



MINUTES Special Council

October 21, 2025
9:00am
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Aylward
Councillor Craigmile
Councillor Edney
Councillor Lucas
Councillor Luna
Councillor Pridham

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Spencer Steckley, Interim Treasurer

Conference Line

Sarah Andrews, Library CEO
Jennifer Knechtel, Director of Human Resources
Phil West, Director of Emergency Services / Fire Chief
Dave Blake, Environmental Services Manager
Joannah Campbell, Recreation Manager
Ray Cousineau, Facilities Manager
Amy Cubberley, Cultural Services Manager
Kelly Deeks Johnson, Tourism and Economic Development Manager
Brad Hynes, IT Manager
Doug LaPointe, Recreation Operations Manager
Jen Lewis, Child Care Manager
Jenny Mikita, Senior Services Manager
Andrea Slade, Aquatics Manager
Jeff Wolfe, Asset Management Manager

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00am.

2. DECLARATIONS OF PECUNIARY INTEREST

None

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2025-10-21-01

Moved By: Councillor Craigmile

Seconded By: Councillor Aylward

THAT the October 21, 2025 special meeting of Council agenda be accepted as presented.

CARRIED

4. INTRODUCTION TO STAFF'S PROPOSED 2026 CAPITAL AND OPERATING BUDGET

4.1. Chief Administrative Officer Comments

4.2. Interim Treasurer Comments

5. REVIEW OF STAFF'S PROPOSED 2026 CAPITAL PROJECTS

Council took a brief break at 10:31am.

Mayor Strathdee called the meeting back to order at 10:44am.

5.1. COR 34-2025 Downtown Beautification Plan

Resolution 2025-10-21-02

Moved By: Councillor Aylward

Seconded By: Councillor Edney

THAT COR 34-2025 Downtown Beautification report be received; and

THAT Council supports Capital Project #44 "Downtown St. Marys Beautification – Phase 1"; and

THAT Council directs staff to update the 10-year capital plan reflecting 10-year Downtown Beautification Plan presented in COR 34-2025.

CARRIED

5.2. Capital Budget Pre Approval Consideration

Resolution 2025-10-21-03

Moved By: Councillor Luna

Seconded By: Councillor Pridham

THAT Council approves pre-budget approval for the following items and recommends that the Mayor consider issuing a mayoral decision to implement this pre-budget approval;

- Capital item 7 – blue pad roof maintenance;
- Capital item 8 – replacement of Friendship Centre flat roof;
- Capital item 13 – PRC replace building automation controls software; and
- Capital item 15 – welcome area upgrades; and

THAT Council waives its rights under O. Reg. 530/22 to make a budget amendment or override the Mayor's budget decision as it relates to the possibility of a mayoral decision regarding pre budget approval for the items listed above.

CARRIED

6. REVIEW OF STAFF'S PROPOSED 2026 OPERATING BUDGET

6.1. Administration

Council took a brief break at 11:57am.

Mayor Strathdee called the meeting back to order at 12:30pm.

6.2. Building and Development

6.3. Community Services

6.4. Culture, Tourism, and Economic Development

6.5. Finance

6.6. Fire

6.7. Human Resources

6.8. Public Works

6.9. Self Funded (water, wastewater, landfill)

6.10. Library

7. SERVICE LEVEL REQUESTS

7.1. ADMIN 48-2025 Supplemental Information Regarding Staffing Changes Included in the 2026 Budget

Resolution 2025-10-21-04

Moved By: Councillor Lucas

Seconded By: Councillor Craigmile

THAT ADMIN 48-2025 Supplemental Information Regarding Staffing Changes Included in the 2026 Budget report be received for information; and

THAT, as identified in ADMIN 48-2025 report, Council recommends that the Mayor consider including the staffing change of a part-time custodian based on a 12 month contract in the Mayor's 2026 budget; and

THAT, as identified in ADMIN 48-2025 report, Council recommends that the Mayor consider including the staffing change of an engineering summer co-op in the Mayor's 2026 budget.

CARRIED

8. PUBLIC INPUT PERIOD

8.1. COR 35-2025 Pre-Budget 2026 Public Engagement

Resolution 2025-10-21-05

Moved By: Councillor Aylward

Seconded By: Councillor Luna

THAT COR 35-2025 Pre-Budget 2026 Public Engagement report be received.

CARRIED

9. NEXT STEPS

Brent Kittmer presented next steps towards the Mayor tabling their budget on November 11, 2025.

10. UPCOMING MEETINGS

Mayor may table budget week of November 10-14

November 18, 2025 - 9:00am, Special Council (budget), Council Chambers

11. CONFIRMATORY BY-LAW

Resolution 2025-10-21-06

Moved By: Councillor Edney

Seconded By: Councillor Aylward

THAT By-law 57-2025, being a by-law to confirm the actions of the October 21, 2025 special meeting of Council be approved.

CARRIED

12. ADJOURNMENT

Resolution 2025-10-21-07

Moved By: Councillor Craigmile

Seconded By: Councillor Luna

THAT this special meeting of Council be adjourned at 1:45pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk