



## **Minutes**

### **Library Board**

September 15, 2022

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Members Present: Councillor Craigmile, Councillor Edney, Barbara Tuer, Cole Atlin, Lynda Hodgins, Mayor Strathdee, Reg Quinton, Joyce Vivian

Members Absent: Melinda Zurbrigg

Staff Present: Rebecca Webb, Staff Liaison, Sarah Andrews, Library CEO

#### **1. CALL TO ORDER**

Library Board Vice Chair B. Tuer called the meeting to order at 6:50pm

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA RECOMMENDATION**

**Moved By** Lynda Hodgins

**Seconded By** Reg Quinton

That the agenda for the September 15, 2022, regular meeting of the St. Marys Public Library Board be approved as presented with the following items added to the Roundtable Discussion: 9.2. logo discussion, 9.3 Ontario Public Library week event, 9.4 Staff Day, 9.5 Board Photo.

**Carried**

#### **4. CLOSED SESSION RECOMMENDATION**

**Moved By** Lynda Hodgins

**Seconded By** Councillor Edney

That the Library Board move into a session that is closed to the public at 6:52pm as authorized under the Public Libraries Act, Section 16.1(4)(b) personal matters about an identifiable individual, and (d) labour relations or employee negotiations.

**Carried**

4.1 Minutes CLOSED SESSION

4.2 ADMIN 46-2022 CONFIDENTIAL 2022 Library CEO Performance Review

#### **5. RISE AND REPORT RECOMMENDATION**

**Moved By** Reg Quinton

**Seconded By** Lynda Hodgins

That the Library Board rise from a closed session at 7:42pm.

**Carried**

**Moved By** Reg Quinton

**Seconded By** Lynda Hodgins

That the Library Board recommend the selection of the 47 Water St. Property as the location for Adult Learning and

That the recommendation be forwarded to Council at the next meeting.

**Carried**

#### **6. DELEGATIONS**

None present.

#### **7. CONSENT AGENDA**

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

That consent agenda items 7.1 through 7.6 be approved as presented.

**Carried**

7.1. Acceptance of Minutes

7.2. CEO Report

- 7.3. Library Statistics
- 7.4. Adult Learning Monthly Report
- 7.5. Financial Report - Library
- 7.6. Financial Report - Adult Learning

## **8. NEW AND UNFINISHED BUSINESS**

- 8.1. Strategic Plan Draft

**Moved By** Cole Atlin

**Seconded By** Reg Quinton

That the Library Board accept this report, and;

THAT the Library Board approve the draft Strategic Plan to be shared with the new Library Board.

**Carried**

- 8.2. Board Legacy Survey Report

**Moved By** Reg Quinton

**Seconded By** Councillor Craigmile

THAT the Library Board accept this report.

**Carried**

- 8.3. Program Policy Review

**Moved By** Reg Quinton

**Seconded By** Councillor Craigmile

THAT the Program Policy be approved as presented.

**Carried**

- 8.4. Collections Policy Review

THAT the Collections Policy be approved as presented.

**Moved By** Councillor Edney

**Seconded By** Cole Atlin

**Carried**

8.4. 2022-23 Holiday Schedule

THAT the Holiday Schedule be approved as presented.

**Moved By** Lynda Hodgins

**Seconded By** Reg Quinton

**Carried**

8.5. Perth South Agreement

**Moved By** Reg Quinton

**Seconded By** Cole Atlin

THAT the Library Board accept this report, and;

THAT the Library Board approve the signing of this agreement to continue our support of Perth South with our library services.

**Carried**

8.6. Database Purchases 2023

**Moved By** Councillor Craigmile

**Seconded By** Councillor Edney

THAT the Library Board accept this report, and;

THAT the Library Board approve the use of donation funds to pay for the PressReader database for one year.

**Carried**

**9. ROUNDTABLE DISCUSSION**

9.1. Friends of the Library Report

Joyce Vivian gave members of the Board a verbal update on the activities of the Friends of the Library.

9.2. Logo discussion

CEO S. Andrews informed the Board of an opportunity to pursue a new logo design process. More discussion will take place at the November meeting.

9.3. Ontario Public Library week event

CEO S. Andrews informed the Board of an upcoming program. In Conversation with Jean Rowcliffe, will take place October 20th at 7:00pm at the Town Hall auditorium.

9.4. Staff Day

October 28th, 2022 will see the Library closed for a staff training day.

9.5. Board Photo

CEO S. Andrews proposed to members of the Board that prior to the next meeting of the Board on November 3rd, 2022 at 6:30pm a photograph will be taken to commemorate the Board cohort.

**10. UPCOMING MEETINGS**

November 3rd, 2022 at 6:45pm.

**11. ADJOURNMENT RECOMMENDATION**

**Moved By** Reg Quinton

**Seconded By** Cole Atlin

That the September 15, 2022 regular meeting of the St. Marys Public Library Board be adjourned at 8:53pm.

**Carried**