



## **Minutes**

### **Library Board**

May 2, 2024

6:45 pm

Municipal Operations Centre

408 James Street South, St. Marys

YouTube Link - <https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Barbara Tuer, Cole Atlin, Sylvain Robichaud, Carol Robinson-Todd, Colin Coburn, Councillor Pridham, Councillor Aylward
Member Absent	Mayor Strathdee
Staff Present	Sarah Andrews, Rebecca Webb

#### **1. CALL TO ORDER**

The May 2, 2024 Regular Meeting of the St. Marys Public Library Board was called to order at 6:46pm by Board Chair C. Atlin.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Barbara Tuer

**Seconded By** Sylvain Robichaud

That the agenda for the May 2, 2024 regular meeting of the St. Marys Public Library Board be approved as presented with item 6.2. deferred to the next regular meeting of the Library Board.

**Carried**

**4. DELEGATIONS**

None present.

**5. CONSENT AGENDA**

**Moved By** Carol Robinson-Todd

**Seconded By** Sylvain Robichaud

That consent agenda items 5.1 though 5.4 be approved as presented.

**Carried**

5.1 Acceptance of Minutes

5.2 Monthly Reports

5.2.1 LIB 09-2024 May Monthly Report (Library)

**THAT** LIB 09-2024 May Monthly Report (Library) be received for information.

5.2.2 LIB 10-2024 May Monthly Report (Adult Learning)

**THAT** LIB 10-2024 Monthly Report (Adult Learning) be received for information.

5.3 Library Statistics

5.3.1 March in Review Infographic

5.3.2 March in Review Stats Graphs

5.4 Financial Report

5.4.1 Library Financial Report YTD (May)

5.4.2 Adult Learning Financial Report YTD (May)

**6. NEW AND UNFINISHED BUSINESS**

6.1 LIB 11-2024 Perth South Agreement Update 2024

The Library Board discussed the delivery of Library Services to Perth South and made the following resolutions.

**Moved By** Barbara Tuer

**Seconded By** Sylvain Robichaud

**THAT** LIB 11-2024 Perth South Agreement Update report be received; and

**THAT** the Board Chair and the Library CEO draft a letter to reflect the Board's position on library services for the remainder of 2024 for Perth South residents; and

**THAT** the Library Board will regretfully cease library service to Perth South residents for the remainder of 2024 or until an acceptable agreement has been reached, effective as of May 3, 2024.

**Carried**

**Moved By** Barbara Tuer

**Seconded By** Councillor Aylward

**THAT** the Library Board will not be requiring a Library card to use the Library's Food Pantry or Free Phone service or any other emergency services.

**Carried**

**Moved By** Colin Coburn

**Seconded By** Councillor Pridham

**THAT** the Library Board direct the CEO and Board Chair to submit a bill to Perth South which reflects the cost of services already rendered in 2024 to Perth South Residents.

**Carried**

6.2 COR 24-2024 Library Surplus (Library Board)

The Library Surplus discussion was deferred until the next regular meeting of the Library Board.

6.3 LIB 12-2024 PCIN Strategic Plan Update

Library CEO S. Andrews updated members of the Board on the PCIN Strategic plan process.

**Moved By** Councillor Aylward  
**Seconded By** Councillor Pridham

**THAT** LIB 12-2024 PCIN Strategic Plan Update report be received.

**Carried**

6.4 LIB 13-2024 Update of Library Policies

**Moved By** Colin Coburn  
**Seconded By** Sylvain Robichaud

**THAT** LIB 13-2024 Update of Library Policy be received; and

**THAT** the Library CEO update the BL-02 Loan Periods and Fees for Service Policy to reflect the amended non-resident card rate of \$120/year and \$10/month; and

**THAT** the Library CEO update the same policy to reflect the new printing costs for the large format printer.

**THAT** the Library CEO update the OP-02 Circulation Policy to reflect the changes in sections 3,4,5 and 6 to reflect amended non-resident card criteria, including that the criteria of "work" in St. Marys be removed.

**Carried**

**7. ROUNDTABLE DISCUSSION**

7.1 Friends of the Library Report

Board Member and FOL Liaison C. Todd-Robinson gave the Board an update on Friends of the Library activities. The Friends of the Library book sale will take place on the last week of June.

**8. UPCOMING MEETINGS**

The next regular meeting of the St. Marys Public Library Board will take place on June 6 at 6:45pm.

**9. ADJOURNMENT**

**Moved By** Colin Coburn  
**Seconded By** Sylvain Robichaud

That the May 2, 2024 regular meeting of the St. Marys Public Library Board be adjourned at 8:25pm.

**Carried**

---

Chair

---

Board Secretary