



MINUTES
Strategic Priorities Committee

October 19, 2021

9:00 am

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (in-person)
Councillor Edney (in-person)
Councillor Hainer (in-person)
Councillor Luna (in-person)
Councillor Pridham (in-person)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Corporate Services / Treasurer
Sarah Andrews, CEO St. Marys Public Library
Doug LaPointe, Supervisor of Operations
Jeff Wolfe, Asset Management Specialist

1. CALL TO ORDER

Chair Strathdee called the meeting to order at 9:00 am.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF THE AGENDA

Resolution 2021-10-19-01

Moved By: Councillor Edney

Seconded By: Councillor Craigmile

THAT the October 19, 2021 Strategic Priorities Committee agenda be accepted as presented.

CARRIED

4. STRATEGIC PRIORITIES REVIEW

4.1 COR 33-2021 Draft 2022 Capital Budget

André Morin presented an overview of today's proceedings and explained the process for the presentation of the draft 2022 budget.

Jeff Wolfe elaborated on the asset management plan and linked how it fits with the capital budget.

The Committee was of the consensus that the following capital items should be presented in the draft 2022 capital budget:

- #1 Police Cruiser
- #3 IT Annual Equipment
- #4 Folding / Postage Equipment
- #5 ERP System Upgrades
- #6 Milt Dunnell Park Upgrades
- #7 Wayfinding Strategy Implementation
- #8 Library South Side Exit Door Replacement
- #9 Library Church St. Door
- #10 Library Retaining Wall Repairs
- #11 Town Hall Carpet Replacement
- #12 Town Hall Interior Replacement
- #13 Lind Wall Retaining Wall Replacement
- #14 Lind Sportsplex Door Replacement

Resolution 2021-10-19-02

Moved By: Councillor Hainer

Seconded By: Councillor Pridham

THAT the Strategic Priorities Committee recommends to Council:

THAT staff report back on the pricing of automatic door openers for project #14 as presented in staff report COR 33-2021.

CARRIED

The Committee was of the consensus that the following capital items should be presented in the draft 2022 capital budget:

- #15 Lind Sportsplex Ice Surface Wall Painting
- #16 Museum Retaining Wall Repairs
- #17 MOC Window Replacement
- #18 MOC Flooring Replacement
- #20 Lind Canteen Upgrades
- #21 Facility Energy Upgrades

The Committee took a brief recess at 10:33 am.

Chair Strathdee called the meeting back to order at 10:40 am.

The Committee resumed deliberations and was of the consensus that the following capital items should be presented in the draft 2022 capital budget:

- #22 PRC HVAC Units
- #23 Evaporative Condenser Replacement
- #24 Dehumidification Unit
- #25 Reverse Osmosis System
- #26 Teddy's Field Lights
- #28 L-05 Utility Vehicle
- #29 T-20 5 Tonne Truck with Plow
- #30 Winter Fleet GPS Upgrades
- #31 PW Fleet Radio Upgrades
- #32 Columbarium
- #33 Jones St. Parking Lot - Lighting

- #34 Kin Park Upgrades
- #35 Asset Management Plan Upgrade
- #36 Annual Asphalt Resurfacing
- #37 Road Condition Assessment
- #38 East Ward Traffic Study
- #39 Stormwater Management Improvement
- #40 Guard Rail Replacement
- #41 Sarnia Bridge and Emily Street Overpass - plank repairs
- #42 Church St. Retaining Wall
- #43 Water St. Bridge Repairs
- #44 Wellington St. S. (Bridge to Park St.)
- #45 Wellington St. S. (Park St. to St. Maria)
- #46 Victoria St. (Thames to End)
- #47 Water Valve Replacement Program
- #48 Well Inspection and Maintenance Program
- #49 Well 3 Actuator and Gate Valve Replacement
- #50 Rotometer Replacements (Well 2A / 3)
- #51 Well No. 1 Storage Building Improvements
- #52 Booster Station Rehabilitation
- #53 Wellington Street (Bridge to Park) - water
- #54 Carling Street (Samual to Dead End) - water
- #55 Wellington St. S. (Park St. to St. Maria) - water
- #56 Steam Boiler Replacement
- #57 Electrical System Evaluation
- #58 Raw Sewage Check and Gate Value Replace
- #59 I&I Collection System Improvements

- #60 Spare Chemical Metering Pumps
- #61 RAS Pump 3 Replacement
- #62 Centrifuge Fee Pump Rebuild P404
- #63 Clarifier Weir Replacement #3
- #64 Clarifier 3 Sandblasting and Painting
- #65 Raw Sewage Exhaust Fan Replacement
- #66 Interim Approval Earthworks

The Committee did not consider the following capital items as pre-approval has previously been provided:

- #2 Fire Pumper
- #19 MOC Boiler Replacement

Resolution 2021-10-19-03

Moved By: Councillor Craigmile

Seconded By: Councillor Luna

THAT COR 33-2021 Draft 2022 Capital Budget report be received; and

THAT the Strategic Priorities Committee recommends to Council:

THAT the 2022 draft capital budget be referred to the special meeting of Council on November 16 for approval (subject to any amendments raised by Committee); and

THAT staff be directed to prepare the 2022 draft operating budget to reflect a proactive asset management approach where the minimum annual capital reserve transfer be the greater of a 5% increase or the annual increase in funding deficit that is caused by the current year's capital budget; and

THAT pre-budget approval be given to capital budget item #27, Zamboni Replacement, as presented in staff report COR 33-2021; and

THAT staff report back on:

1. Financial recourse or insurance coverage for the Zamboni damaged by a propane source issue in 2016.

2. On the Town's ownership and responsibility for maintenance of retaining walls near the road allowance within the community.

CARRIED

5. NEXT MEETING

Chair Stratthdee reviewed the upcoming meetings related to the budget as presented on the agenda.

6. ADJOURNMENT

Resolution 2021-10-19-04

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT this meeting of the Strategic Priorities Committee adjourns at 11:38 am.

CARRIED

Al Stratthdee, Mayor

Jenna McCartney, Clerk