminded the public how to submit comments or questions related to tonight's meeting and called upon the Town's Planner, Mark Stone, to speak to the Application.

Mark Stone presented an overview of the Application.

Staff read correspondence from Marlene MacKenzie of 255 Wellington Street South. Ms. MacKenzie cited that attainable housing is in shortage

within St. Marys and accessory apartments will offer a resolution to the matter.

Staff confirmed there were no further comments from the public.

Mayor Strathdee thanked those who participated in the meeting and confirmed that if Council proceeds with passage of the Zoning By-law Amendment, notice will be provided as prescribed by the Planning Act and a 20-day appeal period to the Local Planning Appeal Tribunal applies.

Resolution 2021-06-08-03

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT this Public Meeting be adjourned at 6:35 pm; and

THAT the June 8, 2021 regular Council meeting reconvene at 6:35 pm.

CARRIED

7. ACCEPTANCE OF MINUTES

7.1 Strategic Priorities Committee - May 18, 2021

Resolution 2021-06-08-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the May 18, 2021 Strategic Priorities Committee meeting minutes be accepted by Council and signed and sealed by the Mayor and the Clerk; and

THAT item 4.1 from the minutes, Fireworks By-law, be raised for discussion; and

THAT item 4.2 from the minutes, Animal Control Services Agreement, be raised for discussion; and

THAT item 4.4 from the minutes, Re-allocation of 2019 Provincial one-time modernization funding, be raised for discussion.

CARRIED

7.1.1 Fireworks By-Law

Resolution 2021-06-08-05

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT Council consider By-law 57-2021 being a by-law to prohibit and regulate the sale of fireworks and the setting off of fireworks and pyrotechnics in the Town of St. Marys.

CARRIED

7.1.2 Animal Control Services Agreement

Resolution 2021-06-08-06

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council receives the recommendation from the Strategic Priorities Committee regarding a 3-year agreement with the Humane Society Kitchener Waterloo & Stratford Perth; and

THAT Council defer the recommendation to agenda item 9.2.1, ADMIN 24-2021 Agreement with Humane Society Kitchener Waterloo & Stratford Perth for Animal Control Services.

CARRIED

7.1.3 Reallocation of 2019 Provincial One-Time Modernization Funding

Resolution 2021-06-08-07

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT Council approves reallocating \$216,614 of 2019 One-Time Modernization funds to the following projects:

- Building/Development Department Property Files Digitization (if not funded by other sources)
- Corporate Services IT Strategy (if not funded by other sources)
- Human Resources Recruiting System
- PRC Capacitor Installation
- PRC Refrigeration Controls Replacement
- Childcare Centre Playground Astro Turf; and

THAT Council approves the use of the 2021 capital budget allocation for energy upgrades, as required, for the PRC Capacitor Installation and PRC Refrigeration Controls Replacement.

CARRIED

7.2 Regular Council - May 25, 2021

Resolution 2021-06-08-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the May 25, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

8. CORRESPONDENCE

8.1 Krissy Nickle re: Truth and Reconciliation Commission Calls to Action

Resolution 2021-06-08-09

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the correspondence from Krissy Nickle regarding the Truth and Reconciliation Commission Calls to Action be received.

CARRIED

9. STAFF REPORTS

9.1 Building and Development Services

9.1.1 DEV 24-2021 Accessory Apartment Units in St. Marys – Zoning Regulations Update

Mark Stone presented DEV 24-2021 report.

Councillor Luna departed the meeting at 6:46 pm.

Resolution 2021-06-08-10

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT DEV 24-2021 Accessory Apartment Units in St. Marys – Zoning Regulations Update be received;

THAT Council approve the proposed amendments to the Zoning By-law related to accessory apartment units; and

THAT Council consider Zoning By-law Amendment No. Z144-2021.

CARRIED

9.1.2 DEV-23 2021 177 Church St. S. (Museum) Façade Maintenance

Grant Brouwer presented DEV 23-2021 report.

Resolution 2021-06-08-11

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DEV-23 2021 177 Church St. S. (Museum) Façade Maintenance; and,

THAT the procurement for Museum Façade Maintenance be awarded to Mekker Construction Ltd. o/a Zero Defects for the procured price of \$44,861.00, inclusive of all taxes and contingencies; and,

THAT Council authorize the Chief Administrative Officer to sign the associated agreement.

CARRIED

9.2 Administration

9.2.1 ADMIN 24-2021 Agreement with Humane Society Kitchener Waterloo & Stratford Perth for Animal Control Services

Jenna McCartney presented ADMIN 24-2021 report.

Resolution 2021-06-08-12

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT ADMIN 24-2021 Agreement with Humane Society Kitchener Waterloo & Stratford Perth for Animal Control Services report be received; and

THAT Council delegate the authority to the Chief Administrative Officer to negotiate such changes to bring the agreement to its final form; and

THAT Council consider By-law 58-2021 for the execution of an agreement for animal control services with Humane Society Kitchener Waterloo & Stratford Perth; and

THAT Council authorize the Mayor and the Clerk to sign the associated agreement once the Chief Administrative Officer confirms the agreement to be in final form.

CARRIED

9.2.2 ADMIN 26-2021 Update on Town Services Reopening Plan

Brent Kittmer presented ADMIN 26-2021 report.

Resolution 2021-06-08-13

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT ADMIN 26-2021 Update on Town Services Reopening Plan be received for information.

CARRIED

9.3 Community Services

9.3.1 DCS 19-2021 June is Seniors Month

Stephanie Ische presented DCS 19-2021 report.

Resolution 2021-06-08-14

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT DCS 19-2021 June is Seniors Month report be received; and

THAT Council proclaim the month of June as Seniors Month in the Town of St. Marys.

CARRIED

9.3.2 DCS 20-2021 June is Recreation and Parks Month

Stephanie Ische presented DCS 20-2021 report.

Councillor Edney departed the meeting at 7:01 pm.

Resolution 2021-06-08-15

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT DCS 20-2021 June is Recreation and Parks Month be received; and

THAT Council proclaim the month of June as Recreation and Parks Month in the Town of St. Marys.

CARRIED

9.4 Public Works

9.4.1 PW 44-2021 Request to Amend the Tree Donation Policy

Jed Kelly presented PW 44-2201 report.

Councillor Edney returned to the meeting at 7:03 pm.

Resolution 2021-06-08-16

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT PW 44-2021 Request to Amend the Tree Donation Policy be received; and,

THAT Council amend the Tree Donation Program Policy as per Attachment A: Amended Tree Donation Program Policy; and

THAT Staff report back with regards to plaque placement and maintenance.

CARRIED

9.4.2 PW 45-2021 Sole Source Request for Turf to Park N Play Design

Jed Kelly presented PW 45-2021 report.

Councillor Edney departed the meeting at 7:14 pm.

Resolution 2021-06-08-17

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT PW 45-2021 Sole Source Request for Turf to Park N Play Design be received; and,

THAT the procurement for artificial turf for the Childcare Centre playground be awarded to Park N Play Design for the procured price of \$37,986.98, inclusive of all taxes and contingencies; and,

THAT Council approves the unbudgeted amount as identified in PW 45-2021 report; and,

THAT Council consider By-Law 54- 2021 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

10. COUNCILLOR REPORTS

10.1 Operational and Board Reports

Each Councillor provided a brief update regarding recent minutes of Committees and Board.

Councillor Edney returned to the meeting at 7:18 pm.

Resolution 2021-06-08-18

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received.

CARRIED

10.1.1 Bluewater Recycling Association - Coun. Craigmile

10.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

10.1.3 Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna

10.1.4 Huron Perth Public Health - Coun. Luna

10.1.5 Spruce Lodge Board - Coun. Luna, Pridham

10.1.6 Upper Thames River Conservation Authority

10.2 Advisory and Ad-Hoc Committee Reports

10.2.1 Accessibility Advisory Committee - Coun. Hainer

10.2.2 Business Economic Support and Recovery Task Force - Mayor Strathdee, Coun. Edney

10.2.3 Business Improvement Area - Coun. Winter

10.2.4 CBHFM - Coun. Edney

10.2.5 Committee of Adjustment

- 10.2.6 **Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee**
- 10.2.7 **Green Committee - Coun. Pridham**
- 10.2.8 **Heritage Advisory Committee - Coun. Pridham**
- 10.2.9 **Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
- 10.2.10 **Museum Advisory Committee - Coun. Hainer**
- 10.2.11 **Planning Advisory Committee - Coun. Craigmile, Hainer**
- 10.2.12 **Recreation and Leisure Advisory Committee - Coun. Pridham**
- 10.2.13 **Senior Services Advisory Committee - Coun. Winter**
- 10.2.14 **St. Marys Lincolns Board - Coun. Craigmile**
- 10.2.15 **St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter**
- 10.2.16 **Youth Council - Coun. Edney**

11. EMERGENT OR UNFINISHED BUSINESS

None.

12. NOTICES OF MOTION

12.1 Councillor Pridham re: Financial Contribution Tk'emlúps te Secwépemc First Nation

Councillor Pridham read the notice of motion regarding to the financial contribution Tk'emlúps te Secwépemc First Nation. Council will deliberate the motion at the June 22 regular Council meeting.

Resolution 2021-06-08-

THAT Council for the Town of St. Marys is committed to continuously improving our community's inclusiveness and diversity; and

THAT the Town of St. Marys make a financial contribution in the amount of \$2,150.00 to the Tk'emlúps te Secwépemc First Nation to assist with their efforts to recover and reinter the 215 children buried at the site of the Kamloops Residential School; and

THAT the Town of St. Marys send correspondence to MP John Nater requesting that the Federal Government take concrete action to support survivors, families and all Indigenous peoples affected by Residential Schools, and take action to advance the Canadian Truth and Reconciliation Commission's 94 Call to Action recommendations.

13. BY-LAWS

Resolution 2021-06-08-19

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT By-Laws 56-2021, 57-2021, 58-2021 and Z144-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

13.1 By-Law 56-2021 Agreement with Park N Play Design for Artificial Turf

13.2 By-Law 57-2021 Fireworks

13.3 By-Law 58-2021 Agreement with Humane Society Kitchener Waterloo & Stratford Perth

13.4 Z144-2021 Accessory Apartment Update

14. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

15. CONFIRMATORY BY-LAW

Resolution 2021-06-08-20

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT By-Law 59-2021, being a by-law to confirm the proceedings of June 8, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2021-06-08-21

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourns at 7:40 pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk