



MINUTES
Special Meeting of Council

December 3, 2024
9:00 am
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Aylward
Councillor Edney
Councillor Lucas
Councillor Luna

Council Present: Councillor Craigmile
Councillor Pridham

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Andre Morin, Director of Corporate Services / Treasurer

Conference Line
Richard Anderson, Director of Emergency Services
Sarah Andrews, Library CEO
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Jennifer Knechtel, Director of Human Resources
Dave Blake, Environmental Services Manager
Denise Feeney, Finance Manager / Deputy Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2024-12-03a-01

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the December 3, 2024 special meeting of Council agenda at 0900hrs be accepted as presented.

CARRIED

4. 2025 Budget Deliberations

4.1 COR 55-2024 Budget 2025 – December 3, 2024 Updates

Resolution 2024-12-03a-02

Moved By Councillor Aylward

Seconded By Councillor Lucas

THAT COR 55-2024 Budget 2025 – December 3, 2024 Updates report be received.

CARRIED

4.2 Review Draft Operating Budget (cont'd)

4.2.1 Fire

4.2.2 Human Resources

4.2.3 Public Works

4.2.4 Self-Funded (water, wastewater, and landfill)

4.2.5 Library

4.3 COR 48-2024 Budget 2025 Report Backs

Resolution 2024-12-03a-03

Moved By Councillor Edney

Seconded By Councillor Luna

THAT COR 48-2024 Budget 2025 Report Backs report be received.

CARRIED

4.4 COR 50-2024 Consolidated Fee By-Law

Resolution 2024-12-03a-04

Moved By Councillor Lucas

Seconded By Councillor Edney

THAT COR 50-2024 Consolidated Fee By-Law report be received; and

THAT Council consider By-Law 100-2024, being a By-Law to set various fees for the municipality.

CARRIED

4.5 COR 51-2024 Reserves and Reserve Fund Policy Update

Resolution 2024-12-03a-05

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT COR 51-2024 Reserves and Reserve Fund Policy Update report be received; and

THAT Council approves the updates to policy FIN-P-02 Reserves and Reserve Fund Policy, Appendix A as presented in report COR 51-2024; and

THAT Council consider By-law 101-2024, being a by-law to authorize the Reserves and Reserve Fund Policy.

CARRIED

4.6 Next Steps

Council took a brief break at 10:20 am.

Mayor Strathdee called the meeting back to order at 10:32 am.

During discussion about next steps for the budget process, Council considered the following motion to move into closed session related to a proposed agreement between the Township of Perth South and the St. Marys Public Library Board.

5. CLOSED SESSION

Resolution 2024-12-03a-06

Moved By Councillor Luna

Seconded By Councillor Aylward

THAT Council move into a session that is closed to the public at 10:56 am as authorized under the Municipal Act, Section 239(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

6. RISE AND REPORT

Resolution 2024-12-03a-07

Moved By Councillor Aylward

Seconded By Councillor Lucas

THAT Council rise from closed session at 11:46 am.

CARRIED

Mayor Strathdee reported that a closed session was held with one matter being considered related to a proposed agreement between the Township of Perth South and the St. Marys Public Library Board. Council will consider a motion in open session related to the matter.

Resolution 2024-12-03a-08

Moved By Councillor Lucas

Seconded By Councillor Aylward

THAT Council defers approval of the 2025 Library budget until after receiving a report back from the St. Marys Public Library regarding the outcome of the Perth South agreement negotiations; and

THAT Council requests the Board to submit an amended 2025 operating budget in the event that contract revenue from Perth South is or is not received.

CARRIED

7. NEXT STEPS

Andre Morin presented the next steps related to the budget.

Resolution 2024-12-03a-09

Moved By Councillor Lucas

Seconded By Councillor Aylward

THAT Council direct staff to remove \$121,000 from the working capital reserve transfer.

CARRIED

8. UPCOMING MEETINGS

December 10, 2024 - 6:00 pm, Regular Council, Council Chambers

9. BY-LAWS

Resolution 2024-12-03a-10

Moved By Councillor Aylward

Seconded By Councillor Luna

THAT By-Laws 100-2024 and 101-2024, be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

9.1 By-law 100-2024 Fee By-law

9.2 By-law 101-2024 Adopt a Reserves and Reserve Fund Policy

10. CONFIRMATORY BY-LAW

Resolution 2024-12-03a-11

Moved By Councillor Luna

Seconded By Councillor Edney

THAT By-law 102-2024, being a by-law to confirm the proceedings of the December 3, 2024 at 9:00am special meeting Council, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11. ADJOURNMENT

Resolution 2024-12-03a-12

Moved By Councillor Lucas

Seconded By Councillor Aylward

THAT this special meeting of Council be adjourned at 12:04 pm.

CARRIED

Al Strathdee, Mayor

Jenna McCartney, Clerk