



## **Minutes**

### **Library Board**

September 9, 2021

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Mayor Strathdee, Councillor Craigmile, Councillor Edney, Barbara Tuer, Melinda Zurbrigg, Reg Quinton, Joyce Vivian
Member Absent	Cole Atlin, Lynda Hodgins
Staff Present	Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

#### **1. CALL TO ORDER**

The September 9, 2021 Regular Meeting of the St. Marys Public Library Board was called to order at 6:55pm by R. Quinton.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Councillor Edney

**Seconded By** Mayor Strathdee

That the agenda for the September 9, 2021 regular meeting of the St. Marys Public Library Board be approved as presented.

**Carried**

**4. DELEGATIONS**

None present.

**5. CONSENT AGENDA**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

That consent agenda items 5.1 through 5.3 be approved as presented.

**Carried**

5.1 Acceptance of Minutes

5.1.1 Minutes of the June 3, 2021 Meeting

5.1.2 Minutes of the August 19, 2021 Meeting

5.2 CEO Report

5.2.1 CEO Report (September)

5.2.2 Adult Learning Report (September)

5.3 Library Statistics

5.3.1 Stats Infographic (July in Review)

5.3.2 Stats Graphs (July in Review)

**6. NEW AND UNFINISHED BUSINESS**

6.1 COVID-19 Update

CEO S. Andrews gave the Board a verbal update about COVID-19 policy and procedure as it pertains to the Library.

6.2 Draft Budget

**Moved By** Reg Quinton

**Seconded By** Joyce Vivian

That the 2022 Draft Budgets for the Library and Adult Learning Programs of Perth be forwarded, as presented, to Council for consideration.

**Carried**

6.2.1 Draft Library Budget

6.2.2 Draft Adult Learning Budget

6.3. Donation Information

**Moved By** Reg Quinton

**Seconded By** Joyce Vivian

That Board approve the donation and forward it to the AODA committee, appropriate Town departments, and Council.

## **7. ROUNDTABLE DISCUSSION**

7.1 Friends of the Library Report

R. Quinton reported that the Friends of the Library assisted with the survey efforts of the CEO over the summer. The FOL have received several large donations and are on track to reach their \$10,000 fundraising goal.

7.2 Non-Traditional Collection Fines

Library staff discussed with the Board for future planning, the circulation issues specific to non-traditional collection items.

## **8. UPCOMING MEETINGS**

The next regular meeting of the St. Marys Public Library Board will take place on October 7, 2021 at 6:45pm.

## **9. ADJOURNMENT**

**Moved By** Reg Quinton

**Seconded By** Melinda Zurbrigg

That the September 9, 2021 regular meeting of the St. Marys Public Library Board be adjourned at 7:49pm.

**Carried**

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Chair

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Board Secretary