



MINUTES
St. Marys Public Library Board
Regular Meeting

October 2, 2025
6:45pm
15 Church Street North, St. Marys

Committee Members Present: Cole Atlin
Barb Tuer
Councillor Aylward
Councillor Pridham
Carol Robinson Todd

Committee Members Absent: Mayor Strathdee
Colin Coburn
Sylvain Robichaud

Staff Present: Sarah Andrews, Library CEO
Caroline Robichaud, Library Service Coordinator
Nicole Carradine, Adult Learning Program of Perth
Coordinator

1. CALL TO ORDER

The Chair called the meeting to order at 6:47pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Carol Robinson Todd

Seconded By Councillor Pridham

THAT the agenda for the October 2, 2025 regular meeting of the St. Marys Public Library Board be approved as presented.

Carried

4. CONSENT AGENDA

Moved By Councillor Pridham

Seconded By Councillor Aylward

THAT consent agenda items 4.1 and 4.2 be approved as presented with item 4.3 October Monthly Report (Adult Learning) pulled for discussion under new business item 5.5.

Carried

4.1. Acceptance of Minutes

4.2. LIB 20-2025 October Monthly Report (Library)

5. NEW BUSINESS

5.1. LIB 23-2025 Strategic Plan Update

Moved By Councillor Pridham

Seconded By Councillor Aylward

THAT LIB 23-2025 Quarterly Strategic Plan Update report be received; and
THAT LIB 23-2025 Quarterly Strategic Plan Update report be approved.

Carried

5.2. LIB 24-2025 Year Three Governance Update

Moved By Carol Robinson Todd

Seconded By Councillor Aylward

THAT LIB 24-2025 Year Three Governance Update report be received; and
THAT LIB 24-2025 be approved.

Carried

5.3. LIB 25-2025 Holiday Schedule

Moved By Carol Robinson Todd

Seconded By Councillor Aylward

THAT LIB 25-2025 Holiday Schedule report be received; and
THAT LIB 25-2025 Holiday Schedule report be approved.

Carried

5.4. LIB 26-2025 Striking an AD-HOC Committee for Fundraising Oversight.

Moved By Councillor Pridham

Seconded By Councillor Aylward

THAT LIB 26-2025 Striking an AD-HOC Committee for Fundraising Oversight report be received; and

THAT the Library Board appoint Carol Robinson Todd and Barb Tuer to the AD-HOC Committee for Fundraising Oversight; and

THAT the Board recommends membership to Colin Coburn and/or Sylvain Robichaud subject to their consent; and

THAT the Library Board committee members work with the Friends of the Library and Town staff liaisons to establish the committee membership; and

THAT the Library Board task the Ad-HOC committee to report back to the Library Board at the December Library Board meeting with developments on fundraising initiatives.

Carried

5.5. LIB 21-2025 October Monthly Report (Adult Learning)

Moved By Barbara Tuer

Seconded By Councillor Aylward

THAT LIB 21-2025 October Monthly Report (Adult Learning) report be received; and

THAT the Library Board approve the contingency plan to allocate funds from the Adult Learning funds in reserve to cover the costs of computer replacement should the funding application to the Ministry not be approved.

Carried

6. ROUND TABLE DISCUSSION

7. FRIENDS OF THE LIBRARY REPORT

8. UPCOMING MEETINGS

December 4, 2025 - 6:45pm

9. ADJOURNMENT

Moved By Barbara Tuer

Seconded By Councillor Aylward

THAT the regular meeting of the St. Marys Public Library Board be adjourned at 8:06 pm.

Carried

Chair

Committee Secretary