



MINUTES
Special Meeting of Council

December 5, 2023
9:00 am
Municipal Operations Centre

Council Present: Mayor Strathdee
Councillor Aylward
Councillor Craigmile
Councillor Edney
Councillor Luna

Council Regrets: Councillor Lucas
Councillor Pridham

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Sarah Andrews, Library CEO
André Morin, Director of Corporate Services / Treasurer
Jed Kelly, Director of Public Works
Dave Blake, Environmental Services Manager
Denise Feeney, Finance Manager / Deputy Treasurer

Conference Line
Richard Anderson, Director of Emergency Services
Stephanie Ische, Director of Community Services
Jennifer Knechtel, Director of Human Resources

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2023-12-05-01

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the December 5, 2023 special meeting of Council agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS

5.1 St. Marys Hospital Foundation re: Annual Support

Cindy Bilyea and Dr. Josh Burley presented the 2024 annual support request to Council.

Resolution 2023-12-05-02

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the delegation from St. Marys Hospital Foundation regarding the 2024 annual support be received.

CARRIED

5.2 Upper Thames River Conservation Authority re: 2024 Budget

Tracy Annett presented the Upper Thames River Conservation Authority's 2024 budget to Council.

Resolution 2023-12-05-03

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT the delegation from the Upper Thames River Conservation Authority regarding the draft 2024 budget be received.

CARRIED

6. 2024 BUDGET DELIBERATIONS

6.1 Review Draft Operating Budget

6.1.9 Library

Sarah Andrews and Barb Tuer presented the 2024 draft budget of the St. Marys Public Library and Adult Learning.

Resolution 2023-12-05-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the presentation from the St. Marys Public Library of the 2024 budget be received.

CARRIED

Council took a brief break at 10:18 am.

Mayor Strathdee called the meeting back to order at 10:29 am.

6.1 Review Draft Operating Budget

Andre Morin presented an overview of the draft operating budget for the municipality.

6.1.1 Administration

Staff presented the draft department operating budget.

6.1.2 Building and Development

Staff presented the draft department operating budget.

Resolution 2023-12-05-05

Moved By Councillor Luna

Seconded By Councillor Aylward

THAT subject to the approval of the 2024 municipal budget the \$75,000 operating budget for the 2024 Community Improvement Plan (CIP) program be allocated as follows:

- \$30,000 to heritage and other CIP programs; and
- \$45,000 to housing related programs in the CIP.

CARRIED

6.1.3 Community Services

Staff presented the draft department operating budget.

6.1.4 Corporate Services

Staff presented the draft department operating budget.

Council took a brief break at 11:53 am.

Mayor Strathdee called the meeting back to order at 12:03 pm.

6.1.5 Fire

Staff presented the draft department operating budget.

6.1.6 Human Resources

Staff presented the draft department operating budget.

6.1.7 Public Works

Staff presented the draft department operating budget.

6.1.8 Self-Funded (water, wastewater, and landfill)

Staff presented the draft department operating budget.

7. UPCOMING MEETINGS

Mr. Morin presented an overview of status of the budget process.

January 9, 2023 - 6:00 pm, Regular Council (budget presentation), Municipal Operations Centre Boardroom

January 23, 2023 - 6:00 pm, Regular Council (tentative budget approval), Municipal Operations Centre Boardroom

8. BY-LAWS

Resolution 2023-12-05-06

Moved By Councillor Aylward

Seconded By Councillor Craigmile

THAT By-Law 126-2023, being a by-law to confirm the proceedings of the December 5, 2023 special meeting of Council, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

9. ADJOURNMENT

Resolution 2023-12-05-07

Moved By Councillor Luna

Seconded By Councillor Edney

THAT this special meeting of Council be adjourned at 12:46 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk